

**MINUTES OF THE
LABOR MANAGEMENT SAFETY COMMITTEE MEETING
Wednesday, May 1, 2013
Regional Water Conference Room**

Present: Mary Jo Kiewel, Tom Bosman, Mark Cahill, Mike Dreis, Jean Karpe, Lorrie Brown, Dave Schuler, Lynn Waldorf, Justine Roe, Julie Maidment, Scott St Martin, Steve Magner, Scott Wennhold, and Lee Williamson

Minutes taken by Tom Bosman revised by Lorrie Brown and Mary Jo Kiewel.

- 1) The meeting was called to order at 8:40 am by Mary Jo Kiewel.
- 2) Mary Jo introduced new committee members Julie Maidment – Police and Justine Roe – PEA.
- 3) The minutes from the April 3 meeting were reviewed and approved. The Department committee minutes that were submitted were also reviewed briefly.
- 4) Scott Wennhold asked for an update on the LMSC's 2013 Objectives. Mary Jo agreed to review the objectives in the June meeting.
- 5) Scott St Martin asked for discussion on the subject of "Who pays for safety equipment - the employee or the City?" The discussion concluded that the City is generally required to provide safety equipment and PPE that is used specifically for work. However, clothing that can be worn outside of work is generally not paid for by the city. In addition, several union contracts specify an annual dollar amount that will be provided to the employee to reimburse the cost of certain items such safety shoes.
- 6) Dave Schuler presented an overview St Paul Regional Water Services to the group.
- 7) Lorrie Brown demonstrated a software program C3 Software that Saint Paul Regional Water Services is using for their safety training. The software allows the trainer to create safety training using various game show themes. The program utilizes remote control polling devices that allow the trainer to track each participant's responses to training questions. Lorrie stated that their Managers Safety Committee decided employees must pass all safety training with a minimum score of 75% correct.

The group was divided into two teams and played a Jeopardy game with questions related to Water's AWAIR Program. She also mentioned another program called "Zebra-Zupp". This program allows the user to create online training accessible from the organization's intranet site. Contact Lorrie for more information regarding either of these programs.

- 8) The meeting adjourned at 10:22 am. Dave provided a tour of certain areas of the water treatment facility as he escorted members out of the building

Next LMSC meeting:

Wednesday, June 5, 2013

8:30-10:00am – Municipal Equipment Garage 2nd Fl Conf Room