

# OUR PEOPLE, OUR PLACES, OUR PROSPERITY

Building a safe, welcoming, and inclusive future for all of us



## 2020 Budget

City of Saint Paul, Minnesota  
Mayor Melvin Carter





City of Saint Paul  
2020 Adopted Budget

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## Content and Other Publications

### Information Included

This publication contains information on City of Saint Paul operating and debt service budgets. Operating budgets include the general fund and special funds. The capital improvement budget (CIB) is included in a separate document. The Housing and Redevelopment Authority (HRA), Water Utility, RiverCentre, Library Agency and Port Authority budgets are not included because they are separate entities.

### Purpose

The goal of this report is to provide taxpayers with an easy-to-use guide to City spending. We have tried to answer the question “Where does the money go?” by providing tables and graphs to display this information. As a staff, we always struggle with what level of detail to show. If we show too little detail, our publications will not answer the questions people most commonly ask. If we show too much detail, the budget documents become extremely large and expensive to print. Poring through them can be daunting, tedious and time consuming. We hope that this summary will help make taxpayers aware of where the City’s resources come from and where they go. We hope this information will help taxpayers see how state revenues and decisions on property tax classification affect local property taxes. They will understand better how the property tax base affects property taxes. They will also see how difficult it is for decision makers to cut the budget without including some of the services taxpayers tell us they hold most dear, such as police, fire, libraries and parks. These services are such a large portion of the budget, they are difficult to ignore. We believe heightened taxpayer awareness of City programs will increase the quality of public debates on spending and taxes and, ultimately, the quality of public policy.

### Budgets, Not Spending

Unless otherwise noted, the numbers in this document are *budget* amounts, not actual spending. Actual spending amounts for past years can be found in a publication called the Comprehensive Annual Financial Report (CAFR). See the following information.

### Other Publications and Information

The Office of Financial Services (OFS) publishes this summary document each year to display the Mayor’s proposed budget. However, to keep printing costs down, it is only available on a limited-distribution basis. OFS also publishes a brochure which contains budget data and demographic information. As time permits, we update a statistical summary with trend information over longer periods of time. All of these publications are available for viewing in Saint Paul Public Libraries, in the Government Documents Section, or by calling the Office of Financial Services at 651-266-8800. Our website is [www.stpaul.gov](http://www.stpaul.gov). Some budget documents are available on this website.

Other publications are listed below. Most of them are also available in Saint Paul Public Libraries. We encourage you to use library copies whenever possible to obtain information, but if you cannot, we have listed publications and contact persons for you.

- ❖ Comprehensive Annual Financial Report (CAFR)  
*Contact Chris Eitemiller at 651-266-8547*
- ❖ General Obligation Debt Overlapping on the Saint Paul Tax Base: Debt report from 2013 to 2017 and projected from 2018 to 2022  
*Contact Michael Solomon at 651-266-8837*
- ❖ Housing and Redevelopment Authority (HRA) Annual Budget and the Comprehensive Annual Financial Report  
*Contact Rhonda Gillquist at 651-266-6631*
- ❖ Public Library Agency  
*Contact Catherine Penkert at 651-266-7070*
- ❖ Port Authority Financial Statements and the Report of Independent Public Accountants  
*Contact Laurie Hansen at 651-204-6215*
- ❖ Regional Water Services  
*Contact Ruth O’Brien at 651-266-6322*
- ❖ RiverCentre  
*Contact Cindy Dupont at 651-265-4916*

## Description of Saint Paul's Form of Government

The City Charter provides for a municipal corporation governed by an elected chief executive, the Mayor, and an elected legislative body, the City Council. The form of government is commonly referred to as "strong Mayor-Council". Elections are held in November of odd-numbered years, with a four-year term for the Mayor and four-year terms for Council members. Each of the seven Council members is elected from a separate ward. The seven wards are approximately equal in population.

The Mayor recommends appointments for department/office directors and members of boards and commissions for Council approval, and is responsible for the direction and control of departments and offices. The Mayor recommends policies and budgets to the City Council. The Mayor exercises all powers and performs all executive duties given by the city charter, city ordinances and state laws. The Mayor has the authority to veto Council actions. The Council can override the Mayor's veto with a minimum of five votes.

The Council is the legislative body, setting policies by enacting ordinances and resolutions. It can monitor and maintain liaisons with community groups to assure adequate citizen participation. The Council analyzes, adopts and monitors the city budget. Council members prepare and promote the City's legislative program. They serve on boards and commissions of certain intergovernmental agencies.

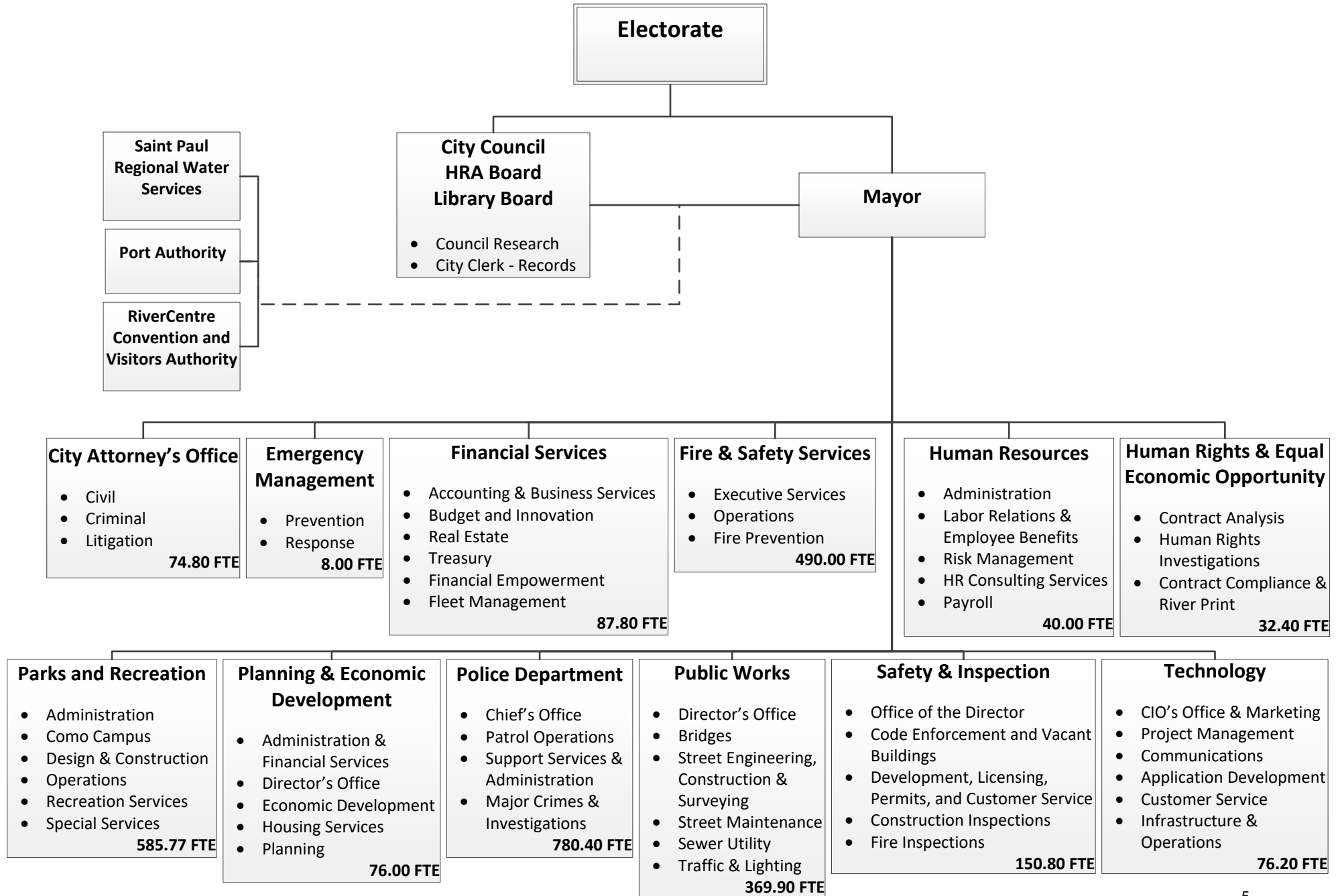
Elected Officials			Appointed Officials		
Office	Name	Term Expires	Department/Office	Director's Name	Term Expires
Mayor	Melvin Carter III	01-01-2022	Chief Equity Officer	Toni Newborn	*
			Chief Innovation Officer	Matt Larson	*
			Chief Resilience Officer	Russ Stark	*
Council Members:			City Attorney	Lyndsey Olson	*
Ward 1	Dai Thao	01-01-2024	City Clerk	Shari Moore	*
Ward 2	Rebecca Noecker	01-01-2024	Deputy Mayor	Jaime Tincher	*
Ward 3	Chris Tolbert	01-01-2024	Emergency Management	Rick Schute	*
Ward 4	Mitra Jalali	01-01-2024	Financial Services	John McCarthy	*
Ward 5	Amy Brendmoen	01-01-2024	Fire and Safety Services	Butch Inks	2025
Ward 6	Nelsie Yang	01-01-2024	Human Rights and Equal		
Ward 7	Jane Prince	01-01-2024	Economic Opportunity	Valerie Jensen	*
			Human Resources	Andrea Turner	*
			Parks and Recreation	Michael Hahm	*
			Planning and Economic Development	Kristin Guild	*
			Police	Todd Axtell	2022
			Public Libraries	Catherine Penkert	*
			Public Works	Kathy Lantry	*
			Safety and Inspection	Ricardo Cervantes	*
			Technology	Sharon Kennedy Vickers	*
			Regional Water Services	Steve Schneider	**

\* Serves at the pleasure of the Mayor

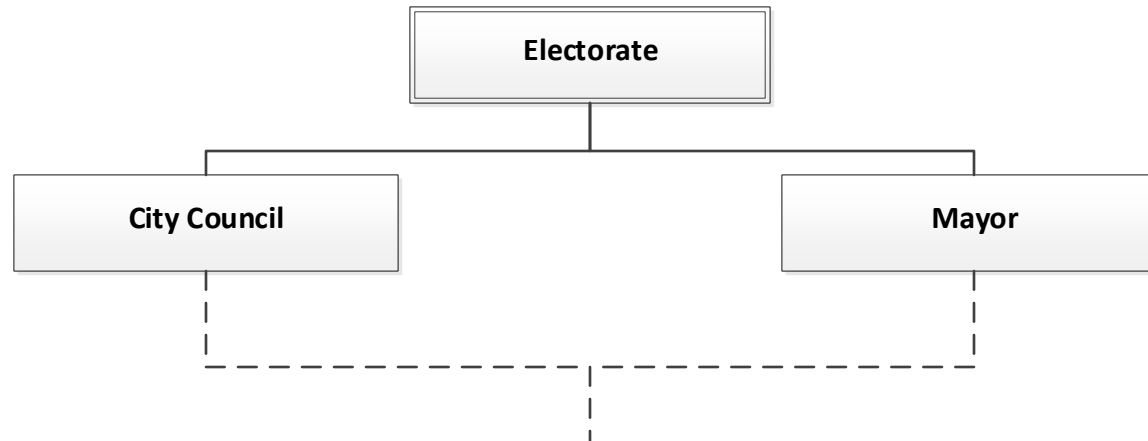
\*\* Serves at the pleasure of the Board of Commissioners

# City of Saint Paul, Minnesota

(Form of Government: "Strong" Mayor, with Seven Councilmembers Elected by Ward)



# City-Appointed Boards & Commissions



- |  |  |  |
|--|--|--|
| <ul style="list-style-type: none"> <li>● Advisory Committee On Aging</li> <li>● Advisory Committee On People with Disabilities</li> <li>● Board of Water Commissioners</li> <li>● Board of Zoning Appeals</li> <li>● Business Review Council</li> <li>● Capital Improvement Budget Committee</li> <li>● Capitol Area Architectural Planning Board</li> <li>● City-County Workforce Innovation Board</li> <li>● Civil Service Commission</li> <li>● Community Action Partnership</li> <li>● Cultural STAR Board</li> <li>● Fuel Burner Installers Board of Examiners</li> </ul> | <ul style="list-style-type: none"> <li>● Heritage Preservation Commission</li> <li>● Human Rights &amp; Equal Economic Opportunity Commission</li> <li>● Minnesota Landmarks Board of Directors</li> <li>● Mississippi Watershed Management Organization</li> <li>● Neighborhood Sales Tax Revitalization Board (STAR Program)</li> <li>● Our Fair Carousel Board</li> <li>● Parks and Recreation Commission</li> <li>● Planning Commission</li> <li>● Plumbers Board of Examiners</li> <li>● Police Civilian Internal Affairs Review Commission</li> <li>● Refrigeration Equipment Installers Board of Examiners</li> <li>● Saint Paul Neighborhood Network Board of Directors</li> </ul> | <ul style="list-style-type: none"> <li>● Saint Paul Port Authority</li> <li>● Saint Paul Public Housing Agency</li> <li>● Saint Paul-Ramsey County Food and Nutrition Commission</li> <li>● Saint Paul-Ramsey County Health Services Advisory Committee</li> <li>● Steamfitter and Piping System Installers Board of Examiners</li> <li>● Transportation Committee</li> <li>● Truth in Sale of Housing Board of Evaluators</li> <li>● Visit Saint Paul Board of Directors</li> <li>● Warm Air Heating and Ventilation Installers Board of Examiners</li> <li>● Workforce Innovation Board</li> </ul> |
|--|--|--|



## **Budget Process**

The budget process is designed to conform with Minnesota law, the City charter, and the legislative code. The process to develop the budget commences in February.

### ***January - March***

The budget for the following year is finalized during this time. This includes preparing, printing and distributing books reflecting the adopted budget. The accounting section of the Office of Financial Services prepares the annual financial report for the previous year. During this time, the “base budget” for the upcoming year is identified.

### ***April - June***

Forms, instructions, printouts, and the Mayor’s guidelines are distributed to departments. These tools are used to plan for and develop operating budgets. Department management and staff identify objectives, performance indicators and the resources needed to accomplish goals. Services are reviewed to determine purpose, need, and cost-saving ideas.

