

# Consolidated Annual Performance and Evaluation Report (CAPER)

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PROGRAM YEAR 2017: JUNE 1, 2017 – MAY 31, 2018

City of Saint Paul

1400 CITY HALL ANNEX | 425 WEST FOURTH STREET |  
SAINT PAUL, MN 55102

SAINT  
PAUL





**U.S. Department of Housing and Urban Development**

Minneapolis Field Office  
212 3<sup>rd</sup> Ave S  
Minneapolis, Minnesota 55401

Ms. Beth Hubler-Ulrich  
1100 City Hall Annex  
25 West 4th Street  
St. Paul, MN 55113

Dear Ms. Ulrich:

**SUBJECT:** End-of-Year Review  
Program Year 2017  
City of Saint Paul

HUD is required to conduct an annual review of performance by grant recipients. This is to report to you the results of our review. Additionally, the Secretary must determine that the grant recipient is in compliance with the statutes and has the continuing capacity to implement and administer the programs for which assistance is received.

### **Report**

This review is based upon the information we received concerning the City's 2017 program year of June 1, 2017 through May 31, 2018. We congratulate you on your many accomplishments during this past year on the achievement of Departmental Objectives. Enclosed is a report showing the City's use of Community Development Block Grant (CDBG), HOME and Emergency Solutions Grant (ESG) funds during this reporting period. Some specific accomplishments during the year included:

- The City's funds were expended in a timely manner
- Spent 88.92% of funds on programs serving low and moderate-income persons
- Complied with the CDBG public services and administration expenditure limits
- Assisted 5,267 people with public service activities including crime prevention, housing information services, block nurse program and summer youth employment
- Rehab five rental units and 94 single family homes
- Assisted two business with façade treatments
- Businesses were assisted which created or retained 13 jobs

### **Background Information**

HUD's Office of Community Planning and Development has sought to establish partnerships with State and local governments. The focus of our partnership has been to work with communities to ensure that our joint efforts result in housing and community development programs and policies that benefit and serve low and moderate-income persons. These efforts occur within the framework of the statutes we administer and the regulations and policies that are designed to improve program performance.

The provisions of the Housing and Community Development Act of 1974, as amended, and the National Affordable Housing Act of 1990, require the annual submission of performance reports by

grant recipients receiving federal assistance through programs covered under these Acts. Additionally, these Acts require that a determination be made by the Secretary, that the grant recipient is in compliance with the statutes and has the continuing capacity to implement and administer the programs for which assistance is received.

With the implementation of the Consolidated Planning Regulations of January 5, 1995, the Department began making comprehensive performance reviews of grantee's overall progress at least annually, as required by the statutes and section 91.525 of the regulations. The review consists of analyzing the consolidated planning process; reviewing management of funds; determining the progress made in carrying out policies and programs; determining the compliance of funded activities with statutory and regulatory requirements; determining the accuracy of required performance reports; as well as evaluating accomplishments in meeting key Departmental objectives.

This assessment not only meets the mandates of the statutes, but it also provides a basis for working together collaboratively to help grantees achieve housing and community development goals. One critical outcome of this collaboration should be the development of a more comprehensive, effective, and concise Consolidated Plan and improved performance in achieving specific goals that correspond to the activities outlined in your forthcoming Action Plan.

#### **Public Access**

This Report must be made readily available to the public within 30 days of receipt of your comments. There are several ways the report can be made available to the public. You can assist us in this regard by sharing HUD's report with the media; with members of your advisory committee; or with those who attended hearings or meetings, placing it on your web site or distributing it through a Listserv. HUD will make this information available to the public upon request and may provide copies of future reports to interested citizens and groups.

#### **Conclusion**

As a result of our analysis, we have determined that your overall progress is satisfactory and that the City has the continuing capacity to implement these programs.

If there are any questions please do not hesitate to contact Lori Speckmeier, CPD Representative, by phone at (612) 843-6460, or by email at [Lori.J.Speckmeier@hud.gov](mailto:Lori.J.Speckmeier@hud.gov).

Sincerely,



Marcia A. Kolb, Director  
Office of Community Planning and Development

Enclosures

**CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION  
REPORT FOR PROGRAM YEAR 2017-2018**

**TABLE OF CONTENTS**

<b>CITY OF SAINT PAUL, MINNESOTA – CONSOLIDATED ANNUAL PERFORMANCE AND EVALUATION REPORT</b>		
CR-05	Goals and Outcomes	<b>1</b>
	▪ Program Year Overview (includes proposed versus actual outcomes and assessment of how the use of funds addressed priorities)	<b>2</b>
CR-10	Racial and Ethnic Composition of Families Assisted	<b>7</b>
CR-15	Resources and Investments	<b>8</b>
	▪ Leveraging and Match Funds	<b>9</b>
CR-20	Affordable Housing	<b>14</b>
	▪ Number Households	<b>14</b>
	▪ Number of Households Supported	<b>15</b>
CR-25	Homeless and Other Special Needs	<b>16</b>
	▪ Reaching Out to Homeless Persons and Assessing Individual Needs	<b>16</b>
	▪ Emergency Shelter and Transitional Housing	<b>17</b>
	▪ Helping Low-Income Individuals and Families Likely to Become Homeless	<b>18</b>
	▪ Helping Homeless Persons Make the Transition to Permanent Housing	<b>19</b>
CR-30	Public Housing	<b>21</b>
	▪ Actions Taken to Address needs of Public Housing	<b>21</b>
	▪ Actions Taken to Encourage Public Housing Residents to Become More Involved in Management	<b>22</b>
CR-35	Other Actions	<b>24</b>
	▪ Actions Taken to Remove or Ameliorate the Negative Effects of Public Policies	<b>24</b>
	▪ Actions Taken to Address Obstacles to Meeting Underserved Needs	<b>25</b>
	▪ Actions Taken to Reduce Lead-Based Paint Hazards	<b>25</b>
	▪ Actions Taken to Reduce the Number of Poverty-Level Families	<b>26</b>
	▪ Actions Taken to Develop Institutional Structure	<b>27</b>
	▪ Actions Taken to Enhance Coordination Between Public and Private Housing and Social Service Agencies	<b>28</b>
	▪ Actions Taken to Overcome the Effects of Any Impediments Identified in the Analysis of Impediments to Fair Housing Choice	<b>29</b>

CR-40	Monitoring	<b>30</b>
	▪ Citizen Participation Plan	<b>31</b>
CR-45	Community Development Block Grant (CDBG)	<b>32</b>
	▪ Changes in the Jurisdiction's Program Objectives	<b>32</b>
CR-50	HOME Investment Partnerships Program (HOME)	<b>33</b>
	▪ Results of On-site Inspections of Affordable Rental Housing Assisted	<b>33</b>
	▪ Assessment of the Jurisdiction's Affirmative Marketing Actions for HOME Units	<b>33</b>
	▪ Other Actions Taken to Foster and Maintain Affordable Housing	<b>34</b>
CR-60	Emergency Solutions Grant (ESG)	<b>35</b>
	▪ Listing of Sub-recipients	<b>36</b>
CR-65	ESG – Persons Assisted	<b>41</b>
CR-70	ESG – Assistance Provided and Outcomes	<b>44</b>
CR-75	ESG - Expenditures	<b>46</b>

#### **UNIQUE APPENDICES**

Attachment A	ESG Sage Report	<b>49</b>
Attachment B	Narrative – Affirmatively Furthering Fair Housing	<b>71</b>
Attachment C	CDBG Eligible Area Map	<b>85</b>
Attachment D	2017 HOME Projects Inspection Report and HOME Match Report	<b>87</b>
Attachment E	Financial Summary	<b>91</b>
Attachment F	Glossary of Terms, Acronyms, and Abbreviations	<b>97</b>

## CR-05 - Goals and Outcomes

### **Progress the jurisdiction has made in carrying out its strategic plan and its action plan. 91.520(a)**

This could be an overview that includes major initiatives and highlights that were proposed and executed throughout the program year.

The City of St. Paul (City) utilizes the Community Development Block Grant Program (CDBG), the HOME Investment Partnerships Program (HOME), and the Emergency Solutions Grant Program (ESG) primarily for housing related activities, including rehabilitation and development of single family and multi-unit housing, homeownership assistance, and homeless assistance. To complement the housing effort, CDBG funds are also used for public service activities, public improvement projects, and activities which promote economic development. This report summarizes how federal funds were invested and leveraged from June 1, 2017 through May 31, 2018.

CDBG funds were again allocated this program year to the City's *Inspiring Communities* program. The *Inspiring Communities* program is a scattered site housing redevelopment strategy that focuses investment in neighborhoods most impacted by vacancy and foreclosure. Program activity began in 2008 with the receipt of federal Neighborhood Stabilization Program (NSP) grant funds. Ongoing activity has been funded through multiple federal, state and local sources, and has preserved or produced affordable units for over 267 households since inception, including completion of 1 CDBG-assisted unit during the 2017 program year (PY). As a neighborhood redevelopment program, *Inspiring Communities* also creates construction job opportunities for local citizens, Section 3 certified businesses and individuals, and small, minority-, and female-owned (S/M/WBE) businesses.

The City partners with many neighborhood non-profit organizations to achieve the Housing and Economic Development goals stated in the Consolidated Plan. The City worked with 4 neighborhood non-profits during the program year to assist low- to moderate-income (LMI) homeowners with housing rehabilitation. The City also offered a direct home improvement loan program to assist LMI homeowners. The City worked with 4 neighborhood Community Development Corporation (CDCs) to assist businesses with economic development activities in low- to moderate-income areas (LMA) and/or serve LMI residents. The City also used CDBG funds to support a youth employment program for Saint Paul youth, ages 14-21, from an LMI family or who had a barrier to employment. Internships run 6 to 9 weeks, depending on the position, are paid at least \$9.50 an hour, and average 15 hours per week.

CDBG-funded public services further the goal of creation of a suitable living environment. Activities funded were: the Block Nurse program which served older adults and their caregivers, providing in-home health visits, escorted rides to appointments, grocery shopping/errands, and caregiver support and respite – all to help older citizens remain in their homes or apartments as long as possible; Acute Intervention Project which provided crisis intervention, support, advocacy, and increased protection for victims of domestic violence immediately following an

assault and throughout the entire legal process; Housing Equality Law Project which provided legal services to LMI citizens for housing related issues; and the Pre-Charge Diversion program which offered youth an alternative to juvenile court for a range of first time offenses such as shoplifting, property damage, disorderly conduct, and curfew violations, and gives youth a chance to learn from their mistakes.

CDBG also provided funding for community engagement through District Council Offices that represent LMI citizens in LMA areas. District Councils funded were 1-8, 11 and 17. District Councils serve as liaisons between residents and the City, engaging residents on issues directly affecting District citizens, i.e. residential and commercial development or redevelopment, zoning and land use, and the creation and modification of neighborhood plans.



**Comparison of the proposed versus actual outcomes for each outcome measure submitted with the consolidated plan and explain, if applicable, why progress was not made toward meeting goals and objectives. 91.520(g)**

Categories, priority levels, funding sources and amounts, outcomes/objectives, goal outcome indicators, units of measure, targets, actual outcomes/outputs, and percentage completed for each of the grantee's program year goals.

Goal	Category	Source	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Community Engagement	Non-Housing Community Development Crime Prevention	CDBG	Public Service Activities Other than Low/Moderate Income Housing Benefit	Persons Assisted	121,839	320,048	262.68%	121,000	138,745	114.67%
Development of New Housing	Affordable Housing	CDBG / HOME	Rental Units Constructed	Household Housing Unit	855	26	3.04%	15	7	46.67%
Development of New Housing	Affordable Housing	CDBG / HOME	Homeowner Housing Added	Household Housing Unit	95	6	6.32%	2	1	50.00%
Economic Development	Non-Housing Community Development	CDBG	Facade Treatment/Business Building Rehabilitation	Business	15	10	66.67%	3	2	66.67%
Economic Development	Non-Housing Community Development	CDBG	Homeowner Housing Rehabilitated	Household Housing Unit	0	8		0	0	
Economic Development	Non-Housing Community Development	CDBG	Jobs Created/Retained	Jobs	0	21		2	13	650.00%
Economic Development	Non-Housing Community Development	CDBG	Businesses Assisted	Businesses Assisted	15	10	66.67%	3	3	100.00%

Goal	Category	Source	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Homeless Prevention	Homeless	ESG	Tenant-Based Rental Assistance / Rapid Rehousing	Households Assisted	0	0		100	0	0.00%
Homeless Prevention	Homeless	ESG	Homeless Person Overnight Shelter	Persons Assisted	0	0		2,700	0	0.00%
Homeless Prevention	Homeless	ESG	Homelessness Prevention	Persons Assisted	15,000	7,639	50.93%	200	0	0.00%
Housing Rehabilitation	Affordable Housing	CDBG / HOME	Rental units rehabilitated	Household Housing Unit	300	570	190.00%	38	5	13.16%
Housing Rehabilitation	Affordable Housing	CDBG / HOME	Homeowner Housing Rehabilitated	Household Housing Unit	450	254	56.44%	100	94	94.00%
Public Improvements	Public facilities	CDBG	Public Facility or Infrastructure Activities Other than Low/Moderate Income Housing Benefit	Persons Assisted	0	15,379		2,500	13,069	522.76%
Public Improvements	Public facilities	CDBG	Other	Other	3	1	33.33%			
Public Services	Non-Housing Community Development	CDBG	Public service activities Other than Low/Moderate Income Housing Benefit	Persons Assisted	25,000	16,055	64.22%	2,000	4,984	249.20%

Goal	Category	Source	Indicator	Unit of Measure	Expected – Strategic Plan	Actual – Strategic Plan	Percent Complete	Expected – Program Year	Actual – Program Year	Percent Complete
Remediation of Substandard Properties	Non-Housing Community Development	CDBG	Public Facility or Infrastructure Activities Other than Low/Moderate Income Housing Benefit	Persons Assisted	0	0				
Remediation of Substandard Properties	Non-Housing Community Development	CDBG	Buildings Demolished	Buildings	100	81	81.00%	16	22	137.50%
Youth Employment	Non-Housing Community Development Employment	CDBG	Public Service Activities Other than Low/Moderate Income Housing Benefit	Persons Assisted	2,000	978	48.90%	400	283	70.75%

**Table 1 - Accomplishments – Program Year & Strategic Plan to Date**

**Assess how the jurisdiction's use of funds, particularly CDBG, addresses the priorities and specific objectives identified in the plan, giving special attention to the highest priority activities identified.**

Creation of affordable housing through construction or rehabilitation and the preservation of existing affordable housing are the highest priorities for City investment of CDBG funds. As shown in Table 1, the City met or exceeded most of the 2017 Annual Action Plan Goals and is on track to reach its strategic plan goals for the 2015-19 Consolidated Plan term. The City and its neighborhood partners provided loans to make necessary health and safety improvements to 94 single family, LMI owner-occupied homes. The City and its partners added 8 units of new housing and rehabilitated 5 units of rental housing for LMI homeowners and renters.

Another priority in the City's 2015-19 Consolidated Plan is Economic Development. Three (3) businesses serving LMI citizens were assisted this program year. Thirteen (13) jobs were created and 2 additional projects are underway.

The City also utilized CDBG funding during the 2017 program year to assist a number of agencies to provide public service activities. Initiatives included crime awareness, employment training, senior services, and youth services. These programs either provided services to areas of the city which are comprised of at least 51% LMI households, or provided direct services to LMI persons. The following 6 public service activities were assisted during the program year: Community Engagement, Crime Prevention, Housing Information Services, Living at Home Block Nurse Program, Neighborhood Non-Profits, and Youth Employment.

As part of its application and funding approval process, HUD requires the City to certify that at least 70% of CDBG project funds expended will principally benefit LMI persons. The City may select a one-, two-, or three-year period for this certification, and the City has selected a 3-year period. 2017 is the first year of the 3-year period and the City has expended 88.92% of its allocation on activities benefitting LMI households. The remaining funds were expended on activities which eliminated slum and blight conditions.

## CR-10 - Racial and Ethnic composition of families assisted

Describe the families assisted (including the racial and ethnic status of families assisted). 91.520(a)

	CDBG	HOME	ESG
White	2,216	0	1,446
Black or African American	2,321	1	2,686
Asian	610	4	212
American Indian or American Native	110	0	227
Native Hawaiian or Other Pacific Islander	6	0	22
<b>Total</b>	<b>5,263</b>	<b>5</b>	<b>4,593</b>
Hispanic	487	2	424
Not Hispanic	4,776	3	4,619

**Table 2 – Table of assistance to racial and ethnic populations by source of funds**

### Narrative

The City of Saint Paul assisted 100 households with CDBG funded housing activities this program year. Of those, 48 were White, 18 were Black, 33 were Asian, and 1 was a mixed-race household. Four (4) households were Hispanic and 38 were female-headed households.

In addition to the 1 Black/African American and 4 Asian households served by HOME funds, there were 2 households that declined to define their race.

The City assisted 6,083 persons with the ESG program. Of those served, 1,446 were White, 2,686 Black/African American, 212 Asian, 227 American Indian/Native American, 22 Native Hawaiian/other Pacific Islander, 391 multiple race persons, 146 persons who either declined to comment or did not know. Of these, 424 identified as Hispanic.

## CR-15 - Resources and Investments 91.520(a)

### Identify the resources made available

Source of Funds	Source	Resources Made Available	Amount Expended During Program Year
CDBG	public - federal	\$7,320,884	\$9,274,247
HOME	public - federal	\$2,807,242	\$1,032,655
HOPWA	public - federal		
ESG	public - federal	\$571,420	\$593,512

**Table 3 - Resources Made Available**

### Narrative

The City had \$6,293,101 in CDBG entitlement funds and \$1,027,783 in program income available to fund activities in the 2017 program year. The City expended additional CDBG funds that had been allocated during prior program years.

The City had \$1,472,699 in current program year HOME entitlement funds, \$1,334,543 in prior funds, and \$180,406 in program income available to fund activities in the 2017 program year. The City expended a total of \$1,032,655 during the program year. The remaining \$1,954,993 will be carried over into program year 2018.

### Identify the geographic distribution and location of investments

Target Area	Planned Percentage of Allocation	Actual Percentage of Allocation	Narrative Description
Citywide	100	100	Other

**Table 4 – Identify the geographic distribution and location of investments**

### Narrative

Funds were available city-wide, to income-eligible citizens. The City also provides funding to subgrantees whose programs are available to income-eligible citizens residing in the subgrantee service areas. These subgrantee CDBG-eligible areas include Districts 1-8, 11 and 17. Most of the housing activities funded were located in the *Inspiring Communities* initiative priority area. A map which shows the areas of the City with at least 51% LMI persons is titled as CDBG-eligible block groups and census tracts and included as Attachment C to this report. All CDBG-funded activities providing an area benefit had a service area that was located primarily in a shaded portion of the attached map.

## Leveraging

**Explain how federal funds leveraged additional resources (private, state and local funds), including a description of how matching requirements were satisfied, as well as how any publicly owned land or property located within the jurisdiction that were used to address the needs identified in the plan.**

The City actively pursues and/or requires developers to apply for State funding to include: Minnesota Housing Finance Agency (MHFA), Minnesota State General Obligation (GO) Bond funding, Metropolitan Council, and the Minnesota Department of Employment and Economic Development, as appropriate. Private funders include foundations, fund raising, and developer cash. City funding may include Housing and Redevelopment Authority (HRA) funds, Low-Income Housing Tax Credits (LIHTC), Tax Increment Financing (TIF), Conduit Revenue Bonds, City sales tax (STAR) funds, and discounted City/HRA owned land. The Federal Home Loan Bank's Affordable Housing program is also a potential funding source for affordable housing.

The City disposed of a number of publicly held parcels during the program year, most of which were single family residential parcels developed and reported under the NSP program. Three (3) parcels were sold to the developer of the Selby Milton Victoria mixed-use development project which will produce 34 units of affordable housing for seniors. Upon project completion, 2 of those units will be reported as HOME-assisted units in a future program year.

The City leverages its ESG funds through allocations to organizations and activities that work collaboratively with Ramsey County CoC funded activities. City ESG funds emergency shelters and street outreach, whereas the CoC does not.

ESG requires a dollar-for-dollar match, which is met by its subgrantees in excess of \$1.5 million annual, in the following ways:

- Minnesota Housing - state grants (Family Homelessness Prevention Assistance Program)
- Minnesota Department of Human Services
- Private foundation funds
- Greater Twin Cities United Way
- Ramsey County funds
- Private donations

HUD requires that all participating jurisdictions match HOME program funding spent with no less than 25% non-federal funds. For PY 2017, the City received a match reduction of 50% due to fiscal distress requiring only a 12.5% match for HOME program funding spent during the fiscal year (based on data obtained from the ACS 2010-2014 5-Year Estimates from Census, which was the latest data available).

The City ended the 2016 program year with \$55,158,037 in excess match and will continue to leverage other private and public funds in the development of HOME funded affordable housing. Housing units that would have qualified as HOME-eligible match had match commitments in

previous program years. The City had as of May 31, 2017, \$55,188,037 in eligible match “banked” which was deemed sufficient to meet match liability requirements for PY 2017. As of May 31, 2018, the City’s excess match was \$55,057,803 (see Table 6 for Summary of HOME Match).

<b>Fiscal Year Summary – HOME Match</b>	
1. Excess match from prior Federal fiscal year	\$55,158,037
2. Match contributed during current Federal fiscal year	\$ 0
3. total match available for current Federal fiscal year (Line 1 plus Line 2)	\$55,188,037
4. Match liability for current Federal fiscal year	\$ 100,234
5. Excess match carried over to next Federal fiscal year (Line 3 minus Line 4)	\$55,057,803

**Table 5 – Fiscal Year Summary - HOME Match Report**



Match Contribution for the Federal Fiscal Year								
Project No. or Other ID	Date of Contribution	Cash (non-Federal sources)	Foregone Taxes, Fees, Charges	Appraised Land/Real Property	Required Infrastructure	Site Preparation, Construction Materials, Donated Labor	Bond Financing	Total Match
n/a	n/a	0	0	0	0	0	0	\$ 0

**Table 6 – Match Contribution for the Federal Fiscal Year**

**HOME MBE/WBE report**

Program Income – Enter the program amounts for the reporting period			
Balance on hand at beginning of reporting period \$	Amount received during reporting period \$	Total amount expended during reporting period \$	Amount expended for TBRA \$
62,240	180,406	137,979	0
			Balance on hand at end of reporting period \$
			104,667

**Table 7 – Program Income**

**Minority Business Enterprises and Women Business Enterprises – Indicate the number and dollar value of contracts for HOME projects completed during the reporting period**

	Total	Minority Business Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
<b>Contracts</b>						
Dollar Amount						
Number						
<b>Sub-Contracts</b>						
Number	47	2	1	1		43
Dollar Amount	\$15,084,654	\$480,760	\$92,823	\$15,936		\$14,495,135
	Total	Women Business Enterprises	Male			
<b>Contracts</b>						
Dollar Amount						
Number						
<b>Sub-Contracts</b>						
Number	47	5	42			
Dollar Amount	\$15,084,654	2,393,850	\$12,690,804			

**Table 8 - Minority Business and Women Business Enterprises**

**Minority Owners of Rental Property – Indicate the number of HOME assisted rental property owners and the total amount of HOME funds in these rental properties assisted**

	Total	Minority Property Owners				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Dollar Amount	0	0	0	0	0	0

**Table 9 – Minority Owners of Rental Property**

**Relocation and Real Property Acquisition – Indicate the number of persons displaced, the cost of relocation payments, the number of parcels acquired, and the cost of acquisition**

Parcels Acquired		0	0			
Businesses Displaced		0	0			
Nonprofit Organizations Displaced		0	0			
Households Temporarily Relocated, not Displaced		0	0			
Households Displaced	Total	Minority Property Enterprises				White Non-Hispanic
		Alaskan Native or American Indian	Asian or Pacific Islander	Black Non-Hispanic	Hispanic	
Number	0	0	0	0	0	0
Cost	0	0	0	0	0	0

**Table 10 – Relocation and Real Property Acquisition**

## CR-20 - Affordable Housing 91.520(b)

**Evaluation of the jurisdiction's progress in providing affordable housing, including the number and types of families served, the number of extremely low-income, low-income, moderate-income, and middle-income persons served.**

	One-Year Goal	Actual
Number of Homeless households to be provided affordable housing units	0	0
Number of Non-Homeless households to be provided affordable housing units	32	7
Number of Special-Needs households to be provided affordable housing units	0	0
<b>Total</b>	<b>32</b>	<b>7</b>

**Table 11 – Number of Households**

	One-Year Goal	Actual
Number of households supported through Rental Assistance	0	0
Number of households supported through The Production of New Units	32	7
Number of households supported through Rehab of Existing Units	0	0
Number of households supported through Acquisition of Existing Units	0	0
<b>Total</b>	<b>32</b>	<b>7</b>

**Table 12 – Number of Households Supported**

### **Discuss the difference between goals and outcomes and problems encountered in meeting these goals.**

This program year, 7 HOME units were completed. The HOME units for program year 2017 were part of a larger LIHTC project which consisted of a total of 113 units. All units were completed during the program year and all units are for rent to LMI senior households.

The major obstacle in meeting the goals continues to be the lack of sufficient funds. With rising construction costs, production of new housing and rehabilitation of existing affordable units requires a substantial subsidy. The City must partner with other local government agencies and various foundations to sufficiently finance affordable housing development projects each year.

