

# 2025 Proposed Budget: City Council

**Department Mission:** The City Council makes legislative, policy, budget approval, and performance auditing decisions for the City of Saint Paul. The seven Councilmembers also serve as the Housing and Redevelopment Authority, the Board of Health, and the Library Board.

Learn More: [stpaul.gov/city-council](http://stpaul.gov/city-council)

## Department Facts

- **Total General Fund Budget:** \$4,682,043
- **Total Special Fund Budget:** \$1,844,000
- **Total FTEs:** 31.50
- There are seven part-time Councilmembers representing the seven wards of the city.
- Councilmembers are elected to serve four-year terms.
- The current term ends on December 31, 2027.

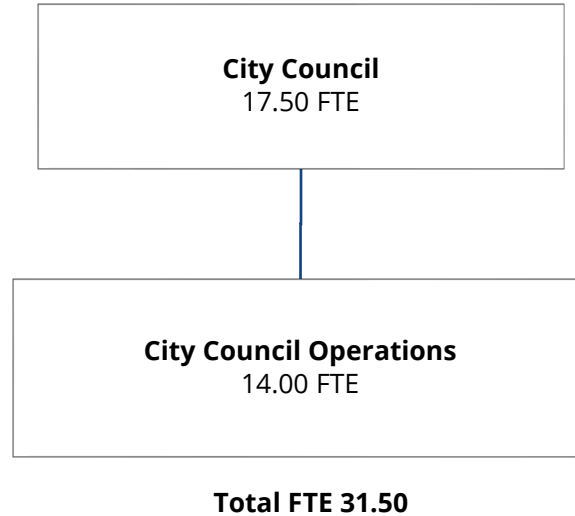
## Department Goals

- Ensuring equitable and responsible use of city resources.
- Improving neighborhood safety and eliminating gun violence.
- Supporting economic growth and development.
- Expanding and preserving affordable housing.
- Integrating climate action resilience strategies.
- Providing excellence in city and constituent service.

## Recent Accomplishments

- Considered over 2,300 legislative items annually as part of the weekly City Council meetings.
- Legislative hearing officers conducted hearings on approximately 1,100 matters, including assessments, license applications, nuisance issues, water services, rent stabilization, and organized garbage collection appeals.
- District Council Coordinator provided project management and technical assistance support to the 17 district council organizations funded through the City's community engagement program.
- Audit Committee contracted with Cultivate Strategy to study constituent service.
- Held community engagement outreach related to the City budget, reparations, developments, and other critical city projects.
- Completed multi-year project to modernize document retention.
- Council returned to in-person meetings and office hours beginning January 2022.
- Developed of the Early Learning Committee and the Reparations Committee.
- Established the Saint Paul Recovery Act Community Reparations Commission.

# City Council Organizational Chart



## Department Division Descriptions

The City Council is elected by constituents. It includes the following divisions:

- **City Council:** The City Council is responsible for setting City policy through ordinances and resolutions. The Council also has sole responsibility for adopting the City's budget. The Council legislates by passing Ordinances which become City laws.
- **City Council Operations:** The operations staff conducts research and policy development, provides council support, and organizes legislative hearings and community engagement. This team includes the City Clerk and elections operations staff.

**2025 Proposed Budget  
CITY COUNCIL**

**Fiscal Summary**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>	<b>FY 2024 Adopted Budget FTE</b>	<b>FY 2025 Proposed Budget FTE</b>
<b>Spending</b>							
100: CITY GENERAL FUND	3,594,765	4,185,903	4,595,666	4,682,043	86,378	31.50	31.50
211: GENERAL GOVT SPECIAL PROJECTS	-	-	50,000	1,894,000	1,844,000	-	-
<b>Total</b>	<b>3,594,765</b>	<b>4,185,903</b>	<b>4,645,666</b>	<b>6,576,043</b>	<b>1,930,378</b>	<b>31.50</b>	<b>31.50</b>
<b>Financing</b>							
100: CITY GENERAL FUND	324,459	375,555	403,281	405,271	1,990		
211: GENERAL GOVT SPECIAL PROJECTS	-	-	50,000	1,894,000	1,844,000		
<b>Total</b>	<b>324,459</b>	<b>375,555</b>	<b>453,281</b>	<b>2,299,271</b>	<b>1,845,990</b>		

**Budget Changes Summary**

The 2025 budget for the City Council removes several one-time items from the 2024 budget, including an Early Learning Consultant, a transfer to the Council's special projects fund for an Audit Committee, and a one-time attrition budget decrease. Other changes in the 2025 budget reflect current service level adjustments for salaries and benefits and internal charges. Lastly, there was an increase in anticipated regulatory fee revenue.

Special fund changes include a shift of their office redesign project from the ARP Fund and the removal of the General Fund transfer to the Council Special Projects Fund to support the work of the City Council Audit Committee.

# 100: General Fund

City Council

## Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs and an increase in regulatory fee revenue. In addition, several one-time spending budgets from the 2024 budget were removed.

