

SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET COMMITTEE AGENDA

Monday, Monday, March 10, 2025, 5:00 – 7:00 pm | Rondo Community Library

- I. **Call to Order and Roll Call** **Chair Dees-Erickson** **2 min**
- II. **Approval of Meeting Agenda** **Chair Dees-Erickson** **2 min**
- III. **Approval of Meeting Minutes: [February 10](#)**
- IV. **Budget Amendments [Additional Information- Contingency](#)**
 - a. **Parks [RES PH 25-44 Crosby Pk Fishing](#)** **Alice Messer** **10 min**
Authorizing the Department of Parks and Recreation to amend the financing and spending plan in the amount of \$125,000 and to enter into a grant agreement with the Metropolitan Council to accept fishing pier grant funds, which includes an indemnification clause.
 - b. **Public Works [RES PH 25-45 Randolph Bridge](#)** **Anne Weber** **15 min**
Amending the financing and spending plans in the Department of Public Works Capital Budget for the Randolph Bridge Project.
- V. **CDBG Application and Process Overview** **Beth Ulrich** **30 min**
- VI. **Announcements**
 - a. Next Meeting: Monday, April 14 at Rondo Community Library
 - b. April 21 and 28th at Rondo Community Library: CDBG Project Presentations
- VII. **Adjournment**

SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET COMMITTEE MINUTES

Monday, Monday, February 20, 2025, 5:00 – 7:00 pm | Rondo Dale Library

- I. Call to Order at 5:03 pm by Chair Dees Erickson
Roll Call
 - a. Members in attendance: Makayla Cox, Lauren Dees Erickson, Raymond Hess, Demetrius Shaw, Darren Tobolt, Carl Johnson, Liam O' Brien, Nardos Ashenafi, Jes Braun, Pang Yang, Brian Jackson,
 - b. Members excused:
 - c. Members absent: Pat McQuillan, April Eh, Tim Marino
 - d. City Staff and Community Members in Attendance: Nichelle Bottko Woods, Shannon Forney - Office of Financial Services; Anne Weber- Public Works; Alice Messer- Parks and Recreation; Molly Lunaris and Dan Niziolek – Department of Safety and Inspection; Samira Hussein – Youth on Boards Rep; Carl Michaud, Gary Todd – Community Members
- II. Approval of Meeting Agenda: Braun moved to approve the agenda, Yang seconded, motion passed.
- III. Approval of January 13th Meeting Minutes: Hess moved to approve the minutes, Cox seconded, motion passed.
- IV. Budget Amendments - [Additional Information- Contingency](#)
 - a. Anne Weber from Public Works presented the following budget amendments:
 - a. **Public Works - RES PH 25-21 6th/Kennard Pedestrian Improvement \$285K:** *Adding \$55,000 STAR funding to the 2023 Traffic and Pedestrian Safety Program for the 6th/Kennard Project. Adding \$230,000 STAR funding to the West Side Pedestrian Improvement Project.* Discussion followed. O'Brien moved and Braun seconded to recommend approval of the motion. Motion passed.
 - b. **Public Works – RES PH 25-22 Lighting Improvements and 2021 Wabasha \$750K:** *Adding \$500,000 Ramsey County funding to the 2025 Lighting Improvements Program, transferring \$500,000 MSA to the 2025 Lighting Improvements Program and \$250,000 MSA to the Kellogg-3rd Bridge Project from the 2023 Wabasha Signal Project.* Discussion followed. Pang moved and Cox seconded to recommend approval of the motion. Motion passed.
 - c. **Public Works – RES PH 25-28 Contingency Budget Transfer for Dale St Campus \$177K:** *Amending the financing and spending plans in the Department of Public Works Capital and Capital Maintenance Contingency Budgets to transfer funds for the Dale Street Campus Improvements.* Discussion followed. Dees-Erickson inquired if CIB could get project updates including budget to actuals for Dale Street Improvements. Hess moved and Braun seconded to recommend approval of the motion. Motion passed.
 - b. Alice Messer from Parks and Rec presented the following budget amendment:

- i. **Parks – RES PH 25-23 Met Council Parks and Trails Legacy Funds \$3,151,341:** *To establish the financing and spending budgets in the Department of Parks and Recreation in the total amount of \$3,151,341 for the 2025 Metropolitan Council Parks and Trails Legacy funds for projects including the Harriet Island Long Range Plan, Hidden Falls Crosby Farm Regional Park Long Range Plan Implementation Phase III, Long Term Vegetation Maintenance, Lower Landing Improvements, Phalen Activity Center Design, Point Douglas Regional Trail Phase I Design, Samuel Morgan Regional Trail Segments 1 and 4 Design, the Como Shuttle, Great River Passage and Volunteer & Education Coordinators.* Discussion followed. Tolbolt moved and O'Brien seconded to recommend approval of the motion. Motion passed.