Department requests for the following year’s budget are submitted to the Office of Financial Services in June. After that, each department’s budget is analyzed by the OFS budget staff. The Mayor meets with the department directors to discuss their needs and to ensure that budgets meet the service level and taxing objectives that have been established for the City.

### ***July - September***

The budget staff finalizes the Mayor’s recommendations and produces the Mayor’s proposed budget. The Mayor then submits the recommended budget to the City Council by August 15, as required by the City Charter.

In August, the City Council begins reviewing the Mayor’s proposed budget. The Council holds meetings with department directors, management and staff to obtain a clear understanding of the department’s goals, service priorities and objectives that are represented in the proposed budget. As required by state law, the City Council sets the maximum property tax levy in September. Governmental units can adjust budgets, resulting in property taxes that are less than or equal to, but not more than, the maximum levy.

### ***October - December***

The City Council holds public hearings on the budget. Ramsey County mails property tax statements to property owners indicating the maximum amount of property taxes that the owner will be required to pay. These statements also indicate when the budget and property tax public hearings will be held. State law requires the City to hold a meeting to give residents the opportunity to comment on the information in their notices. This meeting is held in early December. The City Council then adopts a budget and tax levy for the City. The adopted budget represents changes made by the City Council to the Mayor’s proposed budget. The Mayor has line-item veto authority over the Council-adopted budget.

### CITY OF SAINT PAUL BUDGET CYCLE

	2020												2021			
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR	
Establish base budget and prepare instructions		█	█												█	█
Distribute Mayor's guidelines				█	█											█
Distribute forms and instructions				█	█											
Departments prepare requested budgets within base				█	█	█										
Deadline for department data entry						█										
Deadline for budget forms submission to Mayor						█	█									
Budget Office analysis of Department requests						█	█									
Meetings with Departments and Budget staff						█	█	█								
Meetings with the Mayor and Departments							█	█								
Finalize Mayor's recommendations & prepare budget books								█	█							
Present Mayor's proposed budget to Council								█	█							
Council reviews Mayor's proposed budget									█	█	█	█				
Council sets maximum tax levies										█	█					
Public Truth in Taxation hearing												█	█			
Adopt City budgets, certify tax levies & ratify													█			
Transfer budget information to the Finance system													█	█		

# **City and Library Agency Composite Summary**

## **Overview of Combined City and Library Agency Budgets**

With the creation of the independent Saint Paul Public Library Agency beginning with the 2004 budget year, detailed information about library budgets and activities is now presented in a separate document, and is generally excluded from the City budget information contained in this publication.

The information provided in this section is intended to give a high-level overview of the combined City and Library Agency budgets and permit overall year-to-year comparisons to be made more easily. Detailed information about the Library Agency budget will be made available in a separate publication published by the Agency.

**Property Tax Levy and State Aid: City, Library Agency and Port Authority Combined  
2019 Adopted vs. 2020 Adopted**

**Property Tax Levy\***

	<u>2019 Adopted</u>	<u>2020 Adopted</u>	<u>Amount Change</u>	<u>Pct. Change</u>	<u>Pct of City 19 Total</u>	<u>Pct of City 20 Total</u>
City of Saint Paul						
General Fund	119,827,734	126,389,708	6,561,974	5.5%	77.8%	77.5%
General Debt Service	15,233,758	17,121,513	1,887,755	12.4%	9.9%	10.5%
Saint Paul Public Library Agency	18,879,346	19,558,690	679,344	3.6%	12.3%	12.0%
<b>Total (City and Library combined)</b>	<b>153,940,838</b>	<b>163,069,911</b>	<b>9,129,073</b>	<b>5.9%</b>	<b>100.0%</b>	<b>100.0%</b>
Port Authority	2,111,700	2,111,700	-	0.0%		
<b>Overall Levy (City, Library &amp; Port)</b>	<b>156,052,538</b>	<b>165,181,611</b>	<b>9,129,073</b>	<b>5.8%</b>		

\* This is the total property tax levy used to determine tax rates. Actual financing available to support the budget is less, due to a 2% "shrinkage" allowance for delinquent taxes.

**Local Government Aid Financing**

	<u>2019 Adopted</u>	<u>2020 Adopted</u>	<u>Amount Change</u>	<u>Pct. Change</u>	<u>Pct. of 19 Total</u>	<u>Pct. of 20 Total</u>
City of Saint Paul						
General Fund	65,217,748	69,276,338	4,058,590	6.2%	100.0%	100.0%
General Debt Service	-	-	-	N.A.	0.0%	0.0%
Saint Paul Public Library Agency*	-	-	-	N.A.	0.0%	0.0%
<b>Total (City and Library combined)</b>	<b>65,217,748</b>	<b>69,276,338</b>	<b>4,058,590</b>	<b>6.2%</b>	<b>100.0%</b>	<b>100.0%</b>

\* As of 2010, no LGA is allocated as a revenue source to the Saint Paul Public Library Agency.

## Composite Summary - Total Budget

City of Saint Paul: All Funds			
Composite Plan	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
City General Fund	291,791,489	306,059,576	320,037,911
Library General Fund (a)	18,219,957	18,746,173	19,561,931
General Fund Subtotal:	<u>310,011,446</u>	<u>324,805,749</u>	<u>339,599,842</u>
Less Transfers	<u>(8,102,576)</u>	<u>(11,485,504)</u>	<u>(12,038,766)</u>
<b>Net General Fund Subtotal:</b>	301,908,870	313,320,245	327,561,076
City Special Funds	285,254,426	289,092,076	309,565,420
Library Special Funds (a)	1,411,028	1,482,882	1,290,559
Special Fund Subtotal:	<u>286,665,454</u>	<u>290,574,959</u>	<u>310,855,979</u>
Less Transfers	<u>(73,633,859)</u>	<u>(49,380,387)</u>	<u>(49,998,027)</u>
<b>Net Special Fund Subtotal:</b>	213,031,596	241,194,571	260,857,952
City Debt Service Funds	235,467,149	147,566,060	79,740,083
Less Subsequent Year Debt	0	(13,596,624)	(13,762,867)
Debt Service Subtotal	<u>235,467,149</u>	<u>133,969,436</u>	<u>65,977,216</u>
Less Transfers	<u>(144,147,492)</u>	<u>(76,291,238)</u>	<u>(17,991,242)</u>
<b>Net Debt Service Subtotal:</b>	91,319,656	57,678,198	47,985,974
<b>Net Spending Total:</b>	<u><u>606,260,122</u></u>	<u><u>612,193,014</u></u>	<u><u>636,405,002</u></u>
City Capital Improvements	55,280,000	50,340,000	61,089,000
Capital Improvements Subtotal:	<u>55,280,000</u>	<u>50,340,000</u>	<u>61,089,000</u>

## Composite Summary - Workforce

City of Saint Paul and Saint Paul Public Library Agency Full Time Equivalents (FTEs)			
Department	2018 Adopted Budget	2019 Adopted Budget	2020 Adopted Budget
Attorney	67.70	71.20	74.80
Council	28.50	28.50	28.50
Debt Service Fund	2.45	2.45	2.45
Emergency Management	8.00	8.60	8.00
Financial Services	67.35	81.35	85.35
Fire and Safety Services	484.00	496.00	490.00
General Government Accounts	0.00	0.00	0.00
StP-RC Health	26.90	24.90	20.63
HREEO	29.00	31.00	32.40
Human Resources	40.00	40.00	40.00
Library Agency	175.40	177.10	177.09
Mayor's Office	15.00	15.00	15.00
Parks and Recreation	563.94	560.80	585.77
Planning and Economic Development	74.35	75.30	76.00
Police	777.90	785.90	780.40
Public Works	368.40	367.40	369.90
Safety and Inspection	149.00	153.00	150.80
Office of Technology	75.50	76.00	76.20
Total	<u>2,953.39</u>	<u>2,994.50</u>	<u>3,013.29</u>
Total City and Library General Fund	<u>2,254.24</u>	<u>2,273.47</u>	<u>2,291.27</u>
Total City and Library Special Fund	<u>699.15</u>	<u>721.02</u>	<u>722.02</u>

## Composite Spending - By Department

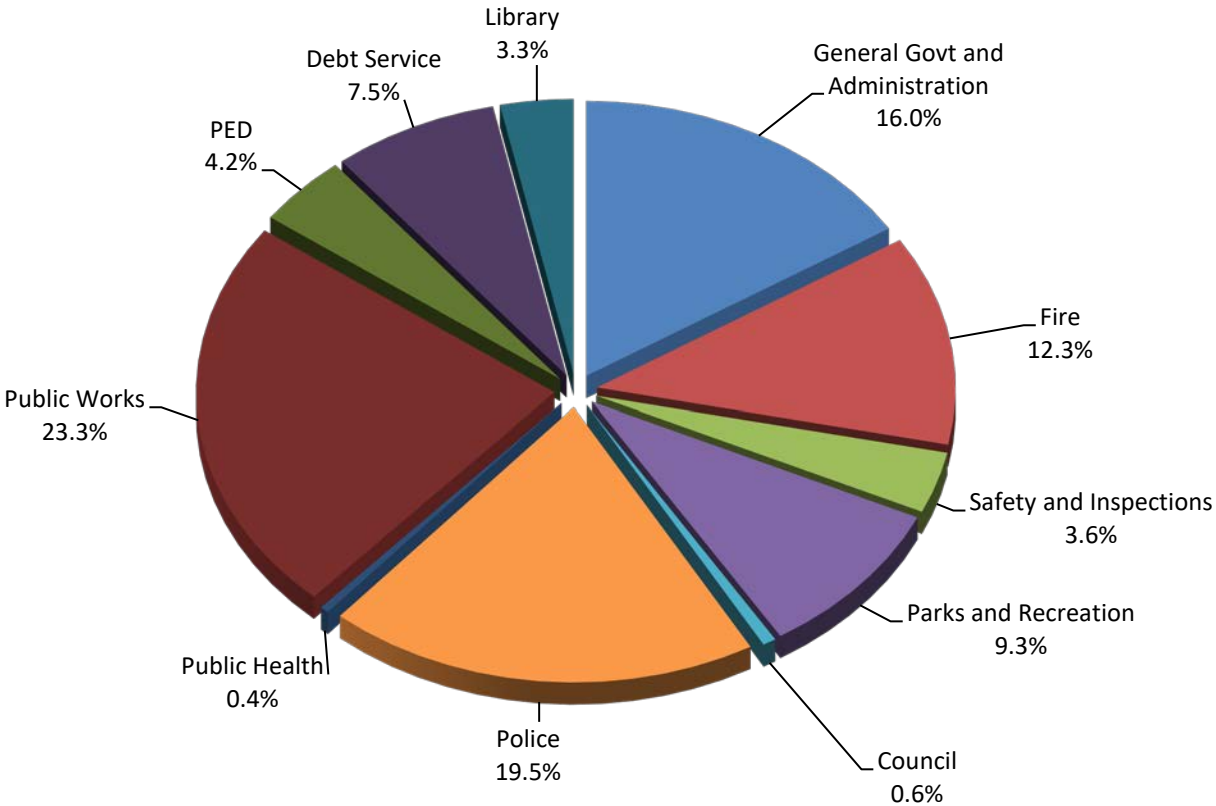
2020 Adopted Budget (By Department and Fund Type)						
Department	General Funds	Special Funds	Total All Budgets	Less Transfers	Less Subsequent Year Debt	Net Total All Budgets
Attorney	9,678,728	2,225,605	11,904,333	(168,240)		11,736,093
Council	3,870,748		3,870,748			3,870,748
Debt Service		79,740,083	79,740,083	(17,991,242)	(13,762,867)	47,985,974
Emergency Management	545,493	1,572,935	2,118,427	(338)		2,118,089
Financial Services	4,504,625	38,201,030	42,705,655	(3,782,887)		38,922,768
Fire and Safety Services	68,488,933	9,736,595	78,225,528	(95,865)		78,129,663
General Government Accounts	11,714,574	7,630,437	19,345,012	(1,625,037)		17,719,975
StP-RC Health		2,276,787	2,276,787			2,276,787
HREEO	3,705,517	1,359,375	5,064,892	(3,613)		5,061,279
Human Resources	5,104,796	4,913,720	10,018,516	(5,905)		10,012,611
Libraries (a)	19,561,931	1,290,559	20,852,490	(60,028)		20,792,462
Mayor's Office	2,373,286	1,021,228	3,394,514	(132,612)		3,261,902
Parks and Recreation	40,541,157	27,062,146	67,603,303	(8,326,679)		59,276,624
Planning and Economic Development	82,486	58,125,202	58,207,688	(31,419,731)		26,787,957
Police	105,539,797	20,458,676	125,998,473	(2,043,090)		123,955,383
Public Works	30,489,546	132,161,718	162,651,264	(14,329,422)		148,321,842
Safety and Inspection	21,198,039	1,478,966	22,677,004	(34,311)		22,642,693
Technology	12,200,188	1,341,000	13,541,188	(9,035)		13,532,153
Total	339,599,842	390,596,062	730,195,904	(80,028,035)	(13,762,867)	636,405,002

(a) Saint Paul Library became independent (the Library Agency) effective in 2004 and is no longer a part of the City of Saint Paul's operating budget. Information is included here in the Composite Summary section for reference. The Saint Paul Public Library also publishes its own budget book each year.



