



# DRIVING RESILIENCE THROUGH VITALITY

2025 BUDGET PROPOSAL  
Mayor Melvin Carter



SAINT PAUL  
MINNESOTA

# CITY OF SAINT PAUL

## 2025 PROPOSED BUDGET

### Table of Contents

<b>Acknowledgement</b> .....	<b>3</b>	<b>Franchise Fees</b> .....	<b>58</b>
<b>Introduction</b> .....	<b>4</b>	Paramedic Fees .....	59
Content and Other Publications .....	4	State Pension Aids .....	60
Government Structure.....	5	Parking Meters and Fines.....	61
Boards and Commissions .....	7	Interest Earnings .....	62
Budget Process.....	8	Hotel and Motel Tax.....	63
<b>City and Library Agency Composite Summary</b> .....	<b>9</b>	<b>Department Summaries</b> .....	<b>64</b>
Property Tax Levy and State Aid Overview .....	10	City Attorney.....	65
Total Budget .....	11	City Council .....	82
Workforce by Department .....	12	Emergency Management .....	94
Composite Spending.....	13	Financial Services .....	104
Composite Financing .....	16	Fire.....	132
<b>City General Fund Summary</b> .....	<b>17</b>	General Government Accounts .....	149
General Fund 2025 Proposed Budget.....	17	Human Resources.....	169
Budget Highlights, Issues, and Challenges .....	17	Human Rights and Equal Economic Opportunity .....	179
Spending By Department.....	19	Mayor’s Office.....	192
Spending And Financing Summary .....	21	Parks and Recreation.....	203
<b>Special Fund Summary</b> .....	<b>23</b>	Planning and Economic Development .....	242
<b>American Rescue Plan Summary</b> .....	<b>28</b>	Police.....	266
Planning Strategy and 2025 Proposed Budget.....	28	Public Health .....	282
<b>Debt Service Summary</b> .....	<b>30</b>	Public Works.....	291
Department Facts .....	30	Safety and Inspections .....	335
<b>Major General Fund Revenues</b> .....	<b>54</b>	Technology and Communication.....	355
Property Taxes .....	54	<b>Appendices</b> .....	<b>371</b>
Local Government Aid .....	57	Glossary .....	371

The [2025 Proposed Library Agency Budget](#) and [2025 Proposed Capital Improvement Budget](#) are available at [stpaul.gov/budget](http://stpaul.gov/budget)



# SAINT PAUL MINNESOTA

## Acknowledgement

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# Introduction

## Content and Other Publications

### Information Included

This publication contains information on the City of Saint Paul operating and debt service budgets. Operating budgets include the General Fund and special funds. The capital improvement budget (CIB) is included in a separate document. The Housing and Redevelopment Authority (HRA), Water Utility, RiverCentre, Library Agency and Port Authority budgets are not included because they are separate entities.

### Purpose

The goal of this report is to provide taxpayers with an easy-to-use guide to City spending. We have tried to answer the question “Where does the money go?” by providing tables and graphs to display this information. As a staff, we always struggle with what level of detail to show. If we show too little detail, our publications will not answer the most commonly asked questions. If we show too much, the documents become extremely large and poring through them can be daunting, tedious, and time consuming.

We hope that this summary will help make taxpayers aware of where the City’s resources come from and where they go. We hope this information will help taxpayers see how state revenues and decisions on property tax classification affect local property taxes, and that they will understand better how the property tax base affects property taxes. They will also see how difficult it is for decision makers to cut the budget without including some of the services taxpayers tell us they hold most dear, such as police, fire, libraries, and parks. These services are such a large portion of the budget, they are difficult to ignore.

We believe heightened taxpayer awareness of City programs will increase the quality of public debates on spending and taxes and, ultimately, the quality of public policy.

### Budgets, Not Spending

Unless otherwise noted, the numbers in this document are budget amounts, not actual spending. Actual spending amounts for past years can be found in a publication called the Annual Comprehensive Financial Report.

### Other Publications and Information

The Office of Financial Services (OFS) publishes budget books twice annually to display the Mayor’s proposed budget, and the adopted budget. Our website is [stpaul.gov](http://stpaul.gov).

Saint Paul’s budget is also available as part of the Open Budget initiative. Open Budget Saint Paul provides a guided view through the budget and provides a transparent look at how public funds are allocated. Find more information at [stpaul.gov/budget](http://stpaul.gov/budget). Other publications are listed below. Most are available in Saint Paul Public Libraries.

- [Annual Comprehensive Financial Report](#): Contact Lori Lee at 651-266-6454
- [Joint Debt Advisory Committee](#): Impact of General Obligation Debt on Saint Paul Tax Base: Contact Neal Younghans at 651-266-8878
- [Housing and Redevelopment Authority \(HRA\)](#) Annual Budget and the Annual Comprehensive Financial Report: Contact Rhonda Gillquist at 651-266-6631
- [Public Library Agency](#): Contact Maureen Hartman at 651-266-7072
- **Port Authority Financial Statements and the Report of Independent Public Accountants**: Contact Todd Hurley at 651-204-6215
- [Regional Water Services](#)
- **RiverCentre**: Contact Sheeving Moua at 651-265-4822

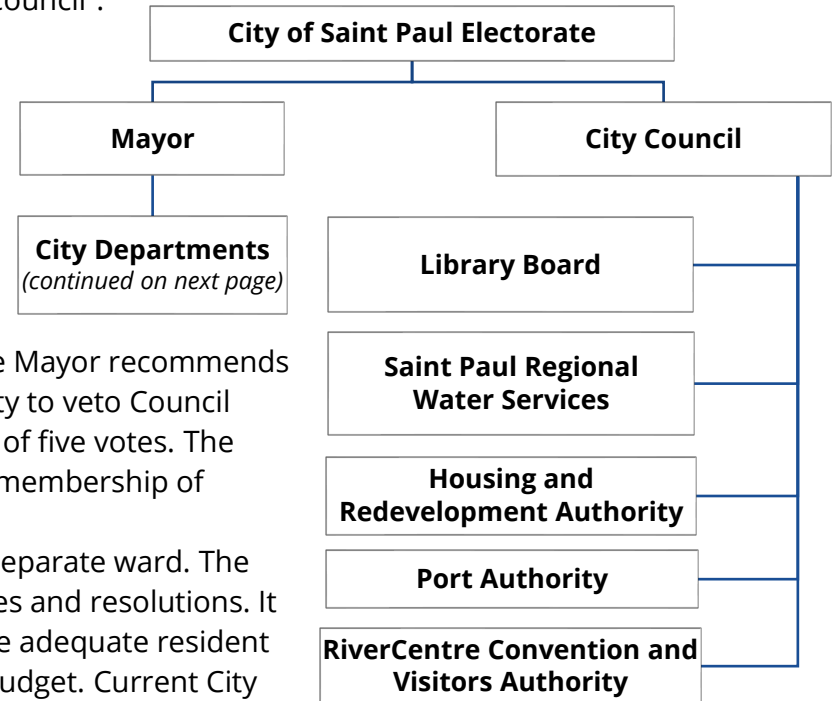
# Government Structure

## Form of Government

The City Charter provides for a municipal corporation governed by an elected chief executive, the Mayor, and an elected legislative body, the City Council. The form of government is commonly referred to as “strong Mayor-Council”.

## Government Structure Overview: Elected Officials

1. **City of Saint Paul Electorate:** City leadership are elected by Saint Paul voters. Elections are held in November of odd-numbered years, with a four-year term for the Mayor and four-year terms for councilmembers.
  - a. **Mayor: Melvin Carter III, term expires 01-01-2026:** The Mayor is responsible for the direction and control of City departments and offices. The Mayor exercises all powers and performs all executive duties given by the City charter, City ordinances, and state laws. The Mayor recommends policies and budgets to the City Council. The Mayor has the authority to veto Council actions. The Council can override the Mayor’s veto with a minimum of five votes. The Mayor recommends appointments for department leadership and membership of boards and commissions.



- b. **City Council:** Each of the seven councilmembers is elected from a separate ward. The Council is the legislative body, setting policies by enacting ordinances and resolutions. It can monitor and maintain liaisons with community groups to assure adequate resident participation. The Council analyzes, adopts, and monitors the City budget. Current City Councilmembers:

Office	Name	Term Expires
<a href="#">Ward 1</a>	Anika Bowie	01-01-2028
<a href="#">Ward 2</a>	Rebecca Noecker	01-01-2028
<a href="#">Ward 3</a>	Saura Jost	01-01-2028
<a href="#">Ward 4</a>	Mitra Jalali	01-01-2028
<a href="#">Ward 5</a>	Hwa Jeong Kim	01-01-2028
<a href="#">Ward 6</a>	Nelsie Yang	01-01-2028
<a href="#">Ward 7</a>	Cheniqua Johnson	01-01-2028

Councilmembers prepare and promote the City’s legislative program. They serve on boards and commissions of certain intergovernmental agencies, including the [Housing and Redevelopment Authority Board](#), the [Library Board](#), the [Board of Water Commissioners](#), for Saint Paul Regional Water Services, the [Board of Commissioners](#) for the Saint Paul Port Authority, and the [RiverCentre Convention and Visitors Authority](#).

# Government Structure Overview: Appointed Officials

The Mayor recommends appointments for department/office directors and members of boards and commissions for Council approval and is responsible for the direction and control of departments and offices.

## Appointed City Leadership

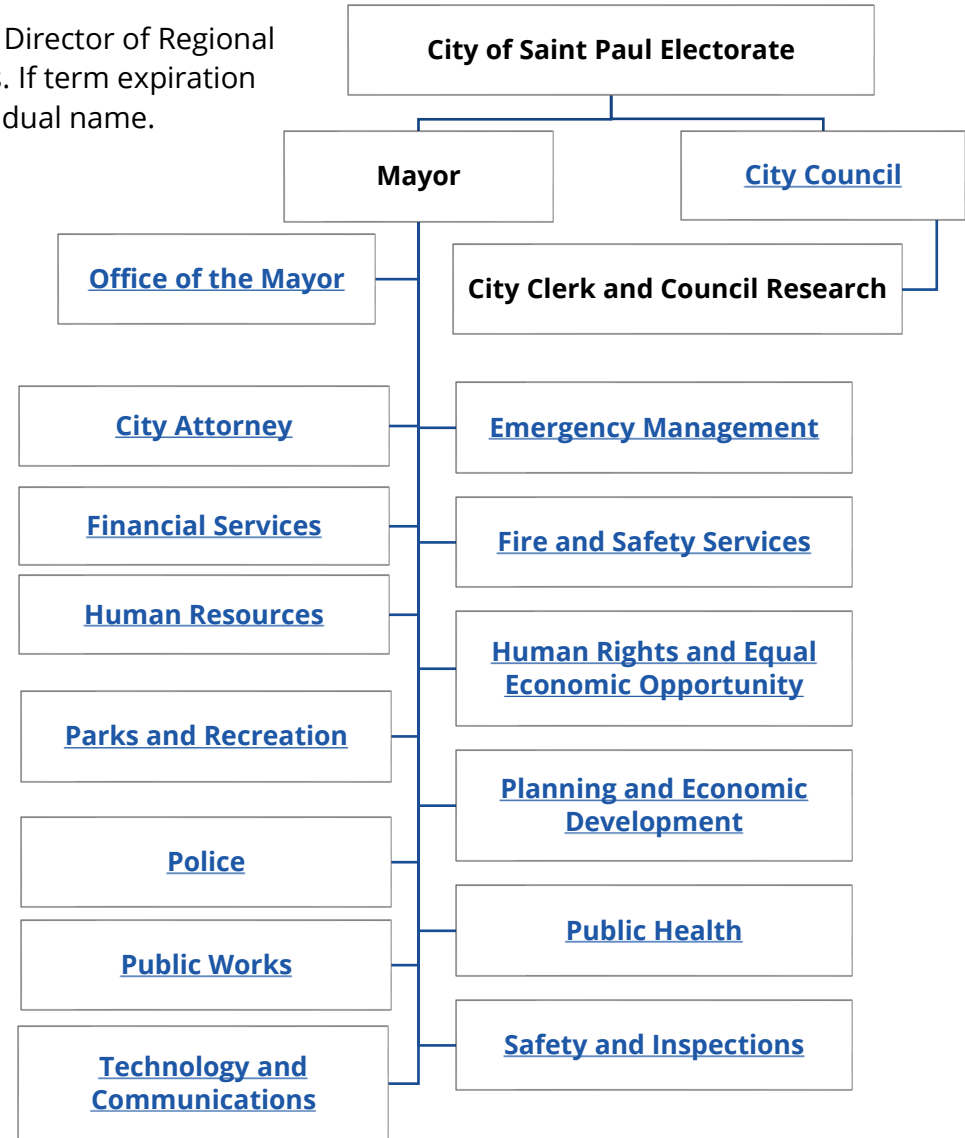
Appointed City officials serve at the pleasure of the Mayor, other than the Director of Regional Water Services who serves at the pleasure of the Board of Commissioners. If term expiration applies to the appointed position, the date is listed next to the listed individual name.

### Department/Office

- Deputy Mayor
- Chief Resilience Officer
- Regional Water Services
- Public Libraries
- Financial Services
- Human Resources
- City Attorney
- City Clerk
- Emergency Management
- Financial Services
- Fire and Safety Services
- Human Rights and Equal Economic Opportunity
- Parks and Recreation
- Planning and Economic Development
- Police
- Public Works
- Safety and Inspection
- Technology and Communications

### Name

- Jaime Tincher
- Russ Stark
- Racquel Vaske
- Maureen Hartman
- John McCarthy
- Toni Newborn
- Lyndsey Olson
- Shari Moore
- Rick Schute
- John McCarthy
- Butch Inks (term expires 2025)
- Andrea Ledger and Beth Commers
- Andy Rodriguez
- Nicolle Goodman
- Axel Henry (term expires 2028)
- Sean Kershaw
- Angie Wiese
- Jaime Wascalus



## Boards and Commissions

The City's committees, boards, and commissions all vary in time commitments and requirements for serving. The size of the board, membership criteria, and other requirements are set forth in most cases by an enabling state statute, city ordinance, or executive order.

### Current Boards and Commissions

- Advisory Committee on Aging
- Advisory Committee on People with Disabilities
- Board of Water Commissioners
- Board of Zoning Appeals
- Business Review Council
- Capital Improvement Budget Committee
- Capitol Area Architectural Planning Board
- City-County Workforce Innovation Board
- Civil Service Commission
- Climate Justice Advisory Board
- Community Action Partnership
- Cultural STAR Board
- Financial Empowerment Community Council
- Fuel Burner Installers Board of Examiners
- Heritage Preservation Commission
- Human Rights and Equal Economic Opportunity Commission
- Labor Standards Advisory Committee
- Minnesota Landmarks Board of Directors
- Mississippi Watershed Management Organization
- Neighborhood Sales Tax Revitalization Board (STAR Program)
- Neighborhood Safety Community Council
- Our Fair Carousel Board
- Parks and Recreation Commission
- Planning Commission
- Plumbers Board of Examiners
- Police Civilian Internal Affairs Review Commission
- Refrigeration Equipment Installers Board of Examiners
- Saint Paul Neighborhood Network Board of Directors
- Saint Paul Port Authority
- Saint Paul Public Housing Agency
- Saint Paul-Ramsey County Food and Nutrition Commission
- Saint Paul-Ramsey County Health Services Advisory Committee
- Steamfitter and Piping System Installers Board of Examiners
- Transportation Committee
- Truth in Sale of Housing Board of Evaluators
- Visit Saint Paul Board of Directors
- Warm Air Heating and Ventilation Installers Board of Examiners

Saint Paul greatly values the contributions of residents and stakeholders in our decisions, and we are committed to identifying and recruiting the best candidates to serve our community. The Mayor and City Council rely on their thoughtful advice to create policies and develop programs. They cover a wide range of topics and appeal to a variety of interests, from public safety to education and housing, to economic development.

To apply online, please visit our [Online Committee Application](#) and click the green button "Apply for a Board."

# Budget Process

The fiscal year for the City of Saint Paul is the calendar year, with January 1<sup>st</sup> marking both the start of the new fiscal year and the start of budget development for the following year. The budget process is designed to conform with Minnesota law, the City charter, and the legislative code. [The Mayor's 2024 Budget Address](#) provides context on the process and priorities that guided decision-making last year, and the [City Council Budget Process Video](#) is an excellent tool to understand the annual budget process.

## Base Budget Development (January – April)

Each year during this time, the base budget for the upcoming year is identified. The base budget illustrates the cost to continue all programs and services under the new year's conditions. At this time, department management and staff identify objectives, performance indicators, and the resources needed to accomplish their goals.

## Mayor's Proposed Budget Development (May – August)

Department requests and cost-saving ideas for the following year's budget are submitted in June. The Mayor's Cabinet reviews all budget proposals and scores them on criteria that prioritize citywide efficiency, equity, and alignment with mayoral priorities. Department directors meet with the Mayor to discuss department needs and to ensure that budgets meet the service level and taxing objectives that have been established for the City.

Informed by data and feedback gathered from City departments, residents, businesses, community organizations, and the Cabinet review process, the Mayor and City budget staff prepare the Mayor's proposed budget for the coming year. The Mayor submits the proposed budget to the City Council and holds a public budget address in August.

## City Council Budget Review and Adoption (August – December)

Following the Mayor's budget address, the Saint Paul City Council begins their review of the Mayor's proposed budget. City departments brief the Council on the impacts of the budget. These presentations are televised and open to the public. View recordings and the calendar of meetings on the [City Council Budget Committee calendar](#). Key points of the City Council phase of the budget process include:

- **City Council sets the property tax levy limit by September 30<sup>th</sup>:** The property tax levy limit determines the maximum property taxes that can be collected the following year. The final certified property tax levy can be less than or equal to, but not more than, the maximum levy set by Council.
- **Public Truth in Taxation Hearing:** In late November, Ramsey County mails proposed property tax statements to property owners indicating the estimated amount of property taxes the owner will be required to pay for each taxing jurisdiction (city, county, school district, and others) based on the maximum tax levy. These mailings also inform property owners of the date and time of the public hearing ("Truth in Taxation") held by the City Council in early December to hear from community members on budget or tax issues related to the City portion of the property tax statement.
- **Council Adoption of the Budget:** Following the review process and public input, the City Council adopts a budget and tax levy for the City. The adopted budget represents changes made by the City Council to the Mayor's proposed budget. The Mayor has line-item veto authority over the Council-adopted budget.



# City and Library Agency Composite Summary

With the creation of the independent Saint Paul Public Library Agency beginning with the 2004 budget year, detailed information about library budgets and activities is now presented in a separate document and is generally excluded from the City budget information contained in this publication.

The information provided in this section is intended to give a high-level overview of the combined City and Library Agency budgets and permit overall year-to-year comparisons to be made more easily. Detailed information about the Library Agency budget is made available in a separate publication published by the Agency. That publication and an archive of proposed and adopted budgets from previous years is available on our website: [stpaul.gov/budget](http://stpaul.gov/budget).

## Property Tax Levy and State Aid: City, Library Agency, and Port Authority Combined 2024 Adopted vs. 2025 Proposed

### Property Tax Levy

	2024 Adopted	2025 Proposed	Amount Change	Percent Change	Percent of City 2024 Total	Percent of City 2025 Total
<b>City of Saint Paul</b>						
General Fund	160,078,894	174,907,888	14,828,994	9.3%	77.81%	78.76%
General Debt Service	23,179,457	24,710,069	1,530,612	6.6%	11.27%	11.13%
Saint Paul Public Library Agency	22,462,394	22,449,086	(13,308)	-0.1%	10.92%	10.11%
<b>Total (City and Library combined)</b>	<b>205,720,745</b>	<b>222,067,043</b>	<b>16,346,298</b>	<b>7.9%</b>	<b>100.00%</b>	<b>100.00%</b>
Port Authority	2,776,700	2,901,700	125,000	4.5%		
<b>Overall Levy (City, Library, and Port)</b>	<b>208,497,445</b>	<b>224,968,743</b>	<b>16,471,298</b>	<b>7.9%</b>		

These amounts are the total property tax levy used to determine tax rates. Actual financing available to support the budget is less, due to a 2% "shrinkage" allowance for delinquent taxes.

### Local Government Aid Financing

	2024 Adopted	2025 Proposed	Amount Change	Percent Change	Percent of City 2024 Total	Percent of City 2025 Total
<b>City of Saint Paul</b>						
General Fund	81,324,170	81,454,853	130,683	0.2%	99.60%	99.60%
General Debt Service	-	-	-	N.A.	0.00%	0.00%
Saint Paul Public Library Agency	324,500	324,500	-	0.0%	0.40%	0.40%
<b>Total (City and Library combined)</b>	<b>81,648,670</b>	<b>81,779,353</b>	<b>130,683</b>	<b>0.2%</b>	<b>100.00%</b>	<b>100.00%</b>

Of the City's \$81.8 million Local Government Aid allocation, \$324,500 is budgeted in the Library General Fund. The remainder is budgeted in the City's General Fund.

## Composite Summary - Total Budget

City of Saint Paul: All Funds			
Composite Plan	2023 Adopted Budget	2024 Adopted Budget	2025 Proposed Budget
City General Fund	353,243,247	369,830,547	394,349,096
Library General Fund (a)	21,128,664	23,182,058	22,669,016
General Fund Subtotal:	374,371,911	393,012,605	417,018,112
Less Transfers	(11,328,678)	(15,460,330)	(15,613,440)
<b>Net General Fund Subtotal:</b>	<b>363,043,233</b>	<b>377,552,275</b>	<b>401,404,672</b>
City Special Funds	450,253,809	474,939,214	461,087,116
Library Special Funds (a)	1,522,157	1,368,105	4,138,497
Special Fund Subtotal:	451,775,966	476,307,320	465,225,613
Less Transfers	(62,405,564)	(59,644,497)	(62,438,145)
<b>Net Special Fund Subtotal:</b>	<b>389,370,402</b>	<b>416,662,822</b>	<b>402,787,468</b>
City Debt Service Funds	83,023,983	79,916,746	87,644,522
Less Subsequent Year Debt	(13,016,492)	(13,016,492)	(15,721,924)
Debt Service Subtotal	70,007,491	66,900,254	71,922,599
Less Transfers	(21,329,523)	(21,221,018)	(21,206,051)
<b>Net Debt Service Subtotal:</b>	<b>48,677,968</b>	<b>45,679,236</b>	<b>50,716,548</b>
<b>Net Spending Total:</b>	<b>801,091,603</b>	<b>839,894,333</b>	<b>854,908,688</b>
Composite Plan	2023 Adopted Budget	2024 Adopted Budget	2025 Proposed Budget
City Capital Improvements	96,752,000	79,588,115	164,307,625
<b>Capital Improvements Subtotal:</b>	<b>96,752,000</b>	<b>79,588,115</b>	<b>164,307,625</b>

(a) Saint Paul Library became independent (the Library Agency) effective in 2004 and is no longer a part of the City of Saint Paul's operating budget. Information is included here in the Composite Summary section for reference. The Saint Paul Public Library also publishes its own budget book each year.

# 2025 Proposed Workforce by Department

Full Time Equivalents (FTEs)					
All Funds					
Workforce by Department	2023 Adopted Budget	2024 Adopted Budget	2025 Proposed Budget	2025 Proposed Budget (Other) <sup>(a)</sup>	2025 Proposed Budget Total
City Attorney	87.60	89.10	96.75	5.00	101.75
City Council	30.50	31.50	31.50	0.00	31.50
Debt Service Funded	2.45	2.45	2.45	0.00	2.45
Emergency Management	8.00	8.00	8.00	0.00	8.00
Financial Services	82.20	90.40	92.75	1.00	93.75
Fire and Safety Services	504.00	511.00	517.00	4.00	521.00
General Government Accounts	54.43	72.68	13.00	(13.00)	0.00
StP-RC Public Health	9.94	9.94	6.60	0.00	6.60
Human Rights and Equal Economic Opportunity	31.50	31.10	33.10	0.00	33.10
Human Resources	40.00	47.00	47.00	0.00	47.00
Library Agency <sup>(b)</sup>	181.00	180.10	179.10	0.00	179.10
Mayor's Office	15.00	15.00	14.00	0.00	14.00
Parks and Recreation	585.14	598.21	642.62	0.00	642.62
Planning and Economic Development	84.00	88.50	90.50	0.00	90.50
Police	782.40	779.40	781.36	3.00	784.36
Public Works	371.30	394.55	416.55	0.00	416.55
Safety and Inspections	156.50	160.00	165.00	0.00	165.00
Technology and Communications	70.00	72.00	72.00	0.00	72.00
<b>Total</b>	<b>3,095.96</b>	<b>3,180.93</b>	<b>3,209.28</b>	<b>0.00</b>	<b>3,209.28</b>

Workforce by Fund	2023 Adopted Budget	2024 Adopted Budget	2025 Proposed Budget	2025 Proposed Budget (Other) <sup>(a)</sup>	2025 Proposed Budget Total
Total City and Library General Fund	2,328.54	2,355.15	2,401.90	0.00	2,401.90
Total City and Library Special Fund	767.42	825.78	807.39	13.00	807.39

**Notes:**

<sup>(a)</sup> The 2025 Proposed Budget column displays FTEs funded by the Opioid Settlement and Public Safety Aid centrally in General Government Accounts. The 2025 Proposed Budget (Other) column shifts the positions and the 2025 Proposed Budget Total column shows the FTEs in the departments where they are based.

<sup>(b)</sup> Saint Paul Library became independent (the Library Agency) effective in 2004 and is no longer a part of the City of Saint Paul's operating budget. Information is included here in the Composite Summary section for reference. The Saint Paul Public Library also publishes its own budget book each year.

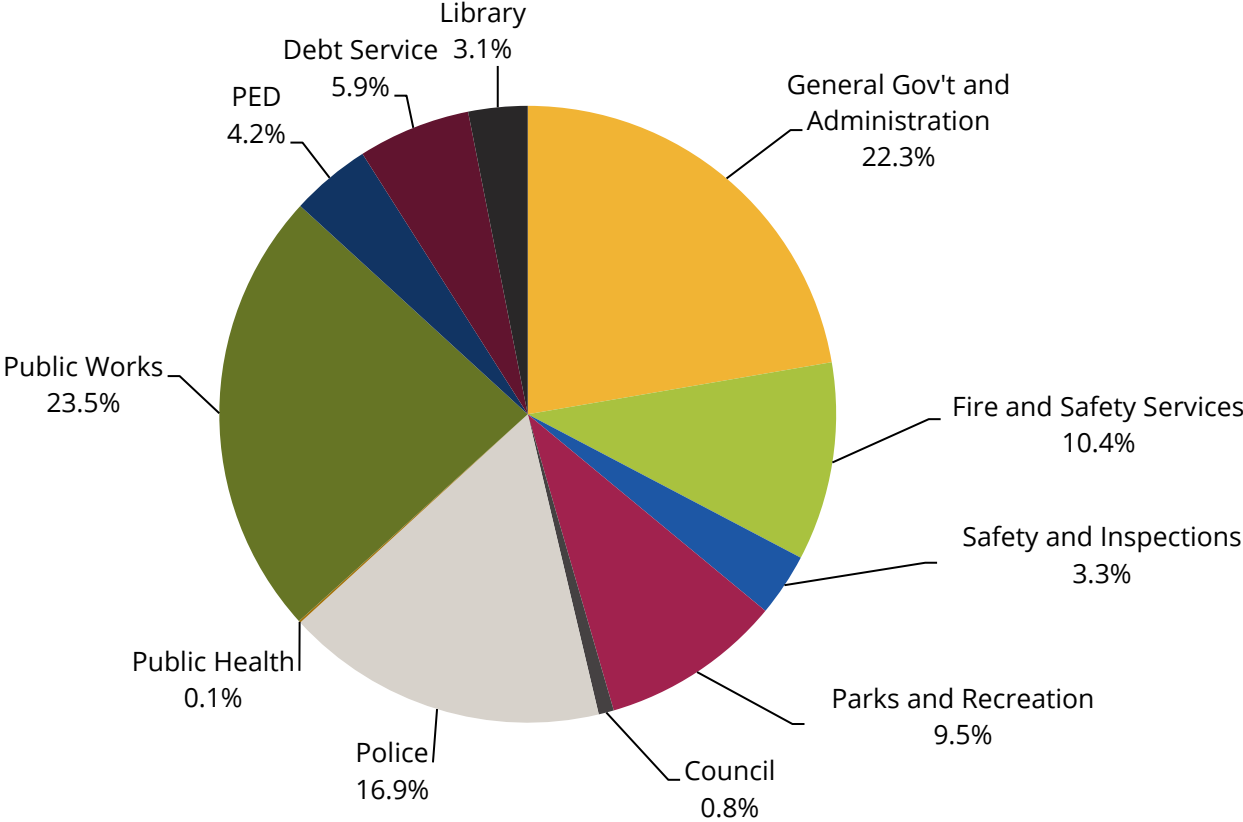


## Composite Summary - By Department

2025 Proposed Budget (By Department and Fund Type)						
Department	General Funds	Special Funds	Total All Budgets	Less Transfers	Less Subsequent Year Debt	Net Total All Budgets
Attorney	13,590,470	4,606,080	18,196,550	(53,393)	-	18,143,157
Council	4,682,043	1,894,000	6,576,043	-	-	6,576,043
Debt Service	-	87,644,522	87,644,522	(21,206,051)	(15,721,924)	50,716,548
Emergency Management	5,555,057	1,533,998	7,089,055	-	-	7,089,055
Financial Services	5,424,592	64,661,525	70,086,118	(4,628,853)	-	65,457,265
Fire and Safety Services	80,235,428	8,294,611	88,530,039	-	-	88,530,039
General Government Accounts	17,870,655	58,857,870	76,728,525	(10,807,559)	-	65,920,966
StP-RC Health	-	947,400	947,400	-	-	947,400
HREEO	4,382,035	123,654	4,505,689	-	-	4,505,689
Human Resources	6,647,043	4,061,364	10,708,407	-	-	10,708,407
Library Agency (a)	22,669,016	4,138,497	26,807,513	-	-	26,807,513
Mayor's Office	2,509,438	-	2,509,438	-	-	2,509,438
Parks and Recreation	50,213,775	38,313,750	88,527,525	(7,672,952)	-	80,854,573
Planning and Economic Development	1,142,530	67,499,186	68,641,716	(32,615,879)	-	36,025,837
Police	119,321,740	26,239,904	145,561,644	(1,069,078)	-	144,492,566
Public Works	44,749,457	177,364,897	222,114,354	(21,196,371)	-	200,917,982
Safety and Inspection	26,164,106	2,078,985	28,243,092	(7,500)	-	28,235,592
Technology	11,860,727	4,609,891	16,470,618	-	-	16,470,618
<b>Total</b>	<b>417,018,112</b>	<b>552,870,136</b>	<b>969,888,248</b>	<b>(99,257,636)</b>	<b>(15,721,924)</b>	<b>854,908,688</b>

(a) Saint Paul Library became independent (the Library Agency) effective in 2004 and is no longer a part of the City of Saint Paul's operating budget. Information is included here in the Composite Summary section for reference. The Saint Paul Public Library also publishes its own budget book each year.

# Composite Spending - By Department 2025 Proposed Budget

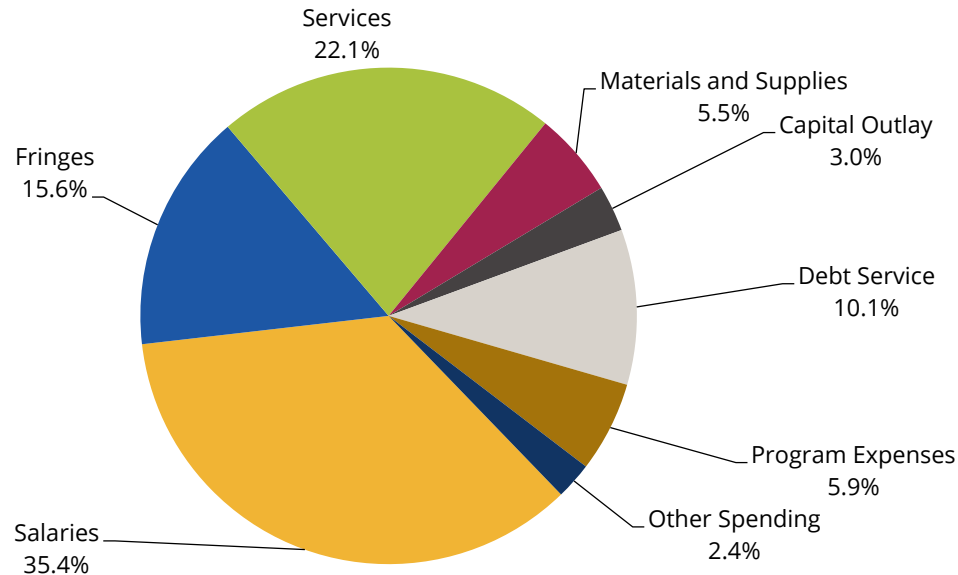


# Composite Summary - Spending

## Adopted Spending Summary (2025 Proposed Spending by Major Account)

Object	City and Library General Fund	City and Library Special Funds	City and Library Total	Less Transfers and Subsequent Year Debt	City and Library Net Total*
Salaries	225,023,010	77,257,595	302,280,606	-	302,280,606
Fringes	103,267,219	30,304,363	133,571,582	-	133,571,582
Services	45,569,789	143,290,702	188,860,491	-	188,860,491
Materials and Supplies	22,190,090	24,922,755	47,112,845	-	47,112,845
Capital Outlay	660,472	24,747,804	25,408,276	-	25,408,276
Debt Service	492,445	101,639,414	102,131,859	(15,721,924)	86,409,936
Program Expenses	1,396,267	49,124,434	50,520,701	-	50,520,701
Other Spending	18,418,819	101,583,068	120,001,888	(99,257,636)	20,744,251
<b>Total</b>	<b>417,018,112</b>	<b>552,870,136</b>	<b>969,888,248</b>	<b>(114,979,560)</b>	<b>854,908,688</b>

\* Total spending and financing by major account contains transfers to and from the city's component units, including the Saint Paul Housing & Redevelopment Authority, Rivercentre Convention & Visitor's Authority, and Saint Paul Regional Water Services. Component unit budgets are not otherwise recorded in this book. As such, total spending and financing net of transfers do not balance.

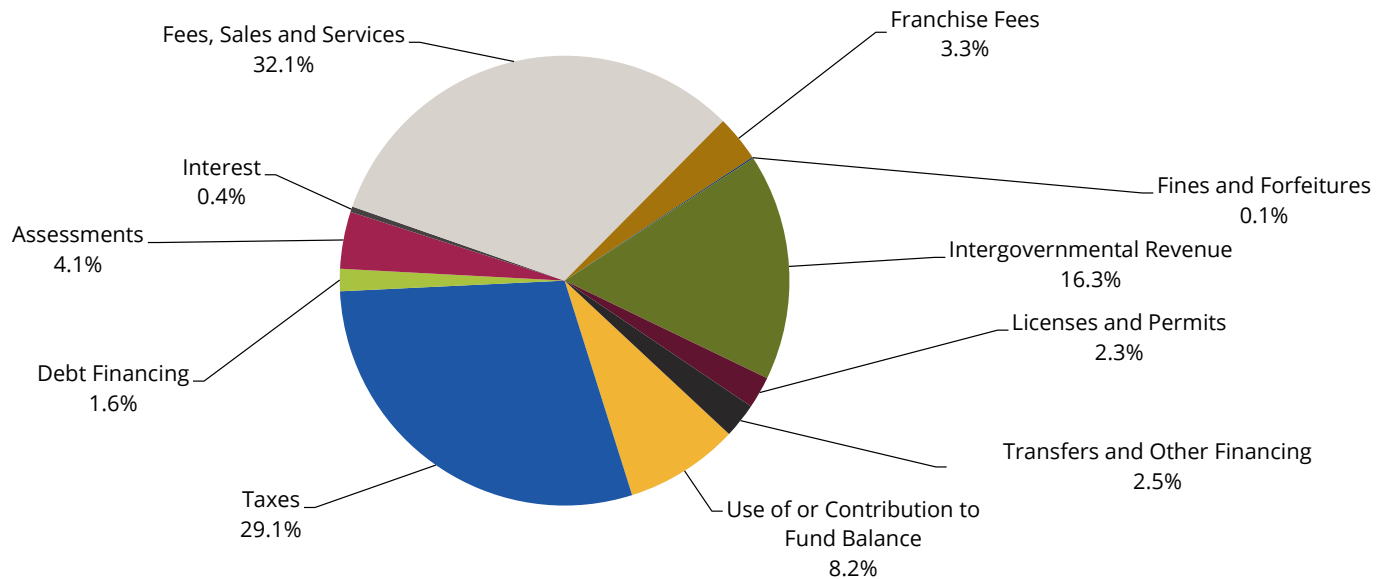


# Composite Summary - Financing

## Adopted Financing Summary (2025 Proposed Revenue By Source)

Source	City and Library General Fund	City and Library Special Funds	City and Library Total	Less Transfers and Subsequent Year Debt	City and Library Net Total*
Use of or Contribution to Fund Balance	-	85,855,042	85,855,042	(15,721,923)	70,133,119
Taxes	198,386,407	49,644,314	248,030,721		248,030,721
Assessments	26,700	34,501,710	34,528,410		34,528,410
Fees, Sales, and Services	51,901,298	221,011,954	272,913,252		272,913,252
Franchise Fees	28,290,000	-	28,290,000		28,290,000
Fines and Forfeitures	63,500	573,024	636,524		636,524
Intergovernmental Revenue	102,895,534	35,536,657	138,432,191		138,432,191
Debt Financing	-	13,621,207	13,621,207		13,621,207
Interest	2,469,504	1,351,767	3,821,271		3,821,271
Licenses and Permits	15,740,139	3,710,720	19,450,859		19,450,859
Transfers and Other Financing	17,245,030	107,063,744	124,308,774	(102,725,578)	21,583,196
<b>Total</b>	<b>417,018,112</b>	<b>552,870,138</b>	<b>969,888,251</b>	<b>(118,447,501)</b>	<b>851,440,749</b>

\* Total spending and financing by major account contains transfers to and from the city's component units, including the Saint Paul Housing and Redevelopment Authority, Rivercentre Convention and Visitor's Authority, and Saint Paul Regional Water Services. Component unit budgets are not otherwise recorded in this book. As such, total spending and financing net of transfers do not balance.





# City General Fund Summary

## General Fund 2025 Proposed Budget

**Purpose:** The General Fund is the principal financial support for such basic services as the police and fire departments, parks and recreation, and general government operations (e.g., Mayor and City Council, human resources, finance, and other internal services). The major revenue sources for this fund are property taxes, Local Government Aid (LGA), franchise fees, and other general revenues. The tables and graphs on the following pages detail the General Fund's proposed 2025 spending and revenue plan.

## Budget Highlights, Issues, and Challenges

### COVID-19 Pandemic

The impacts of the COVID-19 pandemic on the City of Saint Paul budget linger. The pandemic prompted changes to behavior and spending patterns, significantly reducing City revenues. This budget assumes continued modest recovery in General Fund revenues including franchise fees, building permits, lodging taxes, and special event permits. Some revenues, like parking fees, are projected to remain at lower pandemic-era levels.

### State Budget Decisions and LGA

The Minnesota 2023 legislative session provided a significant increase in the state's Local Government Aid (LGA) allocation. This provided Saint Paul's General Fund with an additional \$8.8 million over its 2023 allocation, bringing the 2024 total to \$81.6 million. LGA represents a significant revenue source for the City's General Fund, accounting for 19.6% of General Fund revenues. The 2025 allocation reflects a small, formula-driven increase for a total of \$81.8 million. Recent investments in LGA renew the state and local fiscal relationship, helping to make local budget planning and service delivery more predictable while keeping increases in the property tax levy manageable for the residents and business owners of Saint Paul.

### Gas and Electric Franchise Fees

Due to a recent change in state law removing a restriction that prohibited the City of Saint Paul from charging gas and electric franchise fees during certain months, starting in 2025, the City of Saint Paul will begin collecting franchise fees for two additional months, resulting in an additional \$1.5 million in revenue. A portion of this additional revenue will be dedicated to climate initiatives, including a new program to weatherize and support gas to electric conversion in the homes of low-income residents, reducing the use of fossil fuels and lowering energy bills. This new revenue will also fund ongoing investments in the City's urban tree canopy, a Climate Action Coordinator, a Project Manager focused on energy projects, and the implementation of new snow maintenance operations.

### Statewide Energy Code Adoption

A 2024 state law increased regulatory requirements for the Minnesota Commercial Energy Code, intending to help reduce the state's energy consumption by 80% by 2036. To fund the work required to enforce these regulations, the Department of Safety and Inspections will introduce a new fee on commercial plan reviews of projects valued at over \$50,000. The new Energy Plan Check fee will be 0.2% of the project value and will produce \$1.2 million in new revenue to cover costs of enforcement.

## Property Tax Base and Levy

Over 80% of Saint Paul's local property tax base consists of residential properties, including both owner-occupied and rental units. Historically, as the home to many tax-exempt educational, medical, and state government institutions, about 20% of the City's property has been exempted entirely from paying property taxes.

The proposed budget includes a 7.9% increase in the property tax levy. The total 2025 proposed adopted levy is \$225 million. The General Fund receives 77.7% of the levy. The Library Agency receives 10% of the levy. City debt service accounts for 11% of the levy, with the remaining 1.3% levied on behalf of the Saint Paul Port Authority. The 2025 proposed budget assumes 2% property tax non-payment. Property taxes in the General Fund make up 46% of the fund's total revenue.

## Current Service Level Adjustments

Summary sections for each department reflect current service level adjustments, including spending and revenue to maintain a department's same services as the previous year. Inflationary pressures including cost of living allowances built into union contracts and rising employee health care costs drive the increased cost of service delivery.

While the U.S. annual inflation rate has fallen from its peak in 2022, the cost of goods and services continues to put pressure on department budgets, driving up the City's costs of providing essential services to its residents.

## Rate of Spending Growth

Saint Paul's City General Fund budget as proposed will increase by \$24.5 million, or 6.6% relative to 2024. The largest General Fund expense is employee wages and benefits – about 79% of all City General Fund spending is for personnel costs, accounting for more than \$20.3 million of the \$24.5 million growth over 2024.

The City must continue to find ways to manage these costs prudently and responsibly to maintain service delivery, as well as ensure the integrity of the City's finances. The 2025 proposed budget includes cost containment measures that redirect funds towards the areas of highest need. The budget also includes continued strategic leveraging of one-time sources.

## Maintaining Adequate Financial Reserves

From 1994 to 2005, the City spent from its General Fund balance to finance a share of the annual operating budget. These actions decreased the fund balance from its peak in 1998 of 31% of subsequent year spending to just under 15% in 2005.

In 2006, the City enacted a fund balance policy mandating that the General Fund's balance be at least 15% of combined General Fund and Library operating spending. Despite significant mid-year LGA cuts in 2008 through 2011, the City continued to comply with the adopted fund balance policy. In 2020, the City resolved a mid-year COVID-related budget deficit of over \$22 million without using fund balance.

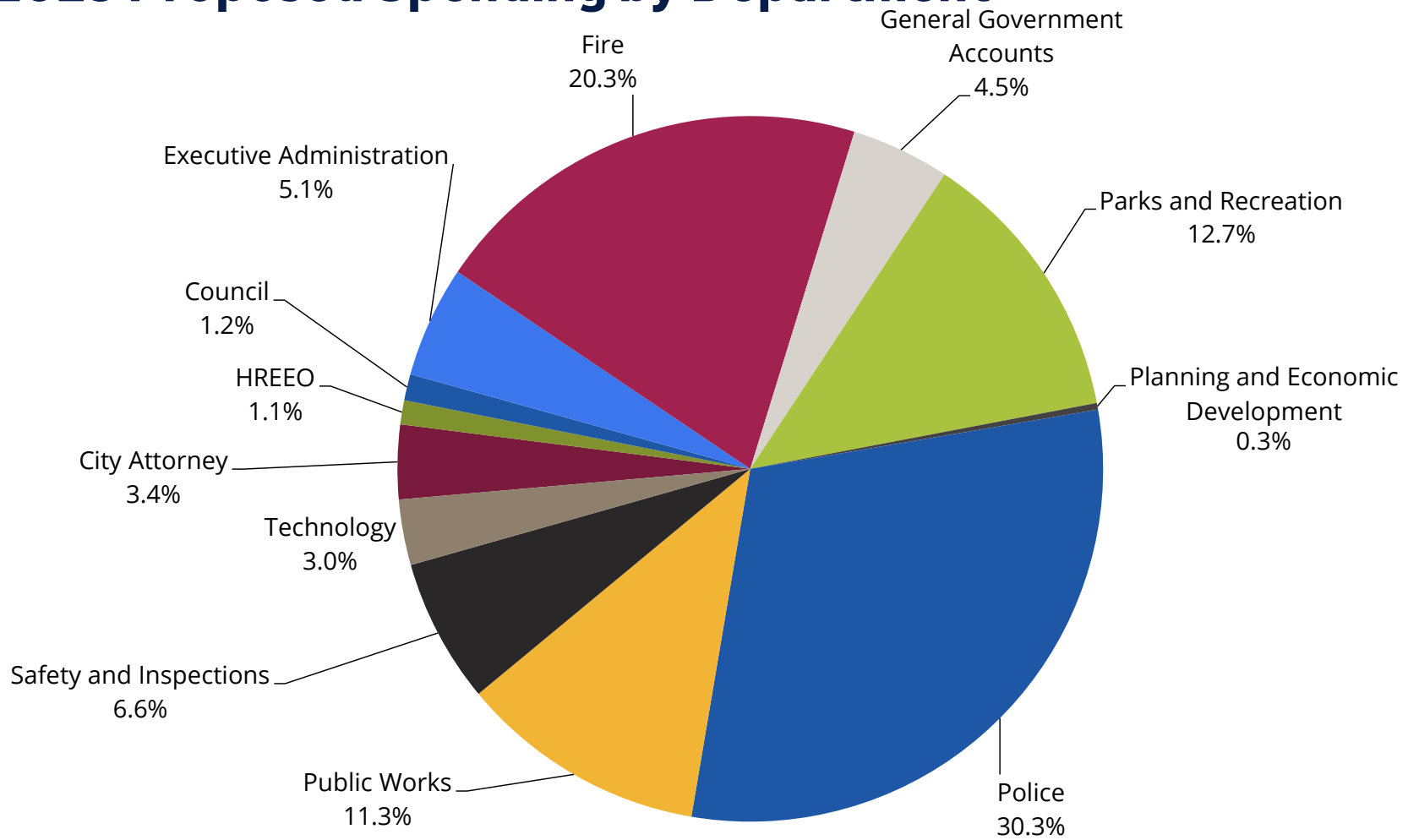
The 2025 proposed budget maintains compliance with the City fund balance policy, using a combination of ongoing and one-time solutions to balance the budget.

The City assumes over the long-term that impacted revenues will continue the recovery started in 2021, allowing the City to replace one-time budget solutions with ongoing sustainable revenues in the future.

# General Fund Budget

<b>General Fund Spending (By Department)</b>			
<b>Department/Office</b>	<b>2023 Adopted Budget</b>	<b>2024 Adopted Budget</b>	<b>2025 Proposed Budget</b>
City Attorney	11,696,522	12,111,201	13,590,470
Council	4,185,903	4,595,666	4,682,043
Emergency Management	5,250,811	5,409,232	5,555,057
Financial Services	4,072,461	4,826,594	5,424,592
Fire and Safety Services	74,512,162	76,942,584	80,235,428
General Government Accounts	16,003,983	16,506,613	17,870,655
HREEO	3,879,270	4,299,844	4,382,035
Human Resources	5,248,866	6,468,389	6,647,043
Mayor's Office	2,378,713	2,432,875	2,509,438
Parks and Recreation	43,443,557	46,455,242	50,213,775
Planning and Economic Development	549,132	941,045	1,142,530
Police	106,622,201	109,737,257	119,321,740
Public Works	41,473,870	43,467,901	44,749,457
Safety and Inspection	23,334,949	24,398,624	26,164,106
Technology	10,590,847	11,237,481	11,860,727
<b>Total</b>	<b>353,243,247</b>	<b>369,830,547</b>	<b>394,349,096</b>

# General Fund Budget 2025 Proposed Spending by Department



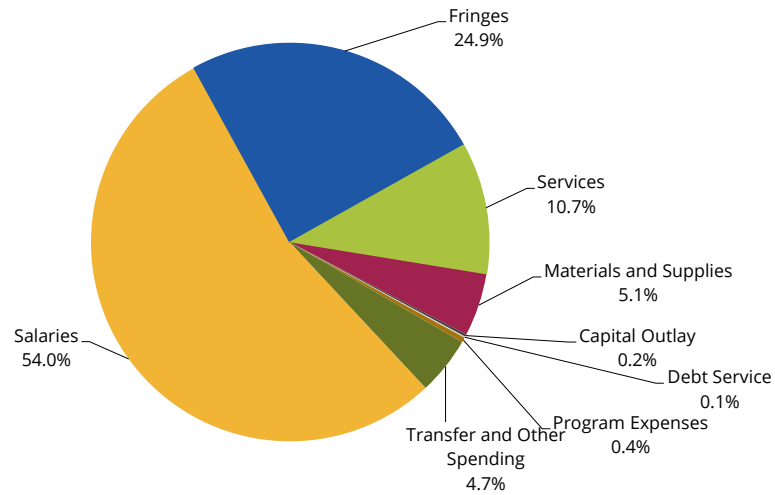


# General Fund Budget

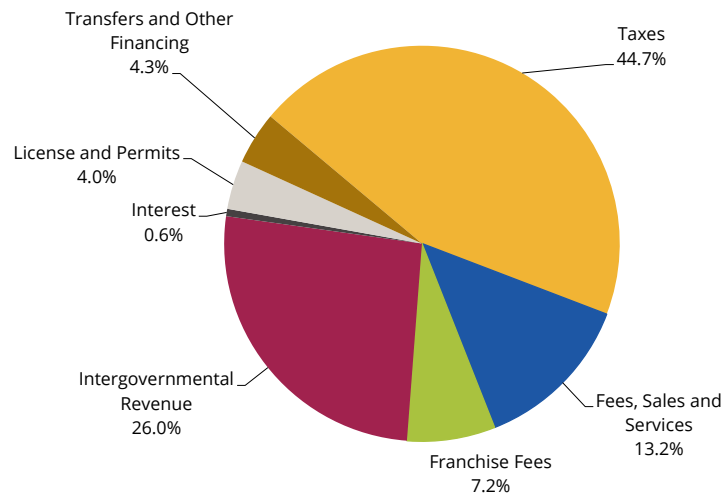
<b>General Fund Spending (By Major Account)</b>			
<b>Object</b>	<b>2023 Adopted Budget</b>	<b>2024 Adopted Budget</b>	<b>2025 Proposed Budget</b>
Salaries	191,114,277	198,843,667	212,781,472
Fringes	88,835,166	91,918,959	98,287,335
Services	40,390,182	39,978,944	42,216,243
Materials and Supplies	17,314,429	18,216,578	20,122,647
Capital Outlay	960,472	1,192,018	660,472
Debt Service	147,037	243,356	466,340
Program Expenses	1,689,571	1,689,571	1,396,267
Transfer and Other Spending	12,792,113	17,747,454	18,418,319
<b>Total</b>	<b>353,243,247</b>	<b>369,830,547</b>	<b>394,349,096</b>

<b>General Fund Financing (Revenue By Source)</b>			
<b>Source</b>	<b>2023 Adopted Budget</b>	<b>2024 Adopted Budget</b>	<b>2025 Proposed Budget</b>
Taxes	158,063,615	161,575,920	176,366,891
Fees, Sales and Services	48,265,072	47,438,235	51,901,298
Franchise Fees	26,800,000	27,460,000	28,290,000
Fines and Forfeitures	63,500	63,500	63,500
Intergovernmental Revenue	89,824,668	100,315,438	102,571,034
Assessments	26,700	26,700	26,700
Interest	1,700,000	2,469,504	2,469,504
License and Permits	13,433,790	14,033,790	15,740,139
Transfers and Other Financing	15,065,902	16,447,460	16,920,030
<b>Total</b>	<b>353,243,247</b>	<b>369,830,547</b>	<b>394,349,096</b>

## General Fund Budget 2025 Proposed Spending By Major Object



## 2025 Proposed Revenue By Source



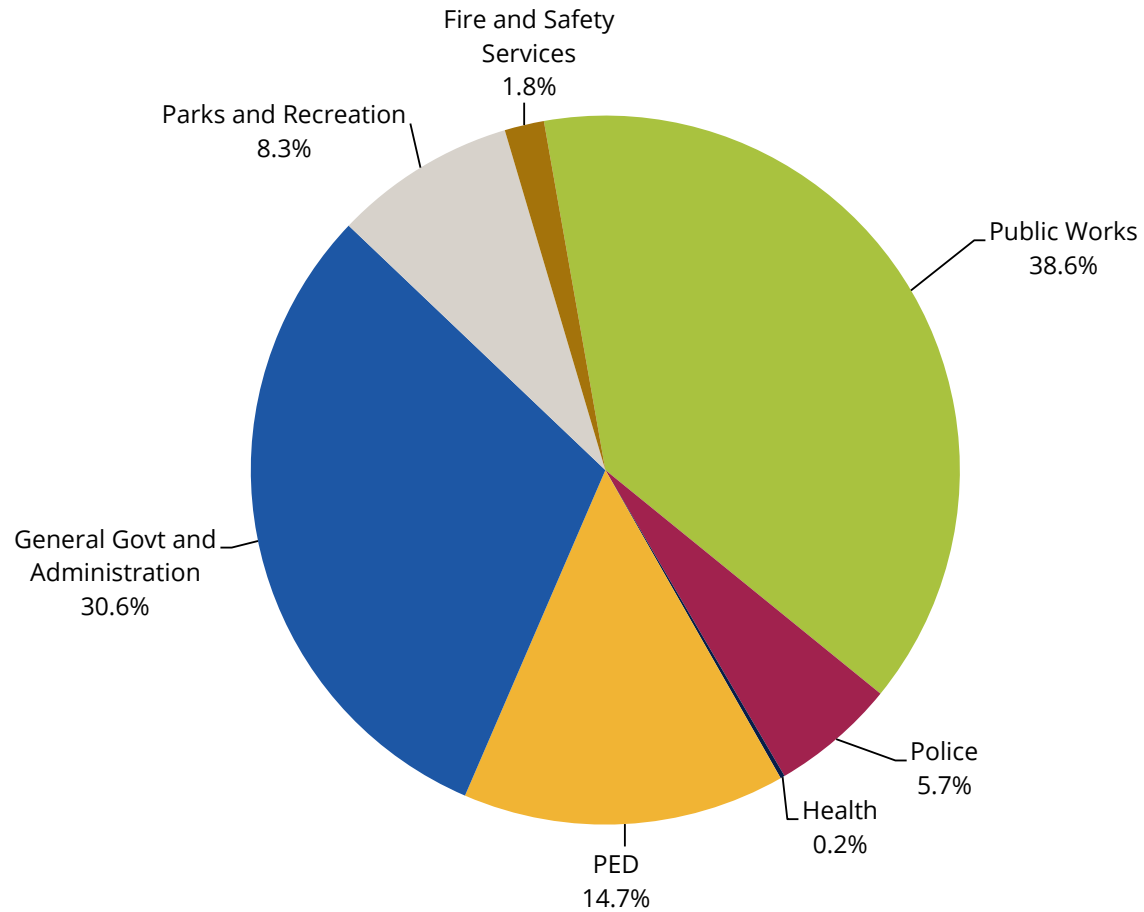
# Special Fund Summary

# Special Fund Budgets

<b>Special Fund Spending (By Department)</b>			
<b>Department</b>	<b>2023 Adopted Budget</b>	<b>2024 Adopted Budget</b>	<b>2025 Proposed Budget</b>
City Attorney	2,748,076	2,932,865	4,606,080
Council	0	50,000	1,894,000
Emergency Management	1,462,653	1,533,998	1,533,998
Financial Services	42,732,152	59,030,699	64,661,525
Fire and Safety Services	10,285,162	10,206,328	8,294,611
General Government Accounts	105,449,489	96,752,259	58,857,870
StP-RC Health	1,198,186	1,264,676	947,400
HREEO	235,688	202,409	123,654
Human Resources	4,736,539	4,054,463	4,061,364
Mayor's Office	210,804	188,297	0
Parks and Recreation	32,765,307	33,486,176	38,313,750
Planning and Economic Development	60,516,429	63,276,190	67,499,186
Police	28,870,034	26,782,068	26,239,904
Public Works	154,127,898	169,978,001	177,364,897
Safety and Inspection	878,778	757,879	2,078,985
Technology	4,036,614	4,442,907	4,609,891
<b>Total</b>	<b>450,253,809</b>	<b>474,939,214</b>	<b>461,087,116</b>

Special fund budgets are designed to track revenues and expenditures for specific designated purposes. Special fund budgets are not supported by property taxes. Rather, special fund spending is supported by user fees, assessments and grants, which are typically restricted in some way. The restrictions require accounting in separate funds, which include operating funds, project funds, debt service funds and trust funds.

# Special Fund Budgets 2025 Proposed Spending by Department



General Government and Administration includes the City Attorney's Office, Emergency Management, Financial Services, General Government Accounts, HREEO, Human Resources, Mayor's Office, Safety and Inspection, and Technology and Communications.

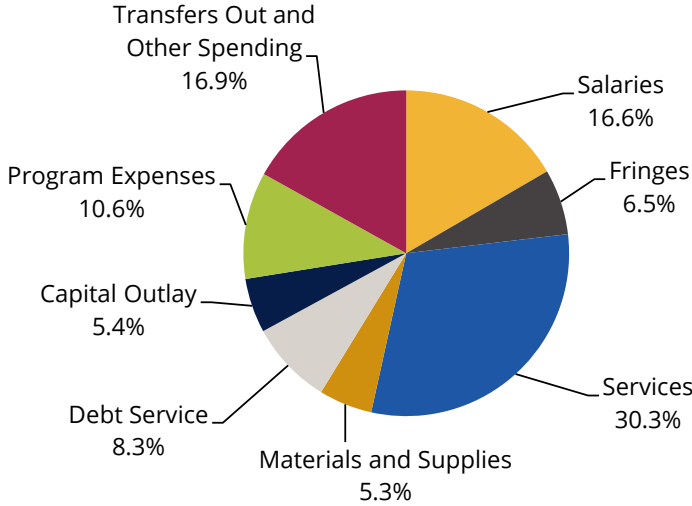
## Special Fund Budgets

<b>Special Fund Spending (By Major Account)</b>			
<b>Object</b>	<b>2023 Adopted Budget</b>	<b>2024 Adopted Budget</b>	<b>2025 Proposed Budget</b>
Salaries	71,844,655	80,107,828	76,694,493
Fringes	27,590,351	30,344,756	30,180,220
Services	132,280,081	134,780,595	139,825,203
Materials and Supplies	26,625,589	25,077,668	24,218,952
Debt Service	21,121,862	37,928,993	38,218,993
Capital Outlay	21,804,035	27,613,348	24,747,804
Program Expenses	58,890,011	55,209,973	49,124,434
Transfers Out and Other Spending	90,097,225	83,876,054	78,077,017
<b>Total</b>	<b>450,253,809</b>	<b>474,939,214</b>	<b>461,087,116</b>

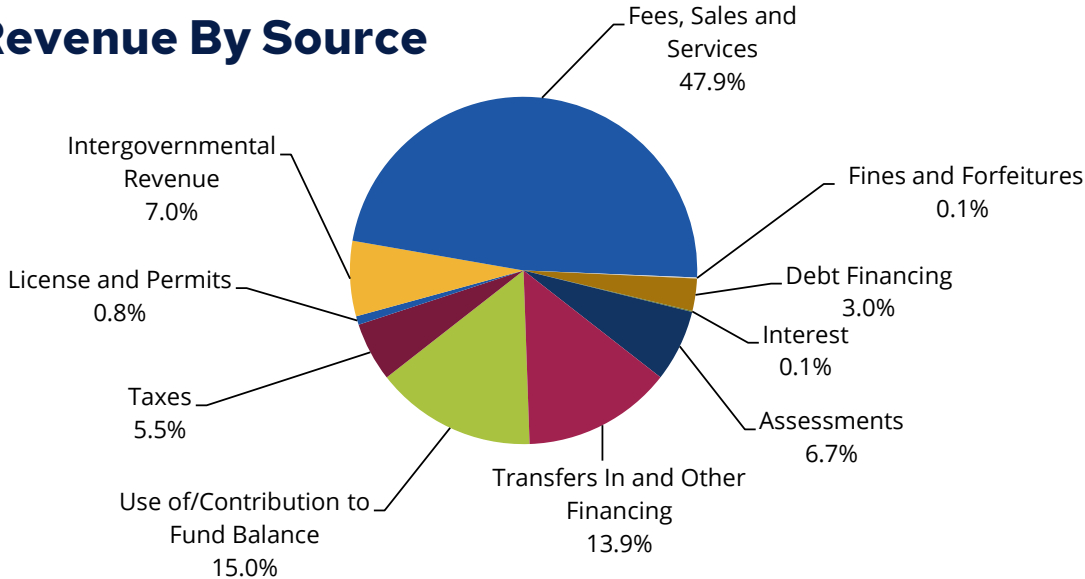
<b>Special Fund Financing (Revenue By Source)</b>			
<b>Source</b>	<b>2023 Adopted Budget</b>	<b>2024 Adopted Budget</b>	<b>2025 Proposed Budget</b>
Use of/Contribution to Fund Balance	118,805,235	102,675,905	68,942,223
Taxes	23,612,986	24,223,550	25,428,446
License and Permits	2,673,429	2,879,656	3,710,720
Intergovernmental Revenue	37,784,276	48,700,459	32,356,949
Fees, Sales and Services	175,427,906	194,701,270	220,747,014
Fines and Forfeitures	681,065	563,465	573,024
Debt Financing	11,251,835	15,621,207	13,621,207
Interest	491,004	658,240	687,534
Assessments	17,715,770	24,099,388	30,847,062
Transfers In and Other Financing	61,810,303	60,816,074	64,172,940
<b>Total</b>	<b>450,253,809</b>	<b>474,939,214</b>	<b>461,087,119</b>

# Special Fund Budgets

## 2025 Spending By Major Object



## 2025 Revenue By Source





# American Rescue Plan Summary

## Planning Strategy and 2025 Proposed Budget

The \$1.9 trillion American Rescue Plan Act (ARP) provides \$350 billion in much needed emergency funds for state, local, territorial, and Tribal governments. As part of this Act, the City of Saint Paul received \$166.6 million through the State and Local Fiscal Recovery Fund to support our immediate response to the COVID-19 public health emergency and its negative economic impacts, while laying the groundwork for the City's ongoing efforts to rebuild. The City of Saint Paul will continue to engage in a robust process to leverage the enormous potential of these one-time funds in support of our community. Investments respond to the many needs of our community with a focus on these priorities:

- **Neighborhood Safety** - targeted investments supporting safer outcomes in neighborhoods, in alignment with the City's Community-First Public Safety (CFPS) framework, ensure enhanced capacity of public safety systems, improved connectivity and supports, and public spaces designed for safety in support of continuing to develop a more coordinated, comprehensive, and data-driven public safety system.
- **Housing** - targeted investments that respond to our ongoing housing crisis, including connecting people experiencing unsheltered homelessness to support, services, and resources; supporting deeply affordable housing; and ensuring residents can secure stable, accessible, fair, and equitable housing at all ends of the continuum.
- **Works Progress** - targeted investments to ensure people of all ages, backgrounds, and skills can access, secure, and maintain stable employment opportunities with living wages, professional development opportunities, and career pathways to leverage the prosperity our city has to offer. Investments in this priority area focus on an array of sectors such as infrastructure, youth jobs, business supports, arts, digital equity, and green energy.
- **Modernization of City Services** - targeted investments that update, enhance, or expand our ability to provide quality public services in a manner that is safe and efficient for constituents and staff, in a pandemic-informed environment.
- **Financial Stabilization** - targeted investments that support our city's continued ability to maintain short-term and long-term financial, economic, and enterprise stability in support of the ongoing services, supports, and resources our residents rely on.

The City also recognizes the importance of responsibly managing these Federal funds and plans to use funds for administration including financial, legal, compliance, procurement, human resources, and evaluation needs.

Visit the ARP website for more details and annual reports submitted to the U.S. Treasury Department: [stpaul.gov/american-rescue-plan](https://stpaul.gov/american-rescue-plan).

## Investment Strategy 2021 - 2026

Priority Areas	Spending
Neighborhood Safety	58,700,000
Works Progress	39,500,000
Housing	37,400,000
Financial Stabilization	20,300,000
Modernization of City Services	9,900,000
Administration	800,000
<b>Total</b>	<b>166,600,000</b>

## ARP Projected Spending and Carry Forward

Spending and Carry Forward	Spending
2021 - 2024 Expenses	121,897,350
2025 Proposed Budget*, Carry Forward	44,744,273
<b>Total</b>	<b>166,641,623</b>

\*This is a preliminary estimate. This amount will be updated in the 2025 adopted budget based on 2024 spending.

# Debt Service Summary

The Debt Management section of the Office of Financial Services sells debt instruments at the lowest possible cost, manages the City's existing debt, researches and implements alternative financing scenarios for major capital projects to ensure savings, and facilitates all facets of the bond sale and post-sale compliance processes. Staff work with other City personnel to ensure elected officials are aware of all options for financing various projects, including the costs and benefits associated with each.

Learn More: [stpaul.gov/departments/financial-services/treasury/debt-management](http://stpaul.gov/departments/financial-services/treasury/debt-management)

## Department Facts

- **Total City Debt Budget:** \$87,644,522
- **Total FTEs:** 2.45
- AAA bond rating from Standard & Poor's and Fitch Ratings.
- "Very Strong" financial management rating from Standard & Poor's.
- More than 70% of general obligation debt is retired in 10 years; nearly 100% in 20 years.

## Department Goals

- Develop and implement financing alternatives for the City.
- Issue city debt instruments to finance projects at the lowest borrowing cost.
- Ensure accurate and timely post-sale debt portfolio management.
- Increase transparency about the City's debt obligations.

