

SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET COMMITTEE MINUTES

Monday, Monday, February 20, 2025, 5:00 – 7:00 pm | Rondo Dale Library

- I. Call to Order at 5:03 pm by Chair Dees Erickson
Roll Call
 - a. Members in attendance: Makayla Cox, Lauren Dees Erickson, Raymond Hess, Demetrius Shaw, Darren Tobolt, Carl Johnson, Liam O' Brien, Nardos Ashenafi, Jes Braun, Pang Yang, Brian Jackson,
 - b. Members excused:
 - c. Members absent: Pat McQuillan, April Eh, Tim Marino
 - d. City Staff and Community Members in Attendance: Nichelle Bottko Woods, Shannon Forney - Office of Financial Services; Anne Weber- Public Works; Alice Messer- Parks and Recreation; Molly Lunaris and Dan Niziolek – Department of Safety and Inspection; Samira Hussein – Youth on Boards Rep; Carl Michaud, Gary Todd – Community Members
- II. Approval of Meeting Agenda: Braun moved to approve the agenda, Yang seconded, motion passed.
- III. Approval of January 13th Meeting Minutes: Hess moved to approve the minutes, Cox seconded, motion passed.
- IV. Budget Amendments - [Additional Information- Contingency](#)
 - a. Anne Weber from Public Works presented the following budget amendments:
 - i. **Public Works - RES PH 25-21 6th/Kennard Pedestrian Improvement \$285K:** *Adding \$55,000 STAR funding to the 2023 Traffic and Pedestrian Safety Program for the 6th/Kennard Project. Adding \$230,000 STAR funding to the West Side Pedestrian Improvement Project.* Discussion followed. O'Brien moved and Braun seconded to recommend approval of the motion. Motion passed.
 - ii. **Public Works – RES PH 25-22 Lighting Improvements and 2021 Wabasha \$750K:** *Adding \$500,000 Ramsey County funding to the 2025 Lighting Improvements Program, transferring \$500,000 MSA to the 2025 Lighting Improvements Program and \$250,000 MSA to the Kellogg-3rd Bridge Project from the 2023 Wabasha Signal Project.* Discussion followed. Pang moved and Cox seconded to recommend approval of the motion. Motion passed.
 - iii. **Public Works – RES PH 25-28 Contingency Budget Transfer for Dale St Campus \$177K:** *Amending the financing and spending plans in the Department of Public Works Capital and Capital Maintenance Contingency Budgets to transfer funds for the Dale Street Campus Improvements.* Discussion followed. Dees-Erickson inquired if CIB could get project updates including budget to actuals for Dale Street Improvements. Hess moved and Braun seconded to recommend approval of the motion. Motion passed.
 - b. Alice Messer from Parks and Rec presented the following budget amendment:

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- i. **Parks – RES PH 25-23 Met Council Parks and Trails Legacy Funds \$3,151,341:** *To establish the financing and spending budgets in the Department of Parks and Recreation in the total amount of \$3,151,341 for the 2025 Metropolitan Council Parks and Trails Legacy funds for projects including the Harriet Island Long Range Plan, Hidden Falls Crosby Farm Regional Park Long Range Plan Implementation Phase III, Long Term Vegetation Maintenance, Lower Landing Improvements, Phalen Activity Center Design, Point Douglas Regional Trail Phase I Design, Samuel Morgan Regional Trail Segments 1 and 4 Design, the Como Shuttle, Great River Passage and Volunteer & Education Coordinators.* Discussion followed. Tolbolt moved and O'Brien seconded to recommend approval of the motion. Motion passed.

- c. Molly Lunaris and Dan Niziolek from the Department of Safety and Inspection presented the following budget amendment:
 - i. **DSI – RES PH 25-25 2025 Animal Services Building Project \$5,731,475:** *Amending the financing and spending plans in the Department of Safety and Inspections capital maintenance project budget and contingency funding to establish the 2025 Animal Services Building Project.* Discussion followed. Lunaris explained that DSI deferred maintenance projects in a deteriorating building, based on the advisement of Real Estate division. They recommend DSI take over a nearby building and make improvements to that building instead. Parks and Recs owns the building in which DSI would move these operations for a 6 to 10 year time horizon. DSI would use the funding to fix long term issues in the building. Committee discussed the project needing considerable contingency funding for a 6 to 10 year term which they debated whether that was a sustainable practice. The Committee asked again for a budget to actual report of CIB projects that had been approved but had not made any spending progress (as had occurred in this case). The Committee discussed whether departments should be required to spend a minimum on maintenance to ensure that department facilities are being updated as planned and budgeted for. O'Brien moved and Johnson seconded to recommend approval of the motion. Motion passed.

- II. Announcements
 - i. Next Meeting: Monday, March 10 at Rondo Community Library)
 - ii. 2025 Capital Improvement Budget Book Published

- V. Adjourned at 7:01pm