

**2022 Proposed Budget
Office of Human Resources**

Fiscal Summary

	<u>2020 Actual</u>	<u>2021 Adopted</u>	<u>2022 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2021 Adopted FTE</u>	<u>2022 Proposed FTE</u>
Spending							
100: General Fund	4,379,262	4,975,635	5,139,555	163,920	3.3%	37.00	39.00
710: Central Service Fund	3,638,284	4,913,570	4,777,438	(136,132)	-2.8%	-	-
Total	8,017,546	9,889,205	9,916,993	27,788	0.3%	37.00	39.00
Financing							
100: General Fund	317,113	266,100	215,500	(50,600)	-19.0%		
710: Central Service Fund	2,564,968	4,913,570	4,777,438	(136,132)	-2.8%		
Total	2,882,081	5,179,670	4,992,938	(186,732)	-3.6%		

Budget Changes Summary

The Human Resources 2022 General Fund budget includes the restoration of 2 FTEs eliminated in 2021: 1 HR Consultant II and 1 Payroll Specialist. Additionally, it shifts the cost of two software applications, Insight and eSkills, to a newly-created centralized cost center for enterprise applications in a special fund. It also includes a net decrease in other current service level adjustments, including salary and benefit costs.

General Fund revenue adjustments continue with planned technical changes for the spending and financing budgets for benefits administration. Special fund revenue adjustments reflect the removal of one-time uses of fund balance in the 2021 budget, offset by an increase in workers' compensation and property insurance fees.

ARP Funding: HR's budget includes \$210,000 to fund the Fire Recruitment Exam on a one-time basis from ARP funding. HR's budget also includes ARP administrative staff (2 FTE) each year for the term of the grant. The FTE counts and budgets on these pages do not include this funding; please see the American Rescue Plan Act State and Local Fiscal Recovery Funds section for additional information.

Spending Reports

CITY OF SAINT PAUL
Spending Plan by Department

Department: HUMAN RESOURCES
Fund: CITY GENERAL FUND

Budget Year: 2022

	2019 Actuals	2020 Actuals	2021 Adopted	2022 Mayor's Proposed	Change From 2021 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	3,967,096	4,027,227	4,331,288	4,664,153	332,866
SERVICES	389,905	328,419	561,593	410,409	(151,184)
MATERIALS AND SUPPLIES	40,441	19,385	78,884	60,642	(18,242)
OTHER FINANCING USES	4,317	4,231	3,870	4,351	481
Total Spending by Major Account	4,401,760	4,379,262	4,975,635	5,139,555	163,921
Spending by Accounting Unit					
10014100 HUMAN RESOURCES	4,401,760	4,379,262	4,975,635	5,139,555	163,921
Total Spending by Accounting Unit	4,401,760	4,379,262	4,975,635	5,139,555	163,921

CITY OF SAINT PAUL
Spending Plan by Department

Department: HUMAN RESOURCES
Fund: CENTRAL SERVICE FUND

Budget Year: 2022

	2019 Actuals	2020 Actuals	2021 Adopted	2022 Mayor's Proposed	Change From 2021 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	2,199,403	2,648,938	3,289,000	3,152,500	(136,500)
SERVICES	898,316	900,549	1,315,587	1,315,670	83
MATERIALS AND SUPPLIES	79,775	87,123			
ADDITIONAL EXPENSES	12,233		307,500	307,500	
OTHER FINANCING USES	1,743	1,674	1,483	1,768	285
Total Spending by Major Account	3,191,471	3,638,284	4,913,570	4,777,438	(136,132)
Spending by Accounting Unit					
71014200 WORKERS COMPENSATION	2,143,308	2,707,260	3,155,570	3,019,438	(136,132)
71014210 TORT CLAIMS			10,000	10,000	
71014220 PROPERTY INSURANCE	1,048,163	931,024	1,500,000	1,500,000	
71014230 FLEX SPEND ACCOUNT RESERVE			248,000	248,000	
Total Spending by Accounting Unit	3,191,471	3,638,284	4,913,570	4,777,438	(136,132)

Financing Reports

CITY OF SAINT PAUL
Financing Plan by Department

Department: HUMAN RESOURCES
Fund: CITY GENERAL FUND

Budget Year: 2022

	2019 Actuals	2020 Actuals	2021 Adopted	2022 Mayor's Proposed	Change From 2021 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	61	1,613			
MISCELLANEOUS REVENUE	90		600		(600)
OTHER FINANCING SOURCES	365,500	315,500	265,500	215,500	(50,000)
Total Financing by Major Account	365,651	317,113	266,100	215,500	(50,600)
Financing by Accounting Unit					
10014100 HUMAN RESOURCES	365,651	317,113	266,100	215,500	(50,600)
Total Financing by Accounting Unit	365,651	317,113	266,100	215,500	(50,600)

CITY OF SAINT PAUL
Financing Plan by Department

Department: **HUMAN RESOURCES**
Fund: **CENTRAL SERVICE FUND**

Budget Year: **2022**

	2019 Actuals	2020 Actuals	2021 Adopted	2022 Mayor's Proposed	Change From 2021 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	2,121,559	2,374,801	3,554,720	3,918,588	363,868
MISCELLANEOUS REVENUE	1,011,093	190,166	848,850	848,850	
OTHER FINANCING SOURCES			510,000	10,000	(500,000)
Total Financing by Major Account	3,132,652	2,564,968	4,913,570	4,777,438	(136,132)
Financing by Accounting Unit					
71014200 WORKERS COMPENSATION	2,456,064	1,766,280	3,155,570	3,019,438	(136,132)
71014210 TORT CLAIMS			10,000	10,000	
71014220 PROPERTY INSURANCE	676,588	798,688	1,500,000	1,500,000	
71014230 FLEX SPEND ACCOUNT RESERVE			248,000	248,000	
Total Financing by Accounting Unit	3,132,652	2,564,968	4,913,570	4,777,438	(136,132)