## Recent Accomplishments

- Coordinated rating agency processes resulting in reaffirmation of the City's AAA bond rating.
- Successfully managed City's roughly \$600 million debt portfolio consisting of general obligation and revenue bonds.
- Successfully sold general obligation bonds, sewer revenue bonds, and water revenue notes totaling roughly \$68.8 million in 2024, utilizing various financing tools.
- Accurately paid existing debt on time and in full and complied with ongoing disclosure and arbitrage requirements in a highly regulated market.
- Maintained investor relations on the City's investor relations website ([www.stpaulbonds.com](http://www.stpaulbonds.com))

# Debt Service Funds

## Debt Service Spending (By Major Account)

Object	2023 Adopted Budget	2024 Adopted Budget	2025 Proposed Budget
Salaries	297,849	332,059	342,316
Fringes	91,152	98,327	103,435
Services	252,501	253,666	254,130
Materials and Supplies	18,169	18,169	18,169
Additional Expenses	2,300,000	2,300,000	2,300,000
Debt Service	58,734,789	55,693,507	63,420,421
Other Spending Uses	21,329,523	21,221,018	21,206,051
Debt Service Fund Subtotal	83,023,983	79,916,746	87,644,522
Less Intrafund Transfers	(5,430,930)	(6,157,225)	(6,157,225)
<b>Total</b>	<b>77,593,053</b>	<b>73,759,521</b>	<b>81,487,297</b>

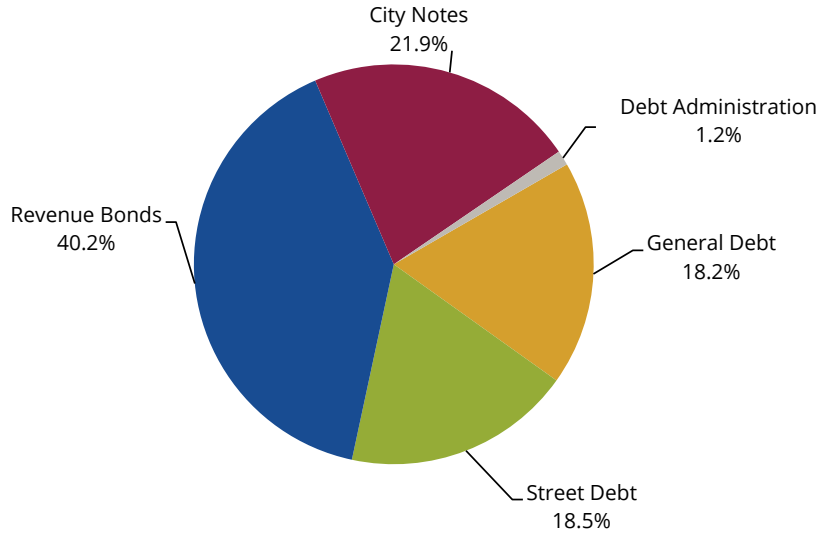
## Debt Service Financing (Revenue by Source)

Source	2023 Adopted Budget	2024 Adopted Budget	2025 Proposed Budget
Use of Fund Balance & Subsequent Year Debt*	6,820,527	8,829,445	14,322,819
Taxes	21,256,568	22,756,768	24,215,868
Assessments	3,443,591	3,337,011	3,654,648
Fees, Sales and Services	100,000	100,000	100,000
Intergovernmental Revenue	2,700,000	2,700,000	2,700,000
Interest	650,750	650,850	649,800
Miscellaneous Revenue	3,841,407	3,135,506	3,229,395
Other Financing Sources	44,211,140	38,407,166	38,771,992
Debt Service Fund Subtotal	83,023,983	79,916,746	87,644,522
Less Intrafund Transfers	(5,430,930)	(6,635,625)	(5,444,725)
<b>Total</b>	<b>77,593,053</b>	<b>73,281,121</b>	<b>82,199,797</b>

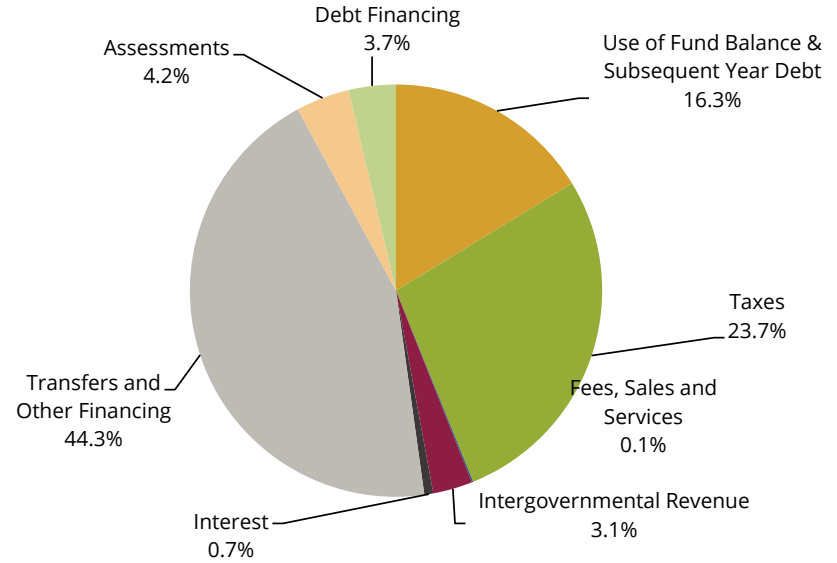
\*The City's general debt service budget provides for the principal and interest payments on its general obligation bond issues. The budget consists of two sets of appropriations: 1) an amount needed to meet the budget year debt service obligations, and 2) an amount needed to meet the obligations of the first half of the following year. Therefore, the amount appropriated for general debt service exceeds the amount actually spent in the budget year. This additional amount remains in fund balance to use as a financing source for the subsequent year's debt service payments.

# Debt Service Funds

## 2025 Spending by Major Category



## 2025 Financing by Major Source



# Allocation of Outstanding Debt by Type

As of June 27, 2024

### General Obligation Debt

General Obligation Tax Levy	172,626,000
General Obligation Levy (Library)	7,095,000
General Obligation Special Assessment	64,540,000
General Obligation Tax Increment	5,681,000
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	249,942,000

### Revenue Debt

Lease Payments	2,372,000
Special Assessment Revenue	6,995,000
Water Revenue	192,556,000
Sewer Revenue	88,415,000
Sales Tax	76,595,000
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	366,933,000

# Debt Service Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: FINANCIAL SERVICES**  
**Fund: CITY DEBT SERVICE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	333,215	389,001	430,386	445,751	15,365
SERVICES	178,529	236,501	237,566	239,080	1,514
MATERIALS AND SUPPLIES	6,469	18,169	18,169	18,169	-
ADDITIONAL EXPENSES	186,506	-	-	-	-
DEBT SERVICE	13,791	312,500	312,500	312,500	-
OTHER FINANCING USES	494	487	453	-	(453)
<b>Total Spending by Major Account</b>	<b>719,003</b>	<b>956,658</b>	<b>999,074</b>	<b>1,015,500</b>	<b>16,426</b>
<b>Spending by Accounting Unit</b>					
30013190 - GENERAL DEBT ADMINISTRATION	719,003	956,658	999,074	1,015,500	16,426
<b>Total Spending by Accounting Unit</b>	<b>719,003</b>	<b>956,658</b>	<b>999,074</b>	<b>1,015,500</b>	<b>16,426</b>



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: GO CIB DEBT SERVICE**

**Fund: CITY DEBT SERVICE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
SERVICES	-	3,900	4,000	3,100	(900)
DEBT SERVICE	24,605,595	8,322,611	9,337,137	12,883,697	3,546,560
OTHER FINANCING USES	24,921	-	-	-	-
<b>Total Spending by Major Account</b>	<b>24,630,515</b>	<b>8,326,511</b>	<b>9,341,137</b>	<b>12,886,797</b>	<b>3,545,660</b>
<b>Spending by Accounting Unit</b>					
300902012A - 2012A GO CIB DEBT SERVICE	355,250	-	-	-	-
300902013E - 2013E GO CIB BALL PARK DEBT	545,382	544,604	543,334	541,672	(1,662)
300902014A - 2014A GO CIB DEBT SERVICE	3,739,850	-	-	-	-
300902015A - 2015A GO CIB DEBT SERVICE	4,631,292	-	-	-	-
300902016A - 2016A GO CIB DEBT SERVICE	5,870,839	-	-	-	-
300902016E - 2016E GO VARIOUS PURPOSE DEBT SERVICE	461,106	459,207	462,106	456,156	(5,950)
300902017A - 2017A GO CIB DEBT SERVICE	1,214,250	1,216,000	1,214,250	1,209,100	(5,150)
300902018A - 2018A GO CIB DEBT SERVICE	1,268,100	1,265,850	1,270,850	1,273,100	2,250
300902019D - 2019D GO CIB DEBT SERVICE	1,319,225	1,322,225	1,316,850	1,318,975	2,125
300902020A - 2020A GO CIB DEBT SERVICE	1,052,500	1,052,350	1,050,350	1,051,600	1,250
300902021A - 2021A GO CIB DEBT SERVICE	4,018,800	1,181,525	1,181,525	2,221,925	1,040,400
300902022A - 2022A GO CIB DEBT SERVICE	153,922	1,092,250	1,091,750	1,094,500	2,750
300902023D - 2023D GO CIB DEBT SERVICE	-	-	990,122	830,576	(159,546)
300902024A - 2024A GO CIB DEBT SERVICE	-	-	-	2,470,333	2,470,333
300909000 - DESIGNATED FOR FUTURE GO BONDS	-	192,500	220,000	418,859	198,859
<b>Total Spending by Accounting Unit</b>	<b>24,630,515</b>	<b>8,326,511</b>	<b>9,341,137</b>	<b>12,886,797</b>	<b>3,545,660</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: GO SA DEBT SERVICE**

**Fund: CITY DEBT SERVICE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
SERVICES	-	10,600	10,700	10,700	-
DEBT SERVICE	27,333,576	12,421,851	14,916,149	16,187,913	1,271,764
<b>Total Spending by Major Account</b>	<b>27,333,576</b>	<b>12,432,451</b>	<b>14,926,849</b>	<b>16,198,613</b>	<b>1,271,764</b>
<b>Spending by Accounting Unit</b>					
300912014B - 2014B GO SA STREET IMPROVEMENT DEBT	2,522,563	2,511,563	2,480,812	2,451,562	(29,250)
300912016F - 2016F SA STREET REF DEBT SERVICE	1,520,750	1,522,375	1,542,625	1,529,625	(13,000)
300912018B - 2018B GO SA STREET IMPROVEMENT DEBT	2,018,375	2,016,500	2,017,625	2,015,500	(2,125)
300912019H - 2019H GO STREET REF DEBT	1,266,281	1,271,582	1,269,581	1,270,831	1,250
300912019I - 2019I TAXABLE GO SA STREET IMPR REF DEBT	804,265	806,515	807,165	807,215	50
300912020B - 2020B GO SA STREET IMPROVEMENT DEBT	569,325	575,950	536,450	527,200	(9,250)
300912020F - 2020F GO SA STREET RECONSTRUCTION DEBT	16,661,454	-	-	-	-
300912021C - 2021C GO STREET RECON AND REF DEBT	1,855,000	1,878,625	1,878,500	1,870,750	(7,750)
300912021E - 2021E FORD STREET IMPROVEMENT DEBT	115,564	943,791	937,211	937,094	(117)
300912022C - 2022C GO STREET RECONSTRUCTION DEBT	-	488,883	833,760	834,305	545
300912023C - 2023C GO STREET RECONSTRUCTION BOND	-	-	2,373,120	2,553,252	180,132
300912024B - 2024B GO STREET RECON DEBT SERVICE	-	-	-	807,729	807,729
300919000 - DESIGNATED FOR FUTURE DEBT	-	416,667	250,000	593,550	343,550
<b>Total Spending by Accounting Unit</b>	<b>27,333,576</b>	<b>12,432,451</b>	<b>14,926,849</b>	<b>16,198,613</b>	<b>1,271,764</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: GO LIBRARY DEBT SERVICE**

**Fund: CITY DEBT SERVICE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
SERVICES	-	150	150	150	-
DEBT SERVICE	1,420,506	1,263,382	1,048,131	567,156	(480,975)
<b>Total Spending by Major Account</b>	<b>1,420,506</b>	<b>1,263,532</b>	<b>1,048,281</b>	<b>567,306</b>	<b>(480,975)</b>
<b>Spending by Accounting Unit</b>					
300922014C - 2014C GO LIBRARY DEBT	1,330,106	1,173,082	957,831	476,856	(480,975)
300922021D - 2021D GO LIBRARY BONDS DEBT SERVICE	90,400	90,450	90,450	90,450	-
<b>Total Spending by Accounting Unit</b>	<b>1,420,506</b>	<b>1,263,532</b>	<b>1,048,281</b>	<b>567,306</b>	<b>(480,975)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: OTHER GO DEBT SERVICE**

**Fund: CITY DEBT SERVICE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
SERVICES	-	600	600	600	-
DEBT SERVICE	2,587,431	8,055,932	2,458,156	2,466,781	8,625
<b>Total Spending by Major Account</b>	<b>2,587,431</b>	<b>8,056,532</b>	<b>2,458,756</b>	<b>2,467,381</b>	<b>8,625</b>
<b>Spending by Accounting Unit</b>					
300942017B - 2017B GO PS DEBT SERVICE	1,634,131	1,628,432	1,626,031	1,636,781	10,750
300942019E - 2019E GO PS DEBT SERVICE	824,550	824,350	823,100	830,600	7,500
300942020C - 2020C GO TAX INCREMENT DEBT SERVICE	109,500	5,584,500	-	-	-
300942021B - 2021B GO TAX INCREMENT DEBT SERVICE	19,250	19,250	9,625	-	(9,625)
<b>Total Spending by Accounting Unit</b>	<b>2,587,431</b>	<b>8,056,532</b>	<b>2,458,756</b>	<b>2,467,381</b>	<b>8,625</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: REVENUE DEBT SERVICE**

**Fund: CITY DEBT SERVICE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
ADDITIONAL EXPENSES	-	2,300,000	2,300,000	2,300,000	-
DEBT SERVICE	2,698,303	11,303,305	11,720,260	11,829,614	109,354
OTHER FINANCING USES	784,259	21,329,036	21,220,565	21,206,051	(14,514)
<b>Total Spending by Major Account</b>	<b>3,482,561</b>	<b>34,932,341</b>	<b>35,240,825</b>	<b>35,335,665</b>	<b>94,840</b>
<b>Spending by Accounting Unit</b>					
300952014F - 2014F 8 80 TAXABLE DEBT SERVICE	-	20,680	-	-	-
300952014G - 2014G 8 80 TAX EXEMPT DEBT SVC	-	2,477,375	1,338,125	1,338,125	-
300952014N - 2014N REVEVNUE REF NOTE DEBT SERVICE	2,698,303	2,700,750	2,700,750	2,700,750	-
300952019A - 2019A SALES TAX REV REFUNDING DS	784,259	26,800,661	27,095,350	27,190,190	94,840
300952019B - 2019B SALES TAX REV REFUNDING DS	-	2,062,925	-	-	-
300952019C - 2019C SALES TAX TE REV REFUNDING DS	-	869,950	4,106,600	4,106,600	-
<b>Total Spending by Accounting Unit</b>	<b>3,482,561</b>	<b>34,932,341</b>	<b>35,240,825</b>	<b>35,335,665</b>	<b>94,840</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: GO NOTES DEBT SERVICE**

**Fund: CITY DEBT SERVICE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
SERVICES	-	750	650	500	(150)
DEBT SERVICE	3,369,348	2,259,250	1,989,526	2,602,182	612,656
<b>Total Spending by Major Account</b>	<b>3,369,348</b>	<b>2,260,000</b>	<b>1,990,176</b>	<b>2,602,682</b>	<b>612,506</b>
<b>Spending by Accounting Unit</b>					
300962012D - 2012D GO COMET NOTE DEBT SERVICE	887,400	-	-	-	-
300962019D - 2019D GO CAPITAL NOTES DEBT SERVICE	1,040,375	76,000	-	-	-
300962020A - 2020A GO CAPITAL NOTES DEBT SERVICE	617,250	614,300	50	-	(50)
300962021A - 2021A GO CAPITAL NOTES DEBT SERVICE	773,875	754,350	753,475	-	(753,475)
300962022A - 2022A GO CAPITAL NOTES DEBT SERVICE	50,448	815,350	821,250	819,750	(1,500)
300962023B - 2023B GO NOTE	-	-	415,401	415,338	(63)
300962024A - 2024A GO CAPITAL NOTES DEBT SERVICE	-	-	-	1,367,594	1,367,594
<b>Total Spending by Accounting Unit</b>	<b>3,369,348</b>	<b>2,260,000</b>	<b>1,990,176</b>	<b>2,602,682</b>	<b>612,506</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: REVENUE NOTES DEBT SERVICE**

**Fund: CITY DEBT SERVICE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
DEBT SERVICE	2,213,714	883,720	-	-	-
<b>Total Spending by Major Account</b>	<b>2,213,714</b>	<b>883,720</b>	-	-	-
<b>Spending by Accounting Unit</b>					
300972015N - HAMLINEU BPARK LEASE DEBT	1,330,285	-	-	-	-
300972018N - TRASH CART NOTE	883,429	883,720	-	-	-
<b>Total Spending by Accounting Unit</b>	<b>2,213,714</b>	<b>883,720</b>	-	-	-



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: OTHER DEBT SERVICE**

**Fund: CITY DEBT SERVICE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
DEBT SERVICE	390,977	13,912,238	13,911,648	16,570,579	2,658,931
<b>Total Spending by Major Account</b>	<b>390,977</b>	<b>13,912,238</b>	<b>13,911,648</b>	<b>16,570,579</b>	<b>2,658,931</b>
<b>Spending by Accounting Unit</b>					
300982000Z - 2000 PEDESTRIAN CONNECTION DS	390,977	390,746	390,156	389,205	(951)
300989000 - DESIGNATED FOR FUTURE BONDS	-	505,000	505,000	459,450	(45,550)
300989100 - DESIGNATED FOR SUBSEQUENT YEAR	-	13,016,492	13,016,492	15,721,924	2,705,432
<b>Total Spending by Accounting Unit</b>	<b>390,977</b>	<b>13,912,238</b>	<b>13,911,648</b>	<b>16,570,579</b>	<b>2,658,931</b>

# Debt Service Financing Reports

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: FINANCIAL SERVICES**  
**Fund: CITY DEBT SERVICE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
TAXES	769,025	2,978,710	1,874,256	72,300	(1,801,956)
INTERGOVERNMENTAL REVENUE	28,167	-	-	-	-
CHARGES FOR SERVICES	30,115	100,000	100,000	100,000	-
INVESTMENT EARNINGS	-	584,000	584,000	584,000	-
MISCELLANEOUS REVENUE	40,438	-	-	-	-
OTHER FINANCING SOURCES	2,023,183	(2,706,052)	(1,559,182)	259,200	1,818,382
<b>Total Financing by Major Account</b>	<b>2,890,927</b>	<b>956,658</b>	<b>999,074</b>	<b>1,015,500</b>	<b>16,426</b>
<b>Financing by Accounting Unit</b>					
30013190 - GENERAL DEBT ADMINISTRATION	2,890,927	956,658	999,074	1,015,500	16,426
<b>Total Financing by Accounting Unit</b>	<b>2,890,927</b>	<b>956,658</b>	<b>999,074</b>	<b>1,015,500</b>	<b>16,426</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: GO CIB DEBT SERVICE**  
**Fund: CITY DEBT SERVICE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
TAXES	8,296,872	5,064,444	5,067,099	8,486,865	3,419,766
INVESTMENT EARNINGS	-	3,900	4,000	3,100	(900)
OTHER FINANCING SOURCES	15,043,078	3,258,167	4,270,038	4,396,831	126,793
<b>Total Financing by Major Account</b>	<b>23,339,950</b>	<b>8,326,511</b>	<b>9,341,137</b>	<b>12,886,796</b>	<b>3,545,659</b>
<b>Financing by Accounting Unit</b>					
300902012A - 2012A GO CIB DEBT SERVICE	355,250	-	-	-	-
300902013E - 2013E GO CIB BALL PARK DEBT	544,504	544,604	543,334	541,672	(1,662)
300902014A - 2014A GO CIB DEBT SERVICE	1,313,808	-	-	-	-
300902015A - 2015A GO CIB DEBT SERVICE	4,657,678	-	-	-	-
300902016A - 2016A GO CIB DEBT SERVICE	6,457,965	-	-	-	-
300902016E - 2016E GO VARIOUS PURPOSE DEBT SERVICE	457,606	459,207	462,106	456,156	(5,950)
300902017A - 2017A GO CIB DEBT SERVICE	1,125,125	1,216,000	1,214,250	1,209,100	(5,150)
300902018A - 2018A GO CIB DEBT SERVICE	1,244,225	1,265,850	1,270,850	1,273,100	2,250
300902019D - 2019D GO CIB DEBT SERVICE	1,345,850	1,322,225	1,316,850	1,318,975	2,125
300902020A - 2020A GO CIB DEBT SERVICE	1,052,500	1,052,350	1,050,350	1,051,600	1,250
300902021A - 2021A GO CIB DEBT SERVICE	4,023,800	1,181,525	1,181,525	2,221,925	1,040,400
300902022A - 2022A GO CIB DEBT SERVICE	761,639	1,092,250	1,091,750	1,094,500	2,750
300902023D - 2023D GO CIB DEBT SERVICE	-	-	990,122	830,575	(159,547)
300902024A - 2024A GO CIB DEBT SERVICE	-	-	-	2,470,334	2,470,334
300909000 - DESIGNATED FOR FUTURE GO BONDS	-	192,500	220,000	418,859	198,859
<b>Total Financing by Accounting Unit</b>	<b>23,339,950</b>	<b>8,326,511</b>	<b>9,341,137</b>	<b>12,886,796</b>	<b>3,545,659</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: GO SA DEBT SERVICE**  
**Fund: CITY DEBT SERVICE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
TAXES	7,450,650	8,773,850	11,589,251	12,533,266	944,015
INTERGOVERNMENTAL REVENUE	1,555	-	-	-	-
ASSESSMENTS	2,926,518	3,443,591	3,337,011	3,654,648	317,637
INVESTMENT EARNINGS	-	10,600	10,700	10,700	-
MISCELLANEOUS REVENUE	(66,570)	-	-	-	-
OTHER FINANCING SOURCES	16,698,909	204,410	(10,113)	-	10,113
<b>Total Financing by Major Account</b>	<b>27,011,062</b>	<b>12,432,451</b>	<b>14,926,849</b>	<b>16,198,614</b>	<b>1,271,765</b>
<b>Financing by Accounting Unit</b>					
30091190 - CLOSED BOND ASSESSMENTS	75,464	-	-	-	-
300911995C - 1995C GO SA STREET IMPROVEMENT DEBT	88	-	-	-	-
300911997B - 1997B GO SA STREET IMPROVEMENT DEBT	151	-	-	-	-
300912011B - 2011B GO SA STREET IMPROVEMENT DEBT	13,921	-	-	-	-
300912012B - 2012B GO SA STREET IMPROVEMENT DEBT	32,631	-	-	-	-
300912013C - 2013C GO SA STREET IMPROVEMENT DEBT	76,136	-	-	-	-
300912014B - 2014B GO SA STREET IMPROVEMENT DEBT	2,706,771	2,511,563	2,480,812	2,451,563	(29,249)
300912016F - 2016F SA STREET REF DEBT SERVICE	826,582	1,522,375	1,542,625	1,529,625	(13,000)
300912017D - 2017D GO SA STREET IMPROVEMENT DEBT	24,645	-	-	-	-
300912018B - 2018B GO SA STREET IMPROVEMENT DEBT	817,720	2,016,500	2,017,625	2,015,500	(2,125)
300912018E - 2018E GO SA STREET RECONSTRUCTION DEBT	39,584	-	-	-	-
300912019G - 2019G GO SA STREET RECONSTRUCTION DEBT	12,228	-	-	-	-
300912019H - 2019H GO STREET REF DEBT	202,476	1,271,582	1,269,581	1,270,831	1,250
300912019I - 2019I TAXABLE GO SA STREET IMPR REF DEBT	685,116	806,515	807,165	807,215	50
300912020B - 2020B GO SA STREET IMPROVEMENT DEBT	651,721	575,950	536,450	527,200	(9,250)
300912020F - 2020F GO SA STREET RECONSTRUCTION DEBT	17,907,219	-	-	-	-
300912021C - 2021C GO STREET RECON AND REF DEBT	1,367,329	1,878,625	1,878,500	1,870,750	(7,750)
300912021E - 2021E FORD STREET IMPROVEMENT DEBT	1,193,529	943,791	937,211	937,094	(117)
300912022C - 2022C GO STREET RECONSTRUCTION DEBT	377,749	488,883	833,760	834,305	545
300912023C - 2023C GO STREET RECONSTRUCTION BOND	-	-	2,373,120	2,553,252	180,132
300912024B - 2024B GO STREET RECON DEBT SERVICE	-	-	-	807,729	807,729

**CITY OF SAINT PAUL  
Financing Plan by Department**

**Department: GO SA DEBT SERVICE**  
**Fund: CITY DEBT SERVICE**

**Budget Year: 2025**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>
<b>Financing by Accounting Unit</b>					
300919000 - DESIGNATED FOR FUTURE DEBT	-	416,667	250,000	593,550	343,550
<b>Total Financing by Accounting Unit</b>	<b>27,011,062</b>	<b>12,432,451</b>	<b>14,926,849</b>	<b>16,198,614</b>	<b>1,271,765</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: GO LIBRARY DEBT SERVICE**  
**Fund: CITY DEBT SERVICE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
TAXES	1,242,931	1,263,382	1,048,131	567,156	(480,975)
INVESTMENT EARNINGS	-	150	150	150	-
<b>Total Financing by Major Account</b>	<b>1,242,931</b>	<b>1,263,532</b>	<b>1,048,281</b>	<b>567,306</b>	<b>(480,975)</b>
<b>Financing by Accounting Unit</b>					
300922014C - 2014C GO LIBRARY DEBT	1,197,731	1,173,082	957,831	476,856	(480,975)
300922021D - 2021D GO LIBRARY BONDS DEBT SERVICE	45,200	90,450	90,450	90,450	-
<b>Total Financing by Accounting Unit</b>	<b>1,242,931</b>	<b>1,263,532</b>	<b>1,048,281</b>	<b>567,306</b>	<b>(480,975)</b>



**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: OTHER GO DEBT SERVICE**  
**Fund: CITY DEBT SERVICE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
TAXES	1,939,341	2,452,182	2,448,531	2,466,781	18,250
INVESTMENT EARNINGS	-	600	600	600	-
OTHER FINANCING SOURCES	130,070	5,603,750	9,625	-	(9,625)
<b>Total Financing by Major Account</b>	<b>2,069,411</b>	<b>8,056,532</b>	<b>2,458,756</b>	<b>2,467,381</b>	<b>8,625</b>
<b>Financing by Accounting Unit</b>					
300942017B - 2017B GO PS DEBT SERVICE	1,270,886	1,628,432	1,626,031	1,636,781	10,750
300942019E - 2019E GO PS DEBT SERVICE	669,775	824,350	823,100	830,600	7,500
300942020C - 2020C GO TAX INCREMENT DEBT SERVICE	109,500	5,584,500	-	-	-
300942021B - 2021B GO TAX INCREMENT DEBT SERVICE	19,250	19,250	9,625	-	(9,625)
<b>Total Financing by Accounting Unit</b>	<b>2,069,411</b>	<b>8,056,532</b>	<b>2,458,756</b>	<b>2,467,381</b>	<b>8,625</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: REVENUE DEBT SERVICE**  
**Fund: CITY DEBT SERVICE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	2,700,000	2,700,000	2,700,000	2,700,000	-
INVESTMENT EARNINGS	2,995	50,750	50,750	50,750	-
MISCELLANEOUS REVENUE	-	3,450,661	2,745,350	2,840,190	94,840
OTHER FINANCING SOURCES	-	28,730,930	29,744,725	29,744,725	-
<b>Total Financing by Major Account</b>	<b>2,702,995</b>	<b>34,932,341</b>	<b>35,240,825</b>	<b>35,335,665</b>	<b>94,840</b>
<b>Financing by Accounting Unit</b>					
300952014F - 2014F 8 80 TAXABLE DEBT SERVICE	-	20,680	-	-	-
300952014G - 2014G 8 80 TAX EXEMPT DEBT SVC	-	2,477,375	1,338,125	1,338,125	-
300952014N - 2014N REVEVNUE REF NOTE DEBT SERVICE	2,702,995	2,700,750	2,700,750	2,700,750	-
300952019A - 2019A SALES TAX REV REFUNDING DS	-	26,800,661	27,095,350	27,190,190	94,840
300952019B - 2019B SALES TAX REV REFUNDING DS	-	2,062,925	-	-	-
300952019C - 2019C SALES TAX TE REV REFUNDING DS	-	869,950	4,106,600	4,106,600	-
<b>Total Financing by Accounting Unit</b>	<b>2,702,995</b>	<b>34,932,341</b>	<b>35,240,825</b>	<b>35,335,665</b>	<b>94,840</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: GO NOTES DEBT SERVICE**  
**Fund: CITY DEBT SERVICE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
TAXES	-	724,000	729,500	89,500	(640,000)
INVESTMENT EARNINGS	-	750	650	500	(150)
OTHER FINANCING SOURCES	3,361,775	1,535,250	1,260,026	2,512,682	1,252,656
<b>Total Financing by Major Account</b>	<b>3,361,775</b>	<b>2,260,000</b>	<b>1,990,176</b>	<b>2,602,682</b>	<b>612,506</b>
<b>Financing by Accounting Unit</b>					
300962012D - 2012D GO COMET NOTE DEBT SERVICE	886,700	-	-	-	-
300962019D - 2019D GO CAPITAL NOTES DEBT SERVICE	1,040,375	76,000	-	-	-
300962020A - 2020A GO CAPITAL NOTES DEBT SERVICE	610,377	614,300	50	-	(50)
300962021A - 2021A GO CAPITAL NOTES DEBT SERVICE	773,875	754,350	753,475	-	(753,475)
300962022A - 2022A GO CAPITAL NOTES DEBT SERVICE	50,448	815,350	821,250	819,750	(1,500)
300962023B - 2023B GO NOTE	-	-	415,401	415,338	(63)
300962024A - 2024A GO CAPITAL NOTES DEBT SERVICE	-	-	-	1,367,594	1,367,594
<b>Total Financing by Accounting Unit</b>	<b>3,361,775</b>	<b>2,260,000</b>	<b>1,990,176</b>	<b>2,602,682</b>	<b>612,506</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: REVENUE NOTES DEBT SERVICE**  
**Fund: CITY DEBT SERVICE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
OTHER FINANCING SOURCES	2,213,715	883,720	-	-	-
<b>Total Financing by Major Account</b>	<b>2,213,715</b>	<b>883,720</b>	-	-	-
<b>Financing by Accounting Unit</b>					
300972015N - HAMLIN EU BPARK LEASE DEBT	1,330,285	-	-	-	-
300972018N - TRASH CART NOTE	883,430	883,720	-	-	-
<b>Total Financing by Accounting Unit</b>	<b>2,213,715</b>	<b>883,720</b>	-	-	-

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: OTHER DEBT SERVICE**  
**Fund: CITY DEBT SERVICE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
MISCELLANEOUS REVENUE	390,977	390,746	390,156	389,205	(951)
OTHER FINANCING SOURCES	875	13,521,492	13,521,492	16,181,373	2,659,881
<b>Total Financing by Major Account</b>	<b>391,852</b>	<b>13,912,238</b>	<b>13,911,648</b>	<b>16,570,578</b>	<b>2,658,930</b>
<b>Financing by Accounting Unit</b>					
300982000Z - 2000 PEDESTRIAN CONNECTION DS	390,977	390,746	390,156	389,205	(951)
300989000 - DESIGNATED FOR FUTURE BONDS	875	505,000	505,000	459,450	(45,550)
300989100 - DESIGNATED FOR SUBSEQUENT YEAR	-	13,016,492	13,016,492	15,721,923	2,705,431
<b>Total Financing by Accounting Unit</b>	<b>391,852</b>	<b>13,912,238</b>	<b>13,911,648</b>	<b>16,570,578</b>	<b>2,658,930</b>

# Major General Fund Revenues

## Property Taxes

Property tax revenues account for about 46% of general fund revenues for the City and the Library. In any given year several factors affect how much an individual property owner pays in city property taxes, including the following:

- City spending and financing needs.
- Size of the tax base.
- Composition of the tax base.

### City Spending and Financing Needs

Property taxes are the primary revenue source that the Mayor and City Council control. The state establishes guidelines by which property taxes are administered, including how the tax burden is spread among different types of properties, but local elected officials have discretion over how much total property tax revenue to collect. As a result, city spending pressures and the availability of other funding, like state aid and local fees, often dictate the size of the property tax levy in any given year.

#### Saint Paul Tax Capacity

Payable in 2023	\$396,939,488
Payable in 2024	\$419,169,637
Payable in 2025 (est.)	\$411,636,651

### Property Tax Base

The size of the property tax base is a function of taxable market value and the composition of the tax base. Yearly changes in market values are attributable to many factors, the most important of which is the demand for both residential and commercial property. As property values change, the size of the tax base also changes proportionately. A larger base allows for a broader distribution of the tax burden, which results in a lower tax rate.

### Tax Base and Class Rates

The composition of the tax base determines the relative distribution of the tax levy among taxpayers. The State of Minnesota has established a class rate system which allocates different shares of property tax burden based on the use of a property (see chart). Apartments, residential homes, and commercial/industrial properties all have a different class rate. A higher class rate will result in a relatively higher share of tax capacity. Based on the class rate structure, one dollar of commercial/industrial property value has a greater relative tax capacity than one dollar of residential property value.

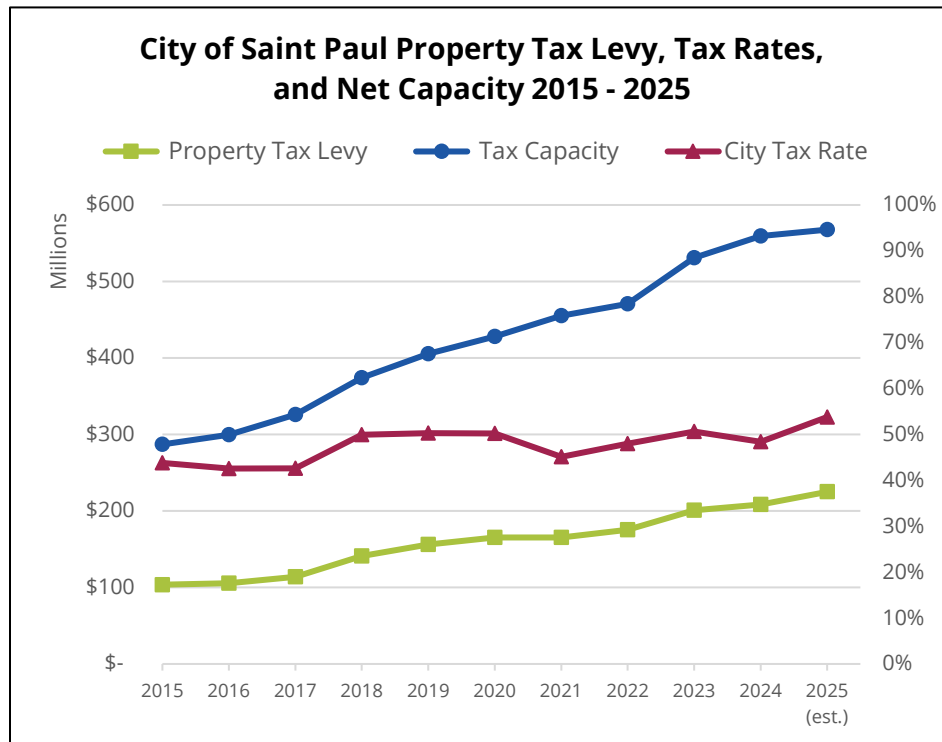
### Minnesota Property Tax Class

#### Rates Payable in 2025

Property Type	Class Rate
Residential Homestead	
Up to \$500,000	1.00%
Over \$500,000	1.25%
Apartments (4 or more units)	1.25%
Commercial/Industrial	
Up to \$150,000	1.50%
Over \$150,000	2.00%

## 2025 Proposed Budget and Levy

The 2025 proposed City levy is \$225 million which is an increase of 7.9% from 2024. In total, approximately \$222.1 million of the levy will fund city activities. \$175 million will go to the City's General Fund, \$24.7 million for debt service, and \$22.4 million will fund the Saint Paul Public Library Agency. The City also levies taxes on behalf of the Saint Paul Port Authority, whose 2025 proposed levy is \$2.9 million.



## Tax Dollars and the Services They Buy

Taxpayers often wonder what happens to the property taxes they pay. Here is an example for a typical home in Saint Paul in 2024:

The property tax bill is a combined statement covering the City of Saint Paul, School District 625, Ramsey County, and other "special taxing districts" such as the Metropolitan Council and local watershed districts. In 2024, a home with a taxable value of \$267,400 could expect a total property tax bill of \$3,849.

Approximately 32% of the total property tax payment for taxes payable in 2024 pays for City services – \$1,231 in this example.

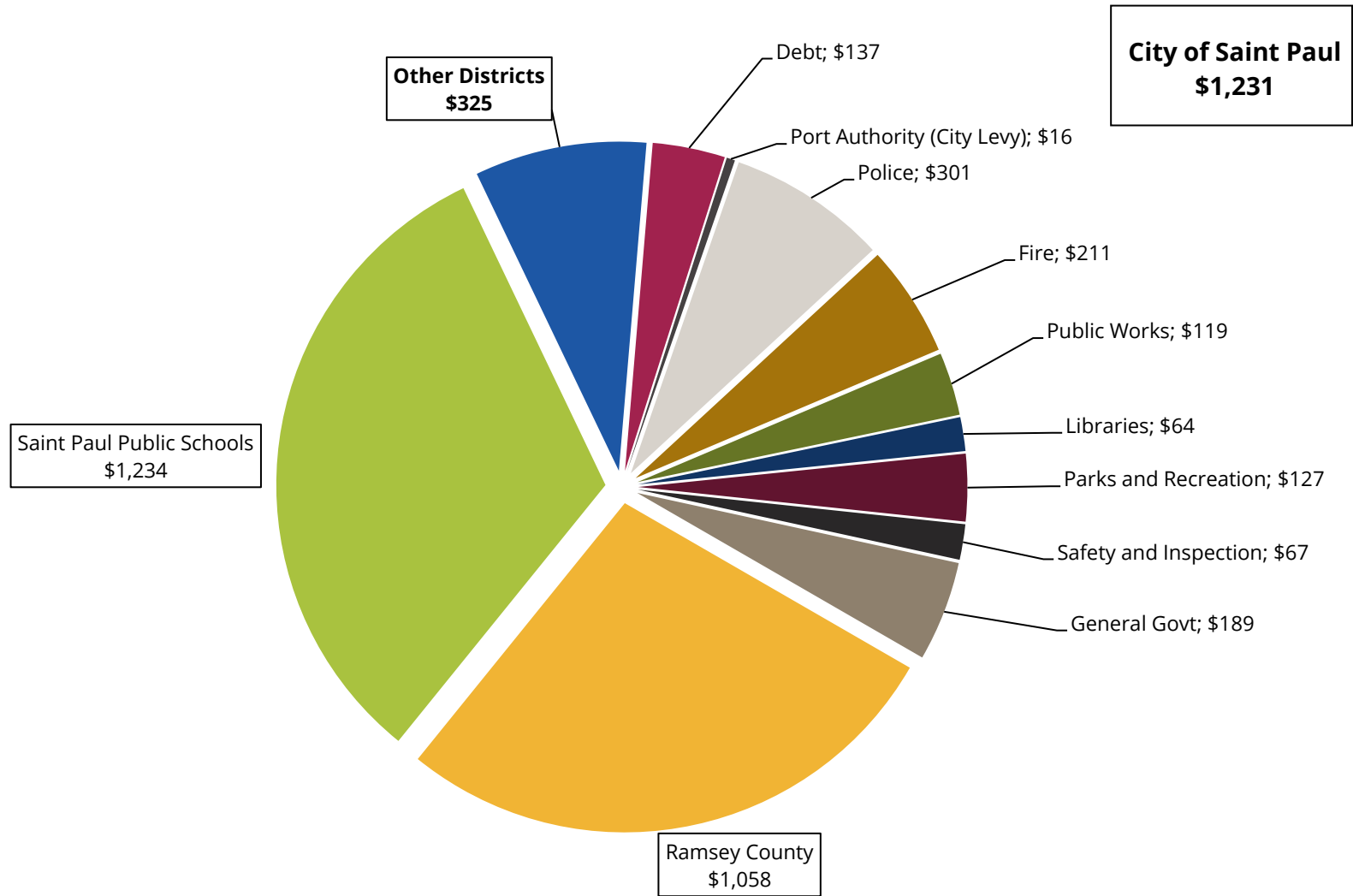
For this particular home, the property tax payment of \$1,231 to the City would include the following amounts for key city services:

- \$301 per year for police services
- \$211 per year for fire and emergency medical services
- \$127 per year to operate and maintain the parks and recreation system
- \$64 per year to operate and buy materials for the Saint Paul Public Libraries
- \$137 per year for capital debt service – the cost of building new park and library facilities, playgrounds, and street construction

Property taxes cover only a small part of the total cost of services. In total, property taxes support only about 25% of the City's total spending and cover about 46% of the combined City and Library General Fund budgets. In comparison, the City's total proposed 2025 property tax levy for all City purposes – approximately \$225 million – is less than the combined Police and Fire department budgets of \$234 million.

# Estimated 2024 Saint Paul Property Taxes

## 2024 Final Tax Rates Applied to a Typical Home Valued at \$267,400





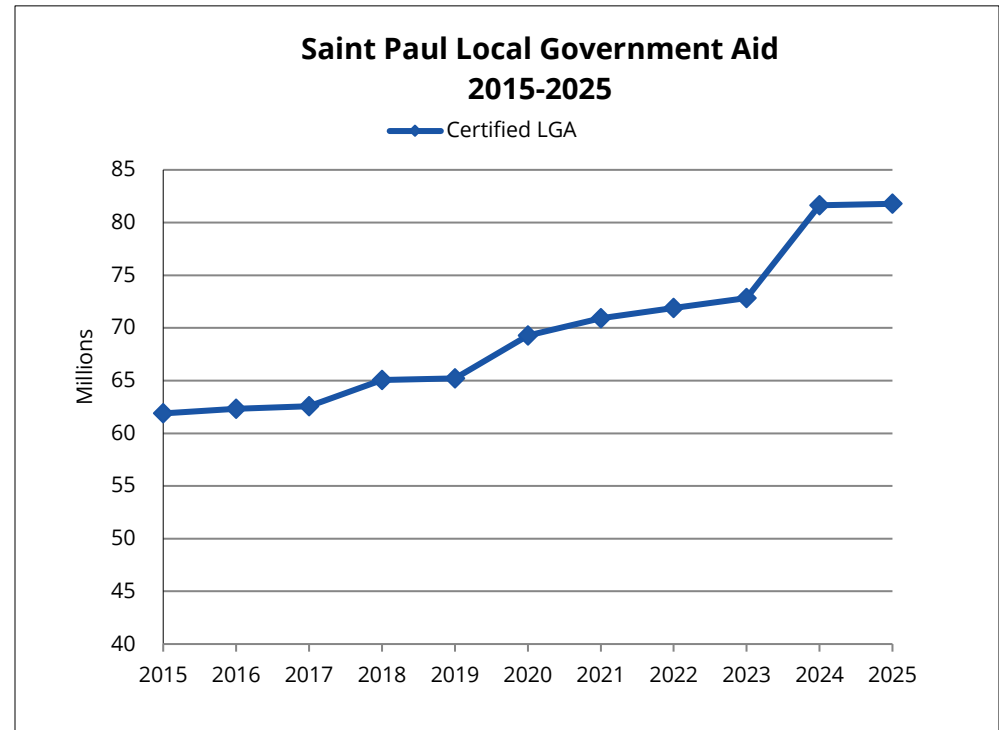
## Local Government Aid

Local Government Aid (LGA) was initiated in 1971 as part of the “Minnesota Miracle” and was intended to provide property tax relief to Minnesota cities. The state provides Local Government Aid to cities throughout Minnesota based on a “need/capacity” formula that compares each city’s tax base to an estimated level of spending needs based on local conditions. Cities which will not have enough local revenue capacity to meet their spending needs under this formula receive Local Government Aid.

For many years, LGA grew annually indexed to inflation. In 2003, the Governor and legislature approved changes to the funding formula and levels that greatly limited Saint Paul’s LGA. LGA has continued to remain a volatile revenue source since 2003 and was reduced midyear in 2008, 2009, 2010 and 2011. After a significant restoration in 2014 of \$10.1 million, LGA grew at or below the rate of inflation through 2017. During the 2023 legislative session, the governor and state legislature approved an increase in the LGA appropriation resulting in an additional \$8.8 million for Saint Paul starting in 2024. In 2025, Saint Paul received a small 0.2% increase.

### Saint Paul Local Government Aid

Year	LGA Funding	Change
2015	61,887,988	2.4%
2016	62,337,589	0.7%
2017	62,562,185	0.4%
2018	65,071,602	4.0%
2019	65,217,748	0.2%
2020	69,276,338	6.2%
2021	70,931,877	2.4%
2022	71,888,109	1.3%
2023	72,817,360	1.3%
2024	81,648,670	12.1%
2025	81,779,343	0.2%



## Franchise Fees

Utilities pay the City of Saint Paul a fee for use of City streets and right-of-ways in delivering services to the residents and businesses of Saint Paul. This fee represents usage charges for City-owned assets that utilities may use or disrupt in the process of constructing, installing, and maintaining their distribution and delivery systems.

Under state law, utilities may pass on their fees to utility customers on monthly bills. For each utility, the franchise fee is based on a negotiated formula adopted by City Council ordinance. Most of this revenue goes to the General Fund, but some franchise revenue supports debt service or specific City programs.

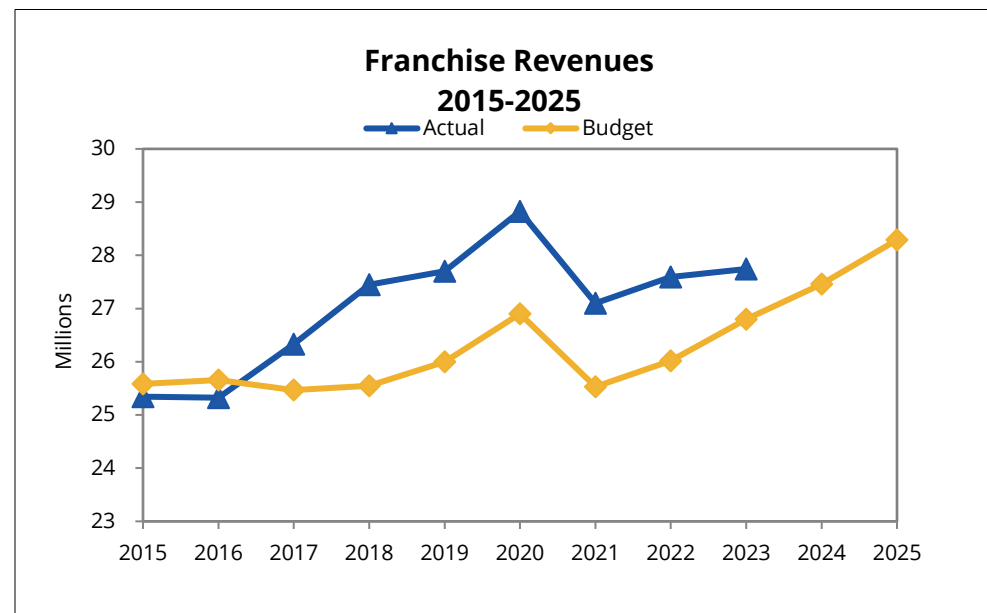
Due to a recent change in state law removing a restriction that prohibited the City of Saint Paul from collecting gas and electric franchise fees during certain months, the City will collect an additional \$1.5 million in franchise fee revenue starting in 2025. A portion of this additional revenue will be dedicated to climate initiatives.

### Saint Paul Franchise Agreements:

- **Xcel Energy** supplies natural gas and electrical service to Saint Paul homes and businesses.
- **Comcast and Century Link** provide cable television to Saint Paul homes and businesses.
- **District Cooling**, part of District Energy, supplies cooled water for air conditioning in most of downtown Saint Paul.
- **District Energy** provides heat to much of downtown Saint Paul and electricity to Xcel Energy.

### Franchise Revenues

Year	Budget	Actual
2015	25,584,650	25,341,386
2016	25,656,218	25,324,225
2017	25,466,879	26,329,251
2018	25,546,879	27,450,651
2019	26,001,331	27,702,499
2020	26,901,331	28,825,423
2021	25,528,490	27,100,779
2022	26,014,223	27,595,100
2023	26,800,000	27,740,444
2024	27,460,000	N/A
2025	28,290,000	N/A



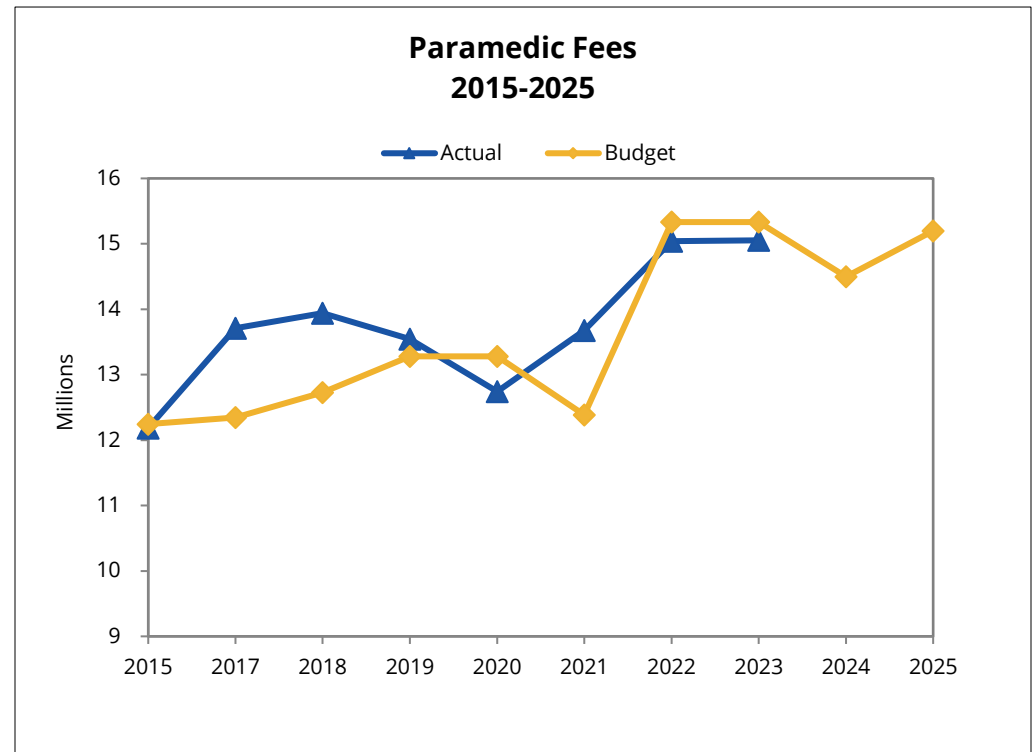
## Paramedic Fees

The Saint Paul Fire Department's paramedics and emergency medical technicians respond to over 36,000 emergency calls each year. Most of their calls require ambulance trips to hospitals from fires, accidents, or other incidents. For these transportation and life support services, the Fire Department charges a series of fees. Most of these fees are paid through insurance and are based on the prices of private providers and other municipalities. Medicare and Medicaid reimburse for paramedic services at a fixed rate below that of most providers, which can reduce the collected fee per run.

Paramedic fees support the General Fund operations of Fire and Safety Services.

### Paramedic Fees

Year	Budget	Actual
2015	11,744,962	11,686,052
2016	11,744,962	12,226,901
2017	11,844,962	13,209,033
2018	12,229,438	13,438,514
2019	12,779,438	13,042,774
2020	12,779,438	12,244,186
2021	11,884,877	13,174,907
2022	14,832,377	14,540,810
2023	14,832,377	14,553,841
2024	14,000,000	N/A
2025	14,700,000	N/A



## State Pension Aids

The state distributes aid to Police and Fire retirement programs in counties and municipalities based on fire and auto insurance premiums collected in the state. Taxes paid by insurers on those premiums are used to supplement police and fire pension contributions. Saint Paul receives aid for Police and Fire pensions based on a number of factors:

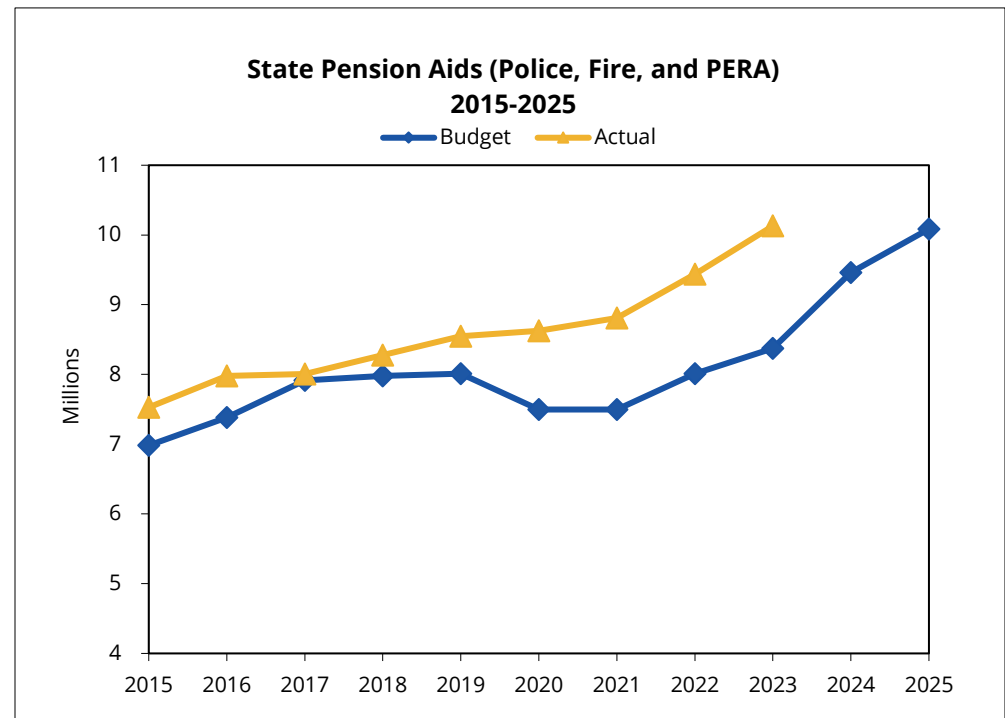
- the number of full-time firefighters and sworn police officers Saint Paul employs,
- the uncovered liabilities (if any) of the police and fire pension funds, and
- the premiums collected by insurance companies in Minnesota.

Only fire and auto insurance premiums are used to calculate pension aid.

State aid is also given to support PERA, the pension fund that includes non-public safety City employees.

### State Pension Aids (Police, Fire, and PERA)

Year	Budget	Actual
2015	6,982,099	7,527,738
2016	7,382,706	7,978,237
2017	7,912,706	8,005,373
2018	7,978,237	8,276,838
2019	8,013,098	8,549,091
2020	7,495,586	8,624,913
2021	7,495,586	8,809,732
2022	8,012,486	9,437,645
2023	8,374,866	10,129,313
2024	9,459,367	N/A
2025	10,086,280	N/A



## Parking Meters and Fines

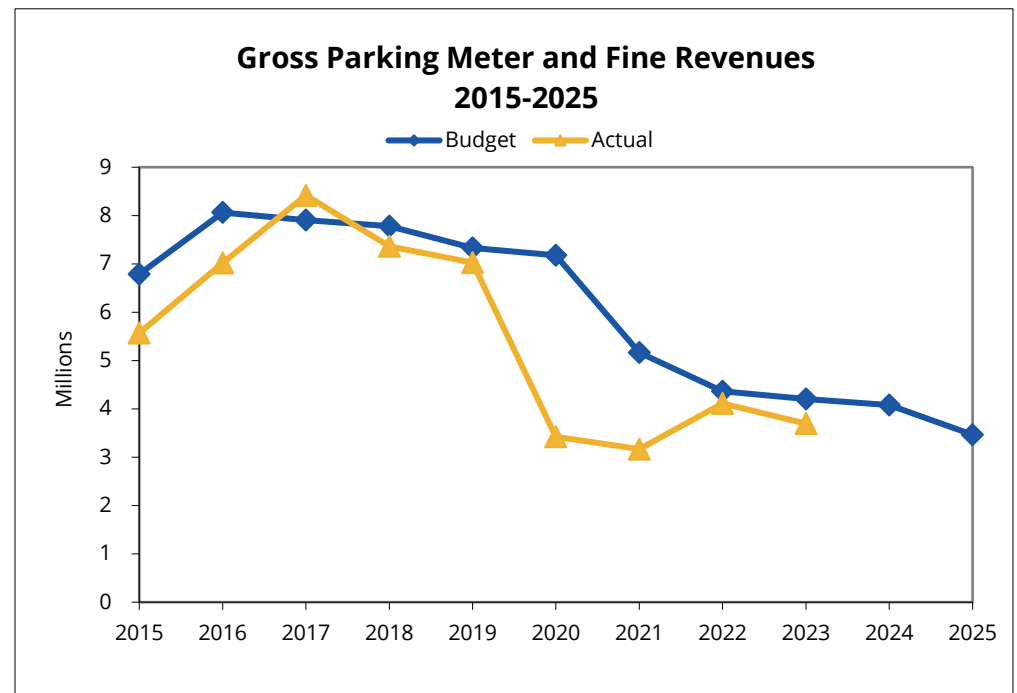
Parking meters and fines include revenues from parking meter collections, fines from parking and traffic enforcement, as well as fees collected through the City's continuance for dismissal program. The City operates over 2,000 metered parking spaces in areas around Saint Paul, and Saint Paul Police enforce both parking rules and the state's traffic laws on Saint Paul streets and highways.

Revenue generated from meters and fines declined significantly in 2020 as a result of the COVID-19 pandemic. The 2021 budget set these revenues lower than 2020, anticipating continued impacts of the pandemic. The 2022-2024 budgets included further reductions in these revenues as the pandemic continued to impact activities in Saint Paul. The 2025 budget further reduces the lower revenue amounts budgeted in 2024.

The City permanently lowered continuance for dismissal fees in November of 2019 which has resulted in significantly lower revenues. The 2023 budget set continuance for dismissal revenues lower than 2022 due to the lower collected revenues. The 2025 budget maintains the lower amount.

### Gross Parking Meter and Fine Revenues

Year	Budget	Actual
2015	6,783,810	5,565,342
2016	8,061,794	7,019,173
2017	7,907,809	8,418,293
2018	7,780,496	7,361,518
2019	7,326,646	7,025,113
2020	7,176,646	3,424,307
2021	5,165,484	3,167,709
2022	4,360,484	4,110,694
2023	4,202,942	3,696,236
2024	4,077,942	N/A
2025	3,465,000	N/A



## Interest Earnings

The City's investment pool earns annual returns based on two key factors: the investment balance of the pool (total amount invested), and the performance of the market. Interest earnings in certain special funds have also been allocated to the General Fund in past years.

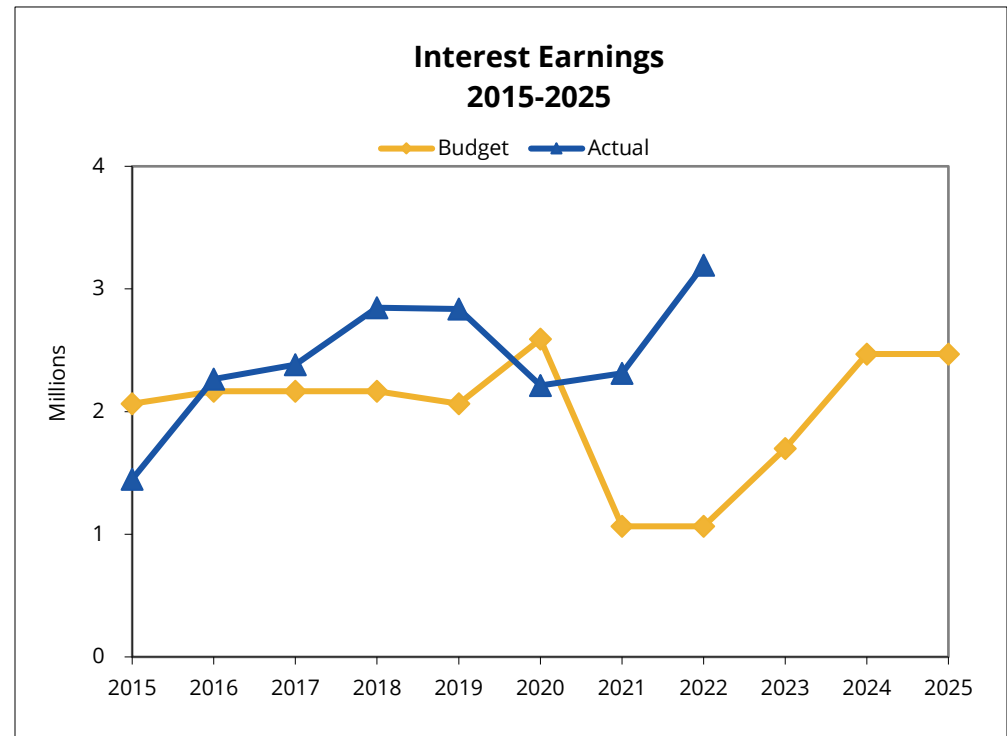
The City's Investment Policy sets guidelines and restrictions on investments based on the duration of those investments and their relative risk. Investment objectives are **safety, liquidity, return, and loss avoidance**. The investment pool is in compliance with the City's Investment Policy and State statutes. State law restricts the types of securities in which municipal governments may invest.

The 2025 budget maintains 2024 budgeted amounts for interest earnings.

## Interest Earnings

Year	Budget	Actual
2015	2,065,034	1,448,131
2016	2,165,034	2,264,481
2017	2,165,034	2,383,159
2018	2,165,034	2,848,061
2019	2,065,034	2,836,127
2020	2,590,034	2,212,980
2021*	1,064,608	2,312,444
2022	1,064,608	3,194,650
2023	1,700,000	N/A
2024	2,469,504	N/A
2025	2,469,504	N/A

\*Starting in 2021, this amount includes all General Fund interest earnings. A portion of this revenue was previously reflected in the Office of Financial Services General Fund budget.



# Hotel and Motel Tax

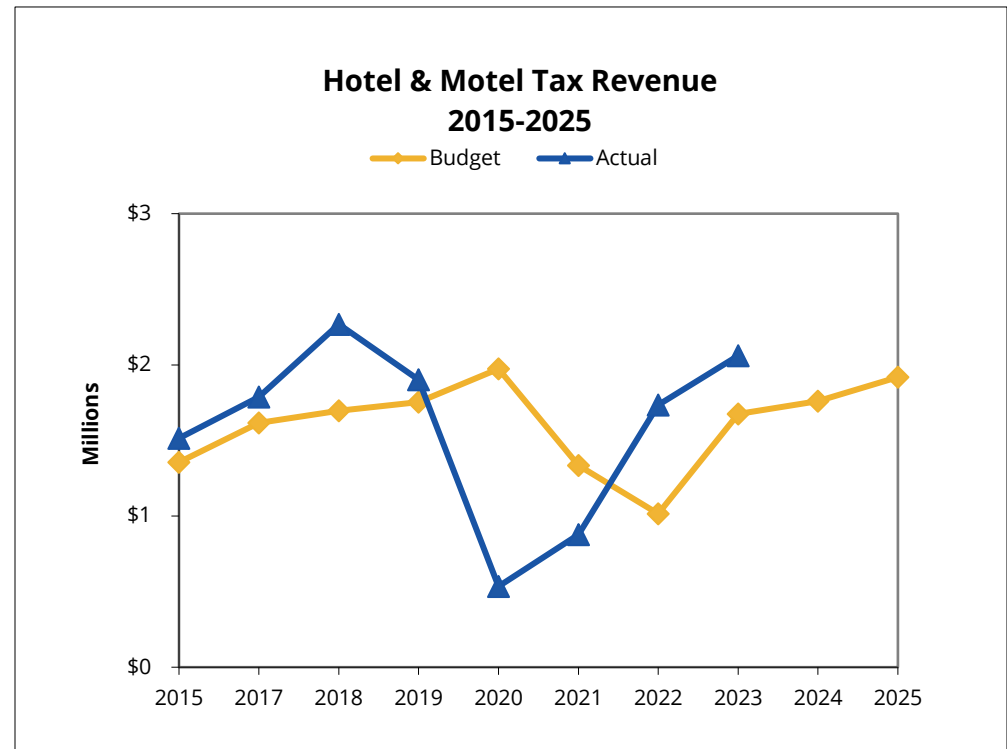
Through 2019, the City charged a 6% tax on most room charges in Saint Paul, in addition to the state sales tax. During the 2019 legislative session, Saint Paul was granted authority to increase this tax to 7%. For hotels and motels under 50 rooms, the tax is 3%.

The receipts from the hotel and motel tax are divided among the City's General and Debt Service Funds as well as the RiverCentre Convention and Visitors Authority (RCVA) and other City promotional efforts. Most of the revenue from the Hotel and Motel Tax is spent on efforts to promote the City as a destination for conventions and tourism, and to pay debt on visitor destinations like the RiverCentre.

This revenue was significantly impacted in 2020-2022 as hotel occupancy decreased dramatically due to the COVID-19 pandemic. The 2025 budget reflects anticipated recovery in hotel and motel tax revenue.

## Hotel and Motel Tax Revenue

Year	Budget	Actual
2015	1,356,400	1,515,120
2016	1,469,010	1,719,686
2017	1,615,800	1,787,319
2018	1,695,800	2,268,537
2019	1,754,050	1,901,642
2020	1,973,450	534,381
2021	1,334,915	877,582
2022	1,014,950	1,734,537
2023	1,675,250	2,061,067
2024	1,760,450	N/A
2025	1,919,007	N/A



# Department Summaries



**City Attorney**

# 2025 Proposed Budget: City Attorney

**Department Mission:** Mission: We seek justice through law, balancing accountability and equity and building prosperity while protecting the interests of the entire Saint Paul community.

**Learn More:** [stpaul.gov/departments/city-attorney](http://stpaul.gov/departments/city-attorney)

- **Respect:** We maintain an inclusive culture that honors the rights and experiences of all, encourages dialogue, and fosters patience and humanity.
- **Integrity:** We act with courage and conviction, speaking truth; being accountable and faithful to the rule of law and professional ethics.
- **Service to Community:** We work to benefit the community by connecting and engaging with each other and all of Saint Paul.
- **Excellence:** We strive for perpetual improvement, scholarship and intellectual curiosity, proactive collaborative solutions, producing better results for the city.