### **Discuss how these outcomes will impact future annual action plans.**

The City will continue to budget 50% of its CDBG and all its HOME allocation toward the rehabilitation of existing and creation of new affordable units.

**Include the number of extremely low-income, low-income, and moderate-income persons served by each activity where information on income by family size is required to determine the eligibility of the activity.**

<b>Number of Households Served</b>	<b>CDBG Actual</b>	<b>HOME Actual</b>
Extremely Low-income	31	0
Low-income	30	2
Moderate-income	39	5
<b>Total</b>	<b>100</b>	<b>7</b>

**Table 13 – Number of Households Served**

**Narrative Information**

CDBG funded the rehabilitation of 99 housing units and the construction of 1 new housing unit. Thirty-one (31) units are occupied by households at or below 30% AMI, 30 were occupied by households with incomes from 31% to 50% AMI, and 39 were occupied by households with income from 51% to 80% AMI.

Seven (7) new housing units were constructed with HOME funding. Two (2) units were occupied by households with income from 51% to 60% AMI, 5 units were occupied by households with income from 50% to 80% AMI. These 7 units were part of a larger LIHTC project in which a total of 113 affordable units were constructed.

## **CR-25 - Homeless and Other Special Needs 91.220(d, e); 91.320(d, e); 91.520(c)**

**Evaluate the jurisdiction's progress in meeting its specific objectives for reducing and ending homelessness through:**

**Reaching out to homeless persons (especially unsheltered persons) and assessing their individual needs**

The City administers the Emergency Solutions Grant (ESG) Program, including awarding ESG funds for street outreach as follows:

**Breaking Free** - Provides street outreach to women and children escaping sexual exploitation in addition to providing stable housing opportunities.

**People Inc. – Metropolitan Homeless Street Outreach Program (MHSOP)** - Provides street outreach to unsheltered homeless adults with mental illness – working directly with homeless citizens living outside or in camps. MHSOP services include street outreach, basic survival gear, benefits assistance, and assistance in stabilizing mental health symptoms. Outreach Specialists address housing needs and work with Ramsey County Group Residential Housing Program (housing and services) to assist participants secure stable housing.

**RADIUS Health – ACCESS Program** - Provides outreach and case management services to homeless adults with serious and persistent mental illness and substance abuse disorders in Ramsey County. ACCESS staff works at homeless shelters, Dorothy Day Center, and drop-in centers, each week. RADIUS Health uses its ESG grant funds for street outreach services for its Police-Homeless Outreach Program which provides stable housing.

**Coordinated Access to Housing and Shelter (CAHS)** - Conducts intake assessments to determine the most appropriate referral for homeless families and individuals seeking emergency shelter.

**Street Outreach to Homeless Veterans** - Is provided to homeless veterans in emergency shelters and where homeless Veterans may congregate as part of the Minnesota Assistance Council for Veterans (MACV) Supportive Services for Veteran Families Program (funded by the U.S. Department of Veterans Affairs and the City's ESG program).

**Community Resource Outreach Project** - Offers weekly outreach to homeless citizens who use Saint Paul's Central Library during the day. Homeless citizens can access community referrals in the stable quiet environment of the Central Library.

**Streetworks** – A collaborative of community agencies which provide street outreach services to homeless youth metro-wide. Additionally, the *SafeZone's* homeless youth drop-in center operates from a central downtown Saint Paul location.

**Jurisdiction's Progress:** Adequate funding for street outreach remains a concern. In response, the City's ESG funded street outreach efforts were focused on veterans and unsheltered homeless citizens during PY 2017. At the same time, the City, Ramsey County, and Saint Paul Foundation granted additional funds to community service providers for comprehensive street outreach to homeless in downtown skyways and on light-rail transit, and opened an additional overnight shelter for the cold-weather months.

### **Addressing the emergency shelter and transitional housing needs of homeless persons**

Recognizing financial limitations during PY 2017, Saint Paul addressed the emergency shelter and transitional housing needs of homeless persons as follows:

**Emergency Solutions Grant (ESG)** - City ESG partially funded operational costs of emergency shelters and transitional housing services, street outreach to homeless citizens, homelessness prevention, and Rapid Re-Housing (RRH) programs assisting homeless persons. These ESG funds supplemented community services financed through Ramsey County Continuum of Care (CoC) and state-funded Family Homelessness Prevention Assistance Program (FHPAP).

**Emergency Shelter** – City ESG partially funded operational costs of Dorothy Day Center Higher Ground (emergency shelter-adults), Family Service Center (emergency family shelter), Lutheran Social Services (LSS) Safe House (emergency youth shelter), Salvation Army Booth Brown House, (emergency youth shelter), Interfaith Action (emergency family shelter), *Safe Zone* (drop-in center for homeless youth) and The Family Place (day center for homeless families). With additional financial support from Ramsey County, Saint Paul Foundation, and the City, Catholic Charities also opened an overnight shelter, Winter Safe Space center, with additional beds during the cold weather winter months of 2017-2018. Because there are not enough shelter beds in the city there are between 25 to 50 people on any given night who do not have place to sleep. Winter Safe Space provided an alternative to sleeping in the skyways, buses, trains, and transit stations.

**Rapid Re-Housing (RRH)** - ESG partially funded Dorothy Day Higher Ground RRH services for homeless adults and Face to Face *Safe Zone* (RRH services for homeless youth). ESG also partially funded RRH services for families by funding Theresa Living Center (homeless women and single-parent families) and YWCA St. Paul (homeless families).

**Transitional Housing** - ESG partially funded operating costs for transitional housing for single-parent families at the Theresa Living Center and YWCA St. Paul.

**Dorothy Day Center *ReVision*** - During PY 2016, City staff worked with Catholic Charities and MHFA to open the Dorothy Day Center Higher Ground facility in January 2017: 280 shelter beds (including medical respite and pay-for-stay beds), and 193 permanent single room occupancy (SRO) supportive housing units – a major accomplishment to address the needs of homeless citizens. During program year 2017, all 193 SRO units became occupied. City staff also worked

with Catholic Charities to begin construction for the new Dorothy Day Residence and Saint Paul Opportunity Center, Phase 2 – 177 permanent housing units integrated with a one-stop location to connect people with critical services to improve health, income, housing stability, and well-being.

**Capital Improvement Funding** - During PY 2017, the City's Housing staff worked with Casa Guadalupeana with building improvements for emergency shelter/short-term transitional housing operated by The Family Place; Ain Dah Yung with masonry repairs of the homeless youth shelter with a focus on American Indian youth; and LSS' *Life Haven* with minor building improvements of transitional housing for teenaged homeless parents.

**Helping low-income individuals and families avoid becoming homeless, especially extremely low-income individuals and families and those who are: likely to become homeless after being discharged from publicly funded institutions and systems of care (such as health care facilities, mental health facilities, foster care and other youth facilities, and corrections programs and institutions); and, receiving assistance from public or private agencies that address housing, health, social services, employment, education, or youth needs**

Ramsey County funds community programs and counseling to previously-institutionalized or homeless individuals by funding nonprofit service providers that assist low-income individuals and families in the transition to permanent housing. The County and its community partners are the primary social service networks that perform these functions including providing assistance for child care, job training, transportation, mental health counseling, chemical dependency treatment, and job search assistance.

The City's ESG Program funded homelessness prevention programs in partnership with Southern Minnesota Regional Legal Services, Neighborhood House, Minnesota Assistance Council for Veterans (MACV), Hmong American Partnership, and Westside Community Health Services (WSCHS) Health Care for the Homeless (in partnership with Ramsey County) – *HouseCalls/Families in Crisis*. Prevention services offered included legal services, financial assistance for utility payments, rent payments, rental deposits – all necessary to secure and maintain stable housing.

Saint Paul also has a long history of funding supportive housing facilities, which include Crestview, Visitation, Jackson Street Village, Jeremiah Program, and St. Christopher's Place. During the program year, the City-owned Saint Paul Residence provided 120 supportive housing units (60 units for late stage chronic alcoholics and 60 units for formerly homeless citizens including some adults who may have been discharged from public-funded institutions). With City support, Catholic Charities opened the new Dorothy Day Center Higher Ground facility (280 shelter beds which includes medical respite beds, pay-for-stay beds, and 193 permanent SRO supportive housing units). In PY 2017, MHFA, Catholic Charities, and the City worked together to begin construction for the new Dorothy Day Residence (177 SRO supportive housing units and a new Opportunity Center). At the same time, the City awarded Low-Income



Housing Tax Credits (LIHTC) to Ain Dah Yung Supportive Housing development which provides 44 supportive housing units for homeless youth with a focus on American Indian youth and culture, an underserved community and need. On the East Side, the City provided land on which MACV and the Builders' Association of Twin Cities built a single-family house for a homeless veteran family.

Overall, the City and County worked with its community agency partners to fund programs that assist homeless citizens, including allocating CDBG funds for the Block Nurse Program and neighborhood non-profit programs that provided assistance to residents-in-need.

In summary, during PY 2017, affordable housing and supportive services were provided within the City of Saint Paul to homeless citizens and citizens who are not homeless but need supportive housing, including the elderly, frail elderly, persons with disabilities, persons with HIV/AIDS, persons with chemical dependency, and persons with limited English-speaking proficiency. That said, these diverse communities have often stated that more affordable housing and more affordable supportive housing are needed citywide. In response, the City continues to finance affordable housing developments, and the City of Saint Paul's Comprehensive Plan - Housing Chapter has strategies to facilitate the development of affordable housing citywide.

**Helping homeless persons (especially chronically homeless individuals and families, families with children, veterans and their families, and unaccompanied youth) make the transition to permanent housing and independent living, including shortening the period of time that individuals and families experience homelessness, facilitating access for homeless individuals and families to affordable housing units, and preventing individuals and families who were recently homeless from becoming homeless again.**

In partnership with Ramsey County CoC, the City assisted homeless adults, homeless families, and homeless youth with the following services:

**Homeless Adults** - City's ESG funded the Dorothy Day RRH Program to assist those in shelters move into permanent housing. The City's Saint Paul Residence provided permanent supportive housing using the Housing First model (60 units - for those with late stage chronic alcoholism and 60 units – for long term homeless residents) which focuses on providing permanent, affordable housing as quickly as possible and then provides the supportive services and connections to community-based supports needed for individuals/families to keep their housing.

**Homeless Families** - City ESG assisted homeless families with transitional housing/RRH programs through Catholic Charities–Family Service Center, YWCA St. Paul, and Theresa Living Center. Prevention initiatives included rental assistance, legal services, and utility assistance through Neighborhood House, Southern Minnesota Regional Legal Services, and WSCHS *HouseCalls* all of which assisted those at-risk of being homeless retain housing.

**Homeless Youth** - Recognizing that the number of emergency shelter beds/housing for homeless youth remains insufficient, the City partially financed emergency shelters, drop-in centers, and RRH services. Its partners included the Salvation Army, LSS Safe House, Ain Dah Yung (focused on American Indian youth), and Face to Face *Safe Zone*.

**Homeless Veterans** - ESG funded MACV which provided street outreach and RRH services for homeless veterans. During PY 2017, the City also provided land on which MACV and the Builders' Association of Twin Cities built and furnished a large single-family house which assisted a veteran family transition from homelessness.

**Affordable Housing** - The lack of affordable housing is often cited as a reason for homelessness. In response, Saint Paul allocated City (LIHTC and tax-exempt bonds) and HUD funds (CDBG, HOME) to construct or preserve affordable housing which resulted in: Jamestown Homes, housing preservation, 73 total units with 4 supportive housing units, all affordable; 72 Cesar Chavez, new construction, 40 total units, all affordable; Lonnie Adkins, housing preservation, 79 total units, all affordable; East Side Apartments, new construction, 79 total units, all affordable; and 2700 University, new construction, 248 total units, 50 affordable.

The City also assisted Casa Guadalupana with building improvements for shelter/short-term transitional housing, while the City's Rental Rehab program improved rental housing conditions. During PY 2017, the City also considered new fair housing strategies to promote more housing choice.

## **CR-30 - Public Housing 91.220(h); 91.320(j)**

### **Actions taken to address the needs of public housing**

Saint Paul Public Housing Agency (SPPHA) owns and manages 4,274 public housing units and administers 4,699 Housing Choice Vouchers and related Section 8 subsidies (as of April 1, 2018), including 100 Family Unification Program (FUP) vouchers, 117 disability vouchers, 81 Section 8 moderate rehab SRO vouchers, and 201 VA Supportive Housing (VASH) vouchers. SPPHA has awarded 515 Housing Choice Vouchers (HCV) for use as project-based vouchers (PBV) including 327 vouchers for supportive housing projects.

See: PHA Annual Agency Plan (beginning April 1, 2018) and Five-Year Capital Fund Plan at <http://www.stpaulpha.org>.

**Public Housing** - SPPHA has maintained its High Performer status under HUD's Public Housing Assessment System for 27 consecutive years. The PHA does not administer HOPE VI activities or Mixed-Finance Modernization and Development. SPPHA advocated for full funding and program reform while preparing contingency plans for possible federal budgetary cuts. SPPHA submitted 8 applications for funding under the HUD Rental Assistance Demonstration (RAD) Program to preserve and maintain existing SPPHA owned affordable housing units.

SPPHA's Capital Fund Program renovates public housing properties by financing capital improvements that promote fire safety and life safety while preserving the assets. Its Capital Funding Program/Replacement Housing fund is supplemented by MHFA grants and long-term loans. SPPHA expanded its public housing by constructing 22 new units and completing modernization of 88 units in PY 2017. SPPHA also maintained its high-quality buildings by utilizing green sustainable design principles that conserve energy and water usage and in 2017 received the Sustainable Saint Paul Award for its green initiatives.

**Section 8 Housing Choice Voucher Program** - SPPHA has maintained a High Performer status under HUD's Section 8 Management Assessment Program (SEMAP) for 16 consecutive years. SPPHA fully utilized its 4,699 vouchers and related Section 8 subsidies without exceeding authorized limits. It also administered current agreements for PBVs, including PBVs for supportive housing in support of the State's Plan to End Long-Term Homelessness. SPPHA also renewed expiring PBV contracts at successful projects. During the program year, SPPHA engaged community stakeholders to consider whether there should be more PBVs and the appropriate selection criteria for utilizing PBVs, and worked with City's Fair Housing Workgroup to affirmatively further fair housing by reviewing Section 8 Voucher mobility.

## **Actions taken to encourage public housing citizens to become more involved in management and participate in homeownership**

Since 1999, the SPPHA has had a Resident Advisory Board (RAB) with membership comprised of:

- All members of the Hi-Rise Presidents Council (16 Hi-Rise buildings).
- All members of the Family Residents' City-Wide Residents Council (16 members, including the 4 officers from each of the 4 family housing developments).
- Section 8 representatives who volunteered for the RAB.
- Two PHA Commissioners - 1 Commissioner represents the elderly hi-rise residents and 1 Commissioner represents family residents.

During the program year, SPPHA Senior Management meets with the RAB, including the Hi-Rise Presidents Council and the Family City-Wide Residents' Council, to discuss SPPHA policy changes, Annual Plan, and Capital Improvements. During PY 2017, SPPHA actively encouraged discussions about PHA policies and planning capital improvements, such as the Rental Assistance Demonstration (RAD) Program which allows SPPHA to convert properties from conventional Public Housing to project-based Section 8. The primary benefit of RAD is that properties which convert under this process are no longer restricted from securing private sources of capital financing. Owners can use capital financing to address deferred maintenance issues that have caused Public Housing and other HUD rental stock to deteriorate nationwide. During the program year, SPPHA submitted 8 applications to HUD under the RAD program.

Additionally, SPPHA Resident Initiative Department and the Resident Councils worked together to form new partnerships with community service agencies for the benefit of its residents.

SPPHA annually updates its Agency Plan for the fiscal year; staff reviews the plan with the RAB and representatives from tenant advocacy organizations. The draft is then released for public comment and a public hearing is held in mid-November.

To promote economic opportunities, SPPHA participates, to the greatest extent possible, with the Section 3 program – by hiring qualified SPPHA residents and qualified Section 3 businesses. Section 3 provides employment and other economic opportunities generated using HUD funds to be directed to low- and very low-income citizens and businesses owned by SPPHA residents or other LMI citizens. SPPHA provided job skills training and employment opportunities for residents and during the program year began the wrap up of the final year of a three-year HUD Resident Opportunities and Self Sufficiency (ROSS) Grant. Thanks to the ROSS Grant Coordinators' hard work, public housing residents have been able to access job skills training and attend hiring fairs at SPPHA community centers. SPPHA residents were provided *Workplace Essentials* training by Avivo (formerly Minnesota Resource Center).

During PY 2017, the SPPHA began development of a four-phase resident homeownership/asset preservation strategy. It is anticipated that the plan will include: Phase 1 - sale of its scattered site single family homes to its residents; Phase II - sale of its scattered sites to non-profit organizations, such as Habitat for Humanity; Phase III - property sales to the general public; and Phase IV - recapitalization of existing scattered sites that are located in areas of opportunities.

### **Actions taken to provide assistance to troubled PHAs**

**Not applicable.** In 2017, SPPHA received HUD's High Performer rating for the 27th consecutive year under HUD's Public Housing Management Assessment Program (PHMAP). SPPHA has also maintained HUD High Performer status under HUD's Section 8 Management Assessment Program (SEMAP) for 16 years.

In further recognition of continued declining federal fiscal support, the SPPHA submitted (after discussions with PHA residents) an application for the RAD Program which allows the PHA to convert properties from conventional Public Housing to project-based Section 8. By program year end, SPPHA had submitted applications for 8 properties under this program

## **CR-35 - Other Actions 91.220(j)-(k); 91.320(i)-(j)**

**Actions taken to remove or ameliorate the negative effects of public policies that serve as barriers to affordable housing such as land use controls, tax policies affecting land, zoning ordinances, building codes, fees and charges, growth limitations, and policies affecting the return on residential investment. 91.220 (j); 91.320 (i)**

The City took actions to remove barriers to affordable housing. In PY 2017, the City had approximately 12,228 publicly-assisted affordable housing units including 4,274 public housing units and 4,699 Housing Choice vouchers (HCV). Approximately 36% of City renters receive some housing assistance. The City has identified the most significant barriers to affordable housing: 1) lack of sufficient income to rent modestly-priced apartments and 2) lack of affordable housing opportunities for households with incomes at or below 50% AMI.

In response, the City's Affordable Housing Policy requires that city-financed rental projects include affordable housing units: 10% of units affordable to households at 30% AMI; 10% affordable to households at 50% AMI; and 10% affordable to households at 60% AMI. The City's Locational Choice Policy and LIHTC program also encouraged an equitable distribution of affordable housing citywide.

**Lack of Sufficient Funding for Publicly-Assisted Housing** - The lack of sufficient federal funding and LIHTC – as public policies – are the most substantial barriers for developing affordable housing. In general, the City continually receives less CDBG funding. In 1975, the City received approximately \$18,000,000 whereas for PY 2017 the allocation was \$6,293,101. Similarly, the City received HOME funds of \$2,316,000 in 2000 and in PY 2017 the City received \$1,472,699. A similar trend is likely for tax credits.

**Zoning Code** - The City's zoning code currently supports housing density on high-use transportation corridors. During PY 2017, the City Council initiated a zoning study for the expansion of accessory dwelling units (ADUs) citywide. City Council will vote to amend the zoning code for ADUs as a permitted use citywide in August 2018. ADUs consist of separate housing units within a single-family home or in a separate detached structure on the same lot with the main residence. The advantages to ADUs are: 1) a solution to affordable housing, particularly in expensive housing markets; 2) ADUs can resolve the need for extra income, particularly when an older or lower income homeowner no longer needs so much space. An ADU brings in income that can be used to maintain the primary dwelling and pay taxes and insurance; and 3) adult children, older parents, in-laws or other relatives may be able to stay close to family, providing social benefits and the ability for an older person to age in place.

**Financial Incentives** - St. Paul's *Inspiring Communities* provided homeownership assistance (\$5,000 for homebuyers under 80% AMI / \$2,500 for incomes over 80% AMI). St. Paul HRA also sold vacant lots for affordable housing development, and it modified existing HRA loans/HRA developer agreements to retain or create affordable housing, as needed.

During PY 2017, the HRA reserved housing tax credits for Ain Dah Yung (supportive housing), and partially financed affordable housing developments which created or preserved 539 affordable units at East Side Apartments, 1500 Thomas, Legends at Berry, Millberry Apartments, and Euclid Flats.

**Actions taken to address obstacles to meeting underserved needs. 91.220(k); 91.320(j)**

Affordable rental housing and affordable homeownership remained underserved needs. During PY 2017, the City and its subrecipients addressed many underserved needs through its ongoing, multi-year HUD funded housing programs using CDBG, HOME, state and local funds, and LIHTC. Funds were used to administer affordable rental housing programs and home-ownership programs. During PY 2017, the City financed affordable housing preservation and new construction, for a total of 224 units at: Jamestown Homes (preservation), 72 Cesar Chavez (new construction), Lonnie Adkins (preservation), and Brownstone (new construction). Furthermore, the City awarded LIHTC to Ain Dah Yung for construction of a culturally-responsive affordable supportive housing units for American Indian formerly homeless young adults. The City's homeownership programs (home-improvement deferred loans and Mortgage Foreclosure Prevention Program) stabilized households; City's *Inspiring Communities* renovated 22 vacant houses into energy-efficient owner-occupied homes, and provided financial assistance to eligible home buyers. The City participated with Minnesota Home Ownership Center's (HOC) Home Ownership Opportunity Alliance to develop strategies to decrease the disparities in homeownership and increase homeownership within communities of color. Finally, the City also partnered with CDCs to develop or rehabilitate housing citywide.

**Housing Services for Underserved Residents** - ESG funds were allocated for emergency shelters (homeless individuals, families, and youth), and rapid re-housing programs (assisting homeless adults, youth, and families move from shelters to permanent housing). The City worked to secure financing to address capital improvement needs at the Ain Dah Yung (homeless youth shelter), and Casa Guadalupana (new short-term transitional housing). With the opening of Catholic Charities' Higher Ground facility in late PY 2016, all 193 SRO housing units were occupied during PY 2017, and the additional 280 shelter beds (which include pay-for-stay and medical respite beds) have helped ease the continued need for emergency shelter space. The City and Catholic Charities continued to own/operate Saint Paul Residence which has 120 supportive housing units including 60 housing units for citizens with late stage chronic alcoholism. The City also worked with community agencies, such as Hmong American Partnership, to respond to the needs of New Americans, refugees, and persons with limited English proficiency (LEP).

**Actions taken to reduce lead-based paint hazards. 91.220(k); 91.320(j)**

The problem of lead-based paint (LBP) hazards remains a major concern for the City due to the large number of older housing units. The City continued to comply with all LBP regulations. The City provided information on LBP hazards to households utilizing federal funds for housing

activities, i.e. purchasing a home, housing rehabilitation services, during the 2017 program year. All City housing programs include adequate funding to address LBP, and the City works in conjunction with health officials and other agencies to address the issue. The City has enhanced its documentation requirements of Lead Certified contractors to ensure all employees are aware of and complying with lead safe work practices.

**Actions taken to reduce the number of poverty-level families. 91.220(k); 91.320(j)**

During PY 2017, the City partnered with youth workforce activities and other related public service activities which complement programs provided by Ramsey County as the primary social service provider in Saint Paul. The workforce activities included outreach, basic skills training, job training, job placement, and follow-up employment services.

The City's Right Track program continued and offers summer employment to Saint Paul youth ages 14 to 21 from low-income families or who have a barrier to employment. This program is Saint Paul's pipeline for youth career development and for building a diverse future workforce. The City, Saint Paul Public Schools, the Saint Paul Area Chamber of Commerce, local businesses, foundations, and community-based organizations collaborate to provide employment opportunities and help build professional skillsets for Saint Paul youth.

The City's Central CERT Program (business certification program for S/M/WBE), Vendor Outreach Program (VOP), Section 3 program, through the City's Contract Compliance and Business Development department, undertakes substantial efforts to provide economic opportunities to businesses and individuals who have historically lacked equitable access to public contracting opportunities. In 2017, the City again sponsored the Construction Partnering Program (CPP), which created opportunities for majority and minority owned firms in the construction industry. The intent of the program is to develop mutually beneficial partnerships between established contractors and minority or women (S/M/WBE) owned firms to support a sustainable and robust pool of contractors. CPP businesses reported receiving mentorship in succession planning, estimating, safety, marketing, and developing proposals/RFP's. The City hosts monthly workshops to help businesses certify and access resources. These workshops offer S/M/WBE and Section 3 businesses the opportunity to complete a CERT and Section 3 application, register with procurement, meet with volunteer business mentors and attorneys, and meet with City licensing officials. CERT also partners with Wells Fargo and the Federal Reserve Bank to host workshops for S/W/MBE and Section 3 businesses, helping them access capital.

The City's Section 3 Program promoted local economic development by requiring that when employment or contracting opportunities are generated on HUD-funded construction projects, preference must be given to low-income persons or businesses residing in the community where the project is located. In 2017, the City of Saint Paul surpassed the current Section 3 business inclusion contracting goal of 10% by achieving a 14.19% goal with \$4,665,227 being awarded to Section 3 businesses. The City will continue to work with vendors to ensure Section 3 businesses and citizens are notified and utilized in local public contracting opportunities. It



should be also noted that citizens can register in Spanish for the Section 3 program, if necessary.

