

**FEE SCHEDULE RESOLUTION
CITY OF SAINT PAUL, MINNESOTA**

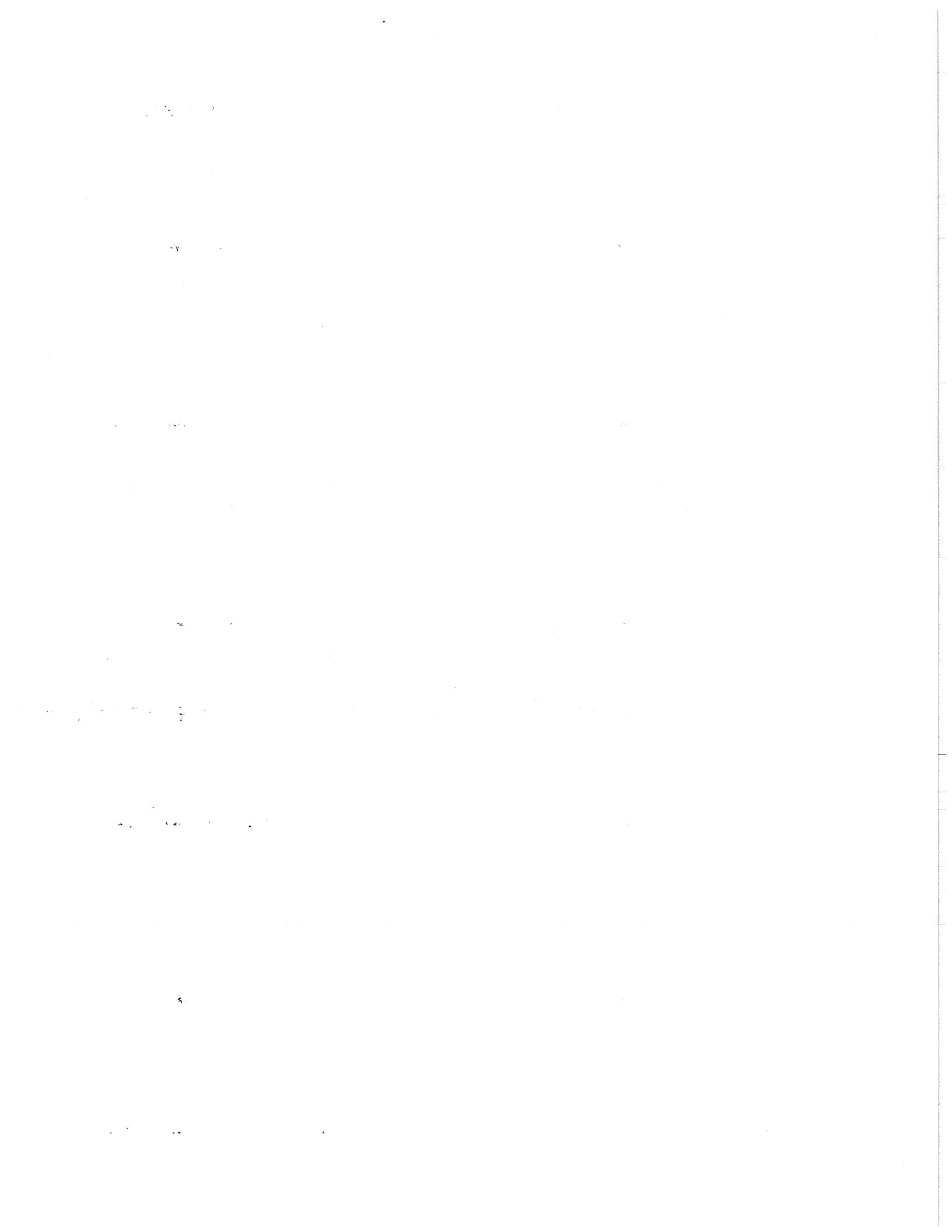
WHEREAS, the Saint Paul Right of Way Management Ordinances require a permit fee structure which covers city costs, degradation costs, and disruption costs, AND

WHEREAS, in enacting the current fee structure, the City Council resolved that the Right of Way permit fee structure should be reviewed on an annual basis, AND

WHEREAS, the current fee structure was adopted in 2010, and the proposed 2015 budget includes an increase in the right of way fee structure, NOW, THEREFORE BE IT

RESOLVED, that the attached "Excavation/Obstruction Fee Structure" and its attachments are hereby approved, and be it further

RESOLVED, that the new fee structure shall become effective on January 1, 2015



City of Saint Paul
 Department of Public Works
 Right-of-Way Rates
 Proposed 2015 Rates