## Department Facts

- **Total General Fund Budget:** \$13,590,470
- **Total Special Fund Budget:** \$4,606,080
- **Total FTEs:** 96.75

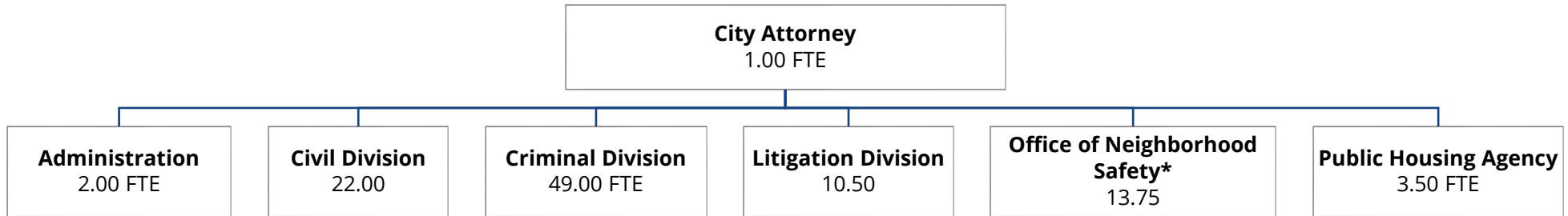
## Department Goals

- Innovative Legal Solutions
- Inclusion
- Sustainable Legal Process
- Access to Justice

## Recent Accomplishments

- The Civil Division provides legal advice to elected officials, departments, and commissions and represents the City at administrative hearings.
- Advised City departments on eligibility and compliance with the allocation of ARPA funds approximating \$164 million dollars.
- Provided legal support and advice for PED's active HUD grants, which totaled approximately \$10 million in entitlement grant funds and \$13 million in supplemental emergency grant funds.
- Advised and drafted documents to facilitate the acquisition and sale of properties for numerous development and redevelopment projects.
- Expanded the Immigrant and Refugee program; commenced four new programs.
- The Criminal Division handles approximately 11,000 misdemeanor and gross misdemeanor cases per year. In 2023, the CAO served 4,296 crime victims.
- Expanded ETHOS and continued to offer alternatives to conviction for low-risk offenders via Diversion, with 120 cases in 2023.
- Continued implementation and expansion of Gun Diversion Pilot Program to keep low-level, non-violent gun offenders from re-entering the criminal justice system by offering them an alternative to conviction and sentencing.

# City Attorney Organizational Chart



**Total FTE 101.75**

\*1.00 FTE in this is budgeted in the Opioid Settlement fund and 4.0 FTE are budgeted in the Public Safety Aid fund.

## Department Division Descriptions

The City Attorney's Office is managed by the City Attorney and department support staff. It includes the following divisions:

- **Civil Division:** The Saint Paul City Attorney's Office Civil Division provides legal advice to the city's elected officials, departments, boards, and commissions.
- **Criminal Division:** The Criminal Division of the Saint Paul City Attorney's Office strives to protect the residents of the City from the negative effects of crime. The Criminal Division handles the prosecution of misdemeanor and gross misdemeanor cases, criminal appeals and post-conviction matters, court and jury trials, victim services, ETHOS/alternatives to traditional prosecution, and the Community Justice Unit.
- **Litigation Division:** The Saint Paul City Attorney's Office Civil Litigation Division provides the highest quality legal services in its representation of the City, its employees, and public officials in civil cases at the trial and appellate level in federal and state courts and administrative proceedings. Attorneys defend a myriad of legal issues, including cases that involve property damage, claims of constitutional and civil rights violations, issues arising under the Americans with Disability Act, wrongful death, personal injury and commercial and construction disputes.
- **Office of Neighborhood Safety:** The Office of Neighborhood Safety leads the advancement of the Community-First Public Safety framework through the coordination of Community-First investments, including violence prevention strategies and alternative response, in close collaboration with our Department of Safety and Inspections, Saint Paul Police Department, Saint Paul Fire Department, and other Community-First Public Safety partners.
- **Public Housing Agency:** The Public Housing Agency (PHA) owns and manages almost 4,300 units of low-income housing with funding from HUD. The CAO staff advises PHA staff on legal matters related to these units and manages all civil litigation for PHA, including federal and state court representation.

**2025 Proposed Budget  
CITY ATTORNEY**

**Fiscal Summary**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>	<b>FY 2024 Adopted Budget FTE</b>	<b>FY 2025 Proposed Budget FTE</b>
<b>Spending</b>							
100: CITY GENERAL FUND	9,798,062	11,696,522	12,111,201	13,590,470	1,479,269	74.65	75.65
200: CITY GRANTS	219,030	445,653	495,366	616,272	120,906	2.00	2.75
211: GENERAL GOVT SPECIAL PROJECTS	-	-	-	1,543,207	1,543,207	-	6.50
710: CENTRAL SERVICE FUND	1,964,453	2,302,423	2,437,499	2,446,601	9,102	12.45	11.85
<b>Total</b>	<b>11,981,545</b>	<b>14,444,598</b>	<b>15,044,065</b>	<b>18,196,550</b>	<b>3,152,485</b>	<b>89.10</b>	<b>96.75</b>
<b>Financing</b>							
100: CITY GENERAL FUND	44,038	79,262	79,262	298,252	218,990		
200: CITY GRANTS	243,091	445,653	495,366	616,271	120,905		
211: GENERAL GOVT SPECIAL PROJECTS	20,000	-	-	1,543,207	1,543,207		
710: CENTRAL SERVICE FUND	1,871,943	2,302,423	2,437,499	2,446,601	9,102		
<b>Total</b>	<b>2,179,072</b>	<b>2,827,338</b>	<b>3,012,127</b>	<b>4,904,331</b>	<b>1,892,204</b>		

**Budget Changes Summary**

The 2025 City Attorney's Office (CAO) General Fund budget includes inflationary updates to salaries and benefits, the transfer of one Victim Witness Coordinator, and \$100,000 in funding for the ETHOS and Alternatives to Traditional Prosecution program, which had previously been grant funded. A portion of the funds will be ongoing (\$70,000) and the remaining will be one-time (\$30,000) to enable the CAO to transition the program to being run by the City. The Office of Neighborhood Safety proposed budget includes a one-time \$200,000 investment for a downtown camera system. The 2025 budget spending reductions include \$34,600 in court costs, \$53,400 in computer maintenance and office space budgets, and a \$16,600 reduction of the professional services budget for the Office of Neighborhood Safety.

Adjustments to the special fund budgets include the reduction of one Victim Witness Coordinator, which was transferred to the General Fund. The Office of Neighborhood Safety proposed budget includes the addition of 1.75 FTEs funded by new grants. Lastly, adjustments include a decrease of 0.6 FTE as a result of a change to the agreement between CAO and the Public Housing Agency.

Due to changes in the American Rescue Plan State and Local Fiscal Recovery Funds guidance around obligating funds, the City made the decision in 2024 to change the funding source for several projects formerly supported with ARP. To ensure that the projects and initiatives included in the Global Agreement between Mayor and Council on the use of ARP funds are completed as planned, the City created a new Special Fund for each former ARP project included in this change. These funds will continue to be spent according to the uses that were included in the Global Agreement, and all funds must be spent by 2026 in alignment with the original ARP guidelines. City staff will continue to collect quarterly and annual reporting from each project and provide corresponding reports to Council. The City Attorney's Office has 6.5 FTE funded in this new special fund, which support work on the criminal division backlog.

Public Safety Aid and Opioid Settlement: the City Attorney's Office and Office of Neighborhood Safety budgets are supplemented in the 2025 proposed budget by investments made from Public Safety Aid and the Opioid Settlement. The budget on this page does not reflect these investments. Please see the General Government Accounts section for additional information.

# 100: General Fund

# City Attorney

## Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as telephone monthly charges, and other revenue and expense adjustments.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Current service level adjustments	1,188,074	18,990	-
<b>Subtotal:</b>	<b>1,188,074</b>	<b>18,990</b>	<b>-</b>

## Mayor's Proposed Changes

### ETHOS and Alternatives to Traditional Prosecution

The 2025 proposed budget includes funding for ETHOS and Alternatives to Traditional Prosecution in the General Fund, a program that has been funded through grants. A portion of the funds will be ongoing (\$70,000) and the remaining will be one-time (\$30,000) to enable the CAO to transition the program to being run by the City.

	Change from 2024 Adopted		
	Spending	Financing	FTE
ETHOS and Alternatives to Traditional Prosecution	100,000	-	-
<b>Subtotal:</b>	<b>100,000</b>	<b>-</b>	<b>-</b>

### Downtown Investments

The 2025 Mayor's Proposed Budget includes one-time investments focused on Downtown St. Paul. The investments include improvements to sidewalks and parks, activation of public spaces, and public safety enhancements. These one-time investments were made possible by the American Rescue Plan, which alleviated pressure on the City's General Fund and allowed the city to make these important improvements. Within the City Attorney's Office, the Office of Neighborhood Safety 2025 proposed budget will include a one-time investment of funds for cameras in the downtown area.

Downtown camera system	200,000	200,000	-
<b>Subtotal:</b>	<b>200,000</b>	<b>200,000</b>	<b>-</b>

### Victim Witness Support Staffing

The 2025 proposed budget will shift one Victim Witness Coordinator from the City Attorney Grants fund, resulting in an increase in the General Fund and a corresponding decrease in the grants fund.

Victim Witness Coordinator shift	95,796	-	1.00
<b>Subtotal:</b>	<b>95,796</b>	<b>-</b>	<b>1.00</b>

### Budget Reductions

As part of an annual review of department spending, the 2025 proposed City Attorney's Office budget includes reductions to the City Attorney's Office court costs, as well as computer maintenance and office space budgets. The Office of Neighborhood Safety budget includes a reduction to professional service budgets.

Reduction of civil litigation court costs	(34,600)		
Reduction of computer maintenance and office space budgets	(53,400)		
Reduction of professional services budget within ONS	(16,600)	-	-
<b>Subtotal:</b>	<b>(104,600)</b>	<b>-</b>	<b>-</b>

<b>Fund 100 Budget Changes Total</b>	<b>1,479,270</b>	<b>218,990</b>	<b>1.0</b>
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## 200: City Grants

## City Attorney

The City Attorney's Office receives a grant from the Minnesota Department of Public Safety Office of Justice Program (OJP) to provide support for direct services to crime victims. They also receive a grant from the Minnesota Department of Public Safety (DPS) to support the implementation of the city's restorative justice program. The department are also receives a grant from the United States Department of Justice (DOJ) to enhance prosecution response for "gone on arrival" (GOA) domestic violence cases. The Office of Neighborhood Safety receives grants from the Minnesota Department of Public Safety and from Harvard University.

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, and other revenue and expense adjustments.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Current service level adjustments	175	175	-
<b>Subtotal:</b>	<b>175</b>	<b>175</b>	<b>-</b>

### Mayor's Proposed Changes

#### Victim Witness Support Staffing

The 2025 proposed budget will shift one Victim Witness Coordinator from the City Attorney Grants fund, resulting in an increase in the General Fund and a corresponding decrease in the grants fund.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Victim Witness Coordinator shift	(106,098)	(106,098)	(1.00)
<b>Subtotal:</b>	<b>(106,098)</b>	<b>(106,098)</b>	<b>(1.00)</b>

#### Office of Neighborhood Safety Grants

The 2025 proposed budget includes two grant funded positions for the Office of Neighborhood Safety. These positions include a 0.75 FTE Research Analyst IV funded by a private grant from Harvard University and a 1.0 FTE Assistant to the Mayor II funded by the Department of Public Safety grant.

1.75 FTE of grant funded positions for ONS	226,829	226,829	1.75
<b>Subtotal:</b>	<b>226,829</b>	<b>226,829</b>	<b>1.75</b>

<b>Fund 200 Budget Changes Total</b>	<b>120,906</b>	<b>120,906</b>	<b>0.75</b>
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## 211: General Government Special Projects

City Attorney

### Criminal Division Backlog Project

Due to changes in the American Rescue Plan State and Local Fiscal Recovery Funds guidance around obligating funds, the City made the decision in 2024 to change the funding source for several projects formerly supported with ARP. To ensure that the projects and initiatives included in the Global Agreement between Mayor and Council on the use of ARP funds are completed as planned, the City created a new Special Fund for each former ARP project included in this change. These funds will continue to be spent according to the uses that were included in the Global Agreement, and all funds must be spent by 2026 in alignment with the original ARP guidelines. City staff will continue to collect quarterly and annual reporting from each project and provide corresponding reports to Council. The City Attorney's Office Special Fund budget includes 6.5 FTEs in 2025 for the criminal division backlog.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Criminal Division Backlog Project	1,543,207	1,543,207	6.50
<b>Subtotal:</b>	<b>1,543,207</b>	<b>1,543,207</b>	<b>6.50</b>

<b>Fund 211 Budget Changes Total</b>	<b>1,543,207</b>	<b>1,543,207</b>	<b>6.50</b>
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## 710: Central Service Fund

City Attorney

Attorneys and support staff who support outside agencies and certain special fund departments are budgeted here. Agencies and departments are charged for the cost of services received.

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, and other revenue and expense adjustments. These adjustments also include a 0.6 FTE reduction, due a change in the agreement between the City Attorney's Office and Public Housing Agency.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Current service level adjustments	9,102	9,102	(0.60)
<b>Subtotal:</b>	<b>9,102</b>	<b>9,102</b>	<b>(0.60)</b>

<b>Fund 710 Budget Changes Total</b>	<b>9,102</b>	<b>9,102</b>	<b>(0.6)</b>
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# City Attorney Spending Reports



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: CITY ATTORNEY**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	8,719,057	10,181,133	10,612,392	11,896,170	1,283,778
SERVICES	717,437	1,166,109	1,149,472	1,153,365	3,893
MATERIALS AND SUPPLIES	54,013	40,935	40,935	240,935	200,000
PROGRAM EXPENSE	300,000	300,000	300,000	300,000	-
OTHER FINANCING USES	7,555	8,345	8,402	-	(8,402)
<b>Total Spending by Major Account</b>	<b>9,798,062</b>	<b>11,696,522</b>	<b>12,111,201</b>	<b>13,590,470</b>	<b>1,479,269</b>
<b>Spending by Accounting Unit</b>					
10012100 - CITY ATTORNEY GENERAL OPERATIONS	8,788,622	9,921,692	10,090,873	11,302,169	1,211,296
10012200 - OFFICE OF NEIGHBORHOOD SAFETY	1,009,439	1,774,830	2,020,328	2,288,301	267,973
<b>Total Spending by Accounting Unit</b>	<b>9,798,062</b>	<b>11,696,522</b>	<b>12,111,201</b>	<b>13,590,470</b>	<b>1,479,269</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: CITY ATTORNEY**

**Fund: CITY GRANTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	161,012	314,254	128,920	260,128	131,208
SERVICES	55,880	131,399	366,446	356,144	(10,302)
MATERIALS AND SUPPLIES	2,138	-	-	-	-
<b>Total Spending by Major Account</b>	<b>219,030</b>	<b>445,653</b>	<b>495,366</b>	<b>616,272</b>	<b>120,906</b>
<b>Spending by Accounting Unit</b>					
20012800 - CRIME VICTIM SERVICES INITIATIVE	119,522	139,769	139,769	33,846	(105,923)
20012840 - OFFICE OF NEIGHBORHOOD SAFETY GRANTS	-	-	-	226,829	226,829
20012900 - CITY ATTORNEY GRANTS	99,509	305,884	355,597	355,597	-
<b>Total Spending by Accounting Unit</b>	<b>219,030</b>	<b>445,653</b>	<b>495,366</b>	<b>616,272</b>	<b>120,906</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: CITY ATTORNEY**

**Fund: GENERAL GOVT SPECIAL PROJECTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	-	-	-	1,478,756	1,478,756
SERVICES	-	-	-	64,451	64,451
<b>Total Spending by Major Account</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,543,207</b>	<b>1,543,207</b>
<b>Spending by Accounting Unit</b>					
21112820 - CRIMINAL DIVISION BACKLOG	-	-	-	1,543,207	1,543,207
<b>Total Spending by Accounting Unit</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,543,207</b>	<b>1,543,207</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: CITY ATTORNEY**

**Fund: CENTRAL SERVICE FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,848,871	2,117,248	2,262,782	2,249,020	(13,762)
SERVICES	99,434	121,778	116,372	121,709	5,337
MATERIALS AND SUPPLIES	14,515	27,451	22,479	22,479	-
OTHER FINANCING USES	1,634	35,946	35,866	53,393	17,527
<b>Total Spending by Major Account</b>	<b>1,964,453</b>	<b>2,302,423</b>	<b>2,437,499</b>	<b>2,446,601</b>	<b>9,102</b>
<b>Spending by Accounting Unit</b>					
71012200 - CITY ATTORNEY OUTSIDE SERVICES	1,964,453	2,302,423	2,437,499	2,446,601	9,102
<b>Total Spending by Accounting Unit</b>	<b>1,964,453</b>	<b>2,302,423</b>	<b>2,437,499</b>	<b>2,446,601</b>	<b>9,102</b>

# City Attorney Financing Reports

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: CITY ATTORNEY**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	25,000	30,000	30,000	30,000	-
CHARGES FOR SERVICES	9,038	14,859	14,859	14,859	-
MISCELLANEOUS REVENUE	10,000	-	-	-	-
OTHER FINANCING SOURCES	-	34,403	34,403	253,393	218,990
<b>Total Financing by Major Account</b>	<b>44,038</b>	<b>79,262</b>	<b>79,262</b>	<b>298,252</b>	<b>218,990</b>
<b>Financing by Accounting Unit</b>					
10012100 - CITY ATTORNEY GENERAL OPERATIONS	44,038	79,262	79,262	98,252	18,990
10012200 - OFFICE OF NEIGHBORHOOD SAFETY	-	-	-	200,000	200,000
<b>Total Financing by Accounting Unit</b>	<b>44,038</b>	<b>79,262</b>	<b>79,262</b>	<b>298,252</b>	<b>218,990</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: CITY ATTORNEY**  
**Fund: CITY GRANTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	203,091	399,685	438,466	463,163	24,697
MISCELLANEOUS REVENUE	40,000	-	56,900	153,108	96,208
OTHER FINANCING SOURCES	-	45,968	-	-	-
<b>Total Financing by Major Account</b>	<b>243,091</b>	<b>445,653</b>	<b>495,366</b>	<b>616,271</b>	<b>120,905</b>
<b>Financing by Accounting Unit</b>					
20012800 - CRIME VICTIM SERVICES INITIATIVE	118,319	139,769	139,769	33,845	(105,924)
20012840 - OFFICE OF NEIGHBORHOOD SAFETY GRANTS	-	-	-	226,829	226,829
20012900 - CITY ATTORNEY GRANTS	124,772	305,884	355,597	355,597	-
<b>Total Financing by Accounting Unit</b>	<b>243,091</b>	<b>445,653</b>	<b>495,366</b>	<b>616,271</b>	<b>120,905</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: CITY ATTORNEY**

**Fund: GENERAL GOVT SPECIAL PROJECTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
MISCELLANEOUS REVENUE	20,000	-	-	-	-
OTHER FINANCING SOURCES	-	-	-	1,543,207	1,543,207
<b>Total Financing by Major Account</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>1,543,207</b>	<b>1,543,207</b>
<b>Financing by Accounting Unit</b>					
21112200 - OFFICE OF NEIGHBORHOOD SAFETY	20,000	-	-	-	-
21112820 - CRIMINAL DIVISION BACKLOG	-	-	-	1,543,207	1,543,207
<b>Total Financing by Accounting Unit</b>	<b>20,000</b>	<b>-</b>	<b>-</b>	<b>1,543,207</b>	<b>1,543,207</b>



**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: CITY ATTORNEY**

**Fund: CENTRAL SERVICE FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	1,865,622	2,302,423	2,437,499	2,446,601	9,102
MISCELLANEOUS REVENUE	6,321	-	-	-	-
<b>Total Financing by Major Account</b>	<b>1,871,943</b>	<b>2,302,423</b>	<b>2,437,499</b>	<b>2,446,601</b>	<b>9,102</b>
<b>Financing by Accounting Unit</b>					
71012200 - CITY ATTORNEY OUTSIDE SERVICES	1,871,943	2,302,423	2,437,499	2,446,601	9,102
<b>Total Financing by Accounting Unit</b>	<b>1,871,943</b>	<b>2,302,423</b>	<b>2,437,499</b>	<b>2,446,601</b>	<b>9,102</b>

**City Council**

# 2025 Proposed Budget: City Council

**Department Mission:** The City Council makes legislative, policy, budget approval, and performance auditing decisions for the City of Saint Paul. The seven Councilmembers also serve as the Housing and Redevelopment Authority, the Board of Health, and the Library Board.

**Learn More:** [stpaul.gov/city-council](http://stpaul.gov/city-council)

## Department Facts

- **Total General Fund Budget:** \$4,682,043
- **Total Special Fund Budget:** \$1,844,000
- **Total FTEs:** 31.50
- There are seven part-time Councilmembers representing the seven wards of the city.
- Councilmembers are elected to serve four-year terms.
- The current term ends on December 31, 2027.

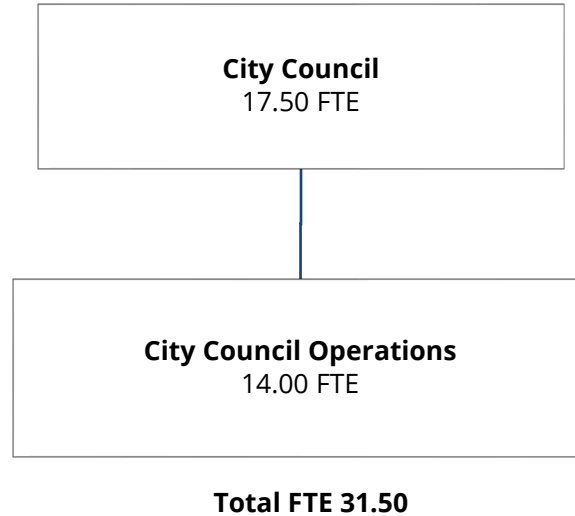
## Department Goals

- Ensuring equitable and responsible use of city resources.
- Improving neighborhood safety and eliminating gun violence.
- Supporting economic growth and development.
- Expanding and preserving affordable housing.
- Integrating climate action resilience strategies.
- Providing excellence in city and constituent service.

## Recent Accomplishments

- Considered over 2,300 legislative items annually as part of the weekly City Council meetings.
- Legislative hearing officers conducted hearings on approximately 1,100 matters, including assessments, license applications, nuisance issues, water services, rent stabilization, and organized garbage collection appeals.
- District Council Coordinator provided project management and technical assistance support to the 17 district council organizations funded through the City's community engagement program.
- Audit Committee contracted with Cultivate Strategy to study constituent service.
- Held community engagement outreach related to the City budget, reparations, developments, and other critical city projects.
- Completed multi-year project to modernize document retention.
- Council returned to in-person meetings and office hours beginning January 2022.
- Developed of the Early Learning Committee and the Reparations Committee.
- Established the Saint Paul Recovery Act Community Reparations Commission.

# City Council Organizational Chart



## Department Division Descriptions

The City Council is elected by constituents. It includes the following divisions:

- **City Council:** The City Council is responsible for setting City policy through ordinances and resolutions. The Council also has sole responsibility for adopting the City's budget. The Council legislates by passing Ordinances which become City laws.
- **City Council Operations:** The operations staff conducts research and policy development, provides council support, and organizes legislative hearings and community engagement. This team includes the City Clerk and elections operations staff.

**2025 Proposed Budget  
CITY COUNCIL**

**Fiscal Summary**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>	<b>FY 2024 Adopted Budget FTE</b>	<b>FY 2025 Proposed Budget FTE</b>
<b>Spending</b>							
100: CITY GENERAL FUND	3,594,765	4,185,903	4,595,666	4,682,043	86,378	31.50	31.50
211: GENERAL GOVT SPECIAL PROJECTS	-	-	50,000	1,894,000	1,844,000	-	-
<b>Total</b>	<b>3,594,765</b>	<b>4,185,903</b>	<b>4,645,666</b>	<b>6,576,043</b>	<b>1,930,378</b>	<b>31.50</b>	<b>31.50</b>
<b>Financing</b>							
100: CITY GENERAL FUND	324,459	375,555	403,281	405,271	1,990		
211: GENERAL GOVT SPECIAL PROJECTS	-	-	50,000	1,894,000	1,844,000		
<b>Total</b>	<b>324,459</b>	<b>375,555</b>	<b>453,281</b>	<b>2,299,271</b>	<b>1,845,990</b>		

**Budget Changes Summary**

The 2025 budget for the City Council removes several one-time items from the 2024 budget, including an Early Learning Consultant, a transfer to the Council's special projects fund for an Audit Committee, and a one-time attrition budget decrease. Other changes in the 2025 budget reflect current service level adjustments for salaries and benefits and internal charges. Lastly, there was an increase in anticipated regulatory fee revenue.

Special fund changes include a shift of their office redesign project from the ARP Fund and the removal of the General Fund transfer to the Council Special Projects Fund to support the work of the City Council Audit Committee.

# 100: General Fund

City Council

## Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs and an increase in regulatory fee revenue. In addition, several one-time spending budgets from the 2024 budget were removed.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Current service level adjustments	181,378	1,990	-
Remove one-time transfer to Audit Committee	(50,000)	-	-
Remove one-time spending for Early Learning Consultant	(80,000)	-	-
Remove one-time attrition savings	35,000	-	-
<b>Subtotal:</b>	<b>86,378</b>	<b>1,990</b>	<b>-</b>
<b>Fund 100 Budget Changes Total</b>	<b>86,378</b>	<b>1,990</b>	<b>-</b>

## 211: General Government Special Projects

City Council

The City Council administers an audit committee and is home to the Council Office Redesign Project.

### Current Service Level Adjustments

#### City Council Audit Committee

Current service level adjustments include the removal of a one-time \$50,000 transfer from the General Fund for the City Council Audit Committee.

Remove one-time spending and revenue for Audit Committee

**Subtotal:**

Change from 2024 Adopted		FTE
Spending	Financing	

(50,000)

(50,000)

-

(50,000)

(50,000)

-

#### Office Redesign Project

Due to changes in the American Rescue Plan State and Local Fiscal Recovery Funds guidance around obligating funds, the City made the decision in 2024 to change the funding source for several projects formerly supported with ARP. To ensure that the projects and initiatives included in the Global Agreement between Mayor and Council on the use of ARP funds are completed as planned, the City created a new Special Fund for each former ARP project included in this change. These funds will continue to be spent according to the uses that were included in the Global Agreement, and all funds must be spent by 2026 in alignment with the original ARP guidelines. City staff will continue to collect quarterly and annual reporting from each project and provide corresponding reports to Council. The City Council special fund budget includes the Council Office Redesign Project.

Office Redesign Project

**Subtotal:**

1,894,000

1,894,000

-

1,894,000

1,894,000

-

**Fund 211 Budget Changes Total**

**1,844,000**

**1,844,000**

**-**

# City Council Spending Reports



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: CITY COUNCIL**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	3,465,494	3,957,861	4,200,624	4,417,001	216,378
SERVICES	85,770	159,048	276,048	196,048	(80,000)
MATERIALS AND SUPPLIES	33,800	68,294	68,294	68,294	-
ADDITIONAL EXPENSES	9,700	700	700	700	-
OTHER FINANCING USES	-	-	50,000	-	(50,000)
<b>Total Spending by Major Account</b>	<b>3,594,765</b>	<b>4,185,903</b>	<b>4,595,666</b>	<b>4,682,043</b>	<b>86,378</b>
<b>Spending by Accounting Unit</b>					
10010100 - CITY COUNCIL LEGISLATIVE	3,429,690	3,951,874	4,435,222	4,682,043	246,821
10010105 - RECORDS MANAGEMENT	165,075	234,029	160,443	-	(160,443)
<b>Total Spending by Accounting Unit</b>	<b>3,594,765</b>	<b>4,185,903</b>	<b>4,595,666</b>	<b>4,682,043</b>	<b>86,378</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: CITY COUNCIL**

**Fund: GENERAL GOVT SPECIAL PROJECTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
SERVICES	-	-	50,000	1,894,000	1,844,000
<b>Total Spending by Major Account</b>	-	-	<b>50,000</b>	<b>1,894,000</b>	<b>1,844,000</b>
<b>Spending by Accounting Unit</b>					
21110225 - COUNCIL SPECIAL PROJECTS	-	-	50,000	-	(50,000)
21110820 - CITY COUNCIL MODERNIZATION	-	-	-	1,894,000	1,894,000
<b>Total Spending by Accounting Unit</b>	-	-	<b>50,000</b>	<b>1,894,000</b>	<b>1,844,000</b>

# City Council Financing Reports

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: CITY COUNCIL**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	980	-	-	-	-
CHARGES FOR SERVICES	122,796	108,000	135,726	137,716	1,990
MISCELLANEOUS REVENUE	17,450	-	-	-	-
OTHER FINANCING SOURCES	183,233	267,555	267,555	267,555	-
<b>Total Financing by Major Account</b>	<b>324,459</b>	<b>375,555</b>	<b>403,281</b>	<b>405,271</b>	<b>1,990</b>
<b>Financing by Accounting Unit</b>					
10010100 - CITY COUNCIL LEGISLATIVE	324,459	375,555	403,281	405,271	1,990
<b>Total Financing by Accounting Unit</b>	<b>324,459</b>	<b>375,555</b>	<b>403,281</b>	<b>405,271</b>	<b>1,990</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: CITY COUNCIL**

**Fund: GENERAL GOVT SPECIAL PROJECTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
OTHER FINANCING SOURCES	-	-	50,000	1,894,000	1,844,000
<b>Total Financing by Major Account</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>1,894,000</b>	<b>1,844,000</b>
<b>Financing by Accounting Unit</b>					
21110225 - COUNCIL SPECIAL PROJECTS	-	-	50,000	-	(50,000)
21110820 - CITY COUNCIL MODERNIZATION	-	-	-	1,894,000	1,894,000
<b>Total Financing by Accounting Unit</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>1,894,000</b>	<b>1,844,000</b>

# Emergency Management

# 2025 Proposed Budget: Emergency Management

**Department Mission:** To save lives, preserve property, and protect the environment during emergencies and disasters through coordinated prevention, protection, preparation, response, and recovery actions.

**Learn More:** [stpaul.gov/departments/emergency-management](http://stpaul.gov/departments/emergency-management)

## Department Facts

- **Total General Fund Budget:** \$5,555,057
- **Total Special Fund Budget:** \$1,533,998
- **Total FTEs:** 8.00

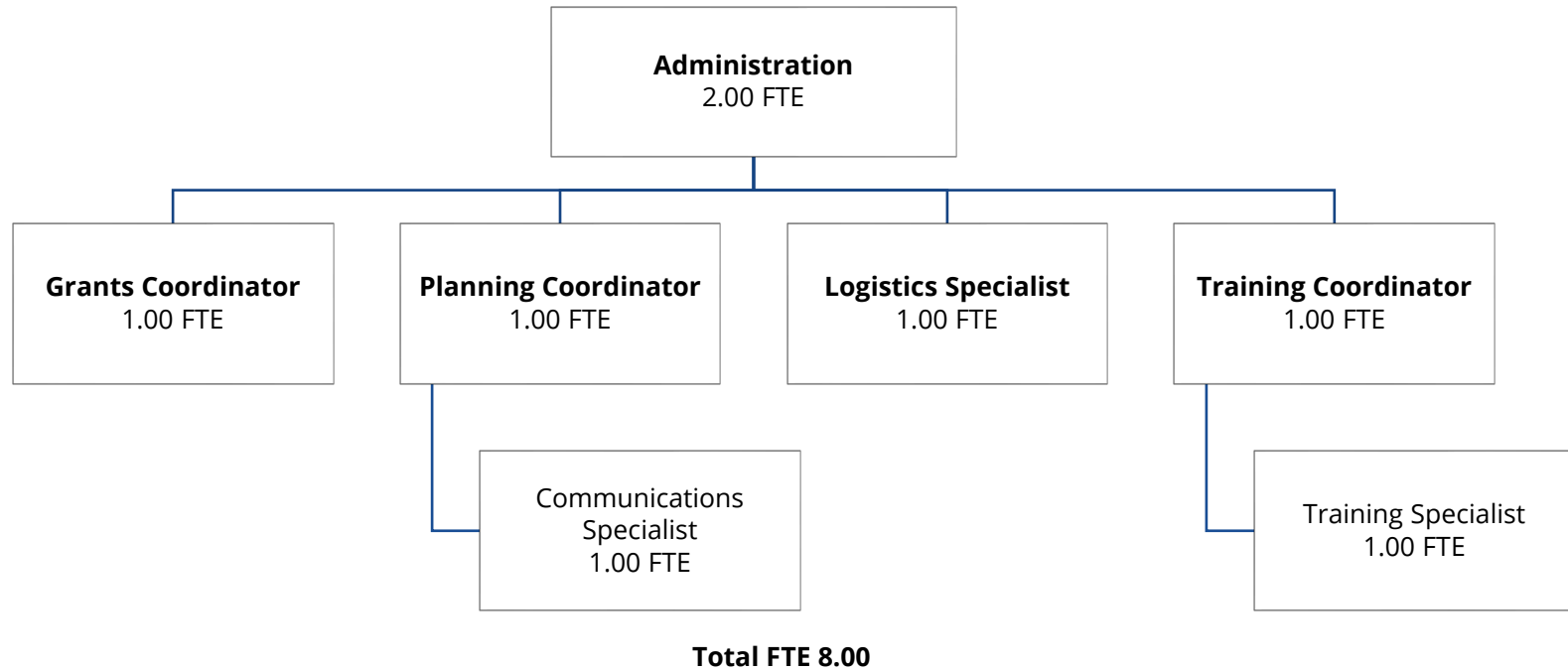
## Department Goals

- Goal 1 – Maintain Organizational Charter and secure funding.
- Goal 2 – Maintain and enhance existing operations.
- Goal 3 – Maintain and improve partner and relationship development.
- Goal 4 – Adopt new capabilities.

## Recent Accomplishments

- **Cyber Exercise:** Collaborated with City departments to develop and exercise a City Cyber Response Plan, enhancing the city's readiness for cyber incidents.
- **Reunification Planning:** Worked with Saint Paul Public Schools (SPPS) and Parks to update the reunification plan, provide training in coordination with the I Love U Guys Foundation, and prepare for an exercise at the end of July.
- **Enhanced EOC Capabilities:** Upgraded the Emergency Operations Center (EOC) with a new monitor wall and audio/visual technology to improve situational awareness during incidents.
- **Active Shooter Training:** Facilitated the use of grant funding to train police, EMS, and fire personnel for effective response to active shooter events.
- **Community Engagement:** Participated in Safe Summer Nights alongside the Police Department, promoting public safety and community relations.
- **Event Safety Coordination:** Ensured the safety of major events, including the Medtronic Twin Cities Marathon and the Minnesota Yacht Festival, through collaboration with City partners.
- **Flood Response:** Coordinated response and recovery efforts for the 8th highest flood of record, demonstrating effective emergency management practices.
- **Financial Resilience Grant:** Secured new funding to promote financial resilience for disaster survivors, providing critical support in recovery efforts.

# Emergency Management Organizational Chart



## Department Division Descriptions

The Emergency Management Department is managed by the Director of Emergency Management and includes the following divisions:

- **Grants** ensures first responders and leadership have the tools and resources necessary to respond to a large-scale incident.
- **Planning** ensures all the plans are up to date, relevant and dispersed across disciplines as needed. They review training, exercises, and incidents to ensure the plan meets the needs of the city.
- **Logistics** manages the day-to-day needs of the department as well as ensuring first responders have the tools and resources needed to respond to an incident. They work closely with OTC to ensure City leaders can maintain situational awareness and effective operational coordination.
- **Training** efforts provide a safe environment for training and exercising across disciplines, City departments, and key stakeholders to ensure an effective and timely response based off the plans.



**2025 Proposed Budget  
EMERGENCY MANAGEMENT**

**Fiscal Summary**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>	<b>FY 2024 Adopted Budget FTE</b>	<b>FY 2025 Proposed Budget FTE</b>
<b>Spending</b>							
100: CITY GENERAL FUND	5,133,867	5,250,811	5,409,232	5,555,057	145,825	3.00	3.00
200: CITY GRANTS	3,067,802	1,462,653	1,533,998	1,533,998	-	5.00	5.00
<b>Total</b>	<b>8,201,670</b>	<b>6,713,464</b>	<b>6,943,230</b>	<b>7,089,055</b>	<b>145,825</b>	<b>8.00</b>	<b>8.00</b>
<b>Financing</b>							
100: CITY GENERAL FUND	-	-	-	-	-		
200: CITY GRANTS	3,209,971	1,462,653	1,533,998	1,533,998	-		
<b>Total</b>	<b>3,209,971</b>	<b>1,462,653</b>	<b>1,533,998</b>	<b>1,533,998</b>	<b>-</b>		

**Budget Changes Summary**

The 2025 Emergency Management budget maintains staffing levels and operating and maintenance costs for the Emergency Operations Center (EOC) and increases funding for the City's share of Ramsey County's 911 dispatch services. It also contains a net increase in other current service level adjustments, including salary and benefit costs.

## 100: General Fund

## Emergency Management

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs and adjustments of line-item budgets to track with recent spending trends. It also includes an increase to the Ramsey County 911/dispatch service charges.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Ramsey County 911/dispatch services	119,616	-	-
Other current service level adjustments	26,209	-	-
<b>Subtotal:</b>	<b>145,825</b>	<b>-</b>	<b>-</b>

### Fund 100 Budget Changes Total

**145,825                      -                      -**

## 200: City Grants

## Emergency Management

Emergency Management has been successful in obtaining a number of grants to help promote emergency preparedness in Saint Paul.

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs and adjustments of line-item budgets to track with recent spending trends. It also includes adjustments to grant spending levels.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Current service level adjustments	33,856	-	-
Grant updates	(33,856)	-	-
<b>Subtotal:</b>	<b>-</b>	<b>-</b>	<b>-</b>

### Fund 200 Budget Changes Total

**-                      -                      -**

# Emergency Management Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: EMERGENCY MANAGEMENT**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	417,095	434,233	440,808	466,953	26,145
SERVICES	4,688,736	4,803,205	4,953,073	5,074,543	121,470
MATERIALS AND SUPPLIES	26,251	11,409	13,561	13,561	-
ADDITIONAL EXPENSES	1,405	-	-	-	-
OTHER FINANCING USES	380	1,964	1,790	-	(1,790)
<b>Total Spending by Major Account</b>	<b>5,133,867</b>	<b>5,250,811</b>	<b>5,409,232</b>	<b>5,555,057</b>	<b>145,825</b>
<b>Spending by Accounting Unit</b>					
10021100 - EMERGENCY MANAGEMENT	484,086	507,484	526,223	552,432	26,209
10021200 - DISPATCH SERVICES	4,649,781	4,743,327	4,883,009	5,002,625	119,616
<b>Total Spending by Accounting Unit</b>	<b>5,133,867</b>	<b>5,250,811</b>	<b>5,409,232</b>	<b>5,555,057</b>	<b>145,825</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: EMERGENCY MANAGEMENT**

**Fund: CITY GRANTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	526,770	530,847	592,412	626,268	33,856
SERVICES	231,690	330,679	334,862	334,862	-
MATERIALS AND SUPPLIES	224,603	526,127	531,724	497,868	(33,856)
CAPITAL OUTLAY	2,084,740	75,000	75,000	75,000	-
<b>Total Spending by Major Account</b>	<b>3,067,802</b>	<b>1,462,653</b>	<b>1,533,998</b>	<b>1,533,998</b>	<b>-</b>
<b>Spending by Accounting Unit</b>					
20021820 - URBAN AREA SECURITY INITIATIVE	1,030,522	1,442,433	1,503,998	1,503,998	-
20021825 - METROPOLITAN MEDICAL RESPONSE SYSTEM	17,496	-	-	-	-
20021835 - EMERGENCY MANAGEMENT PERFORMANCE	19,785	20,220	30,000	30,000	-
20021860 - COPS GRANT	2,000,000	-	-	-	-
<b>Total Spending by Accounting Unit</b>	<b>3,067,802</b>	<b>1,462,653</b>	<b>1,533,998</b>	<b>1,533,998</b>	<b>-</b>

# Emergency Management Financing Reports

**CITY OF SAINT PAUL  
Financing Plan by Department**

**Department: EMERGENCY MANAGEMENT  
Fund: CITY GRANTS**

**Budget Year: 2025**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	3,209,971	1,462,653	1,533,998	1,533,998	-
<b>Total Financing by Major Account</b>	<b>3,209,971</b>	<b>1,462,653</b>	<b>1,533,998</b>	<b>1,533,998</b>	<b>-</b>
<b>Financing by Accounting Unit</b>					
20021820 - URBAN AREA SECURITY INITIATIVE	1,028,451	1,442,433	1,503,998	1,503,998	-
20021835 - EMERGENCY MANAGEMENT PERFORMANCE	181,520	20,220	30,000	30,000	-
20021860 - COPS GRANT	2,000,000	-	-	-	-
<b>Total Financing by Accounting Unit</b>	<b>3,209,971</b>	<b>1,462,653</b>	<b>1,533,998</b>	<b>1,533,998</b>	<b>-</b>

## **Financial Services**





# 2025 Proposed Budget: Financial Services

**Department Mission:** Manage the City's financial resources and assets to ensure taxpayers' confidence, the organization's effectiveness, and the City's fiscal integrity. **Learn More:** [stpaul.gov/OFS](http://stpaul.gov/OFS)

## Department Facts

The Office of Financial Services (OFS) manages the City's financial resources and assets to ensure the taxpayers' confidence, organization's effectiveness, and fiscal integrity. Saint Paul's operating, capital, and debt service budgets total about \$855 million. Saint Paul is one of 58 municipalities nationally with a AAA bond rating from both Standard and Poor's and Fitch rating agencies.

- **Total General Fund Budget:** \$5,424,592
- **Total Special Fund Budget:** \$65,005,343
- **Total FTEs:** 96.20 (2.45 FTE are budgeted in Debt Service, 1.00 FTE is budgeted in General Government Accounts)

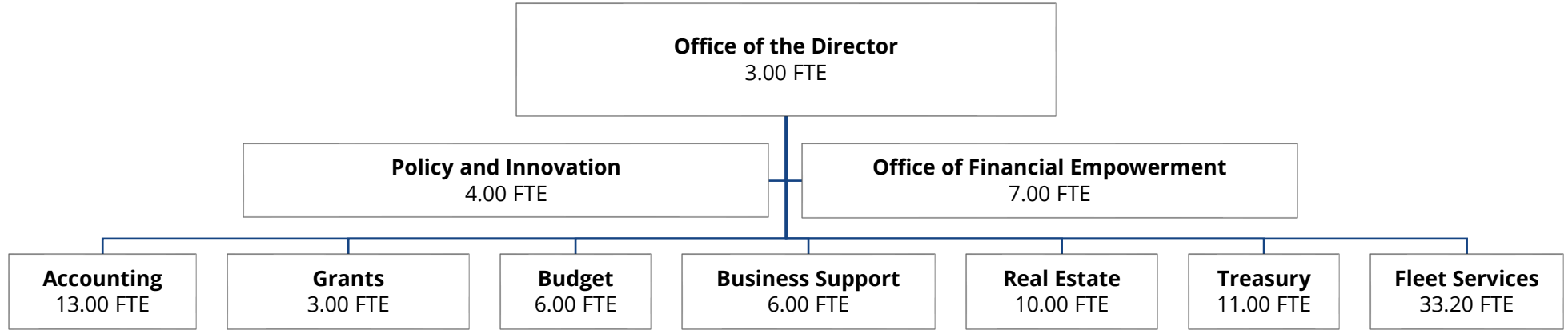
## Department Goals

- Provide effective financial operations support citywide.
- Ensure City budgets are well managed and forward-looking.
- Ensure City's debt is well-managed.
- Engage the public through accessible information and meaningful outreach.
- Provide excellent service to internal and external customers collaborating to deliver quality public services.
- Effectively manage citywide assets.
- Foster a caring, supportive, and anti-racist workplace that reflects and honors the community we serve.

## Recent Accomplishments

- Managed an historic capital budget process, funding \$27M in deferred capital maintenance on City buildings.
- Hosted 42 public budget engagement events in coordination with the Mayor's Office resulting in nearly 400 data submissions from community members to inform mayoral budget decisions.
- Created the new Grants Division within OFS, hiring a Grants Director and establishing a team to support grant seeking, writing, and management Citywide. Continued effective management of City's American Rescue Plan spending, totaling \$122 million out of \$166.6 million.
- Implemented new Student Sponsorship program to improve Vehicle Technician recruiting by offering tuition reimbursement for eligible trainee candidates.
- Initiated Fleet re-organization in cooperation with Parks to better coordinate staff and optimize space utilization.
- Provided legal, financial, and legislative support for the Saint Paul Downtown Improvement Districts' second year of operations.
- Acquired property rights for several Parks, Public Works, and Fire capital projects, including the purchase of property from the Port Authority for a new Fire Station 7.
- Overhauled the City's approach to special assessments for public street improvements.

# Office of Financial Services Organizational Chart



**Total FTE 96.20**

2.45 FTE included in this total are budgeted in Debt Service, 1.00 FTE included in this total is budgeted in General Government Accounts

## Department Division Descriptions

The Office of Financial Services is managed by the Director of Financial Services and department support staff. It includes the following divisions:

- **Policy and Innovation** supports and leads Citywide work on equity, innovation, and resilience, including climate initiatives.
- **Office of Financial Empowerment (OFE)** improves financial health and community wealth for city residents by advancing economic justice strategies, including college savings accounts, guaranteed income, fair housing, fine and fee justice, and financial capability programming.
- **Accounting** ensures all financial transactions and accounting practices conform to generally accepted accounting principles, state law, and city administrative code and policies.
- **Grants** leads Citywide grant strategy, planning, and prospecting, implements, and manages grant policies and processes, and assists departments with grant compliance. Manages and monitors American Rescue Plan funding and reporting.
- **Budget** prepares, implements, and monitors annual operating, debt service, and capital budgets; and provides fiscal analysis and projections for the Mayor and City Council.
- **Business Support** provides support for the implementation, administration, and maintenance of the City's financial management system.
- **Real Estate Management Services** provides property acquisition and disposal services, property management, facility design, space planning, and construction management, energy conservation efforts, and processes assessment approvals, billings, and collections.
- **Treasury** manages the City's cash resources and invests funds to earn a market rate of return; manages the City's debt portfolio to ensure competitive interest rates and timely repayment; and administers the City's accounts receivable and procurement card functions.
- **Fleet Services** maintains the physical health of the City fleet vehicles through provision of repair, maintenance, management, acquisition, and disposal services.

The Office of Financial Services manages the following Citywide Boards and Commissions: Capital Improvement Budget Committee and the Financial Empowerment Community Council.

**2025 Proposed Budget  
FINANCIAL SERVICES**

**Fiscal Summary**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>	<b>FY 2024 Adopted Budget FTE</b>	<b>FY 2025 Proposed Budget FTE</b>
<b>Spending</b>							
100: CITY GENERAL FUND	22,940,075	4,072,461	4,826,594	5,424,592	597,999	30.95	33.80
200: CITY GRANTS	698,041	4,414,005	3,889,812	3,682,648	(207,164)	3.00	1.50
211: GENERAL GOVT SPECIAL PROJECTS	2,605,060	2,779,561	2,779,561	4,821,691	2,042,130	-	1.00
215: ASSESSMENT FINANCING	5,682,440	7,626,533	7,624,165	10,706,422	3,082,257	-	-
700: INTERNAL BORROWING	-	8,260,030	24,888,374	24,888,374	-	-	-
710: CENTRAL SERVICE FUND	6,177,254	7,356,938	7,492,826	8,227,305	734,479	24.25	24.25
731: OFS FLEET	12,561,705	12,295,085	12,355,961	12,335,085	(20,876)	32.20	32.20
<b>Total</b>	<b>50,664,574</b>	<b>46,804,613</b>	<b>63,857,293</b>	<b>70,086,118</b>	<b>6,228,825</b>	<b>90.40</b>	<b>92.75</b>
<b>Financing</b>							
100: CITY GENERAL FUND	5,454,191	591,281	591,281	620,822	29,541		
200: CITY GRANTS	2,186,000	4,414,005	3,889,812	3,682,648	(207,164)		
211: GENERAL GOVT SPECIAL PROJECTS	3,030,826	2,779,561	2,779,561	4,821,691	2,042,130		
215: ASSESSMENT FINANCING	6,972,538	7,626,533	7,624,165	10,706,422	3,082,257		
700: INTERNAL BORROWING	45,653	8,260,030	24,888,374	24,888,374	-		
710: CENTRAL SERVICE FUND	6,248,808	7,356,938	7,492,826	8,227,305	734,479		
731: OFS FLEET	10,059,973	12,295,085	12,355,961	12,335,085	(20,876)		
<b>Total</b>	<b>33,997,988</b>	<b>43,323,433</b>	<b>59,621,980</b>	<b>65,282,347</b>	<b>5,660,367</b>		

**Budget Changes Summary**

The 2025 Office of Financial Services (OFS) General Fund budget includes the addition of an Accountant V, previously funded with American Rescue Plan dollars, to support the work of the central grants office. By combining a new investment with repurposed existing funding, the 2025 proposed budget creates a events and festivals grant program to help defray the cost of holding events in Saint Paul. This program will be administered by the City Council. Due to the expiration of grant funding, two employees will now be funded in part by the General Fund: a Shared Ownership Coordinator and a Financial Capability Program Manager. Several long-standing employees in OFS have retired, allowing the department to backfill those positions at lower levels, creating General Fund savings. The 2025 budget also reflects the removal of one-time funding for a downtown real estate study.

Changes to special fund budgets in OFS reflect primarily inflationary growth in wages and benefits, but also the creation of a fund for climate initiatives, supported by an increase in gas and electric franchise fee revenue. This fund will house a Climate Coordinator and a new program to weatherize and support gas to electric conversion in the homes of low-income residents to reduce fossil fuels and lower energy bills. Also reflected in OFS special fund budgets is a change in budgeting for the electronic payments program and funding for a payroll consultant to ensure accounting and payroll practices are aligned.



## 200: City Grants

## Financial Services

Budgets for grants administered by the Office of Financial Services are included in the City Grants Fund.

### Current Service Level Adjustments

Current service level adjustments reflect inflationary increases due to salary and benefit costs and contract negotiations, and adjustments of line-item budgets to track with recent spending trends.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Other current service level adjustments	(9,828)	(9,828)	-
<b>Subtotal:</b>	<b>(9,828)</b>	<b>(9,828)</b>	<b>-</b>

### Mayor's Proposed Changes

#### Office of Financial Empowerment Grant Shifts

The 2025 budget shifts two employees to the General Fund after the expiration of grant funding. The City's Financial Capability Program Manager will move to the General Fund in January of 2025, while the Shared Ownership Coordinator will remain in the special fund until grant funds expire in mid-year. A corresponding increase can be found in the OFS General Fund.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Financial Capability Program Manager	(133,943)	(133,943)	(1.00)
Shared Ownership Coordinator	(63,393)	(63,393)	(0.50)
<b>Subtotal:</b>	<b>(197,336)</b>	<b>(197,336)</b>	<b>(1.50)</b>

### Fund 200 Budget Changes Total

**(207,164)      (207,164)      (1.50)**

## 211: General Government Special Projects

## Financial Services

OFS budgets the portion of revenues from the tax on hotel and motel rooms that is transferred to Visit Saint Paul in the General Government Special Projects Fund. Starting in 2024, this fund also includes the Electronic Payments project.

### Current Service Level Adjustments

Current service level adjustments reflect an increase to anticipated hotel/motel tax revenue and corresponding transfer to Visit Saint Paul.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Current service level adjustments	204,896	204,896	-
<b>Subtotal:</b>	<b>204,896</b>	<b>204,896</b>	<b>-</b>

### Climate Initiatives

Due to a recent change in state law removing a restriction that prohibited the City of Saint Paul from charging gas and electric franchise fees during certain months, the City of Saint Paul will collect an additional \$1.5 million in franchise fee revenue. A portion of this additional revenue will be dedicated to climate initiatives, including a new program to weatherize and electrify the homes of low-income residents, reducing the use of fossil fuels and lowering energy bills. Ongoing funding for this program will be \$500,000, with the first year funded at \$300,000. Also supported by new franchise fee revenue is a Climate Action Coordinator, formerly funded by a grant.

Power of Home weatherization and electrification program	300,000	300,000	-
Climate Action Coordinator	162,856	162,856	1.00
<b>Subtotal:</b>	<b>462,856</b>	<b>462,856</b>	<b>1.00</b>

### Electronic Payments

Due to changes in the American Rescue Plan State and Local Fiscal Recovery Funds guidance around obligating funds, the City made the decision in 2024 to change the funding source for several projects formerly supported with ARP. To ensure that the projects and initiatives included in the Global Agreement between the Mayor and City Council on the use of ARP funds are completed as planned, the City created a new Special Fund for each former ARP project included in this change. These funds will continue to be spent according to the uses that were included in the Global Agreement, and all funds must be spent by 2026 in alignment with the original ARP guidelines. City staff will continue to collect quarterly and annual reporting from each project and provide corresponding reports to Council. The Office of Financial Services Special Fund budget includes the Electronic Payments project. A portion of the Electronics Payment project funding has been repurposed and will be transferred out to support other functions. This amount has been backfilled by funding in the FRP Maintenance Fund.

Electronic payments project	1,030,561	1,374,378	-
Transfer to special fund	343,817	-	-
<b>Subtotal:</b>	<b>1,374,378</b>	<b>1,374,378</b>	<b>-</b>

<b>Fund 211 Budget Changes Total</b>	<b>2,042,130</b>	<b>2,042,130</b>	<b>1.00</b>
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## 215: Assessment Financing

## Financial Services

The Assessment Fund serves as a repository for summary nuisance abatement, certificates of occupancy, and street construction assessments. Property owners are assessed for improvements that benefit their property.

### Current Service Level Adjustments

Current service level adjustments reflect changes to line-item budgets to track with recent spending and revenue trends.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Current service level adjustments	(227,065)	1,112,935	-
<b>Subtotal:</b>	<b>(227,065)</b>	<b>1,112,935</b>	<b>-</b>

### Assessment Financing Updates

The 2025 budget reflects several updates to assessment spending and financing, including a transfer to the capital fund to cover non-bonded street projects, an increase in storm sewer connection and repair spending and revenue, and an increase in revenue from sales tax-funded projects.

Transfer to capital for non-bonded street projects	1,500,000	-	-
Increased storm sewer connections and repairs	1,809,322	1,809,322	-
Sales tax projects	-	160,000	-
<b>Subtotal:</b>	<b>3,309,322</b>	<b>1,969,322</b>	<b>-</b>

### Fund 215 Budget Changes Total

**3,082,257      3,082,257      -**

## 700: Internal Borrowing

## Financial Services

Budgets for projects funded through internal borrowing are housed in the Internal Borrowing Fund.

### Mayor's Proposed Changes

No Changes from 2024 Adopted Budget

	Change from 2024 Adopted		
	Spending	Financing	FTE
<b>Subtotal:</b>	<b>-</b>	<b>-</b>	<b>-</b>

### Fund 700 Budget Changes Total

**-      -      -**

## 710: Central Service Internal

## Financial Services

Budget for OFS's Real Estate division and portions of the Business Support and Treasury sections are housed in the Central Services Internal Fund.

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, and other revenue and expense adjustments. Also reflected is one-time spending to support the electronic payments project.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Electronic payments project	343,817	343,817	-
Current service level adjustments	240,662	240,662	-
<b>Subtotal:</b>	<b>584,479</b>	<b>584,479</b>	<b>-</b>

### Mayor's Proposed Changes

#### Payroll Consultant

To support the work of Human Resources and the Office of Financial Services, the 2025 proposed budget includes funding for a consultant to evaluate current procedures and ensure payroll data and processes align with accounting practices.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Payroll consultant	150,000	150,000	-
<b>Subtotal:</b>	<b>150,000</b>	<b>150,000</b>	<b>-</b>

### Fund 710 Budget Changes Total

**734,479      734,479      -**



## 731: Fleet Services

## Financial Services

The Fleet Services Fund includes the budget for citywide centralized fleet services.

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, and other revenue and expense adjustments. Additionally, the 2025 Fleet Services budget includes the removal of one-time revenue from a biodiesel fuel rebate.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Removal of one-time biodiesel fuel rebate	(120,876)	(120,876)	-
Other current service level adjustments	100,000	100,000	-
<b>Subtotal:</b>	<b>(20,876)</b>	<b>(20,876)</b>	<b>-</b>
<b>Fund 731 Budget Changes Total</b>	<b>(20,876)</b>	<b>(20,876)</b>	<b>-</b>

# Financial Services Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: FINANCIAL SERVICES**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,704,690	3,625,116	4,243,510	4,820,995	577,486
SERVICES	245,471	191,032	271,032	314,648	43,616
MATERIALS AND SUPPLIES	36,642	79,587	135,587	115,587	(20,000)
CAPITAL OUTLAY	(50,236)	-	-	-	-
OTHER FINANCING USES	20,003,509	176,726	176,465	173,362	(3,103)
<b>Total Spending by Major Account</b>	<b>22,940,075</b>	<b>4,072,461</b>	<b>4,826,594</b>	<b>5,424,592</b>	<b>597,999</b>
<b>Spending by Accounting Unit</b>					
10013100 - FINANCIAL SERVICES	22,050,982	2,898,674	3,621,757	3,803,511	181,754
10013110 - ERP OPERATIONS	463,430	573,866	584,938	674,867	89,929
10013200 - FINANCIAL EMPOWERMENT	418,555	534,921	554,898	791,214	236,316
10013205 - GOVERNMENT RESPONSIVENESS PROGRAM	-	20,000	20,000	-	(20,000)
10013210 - PROMOTE SAINT PAUL CITY FUNDING	7,108	45,000	45,000	155,000	110,000
<b>Total Spending by Accounting Unit</b>	<b>22,940,075</b>	<b>4,072,461</b>	<b>4,826,594</b>	<b>5,424,592</b>	<b>597,999</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: FINANCIAL SERVICES**

**Fund: CITY GRANTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	118,630	120,912	360,040	152,876	(207,164)
SERVICES	235,904	4,168,101	3,404,780	3,404,780	-
MATERIALS AND SUPPLIES	1,521	-	-	-	-
PROGRAM EXPENSE	179,000	-	-	-	-
ADDITIONAL EXPENSES	162,985	124,992	124,992	124,992	-
<b>Total Spending by Major Account</b>	<b>698,041</b>	<b>4,414,005</b>	<b>3,889,812</b>	<b>3,682,648</b>	<b>(207,164)</b>
<b>Spending by Accounting Unit</b>					
20013700 - OFS FINANCIAL EMPOWERMENT GRANTS	698,041	4,414,005	3,889,812	3,682,648	(207,164)
<b>Total Spending by Accounting Unit</b>	<b>698,041</b>	<b>4,414,005</b>	<b>3,889,812</b>	<b>3,682,648</b>	<b>(207,164)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: FINANCIAL SERVICES**

**Fund: GENERAL GOVT SPECIAL PROJECTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	-	-	-	162,856	162,856
SERVICES	564,862	576,011	576,011	1,906,572	1,330,561
ADDITIONAL EXPENSES	2,040,198	2,203,550	2,203,550	2,408,446	204,896
OTHER FINANCING USES	-	-	-	343,817	343,817
<b>Total Spending by Major Account</b>	<b>2,605,060</b>	<b>2,779,561</b>	<b>2,779,561</b>	<b>4,821,691</b>	<b>2,042,130</b>
<b>Spending by Accounting Unit</b>					
21113210 - SOCCER STADIUM SITE OPERATIONS	556,620	556,620	556,620	556,620	-
21113215 - VISIT SAINT PAUL CITY FUNDING	2,040,198	2,203,550	2,203,550	2,408,446	204,896
21113220 - RETURNING HOME SAINT PAUL	8,242	19,391	19,391	19,391	-
21113300 - CLIMATE INITIATIVES	-	-	-	462,856	462,856
21113820 - OFS ELECTRONIC PAYMENTS	-	-	-	1,374,378	1,374,378
<b>Total Spending by Accounting Unit</b>	<b>2,605,060</b>	<b>2,779,561</b>	<b>2,779,561</b>	<b>4,821,691</b>	<b>2,042,130</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: FINANCIAL SERVICES**

**Fund: ASSESSMENT FINANCING**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	(419)	-	-	-	-
SERVICES	2,692,428	2,860,304	2,858,303	4,722,486	1,864,183
PROGRAM EXPENSE	1,190,000	2,613,936	2,613,936	2,313,936	(300,000)
OTHER FINANCING USES	1,800,431	2,152,293	2,151,926	3,670,000	1,518,074
<b>Total Spending by Major Account</b>	<b>5,682,440</b>	<b>7,626,533</b>	<b>7,624,165</b>	<b>10,706,422</b>	<b>3,082,257</b>
<b>Spending by Accounting Unit</b>					
21513300 - LOCAL IMPROVEMENT ASSESSMENTS	4,492,440	6,365,533	6,363,165	9,445,422	3,082,257
21513305 - SPECIAL SERVICE DISTRICT	1,190,000	1,261,000	1,261,000	1,261,000	-
<b>Total Spending by Accounting Unit</b>	<b>5,682,440</b>	<b>7,626,533</b>	<b>7,624,165</b>	<b>10,706,422</b>	<b>3,082,257</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: FINANCIAL SERVICES**

**Fund: CITY DEBT SERVICE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	333,215	389,001	430,386	445,751	15,365
SERVICES	178,529	236,501	237,566	239,080	1,514
MATERIALS AND SUPPLIES	6,469	18,169	18,169	18,169	-
ADDITIONAL EXPENSES	186,506	-	-	-	-
DEBT SERVICE	13,791	312,500	312,500	312,500	-
OTHER FINANCING USES	494	487	453	-	(453)
<b>Total Spending by Major Account</b>	<b>719,003</b>	<b>956,658</b>	<b>999,074</b>	<b>1,015,500</b>	<b>16,426</b>
<b>Spending by Accounting Unit</b>					
30013190 - GENERAL DEBT ADMINISTRATION	719,003	956,658	999,074	1,015,500	16,426
<b>Total Spending by Accounting Unit</b>	<b>719,003</b>	<b>956,658</b>	<b>999,074</b>	<b>1,015,500</b>	<b>16,426</b>

**CITY OF SAINT PAUL  
Spending Plan by Department**

**Department: FINANCIAL SERVICES**  
**Fund: INTERNAL BORROWING**

**Budget Year: 2025**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>
<b>Spending by Major Account</b>					
DEBT SERVICE	-	8,260,030	24,888,374	24,888,374	-
<b>Total Spending by Major Account</b>	<b>-</b>	<b>8,260,030</b>	<b>24,888,374</b>	<b>24,888,374</b>	<b>-</b>
<b>Spending by Accounting Unit</b>					
70013706 - ENERGY INITIATIVE LOANS	-	996,030	996,030	996,030	-
70013712 - GREEN ENERGY LOANS	-	5,000,000	5,000,000	5,000,000	-
70013713 - ROBERT PIRAM TRAIL	-	1,400,000	-	-	-
70013716 - SNELLING-MIDWAY DISTRICT STORMWATER	-	864,000	864,000	864,000	-
70013717 - HIGHLAND BRIDGE	-	-	8,028,344	8,028,344	-
70013718 - THE HEIGHTS LINE OF CREDIT	-	-	10,000,000	10,000,000	-
<b>Total Spending by Accounting Unit</b>	<b>-</b>	<b>8,260,030</b>	<b>24,888,374</b>	<b>24,888,374</b>	<b>-</b>



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: FINANCIAL SERVICES**

**Fund: CENTRAL SERVICE FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,621,652	2,937,969	3,257,962	3,380,229	122,267
SERVICES	2,004,833	3,700,061	3,521,490	3,734,451	212,961
MATERIALS AND SUPPLIES	359,973	455,538	450,538	458,438	7,900
PROGRAM EXPENSE	25,000	11,000	11,000	16,000	5,000
CAPITAL OUTLAY	230,295	13,036	13,036	13,036	-
DEBT SERVICE	-	188,000	188,000	188,000	-
OTHER FINANCING USES	935,502	51,334	50,800	437,151	386,351
<b>Total Spending by Major Account</b>	<b>6,177,254</b>	<b>7,356,938</b>	<b>7,492,826</b>	<b>8,227,305</b>	<b>734,479</b>
<b>Spending by Accounting Unit</b>					
71013205 - ERP MAINTENANCE	1,851,762	1,686,934	1,686,934	2,256,880	569,946
71013305 - TREASURY FISCAL SERVICE	837,885	843,907	1,061,424	1,109,820	48,396
71013310 - ASSESSMENTS	-	-	640,043	976,111	336,068
71013405 - DESIGN GROUP	454,939	506,164	532,575	648,818	116,243
71013410 - CITY HALL ANNEX	1,282,674	2,457,287	2,303,569	1,942,841	(360,728)
71013415 - REAL ESTATE ADMIN AND SERVICE FEES	1,103,455	1,135,044	537,333	561,926	24,593
71013420 - ENERGY INITIATIVES COORDINATOR	131,667	167,692	175,395	181,710	6,315
71013430 - CHIEF OFFICERS	514,873	559,910	555,552	549,199	(6,353)
<b>Total Spending by Accounting Unit</b>	<b>6,177,254</b>	<b>7,356,938</b>	<b>7,492,826</b>	<b>8,227,305</b>	<b>734,479</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: FINANCIAL SERVICES**

**Fund: OFS FLEET**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,872,266	3,471,175	3,443,147	3,647,374	204,227
SERVICES	1,124,839	1,891,353	1,879,993	1,881,628	1,635
MATERIALS AND SUPPLIES	2,803,345	3,222,411	3,222,411	3,222,411	-
CAPITAL OUTLAY	5,185,693	3,057,577	3,158,550	2,937,674	(220,876)
DEBT SERVICE	568,523	641,475	641,475	641,475	-
OTHER FINANCING USES	7,038	11,094	10,385	4,523	(5,862)
<b>Total Spending by Major Account</b>	<b>12,561,705</b>	<b>12,295,085</b>	<b>12,355,961</b>	<b>12,335,085</b>	<b>(20,876)</b>
<b>Spending by Accounting Unit</b>					
73113700 - FLEET SERVICES	12,561,705	12,295,085	12,355,961	12,335,085	(20,876)
<b>Total Spending by Accounting Unit</b>	<b>12,561,705</b>	<b>12,295,085</b>	<b>12,355,961</b>	<b>12,335,085</b>	<b>(20,876)</b>

# Financial Services Financing Reports

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: FINANCIAL SERVICES**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
TAXES	168,489	155,000	155,000	155,000	-
CHARGES FOR SERVICES	82,618	109,700	109,700	70,700	(39,000)
INVESTMENT EARNINGS	5,019,813	-	-	-	-
MISCELLANEOUS REVENUE	-	20,000	20,000	20,000	-
OTHER FINANCING SOURCES	183,270	306,581	306,581	375,122	68,541
<b>Total Financing by Major Account</b>	<b>5,454,191</b>	<b>591,281</b>	<b>591,281</b>	<b>620,822</b>	<b>29,541</b>
<b>Financing by Accounting Unit</b>					
10013100 - FINANCIAL SERVICES	265,888	292,969	292,969	253,969	(39,000)
10013120 - INTEREST POOL	5,019,813	-	-	-	-
10013200 - FINANCIAL EMPOWERMENT	-	123,312	123,312	191,853	68,541
10013205 - GOVERNMENT RESPONSIVENESS PROGRAM	-	20,000	20,000	-	(20,000)
10013210 - PROMOTE SAINT PAUL CITY FUNDING	168,489	155,000	155,000	175,000	20,000
<b>Total Financing by Accounting Unit</b>	<b>5,454,191</b>	<b>591,281</b>	<b>591,281</b>	<b>620,822</b>	<b>29,541</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: FINANCIAL SERVICES**  
**Fund: CITY GRANTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	606,000	666,672	353,332	146,168	(207,164)
MISCELLANEOUS REVENUE	1,580,000	3,747,333	3,536,480	3,536,480	-
<b>Total Financing by Major Account</b>	<b>2,186,000</b>	<b>4,414,005</b>	<b>3,889,812</b>	<b>3,682,648</b>	<b>(207,164)</b>
<b>Financing by Accounting Unit</b>					
20013700 - OFS FINANCIAL EMPOWERMENT GRANTS	2,186,000	4,414,005	3,889,812	3,682,648	(207,164)
<b>Total Financing by Accounting Unit</b>	<b>2,186,000</b>	<b>4,414,005</b>	<b>3,889,812</b>	<b>3,682,648</b>	<b>(207,164)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: FINANCIAL SERVICES**

**Fund: GENERAL GOVT SPECIAL PROJECTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
TAXES	2,474,206	2,203,550	2,203,550	2,408,446	204,896
CHARGES FOR SERVICES	556,620	-	-	-	-
MISCELLANEOUS REVENUE	-	556,620	556,620	556,620	-
OTHER FINANCING SOURCES	-	19,391	19,391	1,856,625	1,837,234
<b>Total Financing by Major Account</b>	<b>3,030,826</b>	<b>2,779,561</b>	<b>2,779,561</b>	<b>4,821,691</b>	<b>2,042,130</b>
<b>Financing by Accounting Unit</b>					
21113210 - SOCCER STADIUM SITE OPERATIONS	556,620	556,620	556,620	556,620	-
21113215 - VISIT SAINT PAUL CITY FUNDING	2,474,206	2,203,550	2,203,550	2,408,446	204,896
21113220 - RETURNING HOME SAINT PAUL	-	19,391	19,391	19,391	-
21113300 - CLIMATE INITIATIVES	-	-	-	462,856	462,856
21113820 - OFS ELECTRONIC PAYMENTS	-	-	-	1,374,378	1,374,378
<b>Total Financing by Accounting Unit</b>	<b>3,030,826</b>	<b>2,779,561</b>	<b>2,779,561</b>	<b>4,821,691</b>	<b>2,042,130</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: FINANCIAL SERVICES**  
**Fund: ASSESSMENT FINANCING**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
ASSESSMENTS	6,815,315	6,936,000	6,936,000	7,096,000	160,000
MISCELLANEOUS REVENUE	(10,136)	(15,000)	(15,000)	(15,000)	-
OTHER FINANCING SOURCES	167,360	705,533	703,165	3,625,422	2,922,257
<b>Total Financing by Major Account</b>	<b>6,972,538</b>	<b>7,626,533</b>	<b>7,624,165</b>	<b>10,706,422</b>	<b>3,082,257</b>
<b>Financing by Accounting Unit</b>					
21513300 - LOCAL IMPROVEMENT ASSESSMENTS	6,705,203	6,365,533	6,363,165	9,445,422	3,082,257
21513305 - SPECIAL SERVICE DISTRICT	167,965	1,261,000	1,261,000	1,261,000	-
21513310 - DISEASED TREE ASSESSMENTS	99,370	-	-	-	-
<b>Total Financing by Accounting Unit</b>	<b>6,972,538</b>	<b>7,626,533</b>	<b>7,624,165</b>	<b>10,706,422</b>	<b>3,082,257</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: FINANCIAL SERVICES**  
**Fund: CITY DEBT SERVICE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
TAXES	769,025	2,978,710	1,874,256	72,300	(1,801,956)
INTERGOVERNMENTAL REVENUE	28,167	-	-	-	-
CHARGES FOR SERVICES	30,115	100,000	100,000	100,000	-
INVESTMENT EARNINGS	-	584,000	584,000	584,000	-
MISCELLANEOUS REVENUE	40,438	-	-	-	-
OTHER FINANCING SOURCES	2,023,183	(2,706,052)	(1,559,182)	259,200	1,818,382
<b>Total Financing by Major Account</b>	<b>2,890,927</b>	<b>956,658</b>	<b>999,074</b>	<b>1,015,500</b>	<b>16,426</b>
<b>Financing by Accounting Unit</b>					
30013190 - GENERAL DEBT ADMINISTRATION	2,890,927	956,658	999,074	1,015,500	16,426
<b>Total Financing by Accounting Unit</b>	<b>2,890,927</b>	<b>956,658</b>	<b>999,074</b>	<b>1,015,500</b>	<b>16,426</b>



**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: FINANCIAL SERVICES**  
**Fund: INTERNAL BORROWING**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	(1)	-	10,000,000	10,000,000	-
OTHER FINANCING SOURCES	45,653	8,260,030	14,888,374	14,888,374	-
<b>Total Financing by Major Account</b>	<b>45,653</b>	<b>8,260,030</b>	<b>24,888,374</b>	<b>24,888,374</b>	<b>-</b>
<b>Financing by Accounting Unit</b>					
70013701 - WEST MIDWAY TIF LOAN	(1)	-	-	-	-
70013706 - ENERGY INITIATIVE LOANS	-	996,030	996,030	996,030	-
70013710 - SNELLING MIDWAY REMEDIATION	45,653	-	-	-	-
70013712 - GREEN ENERGY LOANS	-	5,000,000	5,000,000	5,000,000	-
70013713 - ROBERT PIRAM TRAIL	-	1,400,000	-	-	-
70013716 - SNELLING-MIDWAY DISTRICT STORMWATER	-	864,000	864,000	864,000	-
70013717 - HIGHLAND BRIDGE	-	-	8,028,344	8,028,344	-
70013718 - THE HEIGHTS LINE OF CREDIT	-	-	10,000,000	10,000,000	-
<b>Total Financing by Accounting Unit</b>	<b>45,653</b>	<b>8,260,030</b>	<b>24,888,374</b>	<b>24,888,374</b>	<b>-</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: FINANCIAL SERVICES**  
**Fund: CENTRAL SERVICE FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	6,068	10,000	8,000	8,000	-
CHARGES FOR SERVICES	5,442,920	5,973,199	6,223,296	6,507,040	283,744
MISCELLANEOUS REVENUE	85,821	-	-	-	-
OTHER FINANCING SOURCES	713,999	1,373,739	1,261,530	1,712,265	450,735
<b>Total Financing by Major Account</b>	<b>6,248,808</b>	<b>7,356,938</b>	<b>7,492,826</b>	<b>8,227,305</b>	<b>734,479</b>
<b>Financing by Accounting Unit</b>					
71013205 - ERP MAINTENANCE	2,512,693	1,686,934	1,686,934	2,256,880	569,946
71013305 - TREASURY FISCAL SERVICE	1,897	843,907	1,061,424	1,109,820	48,396
71013310 - ASSESSMENTS	-	-	640,043	976,111	336,068
71013405 - DESIGN GROUP	291,362	506,164	532,575	648,818	116,243
71013410 - CITY HALL ANNEX	2,068,982	2,457,287	2,303,569	1,942,841	(360,728)
71013415 - REAL ESTATE ADMIN AND SERVICE FEES	693,308	1,135,044	537,333	561,926	24,593
71013420 - ENERGY INITIATIVES COORDINATOR	120,888	167,692	175,395	181,710	6,315
71013430 - CHIEF OFFICERS	559,678	559,910	555,552	549,199	(6,353)
<b>Total Financing by Accounting Unit</b>	<b>6,248,808</b>	<b>7,356,938</b>	<b>7,492,826</b>	<b>8,227,305</b>	<b>734,479</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: FINANCIAL SERVICES**  
**Fund: OFS FLEET**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	6,329,823	8,067,500	8,067,500	8,067,500	-
MISCELLANEOUS REVENUE	33,484	7,500	128,376	7,500	(120,876)
OTHER FINANCING SOURCES	3,696,666	4,220,085	4,160,085	4,260,085	100,000
<b>Total Financing by Major Account</b>	<b>10,059,973</b>	<b>12,295,085</b>	<b>12,355,961</b>	<b>12,335,085</b>	<b>(20,876)</b>
<b>Financing by Accounting Unit</b>					
73113700 - FLEET SERVICES	10,059,973	12,295,085	12,355,961	12,335,085	(20,876)
<b>Total Financing by Accounting Unit</b>	<b>10,059,973</b>	<b>12,295,085</b>	<b>12,355,961</b>	<b>12,335,085</b>	<b>(20,876)</b>

# Fire

# 2025 Proposed Budget: Fire

**Department Mission:** We protect the people of Saint Paul with public education, fire suppression, rescue, and emergency medical services. We partner with the community to mitigate risks and respond to all calls for services with skill, dedication, and compassion.