There are also other opportunities that are available to Section 3 citizens such as the Goodwill/Easter Seals Construction Skills Training Program which includes construction training, on-site work training, six-weeks paid training on construction sites, employment readiness, and job placement services.

### **Actions taken to develop institutional structure. 91.220(k); 91.320(j)**

Saint Paul's institutional structure created opportunities for the City to partner with many organizations. During PY 2017, the City collaborated with other government partners - Federal, State, and County, non-profit organizations, and housing developers to implement housing, economic development, and community development activities.

The City, through its ESG programs, participated with the CoC and community agencies, such as Catholic Charities and the YWCA Saint Paul, to administer homeless initiatives, such as Coordinated Access, which required substantial local funding. Correspondingly, the City/County had less local funding for other homeless service delivery. During PY 2017 the City also partnered with 18 ESG subgrantees to assist homeless citizens and those at risk-of becoming homeless, including assisting underserved populations such as new Americans and homeless veterans.

Another major example of institutional structure is the development of the project at Dorothy Day Place. In 2017, Catholic Charities opened the new Dorothy Day Center Higher Ground facility (280 beds - for overnight emergency shelter, pay-for-stay housing, and 193 SRO permanent supportive housing units) with new services, such as women's shelter for late-stage chronic alcoholics and a medical respite program (requiring coordination of institutional private health care providers, Catholic Charities, and public health care providers such as Health Care for the Homeless). This project required working partnerships among MHFA, Ramsey County, Catholic Charities, philanthropic organizations, and the City. During PY 2017, the City provided local funds which aided in the development of Phase 2 – a new Opportunity Center and reconstruction of the Dorothy Day Residence (177 supportive housing units). Construction will be completed in 2019. The Dorothy Day Place project (Higher Ground, Opportunity Center, and Dorothy Day Residence) is the largest public-private partnership (\$100 million) in state history for housing and social services for which Twin Cities corporate leaders raised \$40 million in private donations. When complete, Dorothy Day Place will provide services to more than 1,000 people per day.

During PY 2017, Saint Paul citizens were also empowered by City's institutional structures, such as the City's Central CERT Program, VOP, and Section 3 program - all of which provide economic opportunities to businesses and individuals who have historically lacked equitable access to public contracting opportunities. In 2017, the City-sponsored Construction Partnering Program mentored women and minority owned contractor firms. Additionally, during PY 2017,

the City's Section 3 Program ensured that Section 3 businesses and citizens were notified and utilized in local public contracting opportunities. These City compliance programs, in conjunction with the City's affordable housing programs and the City's Cultural STAR program, all better connect Saint Paul citizens and its businesses to opportunities within Saint Paul and throughout the region.

**Actions taken to enhance coordination between public and private housing and social service agencies. 91.220(k); 91.320(j)**

During PY 2017, Saint Paul encouraged the coordination between social service agencies and housing providers. Ramsey County is the primary funding source for social services for Saint Paul citizens. Furthermore, Saint Paul Public Housing Agency is the primary affordable housing provider for households at or below 30% AMI.

The City participated with the CoC Governing Board which coordinated social services that assisted homeless citizens and those at-risk of being homeless within Saint Paul and Ramsey County. More directly, the City's ESG Program partially funded 18 community agencies to provide essential services, homeless prevention, emergency shelters and RRH. The YWCA St. Paul collaborated with Adult Rehabilitative Mental Health Services (ARMHS), St. Catherine University Public Health Nursing students, Ramsey County Workforce Solutions, and Saint Paul Public Schools-Title 1 to empower families to self-sufficiency through health and wellness services, supportive services, and culturally specific job training and employment services. The First Lutheran Church Wellness Center (community nursing care to homeless citizens or citizens living in extreme poverty) emerged from a collaboration among First Lutheran Church, Metro State College, RADIAS Health (ESG funded) and other East Side service providers. An additional working partnership is the ESG-funded *HouseCalls Program* (a collaboration of City, Ramsey County Public Health and WCHS's Health Care for the Homeless) which recognized that preventing homelessness directly impacts family health and ultimately community health. WCHS' *HouseCalls* also worked with the City's Department of Safety and Inspections (DSI) to assist citizens at-risk of being homeless because they lived in housing declared unfit for human habitation to stay in their homes.

The City's LIHTC program prioritizes the preservation or new construction of affordable housing developments that provide additional tenant services. During PY 2017, City's housing staff worked with Twin Cities Housing Development Corporation (TCHDC), to preserve 77 units of affordable housing with 4 new supportive units. This development provided additional resident services and TCHDC staff actively participates with Ramsey County CoC.

The City worked with CDCs, non-profits organizations, and the private sector to provide housing, economic development, community development, and much needed public services. In partnership with financial institutions and the Port Authority, the City's Economic Development programs provided gap financing to businesses seeking private financing on commercial and industrial projects. This coordination maximized the amount of non-HUD funds invested in these

projects. Finally, the City's Section 3 Program increased low-income resident employment and low-income business inclusion on City-funded construction projects.

**Identify actions taken to overcome the effects of any impediments identified in the jurisdictions analysis of impediments to fair housing choice. 91.520(a)**

During the program year, the City used its housing policy and housing practices to develop actions to affirmatively further fair housing (AFFH) including: expanded housing opportunities that promoted fair housing choice; worked with the Fair Housing Implementation Council (FHIC) to consider regional approaches to fair housing issues; provided housing services for limited-English speaking citizens; and financed affordable housing and affordable supportive housing.

As a founding member of the FHIC, established to coordinate efforts of members to comply with AFFH throughout the Twin Cities metro housing market, the City completed its 2014 Analysis of Impediments to Fair Housing Choice (2014 AI). The 2014 AI did not sufficiently address racial disparities in the Twin Cities metro area, and HUD subsequently required an Addendum to the 2014 AI. HUD accepted the Addendum to the 2014 AI in PY 2017.

City staff developed strategies to address impediments to fair housing. To facilitate the process, City Council established a Fair Housing Work Group to develop policy and recommendations to the Mayor and HRA Board with the goal of eliminating housing disparities, lowering barriers to affordable housing, and ensuring access to economic opportunity in the City of Saint Paul. In response, HRA's LIHTC program established an affordable housing site selection priority to develop affordable housing in areas of opportunities as well as awarded priority points for affordable housing developments that assisted larger-sized families. Additionally, the City's DSI developed new protocols where property inspections must be addressed using an equity model, and many Fire Safety Public Service Announcements are written in multiple languages. The City's fair housing website also provides citizens with information about their fair housing rights.

## **CR-40 - Monitoring 91.220 and 91.230**

**Describe the standards and procedures used to monitor activities carried out in furtherance of the plan and used to ensure long-term compliance with requirements of the programs involved, including minority business outreach and the comprehensive planning requirements**

The City leads the CERT Collaborative with Hennepin County, Ramsey County, and the City of Minneapolis. The City hosts monthly workshops to help businesses certify and access resources. These workshops offer S/M/WBE and Section 3 businesses the opportunity to complete a CERT and Section 3 application, register with procurement, meet with volunteer business mentors and attorneys, and meet with City licensing officials. CERT also partners with Wells Fargo and the Federal Reserve Bank to host workshops for S/W/MBE and Section 3 businesses, helping them access capital.

The City trains S/M/WBE and Section 3 businesses through its Minority Business Development and Retention program, and contracting with local partners to offer classes and technical assistance. The City hosts a procurement fair; all departments present upcoming construction projects to S/M/WBE and Section 3 businesses. The City uses its certified business lists, as well as community partners, to get the word out and send other business alerts.

Finally, the City and the HRA participated in a multi-jurisdictional disparity study that will provide the basis for minority participation goals as well as valuable data to inform policy.

The City monitors compliance through B2GNow, which has a certification portal for CERT. Once a business certifies, their certification carries over to the compliance module, enabling contractors to search for certified subs. The system audits projects monthly to confirm payments to subcontractors. The Department of Human Rights and Equal Employment Opportunity (HREEO) staff monitor all compliance. Payment approval goes through HREEO, and HREEO holds draws until contractors are compliant. For Section 3, the City uses the same compliance monitoring program through B2GNow to ensure compliance.

The City's Grants Management division of the Planning and Economic Development (PED) department is charged with ensuring compliance with all CDBG, HOME, and ESG program requirements. The City utilized an outside firm to assist with monitoring its subgrantees and subrecipients in PY 2017. All requests for financial assistance include a review of conformance with the Consolidated Plan prior to review and funding approval.

## **Citizen Participation Plan 91.105(d); 91.115(d)**

### **Describe the efforts to provide citizens with reasonable notice and an opportunity to comment on performance reports.**

The City of Saint Paul published a legal notice on August 10, 2018 in the *Pioneer Press*, Saint Paul's primary newspaper of general circulation, advertising the availability of the CAPER, providing notice of the 15-day comment period, and notice of public hearing. The City also sent notice through the City's Early Notification System to all direct subscribers and the 17 District Council Offices that represent every Saint Paul neighborhood requesting they inform their constituents of the availability of the report and public hearing date. The public hearing was held at 3 p.m. on August 24, 2018, 13th Floor Back Conference Room of the City Hall Annex, 25 West 4th Street, St. Paul, Minnesota 55101. No public comments were received. The submitted 2017 Consolidated Annual Performance and Evaluation Report is available at the City of Saint Paul, Planning and Economic Development, 25 West 4th St., #1100, Saint Paul, MN 55102 and posted on line at <https://www.stpaul.gov/departments/planning-economic-development/consolidated-plan-2015-2019>.

## **CR-45 - CDBG 91.520(c)**

**Specify the nature of, and reasons for, any changes in the jurisdiction's program objectives and indications of how the jurisdiction would change its programs as a result of its experiences.**

The City is making substantial progress towards achieving the strategic plan goals articulated in the Consolidated Plan and does not plan to make any adjustments to the program objectives.

**Does this Jurisdiction have any open Brownfields Economic Development Initiative (BEDI) grants?**

No.

**[BEDI grantees] Describe accomplishments and program outcomes during the last year.**

## **CR-50 - HOME 91.520(d)**

**Include the results of on-site inspections of affordable rental housing assisted under the program to determine compliance with housing codes and other applicable regulations**

**Please list those projects that should have been inspected on-site this program year based upon the schedule in §92.504(d). Indicate which of these were inspected and a summary of issues that were detected during the inspection. For those that were not inspected, please indicate the reason and how you will remedy the situation.**

During the 2017 program year the rents and incomes for HOME-assisted rental projects that are still in their affordability period were collected and reviewed; all HOME rental projects which require inspections were inspected. See the attached Summary Report provided by Affordable Housing Connections, Inc. (Attachment D).

In PY 2017, 24 site inspections were conducted, a total of 111 units including desk reviews of tenant files and Annual Compliance Reports were completed. From those inspections and desk reviews, 19 properties had findings, a total of 82 unit findings. All findings and have been corrected.

### **Provide an assessment of the jurisdiction's affirmative marketing actions for HOME units. 92.351(b)**

Proposals for HOME funding are accepted throughout the year, and affirmative marketing is required (the MHFA Fair Housing Marketing Plan is used).

Turnover is very low in HOME-assisted units and about 90% of the projects are maintaining waiting lists. Most of the projects also work with referrals from a wide variety of social service and government agencies, which serve to promote diversity through each entity's outreach.

For projects with Affordable Fair Housing Marketing Plans (AFHMPs) that are more than five years old, the City recommended that project owners review marketing activities and make adjustments, if necessary, to attract a higher percentage of applicants who meet the demographic characteristics outlined in their plans.

### **Refer to IDIS reports to describe the amount and use of program income for projects, including the number of projects and owner and tenant characteristics**

Program income was utilized for 3 rental developments which resulted in 64 HOME units; 52 for households with income from 31% - 50% AMI and 12 units for households with incomes from 51% - 60% AMI. 57 units were completed after the PY end and will be reported in PY 2018.

**Describe other actions taken to foster and maintain affordable housing. 91.220(k)  
(STATES ONLY: Including the coordination of LIHTC with the development of  
affordable housing). 91.320(j)**

The City networks with other funding entities, CDCs, and developers to assess the types of development opportunities available, unmet community needs, and funding interests. Communications are proactive and the City seeks and invites engagement with entities who have interest in local project development. The City strongly encourages pre-development interaction and planning. As a Tax Credit Suballocator, the City works closely with MHFA tax credit proposals in assessing the resources available.



**CR-60 - ESG 91.520(g) (ESG Recipients only)**

**ESG Supplement to the CAPER in SAGE**

**For Paperwork Reduction Act**

**1. Recipient Information—All Recipients Complete**

**Basic Grant Information**

<b>Recipient Name</b>	Saint Paul
<b>Organizational DUNS Number</b>	961663390
<b>EIN/TIN Number</b>	416005521
<b>Identify the Field Office</b>	Minneapolis
<b>Identify CoC(s) in which the recipient or subrecipient(s) will provide ESG assistance</b>	Saint Paul/Ramsey County CoC

**ESG Contact Name**

<b>Prefix</b>	Mr.
<b>First Name</b>	Joseph
<b>Middle Name</b>	P.
<b>Last Name</b>	Collins
<b>Suffix</b>	
<b>Title</b>	Project Manager

**ESG Contact Address**

<b>Street Address 1</b>	25 West 4th Street
<b>Street Address 2</b>	Suite 1100
<b>City</b>	Saint Paul
<b>State</b>	MN
<b>ZIP Code</b>	55102-
<b>Phone Number</b>	651.266.6020
<b>Extension</b>	
<b>Fax Number</b>	651.266.6559
<b>Email Address</b>	joe.collins@ci.stpaul.mn.us

**ESG Secondary Contact**

<b>Prefix</b>	Ms.
<b>First Name</b>	Beth
<b>Last Name</b>	Hubler-Ulrich
<b>Suffix</b>	
<b>Title</b>	Grants Manager
<b>Phone Number</b>	651.266.6689
<b>Extension</b>	
<b>Email Address</b>	beth.ulrich@ci.stpaul.mn.us

**2. Reporting Period—All Recipients Complete**

Program Year Start Date 06/01/2017  
 Program Year End Date 05/31/2018

**3a. Subrecipient Form – Complete one form for each subrecipient**

<b>Subrecipient or Contractor Name:</b>	City of St. Paul
<b>City:</b>	St. Paul
<b>State:</b>	MN
<b>Zip Code:</b>	55102
<b>DUNS Number:</b>	961663390
<b>Is subrecipient a victim services provider:</b>	N
<b>Subrecipient Organization Type:</b>	Unit of Government
<b>ESG Subgrant or Contract Award Amount:</b>	\$30,000

<b>Subrecipient or Contractor Name:</b>	Ain Dah Yung Youth Shelter
<b>City:</b>	St. Paul
<b>State:</b>	MN
<b>Zip Code:</b>	55104
<b>DUNS Number:</b>	193164886
<b>Is subrecipient a victim services provider:</b>	N
<b>Subrecipient Organization Type:</b>	Other Non-Profit Organization
<b>ESG Subgrant or Contract Award Amount:</b>	\$8,400

<b>Subrecipient or Contractor Name:</b>	Breaking Free
<b>City:</b>	Saint Paul
<b>State:</b>	MN
<b>Zip Code:</b>	55104
<b>DUNS Number:</b>	410962296
<b>Is subrecipient a victim services provider:</b>	N
<b>Subrecipient Organization Type:</b>	Other Non-Profit Organization
<b>ESG Subgrant or Contract Award Amount:</b>	\$10,000

<b>Subrecipient or Contractor Name:</b>	<b>Catholic Charities of the Archdiocese of St. Paul and Minneapolis</b>
<b>City:</b>	Minneapolis
<b>State:</b>	MN
<b>Zip Code:</b>	55403
<b>DUNS Number:</b>	108504168
<b>Is subrecipient a victim services provider:</b>	N
<b>Subrecipient Organization Type:</b>	Faith-Based Organization
<b>ESG Subgrant or Contract Award Amount:</b>	\$153,000

<b>Subrecipient or Contractor Name:</b>	<b>Face to Face Health &amp; Counseling</b>
<b>City:</b>	St. Paul
<b>State:</b>	MN
<b>Zip Code:</b>	55102
<b>DUNS Number:</b>	030014575
<b>Is subrecipient a victim services provider:</b>	N
<b>Subrecipient Organization Type:</b>	Other Non-Profit Organization
<b>ESG Subgrant or Contract Award Amount:</b>	\$30,000

<b>Subrecipient or Contractor Name:</b>	<b>The Family Place</b>
<b>City:</b>	St. Paul
<b>State:</b>	MN
<b>Zip Code:</b>	55101
<b>DUNS Number:</b>	128241606
<b>Is subrecipient a victim services provider:</b>	N
<b>Subrecipient Organization Type:</b>	Other Non-Profit Organization
<b>ESG Subgrant or Contract Award Amount:</b>	\$25,000

<b>Subrecipient or Contractor Name:</b>	<b>Hmong American Partnership</b>
<b>City:</b>	Saint Paul
<b>State:</b>	MN
<b>Zip Code:</b>	55103
<b>DUNS Number:</b>	614800092
<b>Is subrecipient a victim services provider:</b>	N
<b>Subrecipient Organization Type:</b>	Other Non-Profit Organization
<b>ESG Subgrant or Contract Award Amount:</b>	\$24,000

<b>Subrecipient or Contractor Name:</b>	<b>Institute for Community Alliances, IA</b>
<b>City:</b>	Des Moines
<b>State:</b>	IA
<b>Zip Code:</b>	50314
<b>DUNS Number:</b>	149341732
<b>Is subrecipient a victim services provider:</b>	N
<b>Subrecipient Organization Type:</b>	Other Non-Profit Organization
<b>ESG Subgrant or Contract Award Amount:</b>	\$11,000

<b>Subrecipient or Contractor Name:</b>	<b>Interfaith Action of Greater Saint Paul</b>
<b>City:</b>	Saint Paul
<b>State:</b>	MN
<b>Zip Code:</b>	55105
<b>DUNS Number:</b>	13861865
<b>Is subrecipient a victim services provider:</b>	N
<b>Subrecipient Organization Type:</b>	Faith-Based Organization
<b>ESG Subgrant or Contract Award Amount:</b>	\$48,000

<b>Subrecipient or Contractor Name:</b>	<b>Lutheran Social Services</b>
<b>City:</b>	Saint Paul
<b>State:</b>	MN
<b>Zip Code:</b>	55104
<b>DUNS Number:</b>	079728721
<b>Is subrecipient a victim services provider:</b>	I
<b>Subrecipient Organization Type:</b>	Other Non-Profit Organization
<b>ESG Subgrant or Contract Award Amount:</b>	\$25,000

<b>Subrecipient or Contractor Name:</b>	<b>MN Assistance Council for Veterans</b>
<b>City:</b>	Minneapolis
<b>State:</b>	MN
<b>Zip Code:</b>	55406
<b>DUNS Number:</b>	137825696
<b>Is subrecipient a victim services provider:</b>	N
<b>Subrecipient Organization Type:</b>	Other Non-Profit Organization
<b>ESG Subgrant or Contract Award Amount:</b>	\$25,000

<b>Subrecipient or Contractor Name:</b>	<b>Neighborhood House-East Side Family Center</b>
<b>City:</b>	St. Paul
<b>State:</b>	MN
<b>Zip Code:</b>	55107
<b>DUNS Number:</b>	091721704
<b>Is subrecipient a victim services provider:</b>	N
<b>Subrecipient Organization Type:</b>	Other Non-Profit Organization
<b>ESG Subgrant or Contract Award Amount:</b>	\$14,000

<b>Subrecipient or Contractor Name:</b>	<b>People, Inc.</b>
<b>City:</b>	Saint Paul
<b>State:</b>	MN
<b>Zip Code:</b>	55120
<b>DUNS Number:</b>	071511356
<b>Is subrecipient a victim services provider:</b>	N
<b>Subrecipient Organization Type:</b>	Other Non-Profit Organization
<b>ESG Subgrant or Contract Award Amount:</b>	\$23,520

<b>Subrecipient or Contractor Name:</b>	<b>RADIUS Health/South Metro Human Services</b>
<b>City:</b>	Saint Paul
<b>State:</b>	MN
<b>Zip Code:</b>	55101
<b>DUNS Number:</b>	800168338
<b>Is subrecipient a victim services provider:</b>	N
<b>Subrecipient Organization Type:</b>	Other Non-Profit Organization
<b>ESG Subgrant or Contract Award Amount:</b>	\$7,500

<b>Subrecipient or Contractor Name:</b>	<b>Salvation Army</b>
<b>City:</b>	Saint Paul
<b>State:</b>	MN
<b>Zip Code:</b>	55108
<b>DUNS Number:</b>	140698597
<b>Is subrecipient a victim services provider:</b>	N
<b>Subrecipient Organization Type:</b>	Faith-Based Organization
<b>ESG Subgrant or Contract Award Amount:</b>	\$17,000

<b>Subrecipient or Contractor Name:</b>	<b>Southern MN Regional Legal Services</b>
<b>City:</b>	St. Paul
<b>State:</b>	MN
<b>Zip Code:</b>	55102
<b>DUNS Number:</b>	156013880
<b>Is subrecipient a victim services provider:</b>	N
<b>Subrecipient Organization Type:</b>	Other Non-Profit Organization
<b>ESG Subgrant or Contract Award Amount:</b>	\$23,000

<b>Subrecipient or Contractor Name:</b>	<b>Theresa Living Center</b>
<b>City:</b>	St. Paul
<b>State:</b>	MN
<b>Zip Code:</b>	55106
<b>DUNS Number:</b>	966111205
<b>Is subrecipient a victim services provider:</b>	N
<b>Subrecipient Organization Type:</b>	Other Non-Profit Organization
<b>ESG Subgrant or Contract Award Amount:</b>	\$29,000

<b>Subrecipient or Contractor Name:</b>	<b>West Side Community Health Services</b>
<b>City:</b>	St. Paul
<b>State:</b>	MN
<b>Zip Code:</b>	55107
<b>DUNS Number:</b>	135938926
<b>Is subrecipient a victim services provider:</b>	N
<b>Subrecipient Organization Type:</b>	Other Non-Profit Organization
<b>ESG Subgrant or Contract Award Amount:</b>	\$24,000

<b>Subrecipient or Contractor Name:</b>	<b>YWCA of Saint Paul</b>
<b>City:</b>	Saint Paul
<b>State:</b>	MN
<b>Zip Code:</b>	55102
<b>DUNS Number:</b>	013339668
<b>Is subrecipient a victim services provider:</b>	N
<b>Subrecipient Organization Type:</b>	Other Non-Profit Organization
<b>ESG Subgrant or Contract Award Amount:</b>	\$25,000

## CR-65 - Persons Assisted

### 4. Persons Served

#### 4a. Complete for Homelessness Prevention Activities

Number of Persons in Households	Total
Adults	242
Children	336
Don't Know/Refused/Other	13
Missing Information	0
<b>Total</b>	<b>591</b>

Table 16 – Household Information for Homeless Prevention Activities

#### 4b. Complete for Rapid Re-Housing Activities

Number of Persons in Households	Total
Adults	79
Children	104
Don't Know/Refused/Other	0
Missing Information	0
<b>Total</b>	<b>183</b>

Table 17 – Household Information for Rapid Re-Housing Activities

#### 4c. Complete for Shelter

Number of Persons in Households	Total
Adults	3,159
Children	679
Don't Know/Refused/Other	13
Missing Information	0
<b>Total</b>	<b>3,851</b>

Table 18 – Shelter Information

#### 4d. Street Outreach

Number of Persons in Households	Total
Adults	1,410
Children	32
Don't Know/Refused/Other	16
Missing Information	0
<b>Total</b>	<b>1,462</b>

Table 19 – Household Information for Street Outreach

#### 4e. Totals for all Persons Served with ESG

Number of Persons in Households	Total
Adults	4,890
Children	1,151
Don't Know/Refused/Other	42
Missing Information	0
<b>Total</b>	<b>6,083</b>

Table 20 – Household Information for Persons Served with ESG

#### 5. Gender—Complete for All Activities

	Total
Male	2,774
Female	2,115
Transgender	17
Don't Know/Refused/Other	5
Missing Information	9
<b>Total</b>	<b>4,920</b>

Table 21 – Gender Information



**6. Age—Complete for All Activities**

Total	
Under 18	1,121
18-24	516
25 and over	3,451
Don't Know/Refused/Other	6
Missing Information	66
<b>Total</b>	<b>5,160</b>

**Table 22 – Age Information**

**7. Special Populations Served—Complete for All Activities**

**Number of Persons in Households**

Subpopulation	Total	Total Persons Served – Prevention	Total Persons Served – RRH	Total Persons Served in Emergency Shelters
Veterans	250	3	6	206
Victims of Domestic Violence	1,048	36	43	871
Elderly	262	6	1	222
HIV/AIDS	22	1	0	21
Chronically Homeless	3,381	1	6	1,045
<b>Persons with Disabilities:</b>				
Severely Mentally Ill	1,562	41	27	1,494
Chronic Substance Abuse	322	1	2	275
Other Disability	886	21	13	852
Total (Unduplicated if possible)	6,063	110	98	3,851

**Table 23 – Special Population Served**

## CR-70 – ESG 91.520(g) - Assistance Provided and Outcomes

### 10. Shelter Utilization

Number of New Units - Rehabbed	0
Number of New Units - Conversion	0
Total Number of bed-nights available	136,576
Total Number of bed-nights provided	136,576
Capacity Utilization	100.00%

Table 14 – Shelter Capacity

### 11. Project Outcomes Data measured under the performance standards developed in consultation with the CoC(s)

The City administers the Emergency Solutions Grant Program (ESG) in partnership with Ramsey County Continuum of Care (CoC). During PY 2017, the City assisted 18 community agencies with ESG funds for emergency shelter operations and support services. Support services included case management, legal services, and transportation to emergency shelters. ESG also funded street outreach, homelessness prevention initiatives, rapid re-housing (RRH) programs, and HMIS data collection. Priorities for City ESG is to support agencies and community services that work with and support CoC efforts to end homelessness in Saint Paul.

