

SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET COMMITTEE AGENDA

Monday, Monday, October 14, 2024, 5:00 – 7:00 pm | Rondo Community Library

- I. **Call to Order and Roll Call** Chair Tobolt 2 min
- II. **Approval of Meeting Agenda** Chair Tobolt 2 min
- III. **Approval of Meeting Minutes: [August 12](#)**
- IV. **Budget Amendments**
 - a. **Parks** Alice Messer 15 min
 - i. [RES PH 24-243 Hidden Falls Drive Recon Bud Amd](#)
 - ii. [RES PH 24-255 Tree Planting MN Leg Appropriation Grant](#)
- V. **New Business**
 - a. **Community Proposal Process Update** Nichelle Bottko Woods 15 min
 - i. FYI: Project History [AO 24-74 Community Proposals](#)
 - ii. [Remaining Funding 2020 – 2021 Community Proposals](#)
 - iii. [Current Funding Recommendations](#) / Reprogramming Recommendation
- VI. **Announcements**
 - a. Next Meeting: Monday, November 4, 2024, Rondo Community Library (First Monday)
- VII. **Adjournment**

REPROGRAMMING FUNDING 2020 – 2021 COMMUNITY PROPOSALS
2021 – 2022 Contingency

Reprogramming	Funding
2021 Contingency	111,287
Additional Project Close Out	1,234
Total	112,521

Reprogramming Recommendation

Reprogramming	Requested	Recommended	Difference / Total
2021 Contingency:			112,521
Fully Fund West 7th	120,000.00	102,153.00	17,847
Remaining to Reprogram:			94,674

COMMUNITY PROPOSALS RECOMMENDATIONS

Recommended for Funding

Project Title:	Ward	Request/ Estimate	CIB Rec.
1% Public Art Allocation	-	10,000	10,000
Contingency	-	50,000	50,000
Improve Safety near Skyline Tower and Midway Peace Park	1	65,000	65,000
Upgrade and replace Poor lighting in Dayton's Bluff	7	150,000	150,000
Traffic Calming: Thomas Avenue and Griggs Street	4	225,000	225,000
Resurfacing of Basketball Courts at Highwood Hills	7	172,847	172,847
Park Street Traffic Safety Improvements	1, 5	225,000	225,000
Jefferson Avenue in the West 7th Neighborhood- Bike Lane Bumpout/Partial Protected Intersection	2	120,000	102,153
TOTAL		7,278,890	1,000,000

SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET COMMITTEE

Monday, Monday, July 22, 2024, 5:00 – 7:00 pm | Rondo Community Library

MINUTES

Monday, Monday, August 12, 2024, 5:00 – 7:00 pm | Rondo Community Library

- I. Call to Order at 5:10 by Chair Tobolt
Roll Call
 - a. Members in attendance: Lauren Dees-Erikson, Raymond Hess, Robert (Brian) Jackson, Pat McQuillan, Carl Johnson, Demetrius Shaw, Darren Tobolt, Pang Yang
 - b. Members excused: Makayla Cox
 - c. Members Absent: William (Liam) O'Brien
 - d. City Staff and Community Members in Attendance: Nichelle Bottko Woods, Shannon Forney, Neal Younghans, Shane Wurst - Office of Financial Services; Anne Weber- Parks and Recreation; Jeramiah Melquist, Jill LaCasse, Jamie Smith – Saint Paul Fire Department; Jane McClure - Villager / Monitor; Ellie Beaver, Matt Beaver, Tom Bowman, Jenna Bowman, Stephen Katz, Stephanie Pinkalla, Kevin Dahlin, Meg Duhr – Community Members.
- II. Approval of Meeting Agenda: Hess moved to approve the agenda, Dees-Erickson seconded, motion passed.
- III. Approval of July 22 Meeting Minutes: Johnson moved to approve the minutes, Hess seconded, motion passed.
- IV. Budget Amendments
 - a. **RES PH 24-179 Fleet Roof Contingency**– Nichelle Bottko Woods recapped Shane Wurst’s July presentation on Fleet budget resolution. Shane Wurst from OFS Fleet described that this project is to repair the roof at the 891 Dale Street Public Works municipal garage and PW campus. The roof is 40 years old. The project was originally approved by the CIB in 2021 but was delayed due to supply chain stresses and existing roof solar panels that made access difficult. The project has returned to an active state and PW procured 5 contractor bids that were all considerably more than the original budgeted amount. PW is requesting additional funds from contingency to complete the project.
Nichelle Bottko Woods explained that contingency funds would come from eldest CIB contingency amounts from 2022 for this project, of which there is \$1,202,994 available. She also explained that CIB projects of this nature were expected to be completed within 5 years, as it concurs with the 5 year bond terms that support these projects. Hess moved and Shaw seconded to recommend approval of the motion.
Motion Passed
 - b. **RES PH 24-178: Sale of GO CIB Bonds** - Neal Younghans of OFS Treasury, presented the budget amendment resolution for Treasury to reflect the sale of G.O. Capital Improvement Bonds and G.O. Street Reconstruction Bonds, allowing existing debt to