Learn More: [stpaul.gov/fire](http://stpaul.gov/fire)

## Department Facts

- **Total General Fund Budget:** \$80,235,428
- **Total Special Fund Budget:** \$8,294,611
- **Total FTEs:** 521.00 (including 4.00 in Public Safety Aid Budget)
- 2023 total emergency responses: 62,943 (Fire 13,705 and EMS 50,104)
- 2023 total dollar loss due to arson: \$4,763,859
- 2023 total property amount saved in excess of \$1,062,466,985
- 29 cases charged due to fires in 2023
- 1,055 structure fires in 2023

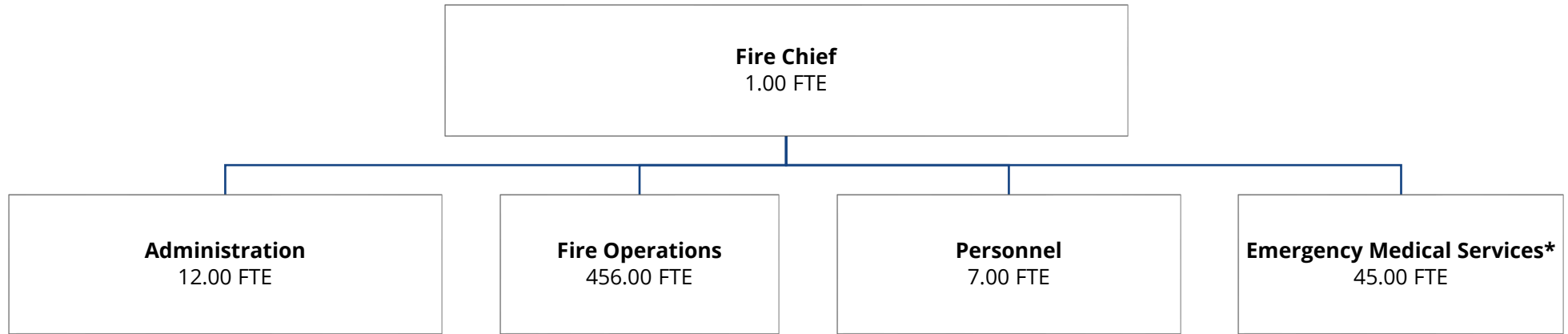
## Department Goals

- Provide all hazards response to fire, rescue, emergency medical services (EMS), and hazardous materials incidents.
- Prevent fires – especially home fires – through public education and outreach efforts.
- Close service gaps through infrastructure improvements and deployment changes.
- Identify and eliminate racial inequities in services, policies, and workforce composition.

## Recent Accomplishments

- Responded to 62,943 calls for service in 2023, a five percent increase over 2022 and a 56 percent increase over the previous 10 years.
- Conducted two fire academies and successfully hired 39 firefighters.
- Received the first ever Mayor's Medal of Honor.
- Conducted open list firefighter testing and developed an eligible list of 141 candidates.
- Purchased electric fire engine.
- Ten Firefighters will graduate from paramedic school in September 2024, with a total of 18 medics added to our ranks. Another class is planned for this fall.
- Began construction on new Fire Station 7.
- Continuing to work on the repairs and improvements to return Station 3 to operational use.
- Implemented our pilot program of Peak Staffing with M34 and M37.
- Expanded our BLS division to 24/7 coverage on 40-hour work schedule.
- Completed fire ever all high school EMS Academy as PSEO course.

# Fire and Safety Organizational Chart



**Total FTE 521.00**

\*4.00 FTE included in this total are budgeted in General Government Accounts funded by the State of Minnesota Public Safety Aid

## Department Division Descriptions

The Fire and Safety Department is managed by the Fire Chief and department support staff. It includes the following divisions:

- **Administration:** Manages budget and accounting, 24 department facilities, and information services.
- **Fire Operations:** Responds to all fire, hazardous materials, water, and technical rescue calls for service, providing suppression and specialty rescue response. There are 15 stations and 25 Fire apparatus arranged into three geographic Fire Districts, each supervised by a District Chief. Three 24-hour shifts are supervised by a Deputy Chief to provide all hazard emergency response 365 days a year. This division also manages the fire investigations unit and the public safety garage staff.
- **Personnel:** Manages training, human resources, professional development, and health & wellness for the city's second largest department consisting of over 500 full-time employees. The training staff manages certifications, onboards 30-50 firefighters annually, administers classes and testing for a State-certified Apprenticeship program, and ensures compliance with Occupational Safety and Health Administration (OSHA), National Fire Protection Association (NFPA), and industry specific regulatory agencies.
- **Emergency Medical Services (EMS):** Responds to over 80% of the department's calls for service. This division consists of 18 Advanced Life Support (ALS) ambulances, 4 Basic Life Support (BLS) ambulances, non-emergent BLS transport services, the Community Alternative Response Emergency Services (CARES) program, and EMS Special Event staffing. The EMS partnership with Regions Hospital provides Medical Direction, continuing education, and supervision of clinical trials, all in effort to provide industry leading prehospital patient care to the residents and visitors of Saint Paul.

**2025 Proposed Budget  
FIRE**

**Fiscal Summary**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>	<b>FY 2024 Adopted Budget FTE</b>	<b>FY 2025 Proposed Budget FTE</b>
<b>Spending</b>							
100: CITY GENERAL FUND	61,140,528	74,512,162	76,942,584	80,235,428	3,292,843	494.00	500.00
200: CITY GRANTS	1,831,458	2,724,204	3,842,974	1,857,234	(1,985,741)	-	-
222: FIRE RESPONSIVE SERVICES	1,803,563	3,281,354	2,010,884	1,977,475	(33,409)	1.00	1.00
722: EQUIPMENT SERVICE FIRE AND POLICE	4,301,818	4,279,604	4,352,470	4,459,903	107,433	16.00	16.00
<b>Total</b>	<b>69,077,368</b>	<b>84,797,324</b>	<b>87,148,912</b>	<b>88,530,039</b>	<b>1,381,126</b>	<b>511.00</b>	<b>517.00</b>
<b>Financing</b>							
100: CITY GENERAL FUND	19,736,946	19,723,457	18,452,869	19,520,729	1,067,860		
200: CITY GRANTS	1,930,191	2,724,204	3,842,974	1,857,234	(1,985,740)		
222: FIRE RESPONSIVE SERVICES	1,932,976	3,281,354	2,010,884	1,977,475	(33,409)		
722: EQUIPMENT SERVICE FIRE AND POLICE	3,744,308	4,279,604	4,352,470	4,459,903	107,433		
<b>Total</b>	<b>27,344,421</b>	<b>30,008,619</b>	<b>28,659,197</b>	<b>27,815,341</b>	<b>(843,856)</b>		

**Budget Changes Summary**

The Fire Department's 2025 budget features an increase of six sworn Firefighters. It also repurposes emergency staffing funding from the 2024 budget for eight promotions: four Fire Captains and four Fire Equipment Operators. The additional staffing and promotions will allow the Fire Departments to operate a new fire resource out of the newly constructed Fire Station 7. It also includes a \$203,188 increase to the workers compensation budget and \$400,000 decrease to the overtime budget. It contains a net increase in other current service level adjustments, including salary and benefit costs. Lastly, Fire Department revenues are expected to see a net increase in 2025 based on increased Emergency Medical Service (EMS) run volume.

Special Fund changes include current service level adjustments for salaries and benefits, central services cost adjustments, and revenue adjustments. Some 2024 grant budgets were carried forward into 2025.

Public Safety Aid and Opioid Settlement: The Fire Department budget is supplemented in 2025 by investments made from Public Safety Aid and the Opioid Settlement. The budget on this page does not reflect these investments. Please see the General Government Accounts section for additional information.

## General Fund

## Fire and Safety

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs and adjustments to department contributions to citywide services such as Energy Coordinator, Chief Officer, and property insurance charges. There was also an increase to the contractually obligated clothing allowance and the removal of a one-time biodiesel tax credit.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Current service level adjustments	3,187,360	-	-
Clothing allowance adjustment	29,611	-	-
Removal of peak staffing pilot	(100,000)	-	-
Removal of biodiesel tax credit	(38,140)	(38,140)	-
<b>Subtotal:</b>	<b>3,078,831</b>	<b>(38,140)</b>	<b>-</b>

### Mayor's Proposed Changes

#### Fire Suppression Staffing

The 2025 budget increases the number of sworn Firefighters by 6.0 FTE. It also repurposes emergency staffing funding from the 2024 budget for eight promotions: four Fire Captains and four Fire Equipment Operators. The additional staffing and promotions will allow the Fire Department to operate a new fire resource out of the newly constructed Fire Station 7.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Four additional Firefighters	480,924	-	4.00
Repurpose emergency response staffing: two additional Firefighters	240,462	-	2.00
Repurpose emergency response staffing: four Fire Captain promotions	169,743	-	-
Repurpose emergency response staffing: four Fire Equipment Operator promotions	39,041	-	-
Remove 2024 emergency staffing budget	(519,346)	-	-
<b>Subtotal:</b>	<b>410,824</b>	<b>-</b>	<b>6.00</b>

#### Workers' Compensation Budget

The 2025 budget includes an increase the workers' compensation budget to adjust for projected cost increases.

Workers' compensation budget	203,188	-	-
<b>Subtotal:</b>	<b>203,188</b>	<b>-</b>	<b>-</b>

#### Revenue Adjustments

Fire Department revenues are expected to grow based on increased EMS service volume and other inflationary factors.

Paramedic services revenue	-	700,000	-
Basic Life Support (BLS) services revenue	-	360,000	-
Lift assist revenue	-	(32,000)	-
CARES revenue	-	78,000	-
<b>Subtotal:</b>	<b>-</b>	<b>1,106,000</b>	<b>-</b>

#### Overtime Budget

The 2025 budget includes a reduction in Fire's overtime budget.

Overtime reduction	(400,000)	-	-
<b>Subtotal:</b>	<b>(400,000)</b>	<b>-</b>	<b>-</b>

### Fund 100 Budget Changes Total

**3,292,843      1,067,860      6.00**



## 200: City Grants

## Fire and Safety

The Fire department receives grants from the Federal Emergency Management Agency (FEMA) and the Department of Homeland Security, used to assist firefighters with specialized equipment.

### Current Service Level Adjustments

Current service level adjustments include decreases in salary and benefits costs. In addition, spending authority for multiple grants will be adjusted based on 2024 spending levels.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Salary and benefit adjustments	(7,626)	(7,626)	-
Assistance to Firefighters (AFG) Grant	(1,172,371)	(1,172,371)	-
Minnesota Board of Firefighter Training and Education (MBFTE) Minnesota Air Rescue Team (MART) Grant	(247,625)	(247,625)	-
Private grants	(558,118)	(558,118)	-
<b>Subtotal:</b>	<b>(1,985,740)</b>	<b>(1,985,740)</b>	<b>-</b>
<b>Fund 200 Budget Changes Total</b>	<b>(1,985,740)</b>	<b>(1,985,740)</b>	<b>-</b>

## 222: Fire Response Services

## Fire and Safety

The Fire Special Revenue budgets fund the EMS Academy, basic life support (BLS) Transports, firefighting equipment, training, and public safety vehicles.

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs and adjustments to department contributions to citywide services such as central service fees and property insurance.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Current service level adjustments	(33,409)	(33,409)	-
<b>Subtotal:</b>	<b>(33,409)</b>	<b>(33,409)</b>	<b>-</b>
<b>Fund 222 Budget Changes Total</b>	<b>(33,409)</b>	<b>(33,409)</b>	<b>-</b>

## 722: Equipment Services Fire and Police

## Fire and Safety

Operations of the Public Safety Garage, which provides maintenance for both Police and Fire, are budgeted in this fund.

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs and adjustments to department contributions to citywide services such as central service fees and property insurance.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Current service level adjustments	107,433	107,433	-
<b>Subtotal:</b>	<b>107,433</b>	<b>107,433</b>	<b>-</b>
<b>Fund 722 Budget Changes Total</b>	<b>107,433</b>	<b>107,433</b>	<b>-</b>

# Fire Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: FIRE**

**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	54,639,464	68,723,863	71,159,139	74,442,433	3,283,293
SERVICES	3,173,944	3,016,152	2,795,193	2,882,017	86,824
MATERIALS AND SUPPLIES	3,188,158	2,621,163	2,800,170	2,829,781	29,611
ADDITIONAL EXPENSES	3,619	25,000	25,000	25,000	-
CAPITAL OUTLAY	50,076	56,197	94,337	56,197	(38,140)
DEBT SERVICE	4,599	-	-	-	-
OTHER FINANCING USES	80,668	69,787	68,745	-	(68,745)
<b>Total Spending by Major Account</b>	<b>61,140,528</b>	<b>74,512,162</b>	<b>76,942,584</b>	<b>80,235,428</b>	<b>3,292,843</b>
<b>Spending by Accounting Unit</b>					
10022100 - FIRE ADMINISTRATION	1,577,803	1,680,212	1,636,808	1,865,188	228,380
10022105 - FIRE EXECUTIVE SERVICES	19,964	29,170	29,170	27,575	(1,595)
10022110 - FIRE HEALTH AND SAFETY	268,432	217,297	217,297	217,297	-
10022115 - FIRE STATION MAINTENANCE	1,423,048	1,398,383	1,456,363	1,510,411	54,048
10022120 - FIREFIGHTER CLOTHING	339,444	344,725	369,050	398,661	29,611
10022200 - FIRE PLANS AND TRAINING	631,043	695,341	703,653	740,706	37,054
10022205 - EMERGENCY MEDICAL SERVICE FIRE	1,921,075	1,758,652	1,746,215	1,743,862	(2,353)
10022210 - FIRE FIGHTING AND PARAMEDICS	53,401,172	66,135,824	67,548,019	70,437,033	2,889,015
10022215 - HAZARDOUS MATERIALS RESPONSE	54,700	-	-	-	-
10022220 - BASIC LIFE SUPPORT	1,224,724	1,942,488	2,309,721	2,346,109	36,388
10022235 - CARES PROGRAM	-	-	600,787	618,261	17,474
10022300 - FIRE PREVENTION	279,122	310,070	325,502	330,324	4,822
<b>Total Spending by Accounting Unit</b>	<b>61,140,528</b>	<b>74,512,162</b>	<b>76,942,584</b>	<b>80,235,428</b>	<b>3,292,843</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: FIRE**

**Fund: CITY GRANTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	394,906	432,273	363,011	355,386	(7,626)
SERVICES	188,883	1,660,935	2,615,061	1,133,699	(1,481,362)
MATERIALS AND SUPPLIES	128,382	457,009	690,915	202,149	(488,766)
CAPITAL OUTLAY	1,119,286	173,987	173,987	166,000	(7,987)
<b>Total Spending by Major Account</b>	<b>1,831,458</b>	<b>2,724,204</b>	<b>3,842,974</b>	<b>1,857,234</b>	<b>(1,985,741)</b>
<b>Spending by Accounting Unit</b>					
20022800 - ASSISTANCE TO FIREFIGHTER	1,238,813	1,396,168	2,233,237	1,053,240	(1,179,997)
20022810 - SAFER STAFFING FOR ADEQUATE FIRE EM RESP	276,192	90,088	-	-	-
20022815 - HAZ MAT - ERT	136,153	254,653	358,668	358,668	(0)
20022890 - HOMELAND SECURITY FIRE	33,157	-	65,600	65,600	-
20022900 - FIRE DEPARTMENT PRIVATE GRANTS	22,986	578,814	558,118	-	(558,118)
20022950 - MN BOARD OF FIREFIGHTER TRAINING & ED	124,157	404,481	627,351	379,726	(247,625)
<b>Total Spending by Accounting Unit</b>	<b>1,831,458</b>	<b>2,724,204</b>	<b>3,842,974</b>	<b>1,857,234</b>	<b>(1,985,741)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: FIRE**

**Fund: FIRE RESPONSIVE SERVICES**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	170,584	415,217	446,023	418,525	(27,498)
SERVICES	177,821	270,676	269,529	264,678	(4,851)
MATERIALS AND SUPPLIES	51,580	211,272	211,272	211,272	-
ADDITIONAL EXPENSES	673,556	1,083,000	1,083,000	1,083,000	-
CAPITAL OUTLAY	719,194	1,300,000	-	-	-
DEBT SERVICE	9,591	-	-	-	-
OTHER FINANCING USES	1,238	1,189	1,060	-	(1,060)
<b>Total Spending by Major Account</b>	<b>1,803,563</b>	<b>3,281,354</b>	<b>2,010,884</b>	<b>1,977,475</b>	<b>(33,409)</b>
<b>Spending by Accounting Unit</b>					
22222130 - FIRE BADGE AND EMBLEM	2,000	2,000	2,000	2,000	-
22222140 - FIRE TRAINING	-	23,200	23,200	23,200	-
22222145 - EMS ACADEMY	61,466	203,830	199,881	197,882	(1,999)
22222150 - BASIC LIFE SUPPORT TRANSPORTS	262,301	463,078	497,836	472,337	(25,499)
22222155 - FIRE FIGHTING EQUIPMENT	804,240	1,486,246	184,967	179,056	(5,911)
22222160 - PARAMEDIC FEDERAL REIMBURSEMENT	673,556	1,083,000	1,083,000	1,083,000	-
22222305 - FIRE RISK WATCH	-	20,000	20,000	20,000	-
<b>Total Spending by Accounting Unit</b>	<b>1,803,563</b>	<b>3,281,354</b>	<b>2,010,884</b>	<b>1,977,475</b>	<b>(33,409)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: FIRE**

**Fund: EQUIPMENT SERVICE FIRE AND POLICE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,598,557	1,765,126	1,837,068	1,938,311	101,243
SERVICES	326,906	216,053	216,910	253,113	36,203
MATERIALS AND SUPPLIES	2,315,764	2,230,923	2,230,923	2,230,923	-
CAPITAL OUTLAY	31,119	37,556	37,556	37,556	-
OTHER FINANCING USES	29,472	29,946	30,013	-	(30,013)
<b>Total Spending by Major Account</b>	<b>4,301,818</b>	<b>4,279,604</b>	<b>4,352,470</b>	<b>4,459,903</b>	<b>107,433</b>
<b>Spending by Accounting Unit</b>					
72222160 - FIRE AND POLICE VEHICLE MAINTENANCE	4,301,818	4,279,604	4,352,470	4,459,903	107,433
<b>Total Spending by Accounting Unit</b>	<b>4,301,818</b>	<b>4,279,604</b>	<b>4,352,470</b>	<b>4,459,903</b>	<b>107,433</b>

# Fire Financing Reports



**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: FIRE**

**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	1,407,550	1,500,000	1,400,000	1,400,000	-
CHARGES FOR SERVICES	17,557,372	18,211,457	16,923,000	18,029,000	1,106,000
MISCELLANEOUS REVENUE	167,274	4,000	42,140	4,000	(38,140)
OTHER FINANCING SOURCES	604,749	8,000	87,729	87,729	-
<b>Total Financing by Major Account</b>	<b>19,736,946</b>	<b>19,723,457</b>	<b>18,452,869</b>	<b>19,520,729</b>	<b>1,067,860</b>
<b>Financing by Accounting Unit</b>					
10022100 - FIRE ADMINISTRATION	40,874	11,500	29,000	29,000	-
10022110 - FIRE HEALTH AND SAFETY	3,200	-	-	-	-
10022115 - FIRE STATION MAINTENANCE	6,142	-	-	-	-
10022200 - FIRE PLANS AND TRAINING	2,000	-	-	-	-
10022205 - EMERGENCY MEDICAL SERVICE FIRE	16,553,109	16,332,377	15,400,000	16,100,000	700,000
10022210 - FIRE FIGHTING AND PARAMEDICS	1,139,051	646,447	909,869	871,729	(38,140)
10022215 - HAZARDOUS MATERIALS RESPONSE	135,000	-	-	-	-
10022220 - BASIC LIFE SUPPORT	1,785,200	1,986,320	1,940,000	2,300,000	360,000
10022225 - ALS INTERFACILITY TRANSPORTS	45,028	350,000	60,000	60,000	-
10022230 - EMS SERVICES	-	386,330	32,000	-	(32,000)
10022235 - CARES PROGRAM	-	-	72,000	150,000	78,000
10022300 - FIRE PREVENTION	27,341	10,483	10,000	10,000	-
<b>Total Financing by Accounting Unit</b>	<b>19,736,946</b>	<b>19,723,457</b>	<b>18,452,869</b>	<b>19,520,729</b>	<b>1,067,860</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: FIRE**  
**Fund: CITY GRANTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	1,617,775	1,486,256	2,407,505	1,118,840	(1,288,665)
MISCELLANEOUS REVENUE	312,416	1,237,948	1,435,469	738,394	(697,075)
<b>Total Financing by Major Account</b>	<b>1,930,191</b>	<b>2,724,204</b>	<b>3,842,974</b>	<b>1,857,234</b>	<b>(1,985,740)</b>
<b>Financing by Accounting Unit</b>					
20022800 - ASSISTANCE TO FIREFIGHTER	1,149,623	1,396,168	2,233,237	1,053,240	(1,179,997)
20022810 - SAFER STAFFING FOR ADEQUATE FIRE EM RESP	280,793	90,088	-	-	-
20022815 - HAZ MAT - ERT	139,031	254,654	358,668	358,668	-
20022890 - HOMELAND SECURITY FIRE	48,328	-	65,600	65,600	-
20022900 - FIRE DEPARTMENT PRIVATE GRANTS	300,000	578,814	558,118	-	(558,118)
20022950 - MN BOARD OF FIREFIGHTER TRAINING & ED	12,416	404,480	627,351	379,726	(247,625)
<b>Total Financing by Accounting Unit</b>	<b>1,930,191</b>	<b>2,724,204</b>	<b>3,842,974</b>	<b>1,857,234</b>	<b>(1,985,740)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: FIRE**

**Fund: FIRE RESPONSIVE SERVICES**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	673,556	1,083,000	1,083,000	1,083,000	-
CHARGES FOR SERVICES	186,225	692,108	681,148	653,650	(27,498)
MISCELLANEOUS REVENUE	19,141	20,000	20,000	20,000	-
OTHER FINANCING SOURCES	1,054,054	1,486,246	226,736	220,825	(5,911)
<b>Total Financing by Major Account</b>	<b>1,932,976</b>	<b>3,281,354</b>	<b>2,010,884</b>	<b>1,977,475</b>	<b>(33,409)</b>
<b>Financing by Accounting Unit</b>					
22222130 - FIRE BADGE AND EMBLEM	77	2,000	2,000	2,000	-
22222135 - FIRE PRIVATE DONATIONS	700	-	-	-	-
22222140 - FIRE TRAINING	-	23,200	23,200	23,200	-
22222145 - EMS ACADEMY	-	203,830	199,881	197,882	(1,999)
22222150 - BASIC LIFE SUPPORT TRANSPORTS	194,148	463,078	497,836	472,337	(25,499)
22222155 - FIRE FIGHTING EQUIPMENT	1,064,495	1,486,246	184,967	179,056	(5,911)
22222160 - PARAMEDIC FEDERAL REIMBURSEMENT	673,556	1,083,000	1,083,000	1,083,000	-
22222305 - FIRE RISK WATCH	-	20,000	20,000	20,000	-
<b>Total Financing by Accounting Unit</b>	<b>1,932,976</b>	<b>3,281,354</b>	<b>2,010,884</b>	<b>1,977,475</b>	<b>(33,409)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: FIRE**

**Fund: EQUIPMENT SERVICE FIRE AND POLICE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	1,600	180,000	180,000	180,000	-
CHARGES FOR SERVICES	3,737,800	4,099,604	4,172,470	4,279,903	107,433
MISCELLANEOUS REVENUE	4,908	-	-	-	-
<b>Total Financing by Major Account</b>	<b>3,744,308</b>	<b>4,279,604</b>	<b>4,352,470</b>	<b>4,459,903</b>	<b>107,433</b>
<b>Financing by Accounting Unit</b>					
72222160 - FIRE AND POLICE VEHICLE MAINTENANCE	3,744,308	4,279,604	4,352,470	4,459,903	107,433
<b>Total Financing by Accounting Unit</b>	<b>3,744,308</b>	<b>4,279,604</b>	<b>4,352,470</b>	<b>4,459,903</b>	<b>107,433</b>

## **General Government Accounts**

# 2025 Proposed Budget: General Government Accounts

General Government Accounts represent spending activities that exist across the City but are not necessarily assignable to a specific department. Functions include the City's share of employee benefits; citywide tort liability costs; city elections; outside legal services; the civic organization partnership program; district councils; support for financial forms and reports used by all city departments; the citywide financial audit; maintenance and upkeep of City Hall; costs of the Charter Commission and Capital Improvement Budget Committee; and resources for citywide innovation and technology investments.

## Department Facts

- **Total General Fund Budget:** \$17,870,655
- **Total Special Fund Budget:** \$58,857,870
- **Total FTEs:** 13.00
  
- Annually receive an "unqualified" opinion on the city financial audit.
- Support 17 citizen participation districts.
- The City occupies 32.2% of the City Hall - Courthouse facility.

## Department Goals

- Support city-wide functions and initiatives through the proper allocation of resources.
- Ensure that the city-wide fringe benefit budgets fully account for the cost of employee benefits.

## Recent Accomplishments

- In 2021, the City received \$83.3 million of American Rescue Plan funding (ARP) from the U.S. Treasury Department. The funds support immediate response to the COVID-19 public health emergency and its negative economic impacts, while laying the groundwork for ongoing efforts to rebuild.
- The City received the second half of its ARP allocation in 2022, bringing the total to \$166.6 million.
- The City's priority areas for investment of ARP funds include: (1) neighborhood safety, (2) housing, (3) works progress, (4) vaccine and public health engagement, (5) modernization of city services, and (6) financial stabilization.
- In 2022 the City began receiving payouts as part of a settlement from opioid manufacturers and distributors. These payouts will total \$14 million over 17 years. The funds will be dedicated towards the treatment and prevention of opioid use disorder.
- In 2023, the City received \$13.7 million of Public Safety Aid from the State of Minnesota. These funds will be dedicated towards reducing gun violence and other public safety initiatives.
- Worked with the City's labor union representatives to actively manage employee benefit costs.
- Allocations for citywide technology needs provided a financial foundation for investments such as the City's enterprise resource management system and other innovative technology and process improvement project.

**2025 Proposed Budget  
GENERAL GOVERNMENT**

**Fiscal Summary**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>	<b>FY 2024 Adopted Budget FTE</b>	<b>FY 2025 Proposed Budget FTE</b>
<b>Spending</b>							
100: CITY GENERAL FUND	16,638,485	16,003,983	16,506,613	17,870,655	1,364,042	-	-
200: CITY GRANTS	61,450,724	101,331,642	78,117,344	45,492,004	(32,625,340)	51.53	-
211: GENERAL GOVT SPECIAL PROJECTS	-	50,000	14,511,979	9,242,930	(5,269,049)	21.15	13.00
710: CENTRAL SERVICE FUND	2,387,364	4,067,847	4,122,936	4,122,936	-	-	-
<b>Total</b>	<b>80,476,573</b>	<b>121,453,472</b>	<b>113,258,871</b>	<b>76,728,525</b>	<b>(36,530,347)</b>	<b>72.68</b>	<b>13.00</b>
<b>Financing</b>							
100: CITY GENERAL FUND	267,833,089	288,966,907	305,228,125	323,038,261	17,810,136		
200: CITY GRANTS	175,128,047	101,331,642	78,117,344	45,492,004	(32,625,340)		
211: GENERAL GOVT SPECIAL PROJECTS	1,627,223	50,000	14,511,978	9,242,930	(5,269,048)		
710: CENTRAL SERVICE FUND	2,144,023	4,067,847	4,122,936	4,122,936	-		
<b>Total</b>	<b>446,732,383</b>	<b>394,416,396</b>	<b>401,980,383</b>	<b>381,896,131</b>	<b>(20,084,252)</b>		

**Budget Changes Summary**

The 2025 budget contains several changes to major general revenues, which are recorded in General Government Accounts, including a 7.90 percent increase in the property tax levy. Changes to Local Government Aid (LGA), franchise fees, and hotel/motel taxes (among others) are also included in the budget for 2025. See the "Major General Fund Revenues" section for more details. In addition, the City will now collect an additional two months of franchise fee revenue, a portion of which will be designated for climate initiatives. The 2025 budget also features significant investments in Downtown Saint Paul.

The Special Projects Fund continues two major investments that began in the 2024 budget: Public Safety Aid from the State of Minnesota and settlement payouts from opioid manufacturers and distributors. Public Safety Aid funding will continue to be allocated towards investments aimed at reducing gun violence, including Police Department enforcement and investigation enhancements, additional Fire Department EMS staff and professional development, community outreach partners for the Office of Neighborhood Safety (ONS), a gun diversion program in the City Attorney's Office, and general safety infrastructure funding for Library and Parks facilities.

The opioid settlement will continue to finance costs associated with the Community Outreach and Stabilization Unit (COAST) and Homeless Assistance Response Team (HART) previously financed by the general fund in addition to funding Library safety infrastructure.

The Central Service Fund budget makes investments in the City's technology infrastructure, including continued maintenance of the City's wide area network and local area network. In addition, the 2025 budget includes funding for the implementation of enterprise software products for timekeeping and talent management. Funding for cybersecurity, asset management, community engagement, and learning and development content are also included.

The General Government Accounts budget also includes General Fund support for city assessments on tax exempt properties, which are paid for by the City.

# 100: General Fund

# General Government

## Current Service Level Adjustments

Current service level adjustments include an increased contribution to the central service fund for citywide technology costs, an increase to City-paid assessments for tax-exempt properties, an increase in the debt fund transfer for public safety vehicles, an increase to the contract with Ramsey County for providing election services, an increase to the Green Energy Loan Fund, and an increase in central service revenue. In addition, one-time expenses and revenues were removed.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Increase transfer to central service fund for citywide technology budget	166,984	-	-
Update assessments expenses	59,463	-	-
Increase transfer to debt fund for public safety vehicles	100,000	-	-
Increase elections contract for higher costs	112,511	-	-
Green Energy Loan Fund update	222,984	-	-
Update central service fees	-	1,131,235	-
Remove one-time STAR funding for City capital expenses	-	(1,294,318)	-
Remove one-time funding for partner organizations	(60,000)	-	-
Other current service level adjustments	41,432	-	-
<b>Subtotal:</b>	<b>643,374</b>	<b>(163,083)</b>	<b>-</b>

## Mayor's Proposed Changes

### Climate Initiatives

Due to a recent change in state law removing a restriction that prohibited the City of Saint Paul from charging gas and electric franchise fees during certain months, the City of Saint Paul will collect an additional \$1.5 million in franchise fee revenue. A portion of this additional revenue will be dedicated to climate initiatives, including a new program to weatherize and electrify the homes of low-income residents, reducing the use of fossil fuels and lowering energy bills. This is a transfer to the Climate Initiatives Fund in the Office of Financial Services.

	Change from 2024 Adopted		FTE
	Spending	Financing	
New franchise fee revenue	-	1,500,000	-
Climate Initiatives transfer	462,856	-	-
<b>Subtotal:</b>	<b>462,856</b>	<b>1,500,000</b>	<b>-</b>

### Downtown Improvement Investments

The 2025 Mayor's Proposed Budget includes investments focused on Downtown Saint Paul. In other departments, these investments include improvements to sidewalks and parks, activation of public spaces, and public safety enhancements. The 2025 OFS budget includes an increase of City support for the Downtown Improvement District.

Downtown Improvement District	257,812	-	-
<b>Subtotal:</b>	<b>257,812</b>	<b>-</b>	<b>-</b>

### Revenue Adjustments

The 2025 budget includes a variety of revenue adjustments. See the "Major General Fund Revenues" section for more details.

Property tax levy	-	16,032,414	-
Other revenue adjustments	-	440,805	-
<b>Subtotal:</b>	<b>-</b>	<b>16,473,219</b>	<b>-</b>

<b>Fund 100 Budget Changes Total</b>	<b>1,364,042</b>	<b>17,810,136</b>	<b>-</b>
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## 200: City Grants

## General Government

Budgets for grants administered by General Government Accounts are included in the City Grants Fund.

### Current Service Level Adjustments

Current service level adjustments in the City Grants Fund include reduced carryforward of American Rescue Plan funding to reflect 2024 spend down as well recognition of interest earnings revenues.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Remove ARP project carryforward	(33,373,069)	(33,373,069)	(51.53)
Interest earnings	747,729	747,729	-
<b>Subtotal:</b>	<b>(32,625,340)</b>	<b>(32,625,340)</b>	<b>(51.53)</b>

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### Fund 200 Budget Changes Total

**(32,625,340) (32,625,340) (51.53)**

## 211: General Government Special Projects

## General Government

Budgets for the State Public Safety Aid and the Opioid Settlement administered by General Government Accounts are included in the Special Projects Fund, as well as spending and revenue associated with citywide benefits administration.

### Current Service Level Adjustments

Current service level adjustments include planned changes to benefit administration expenses and revenues and budget-neutral FTE adjustments to align with department operations. This also includes mid-year adjustments made in 2024.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Current service level adjustments	660,343	660,343	2.00
<b>Subtotal:</b>	<b>660,343</b>	<b>660,343</b>	<b>2.00</b>

### Mayor's Proposed Changes

#### Adjustments to Public Safety Aid

The State of Minnesota awarded Saint Paul \$13.6 million dedicated to public safety aid spending in the 2023 legislative session. In 2024 funding was allocated towards initiatives aimed at reducing gun violence, including Police Department enforcement and investigation enhancements, additional Fire Department Emergency Medical Service (EMS) supervisors and professional development, community outreach partners for the Office of Neighborhood Safety (ONS), a gun diversion program in the City Attorney's Office, and security cameras. Additional investments include funding for City Attorney's Office's Joint Legal Defense Fund, exercise equipment and self-contained breathing apparatus (SCBAs) for the Fire Department, general safety infrastructure funding for Library and Parks facilities, one additional Police academy, and a fire safety vehicle. The 2024 budget included spending and revenue budgets for all three years of operations. The 2025 budget reduces line items to reflect only funds carried forward for the second year of spending authority.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Remove one-time funding for citywide gun violence overhead	(1,350,696)	(1,350,696)	-
Removed two years of funding for ONS Community Outreach Partners	(934,000)	(934,000)	-
Removed two years of funding for Police gun violence workgroup	(2,016,000)	(2,016,000)	-
Removed two years of funding for EMS education for 10 paramedics and 10 EMTs	(100,000)	(100,000)	-
Remove one-time funding for citywide gun violence cameras	(600,000)	(600,000)	-
Remove one-time funding for DSI fire safety vehicle	(55,000)	(55,000)	-
Remove one-time funding for recreation center safety	(675,000)	(675,000)	-
Remove one-time funding for Library safety infrastructure	(675,000)	(675,000)	-
Remove one-time funding for additional Police academy	(1,423,268)	(1,423,268)	(10.15)
Remove one-time funding for exercise equipment for fire stations	(75,000)	(75,000)	-
Removed two years of funding for ETHOS, Gun Diversion, and expansion of programming	(166,667)	(166,667)	-
Remove one-time funding for self-contained breathing apparatus (SCBA)	(1,876,000)	(1,876,000)	-
Removed two years of funding for EMS division supervisory staffing additions	(1,300,000)	(1,300,000)	-
Remove one-time funding for Immigrant and Refugee Program	(175,000)	(175,000)	-
<b>Subtotal:</b>	<b>(11,421,631)</b>	<b>(11,421,631)</b>	<b>(10.15)</b>

**Public Safety Aid Investments**

The 2025 budget reflects investing the remainder of the Public Safety Aid funding for three projects. The Library will invest in crime prevention through environmental design changes to the front entryway at Rondo Library to ensure it is safe and welcoming. Additionally, the Library will invest in safety infrastructure including remote door locks and vapor detectors. Lastly, the Community First Public Safety (CFPS) investment in Parks will provide additional development and mental health support to Saint Paul youth through the Awakenings program.

Library Community-First Public Safety Infrastructure	140,000	140,000	-
Welcoming and Safe Rondo	793,000	793,000	-
Community First Public Safety Youth Intervention Program	208,848	208,848	-
<b>Subtotal:</b>	1,141,848	1,141,848	-

**One-Time General Fund Support**

The 2025 budget includes the one-time support for the City's General Fund from special fund balances.

One-time transfer for Police academy	1,035,000	1,035,000	-
One-time transfer for Parks staffing	503,067	503,067	-
One-time transfer for the Shared Ownership Coordinator	68,541	68,541	-
One-time transfer to backfill Mill and Overlay Program revenue	1,518,783	1,518,783	-
One-time transfer for new snow operations	225,000	225,000	-
<b>Subtotal:</b>	3,350,391	3,350,391	-

**Downtown Investments**

The 2025 Mayor's Proposed Budget includes one-time investments focused on Downtown Saint Paul. The investments include improvements to sidewalks and parks, activation of public spaces, and public safety enhancements. These one-time investments were made possible by the American Rescue Plan, which alleviated pressure on the City's General Fund and allowed the city to make these important improvements.

One-time transfer for new trash cans, maintenance on light poles, and signage	115,000	115,000	-
One-time transfer for activation of public spaces, public art, and vegetation management	410,000	410,000	-
One-time transfer for downtown camera system	200,000	200,000	-
One-time transfer for Police overtime	275,000	275,000	-
<b>Subtotal:</b>	1,000,000	1,000,000	-

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<b>Fund 211 Budget Changes Total</b>	<b>(5,269,049)</b>	<b>(5,269,049)</b>	<b>(8.15)</b>
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# **General Government Accounts Spending Reports**

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: GENERAL GOVERNMENT**

**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	4,442,191	1,633,463	1,633,445	1,633,435	(11)
SERVICES	6,822,529	7,873,207	6,418,905	6,579,822	160,917
MATERIALS AND SUPPLIES	9,920	64,442	63,111	63,111	-
PROGRAM EXPENSE	1,041,098	1,096,267	1,096,267	1,096,267	-
ADDITIONAL EXPENSES	617,891	1,207,608	2,518,276	2,510,776	(7,500)
DEBT SERVICE	-	80,000	176,319	399,303	222,984
OTHER FINANCING USES	3,704,856	4,048,996	4,600,289	5,587,941	987,652
<b>Total Spending by Major Account</b>	<b>16,638,485</b>	<b>16,003,983</b>	<b>16,506,613</b>	<b>17,870,655</b>	<b>1,364,042</b>
<b>Spending by Accounting Unit</b>					
10017100 - GENERAL FUND GENERAL REVENUES	-	200,000	200,000	662,856	462,856
10017200 - CHARTER COMMISSION	20,120	20,000	19,982	19,972	(11)
10017205 - COUNCIL PUBLICATIONS	51,584	65,000	55,000	55,000	-
10017210 - ELECTIONS	1,168,901	1,175,735	1,190,781	1,303,292	112,511
10017220 - CIVIC ORGRANIZATION PROGRAM	115,210	115,002	175,002	115,002	(60,000)
10017310 - MUNICIPAL MEMBERSHIPS	130,491	137,485	137,485	137,485	-
10017400 - OUTSIDE COUNSEL	159,514	230,000	230,000	230,000	-
10017405 - TORT LIABILITY	514,574	719,500	719,500	719,500	-
10017500 - CONTINGENT RESERVE	-	370,606	1,112,228	1,164,728	52,500
10017505 - CIB COMMITTEE PER DIEM	3,925	13,034	7,000	7,000	-
10017510 - FINANCIAL FORMS PRINTING	2,889	50,927	6,000	6,000	-
10017515 - STATE AUDITOR FEES	180,948	242,784	195,000	195,000	-
10017520 - EMPLOYEE PARKING OFFICIAL BUSINESS	95,523	185,000	110,000	110,000	-
10017525 - PUBLIC IMPROVEMENT AID	60,000	60,000	60,000	60,000	-
10017530 - PUBLIC SAFETY FLEET SUPPORT	940,377	1,140,377	1,240,377	1,340,377	100,000
10017535 - INNOVATIONS AND TECHNOLOGY	2,371,038	2,299,896	2,236,650	2,225,593	(11,057)
10017541 - DISTRICT COUNCIL COMMUNITY ENGAGEMENT	1,011,628	1,096,267	1,096,267	1,096,267	-
10017542 - DISTRICT COUNCIL INNOVATION FUND	18,288	-	-	-	-
10017550 - EXEMPT PROPERTY ASSESSMENTS	1,182,428	2,010,491	1,386,849	1,704,124	317,275

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: GENERAL GOVERNMENT**

**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Accounting Unit</b>					
10017551 - ENERGY LOAN PROGRAM REPAYMENT	-	80,000	176,319	399,303	222,984
10017555 - CITY HALL BLDG MAINTENANCE CITY SHARE	1,339,534	1,396,000	1,350,000	1,350,000	-
10017560 - ENVIRONMENTAL CLEANUP	47,404	48,000	48,000	48,000	-
10017600 - EMPLOYEE INSURANCE	238,702	200,000	200,000	200,000	-
10017605 - RETIREE INSURANCE	16,000	-	-	-	-
10017615 - FICA PERA HRA PENSION	4,432,287	1,400,000	1,400,000	1,400,000	-
10017640 - WORKERS COMPENSATION SMALL OFFICES	-	25,000	25,000	25,000	-
10017645 - TORT CLAIMS	-	2,500	2,500	2,500	-
10017650 - SURETY BOND PREMIUMS	-	11,760	11,760	11,760	-
10017660 - WORKSTATION TECHNOLOGY	2,063,462	2,089,962	2,403,456	2,570,440	166,984
10017665 - ENTERPRISE TECHNOLOGY	473,657	618,657	711,456	711,456	-
<b>Total Spending by Accounting Unit</b>	<b>16,638,485</b>	<b>16,003,983</b>	<b>16,506,613</b>	<b>17,870,655</b>	<b>1,364,042</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: GENERAL GOVERNMENT**

**Fund: CITY GRANTS**

**Budget Year: 2025**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	25,298,125	9,914,917	9,194,226	656,868	(8,537,358)
SERVICES	948,808	18,067,324	12,983,330	6,911,529	(6,071,801)
MATERIALS AND SUPPLIES	148,888	385,985	-	-	-
PROGRAM EXPENSE	25,155,970	40,602,500	35,026,440	27,039,074	(7,987,366)
ADDITIONAL EXPENSES	-	23,395,772	17,022,164	8,250,000	(8,772,164)
CAPITAL OUTLAY	4,795,101	220,000	295,584	1,886,804	1,591,220
OTHER FINANCING USES	5,103,832	8,745,144	3,595,600	747,729	(2,847,871)
<b>Total Spending by Major Account</b>	<b>61,450,724</b>	<b>101,331,642</b>	<b>78,117,344</b>	<b>45,492,004</b>	<b>(32,625,340)</b>
<b>Spending by Accounting Unit</b>					
20017810 - COVID-19	11,207,577	-	-	-	-
20017820 - AMERICAN RESCUE PLAN FRF	50,243,147	101,331,642	78,117,344	45,492,004	(32,625,340)
<b>Total Spending by Accounting Unit</b>	<b>61,450,724</b>	<b>101,331,642</b>	<b>78,117,344</b>	<b>45,492,004</b>	<b>(32,625,340)</b>



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: GENERAL GOVERNMENT**

**Fund: GENERAL GOVT SPECIAL PROJECTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	-	-	6,077,585	2,213,617	(3,863,969)
SERVICES	-	-	3,120,442	1,936,424	(1,184,018)
MATERIALS AND SUPPLIES	-	-	1,731,137	261,000	(1,470,137)
ADDITIONAL EXPENSES	-	-	1,350,317	360,000	(990,317)
CAPITAL OUTLAY	-	-	2,111,000	-	(2,111,000)
OTHER FINANCING USES	-	50,000	121,498	4,471,889	4,350,391
<b>Total Spending by Major Account</b>	<b>-</b>	<b>50,000</b>	<b>14,511,979</b>	<b>9,242,930</b>	<b>(5,269,049)</b>
<b>Spending by Accounting Unit</b>					
21117100 - BENEFITS ADMINISTRATION	-	50,000	-	-	-
21117700 - OPIOID SETTLEMENT	-	-	857,384	884,789	27,405
21117800 - PUBLIC SAFETY AID	-	-	13,654,594	3,375,182	(10,279,412)
21117820 - GENERAL GOVERNMENT SERVICES	-	-	-	4,982,959	4,982,959
<b>Total Spending by Accounting Unit</b>	<b>-</b>	<b>50,000</b>	<b>14,511,979</b>	<b>9,242,930</b>	<b>(5,269,049)</b>

**CITY OF SAINT PAUL  
Spending Plan by Department**

**Department: GENERAL GOVERNMENT**

**Fund: RIGHT OF WAY MAINTENANCE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<hr/>					
Spending by Major Account					
Total Spending by Major Account					
<hr/>					
Spending by Accounting Unit					
Total Spending by Accounting Unit					
<hr/>					

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: GENERAL GOVERNMENT**

**Fund: CENTRAL SERVICE FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
SERVICES	972,046	2,078,108	3,871,189	3,871,189	-
MATERIALS AND SUPPLIES	1,415,318	1,989,739	251,747	251,747	-
DEBT SERVICE	-	0	0	0	-
<b>Total Spending by Major Account</b>	<b>2,387,364</b>	<b>4,067,847</b>	<b>4,122,936</b>	<b>4,122,936</b>	<b>-</b>
<b>Spending by Accounting Unit</b>					
71017505 - INNOVATIONS TECHNOLOGY	2,291,797	4,067,847	4,122,936	4,122,936	-
71017510 - TECHNOLOGY CAPITAL LEASE	-	0	0	0	-
71017515 - CITY PHONE SERVICE	95,566	-	-	-	-
<b>Total Spending by Accounting Unit</b>	<b>2,387,364</b>	<b>4,067,847</b>	<b>4,122,936</b>	<b>4,122,936</b>	<b>-</b>

# **General Government Accounts Financing Reports**

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: GENERAL GOVERNMENT**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>
<b>Financing by Major Account</b>					
TAXES	162,711,028	182,808,615	187,010,920	202,801,891	15,790,971
LICENSE AND PERMIT	3,063,844	3,063,844	3,063,844	3,390,496	326,652
INTERGOVERNMENTAL REVENUE	81,513,549	81,129,767	91,020,537	93,276,133	2,255,596
CHARGES FOR SERVICES	14,362,988	13,959,689	14,064,010	15,195,245	1,131,235
INVESTMENT EARNINGS	-	1,700,000	2,469,504	2,469,504	-
MISCELLANEOUS REVENUE	4,623,487	1,586,506	1,586,506	1,586,506	-
OTHER FINANCING SOURCES	1,558,193	4,718,486	6,012,804	4,318,486	(1,694,318)
<b>Total Financing by Major Account</b>	<b>267,833,089</b>	<b>288,966,907</b>	<b>305,228,125</b>	<b>323,038,261</b>	<b>17,810,136</b>
<b>Financing by Accounting Unit</b>					
10017100 - GENERAL FUND GENERAL REVENUES	263,325,073	287,200,880	303,584,639	319,894,775	16,310,136
10017520 - EMPLOYEE PARKING OFFICIAL BUSINESS	36,768	85,000	-	-	-
10017541 - DISTRICT COUNCIL COMMUNITY ENGAGEMENT	18,486	18,486	18,486	18,486	-
10017555 - CITY HALL BLDG MAINTENANCE CITY SHARE	20,475	-	-	-	-
10017605 - RETIREE INSURANCE	-	262,541	225,000	1,725,000	1,500,000
10017615 - FICA PERA HRA PENSION	4,432,287	1,400,000	1,400,000	1,400,000	-
<b>Total Financing by Accounting Unit</b>	<b>267,833,089</b>	<b>288,966,907</b>	<b>305,228,125</b>	<b>323,038,261</b>	<b>17,810,136</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: GENERAL GOVERNMENT**  
**Fund: CITY GRANTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	175,128,047	-	-	-	-
OTHER FINANCING SOURCES	-	101,331,642	78,117,344	45,492,004	(32,625,340)
<b>Total Financing by Major Account</b>	<b>175,128,047</b>	<b>101,331,642</b>	<b>78,117,344</b>	<b>45,492,004</b>	<b>(32,625,340)</b>
<b>Financing by Accounting Unit</b>					
20017810 - COVID-19	11,427,076	-	-	-	-
20017820 - AMERICAN RESCUE PLAN FRF	163,700,971	101,331,642	78,117,344	45,492,004	(32,625,340)
<b>Total Financing by Accounting Unit</b>	<b>175,128,047</b>	<b>101,331,642</b>	<b>78,117,344</b>	<b>45,492,004</b>	<b>(32,625,340)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: GENERAL GOVERNMENT**  
**Fund: GENERAL GOVT SPECIAL PROJECTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	-	-	13,654,594	-	(13,654,594)
CHARGES FOR SERVICES	-	50,000	-	-	-
MISCELLANEOUS REVENUE	1,627,223	-	857,384	884,789	27,405
OTHER FINANCING SOURCES	-	-	-	8,358,141	8,358,141
<b>Total Financing by Major Account</b>	<b>1,627,223</b>	<b>50,000</b>	<b>14,511,978</b>	<b>9,242,930</b>	<b>(5,269,048)</b>
<b>Financing by Accounting Unit</b>					
21117100 - BENEFITS ADMINISTRATION	-	50,000	-	-	-
21117700 - OPIOID SETTLEMENT	1,627,223	-	857,384	884,789	27,405
21117800 - PUBLIC SAFETY AID	-	-	13,654,594	3,375,182	(10,279,412)
21117820 - GENERAL GOVERNMENT SERVICES	-	-	-	4,982,959	4,982,959
<b>Total Financing by Accounting Unit</b>	<b>1,627,223</b>	<b>50,000</b>	<b>14,511,978</b>	<b>9,242,930</b>	<b>(5,269,048)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: GENERAL GOVERNMENT**  
**Fund: CENTRAL SERVICE FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	2,144,023	2,159,497	2,340,497	2,340,497	-
OTHER FINANCING SOURCES	-	1,908,350	1,782,439	1,782,439	-
<b>Total Financing by Major Account</b>	<b>2,144,023</b>	<b>4,067,847</b>	<b>4,122,936</b>	<b>4,122,936</b>	-
<b>Financing by Accounting Unit</b>					
71017505 - INNOVATIONS TECHNOLOGY	1,931,846	4,067,847	4,122,936	4,122,936	-
71017510 - TECHNOLOGY CAPITAL LEASE	212,177	-	-	-	-
<b>Total Financing by Accounting Unit</b>	<b>2,144,023</b>	<b>4,067,847</b>	<b>4,122,936</b>	<b>4,122,936</b>	-



## Human Resources

# 2025 Proposed Budget: Human Resources

**Department Mission:** To act as strategic leaders and partners supporting departments to attract, develop, and retain a diverse workforce and to foster an inclusive workplace culture that supports equity, inclusion, and innovation. **Learn More:** <https://www.stpaul.gov/departments/human-resources>

## Department Facts

- **Total General Fund Budget:** \$6,647,043
- **Total Special Fund Budget:** \$4,061,364
- **Total FTEs:** 47.00

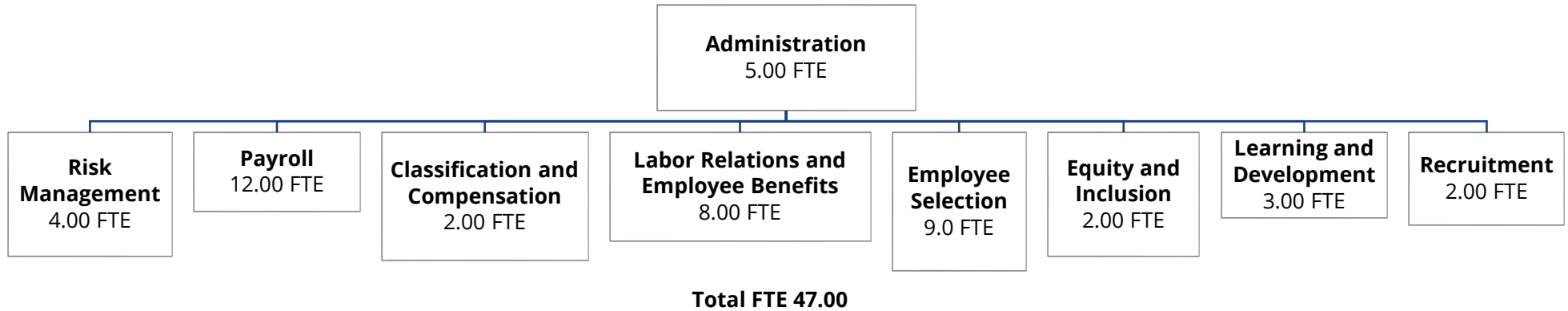
## Department Goals

- Foster an Inclusive Workplace Culture.
- Amplify the experiences of City employees that promotes learning, growth, and development.
- Foster and Build Relationships across Departments with a Customer Service Focus.
- Improve Overall Operations to Create More Efficient and Effective Services.

## Recent Accomplishments

- In 2023, the Human Resources department received 10,802 applications and generated 258 job postings, 246 eligible lists, and completed 69 job studies and 71 class spec revisions.
- Revised language for the Earned Sick and Safe Time policy to make it more accessible and employee centered.
- The FMLA was outsourced, and new process was rolled out.
- Modernized policies and processes related to hiring, which include compensation, minimum qualifications, and Civil Service Rules.
- Hired a Resident Workforce Consultant who is developing a recruitment and community engagement strategy.
- Launched the Equity Dashboard, which breaks down demographic data across city departments, with a particular focus on hiring, retention, departures, and pay equity.
- GeoMapped the City for pothole claims from winter 2022 – 2023 to analyze the impact of potholes on typically underserved communities.
- Reduced the average time to hire by 20% from 2023.
- Developed enhanced reporting strategies for the Minnesota Department of Labor and Industry.
- Trained 964 employees last year and offered 40 courses (a 20% increase from 2022).
- OpenSesame users growing 19% on average per quarter.
- Over 800 OpenSesame accounts set up since launching + 8 courses taken on average per learner.
- Offering 20 live webinars in 2024, which offers employee engagement and camaraderie on topics regarding mental health, family support and financial wellness.
- Implemented Global HR.
- The successful onboarding pilot program ready to launch city wide.
- Facilitated feedback sessions with youth members and community organizations on recruitment; two additional sessions scheduled for August.

# Human Resources Organizational Chart



## Department Division Descriptions

Human Resources includes the following divisions:

- **Administration** – Budget, accounting and purchasing. HRIS and RMIS. Operations. Workplace culture, collaboration, and conflict management.
- **Risk Management** – Workers Compensation. Tort Claims, unemployment claims, property insurance, contract review.
- **Payroll** – Payroll services and systems, payroll audit, W-2 tax reporting, TASS timecard system.
- **Classification & Compensation** – Job studies, pay equity, organizational design, compensation planning.
- **Labor Relations and Employee Benefits** – Contract negotiations, contract administration, grievance and interest arbitration, employee, and retiree benefits.
- **Employee Selection** – Recruitment, training and leadership development, pre-employment testing, CDL drug pool maintenance.
- **Equity and Inclusion** – Equity change team, strategic planning, leadership coaching, consultation, and collaboration with departments.
- **Learning and Development** – Supervisor Training, training and leadership development, new employee orientation.
- **Recruitment** – Resident recruitment, position recruitment.

**2025 Proposed Budget  
HUMAN RESOURCES**

**Fiscal Summary**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>	<b>FY 2024 Adopted Budget FTE</b>	<b>FY 2025 Proposed Budget FTE</b>
<b>Spending</b>							
100: CITY GENERAL FUND	4,133,914	5,248,866	6,468,389	6,647,043	178,654	47.00	47.00
710: CENTRAL SERVICE FUND	5,352,911	4,736,539	4,054,463	4,061,364	6,901	-	-
<b>Total</b>	<b>9,486,824</b>	<b>9,985,405</b>	<b>10,522,852</b>	<b>10,708,407</b>	<b>185,555</b>	<b>47.00</b>	<b>47.00</b>
<b>Financing</b>							
100: CITY GENERAL FUND	-	-	-	-	-		
710: CENTRAL SERVICE FUND	4,789,082	4,736,539	4,054,463	4,061,364	6,901		
<b>Total</b>	<b>4,789,082</b>	<b>4,736,539</b>	<b>4,054,463</b>	<b>4,061,364</b>	<b>6,901</b>		

**Budget Changes Summary**

The 2025 Proposed Human Resources General Fund budget includes current service level adjustments reflecting changes in salary and benefit costs and the removal of one-time spending for a compensation study completed in 2024. Proposed spending reductions include \$34,656 in various materials and supplies budgets, \$14,944 in intern and overtime budgets, and \$3,757 in a reduced step for a vacant position.