# Composite Spending - By Department

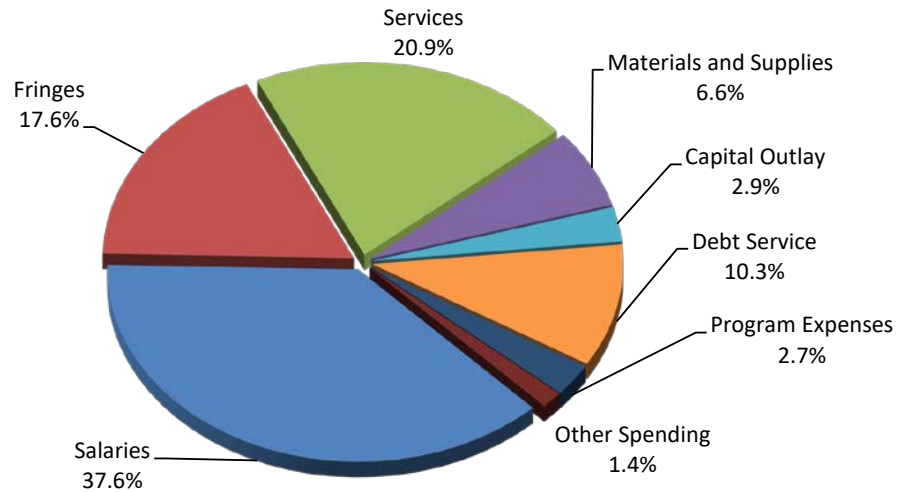
## 2020 Adopted Budget



## Composite Summary - Spending

Adopted Spending Summary (2020 Spending by Major Account)					
Object	City and Library General Fund	City and Library Special Funds	City and Library Total	Less Transfers and Subsequent Year Debt	City and Library Net Total*
Salaries	184,740,155	54,709,397	239,449,552		239,449,552
Fringes	85,622,019	26,354,774	111,976,792		111,976,792
Services	36,042,358	96,565,305	132,607,664		132,607,664
Materials and Supplies	16,638,843	25,333,348	41,972,191		41,972,191
Capital Outlay	1,066,472	17,341,326	18,407,798		18,407,798
Debt Service	149,979	79,264,617	79,414,596	(13,762,867)	65,651,729
Program Expenses	1,789,571	15,420,281	17,209,852		17,209,852
Other Spending	13,550,445	75,607,014	89,157,459	(80,028,035)	9,129,424
<b>TOTAL</b>	<u>339,599,842</u>	<u>390,596,062</u>	<u>730,195,904</u>	<u>(93,790,902)</u>	<u>636,405,002</u>

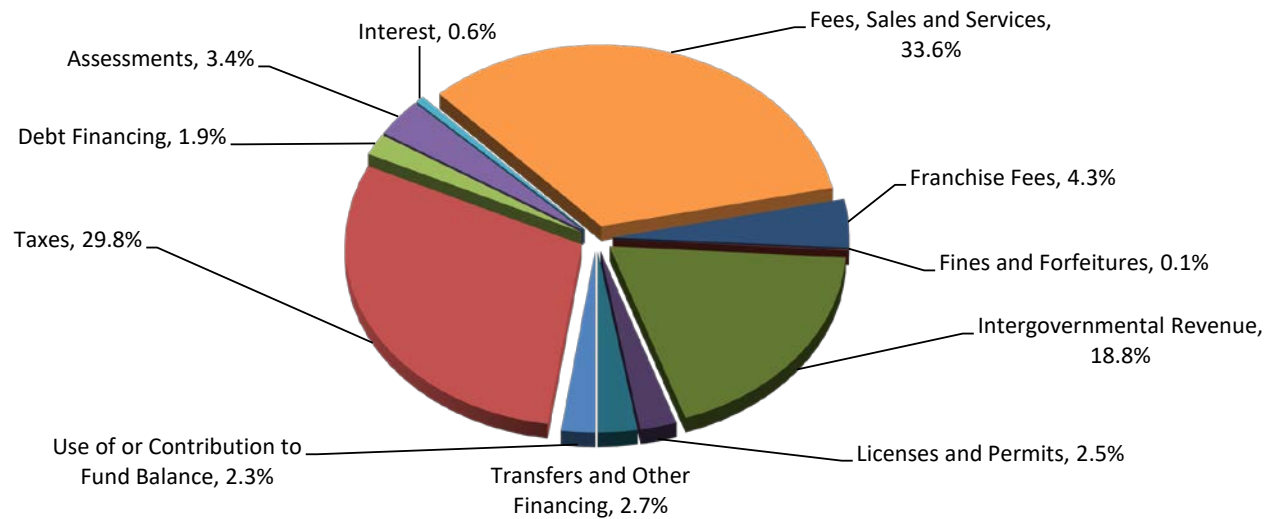
\* Total spending and financing by major account contains transfers to and from the city's component units, including the Saint Paul Housing & Redevelopment Authority, Rivercentre Convention & Visitor's Authority, and Saint Paul Regional Water Services. Component unit budgets are not otherwise recorded in this book. As such, total spending and financing net of transfers do not balance.



## Composite Summary - Financing

Adopted Financing Summary (2020 Revenue By Source)					
Source	City and Library General Fund	City and Library Special Funds	City and Library Total	Less Transfers and Subsequent Year Debt	City and Library Net Total*
Use of or Contribution to Fund Balance		28,149,269	28,149,269	(13,762,867)	14,386,402
Taxes	148,602,294	38,615,418	187,217,712		187,217,712
Assessments	-	21,256,033	21,256,033		21,256,033
Fees, Sales and Services	45,633,308	165,367,479	211,000,787		211,000,787
Franchise Fees	26,901,331	-	26,901,331		26,901,331
Fines and Forfeitures	71,500	600,472	671,972		671,972
Intergovernmental Revenue	85,083,607	32,869,333	117,952,940		117,952,940
Debt Financing		12,020,356	12,020,356		12,020,356
Interest	2,790,034	993,728	3,783,762		3,783,762
Licenses and Permits	12,710,785	2,677,989	15,388,774		15,388,774
Transfers and Other Financing	17,806,982	88,045,985	105,852,967	(88,607,476)	17,245,490
<b>TOTAL</b>	<b>339,599,842</b>	<b>390,596,062</b>	<b>730,195,904</b>	<b>(102,370,343)</b>	<b>627,825,558</b>

\* Total spending and financing by major account contains transfers to and from the city's component units, including the Saint Paul Housing & Redevelopment Authority, Rivercentre Convention & Visitor's Authority, and Saint Paul Regional Water Services. Component unit budgets are not otherwise recorded in this book. As such, total spending and financing net of transfers do not balance.





# **City General Fund**

## General Fund – 2020 Adopted Budget

**Purpose:** The General Fund is the principal financial support for such basic services as the police and fire departments, parks and recreation, and general government operations (e.g., Mayor and City Council, human resources, finance, and other internal services). The major revenue sources for this fund are property taxes, local government aid, franchise fees, and other general revenues. The tables and graphs on the following pages detail the General Fund's adopted 2020 spending and revenue plan.

### Revenue Highlights

The major revenue sources for this fund are:

- ❖ Property Taxes – 39% (44% including the Library)
- ❖ Local Government Aid – 22% (21% including the Library)
- ❖ Franchise fees – 8%
- ❖ Other revenues, aids, and user fees – 31%

**Local Government Aid (LGA):** Local Government Aid has been generally lower and less predictable since state aid cuts began in 2003. Saint Paul benefitted from a significant restoration of LGA in 2014 of \$10.1 million, followed by small annual increases from 2014 through 2017. The 2018 budget included a \$2.5 million increase in LGA, based on the omnibus tax bill approved by the Governor and Legislature at the end of the 2017 legislative session. Saint Paul will see a \$4.1 million LGA increase in 2020 thanks to an increase in the appropriation approved during the 2019 legislative session.

Even after these increases, LGA is \$39 million less than Saint Paul's need as calculated by the formula in state law.

**Property Tax Levy:** Financing for the adopted budget includes a 5.85% increase in the property tax levy. The total 2020 adopted levy is \$165 million. 77% of the levy will finance General Fund operations and 12% is for the Library Agency. The remainder is used for City debt service or is levied on behalf of the Saint Paul Port Authority.

**City Franchise Fees:** 2020 revenue generated by franchise fees increases by \$900,000 over the 2019 budget based on recent performance. Energy franchise fees have experienced

steady and consistent results with some growth over the past several years. A reduction in cable franchise fees is assumed in 2020 based on current revenue trends.

**Interest Earnings:** Increased revenue estimates for interest earnings in 2020 is based on historical performance. As interest rates and investment balances have risen, so has the performance of this revenue source.

### Budget Highlights, Issues and Challenges

**Current Service Level Adjustments:** Current service level adjustments are indicated throughout this document in the summary sections for each department. Current service level changes include adjustments in spending and revenue that maintain a department's ability to continue the same operations as the previous year. Growth in the cost of service delivery is largely driven by inflationary pressures on wages and benefits, such as cost of living allowances built into union contracts, and the rising costs of employee health care. In the 2018 session, the legislature approved a 0.75% increase to the employer contribution to public safety pensions in both 2019 and 2020. This change resulted in \$710,000 in new costs in the 2019 Police and Fire budgets in 2019, and an additional \$724,000 in 2020.

**Community-First Public Safety Initiatives:** In November of 2020, the Mayor proposed a supplemental budget focused on Community-First Public Safety Initiatives for the City Council's consideration. The proposals were largely funded with an additional 1% property tax levy increase, bringing that total from 4.85% originally proposed to 5.85% including the supplemental budget. The property tax increase was accepted by the City

## General Fund – 2020 Adopted Budget

Council, as were almost all of the proposals put forward by the Mayor. Details on these proposals are included throughout this document.

**Rate of Spending Growth:** Saint Paul's General Fund budget as adopted will increase by \$14.8 million, or 4.6% relative to 2019. At the beginning of the budget process, projected spending growth based on negotiated employee contracts, inflation, and other planned programmatic increase was estimated at \$15 million. Total City spending growth is mitigated by strategic reductions in all departments. Details on these reductions are included throughout this document.

**Property Tax Base:** Saint Paul has a local property tax base that largely consists of residential properties, including both owner-occupied and rental units. In total, about 64% of the City's local property tax levy (excluding fiscal disparities) falls on residential property. Historically, as the home to many tax-exempt educational, medical, and state government institutions, about 22% of the City's property has been exempted entirely from paying city property taxes.

**State Budget Decisions and LGA:** Local Government Aid (LGA) is a significant revenue source for the City's General Fund, accounting for 22% of General Fund revenues (21% when combined with the Library). While the total share of the City budget dependent on state payments has dropped significantly since 2003, the future of state LGA remains a key variable in the City's ability to provide basic services. Starting in late 2008, the State unallotted or otherwise cut Saint Paul's LGA by more than \$45 million over a four year period. This caused a series of budget challenges, and reductions to important city services. Recent increases in LGA are a good step toward renewing a more balanced and predictable state/local fiscal relationship, which will help make local budget planning and service delivery more predictable for the residents of Saint Paul.

**Cost Pressures:** The costs the City bears as an employer

(wages, benefits, workers' compensation, etc.) impact the cost of service delivery. The City must continue to find ways to prudently and responsibly manage these costs in order to maintain service delivery as well as ensure the integrity of the City's finances. The largest General Fund expense is employee wages and benefits – 80% of all General Fund spending is for personnel costs. The cost of other goods and services also continues to rise, putting pressure on department budgets. In 2020, the cost of wage and benefit growth alone was \$11 million, and inflationary pressures on non-personnel items added another \$1.2 million.

**Maintaining Adequate Financial Reserves:** From 1994 - 2005, the City spent from its General Fund balance to finance a share of the annual operating budget, which decreased the fund balance from its peak of 31% of subsequent year spending in 1998 to just under 15% in 2005. In 2006, the City enacted a fund balance policy mandating that the General Fund's balance be at least 15% of combined General Fund and Library operating spending. Despite significant mid-year LGA cuts in 2008, 2009, 2010, and 2011, the City continues to comply with the adopted fund balance policy – including solving a 2011 mid-year budget deficit of over \$15 million without using fund balance.

The 2020 adopted budget maintains compliance with the City fund balance policy. The budget continues to follow financial management best practices by maintaining structural balance without relying on one-time resources to fund ongoing spending commitments.

## General Fund Budget

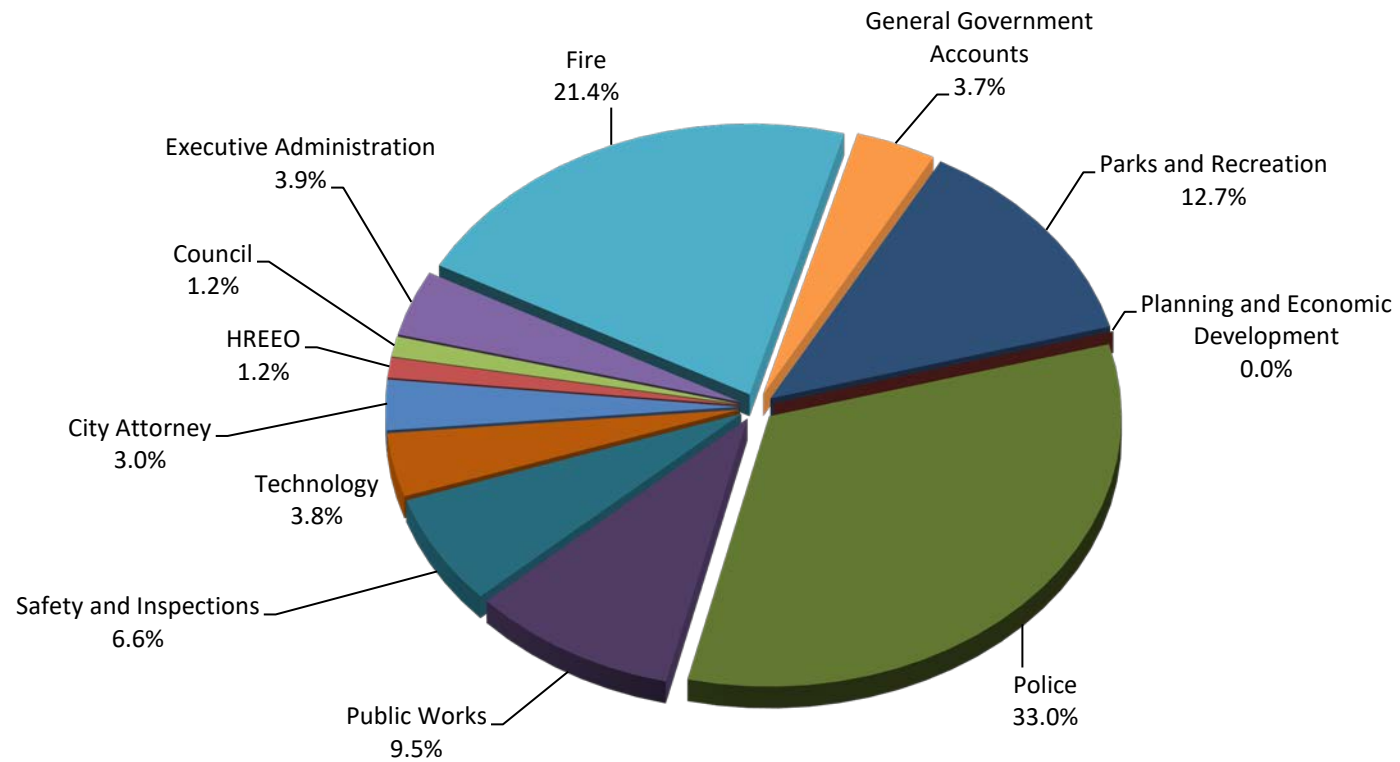
General Fund Spending (By Department)			
Department/Office	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
City Attorney	8,371,963	9,139,571	9,678,728
Council	3,437,387	3,726,272	3,870,748
Emergency Management	400,860	423,067	545,493
Financial Services	3,723,345	4,311,324	4,504,625
Fire and Safety Services	63,398,126	65,967,637	68,488,933
General Government Accounts	12,094,751	10,296,846	11,714,574
HREEO	2,248,847	3,385,584	3,705,517
Human Resources	4,499,934	4,842,750	5,104,796
Mayor's Office	1,871,860	2,012,733	2,373,286
Parks and Recreation	35,374,753	38,562,977	40,541,157
Planning and Economic Development	0	82,486	82,486
Police	94,890,414	100,704,487	105,539,797
Public Works	30,964,911	29,886,909	30,489,546
Safety and Inspection	19,038,787	20,589,164	21,198,039
Technology	11,475,551	12,127,769	12,200,188
Total	<u>291,791,489</u>	<u>306,059,576</u>	<u>320,037,911</u>