be paid earlier. Hess moved and Shaw seconded to recommend approval of the motion. Motion Passed

- c. **RES PH 24-203 Fire Station 7 Funding** -Assistant SPFD Fire Chief Melquist presented on the budget amendment to increase funding from bonds and federal earmark for the construction of new Fire Station 7. Hess moved and Yang seconded to recommend approval of the motion. Motion Passed
- d. Public Works Budget Amendments -Anne Weber from Public Works presented on the following budget amendments:
 - i. **RES PH 24-194 2024 Bicycle Facility** -Transferring designated funding from the General Fund to the 2024 Bicycle Facility Improvements Program. Yang moved and Dees-Erickson seconded to recommend approval of the motion. Motion Passed
 - ii. **RES PH 24-195 Downtown Paver Replacement Project** - Using CIB bond interest income to replace pavers in the downtown. Hess moved and Johnson seconded to recommend approval of the motion. Motion Passed
 - iii. **RES PH 24-196 Fourth and St. Peter** - Amending the financing and spending plans for the Fourth and St. Peter Pedestrian Improvement, Kellogg/Third Bridge, Shepard Road Bridge near Otto and the West Side Pedestrian Improvement Projects. Dees-Erickson moved and Johnson seconded to recommend approval of the motion. Motion Passed

V. Public Hearing: 2024 – 2024 Community Proposals

Chair Tobolt invited community members to use the sign in sheet at the back of the room to signal their interest in speaking. Speakers were limited to two minutes each, and provided the following testimony:

- a. Ellie Beaver - represented the proposal for traffic calming on Jefferson Avenue in the West 7th Neighborhood. She lives near the specified intersection and has noticed increased volume and speed of traffic. She has witnessed multiple crashes and more near misses. Curb improvements have been made, but additional traffic calming measures are needed. She testified to finding the Community Proposal process confusing and overwhelming and was disappointed by the high dollar amount of the cost estimate. The group would like to find other ways to address the need, if this proposal isn't successful. However, many neighbors have already invested time and resources in the CIB Community Proposal process already.
- b. Kevin Dahler - represented the proposal for traffic calming at Thomas and Griggs, which was supported by the Hamline Midway Coalition. He restated that traffic calming is critical to neighborhood safety and advocated again for the project.
- c. Meg Duhr spoke on behalf of the West 7th/Fort Road Federation. She described that the Community Proposal Process was confusing and redundant, and that the cost estimate was incredibly high at 1.5 million dollars. She described that her group put in

SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET COMMITTEE

the work for badly needed traffic calming, which was time intensive, while some of the projects recommended for funding don't seem as critical to public safety. She described the poll rankings as being very confusing and raised concerns about the transparency and accountability of the CIB score and ranking processes.

- d. Jenna Bowman spoke to the traffic calming proposal on Jefferson Avenue. She agreed with previous speakers about the critical need for improved safety, as she described cars doing rolling stops on the avenue. She also described frustration with the Community Proposal process.