## 100: General Fund

## Human Resources

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as telephone monthly charges, and other revenue and expense adjustments.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Remove one-time funding for compensation study	(100,000)		
Current service level adjustments	332,011	-	-
<b>Subtotal:</b>	<b>232,011</b>	<b>-</b>	<b>-</b>

### Mayor's Proposed Changes

#### Budget Reductions

As part of an annual review of department spending, the 2025 Proposed Human Resources budget includes reductions to various materials and services accounts, as well as overtime and intern budgets.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Reduction to General Fund spending	(53,357)	-	
<b>Subtotal:</b>	<b>(53,357)</b>	<b>-</b>	<b>-</b>

### Fund 100 Budget Changes Total

**178,654                      -                      -**

## 710: Central Service Fund

## Human Resources

This fund includes Workers' Compensation, Property Insurance, Flexible Spending Account Reserves, and Tort Claims.

### Current Service Level Adjustments

Current service level adjustments reflect changes in spending and revenue patterns.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Current service level adjustments	6,901	6,901	-
<b>Subtotal:</b>	<b>6,901</b>	<b>6,901</b>	<b>-</b>

### Fund 710 Budget Changes Total

**6,901                      6,901                      -**

# Human Resources Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: HUMAN RESOURCES**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	3,513,746	4,796,852	5,668,341	5,980,901	312,560
SERVICES	588,850	405,437	621,541	618,657	(2,884)
MATERIALS AND SUPPLIES	26,870	42,142	74,241	47,485	(26,756)
ADDITIONAL EXPENSES	97	-	-	-	-
OTHER FINANCING USES	4,351	4,435	104,266	-	(104,266)
<b>Total Spending by Major Account</b>	<b>4,133,914</b>	<b>5,248,866</b>	<b>6,468,389</b>	<b>6,647,043</b>	<b>178,654</b>
<b>Spending by Accounting Unit</b>					
10014100 - HUMAN RESOURCES	4,133,914	5,248,866	6,468,389	6,647,043	178,654
<b>Total Spending by Accounting Unit</b>	<b>4,133,914</b>	<b>5,248,866</b>	<b>6,468,389</b>	<b>6,647,043</b>	<b>178,654</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: HUMAN RESOURCES**

**Fund: CENTRAL SERVICE FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	3,634,974	3,152,501	2,282,125	2,283,115	990
SERVICES	1,548,527	1,474,903	1,629,819	1,637,163	7,344
MATERIALS AND SUPPLIES	5,062	-	-	-	-
ADDITIONAL EXPENSES	162,580	107,500	141,086	141,086	-
OTHER FINANCING USES	1,768	1,635	1,433	-	(1,433)
<b>Total Spending by Major Account</b>	<b>5,352,911</b>	<b>4,736,539</b>	<b>4,054,463</b>	<b>4,061,364</b>	<b>6,901</b>
<b>Spending by Accounting Unit</b>					
71014200 - WORKERS COMPENSATION	3,780,716	3,012,943	2,159,617	2,166,518	6,901
71014210 - TORT CLAIMS	-	10,000	10,000	10,000	-
71014220 - PROPERTY INSURANCE	1,572,194	1,465,596	1,636,846	1,636,846	-
71014230 - FLEXIBLE SPENDING ACCOUNT RESERVE	-	248,000	248,000	248,000	-
<b>Total Spending by Accounting Unit</b>	<b>5,352,911</b>	<b>4,736,539</b>	<b>4,054,463</b>	<b>4,061,364</b>	<b>6,901</b>



# Human Resources Financing Reports

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: HUMAN RESOURCES**  
**Fund: CENTRAL SERVICE FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	1,244,190	3,634,684	2,946,463	2,953,249	6,786
MISCELLANEOUS REVENUE	3,544,893	848,350	848,000	848,000	-
OTHER FINANCING SOURCES	-	253,505	260,000	260,115	115
<b>Total Financing by Major Account</b>	<b>4,789,082</b>	<b>4,736,539</b>	<b>4,054,463</b>	<b>4,061,364</b>	<b>6,901</b>
<b>Financing by Accounting Unit</b>					
71014200 - WORKERS COMPENSATION	3,544,893	3,012,943	2,159,617	2,166,518	6,901
71014210 - TORT CLAIMS	-	10,000	10,000	10,000	-
71014220 - PROPERTY INSURANCE	1,244,190	1,465,596	1,636,846	1,636,846	-
71014230 - FLEXIBLE SPENDING ACCOUNT RESERVE	-	248,000	248,000	248,000	-
<b>Total Financing by Accounting Unit</b>	<b>4,789,082</b>	<b>4,736,539</b>	<b>4,054,463</b>	<b>4,061,364</b>	<b>6,901</b>

## **Human Rights and Equal Economic Opportunity**



# 2025 Proposed Budget: Human Rights and Equal Economic Opportunity

**Department Mission:** The mission of the Department of Human Rights & Equal Economic Opportunity (HREEO) is to serve Saint Paul residents and businesses by advancing justice and equity through education, advocacy, and enforcement.

Learn More: [stpaul.gov/HREEO](http://stpaul.gov/HREEO)

## Department Facts

- **Total General Fund Budget:** \$4,382,035
- **Total Special Fund Budget:** \$123,654
- **Total FTEs:** 33.10

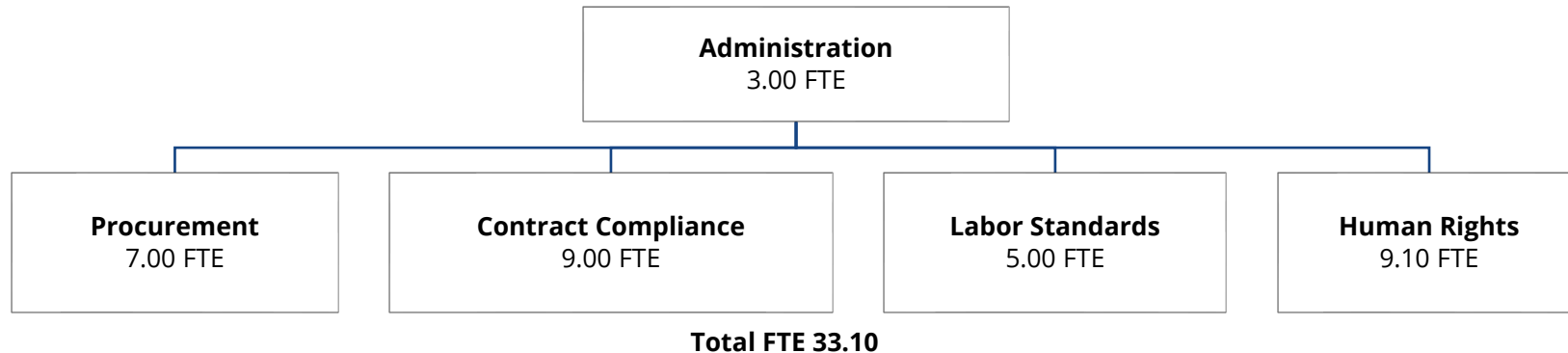
## Department Goals

- Hiring, training, and retention.
- Continuous improvement, codifying standard operating procedures based on best practices, and achieving outcomes.
- Executing our core functions in service to the enterprise and the community.

## Recent Accomplishments

- The **Procurement** division issued 104 solicitation events, executed 502 contracts, and issued a record 3,573 purchase orders.
- The **Contract Compliance** division reviewed and certified 297 vendor Affirmative Action Plans in 2023. More than 6,000 workers were reported on prevailing wage compliance payrolls totaling more than 1,000,000 construction hours. Small, Women, and/or Minority Business Enterprise (SWMBE) inclusion on projects required by the Vendor Outreach Program totaled 25.4 percent.
- The Section 3 Program seeks to strengthen the pipeline of the City's residents and business owners who are traditionally underutilized on public contracts because of social and economic barriers and increase access to City business opportunities. The City of St. Paul partnered to hold 13 business development workshops with 477 total participants.
- The **Human Rights Investigation Division** enforces the City of Saint Paul [Human Rights Ordinance, Chapter 183](#), which prohibits discrimination against [13 protected classes](#) in the areas of Employment, Real Property (Housing), Education, Public Accommodations, Public Services, Reprisal, Business, and Credit in Saint Paul, by investigating alleged acts of discrimination. Thirty-nine charges were investigated in 2023.
- The **Labor Standards Enforcement and Education Division** is responsible for the enforcement, outreach, and education of the City of Saint Paul's Earned Sick and Safe Time (ESST) and Minimum Wage Ordinances. In 2023, the division closed 19 cases and ordered \$27,850 in financial remedies.
- The **Accessibility** Division is working with city departments to create or update ADA transition plans that focus on reducing barriers to access facilities, programs, services, and information.

# Human Rights and Equal Economic Opportunity Organizational Chart



## Department Division Descriptions

Human Rights and Equal Economic Opportunity is managed by the HREEO Director and department support staff. It includes the following divisions:

- **Procurement:** The Procurement division (Contract & Analysis Services) provides buying, contracting, and surplus disposal services to the City of Saint Paul, Saint Paul Regional Water Services, and the Saint Paul Port Authority.
- **Contract Compliance:** The Contract Compliance and Business Development division ensures that the community can participate in the economic opportunities created by the City of Saint Paul. Contract Compliance is responsible for several compliance and business development functions including:
  - Assisting contractors doing business with the City of Saint Paul in meeting contract compliance obligations;
  - Assisting minority-owned, women-owned, small businesses and Section 3 businesses in learning about and seeking business opportunities with the City of Saint Paul, including training and capacity building;
  - Ensuring contractors doing business with the City of Saint Paul have an up-to-date and approved Affirmative Action / Equal Employment Opportunity plans; and,
  - Ensuring prevailing wage(s) and other labor standards requirements are met.
- **Labor Standards:** The Division of Labor Standards Enforcement and Education of Human Rights & Equal Economic Opportunity (HREEO) focuses solely on compliance with the City of Saint Paul’s Earned Sick and Safe Time (ESST) and Minimum Wage Ordinances. The Division of Labor Standards Enforcement and Education works to ensure workers and business owners are aware of their rights and responsibilities established by these ordinances. The division is responsible for administering the ESST and Minimum Wage Ordinances, conducting community outreach and engagement, and resolving complaints.
- **Human Rights:** The Human Rights Investigation division is responsible for investigating complaints of discrimination that are alleged to have taken place within the geographic boundaries of the City of Saint Paul.

**2025 Proposed Budget  
HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY**

**Fiscal Summary**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>	<b>FY 2024 Adopted Budget FTE</b>	<b>FY 2025 Proposed Budget FTE</b>
<b>Spending</b>							
100: CITY GENERAL FUND	2,817,210	3,879,270	4,299,844	4,382,035	82,190	30.58	32.58
200: CITY GRANTS	2,266	-	-	-	-	-	-
211: GENERAL GOVT SPECIAL PROJECTS	183,698	235,688	202,409	123,654	(78,754)	0.52	0.52
<b>Total</b>	<b>3,003,174</b>	<b>4,114,958</b>	<b>4,502,253</b>	<b>4,505,689</b>	<b>3,436</b>	<b>31.10</b>	<b>33.10</b>
<b>Financing</b>							
100: CITY GENERAL FUND	605,780	601,640	601,640	601,640	-		
200: CITY GRANTS	-	-	-	-	-		
211: GENERAL GOVT SPECIAL PROJECTS	270,859	235,688	202,409	123,654	(78,754)		
<b>Total</b>	<b>876,638</b>	<b>837,328</b>	<b>804,049</b>	<b>725,294</b>	<b>(78,754)</b>		

**Budget Changes Summary**

The Human Rights and Equal Economic Opportunity (HREEO) 2025 proposed General Fund budget includes the realignment of department budgets to add a Program Coordinator and a Compliance Specialist position, a reduction in materials and supplies budgets, and current service level adjustments resulting in an overall increase of \$82,190 and 2.00 FTE in the fund.

Special fund changes reflect current service level adjustments. In addition, the management of the Supplier Certification Program, a multi-city partnership, will be managed outside of the City of Saint Paul. This fund reflects the decrease of \$74,405 in spending and financing as a result of this shift.

## 100: General Fund

## Human Rights and Equal Economic Opportunity

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, contract negotiations, adjustments to department contributions to citywide services such as telephone monthly charges, and other adjustments.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Current service level adjustments	117,090	-	-
<b>Subtotal:</b>	<b>117,090</b>	<b>-</b>	<b>-</b>

### Mayor's Proposed Changes

#### Budget realignment and General Fund budget reduction

The 2025 Mayor's proposed budget includes the realignment of department budgets to add 2.00 FTE, and an overall decrease in spending on materials and services.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Addition of Program Coordinator and Compliance Specialist positions	-	-	2.00
Materials and supplies reduction	(34,900)	-	-
<b>Subtotal:</b>	<b>(34,900)</b>	<b>-</b>	<b>2.00</b>

### Fund 100 Budget Changes Total

**82,190                      -                      2.00**

## 200: City Grants

## Human Rights and Equal Economic Opportunity

This fund included a grant for the Police Civilian Internal Affairs Review Commission.

### Former PCIARC Grant Fund

In 2020 HREEO was awarded a Police Civilian Internal Affairs Review Commission (PCIARC) grant from the Saint Paul & Minnesota Foundation. No changes have been made to this budget in the 2025 proposed budget.

	Change from 2024 Adopted		
	Spending	Financing	FTE
<b>Fund 200 Budget Changes Total</b>	<b>-</b>	<b>-</b>	<b>-</b>

## 211: General Government Special Projects

## Human Rights and Equal Economic Opportunity

This fund includes housing complaint investigations and equal employment opportunity investigations.

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, contract negotiations, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, as well as other revenue and expense adjustments. In addition, the management of the Supplier Certification Program, a multi-city partnership will move from being managed by Saint Paul to an external vendor. This fund reflects the decrease in spending and financing as a result of this shift.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Current service level adjustments	(4,349)	(4,349)	-
Supplier certification program Shift	(74,405)	(74,405)	-
<b>Subtotal:</b>	<b>(78,754)</b>	<b>(78,754)</b>	<b>-</b>
<b>Fund 211 Budget Changes Total</b>	<b>(78,754)</b>	<b>(78,754)</b>	<b>-</b>



# **Human Rights and Equal Economic Opportunity Spending Reports**

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY**

**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,561,200	3,435,833	3,856,578	4,189,148	332,569
SERVICES	84,027	74,285	74,285	143,974	69,689
MATERIALS AND SUPPLIES	117,271	72,523	72,523	48,913	(23,610)
PROGRAM EXPENSE	51,169	293,304	293,304	-	(293,304)
ADDITIONAL EXPENSES	600	-	-	-	-
OTHER FINANCING USES	2,943	3,325	3,154	-	(3,154)
<b>Total Spending by Major Account</b>	<b>2,817,210</b>	<b>3,879,270</b>	<b>4,299,844</b>	<b>4,382,035</b>	<b>82,190</b>
<b>Spending by Accounting Unit</b>					
10015100 - HREEO ADMINISTRATION	489,218	463,560	3,910,862	4,015,538	104,676
10015110 - LABOR STANDARDS	111,819	501,460	-	-	-
10015200 - CONTRACT COMPLIANCE	467,533	404,925	(2,796)	-	2,796
10015300 - PROCUREMENT CONTRACT ANALYSIS & SERVICES	775,750	859,091	2,687	-	(2,687)
10015400 - HUMAN RIGHTS	483,633	775,295	-	-	-
10015500 - HREEO SPECIAL PROJECTS	60,823	-	-	-	-
10015600 - PCIARC	10,657	122,324	-	-	-
10015700 - MINORITY BUSINESS DEVELOPMENT	417,778	752,615	389,092	366,497	(22,595)
<b>Total Spending by Accounting Unit</b>	<b>2,817,210</b>	<b>3,879,270</b>	<b>4,299,844</b>	<b>4,382,035</b>	<b>82,190</b>

**CITY OF SAINT PAUL  
Spending Plan by Department**

**Department: HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY**

**Fund: CITY GRANTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
SERVICES	2,266	-	-	-	-
<b>Total Spending by Major Account</b>	<b>2,266</b>	-	-	-	-
<b>Spending by Accounting Unit</b>					
20015100 - PCIARC GRANTS	2,266	-	-	-	-
<b>Total Spending by Accounting Unit</b>	<b>2,266</b>	-	-	-	-

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY**

**Fund: GENERAL GOVT SPECIAL PROJECTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	142,424	206,182	66,462	71,734	5,272
SERVICES	40,588	20,700	127,293	51,771	(75,522)
MATERIALS AND SUPPLIES	384	8,634	8,465	150	(8,315)
OTHER FINANCING USES	303	172	189	-	(189)
<b>Total Spending by Major Account</b>	<b>183,698</b>	<b>235,688</b>	<b>202,409</b>	<b>123,654</b>	<b>(78,754)</b>
<b>Spending by Accounting Unit</b>					
21115220 - CERT PROGRAM	98,559	127,739	74,405	-	(74,405)
21115230 - SECTION 3 COLLABORATIVE	27,351	35,595	47,274	43,333	(3,941)
21115405 - EQUAL EMPLOYMENT OPPORTUNITY	26,568	33,064	17,390	16,982	(408)
21115410 - HUD WORKSHARE AGREEMENT	31,220	39,290	63,340	63,340	0
<b>Total Spending by Accounting Unit</b>	<b>183,698</b>	<b>235,688</b>	<b>202,409</b>	<b>123,654</b>	<b>(78,754)</b>

# **Human Rights and Equal Economic Opportunity Financing Reports**

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY**

**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	62,814	61,674	61,674	61,674	-
MISCELLANEOUS REVENUE	3,000	-	-	-	-
OTHER FINANCING SOURCES	539,966	539,966	539,966	539,966	-
<b>Total Financing by Major Account</b>	<b>605,780</b>	<b>601,640</b>	<b>601,640</b>	<b>601,640</b>	<b>-</b>
<b>Financing by Accounting Unit</b>					
10015300 - PROCUREMENT CONTRACT ANALYSIS & SERVICES	11,322	42,674	42,674	42,674	-
10015400 - HUMAN RIGHTS	22,650	19,000	19,000	19,000	-
10015500 - HREEO SPECIAL PROJECTS	28,842	-	-	-	-
10015700 - MINORITY BUSINESS DEVELOPMENT	539,966	539,966	539,966	539,966	-
10015800 - HREEO CENSUS FUNDING	3,000	-	-	-	-
<b>Total Financing by Accounting Unit</b>	<b>605,780</b>	<b>601,640</b>	<b>601,640</b>	<b>601,640</b>	<b>-</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY**  
**Fund: GENERAL GOVT SPECIAL PROJECTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	6,600	72,354	80,730	80,322	(408)
CHARGES FOR SERVICES	264,259	160,739	107,405	33,000	(74,405)
OTHER FINANCING SOURCES	-	2,595	14,274	10,333	(3,941)
<b>Total Financing by Major Account</b>	<b>270,859</b>	<b>235,688</b>	<b>202,409</b>	<b>123,654</b>	<b>(78,754)</b>
<b>Financing by Accounting Unit</b>					
21115220 - CERT PROGRAM	186,559	127,739	74,405	-	(74,405)
21115230 - SECTION 3 COLLABORATIVE	60,500	35,595	47,274	43,333	(3,941)
21115405 - EQUAL EMPLOYMENT OPPORTUNITY	23,800	33,064	17,390	16,982	(408)
21115410 - HUD WORKSHARE AGREEMENT	-	39,290	63,340	63,340	-
<b>Total Financing by Accounting Unit</b>	<b>270,859</b>	<b>235,688</b>	<b>202,409</b>	<b>123,654</b>	<b>(78,754)</b>

**Mayor's Office**





# 2025 Proposed Budget: Mayor's Office

**Department Mission:** To direct the operation of the city and assure that city government helps create a Saint Paul that works for all of us.

**Learn More:** [stpaul.gov/mayor](http://stpaul.gov/mayor)

## Department Facts

- **Total General Fund Budget:** \$2,509,438
- **Total FTEs:** 14.00
- Minnesota's Capital City has a population of more than 300,000 residents.
- Saint Paul is home to a diverse group of residents who speak over 125 languages & dialects.
- Saint Paul features more than 170 parks and open spaces.
- Saint Paul has more city shoreline on the Mississippi River than any other city.
- The City has 52,000+ theater seats, three world class museums & vibrant grass roots arts.

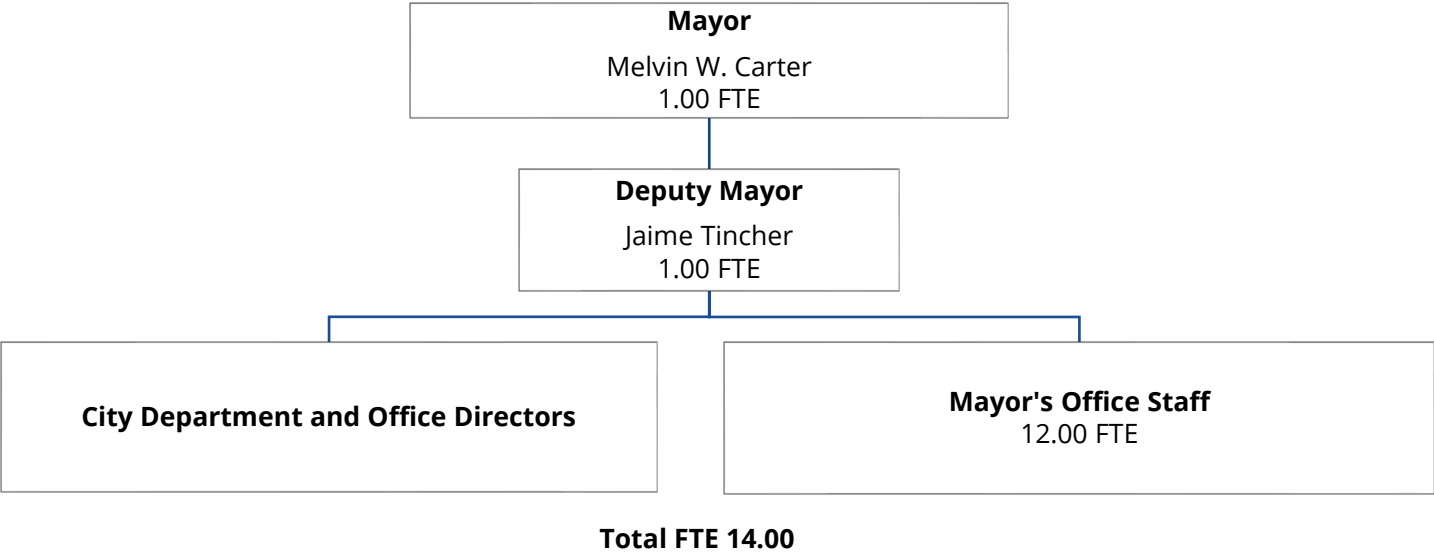
## Department Goals

- Building a Saint Paul that works for all of us.
- Embedding the values of equity, innovation and resilience in all city operations and policies.
- Creating responsible, balanced budgets that showcase the values of the administration, and provide strong financial footing for the City.

## Recent Accomplishments

- Launching the People's Prosperity Guaranteed Income Pilot and CollegeBound Boost
- Establishing the Office of Neighborhood Safety
- Establishing the Neighborhood Safety Community Council
- Establishing the Homeless Assistance Response Team (H.A.R.T)
- Expanded access to youth sports in recreation centers
- Leveraging American Rescue Plan Funds to make historic investments including:
  - \$37.9 million for 30% AMI Deeply Affordable Housing
  - \$14.5 million for Lead Service Line Replacement
  - \$4.5 million for Tourism Recovery Support Program
  - \$15.3 million for City/County Workforce Programs

# Mayor's Office Organizational Chart



**2025 Proposed Budget  
MAYOR'S OFFICE**

**Fiscal Summary**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>	<b>FY 2024 Adopted Budget FTE</b>	<b>FY 2025 Proposed Budget FTE</b>
<b>Spending</b>							
100: CITY GENERAL FUND	2,116,601	2,378,713	2,432,875	2,509,438	76,563	14.00	14.00
200: CITY GRANTS	166,579	210,804	188,297	-	(188,297)	1.00	-
<b>Total</b>	<b>2,283,180</b>	<b>2,589,517</b>	<b>2,621,172</b>	<b>2,509,438</b>	<b>(111,734)</b>	<b>15.00</b>	<b>14.00</b>
<b>Financing</b>							
100: CITY GENERAL FUND	144,413	222,863	297,863	291,413	(6,450)		
200: CITY GRANTS	314,603	210,804	188,297	-	(188,297)		
<b>Total</b>	<b>459,016</b>	<b>433,667</b>	<b>486,160</b>	<b>291,413</b>	<b>(194,747)</b>		

**Budget Changes Summary**

The Mayor's Office will continue to lead the city's work to support residents, workers, businesses, and visitors by prioritizing equity, innovation, and resilience.

The Mayor's Office will continue to collaborate with city department and community partners to advance the Community-First Public Safety framework, address the housing crisis, serve our residents who are unsheltered, and connect our community to opportunities to ensure everyone can access the prosperity our city has to offer.

Changes to the Mayor's Office budget in 2025 include inflationary adjustments to salary and benefit costs and a \$10,000 reduction in the department's travel budget.

The special fund budget for the Mayor's Office reflects the end of the VISTA program grant and shifting the Climate Action Coordinator to an Office of Financial Services budget to be funded with gas and electric franchise fees.

## 100: General Fund

## Mayor's Office

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs and adjustments to department contributions to citywide services.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Current service level adjustments	86,563	-	-
<b>Subtotal:</b>	<b>86,563</b>	<b>-</b>	<b>-</b>

### Mayor's Proposed Changes

#### Budget Reductions

The 2025 budget reflects a reduction in the Mayor's Office travel budget.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Travel budget	(10,000)	-	-
<b>Subtotal:</b>	<b>(10,000)</b>	<b>-</b>	<b>-</b>

### Fund 100 Budget Changes Total

**76,563**      **-**      **-**

## 200: City Grants

## Mayor's Office

The Mayor's Office City Grants fund includes grants for energy and education initiatives led by Mayor's Office Staff.

Current service level adjustments for the 2025 budget reflect the reduction of spending and financing due to the end of the VISTA grant.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Current service level adjustments	(29,920)	(29,920)	-
<b>Subtotal:</b>	<b>(29,920)</b>	<b>(29,920)</b>	<b>-</b>

### Mayor's Proposed Changes

#### Climate Action Coordinator

In 2025, the City of Saint Paul will collect an additional \$1.5 million in franchise fee revenue. A portion of this additional revenue will be dedicated to climate initiatives, including funding for a Climate Action Coordinator, formerly funded by a grant. The Mayor's Office budget reflects the shift of this FTE to the Office of Financial Services budget.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Climate Action Coordinator	(158,377)	(158,377)	(1.00)
<b>Subtotal:</b>	<b>(158,377)</b>	<b>(158,377)</b>	<b>(1.00)</b>

### Fund 200 Budget Changes Total

**(188,297)**      **(188,297)**      **(1.00)**

# Mayor's Office Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: MAYOR**

**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,687,982	1,983,699	2,039,242	2,119,570	80,328
SERVICES	280,032	243,707	243,707	378,677	134,970
MATERIALS AND SUPPLIES	8,667	11,191	11,191	11,191	-
OTHER FINANCING USES	139,920	140,116	138,735	-	(138,735)
<b>Total Spending by Major Account</b>	<b>2,116,601</b>	<b>2,378,713</b>	<b>2,432,875</b>	<b>2,509,438</b>	<b>76,563</b>
<b>Spending by Accounting Unit</b>					
10011100 - MAYORS OFFICE	2,116,601	2,378,713	2,432,875	2,509,438	76,563
<b>Total Spending by Accounting Unit</b>	<b>2,116,601</b>	<b>2,378,713</b>	<b>2,432,875</b>	<b>2,509,438</b>	<b>76,563</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: MAYOR**

**Fund: CITY GRANTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	101,828	89,129	91,997	-	(91,997)
SERVICES	46,909	45,900	56,400	-	(56,400)
MATERIALS AND SUPPLIES	842	4,500	4,800	-	(4,800)
ADDITIONAL EXPENSES	-	71,275	35,100	-	(35,100)
CAPITAL OUTLAY	17,000	-	-	-	-
<b>Total Spending by Major Account</b>	<b>166,579</b>	<b>210,804</b>	<b>188,297</b>	<b>-</b>	<b>(188,297)</b>
<b>Spending by Accounting Unit</b>					
20011800 - EDUCATION INITIATIVE	139,454	177,804	140,297	-	(140,297)
20011810 - ENERGY INITIATIVES	27,125	33,000	33,000	-	(33,000)
20011811 - MAYOR'S INITIATIVES	-	-	15,000	-	(15,000)
<b>Total Spending by Accounting Unit</b>	<b>166,579</b>	<b>210,804</b>	<b>188,297</b>	<b>-</b>	<b>(188,297)</b>

# Mayor's Office Financing Reports



**CITY OF SAINT PAUL  
Financing Plan by Department**

**Department: MAYOR**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>
<b>Financing by Major Account</b>					
MISCELLANEOUS REVENUE	3,000	6,450	6,450	-	(6,450)
OTHER FINANCING SOURCES	141,413	216,413	291,413	291,413	-
<b>Total Financing by Major Account</b>	<b>144,413</b>	<b>222,863</b>	<b>297,863</b>	<b>291,413</b>	<b>(6,450)</b>
<b>Financing by Accounting Unit</b>					
10011100 - MAYORS OFFICE	144,413	222,863	297,863	291,413	(6,450)
<b>Total Financing by Accounting Unit</b>	<b>144,413</b>	<b>222,863</b>	<b>297,863</b>	<b>291,413</b>	<b>(6,450)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: MAYOR**  
**Fund: CITY GRANTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	194,309	85,000	79,558	-	(79,558)
MISCELLANEOUS REVENUE	120,294	90,000	75,000	-	(75,000)
OTHER FINANCING SOURCES	-	35,804	33,739	-	(33,739)
<b>Total Financing by Major Account</b>	<b>314,603</b>	<b>210,804</b>	<b>188,297</b>	<b>-</b>	<b>(188,297)</b>
<b>Financing by Accounting Unit</b>					
20011800 - EDUCATION INITIATIVE	221,603	177,804	140,297	-	(140,297)
20011810 - ENERGY INITIATIVES	93,000	33,000	33,000	-	(33,000)
20011811 - MAYOR'S INITIATIVES	-	-	15,000	-	(15,000)
<b>Total Financing by Accounting Unit</b>	<b>314,603</b>	<b>210,804</b>	<b>188,297</b>	<b>-</b>	<b>(188,297)</b>

## **Parks and Recreation**

# 2025 Proposed Budget: Parks and Recreation

**Mission:** To make Saint Paul a city that works for all of us, Saint Paul Parks and Recreation will facilitate the creation of active lifestyles, vibrant places and a vital environment.

**Vision:** Saint Paul Parks and Recreation will make Saint Paul the most livable city in America by responding creatively to change, innovating with every decision, and connecting the entire city. **Learn More:** [stpaul.gov/parks](http://stpaul.gov/parks)

## Department Facts

Saint Paul Parks and Recreation is a nationally accredited and gold medal award-winning organization that manages over 184 parks and open spaces, Association of Zoos and Aquariums (AZA)-accredited Como Park Zoo and Conservatory, 26 city-operated recreation centers, more than 100 miles of trails, an indoor and two outdoor aquatic facilities, a public beach, a variety of premium sports facilities, municipal golf courses, and Great River Passage – which is the new identity for all proposed public development along Saint Paul’s more than 17 miles of Mississippi riverfront. Saint Paul Parks and Recreation has been recognized by the Trust for Public Land as the #1 Urban Park System in America in 2015, #2 from 2016 to 2019, #3 in 2020, and #2 again in 2021, 2022, and 2023.

- **Total General Fund Budget:** \$50,213,775
- **Total Special Fund Budget:** \$38,313,750
- **Total FTEs:** 642.62

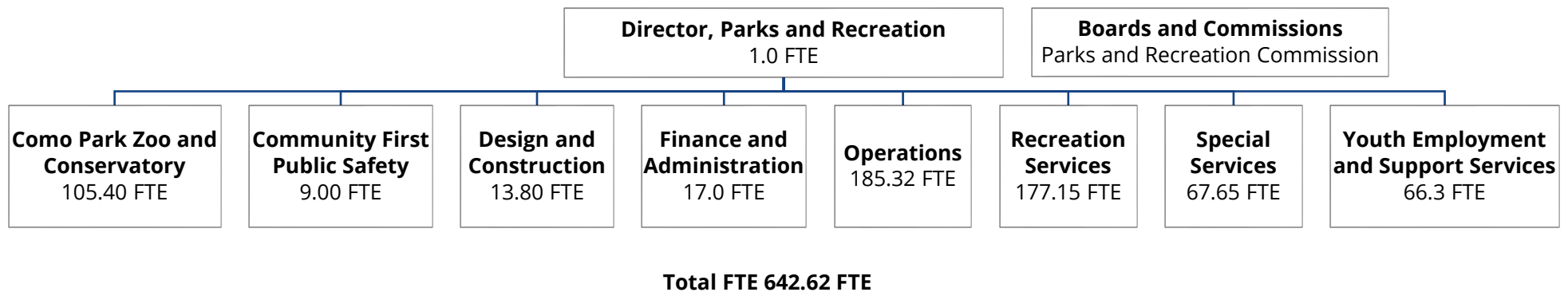
## Department Goals

- Promote active lifestyles.
- Create and maintain vibrant places.
- Create, maintain, and protect a vital environment.

## Recent Accomplishments

- Nationally accredited Parks and Recreation agency and Association of Zoos and Aquariums (AZA) accredited zoo.
- Named No. 3 Park System in America by the Trust for Public Land.
- Host more than 14 million visitors annually at parks and facilities.
- Over 20,000 youth participate in classes, camps and sports annually.
- Offer more than 3,600 classes and activities annually.
- Volunteers contribute more than 100,000 hours each year.
- Issue more than 1,500 picnic and park-use permits each year.
- Partner with more than 115 different non-city agencies.
- Over 900 youth served through our Right Track program.
- Offered free swimming lessons to 1,800 youth and free sports to over 3,600 youth.
- Piloted Free-Swimming Sundays and Saint Paul’s first public swim team.
- Broke ground on Pedro Park, Victoria Park Turf Field, Wakan Tipi Center, Phalen Trailhead, and North End Community Center.
- Renovated Oxford/Jimmy Lee turf field and Hayden Heights, Dunning, and Hazel Park play areas.
- Planted 6,100 new trees and completed removal of all ash trees.
- Como Park Zoo and Conservatory education programming had an increase of 1,702 Saint Paul Public School 2nd graders an additional 4,324 students visit on field trips.

# Parks and Recreation Organizational Chart



## Department Division Descriptions

The Parks and Recreation Department is managed by the **Parks Director** and includes the following department divisions:

- **Como Park Zoo and Conservatory** manages the Marjorie McNeely Conservatory, Como Zoo, Education Programming, Volunteer Management, Visitor Services, Reservations, Programs, Rentals and Permits, Maintenance and Facilities, and Marketing and Public Relations.
- **Community First Public Safety** manages the Awakenings intervention program, designed to help directly address inequities in the community, specifically amongst youth experiencing trauma.
- **Design and Construction** provides services that develop and preserve the City's open space system. This system includes parks, trails, recreational/athletic facilities, parkways, gardens, squares, plazas, wetlands, environmental preserves, and more.
- **Finance and Administration** manages Accounting, Budget Development, Internship Program, Internal Compliance and Auditing, Marketing and Public Relations, Technology and Data Systems, Customer Support, Permit Office, Accreditation, Department Budget Strategy Partnerships, Marketing, Administration and Finance, Technology, and Interdepartmental and Interdivision Relationships.
- **Operations** manages Contract Services, Harriet Island, Citywide Special Events, Support, Maintenance, Natural Resources, Forestry, Building Trades, **Parks Safety and Security**, and Emergency Management.
- **Recreation Services** manages community centers across the city that provide residents with a welcoming space to engage in a variety of activities designed to help participants learn, stay active, and socialize. Serving as community gathering spots, these spacious facilities contribute to the famously cohesive neighborhoods of Saint Paul.
- **Special Services** manages **Golf Operations**, **Ski Operations**, Contract Management, Services Partnership Administration, and **Aquatics**.
- **Youth Employment and Support Services** manages the Right Track program, HR Liaison, Accommodations, Administrative, LEP, and Training.

Parks and Recreation also manages the Parks and Recreation Commission.

**2025 Proposed Budget  
PARKS AND RECREATION**

**Fiscal Summary**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>	<b>FY 2024 Adopted Budget FTE</b>	<b>FY 2025 Proposed Budget FTE</b>
<b>Spending</b>							
100: CITY GENERAL FUND	37,223,125	43,443,557	46,455,242	50,213,775	3,758,533	344.68	369.62
200: CITY GRANTS	4,225,792	5,311,570	5,729,057	5,966,087	237,030	68.00	70.50
211: GENERAL GOVT SPECIAL PROJECTS	-	-	-	3,673,812	3,673,812	-	17.55
228: CHARITABLE GAMBLING	-	25,000	25,000	25,000	-	-	-
230: RIGHT OF WAY MAINTENANCE	-	-	-	-	-	-	-
260: PARKS AND REC SPECIAL PROJECTS	4,025,656	5,046,859	5,104,572	5,154,521	49,948	31.29	31.29
261: COMO CAMPUS	6,030,048	7,161,793	7,350,885	7,416,664	65,779	58.37	56.80
262: PARKLAND REPLACEMENT	-	200,000	200,000	200,000	-	-	-
263: LOWERTOWN BALLPARK	1,384,811	824,600	1,024,600	1,024,600	-	-	-
560: PARKS MEMORIALS	-	2,000	2,000	2,000	-	-	-
660: PARKS SPECIAL SERVICES	3,099,519	4,482,439	4,794,610	4,927,818	133,207	26.92	26.92
760: PARKS SUPPLY AND MAINTENANCE	8,326,908	9,711,046	9,255,451	9,923,250	667,799	68.95	69.95
<b>Total</b>	<b>64,315,859</b>	<b>76,208,864</b>	<b>79,941,417</b>	<b>88,527,525</b>	<b>8,586,107</b>	<b>598.21</b>	<b>642.62</b>
<b>Financing</b>							
100: CITY GENERAL FUND	2,774,784	2,640,465	2,512,775	3,072,465	559,690		
200: CITY GRANTS	3,968,862	5,311,570	5,729,057	5,966,087	237,030		
211: GENERAL GOVT SPECIAL PROJECTS	-	-	-	3,673,811	3,673,811		
228: CHARITABLE GAMBLING	-	25,000	25,000	25,000	-		
230: RIGHT OF WAY MAINTENANCE	-	-	-	-	-		
260: PARKS AND REC SPECIAL PROJECTS	3,444,263	5,046,859	5,104,572	5,154,522	49,950		
261: COMO CAMPUS	5,552,211	7,161,793	7,350,885	7,416,663	65,778		
262: PARKLAND REPLACEMENT	255,371	200,000	200,000	200,000	-		
263: LOWERTOWN BALLPARK	1,551,504	824,600	1,024,600	1,024,600	-		
560: PARKS MEMORIALS	-	2,000	2,000	2,000	-		
660: PARKS SPECIAL SERVICES	3,814,591	4,482,440	4,794,611	4,927,818	133,207		
760: PARKS SUPPLY AND MAINTENANCE	7,077,189	9,711,046	9,255,451	9,923,251	667,800		
<b>Total</b>	<b>28,438,774</b>	<b>35,405,773</b>	<b>35,998,951</b>	<b>41,386,217</b>	<b>5,387,266</b>		

## PARKS AND RECREATION

### Budget Changes Summary

The 2025 Parks and Recreation budget is highlighted by a \$560,000 investment to continue to provide free youth sports for ages 10 and up in Saint Paul. Other investments include an additional \$500,000 for tree planting and urban canopy maintenance and \$416,856 for rising utility costs. A total of 9.48 FTEs will return to the Parks General Fund budget in 2025 as part of a multi-year American Rescue Plan (ARP) phase-off plan. 11.33 FTEs were added to operate the North End Community Center (NECC) for a full year. This is the last year of a multi-year operational change plan for the NECC.

Other changes in the 2025 budget include a shift of 1.38 FTE from the Como Campus special fund to better align with financing capacities. The employee benefits budget was reduced by \$364,175 based on projected costs. Lastly, there was an increase in current service level costs for salaries and benefits and the removal of funding for one-time spending items from 2024.

A number of one-time investments were also made in as part of the downtown revitalization effort, including \$165,000 for the activation of public spaces, \$145,000 for tree trimming and vegetation management, and \$100,000 for public art and banners.

Special fund changes in the Parks and Recreation department reflect adjustments to line item and personnel budgets to track with recent spending and service needs. Additionally, 1.38 FTE from the Como Campus special fund were moved to the General Fund to better align with financing capacities

Public Safety Aid and Opioid Settlement: The Parks and Recreation Department budget is supplemented in the 2025 budget by investments made from Public Safety Aid and the Opioid Settlement. The budget on this page does not reflect these investments. Please see the General Government Accounts section for additional information.

ARP Funding: Due to changes in the American Rescue Plan State and Local Fiscal Recovery Funds guidance around obligating funds, the City made the decision in 2024 to change the funding source for several projects formerly supported with ARP. To ensure that the projects and initiatives included in the Global Agreement between Mayor and Council on the use of ARP funds are completed as planned, the City created a new Special Fund for each former ARP project included in this change. These funds will continue to be spent according to the uses that were included in the Global Agreement, and all funds must be spent by 2026 in alignment with the original ARP guidelines. City staff will continue to collect quarterly and annual reporting from each project and provide corresponding reports to Council.

## General Fund

## Parks and Recreation

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs and adjustments to department contributions to citywide services such as Chief Officer, Energy Coordinator, and property insurance charges. Planned FTE changes include the return to the General Fund of 20.73 FTEs that had previously been funded with American Rescue Plan (ARP) dollars and the addition of 11.33 FTE for a full year of operating the North End Community Center. There were also several one-time investments in the 2024 budget that were reversed.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Return of American Rescue Plan-funded FTEs	1,029,302	-	20.73
North End Community Center full-year costs	1,074,425	-	11.33
Highland Bridge operations	23,460	-	-
Reversal of one-time funding Parks Safety Stewards Pilot Program	(122,928)	-	-
Reversal of one-time funding for Como Lakeside Pavilion Planning and Design	(200,000)	-	-
Reversal of one-time funding for community organizing partner	(25,000)	-	-
Reversal of one-time funding for Parks equipment	(347,000)	-	-
Reversal of one-time revenue loss for free swimming	-	149,690	-
Other current service level adjustments	1,246,239	-	-
<b>Subtotal:</b>	<b>2,678,498</b>	<b>149,690</b>	<b>32.06</b>

### Mayor's Proposed Changes

#### Climate Initiatives: Tree Planting and Urban Canopy

Due to a recent change in state law removing a restriction that prohibited the City of Saint Paul from charging gas and electric franchise fees during certain months, the City of Saint Paul will collect an additional \$1.5 million in franchise fee revenue. A portion of this additional revenue will be dedicated to climate initiatives, including \$500,000 of ongoing funding for tree planting and the maintenance of Saint Paul's urban canopy.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Tree Planting/Urban Canopy	500,000	-	-
<b>Subtotal:</b>	<b>500,000</b>	<b>-</b>	<b>-</b>

#### Free Youth Sports

The 2025 budget secures ongoing funding to make participation in sports at recreation centers free for ages 10 and up. This had previously been funded with American Rescue Plan dollars.

Free Sports for Ages 10 and Up	560,000	-	2.75
<b>Subtotal:</b>	<b>560,000</b>	<b>-</b>	<b>2.75</b>

#### Realign Zoo Staff

The 2025 budget moves 1.38 FTE of Como Zoo employees from the Como Campus special fund to the General Fund to better align with financing capacities.

Realign Zoo Staff	60,421	-	1.38
<b>Subtotal:</b>	<b>60,421</b>	<b>-</b>	<b>1.38</b>



**Staffing Support**

The 2025 budget utilizes the General Government Special Service Funds to continue supporting Parks staffing that was reduced due to the pandemic. These positions were previously funded by American Rescue Plan dollars.

Staffing Support	(503,067)	-	(11.25)
<b>Subtotal:</b>	<b>(503,067)</b>	<b>-</b>	<b>(11.25)</b>

**Employee Benefit Adjustment**

The 2025 budget reduces the budget for employee health insurance based on projected costs.

Adjust health insurance spending	(364,175)	-	-
<b>Subtotal:</b>	<b>(364,175)</b>	<b>-</b>	<b>-</b>

**Utility Inflation Adjustment**

The 2025 budget includes increased funding for Parks utility costs.

Utility inflation adjustment	416,856	-	-
<b>Subtotal:</b>	<b>416,856</b>	<b>-</b>	<b>-</b>

**Downtown Investments**

The 2025 Mayor's Proposed Budget includes one-time investments focused on Downtown St. Paul. The investments include improvements to sidewalks and parks, activation of public spaces, and public safety enhancements. These one-time investments were made possible by the American Rescue Plan, which alleviated pressure on the City's General Fund and allowed the city to make these important improvements.

Activation of Public Spaces	165,000	165,000	-
Public Art/Banners	100,000	100,000	-
Tree Trimming and Vegetation Management	145,000	145,000	-
<b>Subtotal:</b>	<b>410,000</b>	<b>410,000</b>	<b>-</b>

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<b>Fund 100 Budget Changes Total</b>	<b>3,758,533</b>	<b>559,690</b>	<b>24.94</b>
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## 200: City Grants

## Parks and Recreation

Budgets for the Parks department's major grant-funded activities are contained in the City Grants fund. Ongoing grant programs include the Right Track Program, Como Circulator, regional park maintenance, and arts and gardening grants.

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, other revenue and expense adjustments, and budget-neutral FTE adjustments to align with department operations.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Current service level adjustments	237,030	237,030	2.50
<b>Subtotal:</b>	<b>237,030</b>	<b>237,030</b>	<b>2.50</b>

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**Fund 200 Budget Changes Total****237,030****237,030****2.50**

## 211: General Government Special Services

## Parks and Recreation

This fund tracks proceeds received and expenses incurred to provide fee assistance support to youth programs and Parks staffing.

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, other revenue and expense adjustments, and budget-neutral FTE adjustments to align with department operations.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Current service level adjustments	506,458	506,458	1.00
<b>Subtotal:</b>	<b>506,458</b>	<b>506,458</b>	<b>1.00</b>

### Mayor's Proposed Changes

#### Youth Employment

Due to changes in the American Rescue Plan State and Local Fiscal Recovery Funds guidance around obligating funds, the City made the decision in 2024 to change the funding source for several projects formerly supported with ARP. To ensure that the projects and initiatives included in the Global Agreement between Mayor and Council on the use of ARP funds are completed as planned, the City created a new Special Fund for each former ARP project included in this change. These funds will continue to be spent according to the uses that were included in the Global Agreement, and all funds must be spent by 2026 in alignment with the original ARP guidelines. City staff will continue to collect quarterly and annual reporting from each project and provide corresponding reports to Council.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Youth Employment	2,664,286	2,664,286	5.30
<b>Subtotal:</b>	<b>2,664,286</b>	<b>2,664,286</b>	<b>5.30</b>

#### Staffing Support

The 2025 budget utilizes the General Government Special Service Funds to continue supporting Parks staffing that was reduced due to the pandemic. These positions were previously funded by American Rescue Plan dollars.

Staffing Support	503,067	503,067	11.25
<b>Subtotal:</b>	<b>503,067</b>	<b>503,067</b>	<b>11.25</b>

<b>Fund 211 Budget Changes Total</b>	<b>3,673,811</b>	<b>3,673,811</b>	<b>17.55</b>
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## 228: Charitable Gambling

## Parks and Recreation

This fund tracks proceeds received and expenses incurred to provide fee assistance support to youth programs.

	Change from 2024 Adopted		
	Spending	Financing	FTE
No Changes from 2024 Adopted Budget	-	-	-
<b>Subtotal:</b>	-	-	-
<b>Fund 228 Budget Changes Total</b>	<b>-</b>	<b>-</b>	<b>-</b>

## 260: Parks and Rec Special Projects

## Parks and Recreation

The Parks and Recreation Special Projects Fund includes fee supported recreation programs.

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as central services, property insurance, and other revenue and expense adjustments.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Current service level adjustments	49,948	49,948	-
<b>Subtotal:</b>	<b>49,948</b>	<b>49,948</b>	<b>-</b>
<b>Fund 260 Budget Changes Total</b>	<b>49,948</b>	<b>49,948</b>	<b>-</b>

## 261: Como Campus

## Parks and Recreation

This fund includes operating costs for Como Zoo and Conservatory.

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as Chief Officer, Energy Coordinator, central services, and property insurance charges, as well as other revenue and expense adjustments.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Current service level adjustments	132,638	132,638	(0.20)
<b>Subtotal:</b>	<b>132,638</b>	<b>132,638</b>	<b>(0.20)</b>

### Mayor's Proposed Changes

#### Shift Zoo Staff to General Fund

The 2025 budget moves 1.38 FTE of Como Zoo employees from the Como Campus special fund to the General Fund to better align with financing capacities.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Shift Zoo Staff to General Fund	(66,860)	(66,860)	(1.38)
<b>Subtotal:</b>	<b>(66,860)</b>	<b>(66,860)</b>	<b>(1.38)</b>

<b>Fund 261 Budget Changes Total</b>	<b>65,778</b>	<b>65,778</b>	<b>(1.58)</b>
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## 262: Parkland Replacement

## Parks and Recreation

This fund accounts for Parkland Easement revenues from outside agencies and the tracking of land purchases.

#### No Changes from 2024 Adopted Budget

	Change from 2024 Adopted		FTE
	Spending	Financing	
No Changes from 2024 Adopted Budget	-	-	-
<b>Subtotal:</b>	<b>-</b>	<b>-</b>	<b>-</b>

<b>Fund 262 Budget Changes Total</b>	<b>-</b>	<b>-</b>	<b>-</b>
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## 263: Lowertown Ballpark

## Parks and Recreation

This fund accounts for the City's operating and maintenance obligations related to the new baseball stadium in Lowertown.

	Change from 2024 Adopted		
	Spending	Financing	FTE
No Changes from 2024 Adopted Budget	-	-	-
<b>Subtotal:</b>	-	-	-
<b>Fund 263 Budget Changes Total</b>	-	-	-

## 560: Parks Memorials

## Parks and Recreation

Parks and Recreation's permanent funds include two trust funds dedicated to maintaining amenities at the Como Conservatory: the Japanese Garden, and the Hiller and Lois Hoffman Memorial.

	Change from 2024 Adopted		
	Spending	Financing	FTE
No Changes from 2024 Adopted Budget	-	-	-
<b>Subtotal:</b>	-	-	-
<b>Fund 560 Budget Changes Total</b>	-	-	-

## 660: Parks Special Services

## Parks and Recreation

Operating budgets for the City's golf courses under City management, winter ski program, concessions, and citywide special events reside in the Parks Special Services Fund.

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as Chief Officer, central services charges, as well as other revenue and expense adjustments.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Current service level adjustments	133,207	133,207	-
<b>Subtotal:</b>	<b>133,207</b>	<b>133,207</b>	<b>-</b>

### Fund 660 Budget Changes Total

**133,207      133,207      -**

## 760: Parks Supply and Maintenance

## Parks and Recreation

This fund is responsible for forestry support, landscape design for capital projects, and the Parks fleet and equipment storeroom.

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as Chief Officer, central services charges, and budget-neutral FTE adjustments to align with department operations.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Current service level adjustments	667,800	667,800	1.00
<b>Subtotal:</b>	<b>667,800</b>	<b>667,800</b>	<b>1.00</b>

### Fund 760 Budget Changes Total

**667,800      667,800      1.00**

# **Parks and Recreation Spending Reports**



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	23,016,201	29,740,133	32,183,256	34,819,174	2,635,918
SERVICES	6,975,754	6,627,339	6,897,152	8,194,823	1,297,671
MATERIALS AND SUPPLIES	4,749,962	4,140,950	4,616,279	4,495,180	(121,099)
ADDITIONAL EXPENSES	13,424	62,000	62,000	62,000	-
CAPITAL OUTLAY	-	160,275	30,275	30,275	-
DEBT SERVICE	-	66,937	66,937	66,937	-
OTHER FINANCING USES	2,467,784	2,645,923	2,599,343	2,545,386	(53,957)
<b>Total Spending by Major Account</b>	<b>37,223,125</b>	<b>43,443,557</b>	<b>46,455,242</b>	<b>50,213,775</b>	<b>3,758,533</b>
<b>Spending by Accounting Unit</b>					
10041100 - PARKS AND RECREATION ADMINISTRATION	2,578,293	3,321,354	3,784,855	4,195,183	410,328
10041101 - PARK COMMISSION	3,250	5,043	5,043	5,043	-
10041102 - PARKS AND RECREATION SUPPORT SERVICES	912,280	887,226	951,686	982,801	31,115
10041103 - WINTER ACTIVITY BRIGHT LITES	1,665	-	-	-	-
10041105 - PARKS AND RECREATION UTILITIES	5,140,721	3,079,050	3,302,694	3,800,741	498,047
10041106 - WELLSTONE CENTER SHARED COSTS	406,230	320,164	320,164	320,164	-
10041107 - COMMUNITY FIRST PUBLIC SAFETY	508,086	981,909	976,522	1,022,116	45,594
10041110 - PARK SECURITY	272,146	223,858	352,582	260,898	(91,684)
10041111 - PARKS SAFETY	107,477	136,628	287,530	146,758	(140,772)
10041200 - COMO CONSERVATORY	695,233	796,314	855,343	897,055	41,712
10041201 - COMO CIRCULATOR	19,940	-	-	-	-
10041202 - COMO ZOO	1,664,495	2,149,209	2,237,265	2,338,375	101,110
10041203 - COMO PARK ZOO AND CONSERVATORY CAMPUS	458,975	1,094,670	1,103,615	1,245,617	142,002
10041300 - DESIGN CENTER	158,669	158,669	158,669	158,669	-
10041301 - DESIGN	-	-	200,000	-	(200,000)
10041400 - PARKS AND REC BUILDING MAINTENANCE	3,822,737	4,137,537	4,153,395	4,738,627	585,232
10041401 - ZOO AND CONSERVATORY HEATING	451,318	623,196	616,141	642,549	26,408
10041402 - PARKS GROUND MAINTENANCE	2,331,097	3,064,924	3,073,778	3,141,564	67,787
10041403 - PARKS PERMITS MANAGEMENT	22,366	17,276	17,283	17,289	6

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PARKS AND RECREATION**

**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Accounting Unit</b>					
10041404 - SMALL SPECIALIZED EQUIPMENT MAINTENANCE	1,081,948	1,012,607	1,015,686	1,015,802	116
10041405 - PARKS AND REC MAINTENANCE SUPPORT	1,056,702	1,241,248	1,262,454	1,334,429	71,974
10041406 - REC CENTER CUSTODIAL AND MAINTENANCE	1,434,355	2,229,541	2,281,420	2,425,469	144,049
10041407 - TREE MAINTENANCE	15,262	40,294	40,458	40,448	(10)
10041408 - CITY PARKS TREE MAINTENANCE	176,818	369,674	369,791	369,755	(36)
10041409 - ENVIRONMENTAL PLANNING	176,456	616,454	552,522	555,043	2,521
10041411 - LIGHT RAIL TRANSIT	114,166	181,351	189,589	194,094	4,505
10041412 - ROW STREET TREE MAINTENANCE	1,647,257	2,975,933	2,977,493	3,622,078	644,585
10041413 - EMERALD ASH BORER MANAGEMENT ROW	562,806	1,252,703	1,252,983	1,252,899	(84)
10041414 - ROW GROUND MAINTENANCE	3,319	-	-	-	-
10041415 - ROW SOLID WASTE REMOVAL	214,094	-	-	-	-
10041416 - ROW BEAUTIFICATION	79,324	72,188	73,240	83,714	10,474
10041420 - HARRIET ISLAND SUBSIDY	303,609	345,912	362,317	386,566	24,249
10041500 - RECREATION ADMINISTRATION AND SUPPORT	413,470	502,293	585,810	728,775	142,965
10041501 - SOUTH SERVICE AREA	2,255,097	2,619,517	2,877,661	3,338,413	460,752
10041502 - NORTH SERVICE AREA	1,473,228	2,107,159	2,188,361	2,436,946	248,585
10041503 - CITYWIDE TEAM	676,441	936,201	1,000,875	923,391	(77,484)
10041505 - ADAPTIVE PROGRAMS	284,746	279,834	287,986	314,800	26,814
10041506 - MUNICIPAL ATHLETIC PROGRAMS	451,012	368,221	506,546	521,783	15,237
10041507 - REC CHECK PROGRAM	1,093,767	1,066,812	1,183,691	899,894	(283,797)
10041509 - NORTHWEST RECREATION AREA-GENERAL FUND	1,900,553	2,150,597	2,382,390	3,178,614	796,224
10041610 - SKI	333,359	234,240	571,347	237,421	(333,926)
10041615 - MIDWAY STADIUM	162,957	111,716	111,716	111,716	-
10041620 - SEASONAL SWIMNG BEACHES POOLS	956,023	799,615	758,644	1,069,035	310,391
10041625 - OXFORD INDOOR SWIMMING POOL	651,425	832,299	1,105,507	1,114,298	8,791
10041700 - GREAT RIVER PASSAGE	149,954	100,121	120,188	144,941	24,753
<b>Total Spending by Accounting Unit</b>	<b>37,223,125</b>	<b>43,443,557</b>	<b>46,455,242</b>	<b>50,213,775</b>	<b>3,758,533</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PARKS AND RECREATION**

**Fund: CITY GRANTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,677,353	3,260,907	3,664,444	3,855,525	191,081
SERVICES	795,384	1,665,993	1,679,943	1,728,207	48,264
MATERIALS AND SUPPLIES	564,851	281,308	281,308	278,993	(2,315)
PROGRAM EXPENSE	5,400	-	-	-	-
CAPITAL OUTLAY	79,442	-	-	-	-
OTHER FINANCING USES	103,362	103,362	103,362	103,362	-
<b>Total Spending by Major Account</b>	<b>4,225,792</b>	<b>5,311,570</b>	<b>5,729,057</b>	<b>5,966,087</b>	<b>237,030</b>
<b>Spending by Accounting Unit</b>					
20041801 - YOUTH JOB CORP	1,699,861	1,935,711	2,037,958	2,037,958	(0)
20041810 - COMO BUS CIRCULATOR	-	125,000	125,000	125,000	-
20041815 - COMO CAMPUS GRANTS	1,862,790	1,790,097	1,961,198	1,961,198	-
20041822 - PARKS ENVIRONMENTAL GRANTS	288,524	476,707	507,861	507,861	-
20041830 - SPROCKETS	-	320,052	427,126	466,410	39,284
20041840 - RECREATION GRANTS	185,326	197,852	197,852	386,392	188,540
20041845 - ARTS AND COMMUNITY GARDENING	162,902	184,119	190,030	199,236	9,206
20041846 - GREAT RIVER PASSAGE DIVISION	26,389	282,032	282,032	282,032	-
<b>Total Spending by Accounting Unit</b>	<b>4,225,792</b>	<b>5,311,570</b>	<b>5,729,057</b>	<b>5,966,087</b>	<b>237,030</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PARKS AND RECREATION**

**Fund: GENERAL GOVT SPECIAL PROJECTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	-	-	-	1,275,900	1,275,900
SERVICES	-	-	-	2,397,912	2,397,912
<b>Total Spending by Major Account</b>	-	-	-	<b>3,673,812</b>	<b>3,673,812</b>
<b>Spending by Accounting Unit</b>					
21141820 - PARKS YOUTH EMPLOYMENT	-	-	-	3,673,812	3,673,812
<b>Total Spending by Accounting Unit</b>	-	-	-	<b>3,673,812</b>	<b>3,673,812</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PARKS AND RECREATION**

**Fund: CHARITABLE GAMBLING**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
SERVICES	-	25,000	25,000	25,000	-
<b>Total Spending by Major Account</b>	<b>-</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>-</b>
<b>Spending by Accounting Unit</b>					
22841 100 - ATHLETIC FEE ASSISTANCE	-	25,000	25,000	25,000	-
<b>Total Spending by Accounting Unit</b>	<b>-</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>-</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PARKS AND RECREATION**

**Fund: PARKS AND REC SPECIAL PROJECTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,193,524	2,329,893	2,450,045	2,499,166	49,121
SERVICES	1,313,656	1,003,585	982,415	994,104	11,689
MATERIALS AND SUPPLIES	528,410	729,762	686,002	686,002	-
ADDITIONAL EXPENSES	6,372	-	-	-	-
CAPITAL OUTLAY	37	1,000	1,000	1,000	-
OTHER FINANCING USES	983,657	982,619	985,111	974,249	(10,862)
<b>Total Spending by Major Account</b>	<b>4,025,656</b>	<b>5,046,859</b>	<b>5,104,572</b>	<b>5,154,521</b>	<b>49,948</b>
<b>Spending by Accounting Unit</b>					
26041100 - PRIVATE DONATIONS	9,000	10,000	10,000	10,000	-
26041110 - SPONSORSHIPS	12,466	36,809	36,809	36,809	-
26041111 - PARKS AND REC EMPLOYEE INCENTIVE PROJECT	-	-	50,000	50,000	-
26041130 - REGIONAL PARK MAINTENANCE	1,309,079	1,692,008	1,704,416	1,721,294	16,878
26041403 - PARK AMENITY DONATION FUND	753	45,433	45,433	45,433	-
26041404 - SCHULTZ SCULPTURE MAINTENANCE FUND	3,745	10,000	10,000	10,000	-
26041410 - ASSESSABLE TREE REMOVALS	69,331	99,895	99,895	99,769	(126)
26041500 - RECREATION SERVICE MANAGEMENT	86,445	82,572	82,572	82,572	-
26041501 - SOUTH SERVICE AREA	1,138,575	1,087,458	1,087,458	1,257,845	170,387
26041502 - NORTH SERVICE AREA	359,584	573,305	573,305	477,718	(95,587)
26041505 - CITYWIDE TEAM	67,589	97,900	97,900	97,900	-
26041509 - NORTHWEST RECREATION AREA-SPECIAL FUND	584,618	562,912	562,912	517,939	(44,973)
26041510 - CITYWIDE RECREATION ACTIVITIES	27,976	71,322	71,322	71,322	-
26041515 - ADAPTIVE RECREATION ACTIVITIES	23,747	56,013	56,013	56,559	546
26041520 - SENIOR RECREATION PROGRAMS	365	27,176	27,176	27,176	-
26041530 - MUNICIPAL ATHLETIC PROGRAM FACILITIES	192,236	205,401	194,955	197,780	2,825
26041531 - BASEBALL ATHLETIC ASSOCIATION	61,324	176,660	176,660	176,660	-
26041532 - FOOTBALL ATHLETIC ASSOCIATION	-	9,500	9,500	9,500	-
26041540 - RICE AND ARLINGTON BATTING CAGES	78,704	202,495	208,246	208,246	(0)
26041555 - TWINS	120	-	-	-	-
<b>Total Spending by Accounting Unit</b>	<b>4,025,656</b>	<b>5,046,859</b>	<b>5,104,572</b>	<b>5,154,521</b>	<b>49,948</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PARKS AND RECREATION**

**Fund: COMO CAMPUS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	3,202,953	4,191,068	4,380,864	4,438,595	57,731
SERVICES	82,489	225,881	225,500	207,451	(18,049)
MATERIALS AND SUPPLIES	302,232	302,751	302,751	334,922	32,171
OTHER FINANCING USES	2,442,374	2,442,093	2,441,770	2,435,696	(6,074)
<b>Total Spending by Major Account</b>	<b>6,030,048</b>	<b>7,161,793</b>	<b>7,350,885</b>	<b>7,416,664</b>	<b>65,779</b>
<b>Spending by Accounting Unit</b>					
26141200 - COMO CAMPUS CONSERVATION	-	6,619	6,619	6,619	-
26141205 - COMO VISITOR & EDUCATION RESOURCE CENTER	810,756	799,902	912,419	813,464	(98,955)
26141210 - COMO CAMPUS SUPPORT	2,466,662	2,709,439	2,725,747	2,733,939	8,191
26141215 - COMO CONSERVATORY SUPPORT	618,352	732,395	757,111	763,594	6,483
26141220 - COMO ZOO SUPPORT	898,390	890,501	920,368	952,806	32,438
26141225 - ZOO ANIMAL FUND	10,093	30,292	30,292	30,292	-
26141230 - ZOO CONSERVATORY EDUCATION PROGRAM	110,714	492,720	502,996	558,220	55,224
26141240 - COMO VOLUNTEER SERVICES	188,367	205,854	216,655	227,931	11,276
26141242 - COMO CAMPUS MAINTENANCE	499,525	681,188	677,476	720,345	42,869
26141244 - COMO RENTALS	155,948	308,547	291,100	294,632	3,532
26141246 - COMO MARKETING	271,243	304,336	310,102	314,822	4,720
<b>Total Spending by Accounting Unit</b>	<b>6,030,048</b>	<b>7,161,793</b>	<b>7,350,885</b>	<b>7,416,664</b>	<b>65,779</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: PARKLAND REPLACEMENT**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
CAPITAL OUTLAY	-	200,000	200,000	200,000	-
<b>Total Spending by Major Account</b>	<b>-</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>-</b>
<b>Spending by Accounting Unit</b>					
26241 100 - PARK LAND REPLACEMENT	-	200,000	200,000	200,000	-
<b>Total Spending by Accounting Unit</b>	<b>-</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>-</b>



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PARKS AND RECREATION**

**Fund: LOWERTOWN BALLPARK**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
SERVICES	54,526	61,340	61,340	61,340	-
ADDITIONAL EXPENSES	-	563,260	763,260	763,260	-
OTHER FINANCING USES	1,330,285	200,000	200,000	200,000	-
<b>Total Spending by Major Account</b>	<b>1,384,811</b>	<b>824,600</b>	<b>1,024,600</b>	<b>1,024,600</b>	<b>-</b>
<b>Spending by Accounting Unit</b>					
26341605 - BALLPARK OPERATIONS	1,384,811	824,600	1,024,600	1,024,600	-
<b>Total Spending by Accounting Unit</b>	<b>1,384,811</b>	<b>824,600</b>	<b>1,024,600</b>	<b>1,024,600</b>	<b>-</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PARKS AND RECREATION**