City and ESG-funded community agencies assist homeless and at-risk of being homeless citizens. For single adults, Dorothy Day Higher Ground provides emergency overnight shelter, pay-for-stay temporary housing, respite care, and permanent supportive housing while also providing supportive services, such as mental health counseling, during the day. Catholic Charities' Family Service Center provides emergency family shelter for up to 60 days – allowing time for families to seek more permanent housing. Ain Dah Yung, Salvation Army, and Lutheran Social Services Safe House provide emergency shelter services responsive to the needs of homeless youth. For longer-term supportive housing, the YWCA-St. Paul transitional housing assists homeless single-parent families, and Theresa Living Center transitional housing assists homeless women and single-parent families.

For homelessness prevention, West Side Community Health Services' *HouseCalls*, and East Side Family Center Neighborhood House provide emergency financial assistance, including emergency utility assistance especially as a response to the State's Cold-Weather Rule (restricting utility shut-off from October 15 – April 15). Southern Minnesota Regional Legal Services provides legal assistance to tenants at-risk of eviction.

Most of all, ESG-funded community agencies recognize the fact that homeless citizens often have multiple barriers to securing permanent housing. Simply, many homeless citizens have barriers that limit the ability to earn sufficient income required for stable housing. In response,

the City's ESG-funded housing and support services empower Saint Paul homeless citizens to move toward self-sufficiency.

In addition to ESG-funded activities, the City owns St. Paul Residence with 120 supportive housing units - 60 units housing for late stage alcoholics and 60 units for formerly homeless/at-risk of being homeless citizens. Catholic Charities operates St. Paul Residence using a Housing First model which focuses on providing permanent, affordable housing as quickly as possible and then provides the supportive services and connections to community-based supports needed for individuals/families to keep their housing.

## CR-75 – Expenditures

### 11. Expenditures

#### 11a. ESG Expenditures for Homelessness Prevention

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Expenditures for Rental Assistance	0	0	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	\$58,000	\$56,678	\$41,000
Expenditures for Housing Relocation & Stabilization Services - Services	\$32,000	\$55,000	\$54,000
Expenditures for Homeless Prevention under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Homelessness Prevention</b>	<b>\$90,000</b>	<b>\$111,678</b>	<b>\$95,000</b>

Table 15 – ESG Expenditures for Homelessness Prevention

#### 11b. ESG Expenditures for Rapid Re-Housing

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Expenditures for Rental Assistance	\$78,532	\$40,000	0
Expenditures for Housing Relocation and Stabilization Services - Financial Assistance	0	0	0
Expenditures for Housing Relocation & Stabilization Services - Services	\$48,228	\$86,760	\$78,000
Expenditures for Homeless Assistance under Emergency Shelter Grants Program	0	0	0
<b>Subtotal Rapid Re-Housing</b>	<b>\$126,760</b>	<b>\$126,760</b>	<b>\$78,000</b>

Table 16 – ESG Expenditures for Rapid Re-Housing

#### 11c. ESG Expenditures for Emergency Shelter

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Essential Services	0	0	0
Operations	\$286,600	\$306,742	\$310,858
Renovation	0	0	0
Major Rehab	0	0	0
Conversion	0	0	0
<b>Subtotal</b>	<b>\$286,600</b>	<b>\$306,742</b>	<b>\$310,858</b>

Table 17 – ESG Expenditures for Emergency Shelter

**11d. Other Grant Expenditures**

	Dollar Amount of Expenditures in Program Year		
	2015	2016	2017
Street Outreach	\$35,500	\$55,061	\$23,939
HMIS	\$7,800	\$10,191	\$11,500
Administration	\$33,248	\$18,229	\$74,215

**Table 18 - Other Grant Expenditures**

**11e. Total ESG Grant Funds**

Total ESG Funds Expended	2015	2016	2017
	\$579,908	\$628,661	\$593,512

**Table 19 - Total ESG Funds Expended**

**11f. Match Source**

	2015	2016	2017
Other Non-ESG HUD Funds	0	0	0
Other Federal Funds	\$25,000	\$79,050	\$470,000
State Government	\$753,711	\$1,689,683	\$917,419
Local Government	\$495,811	\$129,301	\$150,423
Private Funds	\$2,082,726	\$696,759	\$792,168
Other	0	0	0
Fees	0	0	0
Program Income	0	0	0
<b>Total Match Amount</b>	<b>\$3,357,248</b>	<b>\$2,594,793</b>	<b>\$2,330,010</b>

**Table 20 - Other Funds Expended on Eligible ESG Activities**

**11g. Total**

Total Amount of Funds Expended on ESG Activities	2015	2016	2017
	\$3,937,156	\$3,223,454	\$2,923,522

**Table 21 - Total Amount of Funds Expended on ESG Activities**



# ATTACHMENT A



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HUD ESG CAPER 2017

Grant: **ESG: St Paul - MN - Report** Type: **CAPER**

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**Report Date Range**

6/1/2017 to 5/31/2018

**Q01a. Contact Information**

First name        Jen  
Middle name  
Last name        Bruntlett  
Suffix  
Title  
Street Address 1    25 W 4th Street  
Street Address 2    1100 City Hall Annex  
City                Saint Paul  
State                Minnesota  
ZIP Code            55102  
E-mail Address      jen.bruntlett@ci.stpaul.mn.us  
Phone Number      (651)266-6563  
Extension  
Fax Number

# ATTACHMENT A

**Q01b. Grant Information**

As of 8/3/2018

	FISCAL YEAR	GRANT NUMBER	CURRENT AUTHORIZED AMOUNT	TOTAL DRAWN	BALANCE	OBLIGATION DATE	EXPENDITURE DEADLINE
<b>ESG Information from IDIS</b>	2017	E17MC270007	\$571,420.00	\$159,042.48	\$412,377.52	9/12/2017	9/12/2019
	2016	E16MC270007	\$574,696.00	\$574,696.00	\$0	8/22/2016	8/22/2018
	2015	E15MC270007	\$579,908.00	\$579,908.00	\$0	6/15/2015	6/15/2017
	2014	E14MC270007	\$541,808.00	\$541,808.00	\$0	6/20/2014	6/20/2016
	2013	E13MC270007	\$459,933.00	\$459,933.00	\$0	7/5/2013	7/5/2015
	2012	E12MC270007	\$624,969.00	\$624,969.00	\$0	7/27/2012	7/27/2014
	2011	E11MC270007	\$547,277.93	\$547,277.93	\$0	7/27/2012	7/27/2014
	Total		\$3,900,011.93	\$3,487,634.41	\$412,377.52		

**CAPER reporting includes funds used from fiscal year:**

**Project types carried out during the program year:**

*Enter the number of each type of projects funded through ESG during this program year.*

Street Outreach	53520
Emergency Shelter	223900
Transitional Housing (grandfathered under ES)	28000
Day Shelter (funded under ES)	35000
Rapid Re-Housing	100000
Homelessness Prevention	900000

**Q01c. Additional Information**

**HMIS**

**Comparable Database**

Are 100% of the project(s) funded through ESG, which are allowed to use HMIS, entering data into HMIS?	No
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	No
→ If no, how many projects were provided with a one-time exception template to complete?	1
→ If no, how many projects submitted their plan for meeting the CSV-CAPER report generation requirement for the next reporting year?	0
Are 100% of the project(s) funded through ESG, which are allowed to use a comparable database, entering data into the comparable database?	Yes
Have all of the projects entered data into Sage via a CSV - CAPER Report upload?	Yes



# ATTACHMENT A

## Q04a: Project Identifiers in HMIS

Organization Name	RADIUS Health-RCC (no data entry)
Email unique ID record link	dXmz9vVWq
Organization ID	1292
Project Name	RADIUS Health-SO-RCC-HHS-PATH Street Outreach
Project ID	3322
HMIS Project Type	4
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	Radias Health
Project type (user-specified)	Street Outreach
Organization Name	Southern Minnesota Regional Legal Services (SMRLS)-RCC (no data entry)
Email unique ID record link	1BRwAhPXDn
Organization ID	751
Project Name	SMRLS-HP-RCC-HUD-ESG-St. Paul-Prevention
Project ID	3307
HMIS Project Type	12
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	Southern Minnesota Regional Legal Services
Project type (user-specified)	Homelessness Prevention
Organization Name	Archdiocese of St. Paul & Minneapolis (CCSPM)-HCC/RCC (no data entry)
Email unique ID record link	cPVoX1xqfd
Organization ID	1074
Project Name	CCSPM-ES-RCC-HUD-ESG-St. Paul-Maplewood-Family Svc Ctr
Project ID	3325
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	Family Service Center
Project type (user-specified)	Emergency Shelter
Organization Name	Lutheran Social Service of Minnesota (LSS) (no data entry)
Email unique ID record link	EgwIUKGm3o
Organization ID	112
Project Name	LSS Metro Youth-ES-RCC-HUD-ESG-DHS-OEO/St. Paul-Safe House
Project ID	202
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes

## ATTACHMENT A

Project name (user-specified)	LSS - Safe House
Project type (user-specified)	Emergency Shelter
Organization Name	The Salvation Army Northern Division (TSA) (no data entry)
Email unique ID record link	ROH6SPkiy9
Organization ID	560
Project Name	TSA BBH-ES-RCC-HUD-ESG-St. Paul
Project ID	2893
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	Booth Brown House
Project type (user-specified)	Emergency Shelter
Organization Name	West Side Community Health Services (WSCHS)-RCC (no data entry)
Email unique ID record link	zYN7Wb7uqu
Organization ID	976
Project Name	WSCHS-HP-RCC-HUD-ESG-St. Paul-Prevention
Project ID	3072
HMIS Project Type	12
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	HouseCalls
Project type (user-specified)	Homelessness Prevention
Organization Name	People, Inc.-HCC (no data entry)
Email unique ID record link	w4ZrnIOSbu
Organization ID	725
Project Name	People, Inc. Homeless Services-SO-RCC-HUD-ESG-DHS OEO St. Paul-Ramsey Outreach
Project ID	1061
HMIS Project Type	4
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	People Incorporated
Project type (user-specified)	Street Outreach
Organization Name	Face to Face Health and Counseling Service, Inc. (F2F)-RCC (no data entry)
Email unique ID record link	nUXB12KB7W
Organization ID	2
Project Name	F2F-RRH-RCC-HUD-ESG-St. Paul-SafeZone Rapid Re-Housing for Homeless Youth
Project ID	4073
HMIS Project Type	13
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No

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Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	SafeZone Drop-in Center for Homeless Youth
Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	Hmong American Partnership-RCC (no data entry)
Email unique ID record link	couOpusJ4e
Organization ID	2810
Project Name	Hmong American Partnership-HP-RCC-HUD-ESG-SHAP
Project ID	4376
HMIS Project Type	12
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	Supportive Housing Assistance Program
Project type (user-specified)	Homelessness Prevention
Organization Name	Minnesota Assistance Council for Veterans (MACV) (no data entry)
Email unique ID record link	10kMcHQQHb
Organization ID	487
Project Name	MACV Metro-RRH-RCC-HUD-ESG-St. Paul
Project ID	3191
HMIS Project Type	13
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	MAC-V Homeless Prevention
Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	Theresa Living Center-RCC (no data entry)
Email unique ID record link	1WdmCBk8ys
Organization ID	107
Project Name	Theresa Living Center-RRH-RCC-HUD-ESG-Caroline Family Services Rapid Rehousing ESG
Project ID	4657
HMIS Project Type	13
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	TLC - Rapid Rehousing
Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	Theresa Living Center-RCC (no data entry)
Email unique ID record link	7aykNsbXBe
Organization ID	107
Project Name	Theresa Living Center-TH-RCC-HUD-ESG-Theresa Living Center:Residential
Project ID	4660
HMIS Project Type	2
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	

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CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	TLC - Transitional Housing
Project type (user-specified)	Transitional Housing
Organization Name	Archdiocese of St. Paul & Minneapolis (CCSPM)-HCC/RCC (no data entry)
Email unique ID record link	FcoUb8el59
Organization ID	1074
Project Name	CCSPM Hsg F-RRH-RCC-HUD-ESG-St. Paul
Project ID	3196
HMIS Project Type	13
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	Rapid Rehousing
Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	YWCA of St. Paul-RCC (no data entry)
Email unique ID record link	ZlxJ7Kp1Y7
Organization ID	47
Project Name	YWCA of St. Paul-PH RRH-RCC-HUD-ESG-St. Paul
Project ID	3082
HMIS Project Type	13
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	YWCA - Rapid Rehousing
Project type (user-specified)	PH - Rapid Re-Housing
Organization Name	YWCA of St. Paul-RCC (no data entry)
Email unique ID record link	QKYIOkpmBD
Organization ID	47
Project Name	YWCA of St. Paul-TH-RCC-HUD-ESG-St. Paul
Project ID	3081
HMIS Project Type	2
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	YWCA Transitional Housing
Project type (user-specified)	Transitional Housing
Organization Name	MACV SSFV grantees (no data entry)
Email unique ID record link	BIHGAVOnjt
Organization ID	3278
Project Name	MACV SSFV Subgrantee-RRH-RCC-VA-SSFV-People, Inc
Project ID	3850
HMIS Project Type	4
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	

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Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	MAC-V Street Outreach
Project type (user-specified)	Street Outreach
Organization Name	Breaking Free
Email unique ID record link	b1BffQQUIP
Organization ID	
Project Name	Outreach
Project ID	
HMIS Project Type	4
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	Yes
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	Breaking Free Street Outreach
Project type (user-specified)	Street Outreach
Organization Name	Ramsey County Community Human Services (RCCHS)-RCC (no data entry)
Email unique ID record link	aTEwnZqueW
Organization ID	58
Project Name	Interfaith Action ES
Project ID	612
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	Project Home
Project type (user-specified)	Emergency Shelter
Organization Name	Ramsey County Community Human Services (RCCHS)-RCC (no data entry)
Email unique ID record link	A4zulJzOnx
Organization ID	58
Project Name	The Family Place
Project ID	611
HMIS Project Type	11
Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	The Family Place
Project type (user-specified)	Day Shelter
Organization Name	Ain Dah Yung Center-RCC (no data entry)
Email unique ID record link	eVVmikhjsA
Organization ID	791
Project Name	Ain Dah Yung-ES-RCC-HUD-ESG-St. Paul-Our Home
Project ID	793
HMIS Project Type	1
Method of Tracking ES	0

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Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	Ain Dah Yung Emergency Shelter
Project type (user-specified)	Emergency Shelter
Organization Name	Archdiocese of St. Paul & Minneapolis (CCSPM)-HCC/RCC (no data entry)
Email unique ID record link	mFBD7c1nME
Organization ID	1074
Project Name	CCSPM DDP-ES-RCC-HUD-ESG-DHS OEO-HGSP Women's Shelter
Project ID	4106
HMIS Project Type	1
Method of Tracking ES	3
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	Higher Ground - Women
Project type (user-specified)	Emergency Shelter
Organization Name	Archdiocese of St. Paul & Minneapolis (CCSPM)-HCC/RCC (no data entry)
Email unique ID record link	f4fp3ltsmA
Organization ID	1074
Project Name	CCSPM DDP-ES-RCC-HUD-ESG-DHS OEO-HGSP Men's Shelter
Project ID	4105
HMIS Project Type	1
Method of Tracking ES	3
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	Higher Ground - Men
Project type (user-specified)	Emergency Shelter
Organization Name	Archdiocese of St. Paul & Minneapolis (CCSPM)-HCC/RCC (no data entry)
Email unique ID record link	4XK9wjWN6P
Organization ID	1074
Project Name	CCSPM DDP-ES-RCC-<->-<->HGSP Men's PFS (48 beds)
Project ID	4107
HMIS Project Type	1
Method of Tracking ES	0
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	Higher Ground - pay for stay
Project type (user-specified)	Emergency Shelter
Organization Name	East Side Family Center-Neighborhood House (East Side)-RCC (no data entry)
Email unique ID record link	hFINoLF6qe
Organization ID	884
Project Name	East Side-HP-RCC-HUD-ESG-St. Paul
Project ID	3194
HMIS Project Type	12

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Method of Tracking ES	
Is the Services Only (HMIS Project Type 6) affiliated with a residential project?	
Identify the Project ID's of the Housing Projects this Project is Affiliated with	
CSV Exception?	No
Uploaded via emailed hyperlink?	Yes
Project name (user-specified)	East Side Family Center Specialized Housing Services
Project type (user-specified)	Homelessness Prevention

**Q05a: Report Validations Table**

Total Number of Persons Served	6083
Number of Adults (Age 18 or Over)	4890
Number of Children (Under Age 18)	1151
Number of Persons with Unknown Age	42
Number of Leavers	4023
Number of Adult Leavers	3191
Number of Adult and Head of Household Leavers	3245
Number of Stayers	1107
Number of Adult Stayers	776
Number of Veterans	250
Number of Chronically Homeless Persons	2227
Number of Youth Under Age 25	519
Number of Parenting Youth Under Age 25 with Children	55
Number of Adult Heads of Household	3695
Number of Child and Unknown-Age Heads of Household	65
Heads of Households and Adult Stayers in the Project 365 Days or More	151

**Q06a: Data Quality: Personally Identifying Information (PII)**

Data Element	Client Doesn't Know/Refused	Information Missing	Data Issues	% of Error Rate
Name	954	28	8	0.00 %
Social Security Number	1154	168	30	0.07 %
Date of Birth	957	31	7	0.01 %
Race	47	80	0	0.02 %
Ethnicity	8	75	0	0.01 %
Gender	5	27	0	0.01 %
Overall Score				0.09 %

**Q06b: Data Quality: Universal Data Elements**

	Error Count	% of Error Rate
Veteran Status	80	1.64 %
Project Start Date	0	0.00 %
Relationship to Head of Household	237	3.90 %
Client Location	152	4.04 %
Disabling Condition	331	5.44 %

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## Q06c: Data Quality: Income and Housing Data Quality

	Error Count	% of Error Rate
Destination	43	1.07 %
Income and Sources at Start	552	14.68 %
Income and Sources at Annual Assessment	67	44.37 %
Income and Sources at Exit	419	12.91 %

## Q06d: Data Quality: Chronic Homelessness

	Count of Total Records	Missing Time in Institution	Missing Time in Housing	Approximate Date Started DK/R/missing	Number of Times DK/R/missing	Number of Months DK/R/missing	% of Records Unable to Calculate
ES, SH, Street Outreach	3270	0	0	452	338	347	429.01
TH	46	0	0	0	0	0	30485.61
PH (All)	65	0	0	0	0	0	21574.43
Total	3381	0	0	0	0	0	414.93

## Q06e: Data Quality: Timeliness

	Number of Project Entry Records	Number of Project Exit Records
0 days	2716	2356
1-3 Days	514	482
4-6 Days	178	188
7-10 Days	111	74
11+ Days	780	782

## Q06f: Data Quality: Inactive Records: Street Outreach & Emergency Shelter

	# of Records	# of Inactive Records	% of Inactive Records
Contact (Adults and Heads of Household in Street Outreach or ES - NBN)	178	164	92.13 %
Bed Night (All Clients in ES - NBN)	43	1558	3,623.26 %

## Q07a: Number of Persons Served

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Adults	3967	3376	587	0	4
Children	1121	0	1037	79	5
Client Doesn't Know/ Client Refused	6	0	0	0	6
Data Not Collected	36	0	0	0	36
Total	5130	3376	1624	79	51

## Q08a: Households Served

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Total Households	4713	3217	477	51	15



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## Q08b: Point-in-Time Count of Households on the Last Wednesday

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
January	609	475	122	8	4
April	693	547	133	8	5
July	658	519	127	8	4
October	660	511	136	9	4

## Q09a: Number of Persons Contacted

	All Persons Contacted	First contact – NOT staying on the Streets, ES, or SH	First contact – WAS staying on Streets, ES, or SH	First contact – Worker unable to determine
Once	1190	12	166	805
2-5 Times	131	0	19	100
6-9 Times	24	0	1	23
10+ Times	32	0	0	30
Total Persons Contacted	1377	12	186	958

## Q09b: Number of Persons Engaged

	All Persons Contacted	First contact – NOT staying on the Streets, ES, or SH	First contact – WAS staying on Streets, ES, or SH	First contact – Worker unable to determine
Once	146	9	105	0
2-5 Contacts	10	0	8	0
6-9 Contacts	0	0	0	0
10+ Contacts	1	0	0	0
Total Persons Engaged	157	9	113	0
Rate of Engagement	0.62	0.75	1.60	0.00

## Q10a: Gender of Adults

	Total	Without Children	With Children and Adults	Unknown Household Type
Male	2774	2350	115	309
Female	2115	998	471	646
Trans Male (FTM or Female to Male)	17	15	0	2
Trans Female (MTF or Male to Female)	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	4	4	0	0
Client Doesn't Know/Client Refused	1	1	0	0
Data Not Collected	9	8	1	0
Subtotal	4920	3376	587	957

## Q10b: Gender of Children

	Total	With Children and Adults	With Only Children	Unknown Household Type
Male	541	493	36	12
Female	609	543	43	23
Trans Male (FTM or Female to Male)	0	0	0	0
Trans Female (MTF or Male to Female)	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0
Data Not Collected	1	1	0	0
Subtotal	1151	1037	79	35

## ATTACHMENT A

### Q10c: Gender of Persons Missing Age Information

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Male	11	0	0	0	11
Female	5	0	0	0	5
Trans Male (FTM or Female to Male)	0	0	0	0	0
Trans Female (MTF or Male to Female)	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	0	0	0	0	0
Client Doesn't Know/Client Refused	4	0	0	0	4
Data Not Collected	22	0	0	0	22
Subtotal	42	0	0	0	42

### Q10d: Gender by Age Ranges

	Total	Under Age 18	Age 18-24	Age 25-61	Age 62 and over	Client Doesn't Know/ Client Refused	Data Not Collected
Male	3009	531	248	2020	199	1	10
Female	2065	589	259	1151	61	1	4
Trans Female (MTF or Male to Female)	15	0	5	10	0	0	0
Trans Male (FTM or Female to Male)	0	0	0	0	0	0	0
Gender Non-Conforming (i.e. not exclusively male or female)	4	0	2	2	0	0	0
Client Doesn't Know/Client Refused	5	0	1	0	0	2	2
Data Not Collected	32	1	1	6	2	2	20
Subtotal	5130	1121	516	3189	262	6	989

### Q11: Age

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Under 5	351	0	342	7	2
5 - 12	523	0	490	30	3
13 - 17	247	0	205	42	0
18 - 24	516	415	101	0	0
25 - 34	936	670	262	0	4
35 - 44	849	689	160	0	0
45 - 54	890	833	57	0	0
55 - 61	514	510	4	0	0
62+	262	259	3	0	0
Client Doesn't Know/Client Refused	6	0	0	0	6
Data Not Collected	66	0	0	0	36
Total	5130	3376	1624	79	51

## ATTACHMENT A

### Q12a: Race

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
White	1446	1235	200	5	6
Black or African American	2686	1553	1091	32	10
Asian	212	121	87	1	3
American Indian or Alaska Native	227	149	58	20	0
Native Hawaiian or Other Pacific Islander	22	21	0	0	1
Multiple Races	391	198	175	18	0
Client Doesn't Know/Client Refused	54	50	2	1	1
Data Not Collected	92	49	11	2	30
<b>Total</b>	<b>5130</b>	<b>3376</b>	<b>1624</b>	<b>79</b>	<b>51</b>

### Q12b: Ethnicity

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Non-Hispanic/Non-Latino	4619	3066	1479	62	12
Hispanic/Latino	424	227	127	16	0
Client Doesn't Know/Client Refused	8	7	0	1	0
Data Not Collected	1032	76	18	0	39
<b>Total</b>	<b>6083</b>	<b>3376</b>	<b>1624</b>	<b>79</b>	<b>51</b>

### Q13a1: Physical and Mental Health Conditions at Start

	Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Mental Health Problem	1562	1368	190	3	1
Alcohol Abuse	161	160	1	0	0
Drug Abuse	161	159	2	0	0
Both Alcohol and Drug Abuse	161	155	5	1	0
Chronic Health Condition	500	479	19	1	1
HIV/AIDS	22	21	1	0	0
Developmental Disability	174	117	56	1	0
Physical Disability	712	666	46	0	0

### Q13b1: Physical and Mental Health Conditions at Exit

	Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Mental Health Problem	1287	1139	146	2	0
Alcohol Abuse	127	126	1	0	0
Drug Abuse	129	125	4	0	0
Both Alcohol and Drug Abuse	127	122	4	1	0
Chronic Health Condition	414	401	12	1	0
HIV/AIDS	17	16	1	0	0
Developmental Disability	148	102	45	1	0
Physical Disability	585	549	36	0	0