<u>Permit Fee Type</u>	<u>2010 - 2014 Rates</u>	<u>Proposed 2015 Rates</u>	<u>% Increase</u>
Parking Lane Fee (per day)			
Not Downtown	\$ 6.00	\$ 7.00	16.67%
Downtown	\$ 12.00	\$ 14.00	16.67%
Parking Meter Fee	\$ 5.00	\$ 6.00	20.00%
Dumpster, Containers and Storage Units Fee			
Not Downtown (1 st 30 days)	\$ 6.00	\$ 7.00	16.67%
Not Downtown (next 31 - 120 days)	NA	\$ 10.00	NA
Not Downtown (next 121 days in calendar year)	NA	\$ 15.00	NA
Downtown Streets - Not Metered	\$ 12.00	\$ 14.00	16.67%
Vehicular Driving Lane Fee (per day)			
Detour Distance	0.15	0.15	NA
Detour Rate (IRS Standard Mileage Rate)	\$ 0.55	\$ 0.56	1.82%
Bike Lane Fee			
Not Downtown	NA	\$ 10.00	NA
Downtown	NA	\$ 20.00	NA
Sidewalk Blvd Fee (per day)			
Not Downtown	\$ 6.00	\$ 7.00	16.67%
Downtown	\$ 12.00	\$ 14.00	16.67%
Alley Fee (per day)			
Detour Distance	0.15	0.15	NA
Detour Rate	\$ 0.55	\$ 0.56	1.82%
Meter Hooding Charge			
Parking Meter Fee (per day)	\$ 5.00	\$ 6.00	20.00%
Labor Rate (per half hour)	\$ 42.00	\$ 43.50	3.57%
New Construction Fee			
Base Fee	\$ 189.00	\$ 208.00	10.05%
Base Fee - Arterial Streets	\$ 281.00	\$ 309.00	9.96%
Permit Rate (per day)	\$ 39.00	\$ 43.00	10.26%
Newsrack			
Per Box Fee	\$ 42.00	\$ 42.00	0.00%

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 Right-of-Way Rates
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<u>Permit Fee Type</u>	<u>2010 - 2014 Rates</u>	<u>Proposed 2015 Rates</u>	<u>% Increase</u>
Utility Aerial			
Base Fee - Residential Streets	\$ 189.00	\$ 208.00	10.05%
Base Fee - Arterial Streets	\$ 281.00	\$ 309.00	9.96%
Utility Rate (per foot, first 25' free, new)	\$ 0.70	\$ 0.77	10.00%
Utility Rate (per foot, first 25' free, existing)	\$ 0.15	\$ 0.17	13.33%
Partial Alley Fee (per day)			
Not Downtown	\$ 6.00	\$ 7.00	16.67%
Downtown	\$ 12.00	\$ 14.00	16.67%
Tree Trenches (Restoration)			
Base Fee	NA	\$ 125.00	NA
House Service Fee			
Base Fee - Residential Streets (per connection, up to 6)	\$ 189.00	\$ 208.00	10.05%
Base Fee - Arterial Streets (per connection, up to 6)	\$ 281.00	\$ 309.00	9.96%
Additional Connection Rate - Residential Streets (after 6)	\$ 74.00	\$ 82.00	10.81%
Additional Connection Rate - Arterial Streets (after 6)	\$ 166.00	\$ 183.00	10.24%
Geoprobe Soil Bore Fee			
Base Fee - Residential Streets	\$ 189.00	\$ 208.00	10.05%
Base Fee - Arterial Streets	\$ 281.00	\$ 309.00	9.96%
Hole/Device Rate	\$ 15.00	\$ 16.50	10.00%
Wireless Comm Fee			
Base Fee - Residential Streets	\$ 189.00	\$ 208.00	10.05%
Base Fee - Arterial Streets	\$ 281.00	\$ 309.00	9.96%
Hole/Device Rate	\$ 15.00	\$ 16.50	10.00%
Full Block Construction Fee			
Base Fee - Residential Streets	\$ 189.00	\$ 208.00	10.05%
Base Fee - Arterial Streets	\$ 281.00	\$ 309.00	9.96%
Permit Rate (per day)	\$ 39.00	\$ 43.00	10.26%
Monitor Well Fee			
Base Fee - Residential Streets	\$ 189.00	\$ 208.00	10.05%
Base Fee - Arterial Streets	\$ 281.00	\$ 309.00	9.96%
Monthly Rate (per well)	\$ 27.00	\$ 30.00	11.11%
Sewer Fee			
Base Fee - Residential Streets	\$ 74.00	\$ 81.50	10.14%
Base Fee - Arterial Streets	\$ 166.00	\$ 183.00	10.24%