**Fund: PARKS MEMORIALS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
MATERIALS AND SUPPLIES	-	2,000	2,000	2,000	-
<b>Total Spending by Major Account</b>	<b>-</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>
<b>Spending by Accounting Unit</b>					
56041200 - JAPANESE GARDEN	-	1,700	1,700	1,700	-
56041201 - HILLER LOIS HOFFMAN MEMORIAL	-	300	300	300	-
<b>Total Spending by Accounting Unit</b>	<b>-</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: PARKS SPECIAL SERVICES**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,504,384	1,986,837	2,215,061	2,340,705	125,644
SERVICES	422,320	335,397	355,789	366,376	10,587
MATERIALS AND SUPPLIES	422,793	535,512	598,961	598,961	-
ADDITIONAL EXPENSES	6,465	137,500	137,500	137,500	-
CAPITAL OUTLAY	90,017	45,000	45,000	45,000	-
DEBT SERVICE	-	573,750	573,750	573,750	-
OTHER FINANCING USES	653,541	868,443	868,549	865,525	(3,024)
<b>Total Spending by Major Account</b>	<b>3,099,519</b>	<b>4,482,439</b>	<b>4,794,610</b>	<b>4,927,818</b>	<b>133,207</b>
<b>Spending by Accounting Unit</b>					
66041410 - CITYWIDE SPECIAL EVENTS	411,990	651,711	676,588	680,661	4,073
66041600 - PARKS SPECIAL SERVICES ADMINISTRATION	311,417	307,997	324,520	333,974	9,454
66041610 - GOLF ADMINISTRATION	185,050	293,988	294,739	294,828	89
66041611 - COMO GOLF COURSE	2,118	-	-	-	-
66041612 - HIGHLAND 18 GOLF COURSE	1,901,742	1,383,951	1,649,426	1,748,137	98,711
66041613 - HIGHLAND 9 GOLF COURSE	194,810	669,403	669,403	713,018	43,615
66041614 - PHALEN GOLF COURSE	3,286	-	-	-	-
66041620 - WATERGATE MARINA	28,762	36,500	36,500	36,500	-
66041621 - CITY HOUSE-RED RIVER KITCHEN	-	40,000	40,000	40,000	-
66041622 - MINI GOLF	-	10,000	10,000	10,000	-
66041623 - BATTLE CREEK SKI	-	92,984	89,616	103,838	14,222
66041640 - COMO LAKESIDE	7,608	200,155	200,156	200,158	2
66041650 - POOL CONCESSIONS	52,736	222,000	229,912	192,954	(36,958)
660952005Z - 2005 RECREATION FACILITY DEBT SERVICE	-	573,750	573,750	573,750	-
<b>Total Spending by Accounting Unit</b>	<b>3,099,519</b>	<b>4,482,439</b>	<b>4,794,610</b>	<b>4,927,818</b>	<b>133,207</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PARKS AND RECREATION**

**Fund: PARKS SUPPLY AND MAINTENANCE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	6,717,713	7,709,381	7,681,059	8,319,579	638,520
SERVICES	551,823	796,525	494,835	532,036	37,201
MATERIALS AND SUPPLIES	378,880	580,371	499,913	499,913	-
CAPITAL OUTLAY	80,516	22,965	22,988	22,988	-
OTHER FINANCING USES	597,977	601,804	556,656	548,734	(7,922)
<b>Total Spending by Major Account</b>	<b>8,326,908</b>	<b>9,711,046</b>	<b>9,255,451</b>	<b>9,923,250</b>	<b>667,799</b>
<b>Spending by Accounting Unit</b>					
76041300 - PARKS AND RECREATION INTERNAL PROJECTS	1,885,901	2,369,090	2,589,987	2,682,664	92,677
76041400 - COMO SHOP STOREHOUSE	386,672	494,065	499,220	664,113	164,893
76041401 - PED PROPERTY MAINTENANCE	533,509	792,854	832,775	857,600	24,825
76041402 - PARKS AND RECREATION SUMMARY ABATEMENT	1,145,155	1,363,015	455,474	457,008	1,534
76041403 - CONTRACTED SERVICES	76,390	148,947	146,489	157,623	11,134
76041404 - REFUSE HAULING EQUIPMENT REPLACEMENT	175,914	196,030	237,948	251,606	13,658
76041405 - FORESTRY SUPPORT	4,123,367	4,347,045	4,493,557	4,852,636	359,079
<b>Total Spending by Accounting Unit</b>	<b>8,326,908</b>	<b>9,711,046</b>	<b>9,255,451</b>	<b>9,923,250</b>	<b>667,799</b>

# **Parks and Recreation Financing Reports**

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	1,274,739	899,944	772,254	921,944	149,690
MISCELLANEOUS REVENUE	77,269	69,000	69,000	69,000	-
OTHER FINANCING SOURCES	1,422,776	1,671,521	1,671,521	2,081,521	410,000
<b>Total Financing by Major Account</b>	<b>2,774,784</b>	<b>2,640,465</b>	<b>2,512,775</b>	<b>3,072,465</b>	<b>559,690</b>
<b>Financing by Accounting Unit</b>					
10041100 - PARKS AND RECREATION ADMINISTRATION	174,777	174,587	174,587	439,587	265,000
10041102 - PARKS AND RECREATION SUPPORT SERVICES	205,484	203,684	203,684	203,684	-
10041105 - PARKS AND RECREATION UTILITIES	62,671	-	-	-	-
10041106 - WELLSTONE CENTER SHARED COSTS	33,095	33,095	33,095	33,095	-
10041110 - PARK SECURITY	41,270	41,270	41,270	41,270	-
10041200 - COMO CONSERVATORY	34,000	34,000	34,000	34,000	-
10041202 - COMO ZOO	100,089	100,000	100,000	100,000	-
10041203 - COMO PARK ZOO AND CONSERVATORY CAMPUS	100,037	100,000	100,000	100,000	-
10041300 - DESIGN CENTER	-	50,000	50,000	50,000	-
10041400 - PARKS AND REC BUILDING MAINTENANCE	60,394	81,000	81,000	81,000	-
10041401 - ZOO AND CONSERVATORY HEATING	72,868	72,832	72,832	72,832	-
10041402 - PARKS GROUND MAINTENANCE	125,538	104,673	104,673	104,673	-
10041403 - PARKS PERMITS MANAGEMENT	17,537	217,100	217,100	217,100	-
10041404 - SMALL SPECIALIZED EQUIPMENT MAINTENANCE	42,942	31,863	31,863	31,863	-
10041405 - PARKS AND REC MAINTENANCE SUPPORT	20,680	20,000	20,000	20,000	-
10041406 - REC CENTER CUSTODIAL AND MAINTENANCE	298	-	-	-	-
10041407 - TREE MAINTENANCE	6,689	12,689	12,689	12,689	-
10041408 - CITY PARKS TREE MAINTENANCE	275,000	275,000	275,000	275,000	-
10041409 - ENVIRONMENTAL PLANNING	34,803	34,803	34,803	34,803	-
10041412 - ROW STREET TREE MAINTENANCE	-	-	-	145,000	145,000
10041420 - HARRIET ISLAND SUBSIDY	190,676	169,925	194,925	194,925	-
10041502 - NORTH SERVICE AREA	-	20,000	-	-	-
10041503 - CITYWIDE TEAM	60	-	-	-	-

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Accounting Unit</b>					
10041506 - MUNICIPAL ATHLETIC PROGRAMS	(1,821)	-	20,000	20,000	-
10041610 - SKI	217,745	174,444	234,444	234,444	-
10041620 - SEASONAL SWIMNG BEACHES POOLS	588,967	363,000	353,000	353,000	-
10041625 - OXFORD INDOOR SWIMMING POOL	370,985	326,500	123,810	273,500	149,690
<b>Total Financing by Accounting Unit</b>	<b>2,774,784</b>	<b>2,640,465</b>	<b>2,512,775</b>	<b>3,072,465</b>	<b>559,690</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: CITY GRANTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	1,433,825	2,409,318	2,532,126	2,720,666	188,540
CHARGES FOR SERVICES	80,768	504,525	504,525	543,809	39,284
MISCELLANEOUS REVENUE	1,455,021	1,608,409	1,903,088	1,912,294	9,206
OTHER FINANCING SOURCES	999,247	789,318	789,318	789,318	-
<b>Total Financing by Major Account</b>	<b>3,968,862</b>	<b>5,311,570</b>	<b>5,729,057</b>	<b>5,966,087</b>	<b>237,030</b>
<b>Financing by Accounting Unit</b>					
20041801 - YOUTH JOB CORP	1,321,694	1,935,711	2,037,958	2,037,958	-
20041810 - COMO BUS CIRCULATOR	-	125,000	125,000	125,000	-
20041815 - COMO CAMPUS GRANTS	2,081,737	1,790,097	1,961,198	1,961,198	-
20041822 - PARKS ENVIRONMENTAL GRANTS	203,029	476,707	507,861	507,861	-
20041830 - SPROCKETS	-	320,052	427,126	466,410	39,284
20041840 - RECREATION GRANTS	256,826	197,852	197,852	386,392	188,540
20041845 - ARTS AND COMMUNITY GARDENING	105,176	184,119	190,030	199,236	9,206
20041846 - GREAT RIVER PASSAGE DIVISION	400	282,032	282,032	282,032	-
<b>Total Financing by Accounting Unit</b>	<b>3,968,862</b>	<b>5,311,570</b>	<b>5,729,057</b>	<b>5,966,087</b>	<b>237,030</b>



**CITY OF SAINT PAUL  
Financing Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: GENERAL GOVT SPECIAL PROJECTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
OTHER FINANCING SOURCES	-	-	-	3,673,811	3,673,811
<b>Total Financing by Major Account</b>	-	-	-	<b>3,673,811</b>	<b>3,673,811</b>
<b>Financing by Accounting Unit</b>					
21141820 - PARKS YOUTH EMPLOYMENT	-	-	-	3,673,811	3,673,811
<b>Total Financing by Accounting Unit</b>	-	-	-	<b>3,673,811</b>	<b>3,673,811</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: CHARITABLE GAMBLING**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
TAXES	-	20,000	20,000	20,000	-
OTHER FINANCING SOURCES	-	5,000	5,000	5,000	-
<b>Total Financing by Major Account</b>	<b>-</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>-</b>
<b>Financing by Accounting Unit</b>					
22841100 - ATHLETIC FEE ASSISTANCE	-	25,000	25,000	25,000	-
<b>Total Financing by Accounting Unit</b>	<b>-</b>	<b>25,000</b>	<b>25,000</b>	<b>25,000</b>	<b>-</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: PARKS AND REC SPECIAL PROJECTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	1,275,869	1,692,008	1,704,416	1,721,294	16,878
CHARGES FOR SERVICES	1,852,878	3,069,642	3,064,947	3,098,145	33,198
MISCELLANEOUS REVENUE	179,678	104,742	154,742	154,742	-
OTHER FINANCING SOURCES	135,838	180,467	180,467	180,341	(126)
<b>Total Financing by Major Account</b>	<b>3,444,263</b>	<b>5,046,859</b>	<b>5,104,572</b>	<b>5,154,522</b>	<b>49,950</b>
<b>Financing by Accounting Unit</b>					
26041100 - PRIVATE DONATIONS	-	10,000	10,000	10,000	-
26041105 - METZGER MEMORIAL POPS FUND	(800)	-	-	-	-
26041110 - SPONSORSHIPS	93,900	36,809	36,809	36,809	-
26041111 - PARKS AND REC EMPLOYEE INCENTIVE PROJECT	-	-	50,000	50,000	-
26041130 - REGIONAL PARK MAINTENANCE	1,275,869	1,692,008	1,704,416	1,721,294	16,878
26041403 - PARK AMENITY DONATION FUND	-	45,433	45,433	45,433	-
26041404 - SCHULTZ SCULPTURE MAINTENANCE FUND	9,228	10,000	10,000	10,000	-
26041410 - ASSESSABLE TREE REMOVALS	50,791	99,895	99,895	99,769	(126)
26041500 - RECREATION SERVICE MANAGEMENT	87,572	82,572	82,572	82,572	-
26041501 - SOUTH SERVICE AREA	825,387	1,087,458	1,087,458	1,257,845	170,387
26041502 - NORTH SERVICE AREA	233,686	573,305	573,305	477,718	(95,587)
26041505 - CITYWIDE TEAM	1,033	97,900	97,900	97,900	-
26041509 - NORTHWEST RECREATION AREA-SPECIAL FUND	497,342	562,912	562,912	517,939	(44,973)
26041510 - CITYWIDE RECREATION ACTIVITIES	51,606	71,322	71,322	71,322	-
26041515 - ADAPTIVE RECREATION ACTIVITIES	27,299	56,013	56,013	56,559	546
26041520 - SENIOR RECREATION PROGRAMS	-	27,176	27,176	27,176	-
26041530 - MUNICIPAL ATHLETIC PROGRAM FACILITIES	904	205,401	194,955	197,780	2,825
26041531 - BASEBALL ATHLETIC ASSOCIATION	131,354	176,660	176,660	176,660	-
26041532 - FOOTBALL ATHLETIC ASSOCIATION	126,624	9,500	9,500	9,500	-
26041540 - RICE AND ARLINGTON BATTING CAGES	32,467	202,495	208,246	208,246	-
<b>Total Financing by Accounting Unit</b>	<b>3,444,263</b>	<b>5,046,859</b>	<b>5,104,572</b>	<b>5,154,522</b>	<b>49,950</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: COMO CAMPUS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	1,100,007	2,142,846	2,250,246	2,265,827	15,581
MISCELLANEOUS REVENUE	1,904,197	2,470,940	2,552,632	2,602,829	50,197
OTHER FINANCING SOURCES	2,548,007	2,548,007	2,548,007	2,548,007	-
<b>Total Financing by Major Account</b>	<b>5,552,211</b>	<b>7,161,793</b>	<b>7,350,885</b>	<b>7,416,663</b>	<b>65,778</b>
<b>Financing by Accounting Unit</b>					
26141200 - COMO CAMPUS CONSERVATION	6,619	6,619	6,619	6,619	-
26141205 - COMO VISITOR & EDUCATION RESOURCE CENTER	392,482	799,902	912,419	813,464	(98,955)
26141210 - COMO CAMPUS SUPPORT	2,094,616	2,709,439	2,725,747	2,733,938	8,191
26141215 - COMO CONSERVATORY SUPPORT	715,028	732,395	757,111	763,594	6,483
26141220 - COMO ZOO SUPPORT	835,757	890,501	920,368	952,806	32,438
26141225 - ZOO ANIMAL FUND	16,193	30,292	30,292	30,292	-
26141230 - ZOO CONSERVATORY EDUCATION PROGRAM	176,192	492,720	502,996	558,220	55,224
26141240 - COMO VOLUNTEER SERVICES	191,257	205,854	216,655	227,931	11,276
26141242 - COMO CAMPUS MAINTENANCE	586,611	681,188	677,476	720,345	42,869
26141244 - COMO RENTALS	268,317	308,547	291,100	294,632	3,532
26141246 - COMO MARKETING	269,139	304,336	310,102	314,822	4,720
<b>Total Financing by Accounting Unit</b>	<b>5,552,211</b>	<b>7,161,793</b>	<b>7,350,885</b>	<b>7,416,663</b>	<b>65,778</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: PARKLAND REPLACEMENT**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	5,026	-	-	-	-
MISCELLANEOUS REVENUE	250,345	200,000	200,000	200,000	-
<b>Total Financing by Major Account</b>	<b>255,371</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>-</b>
<b>Financing by Accounting Unit</b>					
26241100 - PARK LAND REPLACEMENT	37,026	200,000	200,000	200,000	-
26241101 - DIST 1 BATTLE CREEK HIGHWOOD	2,400	-	-	-	-
26241103 - DIST 3 WEST SIDE CITIZENS ORG	66,225	-	-	-	-
26241104 - DIST 4 DAYTONS BLUFF	900	-	-	-	-
26241105 - DIST 5 PAYNE PHALEN PLNG CNCL	8,883	-	-	-	-
26241106 - DIST 6 PLANNING COUNCIL	5,400	-	-	-	-
26241108 - DIST 8 SUMMIT UNIVERSITY	1,592	-	-	-	-
26241109 - DIST 9 FORT ROAD W 7TH	1,140	-	-	-	-
26241110 - DIST 10 COMO PARK	(240)	-	-	-	-
26241112 - DIST 12 ST ANTHONY PARK	3,600	-	-	-	-
26241113 - DIST 13 LEXINGTON HAMLIN	23,662	-	-	-	-
26241114 - DIST 14 MACALESTER GROVELAND	35,883	-	-	-	-
26241115 - DIST 15 HIGHLAND PARK	2,900	-	-	-	-
26241116 - DIST 16 SUMMIT HILL ASSOC	66,000	-	-	-	-
<b>Total Financing by Accounting Unit</b>	<b>255,371</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>	<b>-</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: LOWERTOWN BALLPARK**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	1,330,285	313,260	313,260	313,260	-
INVESTMENT EARNINGS	7	-	-	-	-
MISCELLANEOUS REVENUE	166,686	542,500	542,500	542,500	-
OTHER FINANCING SOURCES	54,526	(31,160)	168,840	168,840	-
<b>Total Financing by Major Account</b>	<b>1,551,504</b>	<b>824,600</b>	<b>1,024,600</b>	<b>1,024,600</b>	<b>-</b>
<b>Financing by Accounting Unit</b>					
26341605 - BALLPARK OPERATIONS	1,551,504	824,600	1,024,600	1,024,600	-
<b>Total Financing by Accounting Unit</b>	<b>1,551,504</b>	<b>824,600</b>	<b>1,024,600</b>	<b>1,024,600</b>	<b>-</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: PARKS SUPPLY AND MAINTENANCE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	6,982,853	9,200,294	9,183,907	9,851,707	667,800
MISCELLANEOUS REVENUE	38,384	71,544	71,544	71,544	-
OTHER FINANCING SOURCES	55,952	439,208	-	-	-
<b>Total Financing by Major Account</b>	<b>7,077,189</b>	<b>9,711,046</b>	<b>9,255,451</b>	<b>9,923,251</b>	<b>667,800</b>
<b>Financing by Accounting Unit</b>					
76041300 - PARKS AND RECREATION INTERNAL PROJECTS	1,813,798	2,369,090	2,589,987	2,682,664	92,677
76041400 - COMO SHOP STOREHOUSE	264,118	494,065	499,220	664,113	164,893
76041401 - PED PROPERTY MAINTENANCE	432,643	792,854	832,775	857,600	24,825
76041402 - PARKS AND RECREATION SUMMARY ABATEMENT	384,518	1,363,015	455,474	457,008	1,534
76041403 - CONTRACTED SERVICES	223,658	148,947	146,489	157,623	11,134
76041404 - REFUSE HAULING EQUIPMENT REPLACEMENT	130,168	196,030	237,948	251,606	13,658
76041405 - FORESTRY SUPPORT	3,828,287	4,347,045	4,493,557	4,852,636	359,079
<b>Total Financing by Accounting Unit</b>	<b>7,077,189</b>	<b>9,711,046</b>	<b>9,255,451</b>	<b>9,923,251</b>	<b>667,800</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: PARKS SPECIAL SERVICES**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	3,406,613	3,479,823	3,991,994	4,125,201	133,207
MISCELLANEOUS REVENUE	(7,089)	50,000	50,000	50,000	-
OTHER FINANCING SOURCES	415,067	952,617	752,617	752,617	-
<b>Total Financing by Major Account</b>	<b>3,814,591</b>	<b>4,482,440</b>	<b>4,794,611</b>	<b>4,927,818</b>	<b>133,207</b>
<b>Financing by Accounting Unit</b>					
66041410 - CITYWIDE SPECIAL EVENTS	585,545	651,711	676,588	680,661	4,073
66041600 - PARKS SPECIAL SERVICES ADMINISTRATION	332,989	307,997	324,520	333,974	9,454
66041610 - GOLF ADMINISTRATION	170,161	293,988	294,739	294,828	89
66041612 - HIGHLAND 18 GOLF COURSE	1,930,727	1,383,951	1,649,427	1,748,137	98,710
66041613 - HIGHLAND 9 GOLF COURSE	545,270	669,403	669,403	713,018	43,615
66041614 - PHALEN GOLF COURSE	42,200	-	-	-	-
66041620 - WATERGATE MARINA	10,722	36,500	36,500	36,500	-
66041621 - CITY HOUSE-RED RIVER KITCHEN	36,476	40,000	40,000	40,000	-
66041622 - MINI GOLF	-	10,000	10,000	10,000	-
66041623 - BATTLE CREEK SKI	13,601	92,984	89,616	103,838	14,222
66041640 - COMO LAKESIDE	146,669	200,156	200,156	200,158	2
66041650 - POOL CONCESSIONS	231	222,000	229,912	192,954	(36,958)
660952005Z - 2005 RECREATION FACILITY DEBT SERVICE	-	573,750	573,750	573,750	-
<b>Total Financing by Accounting Unit</b>	<b>3,814,591</b>	<b>4,482,440</b>	<b>4,794,611</b>	<b>4,927,818</b>	<b>133,207</b>



**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: PARKS MEMORIALS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
INVESTMENT EARNINGS	-	2,000	2,000	2,000	-
<b>Total Financing by Major Account</b>	<b>-</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>
<b>Financing by Accounting Unit</b>					
56041200 - JAPANESE GARDEN	-	1,700	1,700	1,700	-
56041201 - HILLER LOIS HOFFMAN MEMORIAL	-	300	300	300	-
<b>Total Financing by Accounting Unit</b>	<b>-</b>	<b>2,000</b>	<b>2,000</b>	<b>2,000</b>	<b>-</b>

# Planning and Economic Development

# 2025 Proposed Budget: Planning and Economic Development

**Department Mission:** Building community wealth through business, jobs, housing, planning, financial and cultural assets.

**Learn More:** [stpaul.gov/ped](http://stpaul.gov/ped). Note: The Department of Planning and Economic Development (PED) provide administrative support to the Saint Paul Housing and Redevelopment Authority (HRA), and the HRA funds the major portion of the Department of Planning and Economic Development's operational budget. Please reference the budget of the Housing and Redevelopment Authority of the City of Saint Paul for more information: [stpaul.gov/HRA](http://stpaul.gov/HRA).

## Department Facts

- **Total General Fund Budget:** \$1,142,530
- **Total Special Fund Budget:** \$67,499,187
- **Total FTEs:** 90.50

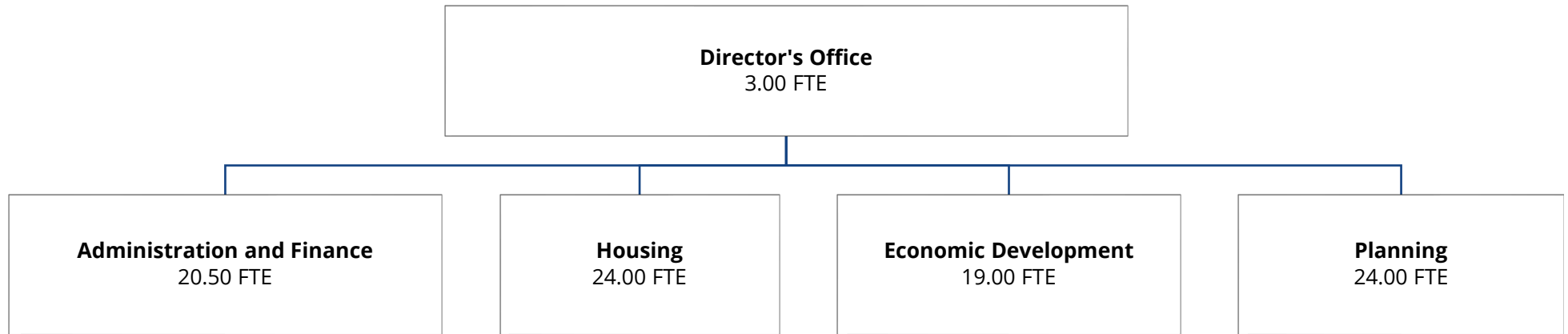
## Department Goals

- Establish a community-driven policy framework for private sector investments that further Saint Paul's equity and economic justice priorities.
- Increase and improve the stock of housing in order to meet the continuum of housing needs and build community wealth.
- Expand access to opportunity and housing choice to remove barriers and ensure safe, stable housing for all.
- Drive business growth, workforce development, infrastructure improvement, and community revitalization to foster economic prosperity.
- Support equitable real estate development focused on community benefit and community ownership.

## Recent Accomplishments

- Anticipate creating or preserving 481 affordable rental and 87 homeownership units in 2024.
- Preserved the affordability of 778 units through the 4D program.
- Provided 32 households (including 11 Inheritance Fund) with downpayment assistance and 48 households (including 3 Inheritance Fund) with rehab loans.
- Authorized and executed a TIF development agreement for a major office-to-housing conversion of Landmark Towers in downtown Saint Paul.
- Approved the establishment of three housing TIF districts to support affordable housing at The Heights and executed one TIF development agreement with Habitat for Humanity to advance their first phase of ownership housing at The Heights (74 units).
- Established the Snelling Midway Redevelopment TIF District and executed the development agreement to support Phase 1 of United Village.
- Approved two Temporary TIF loans, four Business Assistance Fund loans, and one State MIF Loan, totaling nearly \$2.75 million commercial project support.
- Approved and administered 95 Neighborhood STAR and 67 Cultural STAR projects.
- Continued plans and financing to support multifamily housing projects on HRA-owned land at the former Hamm's Brewery, 1570 White Bear Avenue, 1170 Arcade, and Central Station.
- Completion of the 1-4 Unit Housing Study and implementation of Ordinance 23-43 that created new residential zoning districts H1 and H2 to replace single-family-only and other low-density residential districts, and updated the RL district in Highwood with more flexible zoning standards to allow for a greater variety of neighborhood-scale housing options in addition to single-family detached homes including but not limited to duplexes, triplexes, fourplexes, accessory dwelling units (ADUs), townhomes.
- Completed zoning text amendment to the East Grand Overlay which will improve the ability to build retail and housing and will serve as a model for examining other commercial corridors.
- Managed over \$3M worth of pass-through redevelopment grants to support large development projects in Saint Paul.

# Planning and Economic Development (PED) Organizational Chart



**Total FTE 90.50**

## Department Division Descriptions

Planning and Economic Development is managed by the Director and department support staff. It includes the following divisions:

- **Housing:** The Housing Division works to ensure access to quality and affordable housing for all Saint Paul residents, through the production of new housing units, the preservation of affordable units, and recommendations around housing policy decisions.
- **Economic Development:** The Economic Development Division works to support
  - Business Attraction and Retention: Implementing strategies to attract new businesses and support existing ones to promote economic growth.
  - Workforce Development: Enhance workforce skills and providing employment opportunities through training and educational programs.
  - Community Revitalization: Initiating programs to revitalize distressed areas, improve quality of life, and stimulate local economies.
- **Planning:** The Planning division promotes the social, physical, and economic well-being of residents, property owners, and business owners of Saint Paul by working on citywide, neighborhood, and major site plans, zoning and providing local data and mapping resources. Planners advise the Mayor and the City Council and serve as staff to the Planning Commission and its sub-committees. We encourage a high degree of citizen participation and work with District Councils, community development corporations, business organizations, and ad hoc task forces.

**2025 Proposed Budget  
PLANNING AND ECONOMIC DEVELOPMENT**

**Fiscal Summary**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>	<b>FY 2024 Adopted Budget FTE</b>	<b>FY 2025 Proposed Budget FTE</b>
<b>Spending</b>							
100: CITY GENERAL FUND	343,612	549,132	941,045	1,142,530	201,485	-	-
200: CITY GRANTS	4,268,315	-	-	-	-	-	-
211: GENERAL GOVT SPECIAL PROJECTS	-	-	-	1,568,830	1,568,830	-	-
282: CITY HUD GRANTS	14,670,941	10,877,235	10,375,000	9,290,000	(1,085,000)	-	-
284: LOCAL AFFORDABLE HOUSING AID	-	-	-	4,980,000	4,980,000	-	-
285: CITY SALES TAX	31,631,277	35,469,475	37,942,915	35,865,881	(2,077,034)	-	-
780: PED ADMINISTRATION	11,434,063	14,169,719	14,958,275	15,794,475	836,200	88.50	90.50
<b>Total</b>	<b>62,348,208</b>	<b>61,065,561</b>	<b>64,217,235</b>	<b>68,641,716</b>	<b>4,424,481</b>	<b>88.50</b>	<b>90.50</b>
<b>Financing</b>							
100: CITY GENERAL FUND	-	-	-	-	-	-	-
200: CITY GRANTS	4,273,772	-	-	-	-	-	-
211: GENERAL GOVT SPECIAL PROJECTS	-	-	-	1,568,830	1,568,830	-	-
282: CITY HUD GRANTS	15,357,277	10,877,235	10,375,000	9,290,000	(1,085,000)	-	-
284: LOCAL AFFORDABLE HOUSING AID	-	-	-	4,980,000	4,980,000	-	-
285: CITY SALES TAX	39,705,818	35,469,475	37,942,915	35,865,881	(2,077,034)	-	-
780: PED ADMINISTRATION	11,108,575	14,169,719	14,958,275	15,794,475	836,200	-	-
<b>Total</b>	<b>70,445,442</b>	<b>60,516,429</b>	<b>63,276,190</b>	<b>67,499,186</b>	<b>4,222,996</b>		

**Budget Changes Summary**

The 2025 Planning and Economic Development (PED) General Fund budget adds funding for a Downtown Development Project Manager to manage real estate development projects and coordinate with the Downtown Alliance to implement the Downtown Investment Strategy. The budget also adds funding for a Project Management Technician to support the City's clean energy and resilience initiatives.

Special fund budgets for PED reflect investments in the City's All-In Housing Framework, funded by a new Local Affordable Housing Aid. Also included are adjustments to the Sales Tax Revitalization (STAR) program. Total sales tax revenues for 2025 are estimated at \$23,000,000. Finally, the Healthy Homes Saint Paul project moved to a PED special fund in 2024. This is reflected in the 2025 budget.

NOTE: The HRA budget is not part of the City of Saint Paul's budget. Please reference the budget of the Housing and Redevelopment Authority of the City of Saint Paul for more information.

## 100: General Fund

## Planning and Economic Development

### Mayor's Proposed Changes

#### Downtown Development Project Manager

To continue to support and invest in the vitality of Downtown, the 2025 budget includes the addition of a Downtown Development Project Manager. This position will manage real estate development projects and work closely with the Downtown Alliance to implement the Downtown Investment Strategy. This is funded via a transfer to the PED Administration Fund.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Downtown Project Manager	157,067	-	-
<b>Subtotal:</b>	<b>157,067</b>	<b>-</b>	<b>-</b>

#### Project Management Technician - Energy

The 2025 Planning and Economic Development General Fund budget adds funding for a Project Management Technician to support the City's clean energy and resilience initiatives including a home weatherization and gas to electric conversion program for low income residents. This is funded via transfer to the PED Administration Fund.

Project Management Technician - Energy	51,818	-	-
<b>Subtotal:</b>	<b>51,818</b>	<b>-</b>	<b>-</b>

#### Attrition

The 2025 proposed budget reduces the transfer from the PED General Fund to the PED Administration Fund to reflect a modest attrition adjustment.

Attrition	(7,400)	-	-
<b>Subtotal:</b>	<b>(7,400)</b>	<b>-</b>	<b>-</b>

### Fund 100 Budget Changes Total

<b>201,485</b>	<b>-</b>	<b>-</b>
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## 200: City Grants

## Planning and Economic Development

The City Grants fund has included state and federal planning and development grants administered by PED.

	Change from 2024 Adopted		
	Spending	Financing	FTE
No Change from 2024 Adopted	-	-	-
<b>Subtotal:</b>	-	-	-
<b>Fund 200 Budget Changes Total</b>	<b>-</b>	<b>-</b>	<b>-</b>

## 211: General Government Special Projects

## Planning and Economic Development

The Healthy Homes Saint Paul Pre-weatherization program is administered in this fund. The goals of Healthy Homes Saint Paul are to repair homes of low- and moderate-income households that need basic life and safety improvements. These types of repairs enhance comfort, well-being, and safety while also reducing energy bills.

### Mayor's Proposed Changes

#### Healthy Homes project

Due to changes in the American Rescue Plan State and Local Fiscal Recovery Funds guidance around obligating funds, the City made the decision in 2024 to change the funding source for several projects formerly supported with ARP. To ensure that the projects and initiatives included in the Global Agreement between Mayor and Council on the use of ARP funds are completed as planned, the City created a new Special Fund for each former ARP project included in this change. These funds will continue to be spent according to the uses that were included in the Global Agreement, and all funds must be spent by 2026 in alignment with the original ARP guidelines. City staff will continue to collect quarterly and annual reporting from each project and provide corresponding reports to Council. The PED Special Fund budget includes the Healthy Homes project.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Healthy Homes project	1,568,830	1,568,830	-
<b>Subtotal:</b>	<b>1,568,830</b>	<b>1,568,830</b>	<b>-</b>

<b>Fund 282 Budget Changes Total</b>	<b>1,568,830</b>	<b>1,568,830</b>	<b>-</b>
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## 282: City HUD Grants

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The Community Development Block Grant (CDBG) program is administered in this fund. Because the annual grant period runs from June to May, program estimates are initially proposed and adopted. Once the final grant award is known, projects are finalized via separate action.

### Mayor's Proposed Changes

	Change from 2024 Adopted		FTE
	Spending	Financing	
<b>Federal Grants</b>			
The 2025 budget reflects current federal grant allocations from the U.S. Department of Housing and Urban Development for the Emergency Solutions Grant (ESG), the Community Development Block Grant (CDBG), and the Home Investment Partnership Program (HOME) grant.			
ESG update	15,000	15,000	-
CDBG update	(200,000)	(200,000)	-
HOME grant update	(900,000)	(900,000)	-
<b>Subtotal:</b>	<b>(1,085,000)</b>	<b>(1,085,000)</b>	<b>-</b>
<b>Fund 282 Budget Changes Total</b>	<b>(1,085,000)</b>	<b>(1,085,000)</b>	<b>-</b>

## 284: Local Affordable Housing Aid

## Planning and Economic Development

Starting in 2024, Saint Paul will receive distributions of Local Affordable Housing Aid (LAHA), funded through a dedicated sales tax in the seven-county metropolitan area. LAHA is fund affordable housing projects and help organizations provide affordable and supportive housing.

### Mayor's Proposed Changes

	Change from 2024 Adopted		FTE
	Spending	Financing	
<b>All-In Housing Framework</b>			
The 2025 budget utilizes a new Local Affordable Housing Aid (LAHA) to advance the city's All-In Housing Framework, adding funding for the Homeowner Rehabilitation Loan Program, low-income homeowner support, rental assistance, tenant protections staffing, support for tenant services at HOME Line, and the expansion of the Inheritance Fund to include descendants of displaced West Side Flats residents.			
Homeowner Rehabilitation Loan Program	1,000,000	1,000,000	-
Low-Income Homeowner Support	500,000	500,000	-
Downpayment assistance/expansion of Inheritance Fund	2,000,000	2,000,000	-
Rental Assistance	1,000,000	1,000,000	-
Funding for HOME Line	100,000	100,000	-
Tenant Protections	380,000	380,000	-
<b>Subtotal:</b>	<b>4,980,000</b>	<b>4,980,000</b>	<b>-</b>
<b>Fund 285 Budget Changes Total</b>	<b>4,980,000</b>	<b>4,980,000</b>	<b>-</b>



## 285: City Sales Tax

## Planning and Economic Development

City sales tax includes annual half cent sales tax revenue and administration of the Neighborhood and Cultural STAR programs.

### Mayor's Proposed Changes

#### STAR Program

In the 2025 proposed budget the forecast for sales tax revenue was increased by \$1,000,000. One-time increases in projected revenue included in the 2024 budget for Cultural STAR, Year Round STAR, library materials, and eligible capital expenses have been removed for 2025. Changes to the Cultural STAR and Economic Development STAR budgets reflect formula-driven decreases. Changes to the Cultural STAR budget reflect a formula-driven increase.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Increase estimate for 2025 collections	1,000,000	1,000,000	-
Neighborhood STAR program	(627,275)	(627,275)	-
Cultural STAR program	254,784	254,784	-
Economic Development STAR	(204,543)	(204,543)	-
Removal of one-time Cultural STAR increase	(5,682)	(5,682)	-
Remove one-time Year Round STAR increase	(1,050,000)	(1,050,000)	-
Remove one-time Cultural STAR increase for library materials	(150,000)	(150,000)	-
Remove one-time increase for eligible capital expenses	(1,294,318)	(1,294,318)	-
<b>Subtotal:</b>	<b>(2,077,034)</b>	<b>(2,077,034)</b>	<b>-</b>
<b>Fund 285 Budget Changes Total</b>	<b>(2,077,034)</b>	<b>(2,077,034)</b>	<b>-</b>

## 780: PED Administration

## Planning and Economic Development

PED operations are budgeted in the PED Administration fund.

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services, and other revenue and expense adjustments.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Current service level adjustments	583,315	583,315	-
<b>Subtotal:</b>	<b>583,315</b>	<b>583,315</b>	<b>-</b>

### Mayor's Proposed Changes

#### Downtown Project Manager

To continue to support and invest in the vitality of Downtown, the 2025 budget includes the addition of a Downtown Development Project Manager. This position will manage real estate development projects and work closely with the Downtown Alliance to implement the Downtown Investment Strategy. This is funded via a transfer from the General Fund.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Downtown Project Manager	157,067	157,067	1.00
<b>Subtotal:</b>	<b>157,067</b>	<b>157,067</b>	<b>1.00</b>

#### Project Management Technician - Energy

The 2025 Planning and Economic Development General Fund budget adds funding for a Project Management Technician to support the City's clean energy and resilience initiatives including a home weatherization and gas to electric conversion program for low income residents. This is funded via transfer to the PED Administration Fund.

Project Management Technician - Energy	95,818	95,818	1.00
<b>Subtotal:</b>	<b>95,818</b>	<b>95,818</b>	<b>1.00</b>

<b>Fund 780 Budget Changes Total</b>	<b>836,200</b>	<b>836,200</b>	<b>2.00</b>
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# Planning and Economic Development Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PLANNING AND ECONOMIC DEVELOPMENT**

**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
SERVICES	343,612	549,132	941,045	1,142,530	201,485
<b>Total Spending by Major Account</b>	<b>343,612</b>	<b>549,132</b>	<b>941,045</b>	<b>1,142,530</b>	<b>201,485</b>
<b>Spending by Accounting Unit</b>					
10051100 - PED ADMINISTRATION	343,612	549,132	941,045	1,142,530	201,485
<b>Total Spending by Accounting Unit</b>	<b>343,612</b>	<b>549,132</b>	<b>941,045</b>	<b>1,142,530</b>	<b>201,485</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PLANNING AND ECONOMIC DEVELOPMENT**

**Fund: CITY GRANTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
SERVICES	1,162	-	-	-	-
PROGRAM EXPENSE	4,267,153	-	-	-	-
<b>Total Spending by Major Account</b>	<b>4,268,315</b>	-	-	-	-
<b>Spending by Accounting Unit</b>					
20051860 - PED PLANNING GRANTS	1,162	-	-	-	-
20051870 - PED DEVELOPMENT GRANTS	4,267,153	-	-	-	-
<b>Total Spending by Accounting Unit</b>	<b>4,268,315</b>	-	-	-	-

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PLANNING AND ECONOMIC DEVELOPMENT**

**Fund: GENERAL GOVT SPECIAL PROJECTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
SERVICES	-	-	-	1,568,830	1,568,830
<b>Total Spending by Major Account</b>	-	-	-	<b>1,568,830</b>	<b>1,568,830</b>
<b>Spending by Accounting Unit</b>					
21151820 - PED HEALTHY HOMES AND 30 AMI ADM	-	-	-	1,568,830	1,568,830
<b>Total Spending by Accounting Unit</b>	-	-	-	<b>1,568,830</b>	<b>1,568,830</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PLANNING AND ECONOMIC DEVELOPMENT**

**Fund: CITY HUD GRANTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
SERVICES	2,582,248	1,789,135	1,720,000	1,590,000	(130,000)
PROGRAM EXPENSE	10,688,631	9,088,100	8,655,000	7,700,000	(955,000)
OTHER FINANCING USES	1,400,062	-	-	-	-
<b>Total Spending by Major Account</b>	<b>14,670,941</b>	<b>10,877,235</b>	<b>10,375,000</b>	<b>9,290,000</b>	<b>(1,085,000)</b>
<b>Spending by Accounting Unit</b>					
28251810 - EMERGENCY SOLUTIONS GRANT	5,344,625	585,887	575,000	590,000	15,000
28251820 - COMMUNITY DEVELOPMENT BLOCK GRANT	6,843,635	7,600,000	7,400,000	7,200,000	(200,000)
28251821 - COMMUNITY DEVELOPMENT BLOCK GRANT - CV	1,993,991	-	-	-	-
28251830 - NEIGHBORHOOD STABILIZATION PROGRAM	2,227	-	-	-	-
28251840 - HOME INVESTMENT PARTNERSHIPS PROGRAM	486,463	2,691,348	2,400,000	1,500,000	(900,000)
<b>Total Spending by Accounting Unit</b>	<b>14,670,941</b>	<b>10,877,235</b>	<b>10,375,000</b>	<b>9,290,000</b>	<b>(1,085,000)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PLANNING AND ECONOMIC DEVELOPMENT**

**Fund: LOCAL AFFORDABLE HOUSING AID**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
SERVICES	-	-	-	480,000	480,000
PROGRAM EXPENSE	-	-	-	4,500,000	4,500,000
<b>Total Spending by Major Account</b>	-	-	-	<b>4,980,000</b>	<b>4,980,000</b>
<b>Spending by Accounting Unit</b>					
28451900 - LOCAL AFFORDABLE HOUSING AID	-	-	-	4,980,000	4,980,000
<b>Total Spending by Accounting Unit</b>	-	-	-	<b>4,980,000</b>	<b>4,980,000</b>



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PLANNING AND ECONOMIC DEVELOPMENT**

**Fund: CITY SALES TAX**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
SERVICES	356,429	415,000	495,000	415,000	(80,000)
PROGRAM EXPENSE	2,316,506	4,074,475	4,403,597	3,055,424	(1,348,173)
OTHER FINANCING USES	28,958,342	30,980,000	33,044,318	32,395,457	(648,861)
<b>Total Spending by Major Account</b>	<b>31,631,277</b>	<b>35,469,475</b>	<b>37,942,915</b>	<b>35,865,881</b>	<b>(2,077,034)</b>
<b>Spending by Accounting Unit</b>					
28551100 - CITY SALES TAX REVENUE	23,478,172	21,000,000	22,000,000	23,000,000	1,000,000
28551200 - NEIGHBORHOOD STAR PROGRAM	4,954,502	7,633,007	8,004,272	5,975,865	(2,028,407)
28551220 - CITY CAPITAL FUNDING	1,525,000	1,525,000	1,525,000	1,525,000	-
28551240 - HOUSING TRUST	(12,232)	-	-	-	-
28551300 - CULTURAL STAR PROGRAM	1,354,090	1,411,468	1,570,457	1,669,559	99,102
28551400 - PAY GO ECONOMIC DEVELOPMENT	331,744	3,900,000	4,843,186	3,695,457	(1,147,729)
<b>Total Spending by Accounting Unit</b>	<b>31,631,277</b>	<b>35,469,475</b>	<b>37,942,915</b>	<b>35,865,881</b>	<b>(2,077,034)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PLANNING AND ECONOMIC DEVELOPMENT**

**Fund: PED ADMINISTRATION**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	9,593,362	11,235,313	12,531,807	13,284,997	753,190
SERVICES	1,714,178	2,662,360	2,096,386	2,189,306	92,920
MATERIALS AND SUPPLIES	33,024	86,750	69,750	69,750	-
CAPITAL OUTLAY	13,676	30,000	30,000	30,000	-
OTHER FINANCING USES	79,822	155,296	230,332	220,422	(9,910)
<b>Total Spending by Major Account</b>	<b>11,434,063</b>	<b>14,169,719</b>	<b>14,958,275</b>	<b>15,794,475</b>	<b>836,200</b>
<b>Spending by Accounting Unit</b>					
78051100 - PED OPERATIONS	11,434,063	14,169,719	14,958,275	15,794,475	836,200
<b>Total Spending by Accounting Unit</b>	<b>11,434,063</b>	<b>14,169,719</b>	<b>14,958,275</b>	<b>15,794,475</b>	<b>836,200</b>

# Planning and Economic Development Financing Reports

**CITY OF SAINT PAUL  
Financing Plan by Department**

**Department: PLANNING AND ECONOMIC DEVELOPMENT**  
**Fund: CITY GRANTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	4,241,772	-	-	-	-
MISCELLANEOUS REVENUE	32,000	-	-	-	-
<b>Total Financing by Major Account</b>	<b>4,273,772</b>	-	-	-	-
<b>Financing by Accounting Unit</b>					
20051860 - PED PLANNING GRANTS	1,162	-	-	-	-
20051870 - PED DEVELOPMENT GRANTS	4,240,610	-	-	-	-
20051890 - PED ADVANCE GRANTS	32,000	-	-	-	-
<b>Total Financing by Accounting Unit</b>	<b>4,273,772</b>	-	-	-	-

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PLANNING AND ECONOMIC DEVELOPMENT**  
**Fund: GENERAL GOVT SPECIAL PROJECTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
OTHER FINANCING SOURCES	-	-	-	1,568,830	1,568,830
<b>Total Financing by Major Account</b>	-	-	-	<b>1,568,830</b>	<b>1,568,830</b>
<b>Financing by Accounting Unit</b>					
21151820 - PED HEALTHY HOMES AND 30 AMI ADM	-	-	-	1,568,830	1,568,830
<b>Total Financing by Accounting Unit</b>	-	-	-	<b>1,568,830</b>	<b>1,568,830</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PLANNING AND ECONOMIC DEVELOPMENT**  
**Fund: CITY HUD GRANTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	12,011,850	9,449,177	9,025,000	8,690,000	(335,000)
CHARGES FOR SERVICES	2,527,885	-	-	-	-
INVESTMENT EARNINGS	620,447	-	-	-	-
MISCELLANEOUS REVENUE	127,370	1,428,058	1,350,000	600,000	(750,000)
OTHER FINANCING SOURCES	69,726	-	-	-	-
<b>Total Financing by Major Account</b>	<b>15,357,277</b>	<b>10,877,235</b>	<b>10,375,000</b>	<b>9,290,000</b>	<b>(1,085,000)</b>
<b>Financing by Accounting Unit</b>					
28251810 - EMERGENCY SOLUTIONS GRANT	5,344,968	585,887	575,000	590,000	15,000
28251820 - COMMUNITY DEVELOPMENT BLOCK GRANT	6,790,993	7,600,000	7,400,000	7,200,000	(200,000)
28251821 - COMMUNITY DEVELOPMENT BLOCK GRANT - CV	1,999,761	-	-	-	-
28251830 - NEIGHBORHOOD STABLIZATION PROGRAM	67,686	-	-	-	-
28251840 - HOME INVESTMENT PARTNERSHIPS PROGRAM	1,153,870	2,691,348	2,400,000	1,500,000	(900,000)
<b>Total Financing by Accounting Unit</b>	<b>15,357,277</b>	<b>10,877,235</b>	<b>10,375,000</b>	<b>9,290,000</b>	<b>(1,085,000)</b>

**CITY OF SAINT PAUL  
Financing Plan by Department**

**Department: PLANNING AND ECONOMIC DEVELOPMENT**  
**Fund: LOCAL AFFORDABLE HOUSING AID**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	-	-	-	4,980,000	4,980,000
<b>Total Financing by Major Account</b>	-	-	-	<b>4,980,000</b>	<b>4,980,000</b>
<b>Financing by Accounting Unit</b>					
28451900 - LOCAL AFFORDABLE HOUSING AID	-	-	-	4,980,000	4,980,000
<b>Total Financing by Accounting Unit</b>	-	-	-	<b>4,980,000</b>	<b>4,980,000</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PLANNING AND ECONOMIC DEVELOPMENT**  
**Fund: CITY SALES TAX**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
TAXES	23,999,453	21,000,000	22,000,000	23,000,000	1,000,000
CHARGES FOR SERVICES	541,575	341,128	340,630	357,604	16,974
INVESTMENT EARNINGS	269,319	432,904	492,020	521,314	29,294
OTHER FINANCING SOURCES	14,895,471	13,695,443	15,110,265	11,986,963	(3,123,302)
<b>Total Financing by Major Account</b>	<b>39,705,818</b>	<b>35,469,475</b>	<b>37,942,915</b>	<b>35,865,881</b>	<b>(2,077,034)</b>
<b>Financing by Accounting Unit</b>					
28551100 - CITY SALES TAX REVENUE	23,999,453	21,880,000	22,000,000	23,000,000	1,000,000
28551200 - NEIGHBORHOOD STAR PROGRAM	9,985,921	6,753,007	8,004,272	5,975,865	(2,028,407)
28551220 - CITY CAPITAL FUNDING	1,525,000	1,525,000	1,525,000	1,525,000	-
28551300 - CULTURAL STAR PROGRAM	2,103,690	1,411,468	1,570,457	1,669,559	99,102
28551400 - PAY GO ECONOMIC DEVELOPMENT	2,091,754	3,900,000	4,843,186	3,695,457	(1,147,729)
<b>Total Financing by Accounting Unit</b>	<b>39,705,818</b>	<b>35,469,475</b>	<b>37,942,915</b>	<b>35,865,881</b>	<b>(2,077,034)</b>



**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PLANNING AND ECONOMIC DEVELOPMENT**  
**Fund: PED ADMINISTRATION**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	10,762,664	12,109,284	12,936,276	12,955,577	19,301
MISCELLANEOUS REVENUE	29,455	-	-	-	-
OTHER FINANCING SOURCES	316,456	2,060,435	2,021,999	2,838,898	816,899
<b>Total Financing by Major Account</b>	<b>11,108,575</b>	<b>14,169,719</b>	<b>14,958,275</b>	<b>15,794,475</b>	<b>836,200</b>
<b>Financing by Accounting Unit</b>					
78051100 - PED OPERATIONS	11,108,575	14,169,719	14,958,275	15,794,475	836,200
<b>Total Financing by Accounting Unit</b>	<b>11,108,575</b>	<b>14,169,719</b>	<b>14,958,275</b>	<b>15,794,475</b>	<b>836,200</b>

# Police



# 2025 Proposed Budget: Police

**Department Mission:** The Saint Paul Police Department will justly serve our community, with courage, honor, and respect, to create peace and public safety for all. We seek to become an outstanding employer that is reflective of our community, by instilling purpose, value and appreciation in our workforce. We strive to contribute to Saint Paul's vitality and prosperity by promoting safety and security with technical excellence, leadership, and comprehensive professionalism. We are focused on strengthening partnerships with the diverse communities that we serve, to address the causes and outcomes of crimes to continue to be a strong asset to the city and a leader among law enforcement agencies nationwide to provide community safety for all. **Learn More:** [stpaul.gov/police](http://stpaul.gov/police)

## Department Facts

- **Total General Fund Budget:** \$119,321,740
- **Total Special Fund Budget:** \$26,239,904
- **Total FTEs:** 784.36 (3.00 FTE in this total are budgeted in General Government Accounts)
- The authorized strength stayed at 619 sworn officers.
- With a population estimate of approximately 303,000, SPPD is authorized for 2 sworn officers per 1,000 inhabitants, based on 619 sworn officers.
- By the end of 2024, the department will have held three police academies, one consisting of lateral officers.
- As of July 2024, the department recorded 14 criminal homicides and 59 people injured by gunfire for the year.
- SPPD recovered 401 guns in the city as of August 1, 2024.

## Department Goals

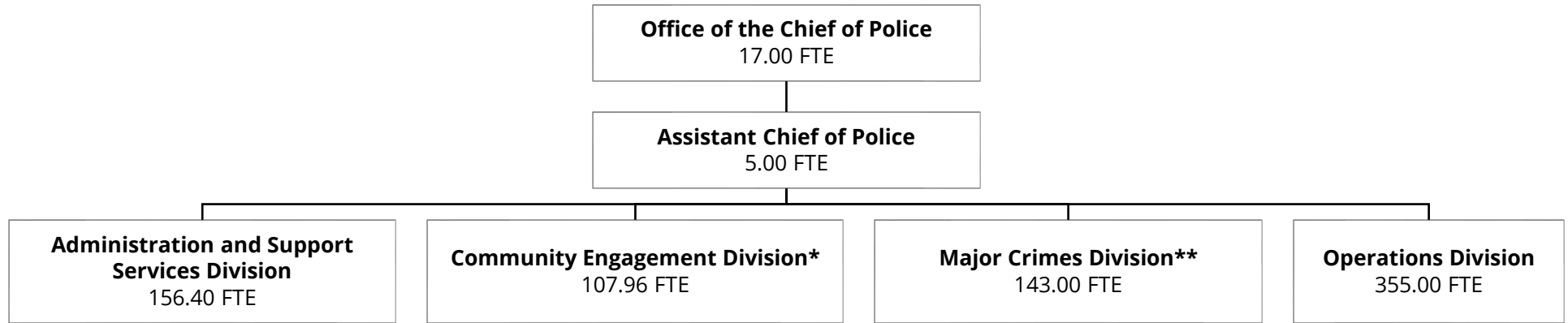
Improve health and safety in all Saint Paul neighborhoods by:

- Reducing gun violence and violent crime.
- Reducing crime through traditional and non-traditional policing initiatives and taking a citywide enterprise approach to community safety.
- Increasing community collaboration, moving beyond engagement to make meaningful community connections.
- Recruitment and retention, investing in our personnel up and through the department with employee development.

## Recent Accomplishments

- Created the Non-Fatal Shooting Unit in 2024. As of July 1, 2024, 60% of nonfatal shooting were cleared (36% were cleared in 2023).
- As of July, SPPD has a 2024 homicide clearance rate of 80%, which is significantly higher than the national average.
- Generated nearly 137,000 cases as of August 1, 2024, served countless people in need, and helped thousands of crime victims achieve justice.
- ASPIRE (A Saint Paul Intervention and Recovery Effort) continues to support the citywide crime prevention and intervention enterprise by hosting the Trades Academy Internship program for Saint Paul's youth.
- Enhancing the experience of Safe Summer Nights by expanding the number of public and private resources to the community.

# Police Organizational Chart



**Total FTE 784.36**

3.00 FTE in this total are budgeted in a General Government Account: \*1.00 FTE included in this total are funded by Public Safety Aid \*\*2.00 FTE included in this total are funded by Opioid Settlement Funding.

## Department Division Descriptions

The Saint Paul Police department is managed by the Chief of Police and includes the following divisions:

- **The Office of the Chief of Police:** includes the Chief of Police and support staff as well as the following units: Internal Affairs, Inspections, and the Public Information Office.
- **The Office of the Assistant Chief of Police:** The Assistant Chief of Police reports to the Chief of Police and oversees the following Saint Paul Police Department Divisions:
  - **Support Services Division:** This division is responsible for a variety of administrative functions, including technology initiatives, body camera and video management, crime analysis, property and evidence, Special Operations Unit, and Forensic Services.
  - **Community Engagement Division:** This division includes traffic and pedestrian safety, community partnerships, youth outreach and programming, training unit, pathway programs, military liaison, LGBTQIA+ liaison, and the employee assistance program.
  - **Major Crimes Division:** This division provides investigations into some of the most serious crimes that occur in Saint Paul.
  - **Operations Division:** The division has a variety of patrol, investigative and community outreach functions and includes Patrol Districts, Watch Commander, and the Canine Unit.

**2025 Proposed Budget  
POLICE**

**Fiscal Summary**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>	<b>FY 2024 Adopted Budget FTE</b>	<b>FY 2025 Proposed Budget FTE</b>
<b>Spending</b>							
100: CITY GENERAL FUND	108,487,721	106,622,201	109,737,257	119,321,740	9,584,483	707.00	713.96
200: CITY GRANTS	3,224,693	6,646,557	6,292,570	6,012,273	(280,296)	22.00	20.00
225: POLICE SPECIAL PROJECTS	13,218,212	18,938,641	17,201,977	16,908,673	(293,304)	35.20	32.20
623: IMPOUND LOT	4,633,166	3,284,836	3,287,521	3,318,958	31,437	15.20	15.20
<b>Total</b>	<b>129,563,792</b>	<b>135,492,235</b>	<b>136,519,325</b>	<b>145,561,644</b>	<b>9,042,320</b>	<b>779.40</b>	<b>781.36</b>
<b>Financing</b>							
100: CITY GENERAL FUND	3,918,929	2,052,896	2,052,896	3,473,843	1,420,947		
200: CITY GRANTS	3,460,826	6,646,557	6,292,569	6,012,273	(280,297)		
225: POLICE SPECIAL PROJECTS	14,874,599	18,938,641	17,201,978	16,908,674	(293,304)		
623: IMPOUND LOT	4,972,853	3,284,836	3,287,521	3,318,958	31,437		
<b>Total</b>	<b>27,227,207</b>	<b>30,922,930</b>	<b>28,834,964</b>	<b>29,713,747</b>	<b>878,783</b>		

**Budget Changes Summary**

The 2025 Police General Fund budget changes include current service level adjustments related to inflation and the increased cost of employee salaries and benefits, as well as a reduction to budgeted revenue to reflect actual revenue collected. The Mayor’s Proposed Budget includes several investments to the Saint Paul Police Department General Fund, intended to fund ongoing critical services and infrastructure such as body worn cameras, adjustments to increase cross-department partnership with Public Works related to parking enforcement, and the addition of 2.00 forensic scientist positions to move sworn officers to assignments working within the community, as well as funding the Police Academy and downtown safety.

The 2025 Police grants fund budget reflects current service level adjustments, as well as updates for new and ending grant funds, including the reduction of 2.00 FTE previously budgeted in the Criminal and Juvenile Mental Health Grant which will end prior to 2025. Changes to the Police Special Projects fund reflect current service level adjustments and a decrease of 3.00 FTE in the Emergency Call Center. In 2005, the City's Public Safety Answering Point / Dispatch Center merged with Ramsey County's through a joint powers agreement. The administration of the Emergency Call Center now resides with the County. As resignations or retirements of City staff occur, the positions are filled by County personnel, and the City budget shows a decline in FTEs and dollars associated with paying their salary and benefits within the fund. The Impound Lot budget reflects an increase of revenue and spending to reflect changes in forecasted revenue collections.

Public Safety Aid and Opioid Settlement: the Police Department budget is supplemented by ongoing funding which originated in the 2024 adopted budget by investments made from Public Safety Aid and the Opioid Settlement. The budget on this page does not reflect these investments. Please see the General Government Accounts section for additional information.

# 100: General Fund

# Police

## Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, contract negotiations, and adjustments to department contributions to citywide services such as property insurance and telephone monthly charges. In addition, revenue adjustments were made to better align with actual revenue history.

### Change from 2024 Adopted

	Spending	Financing	FTE
Revenue reduction	-	(92,000)	-
Other current service level adjustments	6,531,335	-	-
<b>Subtotal:</b>	<b>6,531,335</b>	<b>(92,000)</b>	<b>-</b>

## Mayor's Proposed Changes

### Budget increases for ongoing critical services

The 2025 proposed budget reflects increases to fund critical services which support the ongoing work of the Saint Paul Police Department. These include an increase to fund the service contract for body worn cameras, in-car cameras, and cloud storage services to provide our community with transparent public safety services, as well as an ongoing increase to workers' compensation expenses.

### Change from 2024 Adopted

	Spending	Financing	FTE
Camera and cloud storage service contract	1,331,398	-	-
Additional Workers' Compensation funding	203,188	-	-
<b>Subtotal:</b>	<b>1,534,586</b>	<b>-</b>	<b>-</b>

### Adjustments to realign staffing and improve cross-department partnerships

The 2025 proposed budget adds Forensic Scientist positions in order to move sworn officers back into intervention, prevention, and enforcement police work within the community. In addition, a transfer of funds from Public Works was added to fund Parking Enforcement Officer positions which aid the work of both departments.

Public Works funding transfer for Parking Enforcement Officer positions	-	202,947	-
Addition of Forensic Scientist FTEs	208,562	-	2.00
<b>Subtotal:</b>	<b>208,562</b>	<b>202,947</b>	<b>2.00</b>

### Police Academy and downtown safety investments

The 2025 Mayor's Proposed Budget includes one-time investments focused on Downtown Saint Paul. The investments include improvements to sidewalks and parks, activation of public spaces, and public safety enhancements. These one-time investments were made possible by the American Rescue Plan, which alleviated pressure on the City's General Fund and allowed the City to make these important improvements.

Police academy	1,035,000	1,035,000	4.96
Downtown investments	275,000	275,000	-
<b>Subtotal:</b>	<b>1,310,000</b>	<b>1,310,000</b>	<b>4.96</b>

## Fund 100 Budget Changes Total

**9,584,483      1,420,947      6.96**

## 200: City Grants

Police

The Police department uses extensive grant funding to assist with technology needs as well as increase resources in areas of rapidly evolving need. Examples include community-oriented policing, auto theft prevention, drug trafficking and substance abuse prevention, policing innovation, and traffic safety grants.

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as telephone monthly charges, and other revenue and expense adjustments. In addition, adjustments are made for new and ending grant funding. These grants include the Criminal and Juvenile Mental Health Grant, JAG, and VCET Grants.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Adjustments for new and ending grant funding	(515,667)	(515,668)	(2.00)
Other current service level adjustments	235,371	235,371	-
<b>Subtotal:</b>	<b>(280,296)</b>	<b>(280,297)</b>	<b>(2.00)</b>

### Fund 200 Budget Changes Total

**(280,296) (280,297) (2.00)**

## 225: Police Special Projects

Police

Police budgets in the Special Projects Fund include training, Wild security services, and forfeitures.

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as telephone monthly charges, and other revenue and expense adjustments. In addition, the 2025 Police Special Projects Fund budget reflects the decrease of 3.00 FTE in the Public Safety Answering Point / Dispatch Center administered by Ramsey County since 2005.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Emergency Call Center staffing updates	(448,230)	(448,230)	(3.00)
Current service level adjustments	154,926	154,926	-
<b>Subtotal:</b>	<b>(293,304)</b>	<b>(293,304)</b>	<b>(3.00)</b>

### Fund 225 Budget Changes Total

**(293,304) (293,304) (3.00)**

## 623: Impound Lot

Police

The Impound Lot is an enterprise fund that manages the City's vehicle impound lot and snow lot.

