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**SITE PLAN REVIEW COMMITTEE MEETING**  
**Tuesday, December 17, 2024**

**Microsoft Teams Virtual Meeting: (612) 315-7905 Conference ID: 632 305 95#**

<u>Time</u>	<u>Proposed Site Plan</u>
9:00	SPR Committee – Old/New Business
9:15	New Office/ Shop Building 804 Hubbard Ave New Construction – new office and shop building Structural Buildings, Inc SPR# 24-098532
10:30	Roosevelt Homes Stormwater Improvements - Phase 3 1544 Fellows Lane Site Improvements - improves overland flow and modifies existing structures to improve drainage to the basins. Paige Ahlborg - Ramsey Washington Metro Watershed District SPR# 24-098525

**Applicants should participate in the Site Plan Review Committee meeting via a Microsoft Teams call.**

At the Site Plan Review meeting, applicants will discuss their project's site plan with Saint Paul's Site Plan Review Committee. The Committee includes City staff from Zoning, Planning, Traffic Engineering, Streets, Sewers, Water, Fire Inspections, Forestry, and Parks.

The purpose of the meeting is to coordinate Site Plan review across City departments.

- Applicants are encouraged to bring the project's engineer, architect, and/or contractor for technical questions.
- Site plan application and documents were routed for City staff review prior to the meeting.
- City staff will provide comments and ask questions based on review of the site plan.
- During the meeting a determination will be made as to whether revisions are required.
- City staff will document site plan comments and conditions in a letter to the applicant.

Contact the SPR Coordinators [SitePlanReview@ci.stpaul.mn.us](mailto:SitePlanReview@ci.stpaul.mn.us) or DSI's Zoning Division (651-266-9008) with questions.