Chair Tobolt ensured all community members who were interested had the opportunity to speak. He then closed the public hearing portion of the meeting with some final observations about the Community Proposal Process. He acknowledged that many proposals for this process were specifically targeted to increase pedestrian safety, and that it merits examination whether a competitive process is the best way to go about these safety improvements. He also acknowledged the frustrations applicants had with the process and committed to improving the process and communications with applicants.

VI. New Business

- a. Community Proposal Funding History and Polls -Nichelle Bottko Woods describes the Community proposal rankings, scores and poll data. Out of 28 Community Proposals, 7 were tentatively recommended for available funding based on the highest-ranking proposals. There was discussion about the degree to which the polling of projects informs the rankings of the projects, and the CIB committee scores are the primary scores by which the rankings are created.
- b. 2024 – 2025 Community Proposal Recommendation - Chair Tobolt reminded the committee that the 2024-2025 Community Proposal Recommendations required a final discussion and vote. He presented the 2024-2025 Community Proposals in order of rank by highest to lowest scores. Discussion followed about urgent safety needs, specifically around pedestrian safety, as a significant theme in many of the proposals. A point was raised that the recommended funding for the Mounds Park Restoration project was already significantly less than the project costing indicated, and that perhaps those funds were more strategically used by directing funds to the traffic calming at Jefferson Avenue project, even though it scored lower. Tolbolt made the motion to remove the Mounds Park Restoration project from the recommended list and replace it with the Jefferson Ave project. McQuillan seconded. Motion passes. A motion to send the amended 2024-2025 Community Proposal Recommendations to the Mayor was made by Hess and seconded by Dees-Erickson. Motion passes.

VII. Announcements

a. Next Meeting: Monday, September 9, 2024 Rondo Community Library

VIII. Meeting Adjourned at 6:58pm



City of Saint Paul

City Hall and Court House
15 West Kellogg Boulevard
Phone: 651-266-8560

Legislation Text

File #: RES PH 24-243, **Version:** 1

Establishing a financing and spending plan in the Department of Parks and Recreation in the amount of \$482,510.25 to reflect funds received from Ramsey County for the Hidden Falls Drive Reconstruction project (and entering into a cooperative agreement).

WHEREAS, the Department of Parks and Recreation submitted a project proposal to reconstruct Hidden Falls Drive to the Minnesota Department of Natural Resources in 2021; and

WHEREAS, the project was selected to receive funding of \$482,510.25 from the State Park Road Account; and

WHEREAS, said funds were delivered to Ramsey County ("County") for completion of the project; and

WHEREAS, the County wishes to execute a cooperative agreement with the City of Saint Paul ("City") to define project responsibilities and make project funding available to the City; and

WHEREAS, the Department of Parks and Recreation wishes to accept said funds and amend the financing and spending plan for the Hidden Falls Drive project; and

WHEREAS, the required match for said funds is being provided by previously designated Parks and Trails Legacy funds; and

WHEREAS, the City Council finds that there is a public purpose in providing for the betterment of our public parks facilities and that acceptance of the grant funding will enable construction of an important amenity to proceed; and

WHEREAS, the Mayor, pursuant to Section 10.07.1 of the Charter of the City of Saint Paul, does certify that there are available for appropriation, funds of \$482,510.25 in excess of those estimated in the 2024 Capital Improvement Budget; now, therefore, be it

RESOLVED, by the City Council of the City of Saint Paul, upon recommendation of the Mayor and the advice of the Long Range Capital Improvement Budget Committee, that \$482,510.25 is available for appropriation in the 2024 Capital Improvement Budget, and said 2024 budget, as heretofore adopted by the Council, is hereby amended as attached; and, be it

FURTHER RESOLVED, that Council authorizes the appropriate City officials to enter into a cooperative agreement with Ramsey County for the aforementioned funding.

See Attachment

[To be filled out by the CIB Executive Secretary.]

