WEST SIDE FLATS MASTER PLAN AND DEVELOPMENT GUIDELINES UPDATE
DESIGN CHARRETTE

Date:	May 1-2, 2013 (all day/each day)
Location:	Hoisington Koegler Group
	123 North Third Street
	Suite 100
	Minneapolis, MN 55401
Participants:	Consultant Team
	Project Management Team
	Community Task Force
Objectives:	Review and discuss pre-design tasks:

- *West Side Flats vision and guiding principles*
- *Study area inventory and analysis*
- *Developers roundtable input*
- *Opportunities, challenges and issues*

Develop preliminary master plan and development guideline concepts

AGENDA

Wednesday, May 1st

8 AM – 12 noon

Content: Review/Discuss Pre-Design Products
- *West Side Flats vision and guiding principles*
- *Study area inventory and urban design analysis*
- *Developers roundtable input*
- *Opportunities, challenges and issues*

Attendees: Consultant Team
Project Management Team
Betsy Reveal (Task Force Chair)

12 noon – 5 PM

Content: Work Session/Big Ideas
- *Framework diagrams (districts/roads/development sites/public realm)*
- *Land uses*
- *Riverfront concepts*

Attendees: Consultant Team
Notes: PMT members are welcome to participate
Working lunch

Thursday, May 2nd

8 AM – 3 PM

Content: Work Session/Concept Development:
- *Circulation – auto, transit, bicycle, pedestrian*
- *Building and parking configurations*
- *Building scale and height*
- *Public space concepts*
- *Stormwater management concepts*
- *Public art concepts*
- *Sustainability solutions*

Attendees: Consultant Team
Notes: *PMT members are welcome to participate*
      Working lunch

3 PM – 5 PM

Content: Pin-Up/Concept Review
      Next Steps
Attendees: Consultant Team
      Community Task Force
      Project Management Team

Materials Needed for Design Charrette:

1. Base maps (aerial and figure/ground) @ various scales
2. Existing conditions (plans/maps)
3. Site photos
4. Analysis diagrams (opportunities and constraints)
5. Prior plans/studies
6. Vision statement
7. Developers Roundtable summary
8. Graphic supplies