**City Pre-Application – LCDA and LCDA-TOD Predevelopment Grants**

**City of Saint Paul**

**NO PAYMENT IS DUE.**

**This City pre-application and compliance acknowledgement letter must be submitted via email to** [**DevelopmentGrants@stpaul.gov**](mailto:DevelopmentGrants@stpaul.gov)**.**

|  |  |
| --- | --- |
| **General Information** | |
| Applicant/Developer Name: |  |
| Applicant Address: |  |
| Primary Contact Name: |  |
| Primary Contact Address: |  |
| Primary Contact Telephone Number: |  |
| Primary Contact Email Address: |  |
| **Property Information** | |
| Project Address: |  |
| Number of Parcels: |  |
| Property Identification Numbers: |  |
| Area of project (in acres): |  |
| Are any of the properties City-owned? | Yes  No |
| Are any of the properties in a federal, state, or locally designated historic district or individually listed historic property? | Yes  No |
| If not, has this property been evaluated and determined a potential historic resource? | Yes  No |
| **Current Land Use:** | |
| Current Use of Parcel(s): |  |
| Number of Structures: |  |

|  |  |  |  |
| --- | --- | --- | --- |
| Number of Housing Units: |  | | |
| Number of FTE Jobs: |  | | |
| Floor Area of Commercial/Industrial Space: | Commercial:  Industrial: | | |
| **Project Information:** |  | | |
| Project Name: |  | | |
| Who: Project Team and Roles (names, titles, bios): | | | |
| How: Eligible Activities | | | |
| What: Predevelopment Activity Outcomes | | | |
| Estimated Number of New Housing Units: |  | | |
| Estimated Number of New or Preserved Affordable Housing Units: |  | | |
| Estimated Floor Area of New Commercial/Industrial Development: | Commercial:  Industrial: | | |
| Estimated Number of FTE Jobs to be Created/Retained: | Created: Retained: | | |
| Will buildings be demolished or altered as part of this project? | Yes  No | | |
| Is this project within an [ACP 50 area](https://www.stpaul.gov/sites/default/files/Media%20Root/Planning%20&%20Economic%20Development/ACP50.pdf)? | Yes  No | | |
| Is this project within an [Opportunity Zone](https://mn.gov/deed/business/financing-business/tax-credits/opp-zones/census-opp-zone-tracts.jsp)? | Yes  No | | |
| Proximity to Existing or Planned Transit: |  | | |
| How does this project further the City’s racial equity goals?  *Racial Equity Goals:* Saint Paul will be a city where race does not predetermine opportunities in education, employment, housing, health and safety. |  | | |
| **Project Readiness** |  | | |
| Level of site control? (Check box that applies.) | Ownership  Purchase agreement  Purchase option  Tentative Developer Status (City-owned property)  No formal control | | |
| City approvals needed, if any beyond building permits? (e.g. rezoning, variances, conditional use permits, etc.) | Yes  No | If yes, what? | |
| Are funds committed to this project? | Yes ☐  No ☐ | If yes, how much and by whom? | |
| What is the financial gap for this project? | Amount: | | |
| Expected project kick off date: | Click here to enter a date. | | |
| Expected completion date: | Click here to enter a date. | | |
| **Grant Information** | | | |
| Program applying to: | Met Council LCDA Predevelopment ☐  Met Council TOD Predevelopment ☐ | | |
| Is the site in a TOD-eligible area? Go to: [TOD Grant Area Mapping Tool](https://giswebsite.metc.state.mn.us/publicmaps/lca/) | Yes ☐  No ☐ | | |
| Total Amount of Grant Request: |  | | |
| Project Budget: Line Item or Attach | | | |
| A 25% Match Is Required Cash or In Kind | Calculated Match $ Amount: | | |
| Who will be responsible for preparing the grant application? |  | | |
| What is their level of experience in preparing these grant applications? (50 words or less) | | | |
| **Comprehensive Planning and Livable Communities** | | | |
| Explain how this project is in alignment with Saint Paul For All Comprehensive Plan (Up to 100 words.) | | | |
| Explain how this project serves as a model of LCDA program goals. (Up to 100 words.) | | | |
| **Acknowledgements** | | | |
| The applicant understands that submission of this pre-application does not guarantee that the City will submit an application on the applicant’s behalf. | | | Initial: |
| The applicant understands that if selected to partner with the City they are responsible for preparing the application. | | | Initial: |
| The applicant understands they are responsible for match requirements. | | | Initial: |
| The applicant understands that, if selected, they are required to pay the application fee with the draft application. | | | Initial: |
| The applicant understands that if the application is not prepared to minimum standards, the applicant misses deadlines, or the project is deemed not ready for grant funds the City will not submit the application to the funding agency. | | | Initial: |
| The applicant understands that approval to move forward with a grant application does not eliminate the need to meet all applicable city requirements and does not guarantee future approvals. | | | Initial: |
| The applicant understands that if the city passes through grant funds to them, they are subject to the City’s compliance requirements. | | | Initial: |