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as telephone monthly charges, and other revenue and expense adjustments.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Current service level adjustments	31,437	31,437	-
<b>Subtotal:</b>	<b>31,437</b>	<b>31,437</b>	<b>-</b>

### Fund 623 Budget Changes Total

**31,437 31,437 -**

# Police Spending Reports



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: POLICE**

**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	99,844,910	100,003,716	103,036,676	111,111,252	8,074,576
SERVICES	3,833,039	2,934,563	2,946,448	2,832,515	(113,933)
MATERIALS AND SUPPLIES	4,638,666	2,873,936	2,949,689	4,676,983	1,727,294
ADDITIONAL EXPENSES	13,251	100,000	100,000	100,000	-
CAPITAL OUTLAY	46,258	2,000	2,000	2,000	-
OTHER FINANCING USES	111,597	707,986	702,444	598,990	(103,454)
<b>Total Spending by Major Account</b>	<b>108,487,721</b>	<b>106,622,201</b>	<b>109,737,257</b>	<b>119,321,740</b>	<b>9,584,483</b>
<b>Spending by Accounting Unit</b>					
10023100 - OFFICE OF THE CHIEF	4,408,582	4,835,348	4,664,381	5,081,126	416,744
10023200 - PATROL OPERATIONS	53,413,339	54,520,290	57,784,270	63,914,138	6,129,868
10023300 - MAJOR CRIMES AND INVESTIGATION	19,032,265	19,170,427	19,108,788	20,295,592	1,186,804
10023400 - SUPPORT SERVICES AND ADMINISTRATION	19,864,155	16,063,183	16,513,522	18,584,582	2,071,060
10023500 - COMMUNITY ENGAGEMENT	11,769,380	12,032,953	11,666,294	11,446,302	(219,992)
<b>Total Spending by Accounting Unit</b>	<b>108,487,721</b>	<b>106,622,201</b>	<b>109,737,257</b>	<b>119,321,740</b>	<b>9,584,483</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: POLICE**

**Fund: CITY GRANTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,800,623	3,938,589	3,831,300	3,742,415	(88,885)
SERVICES	869,992	1,895,644	1,660,414	1,502,318	(158,097)
MATERIALS AND SUPPLIES	416,374	496,112	287,499	272,184	(15,315)
CAPITAL OUTLAY	137,704	316,212	513,357	495,357	(18,000)
<b>Total Spending by Major Account</b>	<b>3,224,693</b>	<b>6,646,557</b>	<b>6,292,570</b>	<b>6,012,273</b>	<b>(280,296)</b>
<b>Spending by Accounting Unit</b>					
20023802 - POLICE DEPT PRIVATE FOUNDATION GRANTS	17,167	18,315	15,000	15,000	-
20023807 - BREMER SAINT PAUL POLICE FOUNDATION	151,199	27,767	-	-	-
20023809 - SAINT PAUL POLICE FOUNDATION	8,036	75,586	70,000	70,000	-
20023810 - MN DEPARTMENT OF COMMERCE	251,953	188,278	676,845	703,049	26,204
20023814 - RAMSEY COUNTY MN DEPT OF PUBLIC SAFETY	96,510	124,920	94,135	131,034	36,899
20023815 - MN DEPT OF NATURAL RESOURCES	1,258	5,000	-	-	-
20023816 - MN DEPT OF PUBLIC SAFETY JUSTICE OFFICE	123,472	639,347	193,627	90,203	(103,425)
20023817 - PATHWAY TO POLICING REIMBURSEMENT GRANT	-	75,000	34,865	34,865	-
20023832 - COVERDELL FORENSIC SCIENCES	32,389	-	-	-	-
20023840 - SAINT PAUL INTERVENTION - BLAZE	98,146	98,146	172,182	170,539	(1,643)
20023841 - PUBLIC SAFETY PARTNERSHIP AND COMM POL	75,544	1,455,572	1,894,197	2,091,260	197,063
20023862 - STATE AND COMMUNITY HIGHWAY SAFETY	688,330	984,900	1,201,200	1,214,948	13,748
20023870 - BYRNE JAG PROGRAM 2010	368,195	1,500,000	479,320	479,320	-
20023872 - BYRNE JAG PROGRAM 2012	273,236	276,655	295,964	295,964	(0)
20023876 - BODY WORN CAMERA BYRNE	263,779	-	-	-	-
20023878 - CRIMINAL AND JUVENILE MENTAL HEALTH	336,002	315,844	449,142	-	(449,142)
20023893 - POLICE PORT SECURITY GRANT	356,921	676,227	567,092	567,092	-
20023894 - HOMELAND SECURITY GRANT PROGRM	82,557	185,000	149,000	149,000	-
<b>Total Spending by Accounting Unit</b>	<b>3,224,693</b>	<b>6,646,557</b>	<b>6,292,570</b>	<b>6,012,273</b>	<b>(280,296)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: POLICE**

**Fund: POLICE SPECIAL PROJECTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	10,671,475	13,478,830	12,869,936	12,591,782	(278,154)
SERVICES	595,620	433,067	597,545	609,206	11,661
MATERIALS AND SUPPLIES	973,126	2,525,364	1,824,217	1,801,890	(22,327)
CAPITAL OUTLAY	507,450	2,030,000	1,438,692	1,438,692	-
DEBT SERVICE	10,213	-	-	-	-
OTHER FINANCING USES	460,327	471,380	471,587	467,103	(4,484)
<b>Total Spending by Major Account</b>	<b>13,218,212</b>	<b>18,938,641</b>	<b>17,201,977</b>	<b>16,908,673</b>	<b>(293,304)</b>
<b>Spending by Accounting Unit</b>					
22523110 - POLICE DEPARTMENT TRAINING ACTIVITY	813,433	1,288,662	1,350,000	1,401,680	51,680
22523111 - INTERGOVERNMENTAL TRANSFERS	544,037	512,773	539,229	643,430	104,201
22523116 - POLICE MEMORIALS	230	8,596	8,596	8,596	-
22523120 - CANINE BOARDING	2,154	27,443	33,153	33,153	-
22523130 - SPECIAL INVESTIGATIONS	66,576	150,000	150,000	150,000	-
22523132 - VCET FORFEITURES	54,474	195,000	226,801	226,801	-
22523133 - FEDERAL FORFEITURES	373,667	977,123	386,000	386,000	-
22523210 - POLICE OFFICERS CLOTHING	759,343	632,293	612,293	612,293	-
22523211 - NAO RESERVE OFFICERS CLOTHING	-	7,960	7,515	7,515	-
22523220 - SPECIAL POLICE ASSIGNMENTS	334,753	796,464	940,000	949,442	9,442
22523221 - RIVERCENTRE SECURITY SERVICES	773,267	535,043	-	-	-
22523223 - CONTRACTUAL SECURITY EVENTS	4,652,950	8,442,072	9,151,751	9,138,750	(13,001)
22523311 - AUTOMATED PAWN SYSTEM	121,189	125,267	136,899	129,491	(7,408)
22523410 - FALSE ALARMS	560,406	560,249	563,848	573,407	9,559
22523411 - POLICE PARKING LOT	46,435	45,000	45,000	44,981	(19)
22523414 - POLICE VEHICLE LEASE PURCHASES	509,500	1,100,000	-	-	-
22523415 - USE OF UNCLAIMED PROPERTY	-	300,000	100,000	100,000	-
22523420 - AMBASSADOR PROGRAM	6,680	-	-	-	-
22523430 - EMERGENCY COM CENTER CONSOLID	3,597,028	3,233,196	2,926,017	2,477,787	(448,230)
22523899 - POLICE INACTIVE GRANTS	2,089	1,500	24,876	25,348	472
<b>Total Spending by Accounting Unit</b>	<b>13,218,212</b>	<b>18,938,641</b>	<b>17,201,977</b>	<b>16,908,673</b>	<b>(293,304)</b>

**CITY OF SAINT PAUL  
Spending Plan by Department**

**Department: POLICE**

**Fund: IMPOUND LOT**

**Budget Year: 2025**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,075,920	1,646,646	1,646,140	1,671,236	25,096
SERVICES	2,508,475	1,590,704	1,593,885	1,602,237	8,352
MATERIALS AND SUPPLIES	46,720	42,500	42,500	42,500	-
OTHER FINANCING USES	2,050	4,986	4,996	2,985	(2,011)
<b>Total Spending by Major Account</b>	<b>4,633,166</b>	<b>3,284,836</b>	<b>3,287,521</b>	<b>3,318,958</b>	<b>31,437</b>
<b>Spending by Accounting Unit</b>					
62323405 - VEHICLE IMPOUND LOT	4,633,166	3,284,836	3,287,521	3,318,958	31,437
<b>Total Spending by Accounting Unit</b>	<b>4,633,166</b>	<b>3,284,836</b>	<b>3,287,521</b>	<b>3,318,958</b>	<b>31,437</b>

# Police Financing Reports

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: POLICE**

**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	1,463,176	1,504,031	1,504,031	1,412,031	(92,000)
FINE AND FORFEITURE	12,250	6,500	6,500	6,500	-
MISCELLANEOUS REVENUE	186,045	111,800	111,800	111,800	-
OTHER FINANCING SOURCES	2,257,457	430,565	430,565	1,943,512	1,512,947
<b>Total Financing by Major Account</b>	<b>3,918,929</b>	<b>2,052,896</b>	<b>2,052,896</b>	<b>3,473,843</b>	<b>1,420,947</b>
<b>Financing by Accounting Unit</b>					
10023100 - OFFICE OF THE CHIEF	422,861	387,565	387,565	387,565	-
10023200 - PATROL OPERATIONS	2,093,364	164,800	164,800	439,800	275,000
10023300 - MAJOR CRIMES AND INVESTIGATION	241	54,000	54,000	54,000	-
10023400 - SUPPORT SERVICES AND ADMINISTRATION	324,716	693,075	693,075	601,075	(92,000)
10023500 - COMMUNITY ENGAGEMENT	1,077,746	753,456	753,456	1,991,403	1,237,947
<b>Total Financing by Accounting Unit</b>	<b>3,918,929</b>	<b>2,052,896</b>	<b>2,052,896</b>	<b>3,473,843</b>	<b>1,420,947</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: POLICE**  
**Fund: CITY GRANTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	3,195,221	5,718,206	5,400,886	4,459,569	(941,318)
MISCELLANEOUS REVENUE	265,605	121,668	85,000	85,000	-
OTHER FINANCING SOURCES	-	806,683	806,683	1,467,704	661,021
<b>Total Financing by Major Account</b>	<b>3,460,826</b>	<b>6,646,557</b>	<b>6,292,569</b>	<b>6,012,273</b>	<b>(280,297)</b>
<b>Financing by Accounting Unit</b>					
20023802 - POLICE DEPT PRIVATE FOUNDATION GRANTS	16,500	18,315	15,000	15,000	-
20023807 - BREMER SAINT PAUL POLICE FOUNDATION	167,185	27,767	-	-	-
20023809 - SAINT PAUL POLICE FOUNDATION	81,920	75,586	70,000	70,000	-
20023810 - MN DEPARTMENT OF COMMERCE	252,853	188,278	676,845	703,049	26,204
20023814 - RAMSEY COUNTY MN DEPT OF PUBLIC SAFETY	152,221	124,920	94,136	131,034	36,898
20023815 - MN DEPT OF NATURAL RESOURCES	-	5,000	-	-	-
20023816 - MN DEPT OF PUBLIC SAFETY JUSTICE OFFICE	87,042	639,347	193,627	90,202	(103,425)
20023817 - PATHWAY TO POLICING REIMBURSEMENT GRANT	-	75,000	34,865	34,865	-
20023832 - COVERDELL FORENSIC SCIENCES	32,389	-	-	-	-
20023840 - SAINT PAUL INTERVENTION - BLAZE	98,146	98,146	172,182	170,539	(1,643)
20023841 - PUBLIC SAFETY PARTNERSHIP AND COMM POL	67,744	1,455,572	1,894,197	2,091,260	197,063
20023862 - STATE AND COMMUNITY HIGHWAY SAFETY	777,998	984,900	1,201,200	1,214,948	13,748
20023870 - BYRNE JAG PROGRAM 2010	368,122	1,536,950	479,320	479,320	-
20023872 - BYRNE JAG PROGRAM 2012	296,439	239,705	295,964	295,964	-
20023876 - BODY WORN CAMERA BYRNE	290,493	-	-	-	-
20023878 - CRIMINAL AND JUVENILE MENTAL HEALTH	332,420	315,844	449,142	-	(449,142)
20023893 - POLICE PORT SECURITY GRANT	356,921	676,227	567,092	567,092	-
20023894 - HOMELAND SECURITY GRANT PROGRM	82,434	185,000	149,000	149,000	-
<b>Total Financing by Accounting Unit</b>	<b>3,460,826</b>	<b>6,646,557</b>	<b>6,292,569</b>	<b>6,012,273</b>	<b>(280,297)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: POLICE**  
**Fund: POLICE SPECIAL PROJECTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	228,984	527,184	527,184	527,184	-
INTERGOVERNMENTAL REVENUE	542,927	612,413	550,000	550,000	-
CHARGES FOR SERVICES	12,317,686	12,918,476	12,656,167	12,200,510	(455,657)
FINE AND FORFEITURE	662,063	681,065	563,465	573,024	9,559
INVESTMENT EARNINGS	-	10,000	10,000	10,000	-
MISCELLANEOUS REVENUE	8,078	814,273	664,105	768,778	104,673
OTHER FINANCING SOURCES	1,114,862	3,375,230	2,231,057	2,279,178	48,121
<b>Total Financing by Major Account</b>	<b>14,874,599</b>	<b>18,938,641</b>	<b>17,201,978</b>	<b>16,908,674</b>	<b>(293,304)</b>
<b>Financing by Accounting Unit</b>					
22523110 - POLICE DEPARTMENT TRAINING ACTIVITY	724,319	1,288,662	1,350,000	1,401,680	51,680
22523111 - INTERGOVERNMENTAL TRANSFERS	856,360	512,773	539,229	643,430	104,201
22523116 - POLICE MEMORIALS	-	8,596	8,596	8,596	-
22523120 - CANINE BOARDING	5,485	7,923	33,153	33,153	-
22523130 - SPECIAL INVESTIGATIONS	68,688	169,520	150,000	150,000	-
22523132 - VCET FORFEITURES	138,259	195,000	226,801	226,801	-
22523133 - FEDERAL FORFEITURES	306,228	977,123	386,000	386,000	-
22523210 - POLICE OFFICERS CLOTHING	-	632,293	612,293	612,293	-
22523211 - NAO RESERVE OFFICERS CLOTHING	-	7,960	7,515	7,515	-
22523220 - SPECIAL POLICE ASSIGNMENTS	474,614	796,464	940,000	949,442	9,442
22523221 - RIVERCENTRE SECURITY SERVICES	122,368	535,043	-	-	-
22523223 - CONTRACTUAL SECURITY EVENTS	6,181,224	8,442,072	9,151,751	9,138,750	(13,001)
22523311 - AUTOMATED PAWN SYSTEM	65,579	125,267	136,899	129,491	(7,408)
22523410 - FALSE ALARMS	377,872	560,249	563,848	573,407	9,559
22523411 - POLICE PARKING LOT	43,998	45,000	45,000	44,981	(19)
22523414 - POLICE VEHICLE LEASE PURCHASES	1,107,362	1,100,000	-	-	-
22523415 - USE OF UNCLAIMED PROPERTY	8,078	300,000	100,000	100,000	-
22523430 - EMERGENCY COM CENTER CONSOLID	4,390,567	3,233,196	2,926,017	2,477,787	(448,230)
22523899 - POLICE INACTIVE GRANTS	3,600	1,500	24,876	25,348	472
<b>Total Financing by Accounting Unit</b>	<b>14,874,599</b>	<b>18,938,641</b>	<b>17,201,978</b>	<b>16,908,674</b>	<b>(293,304)</b>



**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: POLICE**  
**Fund: IMPOUND LOT**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	4,885,428	3,284,836	3,287,521	3,318,958	31,437
FINE AND FORFEITURE	70,336	-	-	-	-
MISCELLANEOUS REVENUE	17,089	-	-	-	-
<b>Total Financing by Major Account</b>	<b>4,972,853</b>	<b>3,284,836</b>	<b>3,287,521</b>	<b>3,318,958</b>	<b>31,437</b>
<b>Financing by Accounting Unit</b>					
62323405 - VEHICLE IMPOUND LOT	4,972,853	3,284,836	3,287,521	3,318,958	31,437
<b>Total Financing by Accounting Unit</b>	<b>4,972,853</b>	<b>3,284,836</b>	<b>3,287,521</b>	<b>3,318,958</b>	<b>31,437</b>

## Public Health

# 2025 Proposed Budget: Public Health

**Department Mission:** Protect and improve the health of people and the environment in Ramsey County

Learn More: <https://www.ramseycounty.us/your-government/departments/health-and-wellness/public-health>

## Department Facts

- **Total General Fund Budget:** -
- **Total Special Fund Budget:** \$947,400
- **Total FTEs:** 6.60

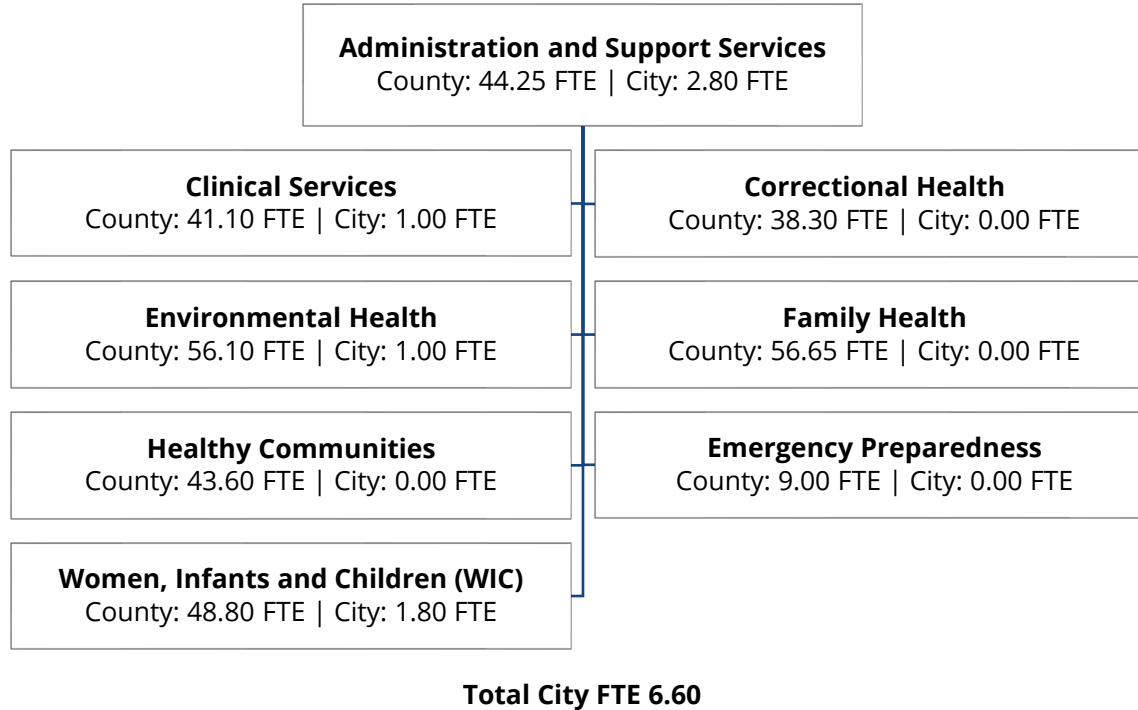
## Department Goals

- Provide leadership as a prevention strategist - working to promote health and racial equity.
- Ensure an adequate public health infrastructure.
- Promote healthy communities and healthy behaviors.
- Prevent the spread of infectious diseases.
- Protect against environmental hazards.
- Prepare for and respond to disasters.
- Ensure the quality and accessibility of health services.

## Recent Accomplishments

- 24,768 low-income mothers, infants, and children were provided with nutrition counseling and monthly vouchers for nutritious foods.
- 15,444 laboratory tests performed.

# Public Health Organizational Chart



## Department Description

Saint Paul – Ramsey County is one of the largest local public health departments in Minnesota, serving Saint Paul and all other cities in Ramsey County. The department traces its origins to the appointment of the first public health officer by the city of Saint Paul in 1854. Saint Paul and Ramsey County’s previously separate public health departments merged in 1997 through a joint powers agreement. This merge created Saint Paul-Ramsey County Public Health. The administration of this function now resides with the County. As resignations or retirements of City staff occur, the positions are filled by the County, and the City budget shows a decline in FTEs and dollars associated with paying their salary and benefits. All costs are reimbursed by Ramsey County and the County is responsible for the portion of the tax levy that covers these expenses. The City of Saint Paul does not levy for public health services.

**2025 Proposed Budget  
HEALTH**

**Fiscal Summary**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>	<b>FY 2024 Adopted Budget FTE</b>	<b>FY 2025 Proposed Budget FTE</b>
<b>Spending</b>							
250: PUBLIC HEALTH	1,281,813	1,198,186	1,264,676	947,400	(317,277)	9.94	6.60
<b>Total</b>	<b>1,281,813</b>	<b>1,198,186</b>	<b>1,264,676</b>	<b>947,400</b>	<b>(317,277)</b>	<b>9.94</b>	<b>6.60</b>
<b>Financing</b>							
250: PUBLIC HEALTH	1,290,300	1,198,186	1,264,676	947,400	(317,276)		
<b>Total</b>	<b>1,290,300</b>	<b>1,198,186</b>	<b>1,264,676</b>	<b>947,400</b>	<b>(317,276)</b>		

**Budget Changes Summary**

In 1997, the City's Public Health department merged with Ramsey County's through a joint powers agreement. The administration of public health services now resides with the County. As resignations or retirements of City staff occur, the positions are filled by County personnel. As City employees resign or retire, the City budget shows a decline in FTEs and dollars associated with paying their salary and benefits. All salary and benefit costs are reimbursed by Ramsey County and the County is responsible for the portion of the property tax levy that covers these expenses. The 2025 proposed budget reflects the retirement or separation of 5 employees, resulting in a decrease of 3.34 FTE and an overall decrease of \$317,277 compared to the 2024 adopted budget, which reflects current service level adjustments for salaries and benefits.

## 250: Public Health

## Public Health

### Current Service Level Adjustments

### Change from 2024 Adopted

	Spending	Financing	FTE
5 employees retired or separated from service, resulting in a decrease of 3.34 FTE in Public Health	(317,277)	(317,277)	(3.34)
<b>Subtotal:</b>	<b>(317,277)</b>	<b>(317,277)</b>	<b>(3.34)</b>
<b>Fund 250 Budget Changes Total</b>	<b>(317,277)</b>	<b>(317,277)</b>	<b>(3.34)</b>

# Public Health Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: HEALTH**  
**Fund: PUBLIC HEALTH**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,281,813	1,186,715	1,253,205	942,598	(310,608)
SERVICES	-	11,471	11,471	4,802	(6,669)
<b>Total Spending by Major Account</b>	<b>1,281,813</b>	<b>1,198,186</b>	<b>1,264,676</b>	<b>947,400</b>	<b>(317,277)</b>
<b>Spending by Accounting Unit</b>					
25040200 - PUBLIC HEALTH SUPPORT SERVICES	458,500	478,601	505,569	488,522	(17,048)
25040201 - PUBLIC HEALTH COMMUNICATIONS	136,553	112,643	122,380	127,080	4,700
25040202 - PUBLIC HEALTH MAINTENANCE	114,899	85,390	87,465	-	(87,465)
25040205 - HEALTH LABORATORY	95,875	92,746	100,182	-	(100,182)
25040210 - HEALTH LAB SPECIAL	-	1,283	1,245	-	(1,245)
25040215 - BIRTH AND DEATH RECORDS	-	146	94	-	(94)
25040220 - COMMUNICABLE DISEASE CONTROL	222,703	165,824	180,854	117,847	(63,007)
25040225 - FAMILIES IN CRISIS	-	875	875	-	(875)
25040230 - FAMILY PLANNING	-	465	416	-	(416)
25040235 - WIC SUPPLEMENTAL FOOD	253,284	255,572	261,008	213,951	(47,057)
25040240 - LEAD BASED PAINT HAZZARD	-	4,641	4,588	-	(4,588)
<b>Total Spending by Accounting Unit</b>	<b>1,281,813</b>	<b>1,198,186</b>	<b>1,264,676</b>	<b>947,400</b>	<b>(317,277)</b>



# Public Health Financing Reports

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: HEALTH**  
**Fund: PUBLIC HEALTH**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	1,290,300	1,198,186	1,264,676	947,400	(317,276)
<b>Total Financing by Major Account</b>	<b>1,290,300</b>	<b>1,198,186</b>	<b>1,264,676</b>	<b>947,400</b>	<b>(317,276)</b>
<b>Financing by Accounting Unit</b>					
25040200 - PUBLIC HEALTH SUPPORT SERVICES	468,035	478,601	505,569	488,522	(17,047)
25040201 - PUBLIC HEALTH COMMUNICATIONS	138,130	112,643	122,380	127,080	4,700
25040202 - PUBLIC HEALTH MAINTENANCE	90,020	85,390	87,465	-	(87,465)
25040205 - HEALTH LABORATORY	96,823	92,746	100,182	-	(100,182)
25040210 - HEALTH LAB SPECIAL	-	1,283	1,245	-	(1,245)
25040215 - BIRTH AND DEATH RECORDS	-	146	94	-	(94)
25040220 - COMMUNICABLE DISEASE CONTROL	228,834	165,824	180,854	117,847	(63,007)
25040225 - FAMILIES IN CRISIS	-	875	875	-	(875)
25040230 - FAMILY PLANNING	-	465	416	-	(416)
25040235 - WIC SUPPLEMENTAL FOOD	243,270	255,572	261,008	213,951	(47,057)
25040240 - LEAD BASED PAINT HAZZARD	25,188	4,641	4,588	-	(4,588)
<b>Total Financing by Accounting Unit</b>	<b>1,290,300</b>	<b>1,198,186</b>	<b>1,264,676</b>	<b>947,400</b>	<b>(317,276)</b>

## Public Works

# 2025 Proposed Budget: Public Works

**Department Vision:** A thriving, prosperous, and connected Saint Paul for all.

**Department Mission:** Public Works designs, builds, and maintains safe, sustainable and equitable public infrastructure and services to meet the needs of Saint Paul residents today and into the future. **Learn More:** [stpaul.gov/publicworks](http://stpaul.gov/publicworks)

## Department Facts

- **Total General Fund Budget:** \$44,749,457
- **Total Special Fund Budget:** \$177,364,897
- **Total FTEs:** 416.55

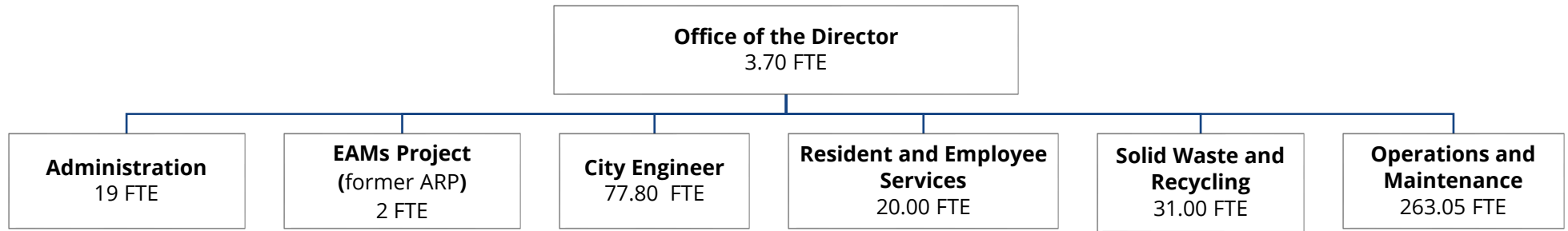
## Department Services

- 866 miles of streets
- 806 miles of sanitary sewer
- 465 miles of storm sewer
- 1,185 miles of sidewalk
- 67 City-owned bridges
- 31,873 streetlight poles
- 413 signalized intersections
- 74,500 residential units in citywide garbage program
- 130,000 residential units participating in citywide recycling program

## Recent Accomplishments

- Began a nearly three-year project to reconstruct the Kellogg-Third Street Bridge, the longest city-owned bridge.
- Worked with appropriate staff and legislative leaders to advance a local option sales tax ballot initiative that was passed by voters in November 2023.
- Successfully created and proposed new state legislation to address copper wire theft from streetlights that was passed by the state in May 2024.
- Completed a two-year effort to update the city's bike plan, recommending additional separated bike trails throughout Saint Paul.
- Awarded a new seven-year contract for residential garbage collection to begin April 2025 that will improve citywide garbage collection program.
- City staff began handling all recycling collection issues and cart maintenance, improving customer service and response times.
- Completed the city's first residential mill and overlay projects.
- The Sewer Utility maintained its AAA bond rating.
- Held a first-ever, free Saint Paul Snow Summit and Alley Captain Conference for the public in October 2023.
- Rename Rondo Avenue: Sections of Concordia Avenue and St. Anthony Avenue were renamed and resigned to their historic original name – Rondo Avenue.
- Successful flood fighting operations and coordination of 2024 summer flood events.  
Initiated work to review, rethink and reimagine the current snow operations that have been in practice for more than three decades.
- A comprehensive list of 2022 accomplishments can be found at [stpaul.gov/publicworks](http://stpaul.gov/publicworks)

# Public Works Organizational Chart



**Total FTE 416.55**

## Department Division Descriptions

The Public Works Department is managed by the Director of Public works and department support staff. It includes the following divisions:

- **Office of the Director:** The Public Works Director and the Administration Manager oversee all the operational activities of the department. They monitor project goals and progress, direct program and department budgets and provide guidance on current issues.
- **Administration:** Administration is responsible for accounting and budget, and all technical services for the department.
- **EAMs Project:** Enterprise Asset Management System (EAMS) enables work orders and asset management city wide.
- **City Engineer:** The City Engineer is responsible for street engineering and construction, bridge engineering, traffic engineering, surveys, transportation planning and safety, and capital projects business and finance.
- **Resident and Employee Services:** Resident and Employee Services is responsible for marketing and public relations, employee development, and human resources.
- **Solid Waste and Recycling:** Resident and Employee Services is responsible for marketing and public relations, employee development, and human resources.
- **Operations and Maintenance:** Operations and Maintenance is responsible for traffic operations, Public Works right of way management, safety and campus facilities, street maintenance, bridge maintenance and inspections, and sewer utility.

**2025 Proposed Budget  
PUBLIC WORKS**

**Fiscal Summary**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>	<b>FY 2024 Adopted Budget FTE</b>	<b>FY 2025 Proposed Budget FTE</b>
<b>Spending</b>							
100: CITY GENERAL FUND	26,652,993	41,473,870	43,467,901	44,749,457	1,281,556	166.69	165.69
200: CITY GRANTS	1,445,598	12,891,241	7,547,117	3,563,289	(3,983,828)	-	-
211: GENERAL GOVT SPECIAL PROJECTS	-	-	-	3,117,176	3,117,176	-	2.00
230: RIGHT OF WAY MAINTENANCE	20,096,455	13,198,513	13,139,206	13,916,029	776,823	43.85	43.85
231: STREET LIGHTING DISTRICTS	181,959	389,477	389,214	389,173	(41)	-	-
241: RECYCLING AND SOLID WASTE	10,338,501	14,076,043	20,123,560	25,413,741	5,290,180	13.00	31.00
640: SEWER UTILITY	94,026,107	89,447,336	102,855,253	103,809,647	954,393	66.51	66.51
730: PUBLIC WORKS ADMINISTRATION	2,990,127	3,662,423	3,796,881	3,961,643	164,762	22.70	22.70
731: OFS FLEET	183,600	-	-	-	-	-	-
732: PW ENGINEERING SERVICES	10,294,981	12,009,161	15,066,621	16,082,319	1,015,698	74.80	77.80
733: ASPHALT PLANT	2,891,274	3,720,117	3,736,113	3,777,929	41,816	4.30	4.30
734: TRAFFIC WAREHOUSE	3,021,770	4,733,587	3,324,035	3,333,952	9,916	2.70	2.70
<b>Total</b>	<b>172,123,365</b>	<b>195,601,768</b>	<b>213,445,901</b>	<b>222,114,354</b>	<b>8,668,452</b>	<b>394.55</b>	<b>416.55</b>
<b>Financing</b>							
100: CITY GENERAL FUND	15,730,974	16,967,207	18,667,207	19,205,265	538,058		
200: CITY GRANTS	1,615,506	12,891,241	7,547,117	3,563,289	(3,983,828)		
211: GENERAL GOVT SPECIAL PROJECTS	-	-	-	3,117,176	3,117,176		
230: RIGHT OF WAY MAINTENANCE	15,704,561	13,198,512	13,139,206	13,916,029	776,823		
231: STREET LIGHTING DISTRICTS	65	389,477	389,214	389,173	(41)		
241: RECYCLING AND SOLID WASTE	12,852,150	14,076,043	20,123,560	25,413,741	5,290,181		
640: SEWER UTILITY	99,662,409	89,447,336	102,855,253	103,809,647	954,394		
730: PUBLIC WORKS ADMINISTRATION	3,335,847	3,662,423	3,796,881	3,961,643	164,762		
731: OFS FLEET	4,657	-	-	-	-		
732: PW ENGINEERING SERVICES	7,295,668	12,009,161	15,066,621	16,082,319	1,015,698		
733: ASPHALT PLANT	2,338,829	3,720,117	3,736,113	3,777,929	41,816		
734: TRAFFIC WAREHOUSE	4,072,960	4,733,587	3,324,035	3,333,952	9,917		
<b>Total</b>	<b>162,613,628</b>	<b>171,095,104</b>	<b>188,645,207</b>	<b>196,570,163</b>	<b>7,924,956</b>		

## PUBLIC WORKS

### Budget Changes Summary

The 2025 Public Works budget focuses on strategic investments to maintain critical city infrastructure. This budget also includes \$425,000 in one-time funds to begin implementing re-imagined snow removal operations. Other significant general fund investments include additional funding for maintaining traffic signs and pavement markings and the creation of a Development Review Coordinator position that will review development site plans for private and City developments.

The 2025 Mayor's Proposed Budget includes one-time investments focused on Downtown St. Paul, including additional maintenance of streetlights, increased cleaning in downtown, and new signage and wayfinding.

The 2025 budget includes a major expansion of the recycling and solid waste programs. This includes funding for 18 new solid waste and recycling FTEs, increased materials and supplies, as well as debt payments for a new solid waste facility.

Other significant special fund budget changes impacted the Right-of-Way Maintenance fund and the Sewer Utility budgets. In the Right-of-Way Maintenance fund, an increase in permits and fees for use of the street right of way will support investments in vegetation management and 3 Parking Enforcement Officers. The 2025 Sewer Fund budget supports citywide street sweeping, as sweeping plays a vital role in keeping debris and hazardous waste out of the City's storm sewer system.

Due to changes in the American Rescue Plan State and Local Fiscal Recovery Funds guidance around obligating funds, the City made the decision in 2024 to change the funding source for several projects formerly supported with ARP. To ensure that the projects and initiatives included in the Global Agreement between Mayor and Council on the use of ARP funds are completed as planned, the City created a new Special Fund for each former ARP project included in this change. These funds will continue to be spent according to the uses that were included in the Global Agreement, and all funds must be spent by 2026 in alignment with the original ARP guidelines. City staff will continue to collect quarterly and annual reporting from each project and provide corresponding reports to Council. The 2025 budget reflects the Public Works Enterprise Asset Management System (EAMS) project. This technology enables asset management and work orders City-wide. This project includes 2 FTEs who were formerly funded from ARP dollars and have been moved to Public Works to continue work on this project.

**Current Service Level Adjustments**

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, and other revenue and expense adjustments. This includes removing items funded on a one-time basis in 2024.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Current service level adjustments	1,361,173	(676,942)	-
Remove one-time equipment purchase for sidewalks and bridges	(323,406)	-	-
Remove one-time 2024 investment for street signs renaming Concordia to Rondo Street	(23,000)	-	-
Remove one-time 2024 investment in anti-theft activities for copper wire in street lighting	(500,000)	-	-
<b>Subtotal:</b>	514,767	(676,942)	-

**Mayor's Proposed Changes**

**Downtown Investments**

The 2025 Mayor's Proposed Budget includes one-time investments focused on Downtown Saint Paul. The investments include improvements to sidewalks and parks, activation of public spaces, and public safety enhancements. These one-time investments were made possible by the American Rescue Plan, which alleviated pressure on the City's General Fund and allowed the city to make these important improvements. The Public Works budget reflects funding for additional maintenance on street lights, increased cleaning in downtown, and new signage and wayfinding.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Increased maintenance for street lighting poles	25,000	25,000	-
Increased downtown cleaning	78,000	-	-
Signage and wayfinding	15,000	15,000	-
<b>Subtotal:</b>	118,000	40,000	-

**New Snow Operations**

The 2025 proposed budget includes one-time investments to begin implementing re-imagined snow removal operations which includes one-sided alternating parking. Budgeted investments include replacing street signage for snow emergencies, transitioning to electronic ticketing, and communication to the public about these changes.

One-time investments for new snow operations	425,000	225,000	-
<b>Subtotal:</b>	425,000	225,000	-



**Traffic Signs and Maintenance**

These investments restore funding to traffic signs and pavement markings. Funds will support bicycle way and pedestrian crosswalk markings, as well as roadway safety delineators and signs in order to maintain functional signals and markings on all city streets.

Increase ongoing investment in traffic signs and markings	50,000		-
One-time reallocation of \$197,252 from two vacant positions to materials	-	-	(2.00)
<b>Subtotal:</b>	<b>50,000</b>	<b>-</b>	<b>-</b>

**Development Review Coordinator**

The 2025 proposed budget establishes funding for a Development Review Coordinator position that will review development site plans for private and city developments.

Development Review Coordinator (Civil Engineer IV)	173,789	-	1.00
<b>Subtotal:</b>	<b>173,789</b>	<b>-</b>	<b>1.00</b>

**Transfer from Sewers to Street Sweeping**

As street sweeping plays a vital role in keeping debris and hazardous waste out of the City's storm sewer system, the storm sewer budget will cover a portion of ongoing street sweeping expenses.

Increase storm sewer revenue from Sewer Fund		950,000	-
<b>Subtotal:</b>	<b>-</b>	<b>950,000</b>	<b>-</b>

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<b>Fund 100 Budget Changes Total</b>	<b>1,281,556</b>	<b>538,058</b>	<b>(1.00)</b>
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## 200: City Grants

## Public Works

Budgets for grants administered by Public Works are included in the City Grants Fund.

### Current Service Level Adjustments

Current service level adjustments reflect changes in spending and revenue patterns.

Adjust one-time carry forward for MnDOT RAISE grant

Electric Vehicle grant balancing

Other current service level adjustments

**Subtotal:**

### Change from 2024 Adopted

**Spending**

**Financing**

**FTE**

-

(499,999)

-

(3,557,378)

(3,557,378)

(426,450)

73,549

(3,983,828)

(3,983,828)

-

### Fund 200 Budget Changes Total

**(3,983,828)**

**(3,983,828)**

**-**

## 211: General Government Special Projects

Budget for the Enterprise Asset Management System (EAMS) project is included in the Public Works General Government Special Projects fund.

### Mayor's Proposed Changes

#### Enterprise Asset Management System Project

Due to changes in the American Rescue Plan State and Local Fiscal Recovery Funds guidance around obligating funds, the City made the decision in 2024 to change the funding source for several projects formerly supported with ARP. To ensure that the projects and initiatives included in the Global Agreement between Mayor and Council on the use of ARP funds are completed as planned, the City created a new Special Fund for each former ARP project included in this change. These funds will continue to be spent according to the uses that were included in the Global Agreement, and all funds must be spent by 2026 in alignment with the original ARP guidelines. City staff will continue to collect quarterly and annual reporting from each project and provide corresponding reports to Council.

The 2025 budget reflects the Public Works Enterprise Asset Management System (EAMS) project. This technology enables asset management and work orders City-wide. This project includes 2 FTEs who were formerly funded from ARP dollars and have been moved to Public Works to continue work on this project.

Enterprise Asset Management System Project

GIS Analyst

Management Assistant

**Subtotal:**

2,865,513

111,318

140,345

3,117,176

2,865,513

111,318

140,345

3,117,176

-

1.00

1.00

2.00

### Fund 211 Budget Changes Total

**3,117,176**

**3,117,176**

**2.00**

## 230: Street Maintenance Fund

## Public Works

The Street Maintenance Program Fund includes fee-based street services, residential permit parking, and mill and overlay.

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, and other revenue and expense adjustments. One time MSA funding of \$300,000 from the 2024 budget has been backfilled in the 2025 budget with a transfer from the General Fund.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Current service level adjustments	293,876	76,823	-
<b>Subtotal:</b>	<b>293,876</b>	<b>76,823</b>	<b>-</b>

### Mayor's Proposed Changes

#### Right of Way Permit Fee Increase

The 2025 proposed Public Works budget includes a 30% increase to permits and fees for use of the street right of way. These funds will help support investments for vegetation management, equipment and vehicles, as well as funding for 3 Parking Enforcement Officers.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Right of Way street use permits fee increase	-	700,000	-
Two ROW vehicles	80,000	-	-
Vegetation management	100,000	-	-
Equipment and training	100,000	-	-
Transfer funding for 3 Parking Enforcement Officers in Saint Paul Police Department	202,947	-	-
<b>Subtotal:</b>	<b>482,947</b>	<b>700,000</b>	<b>-</b>

### Fund 230 Budget Changes Total

**776,823      776,823      -**

## 231: Street Lighting Districts

## Public Works

Costs associated with installing above standard lighting upon request by neighborhoods. Costs for this service are 100% assessed to the benefitting properties.

### Current Service Level Adjustments

Current service level adjustments reflect changes in spending and revenue patterns.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Current service level adjustments	(41)	(41)	-
<b>Subtotal:</b>	<b>(41)</b>	<b>(41)</b>	<b>-</b>

### Fund 231 Budget Changes Total

**(41)      (41)      -**

## 241: Recycling and Solid Waste

## Public Works

The Recycling and Solid Waste Fund includes the budget for the City's recycling contract and the Organized Trash Collection program.

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, and other revenue and expense adjustments.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Current service level adjustments	(127,005)	137,773	-
<b>Subtotal:</b>	<b>(127,005)</b>	<b>137,773</b>	<b>-</b>

### Mayor's Proposed Changes

#### Solid Waste and Recycling Updates

The 2025 Public Works budget significantly invests in the expansion of the City's solid waste and recycling program. This includes funding for 18 new solid waste and recycling FTEs, increased materials and supplies, as well as debt payments for a new solid waste facility located at 60 W. Sycamore Street.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Recycling current special assessments	-	1,560,160	-
Recycling fee	-	4,215,572	-
Solid Waste fee	-	811,942	-
SCORE Grant incentive	-	190,000	-
Recycling revenue sharing	-	215,000	-
Customer Service Representative	157,541	-	2.00
Solid Waste Workers	1,130,882	-	12.00
Custodian I	72,458	-	1.00
Management Assistant I	90,376	-	1.00
Program Administrator shift from Fund 730	193,028	-	1.00
Vehicle Mechanic	106,063	-	1.00
Debt Service	290,000	-	-
Materials and Supplies	851,050	-	-
Real estate service charges	66,366	-	-
Contracted services	2,384,421	-	-
Contribution to fund equity	-	(1,915,267)	-
<b>Subtotal:</b>	<b>5,342,185</b>	<b>5,077,407</b>	<b>18.00</b>

**Downtown Investments**

The 2025 Mayor's Proposed Budget includes one-time investments focused on Downtown Saint Paul. The investments include improvements to sidewalks and parks, activation of public spaces, and public safety enhancements. These one-time investments were made possible by the American Rescue Plan, which alleviated pressure on the City's General Fund and allowed the city to make these important improvements. This includes funding for 100 additional trash containers.

Trash containers	75,000	75,000	-
<b>Subtotal:</b>	75,000	75,000	-

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<b>Fund 241 Budget Changes Total</b>	<b>5,290,180</b>	<b>5,290,180</b>	<b>18.00</b>
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## 640: Sewer Utility

## Public Works

The Sewer Fund includes operating and capital maintenance budgets for the City's sanitary and storm water sewer systems.

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, removal of one-time funding items and other revenue and expense adjustments.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Current service level adjustments	525,206	-	-
Metropolitan Council Environmental Services (MCES) increase of 5.79%	1,666,487	-	-
<b>Subtotal:</b>	<b>2,191,693</b>	<b>-</b>	<b>-</b>

### Mayor's Proposed Changes

#### Revenue Changes to Support Ongoing System Needs

The Sewer Utility is a one billion dollar asset that requires regular investment to ensure the City's sewer infrastructure is properly maintained. As street sweeping plays a vital role in keeping debris and hazardous waste out of the City's storm sewer system, the storm sewer budget will cover a portion of ongoing street sweeping expenses. The 2025 rate increase is 5% for sanitary sewer fees, and 7% for storm sewer fees.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Additional support of street sweeping	950,000	-	-
Storm Sewer rate increase 7%	-	992,002	-
Sanitary Sewer rate increase 5%	-	3,320,349	-
Bonding revenue	-	(2,000,000)	-
Use of reserves	-	(1,357,958)	-
Capital maintenance	(2,187,300)	-	-
<b>Subtotal:</b>	<b>(1,237,300)</b>	<b>954,393</b>	<b>-</b>

### Fund 640 Budget Changes Total

**954,393      954,393      -**

## 730: Public Works Administration

## Public Works

The Public Works Administration Fund includes department administrative functions, including the director's office, public relations, technology, and accounting.

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, and other revenue and expense adjustments.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Current service level adjustments	200,524	164,762	-
<b>Subtotal:</b>	<b>200,524</b>	<b>164,762</b>	<b>-</b>

### Mayor's Proposed Changes

#### Staffing Changes

The 2025's Mayor Proposed budget shifts one Program Administrator from Fund 730 to Fund 241 and adds a Strategic Director.

Shift of Program Administrator from Fund 730 to Fund 241

Strategic Director

**Subtotal:**

	Change from 2024 Adopted		FTE
	Spending	Financing	
Shift of Program Administrator from Fund 730 to Fund 241	(193,028)	-	(1.00)
Strategic Director	157,266	-	1.00
<b>Subtotal:</b>	<b>(35,762)</b>	<b>-</b>	<b>-</b>

### Fund 730 Budget Changes Total

**164,762      164,762      -**

## 732: Public Works Engineering Services

## Public Works

The Engineering Fund includes budgets for engineering staff responsible for planning, design, and construction management of major capital projects.

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, and other revenue and expense adjustments. Three FTEs were added mid-year in 2024 for Local Option Sales Tax administration.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Current service level adjustments	321,536	321,536	-
Local Option Sales Tax administration staffing	694,162	694,162	3.00
<b>Subtotal:</b>	<b>1,015,698</b>	<b>1,015,698</b>	<b>3.00</b>

### Fund 732 Budget Changes Total

**1,015,698      1,015,698      3.00**

## 733: Asphalt Plant

## Public Works

The Asphalt Plant Fund includes the budget associated with running the City's Asphalt Plant, located at 456 Burgess Street.

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, and other revenue and expense adjustments.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Current service level adjustments	41,816	41,816	-
<b>Subtotal:</b>	<b>41,816</b>	<b>41,816</b>	<b>-</b>

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**Fund 733 Budget Changes Total****41,816      41,816      -**

## 734: Traffic Warehouse

## Public Works

The Traffic Warehouse Fund includes the budget for maintaining and storing Public Works Traffic equipment and vehicles.

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, removal of one-time spending items and other revenue and expense adjustments.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Current service level adjustments	9,917	9,917	-
<b>Subtotal:</b>	<b>9,917</b>	<b>9,917</b>	<b>-</b>

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**Fund 734 Budget Changes Total****9,917      9,917      -**



# Public Works Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PUBLIC WORKS**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	13,841,586	22,082,799	20,603,181	21,660,669	1,057,488
SERVICES	6,695,233	8,578,144	8,570,084	8,873,940	303,856
MATERIALS AND SUPPLIES	3,460,836	6,560,421	6,719,561	6,881,634	162,073
ADDITIONAL EXPENSES	19,584	91,813	105,953	105,953	-
CAPITAL OUTLAY	75,536	697,000	1,020,406	527,000	(493,406)
OTHER FINANCING USES	2,560,218	3,463,693	6,448,716	6,700,261	251,545
<b>Total Spending by Major Account</b>	<b>26,652,993</b>	<b>41,473,870</b>	<b>43,467,901</b>	<b>44,749,457</b>	<b>1,281,556</b>
<b>Spending by Accounting Unit</b>					
10031100 - OFFICE OF DIRECTOR PW	0	-	-	-	-
10031101 - MAPS RECORDS AND PERMITS	117,721	117,721	117,721	117,721	-
10031200 - TRANSPORTATION PLANNING	197,970	314,205	481,842	682,715	200,873
10031201 - STREET ENGINEERING	189,639	191,246	197,595	196,275	(1,319)
10031202 - TRAFFIC ENGINEERING	938,436	843,034	804,372	810,215	5,843
10031203 - BRIDGE ENGINEERING	87,479	101,254	105,791	108,226	2,435
10031204 - CONSTRUCTION INSPECTION	94,388	121,842	131,452	137,464	6,012
10031205 - SURVEY SECTION	158,672	200,693	212,666	229,492	16,827
10031300 - PARKING METER REPAIR AND MAINTENANCE	913,675	1,065,001	1,047,310	1,082,420	35,110
10031301 - TRAFFIC SIGNS & MARKINGS	2,270,408	2,222,963	2,250,954	2,594,530	343,576
10031302 - TRAFFIC SIGNALS	3,070,280	3,466,974	3,745,394	3,611,385	(134,009)
10031303 - LIGHTING	5,555	7,357,994	7,350,469	7,127,807	(222,662)
10031308 - TRAFFIC BUILDING	131,108	146,036	152,435	159,799	7,364
10031500 - RIGHT OF WAY MANAGEMENT	3,766,950	4,829,412	4,894,226	5,127,498	233,272
10031510 - BRIDGE MAINTENANCE	1,899,013	1,951,338	2,394,984	2,199,416	(195,568)
10031530 - WINTER STREET MAINTENANCE	6,675,767	4,511,633	4,791,020	5,125,720	334,699
10031540 - SUMMER STREET MAINTENANCE	4,564,986	4,355,660	5,176,699	5,417,270	240,571
10031541 - STREET SWEEPING	-	3,836,777	3,918,094	4,026,626	108,533
10031542 - SEAL COATING	315	3,589,784	(0)	-	0
10031800 - SMP ASSESSMENT SUBSIDY	1,570,630	2,250,303	5,694,878	5,994,878	300,000

**CITY OF SAINT PAUL  
Spending Plan by Department**

**Department: PUBLIC WORKS**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>
<b>Spending by Accounting Unit</b>					
<b>Total Spending by Accounting Unit</b>	<b>26,652,993</b>	<b>41,473,870</b>	<b>43,467,901</b>	<b>44,749,457</b>	<b>1,281,556</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PUBLIC WORKS**

**Fund: CITY GRANTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	40,305	424,799	446,855	85,791	(361,064)
SERVICES	950,701	11,396,921	6,025,741	3,083,440	(2,942,301)
MATERIALS AND SUPPLIES	19,257	-	5,000	3,214	(1,786)
CAPITAL OUTLAY	435,335	1,069,521	1,069,521	390,844	(678,677)
<b>Total Spending by Major Account</b>	<b>1,445,598</b>	<b>12,891,241</b>	<b>7,547,117</b>	<b>3,563,289</b>	<b>(3,983,828)</b>
<b>Spending by Accounting Unit</b>					
20031200 - PUBLIC WORKS ENGINEERING GRANT	-	-	1,400,000	900,001	(499,999)
20031241 - 2022 SCORE INITIATIVE GRANT	27,448	-	-	-	-
20031309 - ELECTRIC VEHICLE CHARGING STATIONS	1,406,295	11,516,395	5,697,347	2,139,969	(3,557,378)
20031800 - PUBLIC WORKS GRANTS	11,855	1,374,846	449,770	523,319	73,549
<b>Total Spending by Accounting Unit</b>	<b>1,445,598</b>	<b>12,891,241</b>	<b>7,547,117</b>	<b>3,563,289</b>	<b>(3,983,828)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PUBLIC WORKS**

**Fund: GENERAL GOVT SPECIAL PROJECTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	-	-	-	1,134,149	1,134,149
SERVICES	-	-	-	1,763,027	1,763,027
CAPITAL OUTLAY	-	-	-	220,000	220,000
<b>Total Spending by Major Account</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,117,176</b>	<b>3,117,176</b>
<b>Spending by Accounting Unit</b>					
21131820 - PUBLIC WORKS MODERNIZATION	-	-	-	3,117,176	3,117,176
<b>Total Spending by Accounting Unit</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>3,117,176</b>	<b>3,117,176</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PUBLIC WORKS**

**Fund: RIGHT OF WAY MAINTENANCE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	6,616,342	2,046,256	4,517,222	4,782,932	265,709
SERVICES	7,855,191	8,076,876	6,308,648	6,291,095	(17,553)
MATERIALS AND SUPPLIES	3,605,238	1,508,812	2,245,420	2,498,719	253,299
ADDITIONAL EXPENSES	22,720	4,100	4,100	4,100	-
CAPITAL OUTLAY	-	1,500,000	-	80,000	80,000
OTHER FINANCING USES	1,996,964	62,469	63,816	259,183	195,367
<b>Total Spending by Major Account</b>	<b>20,096,455</b>	<b>13,198,513</b>	<b>13,139,206</b>	<b>13,916,029</b>	<b>776,823</b>
<b>Spending by Accounting Unit</b>					
23031303 - STREET LIGHTING MAINTENANCE	6,671,599	-	-	-	-
23031305 - RESIDENTIAL PAKRING PERMIT PROGRAM	125,345	142,181	152,963	155,131	2,167
23031306 - GSOC AND GIS	364,492	429,430	440,964	443,661	2,697
23031307 - ROW PERMITS AND INSPECTION	1,662,567	1,976,003	2,184,230	2,950,294	766,064
23031309 - ELECTRIC VEHICLE MAINTENANCE	51,260	150,321	143,675	149,569	5,894
23031500 - STREET MAINTENANCE ADMINISTRATION	23	-	-	-	-
23031502 - STREET MAINTENANCE FIELD OPERATIONS	395	-	-	-	-
23031523 - RESIDENTIAL STREETS CLASS III	11,136	-	-	-	-
23031551 - BRUSHING AND SEAL COATING	1,678,383	-	-	-	-
23031552 - MILL AND OVERLAY	4,782,088	10,500,578	10,217,374	10,217,374	0
23031553 - SWEEPING	4,749,166	-	-	-	-
<b>Total Spending by Accounting Unit</b>	<b>20,096,455</b>	<b>13,198,513</b>	<b>13,139,206</b>	<b>13,916,029</b>	<b>776,823</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PUBLIC WORKS**

**Fund: STREET LIGHTING DISTRICTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
SERVICES	43,666	173,399	173,151	173,228	77
MATERIALS AND SUPPLIES	138,153	215,945	215,945	215,945	-
OTHER FINANCING USES	141	133	118	-	(118)
<b>Total Spending by Major Account</b>	<b>181,959</b>	<b>389,477</b>	<b>389,214</b>	<b>389,173</b>	<b>(41)</b>
<b>Spending by Accounting Unit</b>					
23131300 - STREET LIGHTING DISTRICTS	181,959	389,477	389,214	389,173	(41)
<b>Total Spending by Accounting Unit</b>	<b>181,959</b>	<b>389,477</b>	<b>389,214</b>	<b>389,173</b>	<b>(41)</b>

**CITY OF SAINT PAUL  
Spending Plan by Department**

**Department: PUBLIC WORKS**

**Fund: RECYCLING AND SOLID WASTE**

**Budget Year: 2025**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	529,399	770,016	1,274,097	3,079,230	1,805,132
SERVICES	8,273,373	11,715,439	17,908,985	20,596,778	2,687,793
MATERIALS AND SUPPLIES	224,757	269,574	503,174	1,354,224	851,050
DEBT SERVICE	-	-	-	290,000	290,000
OTHER FINANCING USES	1,310,972	1,321,014	437,304	93,509	(343,795)
<b>Total Spending by Major Account</b>	<b>10,338,501</b>	<b>14,076,043</b>	<b>20,123,560</b>	<b>25,413,741</b>	<b>5,290,180</b>
<b>Spending by Accounting Unit</b>					
24131400 - RECYCLING	6,012,808	8,087,067	14,860,162	19,451,488	4,591,326
24131410 - ORGANIZED TRASH COLLECTION	4,325,693	5,988,976	5,263,398	5,962,253	698,855
<b>Total Spending by Accounting Unit</b>	<b>10,338,501</b>	<b>14,076,043</b>	<b>20,123,560</b>	<b>25,413,741</b>	<b>5,290,180</b>



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PUBLIC WORKS**

**Fund: SEWER UTILITY**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	5,266,936	7,630,260	7,697,278	8,211,253	513,975
SERVICES	42,463,872	42,733,903	45,979,404	48,170,288	2,190,884
MATERIALS AND SUPPLIES	287,899	696,348	695,341	695,341	-
PROGRAM EXPENSE	2,420,477	2,500,000	4,500,000	4,500,000	-
ADDITIONAL EXPENSES	4,000	8,353	8,353	8,353	-
CAPITAL OUTLAY	9,979,198	11,469,394	18,199,394	16,479,094	(1,720,300)
DEBT SERVICE	9,206,573	11,458,607	11,637,394	11,637,394	-
OTHER FINANCING USES	24,397,151	12,950,471	14,138,089	14,107,923	(30,166)
<b>Total Spending by Major Account</b>	<b>94,026,107</b>	<b>89,447,336</b>	<b>102,855,253</b>	<b>103,809,647</b>	<b>954,393</b>
<b>Spending by Accounting Unit</b>					
64031700 - MAJOR SEWER SERVICE OBLIGATION	48,782,349	45,318,675	47,342,022	49,056,019	1,713,997
64031701 - SEWER MAINTENANCE	6,158,352	8,160,560	8,176,022	8,793,239	617,217
64031702 - SEWER SYSTEM MANAGEMENT	1,477,710	1,810,734	2,317,249	2,318,876	1,627
64031703 - REGIONAL ISSUES MANDATES MANAGEMENT	533,478	549,915	562,069	348,219	(213,850)
64031704 - SEWER INFRASTRUCTURE MANAGEMENT	320,710	462,189	477,883	488,852	10,969
64031705 - STORM SEWER SYSTEM CHARGE	1,435,923	3,461,557	4,461,633	5,411,861	950,228
64031706 - INFLOW AND INFILTRATION	136,451	330,440	330,440	330,440	-
64031710 - STORMWATER DISCHARGE MANAGEMENT	1,005,249	1,117,851	1,140,911	1,178,017	37,106
64031712 - PRIVATE SEWER CONNECTION REPAIR	2,462,303	2,600,000	4,600,000	4,600,000	-
64031713 - SEWER INSPECTION PROGRAM	1,237,534	1,612,537	1,624,219	1,648,617	24,399
64031950 - SEWER CAPITAL MAINTENANCE	8,432,038	12,363,641	18,793,641	16,606,341	(2,187,300)
64031960 - RIVERVIEW LIFT STATION	43,179	338,640	338,640	338,640	-
64031970 - SNELLING MIDWAY STORMWATER MGMT DISTRICT	358,201	360,597	360,597	360,597	-
64031980 - FORD STORMWATER MGMT DISTRICT	1,281,622	85,630	976,770	976,770	-
64031985 - FORD SITE CONSTRUCTION	91,319	-	-	-	-
64031990 - WEST SIDE FLATS SANITARY CAPACITY UPGRADE PR	506,665	-	300,000	300,000	-
640652020D - 2020D REVENUE BOND PROCEEDS	2,290,622	-	-	-	-
640652020E - 2020E REVENUE BOND PROCEEDS	439,290	-	-	-	-
640652021F - 2021F REVENUE BOND PROCEEDS	5,388,733	-	-	-	-

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PUBLIC WORKS**

**Fund: SEWER UTILITY**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Accounting Unit</b>					
640652022B - 2022B REVENUE BOND PROCEEDS	2,604,070	-	-	-	-
640952014E - 2014E REVENUE BOND DEBT SERVICE	554,020	565,525	566,300	566,300	-
640952015B - 2015B REVENUE BOND DEBT SERVICE	590,979	596,562	592,961	592,961	-
640952016B - 2016B REVENUE BOND DEBT SERVICE	517,942	539,538	541,038	541,038	-
640952016D - 2016D REVENUE BOND DEBT SERVICE	1,956,584	2,080,785	2,084,875	2,084,875	-
640952017C - 2017C REVENUE BOND DEBT SERVICE	532,001	534,694	534,194	534,194	-
640952018D - 2018D REVENUE BOND DEBT SERVICE	533,561	549,263	551,513	551,513	-
640952019F - 2019F REVENUE BOND DEBT SERVICE	488,392	518,900	530,150	530,150	-
640952020D - 2020D REVENUE BOND DEBT SERVICE	1,454,538	1,566,425	1,572,625	1,572,625	-
640952020E - 2020E FORD REVENUE BOND DEBT SERVICE	638,765	630,140	621,140	621,140	-
640952021F - 2021F REVENUE BOND DEBT SERVICE	1,687,265	1,850,200	1,414,450	1,414,450	-
640952022B - 2022B REVENUE BOND DEBT SERVICE	86,259	562,338	565,969	565,969	-
640952023E - 2023E REVENUE BOND DEBT SERVICE	-	-	597,943	597,943	-
640959100 - SEWER SUBSEQUENT YEAR DEBT SERVICE	-	880,000	880,000	880,000	-
<b>Total Spending by Accounting Unit</b>	<b>94,026,107</b>	<b>89,447,336</b>	<b>102,855,253</b>	<b>103,809,647</b>	<b>954,393</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PUBLIC WORKS**

**Fund: PUBLIC WORKS ADMINISTRATION**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,386,565	2,798,975	2,987,250	3,129,086	141,836
SERVICES	467,701	566,725	575,107	639,083	63,976
MATERIALS AND SUPPLIES	45,486	166,382	166,382	178,474	12,092
CAPITAL OUTLAY	724	-	-	-	-
OTHER FINANCING USES	89,651	130,341	68,142	15,000	(53,142)
<b>Total Spending by Major Account</b>	<b>2,990,127</b>	<b>3,662,423</b>	<b>3,796,881</b>	<b>3,961,643</b>	<b>164,762</b>
<b>Spending by Accounting Unit</b>					
73031100 - PUBLIC WORKS DIRECTOR OFFICE	579,229	648,288	675,661	853,538	177,878
73031101 - PW MARKETING AND PUBLIC RELATIONS	175,008	217,975	279,374	332,616	53,242
73031102 - PW ACCOUNTING AND PAYROLL	1,124,332	1,204,917	1,296,757	1,341,809	45,052
73031103 - PW OFFICE ADMINISTRATION	(43,420)	285,987	228,512	226,821	(1,691)
73031104 - PW COMPUTER SERVICES	74,767	119,183	47,256	47,245	(11)
73031105 - PW SAFETY SERVICES	164,159	185,266	195,065	206,015	10,950
73031106 - PW RESIDENT AND EMPLOYEE SERVICES	651,219	666,415	722,870	179,622	(543,248)
73031107 - HUMAN RESOURCES AND DEI	-	-	-	392,851	392,851
73031110 - PW DALE STREET CAMPUS MAINTENANCE	264,832	334,392	351,386	381,126	29,740
<b>Total Spending by Accounting Unit</b>	<b>2,990,127</b>	<b>3,662,423</b>	<b>3,796,881</b>	<b>3,961,643</b>	<b>164,762</b>

**CITY OF SAINT PAUL  
Spending Plan by Department**

**Department: PUBLIC WORKS**

**Fund: OFS FLEET**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
DEBT SERVICE	183,600	-	-	-	-
<b>Total Spending by Major Account</b>	<b>183,600</b>	-	-	-	-
<b>Spending by Accounting Unit</b>					
73131600 - PW EQUIPMENT SERVICES SECTION	183,600	-	-	-	-
<b>Total Spending by Accounting Unit</b>	<b>183,600</b>	-	-	-	-

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PUBLIC WORKS**

**Fund: PW ENGINEERING SERVICES**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	7,415,977	8,271,777	9,850,081	10,350,404	500,323
SERVICES	2,586,136	2,709,097	3,203,336	3,688,430	485,094
MATERIALS AND SUPPLIES	127,054	754,718	398,836	437,096	38,260
ADDITIONAL EXPENSES	1,133	1,834	1,357,135	1,357,135	-
CAPITAL OUTLAY	135,552	242,787	228,683	228,759	76
OTHER FINANCING USES	29,130	28,948	28,550	20,495	(8,055)
<b>Total Spending by Major Account</b>	<b>10,294,981</b>	<b>12,009,161</b>	<b>15,066,621</b>	<b>16,082,319</b>	<b>1,015,698</b>
<b>Spending by Accounting Unit</b>					
73231200 - PW MUNICIPAL ENGINEERING ADMINISTRATION	153,714	-	-	-	-
73231204 - TRANSPORTATION PLANNING PROJECTS	992,361	896,707	1,614,985	1,479,911	(135,074)
73231205 - PW PROJECT PLANNING AND PROGRAM	354,998	368,489	367,416	364,124	(3,293)
73231206 - PW TECHNICAL SERVICES	1,555,304	1,696,135	1,884,721	1,791,080	(93,640)
73231207 - PW MAPS AND RECORDS	353,760	367,874	375,431	394,994	19,563
73231209 - PW SIDEWALK ENGINEERING	216,415	292,130	298,212	311,497	13,285
73231210 - STREET DESIGN PROJECTS	1,678,944	1,602,553	1,877,153	1,696,247	(180,905)
73231211 - TRAFFIC AND LIGHTING ENGINEERING PROJECTS	939,318	1,425,356	1,378,147	1,169,897	(208,250)
73231212 - SEWER DESIGN PROJECTS	782,951	1,080,866	1,249,846	1,104,903	(144,943)
73231213 - BRIDGE DESIGN PROJECTS	709,253	977,508	1,033,177	1,066,616	33,439
73231214 - CONSTRUCTION PROJECTS	1,235,914	1,721,277	3,254,819	3,182,536	(72,282)
73231215 - SURVEY SECTION PROJECTS	1,322,049	1,580,266	1,732,715	1,648,279	(84,436)
73231220 - PW ENGINEERING LOCAL OPTION SALES TAX	-	-	-	1,872,234	1,872,234
<b>Total Spending by Accounting Unit</b>	<b>10,294,981</b>	<b>12,009,161</b>	<b>15,066,621</b>	<b>16,082,319</b>	<b>1,015,698</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PUBLIC WORKS**  
**Fund: ASPHALT PLANT**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	466,146	457,908	474,136	511,407	37,271
SERVICES	187,900	186,505	186,423	196,967	10,544
MATERIALS AND SUPPLIES	2,020,266	3,074,140	3,074,140	3,069,555	(4,585)
CAPITAL OUTLAY	215,225	-	-	-	-
OTHER FINANCING USES	1,737	1,564	1,414	-	(1,414)
<b>Total Spending by Major Account</b>	<b>2,891,274</b>	<b>3,720,117</b>	<b>3,736,113</b>	<b>3,777,929</b>	<b>41,816</b>
<b>Spending by Accounting Unit</b>					
73331500 - ASPHALT PAVING PLANT	2,891,274	3,720,117	3,736,113	3,777,929	41,816
<b>Total Spending by Accounting Unit</b>	<b>2,891,274</b>	<b>3,720,117</b>	<b>3,736,113</b>	<b>3,777,929</b>	<b>41,816</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PUBLIC WORKS**

**Fund: TRAFFIC WAREHOUSE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	257,853	278,323	278,042	292,902	14,859
SERVICES	298,944	276,171	280,856	278,812	(2,044)
MATERIALS AND SUPPLIES	2,457,224	4,176,774	2,762,524	2,761,238	(1,286)
ADDITIONAL EXPENSES	-	1,000	1,000	1,000	-
CAPITAL OUTLAY	6,374	-	-	-	-
OTHER FINANCING USES	1,376	1,319	1,613	-	(1,613)
<b>Total Spending by Major Account</b>	<b>3,021,770</b>	<b>4,733,587</b>	<b>3,324,035</b>	<b>3,333,952</b>	<b>9,916</b>
<b>Spending by Accounting Unit</b>					
73431200 - TRAFFIC WAREHOUSE	3,021,770	4,733,587	3,324,035	3,333,952	9,916
<b>Total Spending by Accounting Unit</b>	<b>3,021,770</b>	<b>4,733,587</b>	<b>3,324,035</b>	<b>3,333,952</b>	<b>9,916</b>

**CITY OF SAINT PAUL  
Spending Plan by Department**

**Department: PUBLIC WORKS**

**Fund: PARKS SUPPLY AND MAINTENANCE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<hr/>					
Spending by Major Account					
Total Spending by Major Account					
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Spending by Accounting Unit					
Total Spending by Accounting Unit					
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# Public Works Financing Reports

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PUBLIC WORKS**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	7,867,996	7,129,901	7,829,901	7,829,901	-
CHARGES FOR SERVICES	3,253,684	7,030,600	8,030,600	8,367,658	337,058
MISCELLANEOUS REVENUE	328,321	180,000	180,000	180,000	-
OTHER FINANCING SOURCES	4,280,973	2,626,706	2,626,706	2,827,706	201,000
<b>Total Financing by Major Account</b>	<b>15,730,974</b>	<b>16,967,207</b>	<b>18,667,207</b>	<b>19,205,265</b>	<b>538,058</b>
<b>Financing by Accounting Unit</b>					
10031100 - OFFICE OF DIRECTOR PW	174,860	174,860	174,860	174,860	-
10031200 - TRANSPORTATION PLANNING	46,646	-	-	-	-
10031202 - TRAFFIC ENGINEERING	1,191	-	-	-	-
10031300 - PARKING METER REPAIR AND MAINTENANCE	3,026,480	2,842,942	2,842,942	2,230,000	(612,942)
10031301 - TRAFFIC SIGNS & MARKINGS	1,565,676	1,774,788	1,774,788	1,789,788	15,000
10031302 - TRAFFIC SIGNALS	3,415,979	3,188,375	3,888,375	3,888,375	-
10031303 - LIGHTING	-	1,100,000	1,100,000	1,125,000	25,000
10031500 - RIGHT OF WAY MANAGEMENT	3,180,449	1,119,006	2,119,006	1,119,006	(1,000,000)
10031510 - BRIDGE MAINTENANCE	560,308	378,807	378,807	378,807	-
10031530 - WINTER STREET MAINTENANCE	1,465,411	1,046,430	1,046,430	1,271,430	225,000
10031540 - SUMMER STREET MAINTENANCE	2,293,976	2,968,430	2,968,430	2,904,430	(64,000)
10031541 - STREET SWEEPING	-	2,373,569	2,373,569	4,323,569	1,950,000
<b>Total Financing by Accounting Unit</b>	<b>15,730,974</b>	<b>16,967,207</b>	<b>18,667,207</b>	<b>19,205,265</b>	<b>538,058</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PUBLIC WORKS**  
**Fund: CITY GRANTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	1,590,506	11,807,557	8,448,020	3,779,953	(4,668,067)
MISCELLANEOUS REVENUE	25,000	-	-	-	-
OTHER FINANCING SOURCES	-	1,083,684	(900,903)	(216,664)	684,239
<b>Total Financing by Major Account</b>	<b>1,615,506</b>	<b>12,891,241</b>	<b>7,547,117</b>	<b>3,563,289</b>	<b>(3,983,828)</b>
<b>Financing by Accounting Unit</b>					
20031200 - PUBLIC WORKS ENGINEERING GRANT	-	-	1,400,000	900,001	(499,999)
20031309 - ELECTRIC VEHICLE CHARGING STATIONS	1,559,387	11,516,395	5,697,347	2,139,969	(3,557,378)
20031800 - PUBLIC WORKS GRANTS	56,119	1,374,846	449,770	523,319	73,549
<b>Total Financing by Accounting Unit</b>	<b>1,615,506</b>	<b>12,891,241</b>	<b>7,547,117</b>	<b>3,563,289</b>	<b>(3,983,828)</b>