# General Fund Budget

## 2020

### Adopted Spending by Department



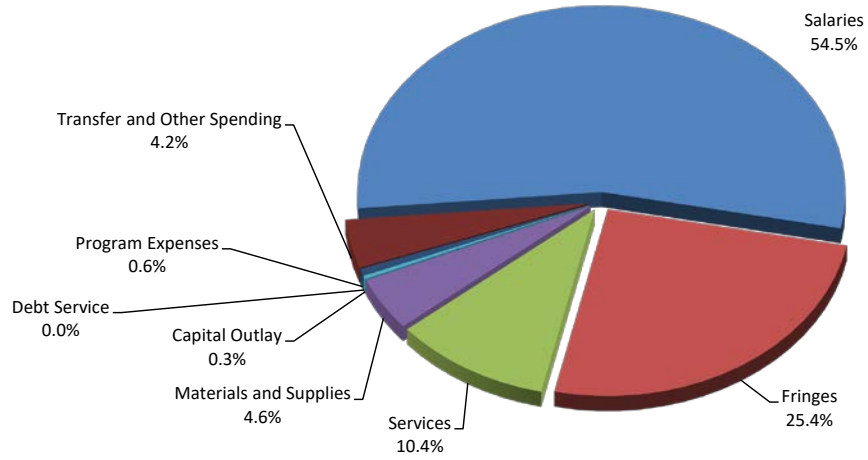
## General Fund Budget

General Fund Spending (By Major Account)			
	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Salaries	159,257,152	167,528,511	174,547,852
Fringes	69,060,349	74,793,170	81,392,898
Services	37,803,822	34,956,809	32,894,642
Materials and Supplies	14,191,899	13,827,684	14,706,580
Capital Outlay	887,152	664,273	1,066,472
Debt Service	36,049	149,979	149,979
Program Expenses	786,500	1,381,571	1,789,571
Transfer and Other Spending	9,768,566	12,757,579	13,489,917
Total	<u>291,791,489</u>	<u>306,059,576</u>	<u>320,037,911</u>

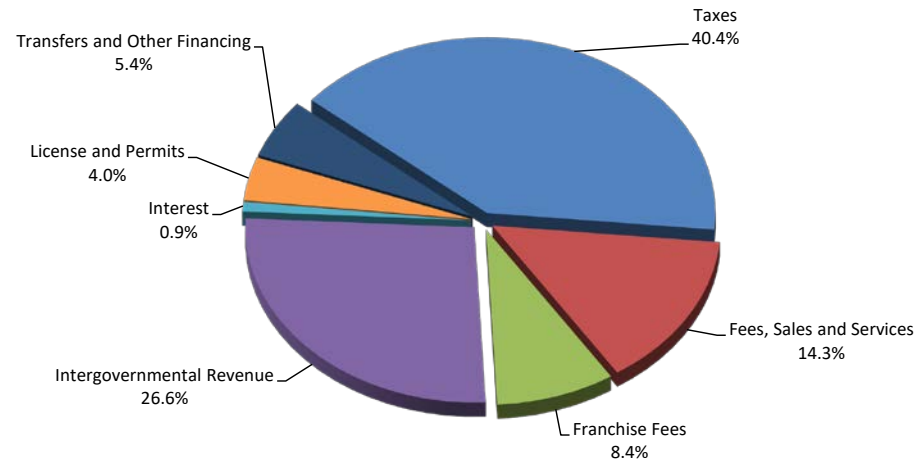
General Fund Financing (Revenue By Source)			
	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Taxes	112,578,258	122,090,229	129,415,364
Fees, Sales and Services	44,946,606	45,846,362	45,633,308
Franchise Fees	27,450,712	26,001,331	26,901,331
Fines and Forfeitures	95,958	58,500	71,500
Intergovernmental Revenue	83,378,026	81,542,529	85,083,607
Assessments	82,406	-	-
Interest	2,254,443	2,365,034	2,790,034
License and Permits	12,847,878	12,419,332	12,710,785
Transfers and Other Financing	13,449,189	15,736,259	17,431,982
Total	<u>297,083,477</u>	<u>306,059,576</u>	<u>320,037,911</u>

## General Fund Budget

### 2020 Adopted Spending By Major Object



### 2020 Adopted Revenue By Source





# **City Special Funds**

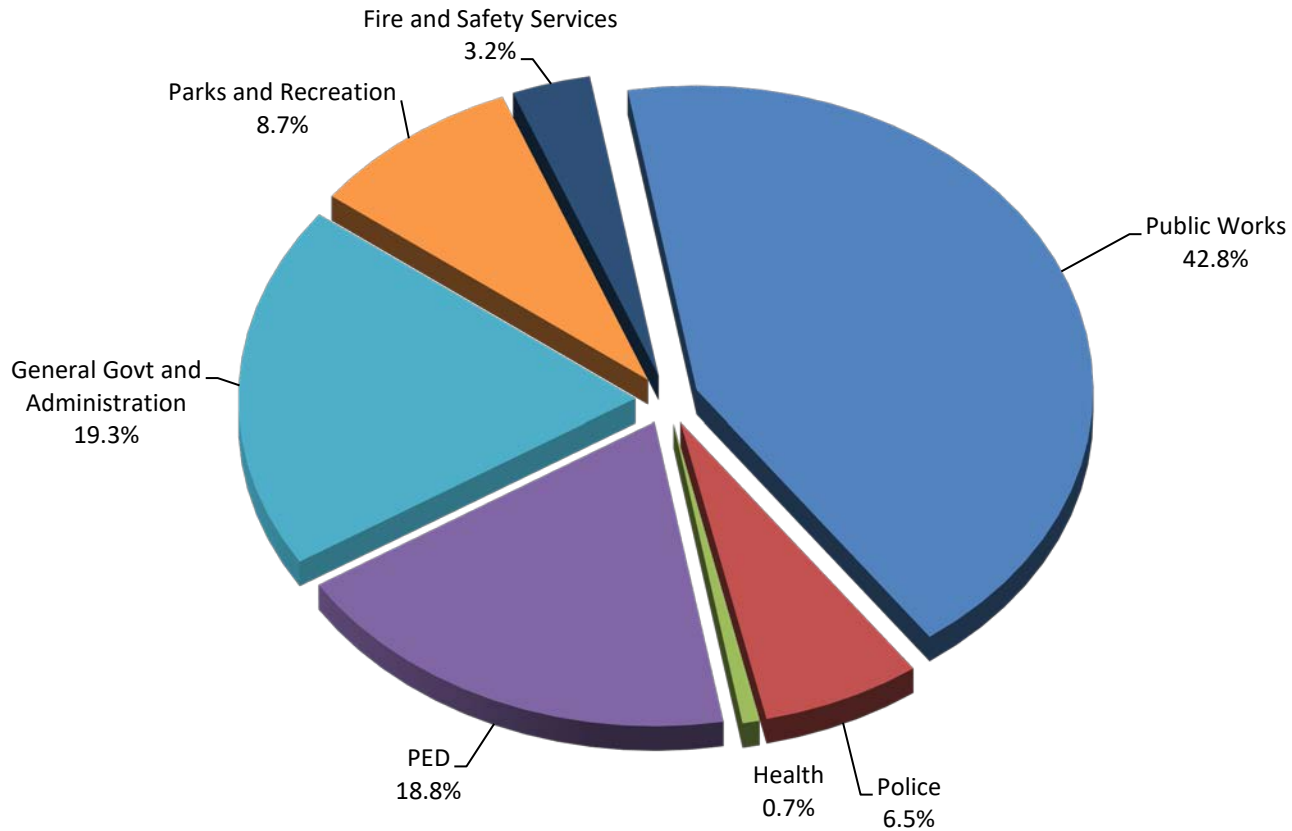
## Special Fund Budgets

Special Fund Spending (By Department)			
Department	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
City Attorney	1,548,995	1,612,989	2,225,605
Council	0	0	0
Emergency Management	1,580,677	1,929,958	1,572,935
Financial Services	22,983,864	35,303,322	38,201,030
Fire and Safety Services	8,451,904	8,367,420	9,736,595
General Government Accounts	6,107,890	4,708,545	7,630,437
StP-RC Health	2,564,227	2,685,860	2,276,787
HREEO	1,892,109	1,345,286	1,359,375
Human Resources	3,333,438	4,920,597	4,913,720
Mayor's Office	321,728	260,016	1,021,228
Parks and Recreation	23,605,279	25,771,160	27,062,146
Planning and Economic Development	55,186,997	56,439,179	58,125,202
Police	15,922,929	18,062,196	20,458,676
Public Works	139,927,953	125,341,153	132,161,718
Safety and Inspection	677,397	1,053,396	1,478,966
Technology	<u>1,149,038</u>	<u>1,291,000</u>	<u>1,341,000</u>
Total	285,254,426	289,092,077	309,565,420

Special fund budgets are designed to track revenues and expenditures for specific designated purposes. Special fund budgets are not supported by property taxes. Rather, special fund spending is supported by user fees, assessments and grants, which are typically restricted in some way. The restrictions require accounting in separate funds, which include operating funds, project funds, debt service funds and trust funds.

# Special Fund Budgets

## 2020 Adopted Spending by Department



General Government and Administration includes the City Attorney's Office, Emergency Management, Financial Services, General Government Accounts, HREEO, Human Resources, Mayor's Office, Safety and Inspection, and Technology.

## Special Fund Budgets

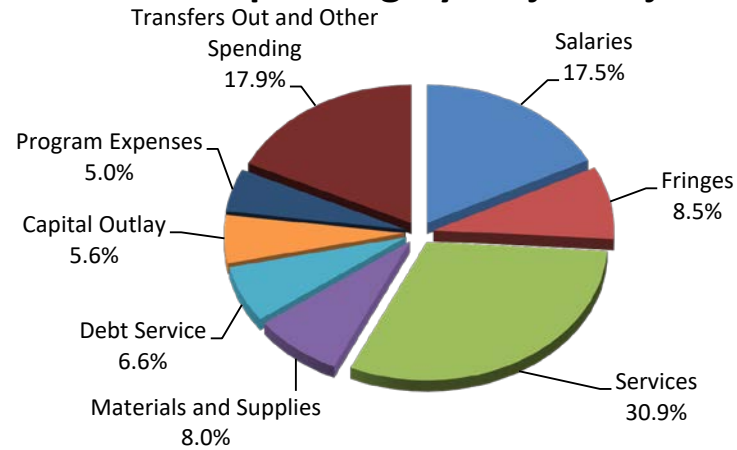
Special Fund Spending (By Major Account)			
Object	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Salaries	43,314,331	50,498,798	54,294,467
Fringes	18,748,551	24,509,104	26,206,624
Services	72,540,387	81,651,277	95,938,569
Materials and Supplies	23,235,112	24,315,877	24,657,440
Debt Service	11,797,865	21,606,820	20,390,940
Capital Outlay	17,425,188	17,042,317	17,341,326
Program Expenses	20,453,636	15,821,127	15,420,281
Transfers Out and Other Spending	<u>77,739,356</u>	<u>53,646,756</u>	<u>55,315,772</u>
Total	285,254,426	289,092,077	309,565,420

Special Fund Financing (Revenue By Source)			
Source	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Use of/Contribution to Fund Balance	101,699	11,611,157	13,440,504
Taxes	21,472,866	21,046,457	21,795,835
License and Permits	2,401,708	2,538,323	2,677,989
Intergovernmental Revenue	26,016,945	22,633,741	29,602,310
Fees, Sales and Services	138,542,659	166,170,172	165,146,486
Fines and Forfeitures	814,074	556,122	556,122
Debt Financing	16,155,413	11,618,826	12,020,356
Interest	463,715	382,054	413,269
Assessments	23,576,344	13,801,841	18,456,033
Transfers In and Other Financing	<u>64,058,701</u>	<u>38,733,384</u>	<u>45,456,516</u>
Total	293,604,124	289,092,077	309,565,420

