

2025 Adopted Budget: Emergency Management

Department Mission: To save lives, preserve property, and protect the environment during emergencies and disasters through coordinated prevention, protection, preparation, response, and recovery actions.

Learn More: stpaul.gov/departments/emergency-management

Department Facts

- **Total General Fund Budget:** \$5,555,057
- **Total Special Fund Budget:** \$1,431,524
- **Total FTEs:** 8.00

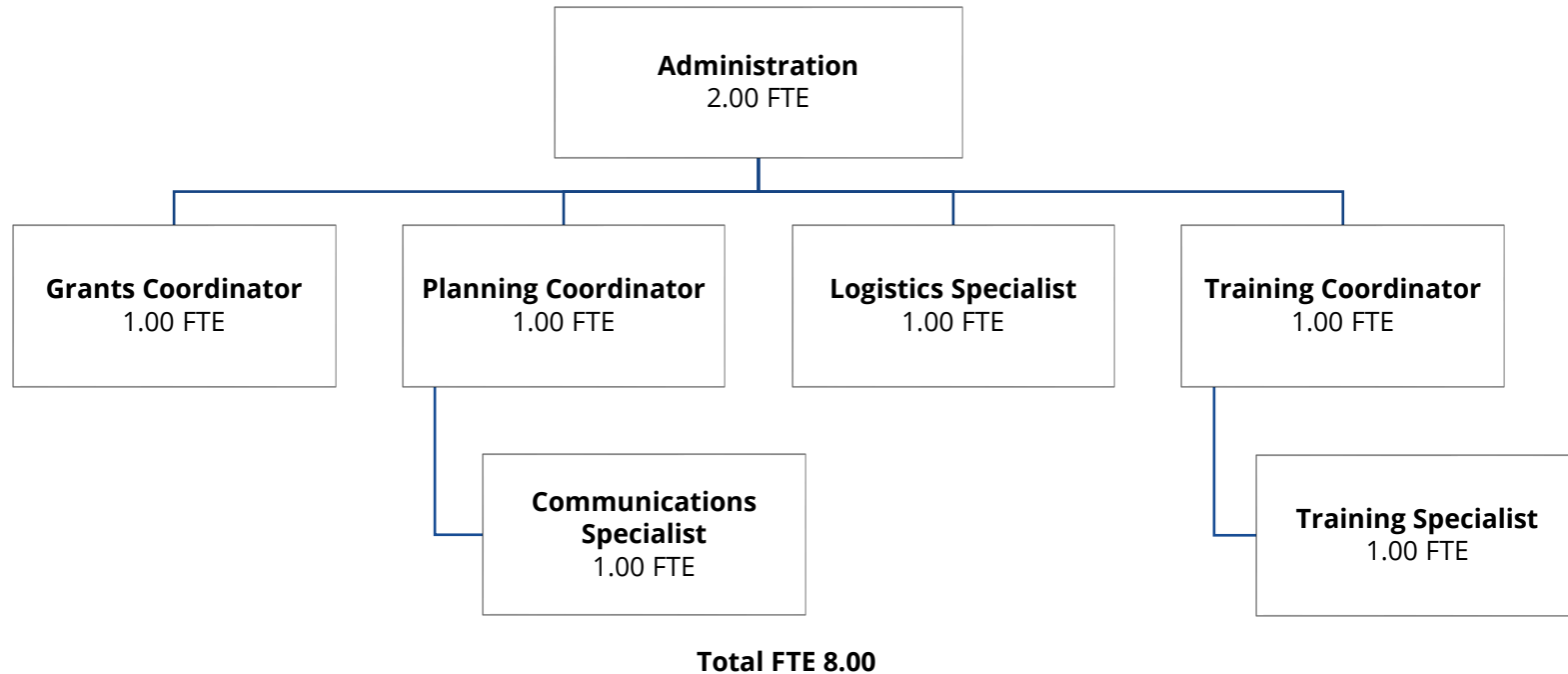
Department Goals

- Goal 1 – Maintain Organizational Charter and secure funding.
- Goal 2 – Maintain and enhance existing operations.
- Goal 3 – Maintain and improve partner and relationship development.
- Goal 4 – Adopt new capabilities.

