

# SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET COMMITTEE MEETING MINUTES

Monday, Monday, July 22, 2024, 5:00 – 7:00 pm | Rondo Community Library

## I. Call to Order at 5:13 by Vice Chair Dees-Erickson

### Roll Call

- a. Members in attendance: Lauren Dees-Erikson, Raymond Hess, Robert (Brian) Jackson, Pat McQuillan
- b. Members excused: William (Liam) O'Brien, Carl Johnson, Demetrius Shaw, Darren Tobolt, Pang Yang
- c. Members Absent: Makayla Cox
- d. City Staff and Community Members in Attendance: Nichelle Bottko Woods, Shannon Forney, Neal Younghans (Treasury), Shane Wurst (Fleet)- Office of Financial Services; Anne Weber, Parks and Recreation; Randy Newton, Public Works; Jane McClure, Villager / Monitor.
- e. Meeting attendance did not meet quorum, therefore agenda items were discussed, but not voted on. Dees-Erickson noted that the agenda had 2 budget amendments, and that we would take items out of agenda order, as discussion only. Neal Younghans from OFS Treasury, was in attendance to present agenda item RES PH 24-178: Sale of GO CIB Bonds, but determined he could return to the August 12<sup>th</sup> meeting, so that the committee can vote. Shane Wurst, from OFS Fleet elected to stay and give a staff report but will also return 8/12 for a formal vote on this project amendment.

## II. New Business

- a. RES PH 24-178: Sale of GO CIB Bonds- Neal Younghans will return for 8/12 meeting
- b. RES PH 24-179 Fleet Roof Contingency- Shane Wurst from OFS Fleet described that this project is to repair the roof at the 891 Dale Street Public Works municipal garage and PW campus. The roof is 40 years old. The project was originally approved by the CIB in 2021 but was delayed due to supply chain stresses and existing roof solar panels that made access difficult. The project has returned to an active state and PW procured 5 contractor bids that were all considerably more than the original budgeted amount. PW is requesting additional funds from contingency to complete the project. Shane will return for a vote on 8/12 for this item. The committee members expressed support of the amendment.

Nichelle Bottko Woods explained that contingency funds would come from eldest CIB contingency amounts from 2022 for this project, of which there is \$1,202,994 available. She also explained that CIB projects of this nature were expected to be completed within 5 years, as it concurs with the 5 year bond terms that support these projects. Discussion about the availability and equity of contingency funds in the

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reallocation process. Dees-Erickson suggested that it would be appropriate and helpful for the committee to assess contingency use over time for general awareness.

## III. Unfinished Business

- a. Community Process History and Polls
- b. Community Proposal Initial Funding Recommendation– Nichelle Bottko Woods clarified that no funding decisions have been made. The committee makes initial and tentative funding recommendations and publishes them ahead of each Public Hearing. These recommendations are simply an initial indication of how committee scoring went and serve as an option for community members to respond to during the Public Hearing on August 12<sup>th</sup>. The vote on the final committee recommendation will not occur until after the Public Hearing, and those recommendations go to the Mayor. The Committee serves as an advisory board only. Nichelle Bottko Woods provided information about funding levels as scores and rankings for Community Projects were finalized. There were 6 projects that scored the highest, but the total cost exceeds the amount available considerably. If only the top 5 are funded, not all of the funding would be spent. Discussion about whether the committee could approach the 6<sup>th</sup> ranked Community Proposal and see if there is a scalable project within the remaining funding amount. Committee agreed to prepare questions for Alice Messer (Parks) by 7/29. Dees-Erickson suggested that if there was a scalable project, the committee could approve the project with the funding available. Rankings and scores are still being finalized, and the Public Hearing for these decisions will be held on August 12 at the Rondo Public Library.

## IV. Announcements

- a. Preliminary Funding Recommendations Posted by July 27
- b. Community Proposal Public Hearing: Monday, August 12 Rondo Community Library
- c. Committee adjourned at 6:15pm.