City of Saint Paul Financial Analysis

1	File ID Number:	PH 24-243		
2				
3	Budget Affected:	CIB Budget	Parks and Recreation	Capital
4				
5	Total Amount of Transaction:	482,510.25		
6				
7	Funding Source:	Grant		
8				
9		Appropriation already included in budget?	No	
10				
11	Charter Citation:	10.7.1		
12				

Fiscal Analysis

To amend the Parks and Recreation 2024 Capital Improvement Budget in the amount of \$482,510.25 for grant funding received from the Ramsey County for the Hidden Falls Drive Reconstruction project.

Detail Accounting Codes:

GENERAL LEDGER (GL) - ANNUAL BUDGET

Spending Changes

(Action Accomplished)

Company	Fund-Dept-Cost Center	Account	Description	CURRENT BUDGET	CHANGES	AMENDED BUDGET
1	40041900	76805	Capital Expenditure	-	482,510.25	482,510.25
TOTAL:				-	482,510.25	482,510.25

Financing Changes

(Action Accomplished)

Company	Fund-Dept-Cost Center	Account	Description	CURRENT BUDGET	CHANGES	AMENDED BUDGET
1	40041900	43701	County Grant	-	482,510.25	482,510.25
TOTAL:				-	482,510.25	482,510.25

ACTIVITY LEDGER (AC) - LIFE TO DATE ACTIVITY BUDGET

Complete this section for Grants, Capital, Capital Bond Proceeds, STAR, TIF, and HRA amendments.

Spending Changes

(Action Accomplished)

Activity Group	Activity	Account Category	Description	CURRENT BUDGET	CHANGES	AMENDED BUDGET
C-FMSCAP	C243C26501164	76010	Land Improvements	-	482,510.25	482,510.25
TOTAL:				-	482,510.25	482,510.25

Financing Changes

(Action Accomplished)

Activity Group	Activity	Account Category	Description	CURRENT BUDGET	CHANGES	AMENDED BUDGET
C-FMSCAP	C243C26501164	43705	Ramsey County Grant	-	482,510.25	482,510.25
TOTAL:				-	482,510.25	482,510.25



City of Saint Paul

City Hall and Court House
15 West Kellogg Boulevard
Phone: 651-266-8560

Legislation Text

File #: RES PH 24-255, **Version:** 1

Authorizing the Department of Parks and Recreation to accept tree planting grant funds, enter into a grant agreement, and amend the financing and spending plan in the amount of \$90,749.

WHEREAS, the Minnesota Legislature, in Minnesota Laws 2024, Chapter 116, Article 1, Section 5, appropriated funding for a grant program to regional parks implementing agencies to plant shade trees, replace lost trees, and establish a more diverse community forest; and

WHEREAS, the City of Saint Paul is designated as a regional parks implementing agency by Minn. Stat. 473.351, subd. 1; and

WHEREAS, no grant application or matching funds are required; and

WHEREAS, the share of grant funds to Saint Paul Parks and Recreation is \$90,749 for State Fiscal Year 2025; and

WHEREAS, the Department of Parks and Recreation wishes to accept said grant funds and establish a financing and spending plan for said Metropolitan Council grant; and

WHEREAS, the City Council finds that there is a public purpose in improving and adding to the urban canopy in the regional parks; and

WHEREAS, the Mayor, pursuant to Section 10.07.1 of the Charter of the City of Saint Paul, does certify that there are available for appropriation funds of \$90,749 in excess of those estimated in the 2024 budget; now, therefore, be it

RESOLVED, by the City Council of the City of Saint Paul, that \$90,749 is available for appropriation in the 2024 budget, and said 2024 budget, as heretofore adopted by the Council, is hereby further amended as indicated on the attached financial analysis; and, be it

FURTHER RESOLVED, that the City Council authorizes the appropriate City officials to enter into an agreement with the Metropolitan Council for the aforementioned funding, which includes an indemnification clause.

See Attachment

[To be filled out by the CIB Executive Secretary.]