City of Saint Paul
 Department of Public Works
 Right-of-Way Rates
 Proposed 2015 Rates

<u>Permit Fee Type</u>	<u>2010 - 2014 Rates</u>	<u>Proposed 2015 Rates</u>	<u>% Increase</u>
Various Locations (per month)			
Monthly Rate	\$ 116.00	\$ 128.00	10.34%
Food Cart Fee (per month)	\$ 35.00	\$ 39.00	11.43%
Excavation Fee			
Base Fee - Residential Streets	\$ 189.00	\$ 208.00	10.05%
Base Fee - Arterial Streets	\$ 281.00	\$ 309.00	9.96%
Utility Rate (per foot, first 25' free, digging)	\$ 2.75	\$ 3.00	9.09%
Utility Rate (per foot, first 25' free, no digging, new)	\$ 0.70	\$ 0.77	10.00%
Utility Rate (per foot, first 25' free, no digging, existing)	\$ 0.15	\$ 0.17	13.33%
Obstruction Fee			
Monitoring Well Monthly Rate	\$ 27.00	\$ 30.00	11.11%
Various Locations Monthly Rate	\$ 116.00	\$ 128.00	10.34%
Transportation Fee			
Base Fee	\$ 29.00	\$ 35.00	20.69%
Yearly Fee	\$ 139.00	\$ 150.00	7.91%
Sidewalk Café and Café related elements (benches/chairs/tables/fences/planters) 4/1 - 10/31			
	\$ 53.00	\$ 60.00	13.21%
Valet Parking Zone			
	NA	\$ 100.00	NA

DISRUPTION COST BASIS

- **Parking Lane with Meters:**
 - \$6.00 per meter per day plus a hooding charge and lost meter revenue charge. The hooding charge is a labor charge for hooding and unhooding meters. No grace period applies.
- **Parking Lane Without Meters:**
 - \$7.00 per calendar day for each 20 feet of length outside of the downtown business district.
 - \$14.00 per day within the downtown business district.

Note: If this is in a "Rush Hour" zone, the parking lane rate would apply only if it is not used during the "Rush Hour" period

- **Driving Lanes:**
 - Basic formula: Average Daily Traffic x Number of calendar days x Detour distance in miles x IRS mileage rate.
 - For each direction: (one way ADT = 50% of total ADT)
 - Loss of all traffic lanes: 100% of one way ADT
 - Loss of one of two traffic lanes: 40% of one way ADT
 - Loss of one of three traffic lanes: 20% of one way ADT
 - Loss of two of three traffic lanes: 60% of one way ADT

NOTE: For work between 9 AM and 3 PM where lane is reopened to traffic, 50% of the above will apply. For work between 6 PM and 6 AM where lane is reopened to traffic, 30% of the above will apply. Noise ordinance restrictions will continue to be enforced.

- **Bike Lane:**
 - \$10.00 per calendar day outside of the downtown business district.
 - \$20.00 per calendar day within the downtown business district.
- **Sidewalk/Boulevard Areas:** for each 20 foot increment
 - Closed to Pedestrian Traffic Commercial: \$14.00 per calendar day
 - Closed to Pedestrian Traffic Residential: \$7.00 per calendar day
 - Pedestrian traffic maintained: No Charge
- **Alleys:** Use basic formula with ADT = 200 and length of alley = detour distance
- **Turn Lanes, Bus Stops:** Treated as loss of thru lane
- **Intersections:** Treat each street separately.

Disruption cost begins once work begins for utility work as determined by the City.

No disruption cost for utility work in areas closed to traffic for City Construction projects.

1. For dumpster permits on local streets: \$7.00 per day for the first 30 days, \$10.00 for days 31 through 120 and \$15.00 for next 121 days in the calendar year. For downtown streets not metered: \$14.00 per day plus applicable meter hooding charges.
2. For lashing new cable onto existing cable by the same owner: \$208.00 on local streets and \$309.00 on collector/arterial streets plus \$0.17 per foot.
3. For replacing existing cable with new cable in the same location vertically and horizontally: \$208.00 on local streets, \$309.00 on collector/arterial streets plus \$0.77 per foot.