Recent Accomplishments

- **Cyber Exercise:** Collaborated with City departments to develop and exercise a City Cyber Response Plan, enhancing the city's readiness for cyber incidents.
- **Reunification Planning:** Worked with Saint Paul Public Schools (SPPS) and Parks to update the reunification plan, provide training in coordination with the I Love U Guys Foundation, and prepare for an exercise at the end of July.
- **Enhanced EOC Capabilities:** Upgraded the Emergency Operations Center (EOC) with a new monitor wall and audio/visual technology to improve situational awareness during incidents.
- **Active Shooter Training:** Facilitated the use of grant funding to train police, EMS, and fire personnel for effective response to active shooter events.
- **Community Engagement:** Participated in Safe Summer Nights alongside the Police Department, promoting public safety and community relations.
- **Event Safety Coordination:** Ensured the safety of major events, including the Medtronic Twin Cities Marathon and the Minnesota Yacht Festival, through collaboration with City partners.
- **Flood Response:** Coordinated response and recovery efforts for the 8th highest flood of record, demonstrating effective emergency management practices.
- **Financial Resilience Grant:** Secured new funding to promote financial resilience for disaster survivors, providing critical support in recovery efforts.

Emergency Management Organizational Chart



Department Division Descriptions

The Emergency Management Department is managed by the Director of Emergency Management and includes the following divisions:

- **Grants** ensures first responders and leadership have the tools and resources necessary to respond to a large-scale incident.
- **Planning** ensures all the plans are up to date, relevant and dispersed across disciplines as needed. They review training, exercises, and incidents to ensure the plan meets the needs of the city.
- **Logistics** manages the day-to-day needs of the department as well as ensuring first responders have the tools and resources needed to respond to an incident. They work closely with OTC to ensure City leaders can maintain situational awareness and effective operational coordination.
- **Training** efforts provide a safe environment for training and exercising across disciplines, City departments, and key stakeholders to ensure an effective and timely response based off the plans.

**2025 Adopted Budget
EMERGENCY MANAGEMENT**

Fiscal Summary

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Adopted Budget	Change From Prior Year	FY 2024 Adopted Budget FTE	FY 2025 Adopted Budget FTE
Spending							
100: CITY GENERAL FUND	5,133,867	5,250,811	5,409,232	5,555,057	145,825	3.00	3.00
200: CITY GRANTS	3,067,802	1,462,653	1,533,998	1,431,524	(102,474)	5.00	5.00
Total	8,201,670	6,713,464	6,943,230	6,986,581	43,351	8.00	8.00
Financing							
100: CITY GENERAL FUND	-	-	-	-	-		
200: CITY GRANTS	3,150,897	1,462,653	1,533,998	1,431,524	(102,474)		
Total	3,150,897	1,462,653	1,533,998	1,431,524	(102,474)		

Budget Changes Summary

The 2025 Emergency Management budget maintains staffing levels and operating and maintenance costs for the Emergency Operations Center (EOC) and increases funding for the City's share of Ramsey County's 911 dispatch services. It also contains a net increase in other current service level adjustments, including salary and benefit costs.

Special fund changes include current service level adjustments and grant adjustments.

100: General Fund

Emergency Management

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs and adjustments of line-item budgets to track with recent spending trends. It also includes an increase to the Ramsey County 911 and dispatch service charges.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Ramsey County 911 and dispatch services	119,616	-	-
Other current service level adjustments	26,209	-	-
Subtotal:	145,825	-	-

Fund 100 Budget Changes Total

145,825 **-** **-**

200: City Grants

Emergency Management

Emergency Management has been successful in obtaining a number of grants to help promote emergency preparedness in Saint Paul.

