

## How has the PCIARC changed?

In 2016, after an in-depth review and several community conversations, Mayor Coleman and the Saint Paul City Council made significant amendments to the ordinance governing the PCIARC. Changes include:

1. Moving the PCIARC from the Police Department to the HREEO Department for additional transparency and oversight.
2. Increasing the number of voting members and making the PCIARC comprised solely of nine civilians.
3. Providing complainants an opportunity to testify when the PCIARC hears their case.
4. Giving the PCIARC authority to recommend policy changes to the Chief of Police.

For more information on the 2016 changes to the PCIARC or a copy of the current ordinance please visit the PCIARC website, [www.stpaul.gov/pciarc](http://www.stpaul.gov/pciarc)



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### Saint Paul's Police Civilian Internal Affairs Review Commission

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## Saint Paul's Police Civilian Internal Affairs Review Commission

*Community Accountability for a 21st Century Police Department*



## What is the Police Civilian Internal Affairs Review Commission (PCIARC)?

The PCIARC is a commission of nine civilians appointed by the Mayor that is under the City's Department of Human Rights & Equal Economic Opportunity (HREEO). The Commission reviews complaints against the Saint Paul Police Department, and makes recommendations on the merit of the complaints and subsequent discipline to the Chief of Police.

## What kinds of complaints does the PCIARC review?

The PCIARC investigates complaints involving alleged acts of excessive force, inappropriate use of firearms, discrimination, racial profiling, poor public relations or complaints referred to it by the Mayor, the Chief of Police or the Director of HREEO.



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## What is the process once a complaint is filed?

### Complaint Intake

- Complaints may be submitted online, in person or by mail
- Must include a name and a signed statement
- Minnesota state law forbids anonymous complaints

### Internal Affairs

- Complaint reviewed and investigation begins
- Complainant may be contacted by an investigator to gather additional details

### PCIARC Review and Recommendation to the Chief

- Reviews cases after the complaint has been investigated
- Complainant has an opportunity to testify before the commission

### Police Chief makes Final Decision

- Complainant receives a letter from the Chief of Police once there is a final disposition

## How to file a complaint

To file a formal complaint of police misconduct, individuals have the following options:

- Individuals can submit a complaint online at [stpaul.gov/pciarc](http://stpaul.gov/pciarc); or
- Individuals can receive assistance from the staff in completing and submitting a complaint at the City's HREEO Office; or
- Individuals can complete a paper copy of the complaint form and drop off, mail or email to the address below.

### Stop by or mail completed forms to:

City of Saint Paul  
Department of Human Rights and Equal Economic Opportunity  
Attn: PCIARC Review Coordinator  
15 Kellogg Boulevard West  
240 City Hall  
Saint Paul, MN 55102

Email: [civilianreview@ci.stpaul.mn.us](mailto:civilianreview@ci.stpaul.mn.us)

Please be advised that Minnesota law (Minn. Stat. § 609.505) makes it a criminal offense to make a knowingly false and defamatory report of police officer misconduct.

*The PCIARC process does not replace or restrict the ability of complainants to bring their cases to civil or criminal court.*