City of Saint Paul Financial Analysis

1 File ID Number: RES PH 24-255
 2
 3 Budget Affected: CIB Budget Parks and Recreation Capital
 4
 5 Total Amount of Transaction: 90,749.00
 6
 7 Funding Source: Grant
 8
 9 Appropriation already included in budget? No
 10
 11 Charter Citation: 10.7.1
 12
 13

Fiscal Analysis

16 To establish the financing and spending budgets in the Department of Parks and Recreation in the amount of \$90,749 for a Met Council tree planting grant.
 17
 18
 19
 20

Detail Accounting Codes:

GENERAL LEDGER (GL) - ANNUAL BUDGET

Spending Changes

(Action Accomplished)

GL Annual Budget					CURRENT		AMENDED
Company	Fund-Dept-Cost Center	Account	Description		BUDGET	CHANGES	BUDGET
1	40041900	76805	Capital Expenditure	Como Regional Park Long-Range Plan	-	90,749.00	90,749.00
TOTAL:					-	90,749.00	90,749.00

Financing Changes

(Action Accomplished)

GL Annual Budget					CURRENT		AMENDED
Company	Fund-Dept-Cost Center	Account	Description		BUDGET	CHANGES	BUDGET
1	40041900	43905	Metropolitan Council	Como Regional Park Long-Range Plan	-	90,749.00	90,749.00
TOTAL:					-	90,749.00	90,749.00

ACTIVITY LEDGER (AC) - LIFE TO DATE ACTIVITY BUDGET

Complete this section for Grants, Capital, Capital Bond Proceeds, STAR, TIF, and HRA amendments.

Spending Changes

(Action Accomplished)

Life to Date Activity Budget					CURRENT		AMENDED
Activity Group	Activity	Account Category	Description		BUDGET	CHANGES	BUDGET
C-FMSCAP	C243T70134000	76010	Land Improvements	Volunteer & Education Coordinators	-	90,749.00	90,749.00
TOTAL:					-	90,749.00	90,749.00

Financing Changes

(Action Accomplished)

Life to Date Activity Budget					CURRENT		AMENDED
Activity Group	Activity	Account Category	Description		BUDGET	CHANGES	BUDGET
C-FMSCAP	C243T70134000	43905	Metropolitan Council	Volunteer & Education Coordinators	-	90,749.00	90,749.00
TOTAL:					-	90,749.00	90,749.00

60



City of Saint Paul

City Hall and Court House
15 West Kellogg Boulevard
Phone: 651-266-8560

Legislation Text

File #: AO 24-74, Version: 2

Administrative Order: Correcting the 2020 - 2021 Community Proposal Funding Account Categories

ADMINISTRATIVE ORDER, consistent with the authority granted to the Mayor in Section 10.07.4 of the City Charter, and Administrative Code 57.09 (3) b, and on the request of the Director of the Office of Financial Services, to amend the 2020 - 2021 spending and financing budget for the reallocation of funds within existing budgets, to more accurately reflect remaining. The Director of the Office of Financial Services is authorized to amend said budget in the manner specified in the attached financial analysis.

City of Saint Paul Financial Analysis

1	File ID Number:	AO 24-74		
2				
3	Budget Affected:	CIB Budget	Multiple Departments	Capital
4				
5	Total Amount of Transaction:	-		
6				
7	Funding Source:	Transfer of Appropriations		
8				
9		Appropriation already included in budget?	Yes	
10				
11	Charter Citation:	Administrative Code 57.09 (3) bCity Charter 10.07.4		
12				
13				

Fiscal Analysis

ADMINISTRATIVE ORDER, consistent with the authority granted to the Mayor in Section 10.07.4 of the City Charter, and Administrative Code 57.09 (3) b, and on the request of the Director of the Office of Financial Services, to amend the 2020 – 2021 spending and financing budget for the reallocation of funds within existing budgets, to more accurately reflect remaining. The Director of the Office of Financial Services is authorized to amend said budget in the manner specified in the attached financial analysis.