	Change from 2024 Adopted		
	Spending	Financing	FTE
Current service level adjustments	181,378	1,990	-
Remove one-time transfer to Audit Committee	(50,000)	-	-
Remove one-time spending for Early Learning Consultant	(80,000)	-	-
Remove one-time attrition savings	35,000	-	-
<b>Subtotal:</b>	<b>86,378</b>	<b>1,990</b>	<b>-</b>
<b>Fund 100 Budget Changes Total</b>	<b>86,378</b>	<b>1,990</b>	<b>-</b>

## 211: General Government Special Projects

City Council

The City Council administers an audit committee and is home to the Council Office Redesign Project.

### Current Service Level Adjustments

#### City Council Audit Committee

Current service level adjustments include the removal of a one-time \$50,000 transfer from the General Fund for the City Council Audit Committee.

Remove one-time spending and revenue for Audit Committee

**Subtotal:**

Change from 2024 Adopted		FTE
Spending	Financing	

(50,000)

(50,000)

-

(50,000)

(50,000)

-

#### Office Redesign Project

Due to changes in the American Rescue Plan State and Local Fiscal Recovery Funds guidance around obligating funds, the City made the decision in 2024 to change the funding source for several projects formerly supported with ARP. To ensure that the projects and initiatives included in the Global Agreement between Mayor and Council on the use of ARP funds are completed as planned, the City created a new Special Fund for each former ARP project included in this change. These funds will continue to be spent according to the uses that were included in the Global Agreement, and all funds must be spent by 2026 in alignment with the original ARP guidelines. City staff will continue to collect quarterly and annual reporting from each project and provide corresponding reports to Council. The City Council special fund budget includes the Council Office Redesign Project.

Office Redesign Project

**Subtotal:**

1,894,000

1,894,000

-

1,894,000

1,894,000

-

**Fund 211 Budget Changes Total**

**1,844,000**

**1,844,000**

**-**

# **City Council Spending Reports**

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: CITY COUNCIL**

**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	<b>FY 2022 Actuals</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Adopted Budget</b>	<b>FY 2025 Proposed Budget</b>	<b>Change From Prior Year</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	3,465,494	3,957,861	4,200,624	4,417,001	216,378
SERVICES	85,770	159,048	276,048	196,048	(80,000)
MATERIALS AND SUPPLIES	33,800	68,294	68,294	68,294	-
ADDITIONAL EXPENSES	9,700	700	700	700	-
OTHER FINANCING USES	-	-	50,000	-	(50,000)
<b>Total Spending by Major Account</b>	<b>3,594,765</b>	<b>4,185,903</b>	<b>4,595,666</b>	<b>4,682,043</b>	<b>86,378</b>
<b>Spending by Accounting Unit</b>					
10010100 - CITY COUNCIL LEGISLATIVE	3,429,690	3,951,874	4,435,222	4,682,043	246,821
10010105 - RECORDS MANAGEMENT	165,075	234,029	160,443	-	(160,443)
<b>Total Spending by Accounting Unit</b>	<b>3,594,765</b>	<b>4,185,903</b>	<b>4,595,666</b>	<b>4,682,043</b>	<b>86,378</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: CITY COUNCIL**

**Fund: GENERAL GOVT SPECIAL PROJECTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
SERVICES	-	-	50,000	1,894,000	1,844,000
<b>Total Spending by Major Account</b>	-	-	<b>50,000</b>	<b>1,894,000</b>	<b>1,844,000</b>
<b>Spending by Accounting Unit</b>					
21110225 - COUNCIL SPECIAL PROJECTS	-	-	50,000	-	(50,000)
21110820 - CITY COUNCIL MODERNIZATION	-	-	-	1,894,000	1,894,000
<b>Total Spending by Accounting Unit</b>	-	-	<b>50,000</b>	<b>1,894,000</b>	<b>1,844,000</b>



# **City Council Financing Reports**

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: CITY COUNCIL**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	980	-	-	-	-
CHARGES FOR SERVICES	122,796	108,000	135,726	137,716	1,990
MISCELLANEOUS REVENUE	17,450	-	-	-	-
OTHER FINANCING SOURCES	183,233	267,555	267,555	267,555	-
<b>Total Financing by Major Account</b>	<b>324,459</b>	<b>375,555</b>	<b>403,281</b>	<b>405,271</b>	<b>1,990</b>
<b>Financing by Accounting Unit</b>					
10010100 - CITY COUNCIL LEGISLATIVE	324,459	375,555	403,281	405,271	1,990
<b>Total Financing by Accounting Unit</b>	<b>324,459</b>	<b>375,555</b>	<b>403,281</b>	<b>405,271</b>	<b>1,990</b>

**CITY OF SAINT PAUL  
Financing Plan by Department**

**Department: CITY COUNCIL**

**Fund: GENERAL GOVT SPECIAL PROJECTS**

**Budget Year: 2025**

	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	FY 2025 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
OTHER FINANCING SOURCES	-	-	50,000	1,894,000	1,844,000
<b>Total Financing by Major Account</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>1,894,000</b>	<b>1,844,000</b>
<b>Financing by Accounting Unit</b>					
21110225 - COUNCIL SPECIAL PROJECTS	-	-	50,000	-	(50,000)
21110820 - CITY COUNCIL MODERNIZATION	-	-	-	1,894,000	1,894,000
<b>Total Financing by Accounting Unit</b>	<b>-</b>	<b>-</b>	<b>50,000</b>	<b>1,894,000</b>	<b>1,844,000</b>