

SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET COMMITTEE AGENDA

Monday, Monday, July 8, 2024, 5:00 – 7:00 pm | Rondo Community Library |
[Virtual Attendance Link](#)

- I. **Call to Order and Roll Call** Chair Tobolt 2 min
- II. **Approval of Meeting Agenda** Chair Tobolt 2 min
- III. **Approval of Meeting Minutes: [June 10](#), [June 17](#), and [June 24](#)**
- IV. **Unfinished Business**
 - a. **Community Proposal Process and Dates** Nichelle Bottko Woods 2 min
 - b. **Community Proposal Presentations** **115 min**
 - i. Benita Warns, Mr. Michael Recycles Bicycles
 - 1. Bicycle Route Connection
 - ii. Hugo Bruggeman
 - 1. Median at Fairview/Princeton
 - iii. Zev Radziwill, St. Anthony Park Community Council, District 12
 - 1. Robbins/Transitway Lighting & Access Improvements
 - 2. Wabash Protected Bike Facility
 - 3. Westgate Commons Park – Multi-Panel Shade Structures
 - iv. Lisa Theis, Greater East Side/D2 Community Council
 - 1. Greater East Side Dog Park
 - 2. Pedestrian Safety at Maryland and Furness Parkway
 - v. Matt Mazanec (presenting virtually)
 - 1. Add Diagonal Diverter to East Sixth Street at Bates Ave or Maria Ave
 - 2. Upgrade and replace Poor lighting in Dayton's Bluff
 - vi. Kerry Antrim, District 6 Planning Council
 - 1. Park Street Traffic Safety Improvements
 - vii. Kevin Dahlin, Hamline Midway Coalition
 - 1. Traffic Calming at the intersection of Thomas Avenue and Griggs Street
 - 2. Horton Park Plaza
 - viii. Lindsay Bothe Culverhouse
 - 1. Mounds Park Restoration
- V. **Announcements**
 - a. Preliminary Funding Recommendations Posted July 26
 - b. Community Proposal Public Hearing: Monday, August 12 Rondo Community Library
- VI. **Adjournment**

SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET COMMITTEE MEETING MINUTES

Monday, Monday, June 10, 2024, 5:00 – 7:00 pm | Arlington Hills Community Center

- VII. Call to Order at 5:10pm by Chair Tolbolt
- VIII. Roll Call
 - a. Members in attendance: Makayla Cox, Robert (Brian) Jackson, Carl Johnson, William (Liam) O'Brien, Demetrius Shaw, Darren Tobolt, Pang Yang
 - b. Members excused: Raymond Hess, Pat McQuillan
 - c. Members Absent: Lauren Dees-Erickson, Elsa Vega Perez
 - d. City Staff and Community Members in Attendance: Alice Messer - Parks Department; Nichelle Bottko Woods, Shannon Forney - Office of Financial Services; Jane McClure - Village/Monitor
- IX. Approval of Meeting Agenda: Johnson moved, O'Brien seconded to approve the agenda, motion passed.
- X. Approval of Minutes: May 13: O'Brien moved, and Johnson seconded to approve the minutes, motion passed.
- XI. Unfinished Business
 - 1. **2025 Proposed Budget Requests**
 - i. Public Works Grant Update: Como and Central SRTS 2025 Grant, add \$988,000 in funding to 2025. Nichelle presented two updates to the 2025 Proposed CIB Committee recommendations. The first update is to add \$17M of Local Option Sales Tax projects to the 2025 CIB funding recommendations, the second was to add \$988,000 for Central SRTS (Safe Roads to Schools).
- XII. Public Hearing: 2025 Proposed Budget
 - i. Speakers are given 2 minutes each to respond. No members of the public opted to speak at the public hearing.
- XIII. New Business
 - a. 2025 Proposed Budget
 - i. Committee Recommendations:
Committee members asked for clarification on the CIB 2025 Proposed Budget process. Nichelle clarified that the committee makes an annual recommendation, even though CIB processes run on 2 year cycles. She further clarified that the action to approve the proposed 2025 budget includes reviewed and approved changes to 2025 projects and 2026 tentative funding levels. After considerable discussion clarifying the process and recommendation vote, a motion to affirm the CIB 2025 Proposed Budget Recommendations was made by Sass and seconded by O'Brien. Motion was approved.

- ii. Committee Recommendation Letter: Chair Tolbolt shared a sample of the CIB recommendation letter from a previous fiscal year. Yang inquired if the committee could have more time to review the 2025 budget recommendations. The committee determined they would meet again in June (6/24) to review and approve their annual recommendation letter.
 - b. Tentative Meeting Schedule: June 24, 2024 -The committee determined they would meet again in June (6/24) to review and approve their annual recommendation letter.
 - c. Parks Budget Amendments: The details of the following motions were presented by Alice Messer, Parks and Recreation, who then answered questions
 - 1. RES PH 24-134: Point Douglas Reg Trail STIP Funding budget amendment. O'Brien moved and Sass seconded to recommend approval of the motion. Motion passed.
 - 2. RES PH 24-138: Como Geothermal State & Fed Funding budget amendment. Johnson moved and Yang seconded to recommend approval of the motion. Motion passed.
 - 3. RES PH 24-146 Central Village Park MN DNR Grant budget amendment. Sass moved and O'Brien seconded to recommend approval of the motion. Motion passed.
 - d. 2025 Budget Engagement 2025. OFS Budget team member, Shannon Forney was present to lead a budget engagement exercise, but due to lack of time this exercise was postponed to a future meeting.
- XIV. Announcements
 - a. Next Meeting: Monday, June 17 at Highland Park Community Center
- XV. Adjournment- Motion to adjourn meeting was made by Yang and seconded by O'Brien. Meeting adjourned at 7:01 by Chair Tolbolt.

SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET COMMITTEE MEETING MINUTES

Monday, Monday, June 17, 2024, 5:00 – 7:00 pm | Highland Park Community Center

- I. Call to Order: at 5:03pm by Chair Tolbolt
- II. Roll Call
 - a. Members in attendance: Makayla Cox, Lauren Dees-Erickson, Robert (Brian) Jackson, Carl Johnson, Liam O'Brien, Demetrius Shaw, and Darren Tobolt.
 - b. Members excused: Raymond Hess, Pang Yang
 - c. City Staff and Community Members in Attendance: Community Members present- Corey Mohan, Jason Shiggs, Sharon Schwarz, James Johnson, Scott Berger, Meg Duhr, Julia McColley. Office of Financial Services staff – Nichelle Bottko Woods and Shannon Forney.
- III. Approval of Meeting Agenda: Dees-Erickson moved to approve the agenda, O'Brien seconded, motion passed.
- IV. Community Proposal Process Recap
 - a. Applications Update, Process Overview, and Committee Tasks and Deadlines
- V. Community Proposal Presentations. The following community proposals were presented to the committee.
 - a. Scott Berger
 - i. Double street lighting at intersections
 - ii. Family-Friendly Park at Underutilized Greenspace at Summit and Syndicate
 - iii. Intersection Daylighting for Pedestrian Safety
 - iv. Safe Crossing to Ayd Mill Trail at Hamline and Ashland Avenue
 - b. Lisa Nelson
 - i. Funding for bike parking, particularly at city schools, parks and playgrounds
 - ii. Improve Safety near Skyline Tower and Midway Peace Park
 - c. Meg Duhr, West 7th/Fort Road Federation
 - i. Meeting the urgent need for traffic calming on Jefferson Avenue in the West 7th Neighborhood
 - ii. James Johnson
 1. Pedestrian-Activated Crossing Lights at Cretin and Selby
 - d. Corey Mohan, Neighbors For A Safer Selby
 - i. Streetscapes for a Safer Selby
- VI. Operating Budget Engagement. Office of Financial Services staff Shannon Forney, led a budget engagement exercise that included a conversation about the 2025 City operating budget and online exercise/data capture.
- VII. Announcements

UPCOMING CIB MEETING SCHEDULE

Meeting Date	Location	Meeting Purpose
Monday, June 24	Highland Park Community Center and Library, Community Room	2025 Committee Recommendations
Monday, July 8,	Rondo Community Library- Multipurpose Room	Community Proposal Presentations
Monday, July 22	Rondo Community Library Flex Room	Additional Presentations (if needed) Initial Ranking Session
Monday, August 12,	Rondo Multipurpose Room	Public Hearing: Community Proposals and final Recommendation

VIII. Adjournment: Meeting adjourned at 6:56 by Chair Tolbolt

SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET COMMITTEE MEETING MINUTES

Monday, Monday, June 24, 2024, 5:00 – 7:00 pm | Highland Park Community Center

- I. Call to Order at 5:03 by Chair Tolbolt.
- II. Roll Call
 - a. Members in attendance: Makayla Cox, Lauren Dees-Erickson, Robert (Brian) Jackson, Carl Johnson, Liam O'Brien, Demetrius Shaw, Darren Tobolt, Raymond Hess, Pang Yang, Pat McQuillan.
 - b. Members excused: none.
 - c. City Staff and Community Members in Attendance: Community Members present– Corey Mohan, Jason Shiggs, Sharon Schwarz, James Johnson, Scott Berger, Meg Duhr, Julia McColley. Office of Financial Services staff – Nichelle Bottko Woods and Shannon Forney.
- III. Approval of Meeting Agenda: Dees-Erickson moved to approve the agenda, Hess seconded, motion passed.
- IV. Unfinished Business
 - a. Community Proposal Update. Nichelle Bottko Woods presented that there were 7 new community proposals, of which 5 were eligible. Community members will present these projects during the July 8th CIB meeting. Costing estimates will be completed by June 27th.
 - b. 2025 Committee Recommendations and Letter: Chair Tolbolt presented the draft 2025 CIB Recommendations Letter. Discussion included whether to name specific wards in the letter as to application history. Committee emphasized the need to do more proactive public engagement efforts in 2025. Committee recommended that CIB hold community workshops in advance of community facing deadlines. Committee reviewed and approved the 2025 CIB Recommendations letter.
- V. Announcements

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- VI. Adjournment: Meeting adjourned at 5:56 by Chair Tolbolt.