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### Q13c1: Physical and Mental Health Conditions for Stayers

	Total Persons	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Mental Health Problem	301	256	44	0	1
Alcohol Abuse	39	39	0	0	0
Drug Abuse	38	38	0	0	0
Both Alcohol and Drug Abuse	47	47	0	0	0
Chronic Health Condition	94	86	7	0	1
HIV/AIDS	5	5	0	0	0
Developmental Disability	31	18	13	0	0
Physical Disability	137	126	11	0	0

### Q14a: Domestic Violence History

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	1048	811	224	12	1
No	2476	2180	257	35	4
Client Doesn't Know/Client Refused	16	15	0	1	0
Data Not Collected	1445	370	107	3	12
Total	4032	3376	588	51	17

### Q14b: Persons Fleeing Domestic Violence

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Yes	296	200	92	4	0
No	687	556	122	8	1
Client Doesn't Know/Client Refused	13	13	0	0	0
Data Not Collected	1005	42	10	0	0
Total	1048	811	224	12	1

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## Q15: Living Situation

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Homeless Situations</b>	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	1261	1056	183	20	2
Transitional housing for homeless persons (including homeless youth)	24	18	6	0	0
Place not meant for habitation	791	745	46	0	0
Safe Haven	53	53	0	0	0
Interim Housing	9	7	2	0	0
<b>Subtotal</b>	<b>2138</b>	<b>1879</b>	<b>237</b>	<b>20</b>	<b>2</b>
<b>Institutional Settings</b>	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	81	81	0	0	0
Substance abuse treatment facility or detox center	52	51	0	1	0
Hospital or other residential non-psychiatric medical facility	129	128	0	1	0
Jail, prison or juvenile detention facility	69	68	0	1	0
Foster care home or foster care group home	17	7	0	10	0
Long-term care facility or nursing home	2	2	0	0	0
Residential project or halfway house with no homeless criteria	6	6	0	0	0
<b>Subtotal</b>	<b>356</b>	<b>343</b>	<b>0</b>	<b>13</b>	<b>0</b>
<b>Other Locations</b>	0	0	0	0	0
Permanent housing (other than RRH) for formerly homeless persons	21	21	0	0	0
Owned by client, no ongoing housing subsidy	26	13	12	0	1
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, no ongoing housing subsidy	208	133	74	0	1
Rental by client, with VASH subsidy	12	11	1	0	0
Rental by client with GPD TIP subsidy	1	1	0	0	0
Rental by client, with other housing subsidy (including RRH)	90	44	46	0	0
Hotel or motel paid for without emergency shelter voucher	69	54	14	0	1
Staying or living in a friend's room, apartment or house	480	411	66	2	1
Staying or living in a family member's room, apartment or house	372	273	85	14	0
Client Doesn't Know/Client Refused	8	7	0	1	0
Data Not Collected	1204	186	53	1	11
<b>Subtotal</b>	<b>1538</b>	<b>1154</b>	<b>351</b>	<b>18</b>	<b>15</b>
<b>Total</b>	<b>4985</b>	<b>3376</b>	<b>588</b>	<b>51</b>	<b>17</b>

## Q20a: Type of Non-Cash Benefit Sources

	Benefit at Start	Benefit at Latest Annual Assessment for Stayers	Benefit at Exit for Leavers
Supplemental Nutritional Assistance Program	1608	11	1341
WIC	99	1	79
TANF Child Care Services	32	3	18
TANF Transportation Services	11	0	8
Other TANF-Funded Services	4	0	4
Other Source	135	4	99

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### Q21: Health Insurance

	At Start	At Annual Assessment for Stayers	At Exit for Leavers
Medicaid	1127	49	883
Medicare	674	0	534
State Children's Health Insurance Program	59	0	43
VA Medical Services	71	0	61
Employer Provided Health Insurance	50	0	46
Health Insurance Through COBRA	4	0	4
Private Pay Health Insurance	44	0	35
State Health Insurance for Adults	1427	0	1213
Indian Health Services Program	10	0	8
Other	31	0	26
No Health Insurance	1168	2	957
Client Doesn't Know/Client Refused	49	0	43
Data Not Collected	1674	179	441
Number of Stayers Not Yet Required to Have an Annual Assessment	0	877	0
1 Source of Health Insurance	2927	49	2364
More than 1 Source of Health Insurance	261	0	222

### Q22a2: Length of Participation – ESG Projects

	Total	Leavers	Stayers
0 to 7 days	1267	1197	70
8 to 14 days	408	355	53
15 to 21 days	267	215	52
22 to 30 days	434	341	93
31 to 60 days	830	711	119
61 to 90 days	533	432	101
91 to 180 days	622	460	162
181 to 365 days	426	200	226
366 to 730 days (1-2 Yrs)	242	103	139
731 to 1,095 days (2-3 Yrs)	12	1	11
1,096 to 1,460 days (3-4 Yrs)	33	5	28
1,461 to 1,825 days (4-5 Yrs)	55	3	52
More than 1,825 days (> 5 Yrs)	1	0	1
Data Not Collected	953	0	0
Total	5130	4023	1107

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**Q22c: RRH Length of Time between Project Start Date and Housing Move-in Date**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	157	4	153	0	0
8 to 14 days	0	0	0	0	0
15 to 21 days	3	0	3	0	0
22 to 30 days	0	0	0	0	0
31 to 60 days	1	1	0	0	0
61 to 180 days	5	1	4	0	0
181 to 365 days	0	0	0	0	0
366 to 730 days (1-2 Yrs)	0	0	0	0	0
Data Not Collected	17	13	4	0	0
<b>Total</b>	<b>183</b>	<b>19</b>	<b>164</b>	<b>0</b>	<b>0</b>

**Q22d: Length of Participation by Household Type**

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
7 days or less	1267	1150	77	19	21
8 to 14 days	408	337	66	5	0
15 to 21 days	267	198	56	6	7
22 to 30 days	434	247	180	7	0
31 to 60 days	830	489	331	9	1
61 to 90 days	533	248	277	8	0
91 to 180 days	622	349	263	10	0
181 to 365 days	426	227	182	8	9
366 to 730 days (1-2 Yrs)	242	69	170	0	3
731 to 1,095 days (2-3 Yrs)	12	2	4	0	6
1,096 to 1,460 days (3-4 Yrs)	33	18	9	3	3
1,461 to 1,825 days (4-5 Yrs)	55	42	9	3	1
More than 1,825 days (> 5 Yrs)	1	0	0	1	0
Data Not Collected	953	0	0	0	0
<b>Total</b>	<b>5130</b>	<b>3376</b>	<b>1624</b>	<b>79</b>	<b>51</b>

# ATTACHMENT A

## Q23a: Exit Destination – More Than 90 Days

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Permanent Destinations</b>	0	0	0	0	0
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
Owned by client, no ongoing housing subsidy	0	0	0	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, no ongoing housing subsidy	33	1	32	0	0
Rental by client, with VASH housing subsidy	0	0	0	0	0
Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
Rental by client, with other ongoing housing subsidy	7	0	7	0	0
Permanent housing (other than RRH) for formerly homeless persons	4	0	4	0	0
Staying or living with family, permanent tenure	6	2	4	0	0
Staying or living with friends, permanent tenure	0	0	0	0	0
Rental by client, with RRH or equivalent subsidy	0	0	0	0	0
<b>Subtotal</b>	<b>50</b>	<b>3</b>	<b>47</b>	<b>0</b>	<b>0</b>
<b>Temporary Destinations</b>	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	0	0	0	0	0
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
Transitional housing for homeless persons (including homeless youth)	0	0	0	0	0
Staying or living with family, temporary tenure (e.g. room, apartment or house)	2	0	2	0	0
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	0	0	0	0	0
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or motel paid for without emergency shelter voucher	0	0	0	0	0
<b>Subtotal</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>
<b>Institutional Settings</b>	0	0	0	0	0
Foster care home or group foster care home	0	0	0	0	0
Psychiatric hospital or other psychiatric facility	0	0	0	0	0
Substance abuse treatment facility or detox center	0	0	0	0	0
Hospital or other residential non-psychiatric medical facility	0	0	0	0	0
Jail, prison, or juvenile detention facility	0	0	0	0	0
Long-term care facility or nursing home	0	0	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Other Destinations</b>	0	0	0	0	0
Residential project or halfway house with no homeless criteria	0	0	0	0	0
Deceased	0	0	0	0	0
Other	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected (no exit interview completed)	2	0	2	0	0
<b>Subtotal</b>	<b>2</b>	<b>0</b>	<b>2</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>54</b>	<b>3</b>	<b>51</b>	<b>0</b>	<b>0</b>
Total persons exiting to positive housing destinations	50	3	47	0	0
Total persons whose destinations excluded them from the calculation	0	0	0	0	0
Percentage	92.59 %	100.00 %	92.16 %	--	--



# ATTACHMENT A

## Q23b: Exit Destination – 90 Days or Less

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
<b>Permanent Destinations</b>	0	0	0	0	0
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
Owned by client, no ongoing housing subsidy	0	0	0	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, no ongoing housing subsidy	3	1	2	0	0
Rental by client, with VASH housing subsidy	0	0	0	0	0
Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
Rental by client, with other ongoing housing subsidy	0	0	0	0	0
Permanent housing (other than RRH) for formerly homeless persons	0	0	0	0	0
Staying or living with family, permanent tenure	0	0	0	0	0
Staying or living with friends, permanent tenure	0	0	0	0	0
Rental by client, with RRH or equivalent subsidy	0	0	0	0	0
<b>Subtotal</b>	<b>3</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>0</b>
<b>Temporary Destinations</b>	0	0	0	0	0
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	2	2	0	0	0
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
Transitional housing for homeless persons (including homeless youth)	0	0	0	0	0
Staying or living with family, temporary tenure (e.g. room, apartment or house)	0	0	0	0	0
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	0	0	0	0	0
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	0	0	0	0	0
Safe Haven	0	0	0	0	0
Hotel or motel paid for without emergency shelter voucher	0	0	0	0	0
<b>Subtotal</b>	<b>2</b>	<b>2</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Institutional Settings</b>	0	0	0	0	0
Foster care home or group foster care home	1	1	0	0	0
Psychiatric hospital or other psychiatric facility	0	0	0	0	0
Substance abuse treatment facility or detox center	0	0	0	0	0
Hospital or other residential non-psychiatric medical facility	0	0	0	0	0
Jail, prison, or juvenile detention facility	4	0	4	0	0
Long-term care facility or nursing home	0	0	0	0	0
<b>Subtotal</b>	<b>5</b>	<b>1</b>	<b>4</b>	<b>0</b>	<b>0</b>
<b>Other Destinations</b>	0	0	0	0	0
Residential project or halfway house with no homeless criteria	0	0	0	0	0
Deceased	0	0	0	0	0
Other	0	0	0	0	0
Client Doesn't Know/Client Refused	0	0	0	0	0
Data Not Collected (no exit interview completed)	0	0	0	0	0
<b>Subtotal</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>0</b>
<b>Total</b>	<b>10</b>	<b>4</b>	<b>6</b>	<b>0</b>	<b>0</b>
Total persons exiting to positive housing destinations	3	1	2	0	0
Total persons whose destinations excluded them from the calculation	1	1	0	0	0
Percentage	33.33 %	33.33 %	33.33 %	--	--

## ATTACHMENT A

### Q23c: Exit Destination – All persons

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Moved from one HOPWA funded project to HOPWA PH	0	0	0	0	0
Owned by client, no ongoing housing subsidy	25	3	22	0	0
Owned by client, with ongoing housing subsidy	0	0	0	0	0
Rental by client, no ongoing housing subsidy	286	50	236	0	0
Rental by client, with VASH housing subsidy	0	0	0	0	0
Rental by client, with GPD TIP housing subsidy	0	0	0	0	0
Rental by client, with other ongoing housing subsidy	432	64	368	0	0
Permanent housing (other than RRH) for formerly homeless persons	47	32	15	0	0
Staying or living with family, permanent tenure	67	15	40	12	0
Staying or living with friends, permanent tenure	11	2	8	1	0
Rental by client, with RRH or equivalent subsidy	5	0	5	0	0
<b>Subtotal</b>	<b>873</b>	<b>166</b>	<b>694</b>	<b>13</b>	<b>0</b>
Emergency shelter, including hotel or motel paid for with emergency shelter voucher	135	28	102	5	0
Moved from one HOPWA funded project to HOPWA TH	0	0	0	0	0
Transitional housing for homeless persons (including homeless youth)	18	14	0	4	0
Staying or living with family, temporary tenure (e.g. room, apartment or house)	163	33	121	2	7
Staying or living with friends, temporary tenure (e.g. room, apartment or house)	59	31	28	0	0
Place not meant for habitation (e.g., a vehicle, an abandoned building, bus/train/subway station/airport or anywhere outside)	21	6	15	0	0
Safe Haven	2	2	0	0	0
Hotel or motel paid for without emergency shelter voucher	106	0	104	0	2
<b>Subtotal</b>	<b>504</b>	<b>114</b>	<b>370</b>	<b>11</b>	<b>9</b>
Foster care home or group foster care home	15	1	1	13	0
Psychiatric hospital or other psychiatric facility	4	4	0	0	0
Substance abuse treatment facility or detox center	6	6	0	0	0
Hospital or other residential non-psychiatric medical facility	6	4	0	2	0
Jail, prison, or juvenile detention facility	6	3	3	0	0
Long-term care facility or nursing home	6	6	0	0	0
<b>Subtotal</b>	<b>43</b>	<b>24</b>	<b>4</b>	<b>15</b>	<b>0</b>
Residential project or halfway house with no homeless criteria	9	3	6	0	0
Deceased	1	1	0	0	0
Other	47	34	5	7	1
Client Doesn't Know/Client Refused	26	15	10	1	0
Data Not Collected (no exit interview completed)	3409	2397	35	6	18
<b>Subtotal</b>	<b>3492</b>	<b>2450</b>	<b>56</b>	<b>14</b>	<b>19</b>
<b>Total</b>	<b>4912</b>	<b>2754</b>	<b>1124</b>	<b>53</b>	<b>28</b>
Total persons exiting to positive housing destinations	546	177	356	13	0
Total persons whose destinations excluded them from the calculation	23	7	1	15	0

## ATTACHMENT A

### Q24: Homelessness Prevention Housing Assessment at Exit

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Able to maintain the housing they had at project start--Without a subsidy	151	21	130	0	0
Able to maintain the housing they had at project start--With the subsidy they had at project start	111	4	107	0	0
Able to maintain the housing they had at project start--With an on-going subsidy acquired since project start	1	0	1	0	0
Able to maintain the housing they had at project start--Only with financial assistance other than a subsidy	9	0	9	0	0
Moved to new housing unit--With on-going subsidy	4	2	2	0	0
Moved to new housing unit--Without an on-going subsidy	9	0	9	0	0
Moved in with family/friends on a temporary basis	13	0	12	0	1
Moved in with family/friends on a permanent basis	0	0	0	0	0
Moved to a transitional or temporary housing facility or program	6	0	6	0	0
Client became homeless – moving to a shelter or other place unfit for human habitation	11	1	10	0	0
Client went to jail/prison	0	0	0	0	0
Client died	0	0	0	0	0
Client doesn't know/Client refused	1	0	1	0	0
Data not collected (no exit interview completed)	142	19	115	0	8
<b>Total</b>	<b>458</b>	<b>47</b>	<b>402</b>	<b>0</b>	<b>9</b>

### Q25a: Number of Veterans

	Total	Without Children	With Children and Adults	Unknown Household Type
Chronically Homeless Veteran	95	95	0	0
Non-Chronically Homeless Veteran	155	151	4	0
Not a Veteran	3591	3020	567	4
Client Doesn't Know/Client Refused	9	8	1	0
Data Not Collected	1070	102	15	0
<b>Total</b>	<b>4920</b>	<b>3376</b>	<b>587</b>	<b>4</b>

### Q26b: Number of Chronically Homeless Persons by Household

	Total	Without Children	With Children and Adults	With Only Children	Unknown Household Type
Chronically Homeless	1274	1188	84	2	0
Not Chronically Homeless	3116	1621	1437	49	9
Client Doesn't Know/Client Refused	35	27	1	7	0
Data Not Collected	1658	540	102	21	42
<b>Total</b>	<b>6083</b>	<b>3376</b>	<b>1624</b>	<b>79</b>	<b>51</b>



## ATTACHMENT B

### Affirmatively Further Fair Housing (AFFH) Narrative

#### CITY OF SAINT PAUL

As a recipient of U.S. Department of Housing and Urban Development (HUD) funds, inclusive of Community Development Block Grant (CDBG) and Home Investment Partnerships Program (HOME) funds, and Emergency Solutions Grant (ESG) funds, the City of Saint Paul (City) has the obligation to Affirmatively Further Fair Housing, and to take meaningful actions, in addition to combating discrimination, that overcome patterns of segregation and foster inclusive communities free from barriers that restrict access to opportunity based on protected characteristics.

To "affirmatively further fair housing," the City of Saint Paul will:

- *Analyze and eliminate housing discrimination in the Jurisdiction.*
- *Promote fair housing choice for all persons.*
- *Provide opportunities for inclusive patterns of housing occupancy regardless of race, color, religion, sex, familial status, disability, and national origin.*
- *Promote housing that is structurally accessible to, and usable by, all persons, particularly persons with disabilities.*
- *Foster compliance with nondiscrimination provisions of the Fair Housing Act.*

The City's obligation to affirmatively further fair housing applies to all housing and housing related activities in the grantee's jurisdictional area whether publicly or privately funded. The City's Human Rights Ordinance prohibits discrimination by private parties, such as owners, lessees, managing agents, real estate brokers, real estate sales persons, appraisers, developers, banks, banking organizations, mortgage companies, insurance companies, or other persons having the right to sell, rent, or lease any real property (City of Saint Paul Legislative Code, Chapter 183.06). Correspondingly, the City's public policies and regulations were adopted to foster equal opportunity for all to obtain employment, education, real property, public accommodations, public services, contract, and franchise without regard to race, creed, religion, sex, sexual or affectional orientation, color, national origin, ancestry, familial status, age, disability, marital status or status with regard to public assistance, and strictly in accord with their individual merits as human beings.

#### ANALYSIS OF IMPEDIMENTS TO FAIR HOUSING (AI)

During program year 2017, the City used its housing policy and housing practices to determine whether its actions to affirmatively further fair housing expanded housing opportunities that promoted fair housing choice; worked with the Fair Housing Implementation Council (FHIC) to consider regional approaches to Fair Housing Issues; provided housing services for limited-English-speaking citizens; and financed affordable housing and affordable supportive housing.

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As an FHIC founding member, the City participated in the development of the *2014 Analysis of Impediments to Fair Housing Choice: Twin Cities Region* (2014 AI). During PY 2016, HUD required an Addendum to the 2014 AI to provide a more robust analysis focusing on segregation and integration, areas of concentrated poverty, and areas of opportunity. The Addendum to the 2014 AI was accepted by HUD during PY 2017.

During PY 2017, City staff developed strategies to address impediments to fair housing. City Council established a Fair Housing Work Group to make policy and budget recommendations to the Mayor and the Housing and Redevelopment Authority (HRA), with the goal of eliminating housing disparities, lowering barriers to affordable housing, and ensuring access to economic opportunity in the City. The Working Group includes representatives from the City Council, Mayor's Office, Planning and Economic Development, Department of Safety and Inspections (DSI), Human Rights and Equal Economic Opportunity (HREEO), the HRA, and Ramsey County. The HRA's LIHTC program established a housing site selection priority to develop affordable family housing in areas of opportunities as well as awarded priority points for affordable housing developments that assist larger-sized families. Additionally, DSI developed new protocols where property inspections must be addressed using an equity model, and many Fire Safety Public Service Announcements are written in multiple languages. The City's fair housing website also provides citizens information about their fair housing rights.

The City CAPER demonstrates that its housing programs, housing policies, and procedures actively work to remove the identified impediments while also furthering fair housing, as noted below:

### **CITY HOUSING PROGRAMS AND PROCEDURES THAT AFFIRMATIVELY FURTHER FAIR HOUSING CHOICE**

In the 2014 FHIC AI, the following impediments were noted:

1. Potential homebuyers of color are denied for home purchase loans at rates exceeding white homebuyers;
2. Higher rates of exit from homeownership among households of color;
3. Homeownership perceived as unattainable by some households of color;
4. Predatory lending practices towards immigrants, communities of color, and disabled households in the form of contract for deeds;
5. Housing choices for people of color are impacted by perceptions about school performance and neighborhood safety;
6. Limited number of rental units available with 3 or more bedrooms;
7. High rental application denial rates in communities of color and those with disabilities based on rental selection criteria (criminal background, credit history, rental background);

## ATTACHMENT B

8. Inability to place tenants utilizing rental assistance especially for those with disabilities, households with children, and households of color, including by not limited to Housing Choice Vouchers;
9. Development processes in local government can limit construction of affordable housing for people with disabilities; and
10. NIMBY-ism regarding siting and placement of affordable housing.

In the Addendum to the 2014 Analysis of Impediments, the following goals were identified:

1. Improve opportunities for mobility within the region.
2. Reduce resident displacement.
3. Increase access to homeownership.
4. Expand funding for affordable housing.
5. Improve fair and affordable housing planning.
6. Expand locations of affordable housing.
7. Institute effective and meaningful community engagement.
8. Invest in place-based community improvements.
9. Support multicultural housing needs.
10. Support residents' fair housing rights.

### **AFFORDABLE HOUSING AND CITY COUNCIL'S LOCATIONAL CHOICE POLICY**

(See Impediments: #6, #7, #8, #10) (See Goals: #2, #4, #6, #8)

Although affordable housing issues are not fair housing concerns per se, the lack of affordable housing in the Twin Cities effectively reduces housing choices for many protected classes. Many communities lack affordable housing opportunities and economic conditions discourage the development or preservation of affordable housing. 57% of Saint Paul renters pay more than 30% for housing. To rent a modest two-bedroom apartment, Ramsey County workers must earn \$15.01 to \$18.90 per hour (on average approximately \$17 per hour), 40 hours per week, all year long. However, the typical renter in Ramsey County earns the equivalent of \$14.26 per hour (published by the National Low Income Housing Coalition, with Minnesota data released jointly by Minnesota Housing Partnership, *Out of Reach Report 2014*, March 2014). In response, the City Council's Affordable Housing Policy requires that city-financed rental developments have 10% of units affordable to households at 30% AMI; 10% affordable to households at 50% AMI; and 10% affordable to households at 60% AMI, as a condition of receiving city financing. The City's Affordable Housing Policy also implements the City Council's directive to create affordable housing citywide in neighborhood locations that promote easy access to jobs.

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Currently, the City has approximately 12,228 publicly-assisted affordable housing units (including supportive housing units) and approximately 4,699 Housing Choice vouchers. According to the U.S. Census, approximately 30% of all households living in Saint Paul receive some type of affordable housing benefit.

During PY 2017, the City provided financing or favorable loan terms to preserve, renovate, or construct affordable rental housing for households at or below 60% of AMI. The City used a combination of financing that included LIHTC, HUD funds, TIF, and City STAR funds. Total units developed or preserved were 666. Of these 468 were affordable – 150 through preservation and 318 new construction. Sixty (60) of the affordable units were constructed specifically for seniors.

City Council's Locational Choice Policy and the HRA's LIHTC Selection Priority Process encouraged economic integration citywide by moving the City toward a more equitable distribution of affordable housing throughout the City. As an example, under the leadership of the HRA Board of Commissioners, Hamline Station (108 units of affordable family housing/workforce housing) opened for occupancy in an IRS non-impacted census tract (less than 50% of households have incomes less than 60% of area median gross income. In other words, the area is not considered LMI).

Ultimately, the City has limited financial capacity to produce affordable rental housing especially since the City only receives enough LIHTC (9% and 4% tax credits) to finance 1-3 affordable housing developments each year. Consequently, the City must partner with HUD, MHFA, and various foundations to develop other comprehensive financing plans necessary to develop/preserve affordable housing. It is essential that MHFA tax credits are allocated in a manner that equitably develops more affordable housing metro-wide which will advance fair housing choice within the Twin Cities metro area.

### **ACCESSIBILITY ISSUES – ACCESSIBLE-DESIGNED HOUSING AND CITY SERVICES**

(See Impediments: #8, #9) (See Goal: #10)

Saint Paul's affordable housing policies effectively create more accessible rental housing units because large multi-family housing developments (5 units or more) must comply with the American with Disabilities Act (ADA) and Section 504.

Persons with physical challenges also typically need city services that can encourage self-reliance. In response, the City continues to upgrade city services that can assist citizens with disabilities, such as new City traffic lights designed to respond to the needs of visually-impaired citizens and the Ramsey County Emergency Community Center's Vital Emergency Response Information Form that lessens the emergency response time for emergencies affecting city citizens with disabilities.

The City's *Complete Streets* policies considered the needs of all street users of all ages and abilities in the process of street design. The City's Transportation Committee (comprised of 4 Saint Paul Planning Commissioners and 8 community members, including an accessibility representative) advises the City Planning Commission on how to better integrate transportation planning and projects with land use decisions such as zoning, neighborhood and



## ATTACHMENT B

comprehensive planning, and infrastructure investments. The Transportation Committee has reviewed planning or design documents for consistency with *Complete Streets* approach and Universal Design guidelines. These apply to all city projects including infrastructure and public improvements paid for in whole or part with HUD funds.