- c. Molly Lunaris and Dan Niziolek from the Department of Safety and Inspection presented the following budget amendment:
 - i. **DSI – RES PH 25-25 2025 Animal Services Building Project \$5,731,475:** *Amending the financing and spending plans in the Department of Safety and Inspections capital maintenance project budget and contingency funding to establish the 2025 Animal Services Building Project.* Discussion followed. Lunaris explained that DSI deferred maintenance projects in a deteriorating building, based on the advisement of Real Estate division. They recommend DSI take over a nearby building and make improvements to that building instead. Parks and Recs owns the building in which DSI would move these operations for a 6 to 10 year time horizon. DSI would use the funding to fix long term issues in the building. Committee discussed the project needing considerable contingency funding for a 6 to 10 year term which they debated whether that was a sustainable practice. The Committee asked again for a budget to actual report of CIB projects that had been approved but had not made any spending progress (as had occurred in this case). The Committee discussed whether departments should be required to spend a minimum on maintenance to ensure that department facilities are being updated as planned and budgeted for. O'Brien moved and Johnson seconded to recommend approval of the motion. Motion passed.

VIII. Announcements

- a. Next Meeting: Monday, March 10 at Rondo Community Library)
- b. 2025 Capital Improvement Budget Book Published

V. Adjourned at 7:01pm



Legislation Text

File #: RES PH 25-44, **Version:** 1

Authorizing the Department of Parks and Recreation to amend the financing and spending plan in the amount of \$125,000 and to enter into a grant agreement with the Metropolitan Council to accept fishing pier grant funds, which includes an indemnification clause.

WHEREAS, RES 24-1834 authorized the Department of Parks and Recreation ("Department") to apply for funds from the Metropolitan Council's fishing pier construction grant program to construct a new fishing pier at Crosby Farm Regional Park; and

WHEREAS, the Department was awarded \$125,000 for the project; and

WHEREAS, the Department wishes to enter into a grant agreement to accept said grant funds and establish a financing and spending plan for said grant; and

WHEREAS, the City Council finds that there is a public purpose in providing public park amenities that encourage outdoor recreation; and

WHEREAS, the Mayor, pursuant to Section 10.07.1 of the Charter of the City of Saint Paul, does certify that there are available for appropriation funds of \$125,000 in excess of those estimated in the 2025 capital improvement budget; now, therefore, be it

RESOLVED, that, upon the recommendation of the Mayor, and the advice of the Long Range Capital Improvement Budget Committee, that \$125,000 is available for appropriation in the 2025 capital improvement budget, and said budget, as heretofore adopted by Council, is hereby further amended as outlined in the attached Financial Analysis; and, be it

FURTHER RESOLVED, that the City Council authorizes the appropriate City officials to enter into an agreement with the Metropolitan Council for the aforementioned funding, which includes an indemnification clause.

See Attachment

[To be filled out by the CIB Executive Secretary.]

City of Saint Paul Financial Analysis

1 File ID Number: RES PH 25-44
 2
 3 Budget Affected: CIB Budget Parks and Recreation Capital
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 5 Total Amount of Transaction: 125,000.00
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 7 Funding Source: Grant
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 9 Appropriation already included in budget? No
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 11 Charter Citation: 10.7.1
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Fiscal Analysis

16 To amend the Parks and Recreation 2025 Capital Improvement Budget in the amount of \$125,000 to reflect additional funding from the
 17 Metropolitan Council for a fishing pier grant at Crosby Farm Regional Park.
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Detail Accounting Codes:

GENERAL LEDGER (GL) - ANNUAL BUDGET

Spending Changes

(Action Accomplished)

GL Annual Budget				CURRENT		AMENDED
Company	Fund-Dept-Cost Center	Account	Description	BUDGET	CHANGES	BUDGET
1	40041900	76805	Capital Expenditure	-	125,000.00	125,000.00
TOTAL:				-	125,000.00	125,000.00

Financing Changes

(Action Accomplished)

GL Annual Budget				CURRENT		AMENDED
Company	Fund-Dept-Cost Center	Account	Description	BUDGET	CHANGES	BUDGET
1	40041900	43905	Met Council	-	125,000.00	125,000.00
TOTAL:				-	125,000.00	125,000.00

ACTIVITY LEDGER (AC) - LIFE TO DATE ACTIVITY BUDGET

Complete this section for Grants, Capital, Capital Bond Proceeds, STAR, TIF, and HRA amendments.

