

Saint Paul Department of Human Rights and Equal Economic Opportunity
IDENTIFICATION OF PRIME CONTRACTOR AND SUBCONTRACTORS (INCLUDING MATERIAL SUPPLIERS)



Form required for Vendor Outreach Program, Labor Standards, AA/EEO, and HUD Section 3

Submit completed form to: Contract Compliance & Business Development
 15 West Kellogg Blvd, Room 280 Phone: 651-266-8966
 Saint Paul, MN 55102-1681 Email: contractcompliance@stpaul.gov

Project: _____ Event #: _____ Est. Construction Cost: _____ form completion date: _____
if applicable

Please identify all subcontractors (including material suppliers) you intend to utilize on this project. Use "supplier only" column to identify suppliers. Identify Certified Minority Owned, Women Owned, Small, and Section 3 businesses with MBE, WBE, SBE, or Sec 3 respectively.
Form must be updated and submitted when you add, delete, or make other changes to the list.

	Name, Address, Contact Person, Email and Phone Number	CERT M/W/S/BE Vendor	Section 3 Certified Vendor	Nature (Scope) of Work	supplier only (no labor)	Estimated Start Date	Estimated End Date	Contract Amount
PRIME:	_____			_____				
SUBS: 1	_____			_____				
2	_____			_____				
3	_____			_____				
4	_____			_____				
5	_____			_____				
6	_____			_____				
7	_____			_____				
8	_____			_____				
9	_____			_____				
10	_____			_____				
11	_____			_____				
12	_____			_____				
13	_____			_____				
14	_____			_____				
15	_____			_____				
16	_____			_____				
17	_____			_____				
18	_____			_____				
19	_____			_____				
20	_____			_____				

City of Saint Paul / HREEO Use Only

Section 3	
Construction Subcontracts	Non-Construction Subcontracts
Total Subcontracts (labor) _____	Total PSA awards _____
GC Self Perform _____ \$0	Goal - PSA 3% _____ 0
Goal - Labor 25% (if applicable) _____ \$0	Awards to Sec 3 Subs
Goal - Labor 10% _____ \$0	Percentage to Sec 3 _____ #DIV/0!
Awards to Sec 3 Subs	Total Work by Sec 3 (GC & Subs) _____
Percentage to Sec 3 _____ #DIV/0!	Total % by Sec 3 _____ #DIV/0!

Notes / Status: _____

Total Business Opportunity (VOP)		\$0.00
MBE	#DIV/0! %	\$ _____
WBE	#DIV/0! %	\$ _____
SBE	#DIV/0! %	\$ _____
Total MBE, WBE, SBE contract \$		\$0
VOP Subcontract Percentage		#DIV/0!
Overall VOP Contract Percentage		#DIV/0!