The Mayor's Advisory Committee for People with Disabilities (MACPD) provided consultation on the challenges faced by people with disabilities. During PY 2017, the Mayor's *8-80's Vitality* initiative was designed to increase activity and vitality on City streets and public spaces by making these more accessible to people of all ages and abilities. Under this initiative Victoria Park and Marydale Park will become Saint Paul's first universally accessible playgrounds for visitors of all abilities.

### **AFFORDABLE SUPPORTIVE RENTAL HOUSING**

(See Impediments: #6, #7 #8, #9, #10) (See Goals: #2, #4, #6, #8)

To further fair housing choice, the City recognizes the diverse needs of its citizens by financing supportive housing citywide and that serves citizens with challenges or barriers to housing. During PY 2017, the HRA awarded LIHTC to Ain Dah Yung Supportive Housing (44 units of culturally-responsive affordable supportive housing units for American Indian and formerly homeless young adults. ) and Jamestown Homes was renovated with 4 supportive housing units. Saint Paul has existing affordable supportive housing developments located citywide, including the City-owned Saint Paul Residence (60 units for at-risk of being homeless citizens, and 60 units for long-term homeless units for late stage alcoholics in the Midway neighborhood).

The new Dorothy Day Center's Higher Ground opened in PY 2016 and included 193 SRO supportive housing units, all of which were occupied in PY 2017. The development includes an emergency shelter with approximately 10 beds dedicated for medical respite, and beds and programming for homeless women with late-stage chronic alcoholism. The center, through its supportive housing units is better able to address the needs of homeless adults (including many citizens with mental health challenges) residing in Saint Paul.

City staff also participated with the MHFAs Stabilization Committee and Stewardship Committee to facilitate the financing of supportive housing and/or assist with affordable housing developments at-risk of financial difficulties.

### **ZONING CODE**

(See Impediment: #10) (See Goal: #6)

As a baseline, the City's Zoning Code supports the development of supportive housing because the Zoning Code does not require any conditional use permits for supportive housing developments. The Zoning Code defines supportive housing as apartment buildings. The Zoning Code also allows SRO facilities to be built in more areas which consequently facilitated the development of the City-owned Saint Paul Residence that serves homeless citizens with late stage chronic alcoholism and at-risk of being homeless.

The Zoning Code also encourages high density affordable rental housing along transit corridors, such as Central Corridor, which allows for easy access to major employment opportunities. For

## ATTACHMENT B

example, Prior Crossing (supportive housing for homeless young adults) and the Ain Dah Yung Supportive Housing (culturally-response supportive housing for American Indian young adults) are located on University Avenue and the Green Line light rail.

### **CITY'S HOUSING STRATEGIES TO END HOMELESSNESS**

(See Impediments: #6, #7, #8, #9, #10) (See Goal: #7)

Homelessness is not a fair housing issue per se. However, many adults entering emergency shelters and transitional housing in Ramsey County are protected-class citizens. Furthermore, the status of homelessness effectively has a disparate discriminatory impact because many long-term homeless citizens face housing barriers due to challenges with mental health, brain injury, developmental disabilities, cognitive learning disabilities, and/or chemical dependency. Consequently, there is a continuing need to develop and maintain affordable supportive housing.

For many homeless citizens, the lack of economic opportunities is also a major barrier to obtaining and retaining stable housing. As previously stated, 60% of Ramsey County renters lack sufficient incomes (i.e. a minimum hourly wage of \$17) to pay the fair-market rent for a two-bedroom apartment. And, many single-parent households, especially for those who lack sufficient education or job training skills, are more at-risk of becoming homeless due to the inability to qualify for or find higher wage employment.

In response, the City finances affordable housing, affordable supportive housing (both as noted previously) and homelessness prevention programs that serve homeless citizens and those at-risk of becoming homeless, as follows:

**Heading Home Ramsey Governing Board** - During the program year, City staff participated with the Homeless Advisory Board to implement the City/County's *Heading Home Ramsey – Plan to End Homelessness* - a five-year plan of creating 920 permanent supportive housing units in Ramsey County for long-term homeless citizens. This year, the Ramsey CoC Governing Board implemented the HUD-required coordinated assessment and HMIS protocols so that the City/County can effectively respond to its homeless citizens while meeting HUD national objectives. During the program year, Catholic Charities and Ramsey County staff were instrumental in operating the *Coordinated Access to Housing and Shelter* (CAHS) program which is used to assess homeless individuals and families seeking emergency shelter to determine the most appropriate referral based upon the needs of the household.

**Responding to needs of homeless single adults** - During PY 2017, City staff partnered with the *Heading Home Ramsey* COC Care Coordinator and community service providers to respond to homelessness issues facing Saint Paul citizens. Efforts included development of community-based response system to the increasing demand for emergency shelters for homeless individuals, families, and youth. The City, Ramsey County, Catholic Charities, and Saint Paul Foundation worked together to open an additional cold-weather overflow emergency shelter to meet the increasing demands of single homeless adults. The overflow shelter demand has been a continual concern, such that Catholic Charities, MHFA, the City, and private donors

## ATTACHMENT B

have worked together to develop the new Dorothy Day Center Higher Ground. Catholic Charities uses a Housing First model at the City-owned Saint Paul Residence which assists (60 units) single adults with chemical dependency, mental illness, disabilities, or other housing barriers, and 60 at-risk of being homeless residents. The program focuses on providing permanent, affordable housing as quickly as possible and then provides the supportive services and connections to community-based supports needed for individuals/families to keep their housing.

In recognition of the emergency shelter need, the City allocated ESG funding for Shelter Operations and RRH programs for homeless adults, families, and unaccompanied youth. Community agencies provided drop-in weekly outreach for homeless citizens using the downtown Central Library during the daytime and staying at Dorothy Day Center at night. Outreach initiatives were a direct result of City's involvement at the bi-monthly Downtown Police/Homeless Forums.

Most important, the City, Catholic Charities, and MHFA developed the new Dorothy Day Center Higher Ground/Saint Paul (emergency shelter, pay-for-stay, medical respite, and permanent supportive housing) with Dorothy Day Residence. Opening in PY 2016 and fully occupied in PY 2017, it is a successful housing model that provides housing options and supportive services.

**Responding to the needs of homeless families** - The City participated with various committees to address family homelessness such as the Ramsey County/State of Minnesota Family Homeless Prevention Assistance Program (FHPAP) and the Heading Home Ramsey Governing Board. The City-financed affordable housing development provided more housing choice for at-risk of being homeless families, who often state that the lack of affordable housing is the major barrier to housing stability. Additionally, many long-term homeless families are often challenged when one family member has a disability – often mental illness – which affects the family's ability to sustain income. Funding supportive services assists these households in stabilizing their housing.

In addition to financing affordable housing, the City allocated ESG funding to various organizations, such as Catholic Charities – Family Service Center, the YWCA transitional housing, and the YWCA RRH for families. The City also provided capital funding to Casa Guadalupana (emergency shelter/short-term transitional housing) for building improvements. ESG also funded homelessness prevention initiatives, such as East Side Family Center – Neighborhood House, Southern Minnesota Regional Legal Services – *Project Hope* (Protecting the legal rights of clients working with public systems on issues of homelessness and addressing legal issues that contribute to or place clients at risk of homelessness), and West Side Community Health Services - *HouseCalls* (health and social services, and utility assistance funds through a collaboration of Westside Community Health Services and Ramsey County).

**Responding to the needs of homeless youth** - The City and County recognized that the affordable housing and the number of emergency shelter beds for homeless youth remains insufficient. In response, during PY 2017, the City allocated ESG funds to the Salvation Army (emergency shelter), Lutheran Social Services (emergency shelter), and Face to Face - *Safe Zone* – a youth drop-in center (emergency shelter and a rapid re-housing program). All

## ATTACHMENT B

programs serve homeless youth, unaccompanied youth, or runaway youth. In PY 2017, the HRA also allocated LIHTC to the Ain Dah Yung Supportive Housing for homeless young adults.

**Emergency Solutions Grant Program** - The City administered the ESG program. During the program year, ESG assisted 18 community agencies with funds for emergency shelter operations and costs of providing services - essential services, case management, legal services, emergency health services, mental health services, and transportation to homeless families and individuals in emergency shelters and transitional housing. ESG also funded street outreach and RRH programs.

ESG-funded community agencies provided lifelines to homeless or at-risk of being homeless citizens. For single adults, Dorothy Day Center Higher Ground opened its doors each night to provide emergency shelter while providing supportive services, such as mental health counseling, during the day. Across town, Catholic Charities' Family Service Center provided emergency shelter for families for up to 60 days – allowing time for families to seek more permanent housing. Such housing services were complemented by community-based services for homeless citizens, such as Listening House (drop-in for homeless adults); and The Family Place (a day drop-in center for homeless families).

Transitional housing was provided through the YWCA St. Paul which provided housing with supportive services for single-parent families; and Theresa Living Center transitional housing which assisted single women and single-parent families. LSS Life Haven also provided transitional housing for teenaged parents.

For homelessness prevention, West Side Community Health Services' *HouseCalls*, and East Side Family Center – Neighborhood House provided emergency financial assistance, including emergency utility assistance especially as a response to the State's Cold-Weather Rule. Southern Minnesota Regional Legal Services provided legal assistance to tenants-at-risk of losing their housing.

Finally, ESG assisted homeless youth with services: Ain Dah Yung provided culturally-response emergency shelter for American Indian young adults; day drop-in center/supportive services, and RRH services were offered by Face to Face's *SafeZone*, and transitional housing services were offered by LSS's *SafeHouse*.

Most of all, ESG-funded community agencies recognize the hard fact that homeless citizens often have multiple barriers to securing permanent housing. Although some homeless citizens lack sufficient funds for stable housing, many homeless citizens have disabilities that limit their ability to earn sufficient income required for stable housing. That said, in addition to providing housing services, ESG-funded agencies provided supportive services so that homeless citizens can move toward self-sufficiency.

## **ATTACHMENT B**

### **CITY'S HOME LOAN FUND**

(See Impediments: #1, #2, #3, #4) (See Goal: #3)

During PY 2017, the City's Home Loan Fund provided home improvement loans to CDBG-income eligible homeowners, including Deferred Payment Due-on-Sale Home Improvement loans, Energy Efficiency Deferred Payment Loans, and Saint Paul/Ramsey County Lead Paint Window Replacement program.

To further promote fair housing choice, the City's Home Loan Fund staff provided multilingual home ownership services in Hmong language and have staff who speak Vietnamese and Russian. Language translation services are also provided, as needed.

In addition to the City's Home Loan Fund program, the City worked with various community development corporations, such as Rondo Community Land Trust (RCLT), Neighborhood Development Alliance, Inc. (NeDA), Greater Frogtown CDC, St. Paul Coalition for Community Development (SPARC), and Dayton's Bluff Neighborhood Housing Services (DBNHS) which provided neighborhood-based housing programs that were responsive to the needs of St. Paul citizens and priorities of the City. NeDA's multi-lingual/multi-cultural housing services assisted Spanish-speaking citizens living in the West Side neighborhood.

### **MORTGAGE FORECLOSURE PREVENTION PROGRAM**

(See Impediments: #1, #2, #3, #4) (See Goal: #3)

As a HUD-approved housing counseling agency under the umbrella of the Minnesota Home Ownership Center (HOC); the City's Mortgage Foreclosure Prevention Program (MFPP) assists households with mortgage default/early delinquency counseling. The City's housing counselors provided guidance and assistance for submission of mortgage modifications, working with their mortgage servicer on a smooth transition out of the home (short sale or deed in lieu of foreclosure), and providing information about moving on after foreclosure.

During the program year, the City's housing counselors provided individualized mortgage foreclosure prevention counseling by working with the homeowner to create an action plan and viable budget. In addition, housing counselors provided referrals to community resources, such as food shelves, formal budget counseling, bankruptcy counseling, and as necessary emergency assistance from Ramsey County. Most importantly, the City's housing counselors assisted homeowners in default by communicating with lenders for modifications, forbearance agreements, or repayment plans; taking the burden of communication off the homeowner. As a result, sixty-two (62%) of the default cases closed during 2017 had successful outcomes as the mortgage foreclosures were prevented. Until December 31, 2017, the City also participated in Rounds 1 through 10 of the National Foreclosure Mitigation Counseling Program (NFMC) administered by MHFA.

Finally, although predatory lending practices are not discriminatory per se, predatory lending practices may have a disparate discriminatory impact on communities of color, lower income, the elderly, and those with lower credit scores.

## ATTACHMENT B

According to the HOC, homebuyers of color were more proactive by participating in homeownership counseling. The City also participates with innovative mortgage foreclosure prevention programs. In the Summit/University neighborhood, the Rondo Community Land Trust (RCLT) has established 3 pilot foreclosure initiatives which assist households in default. 1) The Foreclosure Prevention Project designed to assist households behind in mortgage and/or property tax payments and choose to come into the Trust. In exchange, the Trust provides funds to lower the mortgage or bring property taxes current, and to address major building systems (roofs, furnaces, and plumbing, etc.). In the case of a mortgage foreclosure, RCLT works with the lender to rework the mortgage to make it affordable long-term for the family. The family remains in the home, the mortgage becomes affordable, and deferred maintenance issues are addressed all at the same time. 2) The Sustainable Home Ownership Program (SHOP) is a collaborative program - Greater Metropolitan Housing Corporation in partnership with Dayton's Bluff Neighborhoods Housing Services. The program allows for homeowners to move their tax or mortgage delinquent properties into the Community Land Trust (CLT) and retain their home, address deferred maintenance issues, and build credit. 3) Rondo Homeownership Stabilization Project and Emergency Mortgage Loan Fund – RCLT provides financial counseling through LSS and NeDA for current land trust homeowners. RCLT also created a fund that can be used to help families that are unable make their next mortgage payment due to loss of hours at work, medical expenses or other short-term crises. Up to two payments will be made by RCLT. The mortgage payment is made directly to the mortgage company and a note is attached to the end of the mortgage making the emergency loan due on sale of the property. The benefits of these programs are 1) the family remains in the home; 2) the mortgage becomes affordable, and 3) deferred maintenance is addressed.

### **INSPIRING COMMUNITIES PROGRAM**

(See Impediments: #1, #2, #3, #4) (See Goal: #3)

The City of Saint Paul's *Inspiring Communities* program was created to consolidate properties, both for new construction and rehabilitation, acquired with NSP, CDBG, and HRA funds under a single strategy. The *Inspiring Communities* program largely focuses investment on geographically defined cluster areas in neighborhoods most impacted by foreclosure and vacancy. The program funds assist developers with development gap financing for construction of new housing on vacant lots or rehabilitation of vacant structures. As a neighborhood redevelopment program, *Inspiring Communities* also created construction job opportunities for local citizens, Section 3 certified businesses, S/M/WBEs, and advanced equity in contracting and workforce hiring.

### **Cumulative Impact of Inspiring Communities**

Since 2008, the City allocated at least \$43,131,819 of federal, state, and local funds to revitalize vacant and foreclosed properties in designated Saint Paul neighborhoods. Over 280 properties have been sold or are in the process of being sold. *Inspiring Communities* also developed energy-efficient, sustainable, and affordable homes in areas of Saint Paul with the greatest need for stable housing. The quality of housing increased the overall affordability, as these homes should not require major capital investments for 10-15 years. Additionally, these investments encouraged neighboring homeowners to reinvest in their properties and

## ATTACHMENT B

neighborhoods. During PY 2017, 22 *Inspiring Community* properties were sold, 50% of homeowners were households of color.

### **CITY'S EFFORT TO AFFIRMATIVELY FURTHER FAIR HOUSING BY ENSURING AVAILABLE HOUSING SERVICES TO LIMITED ENGLISH PROFICIENCY CITIZENS**

(See Impediment: #4) (See Goals: #3, #7)

The City of Saint Paul recognizes that limited English proficiency (LEP) citizens are often unable to access housing service information in their primary languages.

Pursuant to Title VI of the Civil Rights Act of 1964 and Executive Order 13166, as a recipient of federal funds, the City took reasonable steps to ensure that LEP individuals had meaningful access to programs, services, and information provided by the City. The City's HREEO department coordinates and maintains the City's LEP program. The PED department has an LEP policy with multilingual staff to provide information about the following housing programs:

#### ***Minnesota Home Ownership Center (HOC) Home Buyer Education Classes***

(See Impediments: #1, #2, #3, #4) (See Goals: #3, #7, #9)

Minnesota ranked second nationally in homeownership rates at 73% but also ranked second in the largest homeownership gaps between emerging market populations and white/non-Hispanic populations at 36% (U.S. Census (2000) and American Community Survey (2001-2010). Emerging Market Demographic Trends in Minnesota, MHFA (2012)).

That said, the City financially supported the HOC which offered individualized home buyer counseling, home-buyer education classes (*Home Stretch* workshops), which included multicultural and multilingual home buyer classes. Homeownership workshops were held in English, Hmong, Somali, Karen, and Spanish. The HOC also works directly with the African Development Center to outreach to Somali and Africans new to America. HOC's *Framework*, an online educational program, was also offered in Spanish. Because of these efforts, approximately 41% or 1,407 households served by HOC's *Home Stretch* were families of color.

Subsequently, Fannie Mae worked with HOC's *Frameworks* in which households who purchase Fannie Mae properties through its *HomePath Ready Buyer* program will be eligible for up to 3% off the purchase price of the home in the form of closing cost assistance. Fannie Mae's *HomePath Ready Buyer* program indicated that industry leaders recognized the value of homeownership education and counseling.

To improve homeownership education classes, HOC also performs pre- and post-workshop surveys (in English and Hmong) for which 98% of *Home Stretch* workshop participants stated that the *Home Stretch* training built confidence in the home-buying process.

Finally, even with its budgetary restrictions, the City continued its funding of HOC – recognizing that HOC's home buyer classes serve first-time LMI homebuyers and provides a leadership role in responding to foreclosures.

## ATTACHMENT B

### ***City's Home Loan Fund/Mortgage Foreclosure Prevention Program***

(See Impediments: #7, #8, #9) (See Goals: #3, #7)

To ensure access to housing programs, the City's Home Loan Fund's staff provided home ownership services and default counseling in Hmong and other language translation services, as needed.

### ***Relocation Counseling***

(See Impediments: #10, #11, #12) (See Goal: #7)

The City has the ability provide culturally-sensitive relocation assistance, if needed. However, during this program year, there was no need to provide multilingual relocation services.

### **EMERGING HOUSING MARKET INITIATIVES:**

(See Impediments: #1, #2, #3, #4) (See Goals: #3, #7, #9)

During the program year, the City participated with HOCs *Home Ownership Alliance* (HOA) initiative to develop strategies and actions that would close Minnesota's homeownership gap. Since the fall of 2014, HOA members have met to develop a business plan, review prior homeownership initiatives for serving emerging markets, and review of research into understanding the homeownership gap. While Minnesota consistently has one of the highest homeownership rates in the nation, Minnesota also has one of the largest gaps between homeowners of color and white homeowners (Minnesota Homeownership Center Report).

Emerging markets refers to those persons or groups who are underrepresented in homeownership compared to non-Hispanic whites. In general, emerging markets in Minnesota include: African American and recent African immigrants, American Indians, Asian and Pacific Islanders, and Latinos. In the housing industry, these emerging markets represent a growing segment of the housing market, especially as first-time homebuyers.

To meet this housing need, the City supported the HOC which is developing and compiling best practices, current research, and in parallel, continues to work with the Homeownership Advisors Network to:

1. Expand the number of culturally targeted *Home Stretch* classes;
2. Identify and perpetuate best practices in delivering culturally competent programming; and
3. Develop and implement a targeted outreach program that: articulates and advances what successful homeownership looks like; what *Home Stretch* contributes to homeownership; and expands support for the HOC with an emphasis on diverse communities.



## ATTACHMENT B

### **SAINT PAUL DEPARTMENT OF HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY**

(See Impediments: #1, #2 #3, #4, #5, #8) (See Goals: #7, #9)

Pursuant to the Saint Paul Human Rights Ordinance (SPHRO), Saint Paul HREEO staff responded to human rights complaints. During 2015, Saint Paul Human Rights Division was granted full certification as a HUD Fair Housing Assistance Partner which effectively increased the Human Rights Division's capacity in bringing the authority of the Fair Housing Act to eligible complaints. Discrimination cases falling under the Fair Housing Act and the SPHRO were investigated by the Human Rights Division and cross-filed with HUD's Office of Fair Housing and Equal Opportunity (FHEO).

During PY 2017, the Human Rights Division increased its visibility in the community by participating in outreach activities and events. Human Rights Specialists are responsible for the investigations and outreach for HREEO. This team is fluent in many languages, such as Amharic, Oromo, Hmong, Spanish, and Tagalog. In the past, the Human Right's staff partnered with the Equal Opportunity Commission and the U.S. Department of Labor to coordinate and organize outreach to the Hmong Community through their vulnerable workers project. In other efforts, Human Rights staff has worked with Saint Paul Police and the Autistic Society of Minnesota to facilitate a collaborative effort to improve interactions between police and citizens with autism.

### **LEGAL SERVICES: SOUTHERN MINNESOTA LEGAL REGIONAL SERVICES**

(See Impediments: #1, #2, #3, #4, #5 #7, #8) (See Goals: #2, #9)

Often, legal representation is needed to enforce fair housing rights. In response, the City has financially supported the Housing Equality Law Project, administered by Southern Minnesota Regional Legal Services (SMRLS) which provides fair housing enforcement services.

With this grant, the City partially funded 1 attorney to assist Saint Paul citizens who are treated unfairly when seeking or maintaining their housing. Legal services included negotiated settlements, assisted with filing of complaints with enforcement agencies, and represented people in court. Persons who benefit from these services include LMI persons of color, immigrants and refugees, disabled persons, and female heads of households and their families who were treated unfairly, and in violation of anti-discrimination laws, by landlords when they look for housing, live in housing, or try to keep their housing.

Finally, the City awarded ESG funds to partially fund SMRLS's legal representation for homeless citizens or those at-risk of being homeless to stabilize their housing.

## ATTACHMENT B

### **CITY'S EFFORTS TO DEVELOP A REGIONAL APPROACH THAT AFFIRMATIVELY FURTHERS FAIR HOUSING – Fair Housing Implementation Council (FHIC)**

(See Impediments: #1, #2, #3, #4, #5, #6)

The City recognized that a regional approach was necessary to effectively eliminate impediments to fair housing and promote fair housing opportunities. In response, Saint Paul partnered with Bloomington, Eden Prairie, Minneapolis, Plymouth, Minnetonka, Woodbury, Anoka County, Carver, Dakota County, Hennepin County, Ramsey County, and Washington County as members of the Fair Housing Implementation Council (FHIC), and developed the 2014 Analysis of Impediments to Fair Housing Choice (AI 2014). During PY 2016, HUD required an Addendum to the 2014 AI to provide a more robust analysis focusing on segregation and integration, areas of concentrated poverty, and areas of opportunity. The 2014 AI Addendum was subsequently accepted by HUD during PY 2017.

At the same time, Affordable Housing Connections (AHC) provided fair housing training for owners, property managers, and asset managers of multi-family projects that receive funding through the following programs: HOME, CDBG, Section 42 Housing Tax Credits, Tax Credit Assistance Program (TCAP), and Section 1602 Credit Exchange. AHC offered fair housing training annually as part of its Section 42 compliance training so that front line staff had practical guidance on how to lawfully follow fair housing marketing and occupancy rules, recent changes to Fair Housing requirements, and the potential penalties for violating fair housing laws.

#### **SUMMARY**

The City is committed to providing equal opportunity to all people in all areas of City services and City programs. This document identified actions that affirmatively furthered fair housing. That said, Saint Paul affirmatively furthers fair housing in four distinct ways – funding, participation, direct service, and policy.

While the City strived to remove impediments to Fair Housing, there remains a constant need for fair housing work as part of the fabric that makes up Saint Paul government, its rules, and regulations. In addition to the Mayor's Racial Equity Initiative, PED developed a project assessment tool for project managers and leadership to use in making decisions on which projects best work to promote equity and further fair housing throughout the City.