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs and adjustments of line-item budgets to track with recent spending trends. It also includes adjustments to non-personnel spending levels to stay budget neutral.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Current service level adjustments	33,856	-	-
Miscellaneous grant expenses	(33,856)	-	-
Subtotal:	-	-	-

Council Adopted Changes

Grant Updates

The Emergency Management department receives several grants that enhance the City's preparedness capabilities. Adjustments are made to these budgets to reflect the previous year's spending levels.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Urban Area Security Initiatives (UASI)	(253,023)	(253,023)	-
Emergency Management Performance Grant (EMPG)	549	549	-
Cities for Financial Empowerment Fund (CFE)	150,000	150,000	-
Subtotal:	(102,474)	(102,474)	-

Fund 200 Budget Changes Total

(102,474) **(102,474)** **-**

Emergency Management Spending Reports

CITY OF SAINT PAUL
Spending Plan by Department

Department: EMERGENCY MANAGEMENT

Fund: CITY GENERAL FUND

Budget Year: 2025

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	417,095	434,233	440,808	466,953	26,145
SERVICES	4,688,736	4,803,205	4,953,073	5,074,543	121,470
MATERIALS AND SUPPLIES	26,251	11,409	13,561	13,561	-
ADDITIONAL EXPENSES	1,405	-	-	-	-
OTHER FINANCING USES	380	1,964	1,790	-	(1,790)
Total Spending by Major Account	5,133,867	5,250,811	5,409,232	5,555,057	145,825
Spending by Accounting Unit					
10021100 - EMERGENCY MANAGEMENT	484,086	507,484	526,223	552,432	26,209
10021200 - DISPATCH SERVICES	4,649,781	4,743,327	4,883,009	5,002,625	119,616
Total Spending by Accounting Unit	5,133,867	5,250,811	5,409,232	5,555,057	145,825

CITY OF SAINT PAUL
Spending Plan by Department

Department: EMERGENCY MANAGEMENT

Fund: CITY GRANTS

Budget Year: 2025

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	526,770	530,847	592,412	626,268	33,856
SERVICES	231,690	330,679	334,862	538,983	204,121
MATERIALS AND SUPPLIES	224,603	526,127	531,724	191,273	(340,451)
CAPITAL OUTLAY	2,084,740	75,000	75,000	75,000	-
Total Spending by Major Account	3,067,802	1,462,653	1,533,998	1,431,524	(102,474)
Spending by Accounting Unit					
20021820 - URBAN AREA SECURITY INITIATIVE	1,030,522	1,442,433	1,503,998	1,250,975	(253,023)
20021825 - METROPOLITAN MEDICAL RESPONSE SYSTEM	17,496	-	-	-	-
20021835 - EMERGENCY MANAGEMENT PERFORMANCE	19,785	20,220	30,000	30,549	549
20021860 - COPS GRANT	2,000,000	-	-	-	-
20021900 - EM PRIVATE GRANTS	-	-	-	150,000	150,000
Total Spending by Accounting Unit	3,067,802	1,462,653	1,533,998	1,431,524	(102,474)

Emergency Management Financing Reports

CITY OF SAINT PAUL
Financing Plan by Department

Department: EMERGENCY MANAGEMENT
Fund: CITY GRANTS

Budget Year: 2025

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Adopted Budget	Change From Prior Year
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	3,150,897	1,462,653	1,533,998	1,281,524	(252,474)
MISCELLANEOUS REVENUE	-	-	-	150,000	150,000
Total Financing by Major Account	3,150,897	1,462,653	1,533,998	1,431,524	(102,474)
Financing by Accounting Unit					
20021820 - URBAN AREA SECURITY INITIATIVE	999,377	1,442,433	1,503,998	1,250,975	(253,023)
20021835 - EMERGENCY MANAGEMENT PERFORMANCE	151,520	20,220	30,000	30,549	549
20021860 - COPS GRANT	2,000,000	-	-	-	-
20021900 - EM PRIVATE GRANTS	-	-	-	150,000	150,000
Total Financing by Accounting Unit	3,150,897	1,462,653	1,533,998	1,431,524	(102,474)