**CITY OF SAINT PAUL  
Financing Plan by Department**

**Department: PUBLIC WORKS**

**Fund: GENERAL GOVT SPECIAL PROJECTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
OTHER FINANCING SOURCES	-	-	-	3,117,176	3,117,176
<b>Total Financing by Major Account</b>	-	-	-	<b>3,117,176</b>	<b>3,117,176</b>
<b>Financing by Accounting Unit</b>					
21131820 - PUBLIC WORKS MODERNIZATION	-	-	-	3,117,176	3,117,176
<b>Total Financing by Accounting Unit</b>	-	-	-	<b>3,117,176</b>	<b>3,117,176</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PUBLIC WORKS**

**Fund: RIGHT OF WAY MAINTENANCE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	2,833,655	1,853,282	2,061,509	2,892,573	831,064
INTERGOVERNMENTAL REVENUE	416,234	-	300,000	-	(300,000)
CHARGES FOR SERVICES	1,566,241	2,875,744	4,716,893	4,724,955	8,062
ASSESSMENTS	6,913,632	28,379	28,379	28,379	-
MISCELLANEOUS REVENUE	622,408	-	5,000	5,000	-
OTHER FINANCING SOURCES	3,352,391	8,441,107	6,027,425	6,265,122	237,697
<b>Total Financing by Major Account</b>	<b>15,704,561</b>	<b>13,198,512</b>	<b>13,139,206</b>	<b>13,916,029</b>	<b>776,823</b>
<b>Financing by Accounting Unit</b>					
23031303 - STREET LIGHTING MAINTENANCE	2,644,909	-	-	-	-
23031305 - RESIDENTIAL PARKING PERMIT PROGRAM	149,680	142,180	152,963	155,131	2,168
23031306 - GSOC AND GIS	-	429,430	440,964	443,661	2,697
23031307 - ROW PERMITS AND INSPECTION	2,951,456	1,976,003	2,184,230	2,950,294	766,064
23031309 - ELECTRIC VEHICLE MAINTENANCE	13,705	150,321	143,675	149,569	5,894
23031551 - BRUSHING AND SEAL COATING	2,392,861	-	-	-	-
23031552 - MILL AND OVERLAY	4,760,929	10,500,578	10,217,374	10,217,374	-
23031553 - SWEEPING	2,791,021	-	-	-	-
<b>Total Financing by Accounting Unit</b>	<b>15,704,561</b>	<b>13,198,512</b>	<b>13,139,206</b>	<b>13,916,029</b>	<b>776,823</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PUBLIC WORKS**

**Fund: STREET LIGHTING DISTRICTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
ASSESSMENTS	65	389,477	-	-	-
OTHER FINANCING SOURCES	-	-	389,214	389,173	(41)
<b>Total Financing by Major Account</b>	<b>65</b>	<b>389,477</b>	<b>389,214</b>	<b>389,173</b>	<b>(41)</b>
<b>Financing by Accounting Unit</b>					
23131300 - STREET LIGHTING DISTRICTS	65	389,477	389,214	389,173	(41)
<b>Total Financing by Accounting Unit</b>	<b>65</b>	<b>389,477</b>	<b>389,214</b>	<b>389,173</b>	<b>(41)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PUBLIC WORKS**

**Fund: RECYCLING AND SOLID WASTE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	767,266	767,266	767,266	957,266	190,000
CHARGES FOR SERVICES	866,856	2,430,228	2,404,058	21,790,303	19,386,245
ASSESSMENTS	9,966,358	10,137,054	16,910,149	23,497,823	6,587,674
INVESTMENT EARNINGS	-	44,100	44,100	44,100	-
MISCELLANEOUS REVENUE	1,251,671	225,000	225,000	440,000	215,000
OTHER FINANCING SOURCES	-	472,395	(227,013)	(21,315,751)	(21,088,738)
<b>Total Financing by Major Account</b>	<b>12,852,150</b>	<b>14,076,043</b>	<b>20,123,560</b>	<b>25,413,741</b>	<b>5,290,181</b>
<b>Financing by Accounting Unit</b>					
24131400 - RECYCLING	8,338,854	8,087,067	14,860,162	19,451,488	4,591,326
24131410 - ORGANIZED TRASH COLLECTION	4,513,296	5,988,976	5,263,398	5,962,253	698,855
<b>Total Financing by Accounting Unit</b>	<b>12,852,150</b>	<b>14,076,043</b>	<b>20,123,560</b>	<b>25,413,741</b>	<b>5,290,181</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PUBLIC WORKS**  
**Fund: PUBLIC WORKS ADMINISTRATION**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	3,327,568	3,327,568	3,327,568	3,713,640	386,072
MISCELLANEOUS REVENUE	8,279	-	-	-	-
OTHER FINANCING SOURCES	-	334,855	469,313	248,003	(221,310)
<b>Total Financing by Major Account</b>	<b>3,335,847</b>	<b>3,662,423</b>	<b>3,796,881</b>	<b>3,961,643</b>	<b>164,762</b>
<b>Financing by Accounting Unit</b>					
73031100 - PUBLIC WORKS DIRECTOR OFFICE	587,287	648,288	675,661	853,538	177,877
73031101 - PW MARKETING AND PUBLIC RELATIONS	196,564	217,975	279,374	332,616	53,242
73031102 - PW ACCOUNTING AND PAYROLL	1,094,485	1,204,917	1,296,757	1,341,809	45,052
73031103 - PW OFFICE ADMINISTRATION	260,812	285,987	228,512	226,821	(1,691)
73031104 - PW COMPUTER SERVICES	110,958	119,183	47,256	47,245	(11)
73031105 - PW SAFETY SERVICES	168,269	185,266	195,065	206,015	10,950
73031106 - PW RESIDENT AND EMPLOYEE SERVICES	613,774	666,415	722,870	179,622	(543,248)
73031107 - HUMAN RESOURCES AND DEI	-	-	-	392,851	392,851
73031110 - PW DALE STREET CAMPUS MAINTENANCE	303,698	334,392	351,386	381,126	29,740
<b>Total Financing by Accounting Unit</b>	<b>3,335,847</b>	<b>3,662,423</b>	<b>3,796,881</b>	<b>3,961,643</b>	<b>164,762</b>



**CITY OF SAINT PAUL  
Financing Plan by Department**

**Department: PUBLIC WORKS**  
**Fund: OFS FLEET**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	4,657	-	-	-	-
<b>Total Financing by Major Account</b>	<b>4,657</b>	-	-	-	-
<b>Financing by Accounting Unit</b>					
73131600 - PW EQUIPMENT SERVICES SECTION	4,657	-	-	-	-
<b>Total Financing by Accounting Unit</b>	<b>4,657</b>	-	-	-	-

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PUBLIC WORKS**  
**Fund: PW ENGINEERING SERVICES**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	11,282	12,963	12,963	12,963	-
CHARGES FOR SERVICES	7,261,565	11,640,207	14,683,176	16,069,356	1,386,180
MISCELLANEOUS REVENUE	22,821	-	-	-	-
OTHER FINANCING SOURCES	-	355,991	370,482	-	(370,482)
<b>Total Financing by Major Account</b>	<b>7,295,668</b>	<b>12,009,161</b>	<b>15,066,621</b>	<b>16,082,319</b>	<b>1,015,698</b>
<b>Financing by Accounting Unit</b>					
73231200 - PW MUNICIPAL ENGINEERING ADMINISTRATION	155,827	-	-	-	-
73231204 - TRANSPORTATION PLANNING PROJECTS	128,005	-	-	-	-
73231205 - PW PROJECT PLANNING AND PROGRAM	562	-	-	-	-
73231206 - PW TECHNICAL SERVICES	1,206,186	1,203,371	1,203,371	1,337,601	134,230
73231207 - PW MAPS AND RECORDS	272,128	276,074	276,074	297,482	21,408
73231209 - PW SIDEWALK ENGINEERING	558,719	300,565	300,565	247,947	(52,618)
73231210 - STREET DESIGN PROJECTS	1,610,224	2,713,260	3,304,083	3,146,930	(157,153)
73231211 - TRAFFIC AND LIGHTING ENGINEERING PROJECTS	511,884	659,724	303,733	303,733	-
73231212 - SEWER DESIGN PROJECTS	90,408	1,202,222	1,202,222	1,202,222	-
73231213 - BRIDGE DESIGN PROJECTS	1,636	1,359,684	1,359,684	2,680,923	1,321,239
73231214 - CONSTRUCTION PROJECTS	1,124,356	2,671,931	5,494,559	2,087,622	(3,406,937)
73231215 - SURVEY SECTION PROJECTS	1,635,734	1,622,330	1,622,330	2,905,625	1,283,295
73231220 - PW ENGINEERING LOCAL OPTION SALES TAX	-	-	-	1,872,234	1,872,234
<b>Total Financing by Accounting Unit</b>	<b>7,295,668</b>	<b>12,009,161</b>	<b>15,066,621</b>	<b>16,082,319</b>	<b>1,015,698</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PUBLIC WORKS**  
**Fund: ASPHALT PLANT**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	2,337,351	3,707,172	3,707,172	3,707,172	-
MISCELLANEOUS REVENUE	1,478	-	-	-	-
OTHER FINANCING SOURCES	-	12,945	28,941	70,757	41,816
<b>Total Financing by Major Account</b>	<b>2,338,829</b>	<b>3,720,117</b>	<b>3,736,113</b>	<b>3,777,929</b>	<b>41,816</b>
<b>Financing by Accounting Unit</b>					
73331500 - ASPHALT PAVING PLANT	2,338,829	3,720,117	3,736,113	3,777,929	41,816
<b>Total Financing by Accounting Unit</b>	<b>2,338,829</b>	<b>3,720,117</b>	<b>3,736,113</b>	<b>3,777,929</b>	<b>41,816</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PUBLIC WORKS**  
**Fund: TRAFFIC WAREHOUSE**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	2,774,804	4,528,716	3,062,662	3,133,952	71,290
MISCELLANEOUS REVENUE	1,298,156	200,000	200,000	200,000	-
OTHER FINANCING SOURCES	-	4,871	61,373	-	(61,373)
<b>Total Financing by Major Account</b>	<b>4,072,960</b>	<b>4,733,587</b>	<b>3,324,035</b>	<b>3,333,952</b>	<b>9,917</b>
<b>Financing by Accounting Unit</b>					
73431200 - TRAFFIC WAREHOUSE	4,072,960	4,733,587	3,324,035	3,333,952	9,917
<b>Total Financing by Accounting Unit</b>	<b>4,072,960</b>	<b>4,733,587</b>	<b>3,324,035</b>	<b>3,333,952</b>	<b>9,917</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PUBLIC WORKS**  
**Fund: SEWER UTILITY**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	111,368	90,000	90,000	90,000	-
INTERGOVERNMENTAL REVENUE	72,711	72,711	72,711	72,711	-
CHARGES FOR SERVICES	64,208,822	70,922,721	75,735,818	80,048,170	4,312,352
ASSESSMENTS	6,088,306	224,860	224,860	224,860	-
INVESTMENT EARNINGS	25,746	2,000	110,120	110,120	-
MISCELLANEOUS REVENUE	33,968	5,000	5,000	5,000	-
OTHER FINANCING SOURCES	29,121,488	18,130,044	26,616,744	23,258,786	(3,357,958)
<b>Total Financing by Major Account</b>	<b>99,662,409</b>	<b>89,447,336</b>	<b>102,855,253</b>	<b>103,809,647</b>	<b>954,394</b>
<b>Financing by Accounting Unit</b>					
64031700 - MAJOR SEWER SERVICE OBLIGATION	66,933,625	76,125,441	87,296,496	88,250,890	954,394
64031701 - SEWER MAINTENANCE	120,635	185,211	135,211	135,211	-
64031702 - SEWER SYSTEM MANAGEMENT	2,180	1,000	1,000	1,000	-
64031703 - REGIONAL ISSUES MANDATES MANAGEMENT	1,579	-	-	-	-
64031704 - SEWER INFRASTRUCTURE MANAGEMENT	790	-	-	-	-
64031710 - STORMWATER DISCHARGE MANAGEMENT	1,519	-	-	-	-
64031712 - PRIVATE SEWER CONNECTION REPAIR	2,589,781	2,600,000	4,600,000	4,600,000	-
64031713 - SEWER INSPECTION PROGRAM	954	-	-	-	-
64031950 - SEWER CAPITAL MAINTENANCE	10,117,159	-	-	-	-
64031960 - RIVERVIEW LIFT STATION	230,148	338,640	338,640	338,640	-
64031970 - SNELLING MIDWAY STORMWATER MGMT DISTRICT	-	115,000	115,000	115,000	-
64031980 - FORD STORMWATER MGMT DISTRICT	1,355,012	85,630	85,630	85,630	-
64031990 - WEST SIDE FLATS SANITARY CAPACITY UPGRADE PR	636,712	-	-	-	-
640652022B - 2022B REVENUE BOND PROCEEDS	8,185,386	-	-	-	-
640952014E - 2014E REVENUE BOND DEBT SERVICE	571,525	565,525	566,300	566,300	-
640952014ER - 2014E REVENUE BOND RESERVE	9,101	1,000	54,810	54,810	-
640952015B - 2015B REVENUE BOND DEBT SERVICE	594,961	596,562	592,962	592,962	-
640952015BR - 2015B REVENUE BOND RESERVE	8,720	500	54,810	54,810	-
640952016B - 2016B REVENUE BOND DEBT SERVICE	542,288	539,538	541,038	541,038	-
640952016BR - 2016B REVENUE BOND RESERVE	7,924	500	500	500	-

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PUBLIC WORKS**  
**Fund: SEWER UTILITY**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Accounting Unit</b>					
640952016D - 2016D REVENUE BOND DEBT SERVICE	2,071,675	2,080,785	2,084,875	2,084,875	-
640952017C - 2017C REVENUE BOND DEBT SERVICE	540,044	534,739	534,194	534,194	-
640952018D - 2018D REVENUE BOND DEBT SERVICE	549,013	549,263	551,513	551,513	-
640952019F - 2019F REVENUE BOND DEBT SERVICE	526,900	518,900	530,150	530,150	-
640952020D - 2020D REVENUE BOND DEBT SERVICE	1,579,025	1,566,425	1,572,625	1,572,625	-
640952020E - 2020E FORD REVENUE BOND DEBT SERVICE	639,140	630,140	621,140	621,140	-
640952021F - 2021F REVENUE BOND DEBT SERVICE	1,846,614	1,850,200	1,414,450	1,414,450	-
640952022B - 2022B REVENUE BOND DEBT SERVICE	-	562,337	565,968	565,968	-
640952023E - 2023E REVENUE BOND DEBT SERVICE	-	-	597,943	597,943	-
<b>Total Financing by Accounting Unit</b>	<b>99,662,409</b>	<b>89,447,336</b>	<b>102,855,253</b>	<b>103,809,647</b>	<b>954,394</b>

# Safety and Inspections

# 2025 Proposed Budget: Safety and Inspections

**Department Mission:** To preserve and improve the quality of life in Saint Paul by protecting and promoting public health and safety for all. **Learn More:** [stpaul.gov/DSI](http://stpaul.gov/DSI)

## Department Facts

- **Total General Fund Budget:** \$26,164,106
- **Total Special Fund Budget:** \$2,078,986
- **Total FTEs:** 165.0

## Department Goals

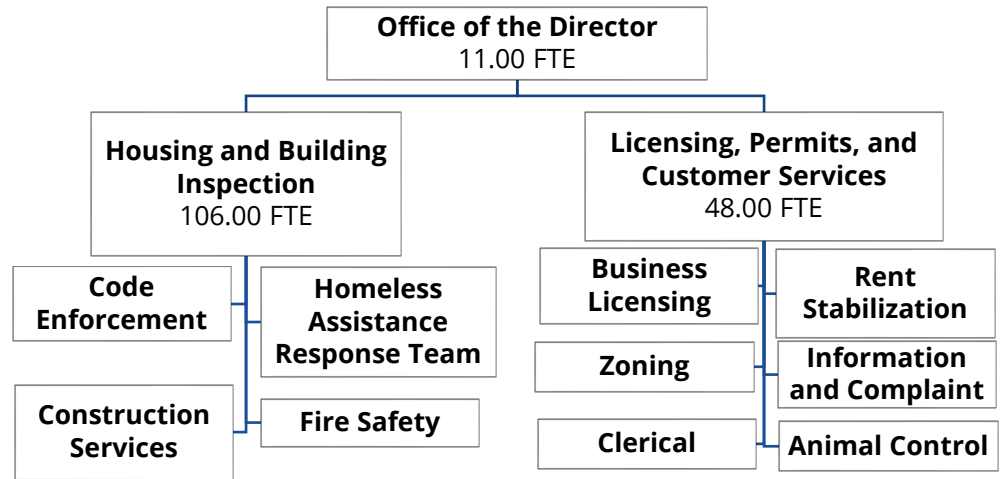
- Prevent life and property loss.
- Promote neighborhood safety and livability.
- Engage communities in effective communication, customer service, and education.
- Promote sustainable and innovative solutions.
- Ensure equity in the delivery of our programs/services.
- Provide seamless services to help individuals operate businesses.

## Recent Accomplishments

- Administered 40,015 total construction permits (20%↑), 14,531 of which were building permits for a total valuation of \$834,005,001.
- Conducted 61,275 construction inspections (8% ↑).
- Issued 3,050 business licenses (8.8% ↑).
- Conducted 12,411 Fire Certificate of Occupancy inspections (3% ↓), issued 3,712 certificates (1% ↑).
- Conducted 32,877 code (6.2% ↑) and 11,910 vacant building inspections (1.5% ↑).
- Processed 206 Rent Increase Stabilization requests, while handling 376 inquiries and 106 complaints.
- Responded to 3,296 animal related complaints (3.8% ↓).
- Managed an estimated 61,000 calls to our Information & Complaint line (3.6% ↓).
- DSI's current project to replace the department's data systems will improve the reliability and accuracy of these performance numbers.
- Leader in the City's post-pandemic communication and outreach to businesses and residents. DSI's Public Information Officer led and coordinated press releases, press conferences, GovDelivery messages, and development of communications.
- Continued to support businesses through post-pandemic recovery, including developing an outdoor seating assistance program.
- Completed multi-year effort to amend city ordinance and implement a more timely and equitable business licensing process that starts with the community.
- Despite staff shortages, Animal Control continued to achieve a more than 94% live release rate for shelter animals.
- Implemented FirstNet for Essential Staff allowing interoperability and improved communication between DSI and SPFD response personnel.
- Identified and utilized new funding sources to greatly enhance the response to the unsheltered homeless crisis, including the creation of additional shelter space and a DSI outreach team to support unsheltered individuals.
- Coordinated with other divisions and stakeholders to expedite the opening of temporary shelters and warming houses for our unsheltered population.



# Safety and Inspections Organizational Chart



**Total FTE 165.00**

## Department Division Descriptions

The Department of Safety and Inspections is managed by the Director department support staff. It includes the following divisions:

- **Housing and Building Inspection:** The Housing and Building Inspection division is made up of four main services:
  - Code Enforcement, which handles code compliance, nuisance abatement, Truth in Sale of Housing, and vacant buildings.
  - Homeless Assistant Response Team, which connects people experiencing homelessness with resources.
  - Construction Services, which handles business plan review, building inspections, and issues relating to electrical, elevator, mechanical, warm air and ventilations, plumbing, and energy compliance.
  - Fire Safety works with resident, commercial, and case managed properties, in addition to fire engineering issues.
- **Licensing, Permits, and Customer Service:** The Licensing, Permits, and Customer Service division is made up of six main services:
  - Business Licensing, which handles licensing and compliance, skyway management, gambling enforcement, project facilitation, and sound level variances.
  - Rent Stabilization, which handles process appeals and exemptions and customer service.
  - Zoning, which handles zoning and sign regulation, site plan review, zoning compliance.
  - Information and complaint, which handles city-wide information calls, process complaints, and communication.
  - Clerical, which handles processing licenses, payments, and permits and provides clerical administration for hearings.
  - Animal Control, which handles animal licensing and sheltering, along with code compliance.

**2025 Proposed Budget  
SAFETY AND INSPECTION**

**Fiscal Summary**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>	<b>FY 2024 Adopted Budget FTE</b>	<b>FY 2025 Proposed Budget FTE</b>
<b>Spending</b>							
100: CITY GENERAL FUND	18,313,733	23,334,949	24,398,624	26,164,106	1,765,482	160.00	165.00
200: CITY GRANTS	-	-	268,850	-	(268,850)	-	-
211: GENERAL GOVT SPECIAL PROJECTS	-	-	-	1,590,000	1,590,000	-	-
215: ASSESSMENT FINANCING	195,093	489,342	489,029	488,985	(44)	-	-
228: CHARITABLE GAMBLING	167,362	389,436	-	-	-	-	-
<b>Total</b>	<b>18,676,189</b>	<b>24,213,727</b>	<b>25,156,503</b>	<b>28,243,092</b>	<b>3,086,588</b>	<b>160.00</b>	<b>165.00</b>
<b>Financing</b>							
100: CITY GENERAL FUND	19,383,455	18,994,585	19,051,848	22,099,635	3,047,787		
200: CITY GRANTS	-	-	268,850	-	(268,850)		
211: GENERAL GOVT SPECIAL PROJECTS	-	-	-	1,590,000	1,590,000		
215: ASSESSMENT FINANCING	141,376	489,342	489,029	488,985	(44)		
228: CHARITABLE GAMBLING	445,267	389,436	-	-	-		
<b>Total</b>	<b>19,970,097</b>	<b>19,873,363</b>	<b>19,809,727</b>	<b>24,178,620</b>	<b>4,368,893</b>		

**Budget Changes Summary**

The 2025 Department of Safety and Inspections General Fund budget invests in 5 FTEs for state energy code adoption. A new 2024 state law increases regulatory requirements for Minnesota Commercial Energy Code with a goal to reduce energy consumption 80 percent by 2036. For commercial plan reviews with a project value over \$50,000, a new Energy Plan Check fee would be charged at 0.2 percent valuation of the project. The 2025 budget reflects changes in anticipated revenues. Assessment revenue has been trending down to the budget in recent years, while building permit revenue has seen steady growth. There is a 10 percent fee increase to vacant building fees, while other fee revenues are expected to increase in volume only. The 2025 budget includes an attrition adjustment to account for yearly vacancy savings that occur due to standard staff turnover.

The 2025 Mayor's Proposed Budget includes one-time investments focused on Downtown Saint Paul. The investments include improvements to sidewalks and parks, activation of public spaces, and public safety enhancements. These one-time investments were made possible by the American Rescue Plan, which alleviated pressure on the City's General Fund and allowed the City to make these important improvements. The Department of Safety and Inspections special fund budget reflects funding for an office to housing conversion fee waiver to support development and added capacity to streamline and accelerate the permit review process.

Due to changes in the American Rescue Plan State and Local Fiscal Recovery Funds guidance around obligating funds, the City made the decision in 2024 to change the funding source for several projects formerly supported with ARP. To ensure that the projects and initiatives included in the Global Agreement between Mayor and Council on the use of ARP funds are completed as planned, the City created a new Special Fund for each former ARP project included in this change. These funds will continue to be spent according to the uses that were included in the Global Agreement, and all funds must be spent by 2026 in alignment with the original ARP guidelines. City staff will continue to collect quarterly and annual reporting from each project and provide corresponding reports to Council. The Department of Safety and Inspections special fund budget includes the SAC Financial Assistance project.

# 100: General Fund

# Safety and Inspections

## Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services, telephone monthly charges, and other revenue and expense adjustments.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Current service level adjustments	1,115,325	-	-
<b>Subtotal:</b>	<b>1,115,325</b>	<b>-</b>	<b>-</b>

## Mayor's Proposed Changes

### State Energy Code Adoption

A new 2024 state law increases regulatory requirements for MN Commercial Energy Code (2019 ASHRAE Standard 90.1). The goal of this statewide policy is to reduce energy consumption by 80% by 2036. The Department of Safety and Inspections will hire 5 new FTEs to comply with this new state law. For commercial plan reviews with a project value over \$50,000, a new Energy Plan Check fee would be charged at .2% valuation of the project.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Increased fees for commercial plan review	-	1,194,800	-
Mechanical Engineer	201,968	-	1.00
Development Coordinators	227,121	-	2.00
Building Inspector	159,593	-	1.00
Plan Examiner II	128,175	-	1.00
<b>Subtotal:</b>	<b>716,857</b>	<b>1,194,800</b>	<b>5.00</b>

### DSI Revenues

The 2025 Safety and Inspections budget reflects changes in anticipated revenues. Assessment revenue has been trending down to the budget in recent years, while building permit revenue has seen steady growth. There is a 10% fee increase to vacant building fees, while other fee revenues are expected to increase in volume only.

Vacant Building fee increase by 10%	-	41,800	-
Building Permit fee volume increase by 12.8%	-	1,324,654	-
Fire Certificate of Occupancy volume increase by 10%	-	131,490	-
Business License volume increase by 8%	-	55,043	-
Plan Review revenue volume increase by 13.7%	-	500,000	-
Assessment revenue decrease	-	(200,000)	-
<b>Subtotal:</b>	<b>-</b>	<b>1,852,987</b>	<b>-</b>

### Attrition Adjustment

The 2025 budget includes an attrition adjustment to account for yearly vacancy savings that occur due to standard staff turnover.

Attrition Adjustment	(66,700)	-	-
<b>Subtotal:</b>	<b>(66,700)</b>	<b>-</b>	<b>-</b>

## Fund 100 Budget Changes Total

**1,765,482      3,047,787      5.00**

## 200: City Grants

## Safety and Inspections

Budgets for grants administered by the department of Safety and Inspection are included in the City Grants Fund.

### Current Service Level Adjustments

	Change from 2024 Adopted		
	Spending	Financing	FTE

Current service level adjustments reflect changes in spending and revenue patterns and the removal of one-time carryforward for the Federal Emergency Management Agency (FEMA) - Building Resilient Infrastructure & Communities grant.

Current service level adjustments	(268,850)	(268,850)	-
<b>Subtotal:</b>	<b>(268,850)</b>	<b>(268,850)</b>	<b>-</b>

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### Fund 200 Budget Changes Total

<b>(268,850)</b>	<b>(268,850)</b>	<b>-</b>
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## 211: General Government Special Projects

The DSI Special Projects Fund includes funding for downtown investments and the SAC Financial Assistance Program

### Mayor's Proposed Changes

#### Downtown Investments

The 2025 Mayor's Proposed Budget includes one-time investments focused on Downtown Saint Paul. The investments include improvements to sidewalks and parks, activation of public spaces, and public safety enhancements. These one-time investments were made possible by the American Rescue Plan, which alleviated pressure on the City's General Fund and allowed the City to make these important improvements. The DSI special fund budget reflects funding for an office to housing conversion fee waiver to support development and added capacity to streamline and accelerate the permit review process.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Office to housing conversion fee waiver	1,000,000	1,000,000	-
Improved permit review process	440,000	440,000	-
<b>Subtotal:</b>	<b>1,440,000</b>	<b>1,440,000</b>	<b>-</b>

#### SAC Financial Assistance Project

Due to changes in the American Rescue Plan State and Local Fiscal Recovery Funds guidance around obligating funds, the City made the decision in 2024 to change the funding source for several projects formerly supported with ARP. To ensure that the projects and initiatives included in the Global Agreement between Mayor and Council on the use of ARP funds are completed as planned, the City created a new Special Fund for each former ARP project included in this change. These funds will continue to be spent according to the uses that were included in the Global Agreement, and all funds must be spent by 2026 in alignment with the original ARP guidelines. City staff will continue to collect quarterly and annual reporting from each project and provide corresponding reports to Council. The DSI special fund budget includes the SAC Financial Assistance project.

SAC Financial Assistance project	150,000	150,000	-
<b>Subtotal:</b>	<b>150,000</b>	<b>150,000</b>	<b>-</b>

<b>Fund 211 Budget Changes Total</b>	<b>1,590,000</b>	<b>1,590,000</b>	<b>-</b>
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## 215: Assessment Fund

## Safety and Inspections

The Assessment Fund includes revenues from abatement activities.

### Current Service Level Adjustments

Current service level adjustments reflect changes in spending and revenue patterns.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Current service level adjustments	(44)	(44)	-
<b>Subtotal:</b>	<b>(44)</b>	<b>(44)</b>	<b>-</b>

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### Fund 215 Budget Changes Total

**(44)**      **(44)**      -

## 228: Charitable Gambling Fund

## Safety and Inspections

The Charitable Gambling Fund was discontinued in 2024 Adopted Budget.

# **Safety and Inspections Spending Reports**

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: SAFETY AND INSPECTION**

**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	15,721,532	20,444,779	21,506,707	23,271,981	1,765,274
SERVICES	2,342,942	2,571,878	2,573,529	2,591,273	17,744
MATERIALS AND SUPPLIES	219,161	248,202	248,202	248,002	(200)
ADDITIONAL EXPENSES	500	250	250	250	-
CAPITAL OUTLAY	5,000	45,000	45,000	45,000	-
DEBT SERVICE	57	100	100	100	-
OTHER FINANCING USES	24,541	24,740	24,836	7,500	(17,336)
<b>Total Spending by Major Account</b>	<b>18,313,733</b>	<b>23,334,949</b>	<b>24,398,624</b>	<b>26,164,106</b>	<b>1,765,482</b>
<b>Spending by Accounting Unit</b>					
10024100 - DSI ADMINISTRATION	771,997	830,791	832,538	1,981,256	1,148,718
10024200 - PROPERTY CODE ENFORCEMENT	1,325,148	1,485,096	1,378,647	944,419	(434,227)
10024205 - VACANT BLDG CODE ENFORCEMENT	480,301	746,115	785,607	779,748	(5,859)
10024210 - SUMMARY NUISANCE ABATEMENT	976,942	914,245	914,245	914,245	-
10024215 - TRUTH IN SALE OF HOUSING	123,959	127,807	136,736	129,686	(7,050)
10024225 - DSI UNSHELTERED	952	443,882	419,060	689,888	270,828
10024230 - RENT STABILIZATION	139,059	350,524	368,766	380,563	11,797
10024300 - CONSTRUCTION SERVICES AND PERMITS	8,152,157	9,876,530	10,219,926	11,190,251	970,324
10024400 - FIRE CERTIFICATE OF OCCUPANCY	2,135,183	3,299,036	3,249,528	3,225,527	(24,000)
10024500 - BUSINESS AND TRADE LICENSE	1,108,341	1,478,672	1,837,979	1,499,336	(338,643)
10024505 - ZONING	1,014,002	1,034,865	1,127,412	1,195,077	67,666
10024510 - ANIMAL AND PEST CONTROL	861,106	1,119,316	1,336,754	1,291,488	(45,266)
10024520 - INFORMATION & COMPLAINT	502,143	734,549	717,268	899,582	182,314
10024525 - DSI CLERICAL SUPPORT	722,443	893,521	1,074,160	1,043,040	(31,120)
<b>Total Spending by Accounting Unit</b>	<b>18,313,733</b>	<b>23,334,949</b>	<b>24,398,624</b>	<b>26,164,106</b>	<b>1,765,482</b>



**CITY OF SAINT PAUL  
Spending Plan by Department**

**Department: SAFETY AND INSPECTION**

**Fund: CITY GRANTS**

**Budget Year: 2025**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>
<b>Spending by Major Account</b>					
SERVICES	-	-	268,850	-	(268,850)
<b>Total Spending by Major Account</b>	-	-	<b>268,850</b>	-	<b>(268,850)</b>
<b>Spending by Accounting Unit</b>					
20024800 - DSI GRANTS	-	-	268,850	-	(268,850)
<b>Total Spending by Accounting Unit</b>	-	-	<b>268,850</b>	-	<b>(268,850)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: SAFETY AND INSPECTION**

**Fund: GENERAL GOVT SPECIAL PROJECTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	-	-	-	440,000	440,000
SERVICES	-	-	-	150,000	150,000
ADDITIONAL EXPENSES	-	-	-	1,000,000	1,000,000
<b>Total Spending by Major Account</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,590,000</b>	<b>1,590,000</b>
<b>Spending by Accounting Unit</b>					
21124100 - DSI SPECIAL PROJECTS	-	-	-	1,440,000	1,440,000
21124820 - DSI SAC FINANCIAL ASSISTANCE	-	-	-	150,000	150,000
<b>Total Spending by Accounting Unit</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>1,590,000</b>	<b>1,590,000</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: SAFETY AND INSPECTION**

**Fund: ASSESSMENT FINANCING**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
SERVICES	195,093	489,342	489,029	488,985	(44)
<b>Total Spending by Major Account</b>	<b>195,093</b>	<b>489,342</b>	<b>489,029</b>	<b>488,985</b>	<b>(44)</b>
<b>Spending by Accounting Unit</b>					
21524250 - NUISANCE BUILDINGS ABATEMENT	195,093	489,342	489,029	488,985	(44)
<b>Total Spending by Accounting Unit</b>	<b>195,093</b>	<b>489,342</b>	<b>489,029</b>	<b>488,985</b>	<b>(44)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: SAFETY AND INSPECTION**

**Fund: CHARITABLE GAMBLING**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	133,861	324,763	-	-	-
SERVICES	23,266	54,579	-	-	-
OTHER FINANCING USES	10,235	10,094	-	-	-
<b>Total Spending by Major Account</b>	<b>167,362</b>	<b>389,436</b>	-	-	-
<b>Spending by Accounting Unit</b>					
22824550 - GAMBLING ENFORCEMENT	167,362	389,436	-	-	-
<b>Total Spending by Accounting Unit</b>	<b>167,362</b>	<b>389,436</b>	-	-	-

# **Safety and Inspections Financing Reports**

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: SAFETY AND INSPECTION**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	12,298,063	10,369,946	10,969,946	12,349,643	1,379,697
INTERGOVERNMENTAL REVENUE	-	35,000	35,000	35,000	-
CHARGES FOR SERVICES	5,142,220	6,355,618	5,812,881	7,680,971	1,868,090
FINE AND FORFEITURE	41,282	57,000	57,000	57,000	-
ASSESSMENTS	9,136	26,700	26,700	26,700	-
MISCELLANEOUS REVENUE	44,749	22,000	22,000	22,000	-
OTHER FINANCING SOURCES	1,848,005	2,128,321	2,128,321	1,928,321	(200,000)
<b>Total Financing by Major Account</b>	<b>19,383,455</b>	<b>18,994,585</b>	<b>19,051,848</b>	<b>22,099,635</b>	<b>3,047,787</b>
<b>Financing by Accounting Unit</b>					
10024100 - DSI ADMINISTRATION	133,348	151,925	151,925	151,925	-
10024200 - PROPERTY CODE ENFORCEMENT	13,982	84,840	84,840	84,840	-
10024205 - VACANT BLDG CODE ENFORCEMENT	290,628	727,275	414,275	456,075	41,800
10024210 - SUMMARY NUISANCE ABATEMENT	1,531,234	1,848,700	1,848,700	1,648,700	(200,000)
10024215 - TRUTH IN SALE OF HOUSING	156,940	156,060	156,060	156,060	-
10024300 - CONSTRUCTION SERVICES AND PERMITS	14,342,338	12,705,855	13,071,918	16,091,372	3,019,454
10024400 - FIRE CERTIFICATE OF OCCUPANCY	1,467,387	1,541,701	1,545,901	1,677,391	131,490
10024500 - BUSINESS AND TRADE LICENSE	753,034	1,056,992	1,056,992	1,112,035	55,043
10024505 - ZONING	327,682	393,465	393,465	393,465	-
10024510 - ANIMAL AND PEST CONTROL	354,135	315,026	315,026	315,026	-
10024520 - INFORMATION & COMPLAINT	12,746	12,746	12,746	12,746	-
<b>Total Financing by Accounting Unit</b>	<b>19,383,455</b>	<b>18,994,585</b>	<b>19,051,848</b>	<b>22,099,635</b>	<b>3,047,787</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: SAFETY AND INSPECTION**  
**Fund: CITY GRANTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	-	-	268,850	-	(268,850)
<b>Total Financing by Major Account</b>	-	-	<b>268,850</b>	-	<b>(268,850)</b>
<b>Financing by Accounting Unit</b>					
20024800 - DSI GRANTS	-	-	268,850	-	(268,850)
<b>Total Financing by Accounting Unit</b>	-	-	<b>268,850</b>	-	<b>(268,850)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: SAFETY AND INSPECTION**  
**Fund: GENERAL GOVT SPECIAL PROJECTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
OTHER FINANCING SOURCES	-	-	-	1,590,000	1,590,000
<b>Total Financing by Major Account</b>	-	-	-	<b>1,590,000</b>	<b>1,590,000</b>
<b>Financing by Accounting Unit</b>					
21124100 - DSI SPECIAL PROJECTS	-	-	-	1,440,000	1,440,000
21124820 - DSI SAC FINANCIAL ASSISTANCE	-	-	-	150,000	150,000
<b>Total Financing by Accounting Unit</b>	-	-	-	<b>1,590,000</b>	<b>1,590,000</b>



**CITY OF SAINT PAUL  
Financing Plan by Department**

**Department: SAFETY AND INSPECTION  
Fund: ASSESSMENT FINANCING**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
OTHER FINANCING SOURCES	141,376	489,342	489,029	488,985	(44)
<b>Total Financing by Major Account</b>	<b>141,376</b>	<b>489,342</b>	<b>489,029</b>	<b>488,985</b>	<b>(44)</b>
<b>Financing by Accounting Unit</b>					
21524250 - NUISANCE BUILDINGS ABATEMENT	141,376	489,342	489,029	488,985	(44)
<b>Total Financing by Accounting Unit</b>	<b>141,376</b>	<b>489,342</b>	<b>489,029</b>	<b>488,985</b>	<b>(44)</b>

**CITY OF SAINT PAUL  
Financing Plan by Department**

**Department: SAFETY AND INSPECTION  
Fund: CHARITABLE GAMBLING**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
TAXES	445,267	389,436	-	-	-
<b>Total Financing by Major Account</b>	<b>445,267</b>	<b>389,436</b>	-	-	-
<b>Financing by Accounting Unit</b>					
22824550 - GAMBLING ENFORCEMENT	445,267	389,436	-	-	-
<b>Total Financing by Accounting Unit</b>	<b>445,267</b>	<b>389,436</b>	-	-	-

## **Technology and Communication**

# 2025 Proposed Budget: Office of Technology and Communications

**Department Mission:** As technologists and communicators, the people of OTC empower our colleagues across City government to serve the people of Saint Paul. It is our mission to tell our City's stories, to secure our City's data, and to maintain and strengthen the technological infrastructure that all City services depend on.

Learn More: [stpaul.gov/technology-communications](http://stpaul.gov/technology-communications)

## Department Facts

- **Total General Fund Budget:** \$11,860,727
- **Total Special Fund Budget:** \$4,609,891
- **Total FTEs:** 72.00

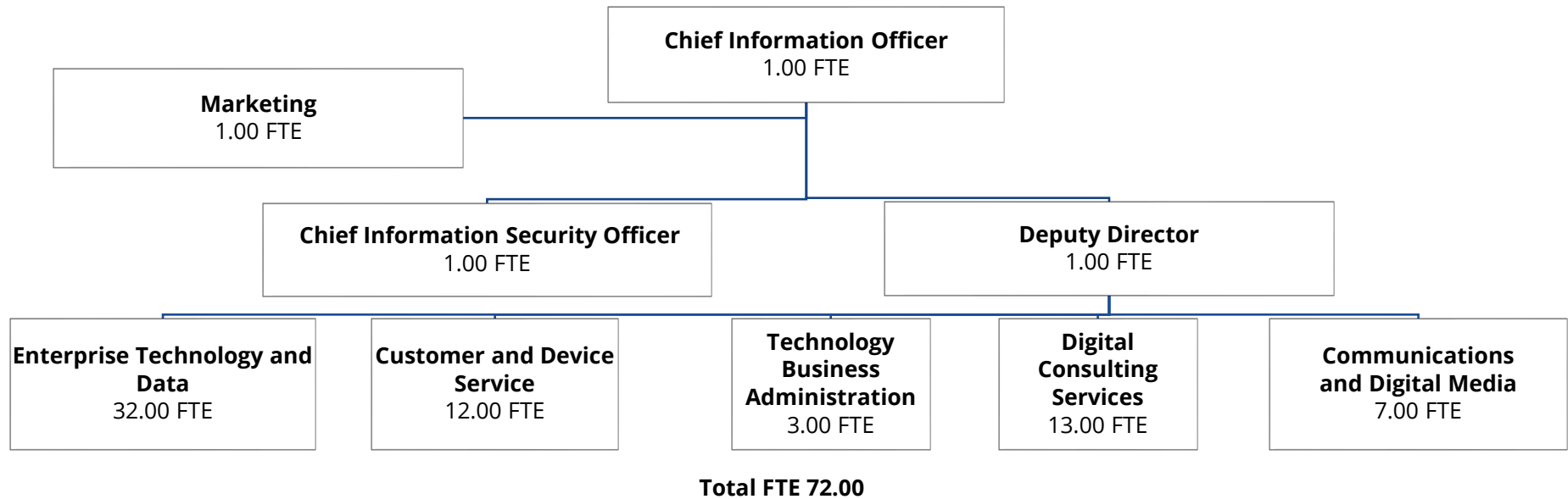
## Department Goals

- We envision a future where all Saint Paul data is secure, all Saint Paul stories can be told, and Saint Paul government communicates with one voice, using the power of technology to create a City that works for all.
- Enable digital transformation citywide by using data and technology to increase operational efficiency, share information with the public and improve both the quality of government services and community welfare.
- Build user-centered experiences for services provided by the City by increasing collaboration with internal and external users to more accurately define problems and co-create solutions.
- Mature the City's information security program to ensure we handle information in a manner that promotes transparency, and protects privacy.
- Leverage data as a strategic asset to inform policy and decision-making.
- Create an inclusive culture where all perspectives and ideas are valued, and collaboration and creativity are fostered.

## Recent Accomplishments

- Security enhancements including MFA expansion, CJIS access upgrade, email security updates, and citywide phishing campaigns.
- Released the City of Saint Paul's Equity Dashboard.
- StPaul.gov content optimization for PED, HREEO, PW, and the Mayor's Office.
- Human Resources enterprise resource planning upgrade.
- Negotiated and renewed the City's Microsoft Enterprise Agreement.
- Infrastructure modernization planning and request for information (RFI) release.
- PC setup automation to faster PC replacements.
- Negotiated contract and began implementation for enterprise permitting and licensing in partnership with DSI.
- Expansion of the City's customer service and constituent engagement platform.
- Support and manage local and wide area network for more than 100 locations.
- Manage and support over 3,600 PCs supporting more than 3,500 staff in the City.

# Office of Technology and Communications Organizational Chart



## Department Division Descriptions

The Office of Technology and Communications is managed by the Chief Information Officer and includes the following divisions:

- Communications & Digital Media:** This team produces high-quality videos to help tell compelling stories about Saint Paul and provides support for live meeting production for City Council and other important gatherings. They offer strategic communications, creative services, and graphic design support to all departments while managing brand standards for the City. Additionally, they partner with departments to maintain content on StPaul.gov and other key communications platforms like Granicus and GovDelivery. They also manage the City's government access cable channel, ensuring effective and consistent communication with the public.
- Customer Service:** This team serves as the primary point of contact for technical issues faced by City staff and the public through the Service Desk. Their responsibilities include installing, maintaining, and troubleshooting essential software and hardware, adapting to the evolving remote work landscape. Their professionals address tech challenges across various locations, from office desks to global sites, and often serve as a starting point for IT careers within the City.
- Data and Information:** This team creates reports and analytics for data-driven decision-making, provide support and updates for departmental needs, and train users. Additionally, they oversee data access and sharing, ensuring data integrity and security. The team promotes a data-centric culture, emphasizing its significance for residents, building trust in our data, and supporting transparency for the public. Visit the City's [Open Information Portal](#) to learn more.
- Digital Services:** This team is responsible for website development, administering our enterprise mapping and constituent experience (CX) platforms, managing spatial data, and leading custom application development. They also oversee software-as-a-service (SaaS) application administration and implement new deployments. Additionally, they manage our Microsoft SharePoint and Teams environment, configuring solutions using various Microsoft apps for enhanced efficiency and collaboration.

- **Enterprise Applications:** This team collaborates closely with business users to identify pain points and co-create new business processes using enterprise solutions. They are responsible for developing processes and interfaces across various platforms, configuring forms and fields. Furthermore, they contribute to business transformation by streamlining inefficient processes through automation and working collaboratively with the IT-BCS Team to enhance enterprise app processes. Additionally, they assist customers with data extraction requests and offer alternative data viewing options through configurations.
- **Infrastructure:** This team manages our extensive network with over 400 switches, 495 access points, and 112 sites, allowing for the transfer of 20 billion megabytes of data yearly. They manage tools for communication and oversee a phone system handling 702,670 minutes per year. Storage resources include about 1.1 petabytes of storage for files and 590 terabytes for backups. There are 40 physical and 400 virtual servers hosted in four different data centers in the city.
- **IT Business & Consulting Services (IT-BCS):** This team enables customer success by collaborating with stakeholders and ensuring connection to appropriate resources. The team focuses on user-centered experience, aligning technical solutions, and supporting enterprise integration of new technologies. The team plays a role in business transformation, identifying IT-driven changes and recommending process improvements. They also handle talent management, procurement, and budget management, including technology and IT service budgets, in collaboration with technology leads, enhancing our overall efficiency and effectiveness.
- **Security:** This team helps defend our organization against cyber threats. They stay informed through cyber threat intelligence, embedded within products and devices for network traffic detection, and offer advisories. Their focus includes elevated credential protection through multi-factor authentication, email phishing training, and endpoint security.
- **Marketing** manages public relations.

**2025 Proposed Budget  
TECHNOLOGY**

**Fiscal Summary**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>	<b>FY 2024 Adopted Budget FTE</b>	<b>FY 2025 Proposed Budget FTE</b>
<b>Spending</b>							
100: CITY GENERAL FUND	9,034,574	10,590,847	11,237,481	11,860,727	623,246	72.00	72.00
200: CITY GRANTS	40,245	-	-	-	-	-	-
211: GENERAL GOVT SPECIAL PROJECTS	795,263	1,034,500	1,034,500	1,034,500	-	-	-
710: CENTRAL SERVICE FUND	2,872,026	3,002,114	3,408,407	3,575,391	166,984	-	-
<b>Total</b>	<b>12,742,108</b>	<b>14,627,461</b>	<b>15,680,388</b>	<b>16,470,618</b>	<b>790,230</b>	<b>72.00</b>	<b>72.00</b>
<b>Financing</b>							
100: CITY GENERAL FUND	2,013,842	2,027,129	1,891,500	1,721,500	(170,000)		
200: CITY GRANTS	-	-	-	-	-		
211: GENERAL GOVT SPECIAL PROJECTS	1,025,836	1,034,500	1,034,500	1,034,500	-		
710: CENTRAL SERVICE FUND	2,537,119	3,002,114	3,408,407	3,575,391	166,984		
<b>Total</b>	<b>5,576,797</b>	<b>6,063,743</b>	<b>6,334,407</b>	<b>6,331,391</b>	<b>(3,016)</b>		

**Budget Changes Summary**

The Office of Technology and Communications (OTC) 2025 budget includes strategic spending reductions in their computer software, professional services, and employee attrition budgets. It also reflects current service level adjustments for salaries and benefits and other citywide services. Lastly, there is a decrease in projected cable franchise fee revenue.

Special fund changes include the adjustment of spending and revenue budgets for the Workstation Technology and Enterprise Technology funds. These funds finance personal computers, phones, and the associated expenses of providing technology productivity tools for employees.

## 100: General Fund

## Technology and Communications

### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as Chief Officer charges and property insurance.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Current service level adjustments	680,102	-	-
<b>Subtotal:</b>	<b>680,102</b>	<b>-</b>	<b>-</b>

### Mayor's Proposed Changes

#### Strategic Reductions

The 2025 budget includes three strategic spending reductions: a decrease in the attrition budget to account for yearly vacancy savings that occur due to standard staff turnover, the end of a software contract one year earlier than planned, and a reduction in the general professional services budget.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Attrition adjustment	(20,000)	-	-
End software contract	(21,244)	-	-
Reduce professional services budget	(15,612)	-	-
<b>Subtotal:</b>	<b>(56,856)</b>	<b>-</b>	<b>-</b>

#### Franchise Fee Revenue

Based on updated estimates, the 2025 budget includes a decrease in cable franchise revenue.

Franchise fee revenue	-	(170,000)	-
<b>Subtotal:</b>	<b>-</b>	<b>(170,000)</b>	<b>-</b>

<b>Fund 100 Budget Changes Total</b>	<b>623,246</b>	<b>(170,000)</b>	<b>-</b>
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## 200: City Grants

## Technology and Communications

This fund includes a grant from the Knight Foundation for OTC's Tech For All Initiative.

	Change from 2024 Adopted		FTE
	Spending	Financing	
No Changes from 2024 Adopted Budget	-	-	-
<b>Subtotal:</b>	-	-	-
<b>Fund 200 Budget Changes Total</b>	-	-	-

## 211: General Government Special Projects

## Technology and Communications

This fund includes OTC's cable equipment replacement and Public, Educational, and Government (PEG) grants

	Change from 2024 Adopted		FTE
	Spending	Financing	
No Changes from 2024 Adopted Budget	-	-	-
<b>Subtotal:</b>	-	-	-
<b>Fund 211 Budget Changes Total</b>	-	-	-

## 710: Central Service Fund

## Technology and Communications

This fund includes all personal computers and phones, as well as enterprise software programs and the maintenance of citywide physical technology infrastructure.

### Current Service Level Adjustments

Current service level adjustments include increases to account for the inflationary costs of technology hardware and software utilized by City employees.

	Change from 2024 Adopted		FTE
	Spending	Financing	
Workstation technology expenses	166,984	166,984	-
<b>Subtotal:</b>	166,984	166,984	-
<b>Fund 710 Budget Changes Total</b>	<b>166,984</b>	<b>166,984</b>	-

# Office of Technology and Communication Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: TECHNOLOGY**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	6,297,437	8,905,963	9,578,727	10,239,126	660,399
SERVICES	1,243,567	1,196,944	1,247,430	1,239,411	(8,019)
MATERIALS AND SUPPLIES	1,484,153	479,234	403,234	381,990	(21,244)
ADDITIONAL EXPENSES	-	200	200	200	-
OTHER FINANCING USES	9,417	8,506	7,890	-	(7,890)
<b>Total Spending by Major Account</b>	<b>9,034,574</b>	<b>10,590,847</b>	<b>11,237,481</b>	<b>11,860,727</b>	<b>623,246</b>
<b>Spending by Accounting Unit</b>					
10016100 - APPLICATION DEVELOPMENT & SUPPORT	837,601	112,797	-	-	-
10016200 - COMMUNICATIONS SECTION	39,824	41,699	-	-	-
10016300 - TECHNOLOGY ADMINISTRATION	6,767,832	9,986,078	11,095,474	11,714,331	618,857
10016305 - INFRASTRUCTURE AND OPERATIONS	1,103,662	106,131	-	-	-
10016325 - IT SECURITY	252,133	213,813	-	-	-
10016400 - MARKETING	33,522	130,329	142,008	146,397	4,389
<b>Total Spending by Accounting Unit</b>	<b>9,034,574</b>	<b>10,590,847</b>	<b>11,237,481</b>	<b>11,860,727</b>	<b>623,246</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: TECHNOLOGY**

**Fund: CITY GRANTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
SERVICES	35,583	-	-	-	-
MATERIALS AND SUPPLIES	4,662	-	-	-	-
<b>Total Spending by Major Account</b>	<b>40,245</b>	-	-	-	-
<b>Spending by Accounting Unit</b>					
20016315 - TECHNOLOGY INITIATIVES GRANTS	40,245	-	-	-	-
<b>Total Spending by Accounting Unit</b>	<b>40,245</b>	-	-	-	-

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: TECHNOLOGY**

**Fund: GENERAL GOVT SPECIAL PROJECTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
SERVICES	785,250	965,750	965,750	965,750	-
MATERIALS AND SUPPLIES	10,013	68,750	68,750	68,750	-
<b>Total Spending by Major Account</b>	<b>795,263</b>	<b>1,034,500</b>	<b>1,034,500</b>	<b>1,034,500</b>	<b>-</b>
<b>Spending by Accounting Unit</b>					
21116210 - COUNCIL CHAMBER TECHNOLOGY	10,732	69,000	69,000	69,000	-
21116215 - PUBLIC, EDUCATION, & GOVERNMENT GRANTS	784,531	965,500	965,500	965,500	-
<b>Total Spending by Accounting Unit</b>	<b>795,263</b>	<b>1,034,500</b>	<b>1,034,500</b>	<b>1,034,500</b>	<b>-</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: TECHNOLOGY**

**Fund: CENTRAL SERVICE FUND**

**Budget Year: 2025**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>
<b>Spending by Major Account</b>					
SERVICES	1,363,825	2,409,987	2,417,563	2,584,547	166,984
MATERIALS AND SUPPLIES	1,508,201	592,127	990,844	990,844	-
<b>Total Spending by Major Account</b>	<b>2,872,026</b>	<b>3,002,114</b>	<b>3,408,407</b>	<b>3,575,391</b>	<b>166,984</b>
<b>Spending by Accounting Unit</b>					
71016100 - WORKSTATION TECHNOLOGY	2,304,421	2,383,457	2,696,951	2,863,935	166,984
71016200 - ENTERPRISE TECHNOLOGY	567,605	618,657	711,456	711,456	-
<b>Total Spending by Accounting Unit</b>	<b>2,872,026</b>	<b>3,002,114</b>	<b>3,408,407</b>	<b>3,575,391</b>	<b>166,984</b>

# Office of Technology and Communication Financing Reports

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: TECHNOLOGY**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
TAXES	1,913,672	1,900,000	1,870,000	1,700,000	(170,000)
CHARGES FOR SERVICES	30,003	9,500	9,500	9,500	-
MISCELLANEOUS REVENUE	(1,600)	12,000	12,000	12,000	-
OTHER FINANCING SOURCES	71,768	105,629	-	-	-
<b>Total Financing by Major Account</b>	<b>2,013,842</b>	<b>2,027,129</b>	<b>1,891,500</b>	<b>1,721,500</b>	<b>(170,000)</b>
<b>Financing by Accounting Unit</b>					
10016200 - COMMUNICATIONS SECTION	1,942,074	1,921,500	-	-	-
10016300 - TECHNOLOGY ADMINISTRATION	71,768	95,154	1,891,500	1,721,500	(170,000)
10016305 - INFRASTRUCTURE AND OPERATIONS	-	10,475	-	-	-
<b>Total Financing by Accounting Unit</b>	<b>2,013,842</b>	<b>2,027,129</b>	<b>1,891,500</b>	<b>1,721,500</b>	<b>(170,000)</b>



**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: TECHNOLOGY**

**Fund: GENERAL GOVT SPECIAL PROJECTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
MISCELLANEOUS REVENUE	1,025,836	1,034,500	1,034,500	1,034,500	-
<b>Total Financing by Major Account</b>	<b>1,025,836</b>	<b>1,034,500</b>	<b>1,034,500</b>	<b>1,034,500</b>	-
<b>Financing by Accounting Unit</b>					
21116210 - COUNCIL CHAMBER TECHNOLOGY	69,000	69,000	69,000	69,000	-
21116215 - PUBLIC, EDUCATION, & GOVERNMENT GRANTS	956,836	965,500	965,500	965,500	-
<b>Total Financing by Accounting Unit</b>	<b>1,025,836</b>	<b>1,034,500</b>	<b>1,034,500</b>	<b>1,034,500</b>	-

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: TECHNOLOGY**

**Fund: CENTRAL SERVICE FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	-	293,496	293,496	293,496	-
OTHER FINANCING SOURCES	2,537,119	2,708,618	3,114,911	3,281,896	166,985
<b>Total Financing by Major Account</b>	<b>2,537,119</b>	<b>3,002,114</b>	<b>3,408,407</b>	<b>3,575,392</b>	<b>166,985</b>
<b>Financing by Accounting Unit</b>					
71016100 - WORKSTATION TECHNOLOGY	2,063,462	2,383,457	2,696,951	2,863,936	166,985
71016200 - ENTERPRISE TECHNOLOGY	473,657	618,657	711,456	711,456	-
<b>Total Financing by Accounting Unit</b>	<b>2,537,119</b>	<b>3,002,114</b>	<b>3,408,407</b>	<b>3,575,392</b>	<b>166,985</b>

# Appendix

## Glossary

**Account Code:** A five-digit code assigned to a specific type of receipt or expenditure. A major account code is a grouping of expenditures or receipts on the basis of the types of goods or services purchased or rendered. For example, personnel services, materials, supplies, and equipment are major account codes.

**Accounting Unit (AU):** An accounting unit is a subunit of a fund. Each fund contains one or more accounting units, a specific and distinguishable budgetary unit of work or service. Accounting units are detailed levels of budget spending authority created to accomplish the approved objectives of the fund.

**Accounting Unit Number:** An eight (8)-digit number which uniquely identifies the accounting unit. The first digit indicates the fund type, while the second digit indicates the department.

**Allocation:** A portion of a lump sum appropriation which is designated for expenditure by specific organizational units or for special purposes. See Appropriation.

**American Rescue Plan Act (ARP):** The American Rescue Plan Act, signed into law March 11, 2021, provides \$1.9 trillion in direct economic assistance for American workers, families, small businesses, and industries to address issues related to the COVID-19 pandemic. The ARP creates the Coronavirus State and Local Fiscal Recovery Funds, which provide \$350 billion to address the pandemic's public health and economic impacts and lay the foundation for a strong and equitable recovery.

**Appropriation:** An expenditure authorized by the City Council for a specified amount and time.

**Assessed Valuation:** The value that is established for real estate or other property by a government for use as a basis for levying property taxes.

**Bond:** A written promise to pay a specific sum of money (called the principal amount or face value) at a specified future date (called the maturity date) along with periodic interest at a specified rate.

**Budget Document:** The written record of the comprehensive financial plan the mayor presents to the city council for review, revision if deemed appropriate, and adoption.

**Capital Allocation:** Assignment of available capital (dollars) to specific uses.

**Capital Expenditure:** Actual spending of capital (dollars) for capital improvement projects.

**Capital Improvement:** The purchase or construction of durable/fixed assets. Examples include streets, bridges, parks, or buildings.

**Capital Improvement Budget (CIB):** A plan for capital expenditures (physical development of the city) to be incurred each year, over a fixed number of years, in order to meet capital needs arising from the long-term work program.

**Capital Outlay:** Equipment, machinery, vehicles, or furniture items included in the operating budget. See Capital Improvement Budget.

**Capital Projects Fund:** A fund established to account for all financial resources used for the construction or acquisition of major capital facilities, except those financed by special assessment, proprietary or fiduciary funds.

**CIB:** Acronym for capital improvement budget.

**Debt Service Fund:** A fund established to account for the financial resources used for the payment of long-term general obligation debt principal, interest, and related costs.

**Division:** An organizational subunit of a department. Each department has one or more divisions, which are responsible for one or more activities.

**Encumbrances:** Legal commitment of appropriated funds (in the form of purchase orders or contracts) to purchase goods or services to be delivered or performed at a future date. They cease to be encumbrances when paid or when the actual liability is created.

**Enterprise Fund:** A fund established to account for city operations that are financed and operated in a manner similar to private business enterprises. The intent is that the costs (expenses, including depreciation) of providing goods and services on a continuing basis be financed or recovered primarily through user charges.

**ERP:** Acronym for Enterprise Resource Planning, a document and information management system. The City's ERP system is Infor.

**ETI:** Acronym for Enterprise Technology Initiative. This is an activity in the Technology department in which spending and financing for city-wide technology improvements are budgeted.

**Expenditures:** Total charges incurred, whether paid or unpaid, including the provision for retirement of debt not reported as a liability of the fund from which it will be retired, and capital outlays (for governmental funds and fiduciary funds, except non-expendable trust funds).

**Expenses:** Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges which benefit the current fiscal period (for proprietary funds and non-expendable trust funds). See Expenditures.

**Fiduciary Fund:** A fund established to account for resources held for the benefit of parties outside the government.

**Financing Plan:** Identifies sources of revenues that support the spending plan.

**Full Time Equivalent (FTE):** A personnel position which is financed for the equivalent of 80 hours per pay period, for 26.1 pay periods (a typical year), or 2,088 hours in a year. This is roughly equivalent to 40 hours per week for 52 weeks. For example, a .5 FTE would represent 20 hours per week for 52 weeks, or 40 hours per week for 26 weeks. A 1.0 FTE is a general reference to a position normally working for a year.

**Fund:** Each individual fund is a separate accounting entity having its own assets, liabilities, revenues and expenditures or expenses. City financial resources are allocated to, and accounted for, in individual funds based on legal, donor, or administrative restrictions or requirements.

**Fund Balance:** An equity account reflecting the excess of accumulated assets over accumulated liabilities and reserves (monies set aside for specific purposes).

**Fund Manager:** Fund managers are accountable to and receive authority from their department director and division manager, and ultimately from the mayor, the city council, and city residents/taxpayers. Each fund manager is responsible for correctly preparing and submitting the portion of the city's financial plan that is provided by their fund. This includes a properly completed budget request consisting of performance, spending, and financing plans. Fund managers are responsible for monitoring the collection of receipts, authorizing spending payments, cash flow planning, and service delivery in accordance with the adopted plan. Fund managers are also responsible for forecasting significant performance, spending, or financing variances, determining their cause, creating a solution, and reporting such information to their department director and the director of the office of financial services. See Performance Plan, Spending Plan, and Financing Plan.

**Fund Number:** A three-digit number which uniquely identifies the fund. For example, the General Fund is fund number 100, the city grants fund is 200, and the parks and recreation special projects is 260. There is no significance to the sequence of numbers. See Activity Number.

**Fund Type:** A classification of funds by similar purpose. The fund types are governmental (general, special revenue, debt service, capital project, special assessment), proprietary (enterprise, internal service), and fiduciary (trust and agency funds). Although the city hall annex operating fund and the public works engineering fund are separate funds, they are the same fund type (internal service). See each fund type for its definition. Also see Fund.

**GIS:** Acronym for geographic information system.

**General Fund:** The fund used to account for all financial resources not specifically earmarked for other purposes. The General Fund is the primary operating fund for the City of Saint Paul.

**Governmental Funds:** All funds other than fiduciary and proprietary funds. Includes the general fund, special revenue funds, capital projects funds, debt service funds and special assessment funds. The measurement focus is on spending or financial flow rather than on net income. See Fiduciary Funds and Proprietary Funds.

**Internal Service Fund:** A fund established to account for the financing of goods or services provided by one city department to other city departments, divisions, or funds on a cost reimbursement basis.

**LGA:** Acronym for local government aid. See State Aids.

**MSA:** Acronym for municipal state aids. See State Aids.

**Operating Budget:** The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

**Operating Transfer In/Out:** Interfund transfers are legally authorized transfers between a fund receiving revenue and a fund where resources are expended.

**PED:** Acronym for the planning and economic development department.

**Permanent Fund:** A fund established to account for the custody and administration of assets held in a trust capacity. The assets held in a trust fund must be spent or invested in accordance with the conditions of the trust. Expendable trust funds are similar to governmental funds in that the measurement focus is on spending or financial flow rather than on net income. Non-expendable trust funds are similar to proprietary funds, with the measurement focus on determination of net income. See Agency Fund and Fiduciary Fund.

**Proprietary Funds:** Any fund which attempts to determine net income. Measurement focus is on cost of services similar to private sector for-profit organizations. This category includes enterprise and internal service funds.

**Recoverable Expenditure:** An expenditure made for, or on behalf of, another governmental unit, fund, or department, private individual, firm, or corporation which will, subsequently, be recovered in cash or its equivalent.

**Retained Earnings:** An equity account reflecting the accumulated earnings of an enterprise or internal service fund which are not reserved for any specific purpose.

**Special Assessment:** Charges which the local government collects from property owners to pay for specific services or capital improvement projects such as streets, sewers, etc., which benefit a particular piece of real estate.

**Special Fund:** A fund established to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, and capital projects) that are legally restricted to expenditures for specified functions or activities.

**Spending Plan:** Provides a unit or subunit of an organization with spending authority to pay for the resources required to effectively accomplish the performance plan.

**STAR:** Acronym for sales tax revitalization program.

**State Aids:** The following are the major types of intergovernmental revenues received by the City of Saint Paul from the State of Minnesota:

**Local Government Aid (LGA):** Begun in 1971, this program was designed to provide indirect property tax relief through the redistribution of income tax and sales tax revenues collected at the state level to local units of government. The amount of funding received by local units of government is based on a distribution formula determined by the Minnesota State Legislature. The distribution formula is based on "need" as well as "capacity". The 2001 State Legislature rolled the Homestead and Agricultural Credit Aid into Local Government Aid.

**Municipal State Aids (MSA).** This program is financed by motor vehicle related taxes collected at the state level. The state gasoline tax is the largest revenue source and the dollars collected are constitutionally dedicated for expenses related to MSA routes. The revenues are redistributed back to municipalities of 5,000 or more residents to be used for construction and maintenance of their MSA designated routes.

**Tax Increment Financing (TIF) District:** A TIF district is a designated geographical area where a city is undertaking redevelopment or development activity. Any increase in assessed valuation due to new development activity is captured by the district. Property taxes levied against those captured values are used to finance the public improvement costs incurred to induce the private development activity. Public improvement costs can be financed by issuing bonds or by a pay-as-you-go plan.