**Affordable Housing Connections, Inc.**  
**Summary Report to City of St. Paul on HOME Projects Inspections**  
**Report Period: June 1, 2017 through May 31, 2018**

IDIS No.	Project Name	Project Total Units	HOME Units Total	Inspection Frequency	Inspection Dates		No. of Units Inspected	Physical Inspection Results	Desk Audit & Tenant File Review Results	Date Last Rent Increase Approved
					2017	2018				
1927	2700 University	248	11	every 3 years	No POA	5/2/18	4	No Findings	No file review findings; No report findings.	
1015	Arlington Gardens Apartments	50	49	annual	4/20/17	3/13/18	10	No Findings	No file review findings. Corrected PY2017 Owner's Certification of HOME Project Compliance received 4/24/18	
633	Bluff Park Homes	73	9	annual	8/3/17	7/24/18	4	2 Bldg & 13 Unit Findings. Completed work orders received on 9/15/17.	No file review findings; Corrected PY2016 HOME report received on 9/15/17	9/19/17
1242	Cornelia House	47	10	annual	6/22/17	6/21/18	4	2 Bldg & 1 Unit Findings. Completed work orders received on 6/23/17.	No file review findings; Corrected PY2016 HOME report received on 7/17/17	4/6/18
1312	Crane Ordway	70	16	annual	7/10/17	7/12/18	4	3 Bldg Findings. Completed work orders received on 8/23/17.	Corrections for file and report review findings received on 8/23/17	1/14/16
1160	Graham Place	121	8	annual	9/12/17	8/28/18	4	No Findings	Corrections for file review findings received on 10/21/17; no report findings	11/13/17
1603	Kimball Court	76	15	annual	9/26/17	9/5/18	4	No Findings	No file review findings; No report findings.	3/11/16
1224	Lyon's Court	60	3	annual	8/1/17	9/18/18	3	2 Bldg Findings. Completed work orders received on 9/11/17.	No file review findings; No report findings.	12/4/17
1811	Midway Pointe	50	4	annual	6/22/17	6/21/18	4	No Findings	No file review findings; No report findings.	
1760	Northern Warehouse	52	5	annual	9/12/17	7/24/18	4	No Findings	No file review findings; No report findings.	4/6/18
1253	Phalen Senior Lofts	73	35	annual	8/1/17	9/18/18	7	2 Bldg & 3 Unit Findings. Completed work orders received on 9/12/17.	No file review findings; No report findings.	12/4/17
1938	Prior Crossing	44	5	every 3 years	9/26/17	-	5	4 Bldg & 3 Unit Findings. Completed work orders received on 11/8/17 & 12/3/17.	Corrections for file review findings received on 11/8/17; no report review findings.	
1605	Renaissance Box	70	4	annual	7/1/17	7/12/18	4	2 Unit Findings. Completed work orders received on 8/24/17.	<b>Temporary Noncompliance</b> - Over Income HH. Moved out 3/2/17. Unit occupied by qualified HH 9/7/17.	1/12/16
1816	Rolling Hills Apartments	108	8	annual	4/20/17	4/2/18	4	3 Unit Findings. Completed work orders received on 4/30/18.	No file review findings; Corrected PY2017 HOME report received on 4/30/18.	6/8/18
1052	Seabury	50	49	annual	6/22/17	6/21/18	10	1 Bldg & 1 Unit Findings. Completed work orders received on 7/13/17.	No file review findings; Corrected PY2016 & PY2017 HOME reports received on 7/13/17 & 7/9/18.	7/5/12
PI001	Selby Grotto Apartments	40	3	annual	9/26/17	9/11/18	3	1 Bldg findings. Completed work order received on 11/10/17.	No file review findings; No report findings.	5/19/16
947	Sibley Park Apartments	114	25	annual	8/1/17	9/18/18	5	No Findings	No file review findings; No report findings.	12/4/17
634	Superior Street Cottages	23	9	every 2 years	-	3/28/18	4	No Findings	No file review findings; No report findings.	12/13/17
1696	Terraces (Wabasha/McLean)	35	17	annual	9/12/17	7/24/18	4	No Findings	No file review findings; No report findings.	4/6/18
1914	Western U Plaza	60	2	annual	9/20/17	8/16/18	2	3 Bldg & 3 Unit Findings. Completed work orders received on 11/3/17.	No file review findings; No report findings.	
1744	Westside Flats	178	17	annual	8/1/17	9/18/18	5	1 Bldg finding. Completed work order received on 9/19/17.	No file review findings; Corrected PY2016 HOME report received on 9/19/17.	12/4/17
1196	Wilkins Townhomes	23	3	every 2 years	5/2/17	-	3	2017 results in previous period's report		11/6/14
1526	Winnipeg Apartments	56	5	annual	9/26/17	9/11/18	4	3 Bldg & 1 Unit Findings. Completed work orders received on 11/10/17.	Corrections for file and report review findings received on 12/20/17	5/19/16
1399	YWCA-Grotto	8	2	every 2 years	8/3/17	-	2	5 Unit Findings. Completed work orders received on 9/15/17.	Corrections for file and report review findings received on 9/15/17	10/31/17
1285	YWCA-Oxford	12	12	every 2 years	8/3/17	-	4	1 Bldg & 5 Unit Findings. Completed work orders received on 10/30/17.	Corrections for file and report review findings received on 10/30/17.	10/31/17
1105	YWCA-Supp Lexington	18	3	every 2 years	8/3/17	-	3	1 Unit Finding. Completed work order received on 9/15/17.	No file review findings; Corrected PY2016 HOME report received on 9/15/17.	10/31/17
<b>25</b>	<b>Total Properties</b>					<b>Total Units</b>	<b>114</b>			

ATTACHMENT D









ATTACHMENT E

Office of Community Planning and Development	DATE:	08-29-18
U.S. Department of Housing and Urban Development	TIME:	14:45
Integrated Disbursement and Information System	PAGE:	1
PR26 - CDBG Financial Summary Report		
Program Year 2017		

Grantee ST. PAUL , MN

**PART I: SUMMARY OF CDBG RESOURCES**

01 UNEXPENDED CDBG FUNDS AT END OF PREVIOUS PROGRAM YEAR	9,729,510.20
02 ENTITLEMENT GRANT	6,293,101.00
03 SURPLUS URBAN RENEWAL	0.00
04 SECTION 108 GUARANTEED LOAN FUNDS	0.00
05 CURRENT YEAR PROGRAM INCOME	2,982,800.39
05a CURRENT YEAR SECTION 108 PROGRAM INCOME (FOR SI TYPE)	0.00
06 FUNDS RETURNED TO THE LINE-OF-CREDIT	115,000.00
06a FUNDS RETURNED TO THE LOCAL CDBG ACCOUNT	71,640.72
07 ADJUSTMENT TO COMPUTE TOTAL AVAILABLE	0.00
08 TOTAL AVAILABLE (SUM, LINES 01-07)	19,192,052.31

**PART II: SUMMARY OF CDBG EXPENDITURES**

09 DISBURSEMENTS OTHER THAN SECTION 108 REPAYMENTS AND PLANNING/ADMINISTRATION	9,274,247.48
10 ADJUSTMENT TO COMPUTE TOTAL AMOUNT SUBJECT TO LOW/MOD BENEFIT	0.00
11 AMOUNT SUBJECT TO LOW/MOD BENEFIT (LINE 09 + LINE 10)	9,274,247.48
12 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	765,424.69
13 DISBURSED IN IDIS FOR SECTION 108 REPAYMENTS	0.00
14 ADJUSTMENT TO COMPUTE TOTAL EXPENDITURES	0.00
15 TOTAL EXPENDITURES (SUM, LINES 11-14)	10,039,672.17
16 UNEXPENDED BALANCE (LINE 08 - LINE 15)	9,152,380.14

**PART III: LOWMOD BENEFIT THIS REPORTING PERIOD**

17 EXPENDED FOR LOW/MOD HOUSING IN SPECIAL AREAS	0.00
18 EXPENDED FOR LOW/MOD MULTI-UNIT HOUSING	1,037,953.91
19 DISBURSED FOR OTHER LOW/MOD ACTIVITIES	7,209,027.51
20 ADJUSTMENT TO COMPUTE TOTAL LOW/MOD CREDIT	0.00
21 TOTAL LOW/MOD CREDIT (SUM, LINES 17-20)	8,246,981.42
22 PERCENT LOW/MOD CREDIT (LINE 21/LINE 11)	88.92%

**LOW/MOD BENEFIT FOR MULTI-YEAR CERTIFICATIONS**

23 PROGRAM YEARS(PY) COVERED IN CERTIFICATION	PY: 2017 PY: 2018 PY: 2019
24 CUMULATIVE NET EXPENDITURES SUBJECT TO LOW/MOD BENEFIT CALCULATION	9,274,247.48
25 CUMULATIVE EXPENDITURES BENEFITING LOW/MOD PERSONS	7,209,027.51
26 PERCENT BENEFIT TO LOW/MOD PERSONS (LINE 25/LINE 24)	77.73%

**PART IV: PUBLIC SERVICE (PS) CAP CALCULATIONS**

27 DISBURSED IN IDIS FOR PUBLIC SERVICES	1,373,759.08
28 PS UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	139,565.81
29 PS UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	545,670.89
30 ADJUSTMENT TO COMPUTE TOTAL PS OBLIGATIONS	0.00
31 TOTAL PS OBLIGATIONS (LINE 27 + LINE 28 - LINE 29 + LINE 30)	967,654.00
32 ENTITLEMENT GRANT	6,293,101.00
33 PRIOR YEAR PROGRAM INCOME	2,120,800.79
34 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PS CAP	0.00
35 TOTAL SUBJECT TO PS CAP (SUM, LINES 32-34)	8,413,901.79
36 PERCENT FUNDS OBLIGATED FOR PS ACTIVITIES (LINE 31/LINE 35)	11.50%

**PART V: PLANNING AND ADMINISTRATION (PA) CAP**

37 DISBURSED IN IDIS FOR PLANNING/ADMINISTRATION	765,424.69
38 PA UNLIQUIDATED OBLIGATIONS AT END OF CURRENT PROGRAM YEAR	1,000,080.98
39 PA UNLIQUIDATED OBLIGATIONS AT END OF PREVIOUS PROGRAM YEAR	622,505.67
40 ADJUSTMENT TO COMPUTE TOTAL PA OBLIGATIONS	0.00
41 TOTAL PA OBLIGATIONS (LINE 37 + LINE 38 - LINE 39 +LINE 40)	1,143,000.00
42 ENTITLEMENT GRANT	6,293,101.00
43 CURRENT YEAR PROGRAM INCOME	2,982,800.39
44 ADJUSTMENT TO COMPUTE TOTAL SUBJECT TO PA CAP	0.00
45 TOTAL SUBJECT TO PA CAP (SUM, LINES 42-44)	9,275,901.39
46 PERCENT FUNDS OBLIGATED FOR PA ACTIVITIES (LINE 41/LINE 45)	12.32%

**LINE 17 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 17**

Report returned no data.

**LINE 18 DETAIL: ACTIVITIES TO CONSIDER IN DETERMINING THE AMOUNT TO ENTER ON LINE 18**

ATTACHMENT E

Office of Community Planning and Development U.S. Department of Housing and Urban Development Integrated Disbursement and Information System PR26 - CDBG Financial Summary Report Program Year 2017	DATE: 08-29-18 TIME: 14:45 PAGE: 1
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Plan Year	IDIS Project	IDIS Activity	Activity Name	Matrix Code	National Objective	Drawn Amount
2015	10	2061	515 N Dale (Model Cities Families First)	14B	LMH	\$232,692.21
2017	8	2062	234-238 Bates (Euclid View Flats)	14B	LMH	\$722,500.00
2018	6	2139	208-210 Bates	14B	LMH	\$82,761.70
				<b>14B</b>	<b>Matrix Code 1</b>	<b>\$1,037,953.91</b>
<b>Total</b>						<b>\$1,037,953.91</b>

LINE 19 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 19

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2002	4	1819	6074682	Maryland & Western	01	LMH	\$66,152.35
					<b>01</b>	<b>Matrix Code 0</b>	<b>\$66,152.35</b>
2013	3	1837	6053301	Castillo Park	03F	LMA	\$16,000.00
2013	3	1837	6108629	Castillo Park	03F	LMA	\$24,355.13
2013	3	1839	6053301	WILDER PLAY AREA	03F	LMA	\$13,000.00
2013	3	1839	6108629	WILDER PLAY AREA	03F	LMA	\$2,700.00
2016	3	2021	6128358	Rondo Commemorative Plaza	03F	LMA	\$14,057.67
2017	1	2086	6108629	Marydale Play Area	03F	LMA	\$21,371.72
2017	1	2086	6138117	Marydale Play Area	03F	LMA	\$23,596.82
					<b>03F</b>	<b>Matrix Code 0</b>	<b>\$115,081.34</b>
2015	11	2055	6118499	809 7th Street (DBNHS Business Incubator)	03Z	LMC	\$400,000.00
					<b>03Z</b>	<b>Matrix Code 0</b>	<b>\$400,000.00</b>
2013	5	2004	6053301	Block Nurse Program	05A	LMC	\$83,000.00
2017	5	2070	6142385	Block Nurse	05A	LMC	\$83,000.00
					<b>05A</b>	<b>Matrix Code 0</b>	<b>\$166,000.00</b>
2015	17	2041	6053301	SMRLS: Housing Equity Law Project	05C	LMC	\$34,000.00
2015	17	2041	6074682	SMRLS: Housing Equity Law Project	05C	LMC	\$29,961.64
2017	5	2090	6118499	Housing Equality Law Project	05C	LMC	\$28,691.40
2017	5	2090	6128358	Housing Equality Law Project	05C	LMC	\$21,911.41
2017	5	2090	6165802	Housing Equality Law Project	05C	LMC	\$14,266.19
					<b>05C</b>	<b>Matrix Code 0</b>	<b>\$128,830.64</b>
2015	17	2042	6053301	Saint Paul Youth Services Expanded Pre-Charge Diversion	05D	LMC	\$6,000.00
2015	17	2042	6091221	Saint Paul Youth Services Expanded Pre-Charge Diversion	05D	LMC	\$20,040.24
2017	5	2092	6165802	Expanded Pre-Charge Diversion	05D	LMC	\$24,337.57
					<b>05D</b>	<b>Matrix Code 0</b>	<b>\$50,377.81</b>
2015	17	2043	6053301	Domestic Abuse Intervention Project	05G	LMC	\$33,054.87
2015	17	2043	6074682	Domestic Abuse Intervention Project	05G	LMC	\$16,912.25
2017	5	2091	6138542	Acute Intervention Project	05G	LMC	\$16,912.25
2017	5	2091	6165802	Acute Intervention Project	05G	LMC	\$16,912.25
					<b>05G</b>	<b>Matrix Code 0</b>	<b>\$83,791.62</b>
2017	5	2071	6118499	Capitol City Youth Employment	05H	LMCSV	\$371,000.00
					<b>05H</b>	<b>Matrix Code 0</b>	<b>\$371,000.00</b>
2015	16	2031	6053301	District 1 Community Engagement	05I	LMA	\$5,000.00
2015	16	2031	6074682	District 1 Community Engagement	05I	LMA	\$8,169.57
2015	16	2031	6091221	District 1 Community Engagement	05I	LMA	\$5,916.89
2015	16	2031	6108629	District 1 Community Engagement	05I	LMA	\$3,896.02
2015	16	2032	6053301	District 2 Community Engagement	05I	LMA	\$24,000.00
2015	16	2032	6074682	District 2 Community Engagement	05I	LMA	\$10,310.97
2015	16	2033	6053301	District 3 Community Engagement	05I	LMA	\$30,000.00
2015	16	2033	6074682	District 3 Community Engagement	05I	LMA	\$561.06
2015	16	2033	6108629	District 3 Community Engagement	05I	LMA	\$4,146.45
2015	16	2034	6053301	District 4 Community Engagement	05I	LMA	\$35,000.00
2015	16	2035	6053301	District 5 Community Engagement	05I	LMA	\$11,000.00
2015	16	2035	6074682	District 5 Community Engagement	05I	LMA	\$15,610.14
2015	16	2035	6091221	District 5 Community Engagement	05I	LMA	\$7,352.41
2015	16	2036	6053301	District 6 Community Engagement	05I	LMA	\$14,000.00
2015	16	2036	6074682	District 6 Community Engagement	05I	LMA	\$7,088.48
2015	16	2036	6091221	District 6 Community Engagement	05I	LMA	\$6,430.66
2015	16	2037	6074682	District 7 Community Engagement	05I	LMA	\$35,000.00
2015	16	2038	6074682	District 8 Community Engagement	05I	LMA	\$18,241.38
2015	16	2038	6128013	District 8 Community Engagement	05I	LMA	\$9,105.09

ATTACHMENT E

Office of Community Planning and Development U.S. Department of Housing and Urban Development Integrated Disbursement and Information System PR26 - CDBG Financial Summary Report Program Year 2017							DATE:	08-29-18
							TIME:	14:45
							PAGE:	1
2015	16	2038	6128358	District 8 Community Engagement	05I	LMA	\$7,653.53	
2015	16	2039	6053301	District 11 Community Engagement	05I	LMA	\$15,000.00	
2015	16	2039	6091221	District 11 Community Engagement	05I	LMA	\$19,219.24	
2015	16	2040	6074682	District 17 Community Engagement	05I	LMA	\$17,538.50	
2015	16	2040	6091221	District 17 Community Engagement	05I	LMA	\$11,328.14	
2015	16	2040	6108629	District 17 Community Engagement	05I	LMA	\$1,133.36	
2017	5	2116	6142385	District 1 Community Engagement	05I	LMA	\$6,632.29	
2017	5	2116	6165802	District 1 Community Engagement	05I	LMA	\$15,432.50	
2017	5	2117	6142385	District 2 Community Engagement	05I	LMA	\$17,071.13	
2017	5	2117	6165802	District 2 Community Engagement	05I	LMA	\$16,223.30	
2017	5	2118	6131191	District 3 Community Engagement	05I	LMA	\$17,408.35	
2017	5	2118	6142385	District 3 Community Engagement	05I	LMA	\$10,343.62	
2017	5	2118	6165802	District 3 Community Engagement	05I	LMA	\$7,248.03	
2017	5	2119	6165802	District 4 Community Engagement	05I	LMA	\$11,720.00	
2017	5	2120	6165802	District 5 Community Council	05I	LMA	\$33,694.96	
2017	5	2121	6142385	District 6 Community Engagement	05I	LMA	\$11,481.60	
2017	5	2121	6165802	District 6 Community Engagement	05I	LMA	\$13,462.72	
2017	5	2122	6176357	District 7 Community Engagement	05I	LMA	\$35,000.00	
2017	5	2124	6176357	District 11 Community Engagement	05I	LMA	\$35,000.00	
2017	5	2125	6142385	District 17 Community Engagement	05I	LMA	\$5,902.23	
2017	5	2125	6165802	District 17 Community Engagement	05I	LMA	\$14,436.39	
					<b>05I</b>	<b>Matrix Code 0</b>	<b>\$573,759.01</b>	
2017	6	2045	6074682	433 Mt Ida	12	LMH	\$69,743.77	
					<b>12</b>	<b>Matrix Code 1</b>	<b>\$69,743.77</b>	
2013	2	1961	6074682	275 Bates	14A	LMH	\$79,585.49	
2013	2	1961	6138117	275 Bates	14A	LMH	\$15,376.18	
2013	7	1846	6044945	Home Improvement Lending	14A	LMH	\$218,317.56	
2013	7	1847	6044945	East Side Revolving Loan Fund	14A	LMH	\$402,509.48	
2013	7	1847	6053301	East Side Revolving Loan Fund	14A	LMH	\$43,000.00	
2013	7	1848	6044945	Frogtown Facelift	14A	LMH	\$16,420.00	
2013	7	1848	6053301	Frogtown Facelift	14A	LMH	\$24,000.00	
2013	7	1849	6044945	Home Improvement Plus	14A	LMH	\$106,654.32	
2013	7	1849	6053301	Home Improvement Plus	14A	LMH	\$21,000.00	
2013	7	1849	6074682	Home Improvement Plus	14A	LMH	\$7,690.62	
2013	7	1849	6091221	Home Improvement Plus	14A	LMH	\$29,980.57	
2013	7	1849	6108629	Home Improvement Plus	14A	LMH	\$5,906.66	
2013	7	1849	6118499	Home Improvement Plus	14A	LMH	\$5,560.48	
2013	7	1849	6128013	Home Improvement Plus	14A	LMH	\$4,729.60	
2013	7	1849	6158215	Home Improvement Plus	14A	LMH	\$142,269.36	
2013	7	1850	6044945	Deferred Loan Program	14A	LMH	\$23,958.48	
2013	7	1940	6138117	Frogtown Flexible Fund	14A	LMH	\$4,569.73	
2013	7	2006	6044945	East Side Revolving Loan Fund	14A	LMH	\$29,237.75	
2013	7	2006	6053301	East Side Revolving Loan Fund	14A	LMH	\$30,000.00	
2013	7	2006	6074682	East Side Revolving Loan Fund	14A	LMH	\$74,930.51	
2013	7	2006	6091221	East Side Revolving Loan Fund	14A	LMH	\$57,444.82	
2013	7	2006	6128013	East Side Revolving Loan Fund	14A	LMH	\$5,659.89	
2013	7	2006	6138117	East Side Revolving Loan Fund	14A	LMH	\$59,864.68	
2013	7	2006	6158215	East Side Revolving Loan Fund	14A	LMH	\$710,685.12	
2013	7	2008	6053301	Facelift and Emergency Assistance Fund	14A	LMH	\$40,000.00	
2013	7	2008	6074682	Facelift and Emergency Assistance Fund	14A	LMH	\$14,576.64	
2013	7	2008	6091221	Facelift and Emergency Assistance Fund	14A	LMH	\$26,238.94	
2013	7	2008	6108629	Facelift and Emergency Assistance Fund	14A	LMH	\$15,525.01	
2013	7	2008	6128013	Facelift and Emergency Assistance Fund	14A	LMH	\$2,328.97	
2013	7	2008	6138117	Facelift and Emergency Assistance Fund	14A	LMH	\$52,210.22	
2013	7	2008	6158215	Facelift and Emergency Assistance Fund	14A	LMH	\$53,064.00	
2013	7	2011	6044945	Neighborworks St Paul Home Improvement Loan Fund	14A	LMH	\$19,728.00	
2013	7	2011	6158215	Neighborworks St Paul Home Improvement Loan Fund	14A	LMH	\$126,656.66	
2013	7	2012	6108629	NENDC Home Improvement Plus	14A	LMH	\$6,250.00	
2013	7	2013	6053383	City Wide Homeowner Improvement Loan Program	14A	LMH	\$110,000.00	
2013	7	2013	6074682	City Wide Homeowner Improvement Loan Program	14A	LMH	\$132,324.50	
2013	7	2013	6091221	City Wide Homeowner Improvement Loan Program	14A	LMH	\$93,283.05	
2013	7	2013	6108629	City Wide Homeowner Improvement Loan Program	14A	LMH	\$73,394.45	

ATTACHMENT E

Office of Community Planning and Development U.S. Department of Housing and Urban Development Integrated Disbursement and Information System PR26 - CDBG Financial Summary Report Program Year 2017							DATE:	08-29-18	
							TIME:	14:45	
							PAGE:	1	
2013	7	2013	6118499	City Wide Homeowner Improvement Loan Program	14A	LMH	\$19,201.00		
2013	7	2013	6118516	City Wide Homeowner Improvement Loan Program	14A	LMH	\$9,590.18		
2013	7	2013	6128013	City Wide Homeowner Improvement Loan Program	14A	LMH	\$385.00		
2013	7	2013	6128783	City Wide Homeowner Improvement Loan Program	14A	LMH	\$19,145.00		
2013	7	2047	6138117	826 Charles	14A	LMH	\$18,906.13		
2013	7	2047	6142385	826 Charles	14A	LMH	\$20,279.38		
2013	7	2048	6138117	979 Iglehart	14A	LMH	\$10,847.69		
2013	7	2048	6142385	979 Iglehart	14A	LMH	\$20,300.00		
2015	11	2022	6044945	Neighborworks Saint Paul Green Line HIP	14A	LMH	\$666.89		
2015	11	2022	6074682	Neighborworks Saint Paul Green Line HIP	14A	LMH	\$5,459.68		
2015	11	2022	6091221	Neighborworks Saint Paul Green Line HIP	14A	LMH	\$29,114.00		
2015	11	2022	6108629	Neighborworks Saint Paul Green Line HIP	14A	LMH	\$42,772.98		
2015	11	2022	6118499	Neighborworks Saint Paul Green Line HIP	14A	LMH	\$26,350.50		
2015	11	2022	6128013	Neighborworks Saint Paul Green Line HIP	14A	LMH	\$10,020.09		
2015	11	2022	6138117	Neighborworks Saint Paul Green Line HIP	14A	LMH	\$43,753.23		
2015	11	2022	6158215	Neighborworks Saint Paul Green Line HIP	14A	LMH	\$11,095.14		
2017	7	2078	6118516	Citywide Home Owner Improvement Program	14A	LMH	\$38,957.82		
2017	7	2078	6128358	Citywide Home Owner Improvement Program	14A	LMH	\$4,488.00		
2017	7	2078	6131191	Citywide Home Owner Improvement Program	14A	LMH	\$21,933.00		
2017	7	2078	6138117	Citywide Home Owner Improvement Program	14A	LMH	\$195,364.30		
2017	7	2078	6142385	Citywide Home Owner Improvement Program	14A	LMH	\$8,640.00		
2017	7	2078	6165802	Citywide Home Owner Improvement Program	14A	LMH	\$193,453.95		
2017	7	2078	6176357	Citywide Home Owner Improvement Program	14A	LMH	\$35,026.00		
2017	7	2115	6142385	700 4th Street E	14A	LMH	\$16,934.93		
							<b>14A</b>	<b>Matrix Code 1</b>	<b>\$3,687,616.63</b>
2006	5	1889	6091221	949 7th St W	14E	LMA	\$4,053.10		
2010	2	1934	6095008	1183 University Ave (Arnellia's)	14E	LMA	(\$25,000.00)		
2013	11	1852	6091221	Restore St. Paul	14E	LMA	\$2,480.50		
2013	11	1852	6108629	Restore St. Paul	14E	LMA	\$992.59		
2015	11	1939	6074682	NENDC Economic Loan Leverage Fund	14E	LMJ	\$21,510.06		
2015	11	1939	6118499	NENDC Economic Loan Leverage Fund	14E	LMJ	\$20,385.59		
2015	11	1939	6158215	NENDC Economic Loan Leverage Fund	14E	LMJ	\$8,961.00		
2015	11	1941	6044945	Payne-Arcade BIF	14E	LMJ	\$32,477.23		
2015	11	1941	6108629	Payne-Arcade BIF	14E	LMJ	\$326.37		
2015	11	2015	6142385	NENDC Economic Loan Leverage Fund	14E	LMJ	\$7,119.85		
2015	11	2015	6158215	NENDC Economic Loan Leverage Fund	14E	LMJ	\$21,271.34		
2015	11	2016	6091221	NENDC North End Economic Development Fund	14E	LMJ	\$4,080.96		
2015	11	2020	6108629	HSP Restore Saint Paul Commercial Facade Program	14E	LMJ	\$5,352.40		
2015	11	2020	6158215	HSP Restore Saint Paul Commercial Facade Program	14E	LMJ	\$1,119.70		
2015	11	2056	6091221	959 Arcade St (Far East Restaurant)	14E	LMJ	\$10,600.00		
2015	11	2056	6108629	959 Arcade St (Far East Restaurant)	14E	LMJ	\$14,149.28		
2015	11	2057	6091221	956 Payne Ave (Brunson's Pub)	14E	LMJ	\$37,711.00		
2015	11	2057	6108629	956 Payne Ave (Brunson's Pub)	14E	LMJ	\$3,420.00		
2015	11	2057	6138117	956 Payne Ave (Brunson's Pub)	14E	LMJ	\$7,117.00		
2015	11	2059	6108629	1991 Stillwater Ave (The Look)	14E	LMA	\$30,000.00		
2017	9	2063	6108629	823 University (Ala Francaise)	14E	LMA	\$25,080.00		
2017	9	2063	6128358	823 University (Ala Francaise)	14E	LMA	\$21,906.90		
2017	9	2112	6142385	946 Payne Ave (Cookie Cart)	14E	LMJ	\$49,900.00		
2017	9	2114	6165802	535 Tedesco St (Morelli's)	14E	LMA	\$50,000.00		
2017	9	2126	6131191	809 E Seventh (DBNHS Incubator)	14E	LMJ	\$150,000.00		
							<b>14E</b>	<b>Matrix Code 1</b>	<b>\$505,014.87</b>
2017	7	2088	6118499	Direct Rehabilitation	14H	LMH	\$234,396.34		
2017	7	2088	6128013	Direct Rehabilitation	14H	LMH	\$5,603.66		
2017	7	2088	6131191	Direct Rehabilitation	14H	LMH	\$116,300.00		
2017	7	2088	6165802	Direct Rehabilitation	14H	LMH	\$20,350.40		
							<b>14H</b>	<b>Matrix Code 1</b>	<b>\$376,650.40</b>
2013	7	1936	6053301	RESIDENTIAL HAZARDOUS MATERIALS REMOVAL	14I	LMH	\$13,000.00		
2013	7	1936	6074682	RESIDENTIAL HAZARDOUS MATERIALS REMOVAL	14I	LMH	\$10,058.00		
2013	7	1936	6108629	RESIDENTIAL HAZARDOUS MATERIALS REMOVAL	14I	LMH	\$17,118.00		
2013	7	1936	6128013	RESIDENTIAL HAZARDOUS MATERIALS REMOVAL	14I	LMH	\$17,637.00		
2013	7	1936	6165802	RESIDENTIAL HAZARDOUS MATERIALS REMOVAL	14I	LMH	\$8,500.00		
							<b>14I</b>	<b>Matrix Code 1</b>	<b>\$66,313.00</b>