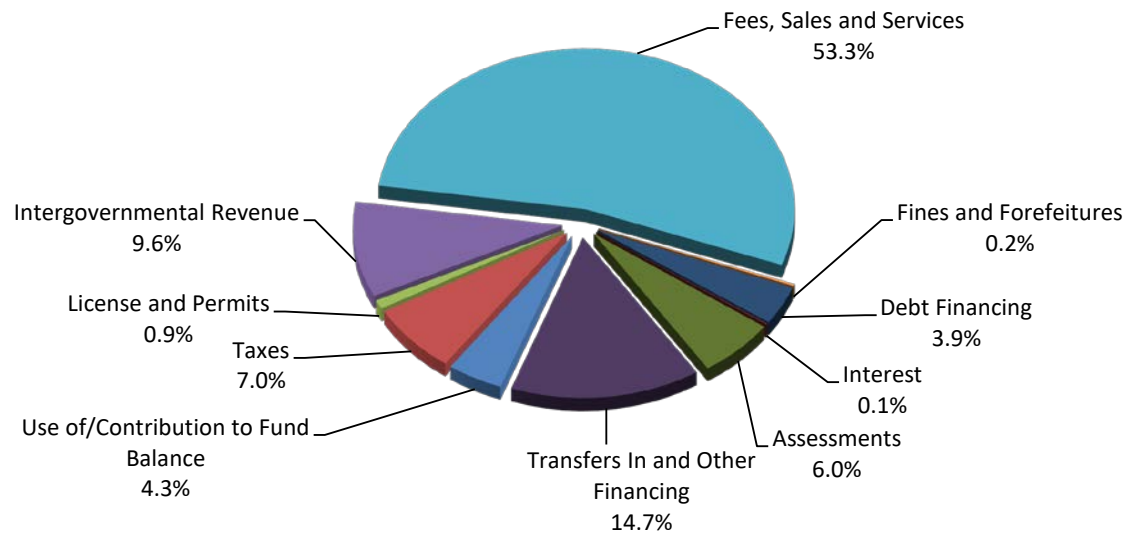


## Special Fund Budgets

### 2020 Spending By Major Object



### 2020 Revenue By Source





# **City Debt Service**

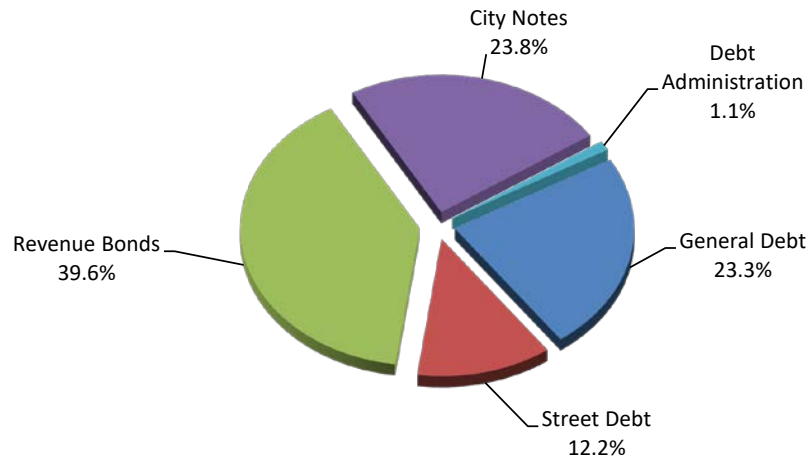
## Debt Service Funds

Debt Service Spending (By Major Account)			
Object	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Salaries	184,283	250,153	242,149
Fringes	58,200	90,662	82,730
Services	152,100	233,996	232,116
Materials and Supplies	2,200	18,169	18,169
Additional Expenses	3,491,715	2,300,000	2,300,000
Debt Service	84,548,516	68,381,842	58,873,677
Other Spending Uses	<u>144,147,492</u>	<u>76,291,238</u>	<u>17,991,242</u>
Debt Service Fund Subtotal	232,584,506	147,566,060	79,740,083
Less Intrafund Transfers	<u>(125,931,810)</u>	<u>(59,138,500)</u>	<u>(8,165,708)</u>
Total	106,652,696	88,427,560	71,574,375
Debt Service Financing (Revenue By Source)			
Source	2018 Actual	2019 Adopted Budget	2020 Adopted Budget
Use of Fund Balance	-	23,682,771	14,617,676 <sup>(1)</sup>
Taxes	13,804,079	14,969,483	16,819,583
Assessments	3,351,939	2,700,000	2,800,000
Fees, Sales and Services	131,344	100,000	100,000
Intergovernmental Revenue	483,402	3,146,946	2,959,435
Interest	838,389	583,589	566,026
Miscellaneous Revenue	8,994,937	8,999,185	2,788,526
Other Financing Sources	<u>197,353,819</u>	<u>93,384,087</u>	<u>39,088,837</u>
Debt Service Fund Subtotal	224,957,910	147,566,061	79,740,083
Less Intrafund Transfers	<u>(125,931,810)</u>	<u>(59,138,500)</u>	<u>(8,165,708)</u>
Total	99,026,100	88,427,561	71,574,375

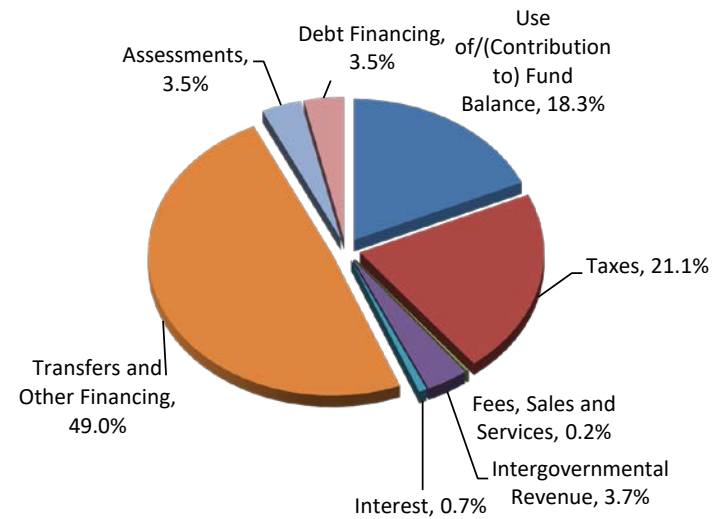
<sup>(1)</sup> The City's general debt service budget provides for the principal and interest payments on its general obligation bond issues. The budget consists of two sets of appropriations: 1) an amount needed to meet the budget year debt service obligations, and 2) an amount needed to meet the obligations of the first half of the following year. Therefore, the amount appropriated for general debt service exceeds the amount actually spent in the budget year. This additional amount remains in fund balance to use as a financing source for the subsequent year's debt service payments.

## Debt Service Funds

### 2020 Spending by Major Category



### 2020 Financing by Major Source



The charts above show spending and financing in the debt service fund net of intrafund transfers.

## Allocation of Outstanding Debt by Type

As of December 11, 2019

### General Obligation Debt

General Obligation Tax Levy	\$ 139,360,000
General Obligation Levy (Library)	12,570,000
General Obligation Special Assessment	85,830,000
General Obligation Tax Increment	13,385,000
General Obligation Utility Revenue	661,000
	\$ 251,806,000

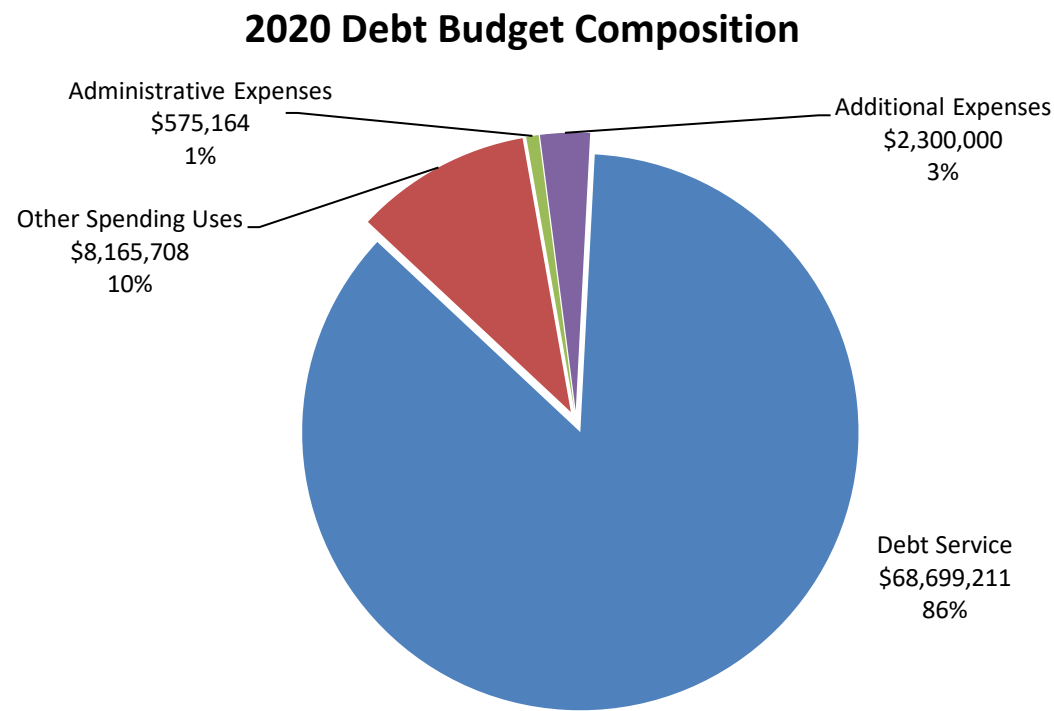
### Revenue Debt

Lease Appropriation	\$ 1,079,607
Water Revenue	33,209,000
Sewer Revenue	81,360,000
Sales Tax	97,340,000
Recycling and Solid Waste	3,876,000
	\$ 216,864,607

## 2020 Adopted Budget Debt Service

**Department Description:**

The Debt Management section of the Office of Financial Services sells debt instruments at the lowest possible cost, manages the City's existing debt, researches and implements alternative financing scenarios for major capital projects to ensure savings, and facilitates all facets of the bond sale and post-sale compliance processes. Staff work with other City personnel to ensure elected officials are aware of all options for financing various projects, including the costs and benefits associated with each.



**Department Goals**

- Develop and implement financing alternatives for the City.
- Issue city debt instruments to finance projects at the lowest borrowing cost.
- Ensure accurate and timely post-sale debt portfolio management.
- Increase transparency about the City's debt obligations.

**Recent Accomplishments**

- Coordinated rating agency processes resulting in reaffirmation of the City's AAA bond rating.
- Successfully managed City's \$500 million debt portfolio consisting of general obligation and revenue bonds.
- Successfully sold general obligation bonds, sewer revenue bonds and revenue notes totaling roughly \$41.5 million in 2018, utilizing various financing tools.
- Refinanced more than \$29 million of general obligation special assessment and general obligation tax increment financing bonds generating an estimated total of \$738,000 present value savings.
- Accurately paid existing debt on time and in full and complied with ongoing disclosure and arbitrage requirements in a newly regulated market.
- Maintained investor relations including a roadshow for the City Spring Bond sale at our investor relations website ([www.stpaulbonds.com](http://www.stpaulbonds.com)).

**Department Facts**

- Total City Debt Budget:                                 \$         79,740,083
- Total FTEs:   2.45
- AAA bond rating from Standard & Poor's and Fitch Ratings.
- "Very Strong" financial management rating from Standard & Poor's.
- More than 70% of general obligation debt is retired in 10 years; nearly 100% in 20 years.

# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: FINANCIAL SERVICES  
Fund: CITY DEBT

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Fund</b>					
CITY DEBT	89,061,713	235,467,149	147,566,060	79,740,083	(67,825,977)
<b>TOTAL SPENDING BY FUND</b>	<b>89,061,713</b>	<b>235,467,149</b>	<b>147,566,060</b>	<b>79,740,083</b>	<b>(67,825,977)</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE SERVICES	209,673	249,618	340,814	324,879	(15,935)
MATERIALS AND SUPPLIES	76,976	215,312	233,996	232,116	(1,880)
ADDITIONAL EXPENSES	4,754	2,200	18,169	18,169	-
DEBT SERVICE	3,487,264	3,494,938	2,300,000	2,300,000	-
OTHER FINANCING USES	45,727,560	87,357,588	68,381,842	58,873,677	(9,508,165)
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>89,061,713</b>	<b>235,467,149</b>	<b>147,566,060</b>	<b>79,740,083</b>	<b>(67,825,977)</b>
<b>Financing by Major Account</b>					
DEBT FUND REVENUES					
TAXES	13,469,287	14,008,380	14,969,483	16,819,583	1,850,100
INTERGOVERNMENTAL REVENUE	3,188,924	3,183,402	3,146,946	2,959,435	(187,511)
FEE SALES AND SERVICES	186,352	131,344	100,000	100,000	-
ASSESSMENTS	2,894,430	3,394,889	2,700,000	2,800,000	100,000
INVESTMENT EARNINGS	718,372	583,574	583,589	566,026	(17,563)
MISCELLANEOUS REVENUE	8,963,942	8,998,159	8,999,185	2,788,526	(6,210,659)
OTHER FINANCING SOURCES	54,586,133	197,215,330	117,066,858	53,706,513	(63,360,345)
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>84,007,439</b>	<b>227,515,079</b>	<b>147,566,060</b>	<b>79,740,083</b>	<b>(67,825,978)</b>



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: FINANCIAL SERVICES  
Fund: GENERAL DEBT ADMINISTRATION

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	209,673	249,618	340,814	324,879	(15,935)
SERVICES	60,082	182,682	219,796	219,666	(130)
MATERIALS AND SUPPLIES	4,754	2,200	18,169	18,169	
DEBT SERVICE	4,674	506	312,500	312,500	
OTHER FINANCING USES	3,400,304	13,279,034	459	462	3
<b>Total Spending by Major Account</b>	<b>3,679,487</b>	<b>13,714,041</b>	<b>891,739</b>	<b>875,676</b>	<b>(16,063)</b>
<b>Spending by Accounting Unit</b>					
30013190 GENERAL DEBT ADMINISTRATION	3,679,487	13,714,041	891,739	875,676	(16,063)
<b>Total Spending by Accounting Unit</b>	<b>3,679,487</b>	<b>13,714,041</b>	<b>891,739</b>	<b>875,676</b>	<b>(16,063)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: FINANCIAL SERVICES  
Fund: CIB DEBT SERVICE