Spending Changes

(Action Accomplished)

Life to Date Activity Budget				CURRENT		AMENDED
Activity Group	Activity	Account Category	Description	BUDGET	CHANGES	BUDGET
C-FMSCAP	C253C28001284	76205	Building Structures	-	125,000.00	125,000.00
TOTAL:				-	125,000.00	125,000.00

Financing Changes

(Action Accomplished)

Life to Date Activity Budget				CURRENT		AMENDED
Activity Group	Activity	Account Category	Description	BUDGET	CHANGES	BUDGET
C-FMSCAP	C253C28001284	43905	Met Council	-	125,000.00	125,000.00
TOTAL:				-	125,000.00	125,000.00

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City of Saint Paul

City Hall and Court House
15 West Kellogg Boulevard
Phone: 651-266-8560

Legislation Text

File #: RES PH 25-45, Version: 1

Amending the financing and spending plans in the Department of Public Works Capital Budget for the Randolph Bridge Project.

WHEREAS, the Department of Public Works is planning to replace and reconstruct Randolph Bridge; and

WHEREAS, the Office of Financial Services has identified \$2,300,000 in Capital Improvement Bond interest and fund equity that is available to transfer into the 2024 Pedestrian and Traffic Safety Improvement Program to fund this work; and

WHEREAS, the Mayor, pursuant to Section 10.07.1 of the Charter of the City of Saint Paul, does certify that there is available for appropriation funds of \$2,800,000; now, therefore be it

RESOLVED, by the Council of the City of Saint Paul, upon recommendation of the Mayor and advice of the Long-Range Capital Improvement Budget Committee, that \$2,800,000 is available for appropriation funds in the Capital Improvement Budget, as heretofore adopted and amended by this Council, be hereby further amended in the Capital Improvement Budget in the following particulars:

City of Saint Paul Financial Analysis

1	File ID Number:	RES PH 25-45		
2				
3	Budget Affected:	CIB Budget	Public Works	Capital
4				
5	Total Amount of Transaction:	2,800,000		
6				
7	Funding Source:	Other		
8				
9	Appropriation already included in budget?	No		
10				
11	Charter Citation:	10.7.1		
12				

Fiscal Analysis

Transfer \$250,000 of CIB bond interest and \$2,050,000 of Fund Equity to the Randolph Bridge Project

Detail Accounting Codes:

GENERAL LEDGER (GL) - ANNUAL BUDGET

Spending Changes

Spending Changes

Company	GL Annual Budget Fund-Dept-Cost Center	Account	Description	CURRENT BUDGET	CHANGES	AMENDED BUDGET
1	400612024B	79110	Intra Fund Out Bond Draw	8,624,852	250,000	8,874,852
				TOTAL:	-	250,000

Financing Changes

Rolling unissued bonding authority to the next year.

Company	GL Annual Budget Fund-Dept-Cost Center	Account	Description	CURRENT BUDGET	CHANGES	AMENDED BUDGET
1	400612024B	54810	Interest Non Pool	-	(250,000)	-
				TOTAL:	-	(250,000)

PROJECT LEDGER (AC) - LIFE TO DATE ACTIVITY BUDGET

Complete this section for Grants, Capital, Capital Bond Proceeds, STAR, TIF, and HRA amendments.

Spending Changes

Spending Changes

Project Group	Life to Date Project Budget Project	Account Category	Description	CURRENT BUDGET	CHANGES	AMENDED BUDGET
C-FMSCAP	612024B	79110	Intra Fund Bond Draw Out	8,624,852	250,000	8,874,852
C-FMSCAP	C202I30423044	76110	Bridges	1,113,173	2,300,000	3,413,173
				TOTAL:	9,738,025	2,550,000

Financing Changes

Rolling unissued bonding authority to the next year.

Project Group	Life to Date Project Budget Project	Account Category	Description	CURRENT BUDGET	CHANGES	AMENDED BUDGET
C-FMSCAP	612024B	54810	Interest Non Pool	-	(250,000)	(250,000)
C-FMSCAP	C202I30423044	56110	Intra Fund in Bond Draw	-	(250,000)	(250,000)
C-FMSCAP	C202I30423044	59910	Use of Fund Equity	-	(2,050,000)	(2,050,000)
				TOTAL:	-	(2,550,000)