Detail Accounting Codes:

GENERAL LEDGER (GL) - ANNUAL BUDGET

Spending Changes

(Action Accomplished)

GL Annual Budget				CURRENT	CHANGES	AMENDED
Company	Fund-Dept-Cost Center	Account	Description	BUDGET		BUDGET
1	40017910	76215	Correcting STRUCTURE account categories for 21 COMMUNITY PROPOSALS	(15,000)	126,287	-
1	40017910	79215	Correcting TRANSFER TO DEBT SERVICE FUND account categories for 21 COMMUNITY PROPOS	126,287	(126,287)	-
1	40041910	76210	Correcting BUILDING IMPROVEMENT account categories for 21 LEWIS PARK	(10,163)	10,163	-
1	40041911	76505	Correcting EQUIPMENT account categories for 22 LEWIS PARK	160,023	(10,163)	149,860
TOTAL:				261,147	-	149,860

Financing Changes

(Action Accomplished)

GL Annual Budget				CURRENT	CHANGES	AMENDED
Company	Fund-Dept-Cost Center	Account	Description	BUDGET		BUDGET
	40017910	56021	Correcting INTRA FUND IN 2021 BOND DRAW account categories for 21 COMMUNITY PROPOSALS	373,713	(373,713)	-
	40017910	56022	Correcting INTRA FUND IN 2022 BOND DRAW account categories for 21 COMMUNITY PROPOSALS	(485,000)	373,713	(111,287)
	40017910	56022	Correcting INTRA FUND IN 2022 BOND DRAW account categories for 2022 COMMUNITY PROPOSA	225,000	(225,000)	-
	40017910	56023	Correcting INTRA FUND IN 2023 BOND DRAW account categories for 2022 COMMUNITY PROPOSA	(139,742)	139,742	-
	40017910	56024	Correcting INTRA FUND IN 2024 BOND DRAW account categories for 2022 COMMUNITY PROPOSA	(85,258)	85,258	-
TOTAL:				(111,287)	-	(111,287)

ACTIVITY LEDGER (AC) - LIFE TO DATE ACTIVITY BUDGET

Complete this section for Grants, Capital, Capital Bond Proceeds, STAR, TIF, and HRA amendments.

Spending Changes

(Action Accomplished)

Life to Date Activity Budget				CURRENT	CHANGES	AMENDED
Activity Group	Activity	Account Category	Description	BUDGET		BUDGET
C-FMSCAP	C219T31800000	76215	Correcting STRUCTURE account categories for 21 COMMUNITY PROPOSALS	(15,000)	126,287	111,287
C-FMSCAP	C219T31800000	79215	Correcting TRANSFER TO DEBT SERVICE FUND account categories for 21 COMMUNITY PROPOS	126,287	(126,287)	-
C-FMSCAP	C219T31830001	76210	Correcting BUILDING IMPROVEMENT account categories for 21 LEWIS PARK	(10,163)	10,163	-
C-FMSCAP	C219T31830002	76505	Correcting EQUIPMENT account categories for 22 LEWIS PARK	160,023	(10,163)	149,860
TOTAL:				261,147	-	261,147

Financing Changes

(Action Accomplished)

Life to Date Activity Budget				CURRENT	CHANGES	AMENDED
Activity Group	Activity	Account Category	Description	BUDGET		BUDGET
C-FMSCAP	C219T31800000	56021	Correcting INTRA FUND IN 2021 BOND DRAW account categories for 21 COMMUNITY PROPOSALS	373,713	(373,713)	-
C-FMSCAP	C219T31800000	56022	Correcting INTRA FUND IN 2022 BOND DRAW account categories for 21 COMMUNITY PROPOSALS	(485,000)	373,713	(111,287)
C-FMSCAP	C229T34900000	56022	Correcting INTRA FUND IN 2022 BOND DRAW account categories for 2022 COMMUNITY PROPOSA	225,000	(225,000)	-
C-FMSCAP	C229T34900000	56023	Correcting INTRA FUND IN 2023 BOND DRAW account categories for 2022 COMMUNITY PROPOSA	(139,742)	139,742	-
C-FMSCAP	C229T34900000	56024	Correcting INTRA FUND IN 2024 BOND DRAW account categories for 2022 COMMUNITY PROPOSA	(85,258)	85,258	-
TOTAL:				(111,287)	-	(111,287)