ATTACHMENT E

Office of Community Planning and Development						DATE:	08-29-18
U.S. Department of Housing and Urban Development						TIME:	14:45
Integrated Disbursement and Information System						PAGE:	1
PR26 - CDBG Financial Summary Report							
Program Year 2017							

1996	29	1827	6089328	962 Arcade	18A	LMJ	(\$90,000.00)
2015	11	1991	6053301	BROWNstone Project	18A	LMJ	\$356,000.00
2015	11	2017	6091221	ESNDC Payne-Arcade BIF	18A	LMJ	\$5,450.76
2015	11	2017	6108629	ESNDC Payne-Arcade BIF	18A	LMJ	\$1,100.00
2015	11	2017	6118499	ESNDC Payne-Arcade BIF	18A	LMJ	\$2,143.90
2015	11	2017	6138117	ESNDC Payne-Arcade BIF	18A	LMJ	\$10,131.00
2015	11	2017	6158215	ESNDC Payne-Arcade BIF	18A	LMJ	\$8,389.10
2015	11	2030	6053301	1001 Johnson Parkway (Hmong Village)	18A	LMA	\$38,000.00
2015	11	2030	6138117	1001 Johnson Parkway (Hmong Village)	18A	LMA	\$161,417.84
2017	9	2082	6165802	ESNDC Payne Ave BIF	18A	LMJ	\$5,522.00
2017	9	2089	6176357	719 Payne Ave (Karibu)	18A	LMJ	\$50,541.47
					<b>18A</b>	<b>Matrix Code 1</b>	<b>\$548,696.07</b>
<b>Total</b>							<b>\$7,209,027.51</b>

LINE 27 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 27

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount
2013	5	2004	6053301	Block Nurse Program	05A	LMC	\$83,000.00
2017	5	2070	6142385	Block Nurse	05A	LMC	\$83,000.00
					<b>05A</b>	<b>Matrix Code 0</b>	<b>\$166,000.00</b>
2015	17	2041	6053301	SMRLS: Housing Equity Law Project	05C	LMC	\$34,000.00
2015	17	2041	6074682	SMRLS: Housing Equity Law Project	05C	LMC	\$29,961.64
2017	5	2090	6118499	Housing Equality Law Project	05C	LMC	\$28,691.40
2017	5	2090	6128358	Housing Equality Law Project	05C	LMC	\$21,911.41
2017	5	2090	6165802	Housing Equality Law Project	05C	LMC	\$14,266.19
					<b>05C</b>	<b>Matrix Code 0</b>	<b>\$128,830.64</b>
2015	17	2042	6053301	Saint Paul Youth Services Expanded Pre-Charge Diversion	05D	LMC	\$6,000.00
2015	17	2042	6091221	Saint Paul Youth Services Expanded Pre-Charge Diversion	05D	LMC	\$20,040.24
2017	5	2092	6165802	Expanded Pre-Charge Diversion	05D	LMC	\$24,337.57
					<b>05D</b>	<b>Matrix Code 0</b>	<b>\$50,377.81</b>
2015	17	2043	6053301	Domestic Abuse Intervention Project	05G	LMC	\$33,054.87
2015	17	2043	6074682	Domestic Abuse Intervention Project	05G	LMC	\$16,912.25
2017	5	2091	6138542	Acute Intervention Project	05G	LMC	\$16,912.25
2017	5	2091	6165802	Acute Intervention Project	05G	LMC	\$16,912.25
					<b>05G</b>	<b>Matrix Code 0</b>	<b>\$83,791.62</b>
2017	5	2071	6118499	Capitol City Youth Employment	05H	LMCSV	\$371,000.00
					<b>05H</b>	<b>Matrix Code 0</b>	<b>\$371,000.00</b>
2015	16	2031	6053301	District 1 Community Engagement	05I	LMA	\$5,000.00
2015	16	2031	6074682	District 1 Community Engagement	05I	LMA	\$8,169.57
2015	16	2031	6091221	District 1 Community Engagement	05I	LMA	\$5,916.89
2015	16	2031	6108629	District 1 Community Engagement	05I	LMA	\$3,896.02
2015	16	2032	6053301	District 2 Community Engagement	05I	LMA	\$24,000.00
2015	16	2032	6074682	District 2 Community Engagement	05I	LMA	\$10,310.97
2015	16	2033	6053301	District 3 Community Engagement	05I	LMA	\$30,000.00
2015	16	2033	6074682	District 3 Community Engagement	05I	LMA	\$561.06
2015	16	2033	6108629	District 3 Community Engagement	05I	LMA	\$4,146.45
2015	16	2034	6053301	District 4 Community Engagement	05I	LMA	\$35,000.00
2015	16	2035	6053301	District 5 Community Engagement	05I	LMA	\$11,000.00
2015	16	2035	6074682	District 5 Community Engagement	05I	LMA	\$15,610.14
2015	16	2035	6091221	District 5 Community Engagement	05I	LMA	\$7,352.41
2015	16	2036	6053301	District 6 Community Engagement	05I	LMA	\$14,000.00
2015	16	2036	6074682	District 6 Community Engagement	05I	LMA	\$7,088.48
2015	16	2036	6091221	District 6 Community Engagement	05I	LMA	\$6,430.66
2015	16	2037	6074682	District 7 Community Engagement	05I	LMA	\$35,000.00
2015	16	2038	6074682	District 8 Community Engagement	05I	LMA	\$18,241.38
2015	16	2038	6128013	District 8 Community Engagement	05I	LMA	\$9,105.09
2015	16	2038	6128358	District 8 Community Engagement	05I	LMA	\$7,653.53
2015	16	2039	6053301	District 11 Community Engagement	05I	LMA	\$15,000.00
2015	16	2039	6091221	District 11 Community Engagement	05I	LMA	\$19,219.24
2015	16	2040	6074682	District 17 Community Engagement	05I	LMA	\$17,538.50
2015	16	2040	6091221	District 17 Community Engagement	05I	LMA	\$11,328.14

ATTACHMENT E

Office of Community Planning and Development U.S. Department of Housing and Urban Development Integrated Disbursement and Information System PR26 - CDBG Financial Summary Report Program Year 2017						DATE:	08-29-18
						TIME:	14:45
						PAGE:	1

2015	16	2040	6108629	District 17 Community Engagement	05I	LMA	\$1,133.36	
2017	5	2116	6142385	District 1 Community Engagement	05I	LMA	\$6,632.29	
2017	5	2116	6165802	District 1 Community Engagement	05I	LMA	\$15,432.50	
2017	5	2117	6142385	District 2 Community Engagement	05I	LMA	\$17,071.13	
2017	5	2117	6165802	District 2 Community Engagement	05I	LMA	\$16,223.30	
2017	5	2118	6131191	District 3 Community Engagement	05I	LMA	\$17,408.35	
2017	5	2118	6142385	District 3 Community Engagement	05I	LMA	\$10,343.62	
2017	5	2118	6165802	District 3 Community Engagement	05I	LMA	\$7,248.03	
2017	5	2119	6165802	District 4 Community Engagement	05I	LMA	\$11,720.00	
2017	5	2120	6165802	District 5 Community Council	05I	LMA	\$33,694.96	
2017	5	2121	6142385	District 6 Community Engagement	05I	LMA	\$11,481.60	
2017	5	2121	6165802	District 6 Community Engagement	05I	LMA	\$13,462.72	
2017	5	2122	6176357	District 7 Community Engagement	05I	LMA	\$35,000.00	
2017	5	2124	6176357	District 11 Community Engagement	05I	LMA	\$35,000.00	
2017	5	2125	6142385	District 17 Community Engagement	05I	LMA	\$5,902.23	
2017	5	2125	6165802	District 17 Community Engagement	05I	LMA	\$14,436.39	
						<b>05I</b>	<b>Matrix Code 0</b>	<b>\$573,759.01</b>
<b>Total</b>								<b>\$1,373,759.08</b>

LINE 37 DETAIL: ACTIVITIES INCLUDED IN THE COMPUTATION OF LINE 37

Plan Year	IDIS Project	IDIS Activity	Voucher Number	Activity Name	Matrix Code	National Objective	Drawn Amount	
2015	20	2018	6074682	Planning Admin	20		\$32,421.18	
2015	20	2018	6091221	Planning Admin	20		\$16,538.45	
2017	12	2083	6118499	Planning Administration	20		\$53,153.74	
2017	12	2083	6128013	Planning Administration	20		\$1,392.73	
2017	12	2083	6131191	Planning Administration	20		\$134,000.00	
						<b>20</b>	<b>Matrix Code 2</b>	<b>\$237,506.10</b>
1994	2	500	6043000	HUD TRAINING	21A		\$1,237.68	
1994	2	500	6074682	HUD TRAINING	21A		\$3,150.15	
1994	2	500	6091221	HUD TRAINING	21A		\$805.88	
1994	2	500	6108629	HUD TRAINING	21A		\$1,109.46	
1994	2	500	6131191	HUD TRAINING	21A		\$979.66	
1994	2	500	6165802	HUD TRAINING	21A		\$1,518.10	
1994	2	500	6176357	HUD TRAINING	21A		\$68.88	
2015	20	2010	6074682	General Administration	21A		\$74,974.05	
2015	20	2010	6091221	General Administration	21A		\$70,194.70	
2015	20	2010	6108629	General Administration	21A		\$212.50	
2015	20	2010	6118499	General Administration	21A		\$145,201.00	
2015	20	2010	6128013	General Administration	21A		\$6,058.03	
2015	20	2010	6131191	General Administration	21A		\$117,000.00	
2015	20	2010	6142385	General Administration	21A		\$203.10	
2015	20	2010	6165802	General Administration	21A		\$42,017.45	
2015	20	2010	6176357	General Administration	21A		\$1,187.95	
2017	12	2079	6108629	Housing Information Services	21A		\$5,000.00	
2017	12	2079	6118499	Housing Information Services	21A		\$40,978.83	
2017	12	2079	6128013	Housing Information Services	21A		\$204.90	
2017	12	2079	6131191	Housing Information Services	21A		\$15,816.27	
						<b>21A</b>	<b>Matrix Code 2</b>	<b>\$527,918.59</b>
<b>Total</b>								<b>\$765,424.69</b>

## ATTACHMENT F

### GLOSSARY OF TERMS, ACRONYMS AND ABBREVIATIONS

**Affordable Housing** – Defined as housing where the occupant(s) is/are paying no more than 30% of his/her income for gross housing costs, including utilities.

**Annual Action Plan (AAP)** - are annual plans for the period of time covered by the Consolidated Plan (typically three to five years) which provide a concise summary of the actions, activities, and specific federal and non-federal resources that will be used each year to address the priority needs and specific goals identified in the Consolidated Plan.

**Assisted Housing** – Housing which is subject to restrictions on rents because of one or more governmental subsidies.

**ADA** – Americans with Disabilities Act.

**AFFH** – Affirmatively Furthering Fair Housing is a legal requirement that federal agencies and federal grantees further the purposes of the Fair Housing Act.

**AI** – Analysis of Impediments to Fair Housing is a comprehensive review of an Entitlement jurisdiction's laws, regulations, and administrative policies, procedures, and practices how those laws, etc. affect the location, availability, and accessibility of housing, both public and private, and the affect on housing choice for all protected classes

**AMI** – Area median income is the midpoint of a region's income distribution – half of families earn more than the median and half earn less than the median. For housing policy, income thresholds set relative to the area median income—such as 80% of the area median income—identify households eligible to live in income-restricted housing units and the affordability of housing units to low-income households.

**B2GNow** – City of Saint Paul's online reporting system for firms doing business with the City which allows businesses to submit reports electronically.

**Barrier-Free Housing** – Housing in which persons who are disabled may live without the need for physical assistance.

**CAHS** - Coordinated Access to Housing and Shelter is the process that conducts intake assessments to determine the most appropriate referral for homeless families and individuals seeking emergency shelter.

**CAPER** – Consolidated Annual Performance and Evaluation Report to HUD in which the City of Saint Paul reports on accomplishments and progress toward Consolidated Plan goals.

**CDBG** - Community Development Block Grant is an annual entitlement grant of federal dollars, from HUD to the City of Saint Paul, used to fund activities that primarily benefit low/moderate-income citizens.

## ATTACHMENT F

**CDC** – Community Development Corporations are nonprofit, community-based organizations focused on revitalizing the areas in which they are located, typically low-income, underserved neighborhoods that have experienced significant disinvestment.

**CERT** - Central Certification Program is a small business certification program recognized by Hennepin County, Ramsey County, the City of Minneapolis and the City of Saint Paul. The CERT Program includes certification for MBE, WBE, and SBE.

**CFR** – Code of Federal Regulations (HUD regulations are at 24 CFR).

**CLT** - Community land trusts are nonprofit, community-based organizations designed to ensure community stewardship of land. CLTs can be used for many types of development (including commercial and retail), but are primarily used to ensure long-term housing affordability.

**Conduit Revenue Bonds** – are tax-exempt revenue bonds issued by the HRA and are used for not-for-profit organization capital improvement projects.

**Consolidated Plan (Con Plan)** – a required strategic plan for any local unit of government receiving HUD funds which requires the jurisdiction to assess their affordable housing and community development needs and market conditions , and to make data-driven, place-based investment decisions.

**CoC** - Continuum of Care is a comprehensive system designed to move individuals and families from homelessness to permanent housing by providing specialized assistance (e.g., job training, psychological counseling, budget counseling, education, etc.).

**Elderly** – A person who is at least 62 years of age and older (applies to housing activities). A person who is at least 60 years of age and older (applies to non-housing Community Development Block Grant activities).

**Emergency Shelter** – Any facility with overnight sleeping accommodations, the primary purpose of which is to provide temporary shelter for the homeless in general or specific segments of the homeless population.

**Entitlement Community** – A community that receives funding directly from HUD and develops its own programs and funding priorities, for example, the City of Saint Paul.

**ESG** – Emergency Solutions Grant provides funding to assist homeless individuals/families or prevent individual/families from becoming homeless.

**Extremely Low-Income** – Persons whose income falls below 30% of the median income for the area.

**Fair Housing Act** – Federal legislation that provides for equal opportunity for everyone in the sale, rental, and financing of housing and prohibits discrimination on the basis of race, color, religion, handicap status, sex, age, familial status or national origin.

**Family Income** – Family means all persons living in the same household who are related by birth, marriage or adoption.



## ATTACHMENT F

**FHEO** – HUD Office of Fair Housing and Equal Opportunity.

**FHIC** - Fair Housing Implementation Council was established to coordinate efforts of its participating members to comply with their obligations to affirmatively further fair housing throughout the Twin Cities metro housing market area.

**FHPAP** – Family Homeless Prevention and Assistance program provides grants to encourage and support innovation at the county or regional level by establishing a comprehensive service system, including prevention services, for families, single adults and youth who are homeless or at risk of becoming homeless.

**Frail Elderly** – An elderly person who is unable to perform (unassisted) a minimum of three activities required for daily living, including eating, dressing, bathing, grooming and/or household management activities.

**HCV** - housing choice voucher program is the federal government's major program for assisting very low-income families, the elderly, and the disabled to afford decent, safe, and sanitary housing in the private market. Housing assistance is provided on behalf of the family or individual who are then able to find their own housing, including single-family homes, townhouses and apartments. The participant is free to choose any housing that meets the requirements of the program and is not limited to units located in subsidized housing projects. The program is administered locally by public housing agencies.

**HMIS** – Homeless Management Information System is a database to combine data on homeless populations served within a specific geographic area (e.g., St. Paul, Ramsey County).

**HOA** – Home Ownership Alliance A statewide collaboration to eliminate Minnesota's homeownership gap.

**HOC** – Minnesota Homeownership Center provides homebuyer services through classes and one-on-one counseling, and helps homeowners facing foreclosure stay in their homes.

**HOME Program** – The HOME Investment Partnerships Program provides formula funding, from HUD to the City of Saint Paul, for a wide range of affordable housing activities for low-income people which can include rental, homeownership, and rehabilitation of existing housing.

**Household** – One or more persons occupying a given housing unit (Census Bureau).

**Household Income** – Household means all persons who occupy a housing unit. Occupants may be a single family, one person living alone, two or more families living together, or any other group of related or unrelated persons who share living arrangements.

**HRA** – Housing and Redevelopment Authority is a City of Saint Paul public entity which undertakes housing, commercial and business development activities. The HRA

## ATTACHMENT F

authorizes the acquisition of real estate, housing and commercial loans and grants, and the issuance of bonds.

**HREEO** - Human Rights and Equal Employment Opportunity at the City of Saint Paul serves to improve the inclusive contracting practices and workforce development strategies of the City.

**HUD** – United States Department of Housing and Urban Development.

**IDIS** – Integrated Disbursement & Information System, a nationwide database that provides HUD with current information on the status of HUD-funded activities.

**Inspiring Communities** - is a City of Saint Paul housing redevelopment strategy providing focused investment in neighborhoods most impacted by foreclosure and vacancy. The program funds assist developers with development gap financing for construction of new housing on vacant lots or rehabilitation of vacant structures.

**LIHTC** – Low-Income Housing Tax Credits is a program provides tax incentives, written into the Internal Revenue Code, to encourage developers to create affordable housing. These tax credits are provided to each State based on population and are distributed to the State’s designated tax credit allocating agency. In turn, these agencies distribute the tax credits based on the State’s affordable housing needs with broad outlines of program requirements from the federal government. Tax credit subsidies provide a moderate level of affordability through rent restrictions. Tax credits may be combined with additional sources of federal or state funding

**LBP** – Lead-Based Paint.

**LEP** – Limited English Proficient are individuals who do not speak English as their primary language and who have a limited ability to read, speak, write, or understand English.

**LMI (or low/mod)** – Low- and/or Moderate-Income.

**Low-Income** – Households/persons whose income is below 50% of the area median income.

**MACPD** – Mayor’s Advisory Committee–People with Disabilities advises and makes recommendations to the Mayor and City Council regarding problems, issues, and opportunities facing people with disabilities and specifically focused on issues related to employment, public education, and accessibility.

**MBE** – Minority-owned Business Enterprise, a business owned by at least 51% minority individuals.

**MHFA** – Minnesota Housing Finance Agency (a.k.a. Minnesota Housing) is the state’s housing finance agency that provides access to safe, decent and affordable housing and to build stronger communities across the state by providing funding for homebuyers and

## ATTACHMENT F

**Middle-Income** – Households/persons whose income is between 81% and 120% of the area median income.

**Moderate-Income** – Households/persons whose income is between 51% and 80% of the area median income.

**Multi-Family Housing** – A building with 4 or more residential units, including apartments, condominiums, triplexes, and quadraplexes. Multi-family units are generally attached and share a common lot. Housing type should not be confused with ownership; multi-family units may be owner-occupied or renter-occupied.

**NSP** - Neighborhood Stabilization Program was created by the federal government to redevelop abandoned and foreclosed homes as part of the Housing & Economic Recovery Act of 2008.

**PBRA** – Project Based Rental Assistance ties rental assistance to particular rental units and does not travel with the individual tenants. This serves to create a source of long-term affordability.

**PSH - Permanent Supportive Housing** – Housing with supportive services; an intervention that combines affordable housing assistance with voluntary support services to address the needs of chronically homeless people.

**PI** – Program Income is income directly generated from a CDBG or HOME Program funded activity (e.g., loan repayments).

**PJ** – Participating Jurisdiction is a state or local government designated by HUD to receive funding through the HOME Program.

**RAB** – Resident Advisory Board provides the PHA and the residents with a forum for sharing information about the Agency's Annual Plan, developing and/or making any significant modifications or amendment to the plan. PHAs are required to establish one or more RABs as part of the PHA Plan process and is comprised of individuals who reflect and represent the residents assisted by the PHA.

**RRH** – Rapid Re-Housing is an intervention designed to help individuals and families that do not need intensive and ongoing supports to quickly exit homelessness and return to permanent housing.

**SBE** - Small Business Enterprise is a business that meets specific economic criteria and is owned, operated, and controlled by one or more persons.

**Section 3 Program** - requires that recipients of certain HUD financial assistance, to the greatest extent possible, provide training, employment, contracting, and other economic opportunities to low- and very low-income persons, especially recipients of government assistance for housing, and to businesses that provide economic opportunities to low- and very low-income persons.

**Single-family Housing** – A single-unit family residence which includes conventional homes as well as patio homes, townhomes, and duplexes.

## ATTACHMENT F

**SPHRO** - Saint Paul Human Rights Ordinance prohibits discriminatory treatment in employment, real property, education, public accommodations, and public services.

**SPPHA** – Saint Paul Public Housing Agency.

**SRO** – Single Room Occupancy is a residential property that includes multiple single room dwelling units. Each unit is for occupancy by a single eligible individual. The unit need not, but may, contain food preparation or sanitary facilities, or both.

**STAR Funds** – Sales Tax Revitalization funds are derived from a City of Saint Paul half-cent sales tax levy for capital improvements to further residential, economic and commercial development.

**Supportive Housing** – Housing that includes planned supportive services.

**Supportive Housing Services** – Services provided to residents of supportive housing to enable them to live as independently as possible.

**TBRA** – Tenant-Based Rental Assistance is a rental subsidy that helps make up the difference between what a renter can afford to pay and the actual rent for a home or apartment.

**TIF** – Tax Increment Financing is a public financing method that is used as a subsidy for redevelopment, infrastructure, and other community-improvement projects.

**Transitional Housing** – A project that is designed to provide housing and appropriate supportive services to homeless persons to facilitate movement to independent living within 24 months.

**VASH** - combines HUD HCV rental assistance for homeless veterans and their families with case management and clinical services provided by the Department of Veterans Affairs at its medical centers and in the community.

**Very Low-Income** – Households/persons whose income falls below 30% of the area median income.

**VOP** - Vendor Outreach Program is a City of Saint Paul business assistance program aimed at helping WBE, MBE, and SBE have greater access to contracting opportunities with the city.

**WBE** – Woman-owned Business Enterprise where at least 51% is owned and controlled by a female.