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
SERVICES	390	2,645	5,400	5,500	100
DEBT SERVICE	12,060,941	11,963,814	12,946,391	13,282,644	336,253
<b>Total Spending by Major Account</b>	<b>12,061,331</b>	<b>11,966,459</b>	<b>12,951,791</b>	<b>13,288,144</b>	<b>336,353</b>
<b>Spending by Accounting Unit</b>					
300902008A 2008A GO CIB DEBT SERVICE	787,214	396,728			
300902009A 2009A GO CIB DEBT SERVICE	536,601	536,206	269,507		(269,507)
300902010B 2010B GO CIB DEBT SERVICE	354,019	356,308	357,638	177,775	(179,863)
300902010E 2010E GO CIB BAB PAYNE MARYLD	305,625				
300902010F 2010F GO CIB BAB POOLS DEBT	211,853	514,300	509,421	508,096	(1,325)
300902010G 2010G GO CIB RZED PAYNE MARYLD	803,965	799,808	793,785	780,846	(12,939)
300902011A 2011A GO CIB DEBT SERVICE	1,298,183	1,294,338	1,301,569	1,289,894	(11,675)
300902012A 2012A GO CIB DEBT SERVICE	711,526	707,100	697,700	697,700	
300902013B 2013B GO CIB DEBT SERVICE	729,551	719,350	721,050	716,925	(4,125)
300902013E 2013E GO CIB BALL PARK DEBT	543,501	544,582	545,372	540,670	(4,702)
300902014A 2014A GO CIB DEBT SERVICE	1,295,064	1,292,813	1,293,613	1,281,613	(12,000)
300902015A 2015A GO CIB DEBT SERVICE	1,941,163	1,177,150	1,172,638	1,175,138	2,500
300902016A 2016A GO CIB DEBT SERVICE	1,206,614	1,209,613	1,216,700	1,215,100	(1,600)
300902016E 2016E GO VAR PURP DEBT SVC	1,154,998	1,158,287	1,160,156	456,157	(703,999)
300902017A 2017A GO CIB DEBT SERVICE	181,455	1,259,781	1,219,250	1,216,750	(2,500)
300902018A 2018A GO CIB DEBT SERVICE		96	1,392,192	1,267,100	(125,092)
300902019D 2019D GO CIB DEBT SERVICE				1,771,880	1,771,880
30090900 DESIGNATED FOR FUTURE DEBT			301,200	192,500	(108,700)
<b>Total Spending by Accounting Unit</b>	<b>12,061,331</b>	<b>11,966,459</b>	<b>12,951,791</b>	<b>13,288,144</b>	<b>336,353</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **GO SA DEBT SERVICE**

Budget Year: **2020**

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
SERVICES	2,316	14,427	5,700	4,350	(1,350)
ADDITIONAL EXPENSES		3,223			
DEBT SERVICE	10,158,806	45,250,397	16,990,667	9,715,109	(7,275,558)
OTHER FINANCING USES	16,312,764	36,132,717			
<b>Total Spending by Major Account</b>	<b>26,473,886</b>	<b>81,400,763</b>	<b>16,996,367</b>	<b>9,719,459</b>	<b>(7,276,908)</b>
<b>Spending by Accounting Unit</b>					
30091190		2,502			
300912004B	75,411				
300912008B	954,375	7,651,625			
300912009B	822,926	781,551	6,690,750		(6,690,750)
300912010C		1,357,717			
300912011B	890,978	885,003	887,225		(887,225)
300912012B	653,937	681,114	671,700	670,900	(800)
300912013C	773,640	769,453	760,863	755,263	(5,600)
300912014B	18,845,625	2,604,129	2,582,063	2,561,063	(21,000)
300912015C	1,473,043	20,205,580			
300912016C	1,443,290	9,316,447			
300912016F	493,948	7,742,507	1,069,600	1,262,975	193,375
300912017D	46,715	1,164,611	754,023		(754,023)
300912018B		28,238,522	2,065,425	2,016,800	(48,625)
300912018E			1,170,000		(1,170,000)
300912019G				662,666	662,666
300912019H				1,196,639	1,196,639
300912019I				176,486	176,486
300919000			344,718	416,667	71,949
<b>Total Spending by Accounting Unit</b>	<b>26,473,886</b>	<b>81,400,763</b>	<b>16,996,367</b>	<b>9,719,459</b>	<b>(7,276,908)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: FINANCIAL SERVICES  
Fund: LIBRARY DEBT SERVICE

Budget Year: 2020

		2017	2018	2019	2020	Change From
		Actuals	Actuals	Adopted	Adopted	2019
						Adopted
<b>Spending by Major Account</b>						
SERVICES		149	472	300	300	
DEBT SERVICE		1,864,933	1,804,483	1,756,734	1,688,984	(67,750)
<b>Total Spending by Major Account</b>		<b>1,865,083</b>	<b>1,804,955</b>	<b>1,757,034</b>	<b>1,689,284</b>	<b>(67,750)</b>
<b>Spending by Accounting Unit</b>						
300922010H	2010H GO LIB RZED TAXABLE DEBT	192,262	192,375	192,452	192,452	
300922014C	2014C GO LIBRARY DEBT	1,672,821	1,612,580	1,564,582	1,496,832	(67,750)
<b>Total Spending by Accounting Unit</b>		<b>1,865,083</b>	<b>1,804,955</b>	<b>1,757,034</b>	<b>1,689,284</b>	<b>(67,750)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: FINANCIAL SERVICES  
Fund: OTHER GO DEBT SERVICE

Budget Year: 2020

		2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>						
SERVICES		3,427	4,157	2,000	1,600	(400)
DEBT SERVICE		4,027,983	11,410,171	3,823,814	3,586,620	(237,194)
<b>Total Spending by Major Account</b>		<b>4,031,410</b>	<b>11,414,329</b>	<b>3,825,814</b>	<b>3,588,220</b>	<b>(237,594)</b>
<b>Spending by Accounting Unit</b>						
300942008C	2008C GO PS DEBT SERVICE	687,794	7,926,517			
300942009D	2009D GO PS TAX EXEMPT DEBT	566,934	562,001	566,963	568,763	1,800
300942009E	2009E GO PS TAXABLE DEBT SVC	540,759	540,549	540,944		(540,944)
300942011H	2011H PUBLIC SAFETY DEBT SVC	1,071,030	1,094,351	1,086,775	1,078,425	(8,350)
300942017B	2017B GO PS DEBT SERVICE	1,164,893	1,290,911	1,631,132	1,631,382	250
300942019E	2019E GO PS DEBT SERVICE				309,650	309,650
<b>Total Spending by Accounting Unit</b>		<b>4,031,410</b>	<b>11,414,329</b>	<b>3,825,814</b>	<b>3,588,220</b>	<b>(237,594)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: FINANCIAL SERVICES**  
**Fund: REVENUE DEBT SERVICE**

**Budget Year: 2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
SERVICES	9,000	3,500			
ADDITIONAL EXPENSES	3,487,264	3,491,715	2,300,000	2,300,000	
DEBT SERVICE	12,534,100	12,627,153	12,902,209	11,325,871	(1,576,338)
OTHER FINANCING USES	14,395,102	86,829,745	71,540,779	17,990,780	(53,549,999)
<b>Total Spending by Major Account</b>	<b>30,425,466</b>	<b>102,952,113</b>	<b>86,742,988</b>	<b>31,616,651</b>	<b>(55,126,337)</b>
<b>Spending by Accounting Unit</b>					
300952009Z 2009 SALES TAX REV REFUNDNG DS	23,659,227	24,890,995	24,904,488		(24,904,488)
300952014F 2014F 8 80 TAXABLE DEBT SVC	1,105,675	15,129,732	16,353,414	1,103,176	(15,250,238)
300952014G 2014G 8 80 TAX EXEMPT DEBT SVC	1,392,375	14,022,188	15,246,725	1,392,375	(13,854,350)
300952014N 2014N REV REF NOTE DEBT SVC	2,695,363	2,697,055	2,700,000	2,700,000	
300952016G 2016G SALES TAX EXEMPT DEBT SV	229,001	23,209,813	13,854,350		(13,854,350)
300952016H 2016H SALES TAXABLE REFUND	1,343,826	23,002,329	13,684,011		(13,684,011)
300952019A 2019A SALES TAX REV REFUNDING DS				23,448,163	23,448,163
300952019B 2019B SALES TAX REV REFUNDING DS				1,245,987	1,245,987
300952019C 2019C SALES TAX TE REV REFUNDING				1,726,950	1,726,950
<b>Total Spending by Accounting Unit</b>	<b>30,425,466</b>	<b>102,952,113</b>	<b>86,742,988</b>	<b>31,616,651</b>	<b>(55,126,337)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: FINANCIAL SERVICES  
Fund: GO NOTES DEBT SERVICE

Budget Year: 2020

		2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>						
SERVICES		1,612	7,113	800	700	(100)
DEBT SERVICE		2,767,550	2,772,418	3,578,490	2,980,275	(598,215)
<b>Total Spending by Major Account</b>		<b>2,769,161</b>	<b>2,779,530</b>	<b>3,579,290</b>	<b>2,980,975</b>	<b>(598,315)</b>
<b>Spending by Accounting Unit</b>						
300962008X	2008 GO NOTE DSI IMPR LEASE DS	153,000	112,405			
300962009F	2009F GO COMET NOTE DEBT SVC	1,772,604	1,798,468	1,777,350		(1,777,350)
300962012D	2012D GO COMET NOTE DEBT SVC	843,557	868,658	856,250	858,000	1,750
300962018A	2018A GO CAPITAL NOTES			945,690	915,200	(30,490)
300962019D	2019D GO CAPITAL NOTES DEBT SERV				1,207,775	1,207,775
<b>Total Spending by Accounting Unit</b>		<b>2,769,161</b>	<b>2,779,530</b>	<b>3,579,290</b>	<b>2,980,975</b>	<b>(598,315)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: FINANCIAL SERVICES  
Fund: REVENUE NOTE DEBT SERVICE

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
DEBT SERVICE	438,177	438,316	1,339,340	1,323,444	(15,896)
<b>Total Spending by Major Account</b>	<b>438,177</b>	<b>438,316</b>	<b>1,339,340</b>	<b>1,323,444</b>	<b>(15,896)</b>
<b>Spending by Accounting Unit</b>					
300972015N HAMLIN EU BPARK LEASE DEBT	110,567	111,511	111,328	113,166	1,838
300972017N -2017N RECYCLING CART REV NOTE	327,611	326,805	327,165	327,317	152
300972018N TRASH CART NOTE			900,847	882,961	(17,886)
<b>Total Spending by Accounting Unit</b>	<b>438,177</b>	<b>438,316</b>	<b>1,339,340</b>	<b>1,323,444</b>	<b>(15,896)</b>



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: FINANCIAL SERVICES  
Fund: OTHER DEBT SERVICE

Budget Year: 2020

		2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>						
SERVICES			316			
DEBT SERVICE		1,870,396	1,090,330	14,731,698	14,658,230	(73,468)
OTHER FINANCING USES		5,447,316	7,905,996	4,750,000		(4,750,000)
<b>Total Spending by Major Account</b>		<b>7,317,712</b>	<b>8,996,643</b>	<b>19,481,698</b>	<b>14,658,230</b>	<b>(4,823,468)</b>
<b>Spending by Accounting Unit</b>						
300981999Z	1999 ARENA STATE LOAN DEBT SVC	4,750,000	4,750,000	4,750,000		(4,750,000)
300982000Z	2000 PEDESTRIAN CONNECTION DS	392,288	393,988	394,697	390,363	(4,334)
300982011L	2011 PS VEHICLE LEASE DS		667,887			
300982012L	2012 PS VEHICLE LEASE DS		209,668			
300982013L	2013 PS VEHICLE LEASE DS		4,867			
300982014L	2014 PS VEHICLE LEASE DEBT	781,559	273,574			
300982015L	2015 PS VEHICLE LEASE DS	696,549	696,658			
300989000	DESIGNATED FOR FUTURE BONDS	697,316	2,000,000	740,377	505,000	(235,377)
300989100	DESIGNATED FOR SUBSEQUENT YEAR			13,596,624	13,762,867	166,243
<b>Total Spending by Accounting Unit</b>		<b>7,317,712</b>	<b>8,996,643</b>	<b>19,481,698</b>	<b>14,658,230</b>	<b>(4,823,468)</b>

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FINANCIAL SERVICES  
 Fund: CITY DEBT

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
40005-0	CURRENT PROPERTY TAX	9,453,152	11,465,286	14,929,083	16,779,083	1,850,000
40010-0	FISCAL DISPARITIES	4,096,228	2,480,809	-	-	-
40201-0	PROP TAX 1ST YEAR DELINQUENT	(51,947)	46,709	40,400	40,500	100
40202-0	PROP TAX 2ND YEAR DELINQUENT	(30,815)	(2,132)	-	-	-
40203-0	PROP TAX 3RD YEAR DELINQUENT	(11,341)	6,640	-	-	-
40204-0	PROP TAX 4TH YEAR DELINQUENT	6,185	2,562	-	-	-
40205-0	PROP TAX 5TH YEAR DELINQUENT	4,265	1,854	-	-	-
40206-0	PROP TAX 6TH YR AND PRIOR	9,893	6,822	-	-	-
40405-0	PROPERTY TAX PENALTY	-	-	-	-	-
40410-0	PROPERTY TAX INTEREST	(6,334)	(169)	-	-	-
40605-0	CITY SALES TAX	-	-	-	-	-
40705-0	HOTEL MOTEL TAX	-	-	-	-	-
<b>TOTAL FOR TAXES</b>		<b>13,469,287</b>	<b>14,008,380</b>	<b>14,969,483</b>	<b>16,819,583</b>	<b>1,850,100</b>
43305-0	BUILD AMERICA BOND INT CREDIT	464,321	458,440	446,946	259,435	(187,511)
43401-0	STATE GRANTS	2,700,000	2,700,000	2,700,000	2,700,000	-
43805-0	CITY SHARE COUNTY PILOT	24,603	24,962	-	-	-
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>3,188,924</b>	<b>3,183,402</b>	<b>3,146,946</b>	<b>2,959,435</b>	<b>(187,511)</b>
44190-0	MISCELLANEOUS FEES	25,000	-	-	-	-
51110-0	CITY STRUCTURING FEE	154,675	124,820	100,000	100,000	-
51175-0	ADMINISTRATION FEE	6,677	6,524	-	-	-
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>186,352</b>	<b>131,344</b>	<b>100,000</b>	<b>100,000</b>	<b>-</b>
54105-0	CURRENT YEAR	1,644,281	1,557,637	-	-	-
54110-0	TAX EXEMPT PROPERTY	25,851	514,486	-	-	-
54115-0	TAX FORFEITED PROPERTY	17,880	3,591	-	-	-
54120-0	PREPAID ASSESSMENTS	1,123,683	1,259,605	2,700,000	2,800,000	100,000
54201-0	1ST YEAR DELINQUENT	39,005	28,107	-	-	-
54202-0	2ND YEAR DELINQUENT	7,396	5,529	-	-	-
54203-0	3RD YEAR DELINQUENT	7,733	2,681	-	-	-