4. For placing or replacing cable in existing conduit where no digging is necessary: \$208.00 on local streets and \$309.00 on collector/arterial streets plus \$0.17 per foot.
5. For geoprobes or soil borings for a specific site: \$208.00 on local streets and \$309.00 on collector/arterial streets plus \$16.50 per hole.
6. For wireless telecommunications devices mounted on existing poles with a minimum of 12 feet clearance from the ground: \$208.00 on local streets and \$309.00 on collector/arterial streets plus \$16.50 per device.
7. For monitoring wells for a specific site: \$208.00 on local streets and \$309.00 on collector/arterial streets plus \$30.00 per month per well.
8. For full block construction: \$208.00 on local streets, \$309.00 on arterial streets plus \$43.00 per day per block face for sidewalk and parking lane, if any. Use of traffic lanes calculated according to the Disruption Cost Basis (traffic count for affected street segments).
9. For overweight/oversize transportation permits: \$35.00 per single permit, \$150.00 for annual permit.
10. For placement of sidewalk café furniture (i.e. benches, chairs, tables, fences and planters): Permits are issued April 1st thru October 31st at a seasonal rate of \$60.00.
11. For Valet Parking Zone: Per zone rate \$100.00 per year.

*Note: Collector/arterial streets are defined in the City of Saint Paul Transportation Policy Plan. All other streets are considered local streets.

**City of St. Paul Department of Public Works
Traffic and Lighting Division – Right of Way Section
Grace Period Matrix Procedures/Policy
October 9th, 2014**

The Grace Period Matrix was adopted in 1996 as part of City Code Chapters 116 and 135 Right of Way Ordinances.

- The purpose of the matrix is to encourage permittees to complete their work in a timely manner and, if needed, penalize them by issuing citations and/or permit double-fees.
- The purpose of this policy is to provide guidance on enforcement of the attached Grace Period Matrix.
- ROW (Right of Way) permit staff will work with the permittee to apply the matrix in an even manner, and consult with ROW inspectors as needed to determine start and expiration dates of all work in the City's ROW.
- ROW Inspectors will use their judgment in recommending permit extensions, matrix-related citations and/or permit double fees. The inspector will take into account all field factors/conditions that may affect the work being completed - including weather conditions. The ROW inspectors will monitor permits and construction progress on a timely basis with all applicable progress information entered into the AMANDA permit data base.
- If requested, ROW staff will talk to and/or meet with permittee(s) on site before the permit expiration date to confirm and/or modify permit conditions. The contractor must inform staff before the permit expires - calls after expiration date may result in permit double fees, citations or cancellation of the permit.
- Row inspectors shall also monitor status of restoration to be completed by Street Maintenance, insuring that the ROW is restored in a timely manner.
- The ROW Permit Section (651-266-6151) will write all conditions on the permit. These conditions may have to be more restrictive during especially critical major downtown events such as Winter Carnival.

Approved

Paul St. Martin

Paul St. Martin, P.E.

10-9-14

Date

Traffic Engineer
Public Works Traffic & Lighting Division – Right of Way Section
800 City Hall Annex
25 West 4th Street
St. Paul, MN 55102
651-266-6118

Grace Period Matrix for Excavation

EXCAVATION TYPE:	RESTORATION BY:	STREET TYPE	DEPTH	RESIDENTIAL	COLLECTOR OR ARTERIAL	DOWNTOWN
				WORKING DAYS	WORKING DAYS	WORKING DAYS
HOLE	UTILITY	Concrete	≤ 5'	5	5	6
			> 5'	7	7	8
		Asphalt	≤ 5'	3	4	5
			> 5'	5	6	7
	CITY	Concrete	≤ 5'	2	2	3
			> 5'	4	4	5
		Asphalt	≤ 5'	2	2	3
			> 5'	4	4	5
TRENCH* Includes All Appurtenances	UTILITY	Concrete	≤ 5'	5 + 1 day/150'	5 + 1 day/100'	6 + 1 day/80'
			> 5'	7 + 1 day/50'	7 + 1 day/35'	8 + 1 day/25'
		Asphalt	≤ 5'	3 + 1 day/150'	4 + 1 day/100'	5 + 1 day/80'
			> 5'	5 + 1 day/50'	6 + 1 day/35'	7 + 1 day/25'
	CITY	Concrete	≤ 5'	2 + 1 day/150'	2 + 1 day/100'	3 + 1 day/80'
			> 5'	4 + 1 day/50'	4 + 1 day/35'	5 + 1 day/25'
		Asphalt	≤ 5'	2 + 1 day/150'	2 + 1 day/100'	3 + 1 day/80'
			> 5'	4 + 1 day/50'	4 + 1 day/35'	5 + 1 day/25'
MANHOLE VAULTS	UTILITY	Concrete	N/A	13	13	13
		Asphalt	N/A	12	12	12
	CITY	Concrete	N/A	10	10	10
		Asphalt	N/A	10	10	10

- * No more than 3 blocks may be disrupted at one time
- Grace period will be based on working days as defined below. Disruption cost will begin immediately after grace period and be based on calendar days.
- Working Days – A calendar day, exclusive of Saturday, State recognized legal holidays, and days which the city orders that no work be performed; on which weather will permit operations to proceed at least 4 hours.