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FINANCIAL SERVICES  
 Fund: CITY DEBT

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
54204-0	4TH YEAR DELINQUENT	2,256	1,074			-
54205-0	5TH YEAR DELINQUENT	1,415	1,145			-
54206-0	6TH YEAR DELINQUENT	4,058	3,033			-
54305-0	ASSESSMENT PENALTY	11,514	8,675			-
54310-0	ASSESSMENT INTEREST	9,358	9,326			-
<b>TOTAL FOR ASSESSMENTS</b>		<b>2,894,430</b>	<b>3,394,889</b>	<b>2,700,000</b>	<b>2,800,000</b>	<b>100,000</b>
54505-0	INTEREST INTERNAL POOL	485,389	840,348	582,789	567,226	(15,563)
54506-0	INTEREST ACCRUED REVENUE	20,563	17,772	800	(1,200)	(2,000)
54510-0	INC OR DEC OF INVESTMENT	22,496	(476,174)			-
54810-0	OTHER INTEREST EARNED	189,924	201,629			-
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>718,372</b>	<b>583,574</b>	<b>583,589</b>	<b>566,026</b>	<b>(17,563)</b>
55505-0	OUTSIDE CONTRIBUTION DONATIONS	392,288	393,672	394,697	390,363	(4,334)
55535-0	WILD PAYMENT IN LIEU OF TAXES	5,061,417	5,104,488	5,104,488	648,163	(4,456,325)
55540-0	WILD RENT PAYMENT	3,500,000	3,500,000	3,500,000	1,750,000	(1,750,000)
55815-0	REFUND OVERPAYMENTS	2,074	-			-
55915-0	OTHER MISC REVENUE	8,164	-			-
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>8,963,942</b>	<b>8,998,159</b>	<b>8,999,185</b>	<b>2,788,526</b>	<b>(6,210,659)</b>
56110-0	INTRA FUND BOND DRAW			59,138,500	-	(59,138,500)
56115-0	INTRA FUND IN TRANSFER	19,810,384	125,931,810	-	5,468,488	5,468,488
56220-0	TRANSFER FR GENERAL FUND	791,543	1,002,706	857,507	85,220	(772,287)
56225-0	TRANSFER FR SPECIAL REVENUE FUND	24,887,372	24,149,024	25,233,080	27,155,129	1,922,049
56235-0	TRANSFER FR CAPITAL PROJ FUND	4,232,283	12,704,255	2,522,000	2,522,000	-
56240-0	TRANSFER FR ENTERPRISE FUND	2,250,000	3,000,000	3,000,000	3,000,000	-
56245-0	TRANSFER FR INTERNAL SERVICE FUND	2,614,550	2,660,013	2,633,000	858,000	(1,775,000)
57120-0	REFUNDING GO BOND ISSUED	-	26,120,000			-
57215-0	PREMIUM REFUNDING GO BOND ISSU	-	1,647,523			-
59910-0	USE OF FUND EQUITY			10,086,147	854,809	(9,231,338)
59920-0	SUBSEQUENT YR DEBT			13,596,624	13,762,867	166,243
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>54,586,133</b>	<b>197,215,330</b>	<b>117,066,858</b>	<b>53,706,513</b>	<b>(63,360,345)</b>
<b>TOTAL FOR CITY DEBT</b>		<b>84,007,439</b>	<b>227,515,080</b>	<b>147,566,060</b>	<b>79,740,082</b>	<b>(67,825,978)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: FINANCIAL SERVICES  
Fund: CITY DEBT

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing for Major Account</b>					
BUDGET ADJUSTMENTS	-	-	23,682,771	14,617,676	(9,065,095)
TAXES	13,469,287	14,008,380	14,969,483	16,819,583	1,850,100
INTERGOVERNMENTAL REVENUE	3,188,924	3,183,402	3,146,946	2,959,435	(187,511)
FEE SALES AND SERVICES	186,352	131,344	100,000	100,000	-
ASSESSMENTS	2,894,430	3,394,889	2,700,000	2,800,000	100,000
INTEREST EARNINGS	718,372	583,574	583,589	566,026	(17,563)
MISCELLANEOUS REVENUE	8,963,942	8,998,159	8,999,185	2,788,526	(6,210,659)
TRANSFERS IN OTHER FINANCING	54,586,133	197,215,330	93,384,087	39,088,837	(54,295,250)
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>	<b>84,007,439</b>	<b>227,515,079</b>	<b>147,566,060</b>	<b>79,740,083</b>	<b>(67,825,978)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: FINANCIAL SERVICES**  
**Fund: CITY DEBT**

**Budget Year: 2020**

		2017	2018	2019	2020	Change From
		Actuals	Actuals	Adopted	Adopted	2019
						Adopted
<b>Financing by Accounting Unit</b>						
30013190	GENERAL DEBT ADMINISTRATION	(4,602,819)	489,847	891,739	875,676	(16,063)
30090900	DESIGNATED FOR FUTURE DEBT	-	-	301,200	192,500	(108,700)
30091190	CLOSED BOND ASSESSMENTS	-	371,374	-	-	-
30091900	DESIGNATED FOR FUTURE DEBT	-	-	344,718	416,667	71,949
300989000	DESIGNATED FOR FUTURE DEBT	1,142,797	1,709,659	740,377	505,000	(235,377)
300989100	DESIGNATED FOR SUBSEQUENT YEAR	-	-	13,596,624	13,762,867	166,243
300902005A	2005 GO CIB DEBT SERVICE	-	1,170,400	-	-	-
300902006A	2006 GO CIB DEBT SERVICE	-	698,000	-	-	-
300902008A	2008 GO CIB DEBT SERVICE	1,067,217	(2,558)	-	-	-
300902009A	2009 GO CIB DEBT SERVICE	352,984	1,161,344	269,507	-	(269,507)
300902010B	2010 GO CIB DEBT SERVICE	476,565	2,590,633	357,638	177,775	(179,863)
300902010E	2010 GO BAB PAYNE MARYLAND	304,923	-	-	-	-
300902010F	2010F BUILD AMERICA BONDS	214,572	297,429	509,421	508,096	(1,325)
300902010G	2010G RZED PAYNE MARLD REC CT	802,582	796,035	793,785	780,846	(12,939)
300902011A	2011A GO CIB DEBT SERVICE	1,290,097	2,033,099	1,301,569	1,289,894	(11,675)
300902012A	2012A GO CIB DEBT SERVICE	350,902	692,405	697,700	697,700	-
300902013B	2013B GO CIB DEBT SERVICE	542,020	803,796	721,050	716,925	(4,125)
300902013E	2013E GO CIB BALL PARK DEBT	664,212	594,053	545,372	540,670	(4,702)
300902014A	2014A GO CIB DEBT SERVICE	1,881,217	2,603,726	1,293,613	1,281,613	(12,000)
300902015A	2015A GO CIB DEBT SERVICE	2,012,360	1,175,187	1,172,638	1,175,138	2,500
300902016A	2016A GO CIB DEBT SERVICE	1,202,540	1,142,138	1,216,700	1,215,100	(1,600)
300902016E	2016E GO VAR PURP DEBT SVC	1,504,983	1,541,053	1,160,156	456,157	(703,999)
300902017A	2017A GO CIB DEBT SERVICE	181,679	1,463,172	1,219,250	1,216,750	(2,500)
300902018A	2018A GO CIB DEBT SERVICE	-	212,293	1,392,192	1,267,100	(125,092)
300902019D	2019D GO CIB DEBT SERVICE	-	-	-	1,771,880	1,771,880
300911995C	1995C GO SA STREET IMPR DEBT	4,659	-	-	-	-
300911996A	1996A GO SA STREET IMPR DEBT	2,145	-	-	-	-
300911997B	1997B GO SA STREET IMPR DEBT	33,949	-	-	-	-
300911998D	1998D GO SA STREET IMPR DEBT	50,985	-	-	-	-
300911999C	1999C GO SA STREET IMPR DEBT	69,638	-	-	-	-
300912000B	2000B GO SA STREET IMPR DEBT	63,019	-	-	-	-
300912001B	2001B GO SA STREET IMPR DEBT	84,149	-	-	-	-
300912002B	2002B GO SA STREET IMPR DEBT	28,204	-	-	-	-
300912003B	2003B GO SA STREET IMPR DEBT	99,486	-	-	-	-
300912004B	2004B GO SA STREET IMPR DEBT	64,544	44,273	-	-	-

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: FINANCIAL SERVICES**  
**Fund: CITY DEBT**

**Budget Year: 2020**

		2017	2018	2019	2020	Change From
		Actuals	Actuals	Adopted	Adopted	2019
						Adopted
300912005B	2005B GO SA STREET IMPR DEBT	108,636	24,566	-	-	-
300912006B	2006B GO SA STREET IMPR DEBT	8,011,801	108,380	-	-	-
300912007D	2007D GO SA STREET IMPR DEBT	8,496,638	67,137	-	-	-
300912008B	2008B GO SA STREET IMPR DEBT	934,581	7,994,855	-	-	-
300912009B	2009B GO SA STREET IMPR DEBT	824,998	82,739	6,690,750	-	(6,690,750)
300912010C	2010C GO SA STREET IMPR DEBT	152,440	101,545	-	-	-
300912011B	2011B GO SA STREET IMPR DEBT	1,203,725	565,315	887,225	0	(887,225)
300912012B	2012B GO SA STREET IMPR DEBT	1,281,521	157,439	671,700	670,900	(800)
300912013C	2013C GO SA STREET IMPR DEBT	1,119,250	308,957	760,863	755,263	(5,600)
300912014B	2014B GO SA STREET IMPR DEBT	2,274,567	5,314,592	2,582,063	2,561,063	(21,000)
300912015C	2015C GO SA STREET IMPR DEBT	1,732,107	20,545,180	-	-	-
300912016C	2016C GO SA STRETT IMPR DEBT	501,812	9,157,122	-	-	-
300912016F	2016F SA STREET REF DEBT SVC	151,681	174,613	1,069,600	1,262,975	193,375
300912017D	2017D GO SA STREET IMPR DEBT	365,214	1,157,402	754,023	0	(754,023)
300912018B	2018B GO SA STREET IMPR DEBT	-	29,175,251	2,065,425	2,016,800	(48,625)
300912018E	2018E GO SA STREET RECONSTRUCTION DEBT	-	647,468	1,170,000	(0)	(1,170,000)
300912019G	2019G GO SA STREET RECONSTRUCTION DEBT	-	-	-	662,666	662,666
300912019H	2019H GO STREET REF DEBT	-	-	-	1,196,639	1,196,639
300912019I	2019I TAXABLE GO SA STREET IMP REF DEBT	-	-	-	176,486	176,486
300922010H	2010H GO LIB RZED TAXABLE DEBT	247,511	413,548	192,452	192,452	-
300922014C	2014C GO LIBRARY DEBT SERVICE	3,046,419	3,031,982	1,564,582	1,496,832	(67,750)
300942008C	2008C GO PS DEBT SERVICE	684,028	8,962,752	-	-	-
300942008Z	2008 JIMMY LEE LEASE DEBT SVC	336	-	-	-	-
300942009D	2009D GO PS TAX EXEMPT DEBT	850,865	647,152	566,963	568,763	1,800
300942009E	2009E GO PS TAXABLE DEBT SVC	726,635	458,718	540,944	-	(540,944)
300942011H	2011H PUBLIC SAFETY DEBT SVC	1,617,020	3,056,474	1,086,775	1,078,425	(8,350)
300942017B	2017B GO PS DEBT SERVICE	1,774,548	900,922	1,631,132	1,631,382	250
300942019E	2019E GO PS DEBT SERVICE	-	-	-	309,650	309,650
300952007A	2007A SALES TAX TAX EXEMPT DS	-	21,250,000	-	-	-
300952009Z	2009 SALES TAX REV REFUNDING DS	25,453,636	25,175,353	24,904,488	-	(24,904,488)
300952014F	2014F 8 80 TAXABLE DEBT SVC	-	15,129,732	16,353,414	1,103,176	(15,250,238)
300952014G	2014G 8 80 TAX EXEMPT DEBT SVC	-	14,022,188	15,246,725	1,392,375	(13,854,350)
300952014N	2014N REV REF NOTE DEBT SVC	2,700,200	2,701,313	2,700,000	2,700,000	-
300952016G	2016G SALES TAX EXEMPT DEBT SV	-	12,629,813	13,854,350	-	(13,854,350)
300952016H	2016H SALES TAXABLE REFUND	-	12,332,329	13,684,011	-	(13,684,011)
300952019A	2019A SALES TAX REV REFUNDING DS	-	-	-	23,448,163	23,448,163
300952019B	2019B SALES TAX REV REFUNDING DS	-	-	-	1,245,987	1,245,987

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **CITY DEBT**

Budget Year: **2020**

		2017	2018	2019	2020	Change From
		Actuals	Actuals	Adopted	Adopted	2019
						Adopted
300952019C	2019C SALES TAX TE REV REFUNDING DS	-	-	-	1,726,950	1,726,950
300962008X	2008 GO NOTE DSI IMPR LEASE DS	153,000	112,403	-	-	-
300962009F	2009F GO COMET NOTE DEBT SVC	1,797,287	1,819,343	1,777,350	-	(1,777,350)
300962012D	2012D GO COMET NOTE DEBT SVC	849,775	875,617	856,250	858,000	1,750
300962018A	2018A GO CAPITAL NOTES	-	-	945,690	915,200	(30,490)
300962019D	2019D GO CAPITAL NOTES DEBT SERVICE	-	-	-	1,207,775	1,207,775
300972015N	HAMLIN LEASE DEBT SERVICE	110,567	111,511	111,328	113,166	1,838
300972017N	2017N RECYCLING CART REV NOTE	327,611	326,805	327,165	327,317	152
300972018N	TRASH CART NOTE	-	-	900,847	882,961	(17,886)
300981999Z	1999 ARENA STATE LOAN DEBT SVC	4,750,000	4,750,000	4,750,000	-	(4,750,000)
300982000Z	2000 PEDESTRAIN CONNECTION DS	391,365	396,804	394,697	390,363	(4,334)
300982010L	2010 POLICE VEHICLE LEASE DS	-	667,887	-	-	-
300982014L	2014 PS VEHICLE LEASE DS	781,562	-	-	-	-
300982015L	2015 PS VEHICLE LEASE DS	696,497	572,513	-	-	-
<b>TOTAL FOR DEPARTMENT</b>		<b>84,007,439</b>	<b>227,515,079</b>	<b>147,566,061</b>	<b>79,740,083</b>	<b>(67,825,978)</b>



# **Major City General Fund Revenues**

## Property Taxes

Property tax revenues account for about 39% of general revenues. In any given year several factors affect how much an individual property owner pays in city property taxes, including the following:

- City spending and financing needs.
- Size of the tax base.
- Composition of the tax base.

### City Spending and Financing Needs

Property taxes are the primary revenue source that the Mayor and City Council control. The state establishes guidelines by which property taxes are administered, including how the tax burden is spread among different types of properties, but local elected officials have discretion over how much total property tax revenue to collect. As a result, city spending pressures and the availability of other funding, like state aid and local fees, often dictate the size of the property tax levy in any given year.

Saint Paul Taxable Market Value	
Payable in 2018	\$22,990,434,100
Payable in 2019	\$24,813,956,200
Payable in 2020 (est.)	\$26,588,438,900

Saint Paul Tax Capacity	
Payable in 2018	\$284,641,973
Payable in 2019	\$305,708,463
Payable in 2020 (est.)	\$325,792,330

### Property Tax Base

The size of the property tax base is a function of taxable market value and the composition of the tax base. Yearly changes in market values are attributable to many factors, the most important of which is the demand for both residential and commercial property. As property values change, the size of the tax base also changes proportionately. A larger base allows for a broader distribution of the tax burden, which results in a lower tax rate.

### Tax Base and Class Rates

The composition of the tax base determines the relative distribution of the tax levy among taxpayers. The State of Minnesota has established a class rate system which allocates different shares of property tax burden based on the use of a property (see chart). Apartments, residential homes, and commercial/industrial properties all have a different class rate. A higher class rate will result in a relatively higher share of tax capacity. Based on the class rate structure, one dollar of commercial/industrial property value has a greater relative tax capacity than one dollar of residential property value.

Minnesota Property Tax Class Rates <i>Payable in 2020</i>	
Property Type	Class Rate
Residential Homestead	
Up to \$500,000	1.00%
Over \$500,000	1.25%
Apartments (4 or more units)	1.25%
Commercial/Industrial	
Up to \$150,000	1.50%
Over \$150,000	2.00%

# Property Taxes

## 2020 Adopted Budget and Levy

The 2020 adopted City levy is \$165.2 million which is an increase of 5.85% from 2019. Of the adopted levy, \$163.1 million will fund city activities. \$126.4 million will go to the City's general fund, \$17.1 million for debt service, and \$19.6 million will fund the Saint Paul Public Library Agency. The City also levies taxes on behalf of the Saint Paul Port Authority, whose adopted 2020 levy is \$2.1 million.

## Tax Dollars and the Services They Buy

Taxpayers often wonder what happens to the property taxes they pay. Here is an example for a typical home in Saint Paul in 2020:

The property tax bill is a combined statement covering the City of Saint Paul, School District 625, Ramsey County, and other "special taxing districts" such as the Metropolitan Council and local watershed districts. In 2020, a home with a taxable value of \$199,800 could expect a total property tax bill of \$3,031.

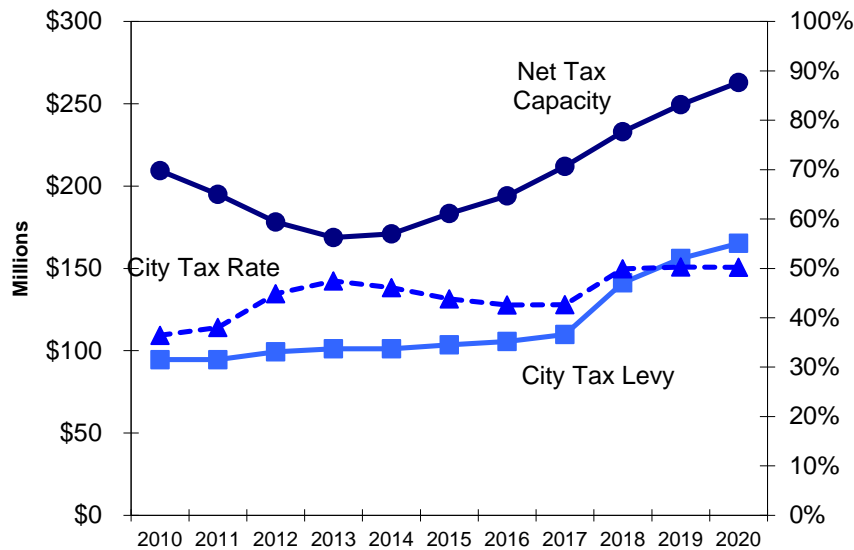
Approximately 30% of the total property tax payment for taxes payable in 2020 pays for City services – \$906 in this example.

For this particular home, the property tax payment of \$906 to the City would include the following amounts for key city services:

- \$249 per year for police services
- \$162 per year for fire and emergency medical services
- \$96 per year to operate and maintain the parks and recreation system
- \$46 per year to operate and buy materials for the Saint Paul Public Libraries
- \$94 per year for capital debt service—the cost of building new park and library facilities, playgrounds, and street construction

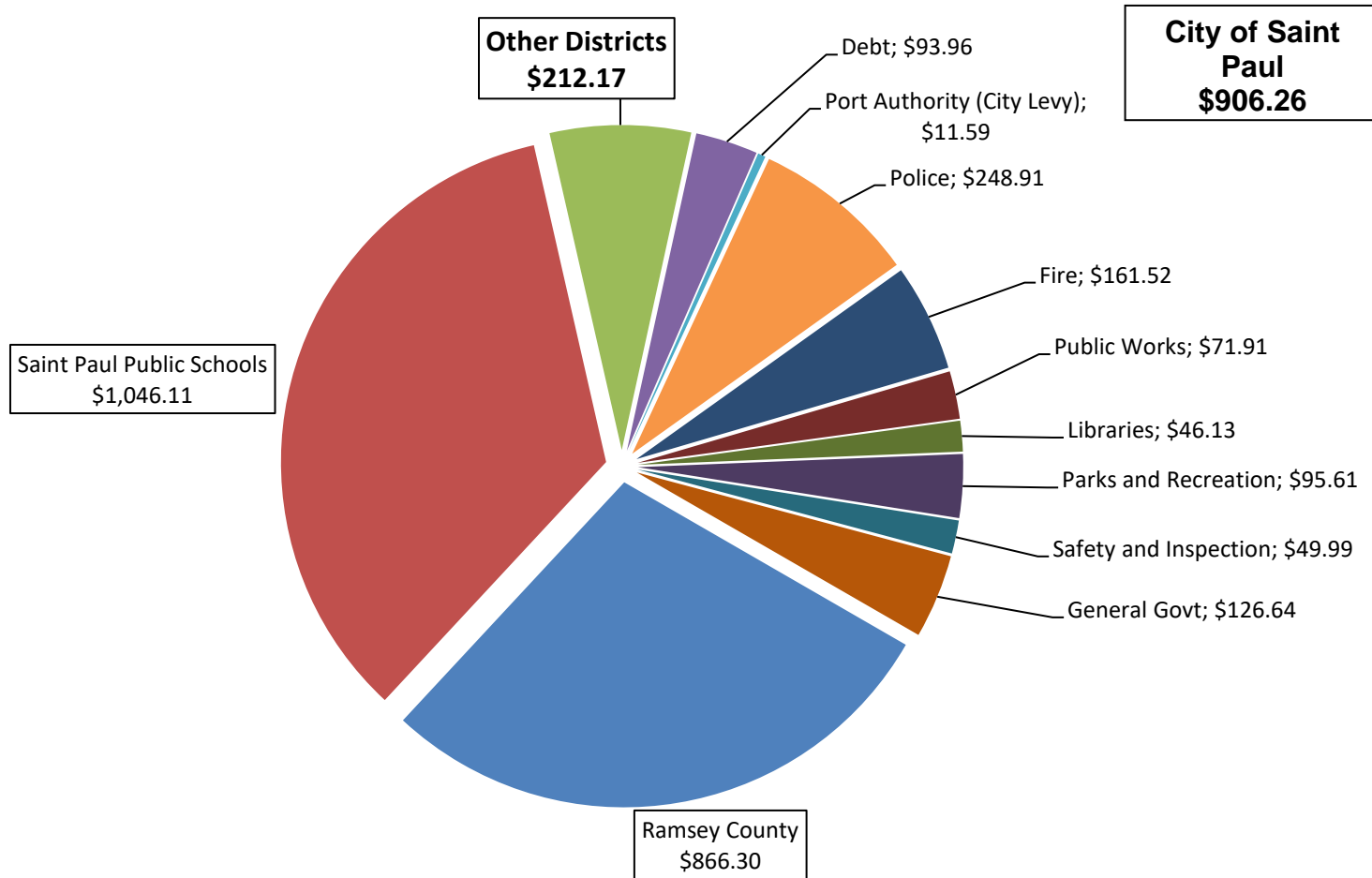
Property taxes cover only a small part of the total cost of services. In total, property taxes support only about 25% of the City's total spending and cover about 44% of the combined City and Library General Fund budgets. In comparison, the City's total adopted 2020 property tax levy for all City purposes—approximately \$165 million—is less than the combined Police and Fire department operating budgets of \$204 million.

**City of Saint Paul Property Tax Levy, Tax Rates and Net Tax Capacity, 2010-2020**



# Estimated 2020 Saint Paul Property Taxes

2020 Tax Rates Applied to a Typical Home Valued at \$199,800

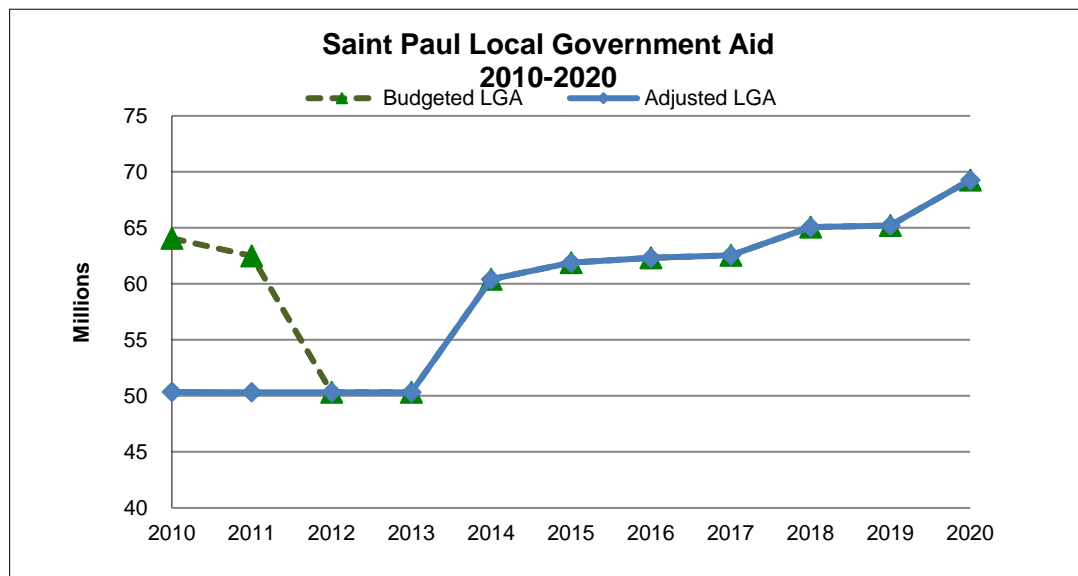


# Local Government Aid (LGA)

Local Government Aid was initiated in 1971 as part of the “Minnesota Miracle”, and was intended to provide property tax relief to Minnesota cities. The state provides Local Government Aid to cities throughout Minnesota based on a “need/capacity” formula that compares each city’s tax base to an estimated level of spending needs based on local conditions. Cities which will not have enough local revenue capacity to meet their spending needs under this formula receive Local Government Aid.

For many years, LGA grew annually indexed to inflation. In 2003, the Governor and legislature approved changes to the funding formula and levels that greatly limited Saint Paul’s LGA. LGA has continued to remain a volatile revenue source since 2003 and was reduced midyear in 2008, 2009, 2010 and 2011. After a significant restoration in 2014 of \$10.1 million, LGA grew at or below the rate of inflation through 2017. The 2018 budget included a \$2.5 million increase in LGA, based on the omnibus tax bill approved by the governor and legislature at the end of the 2017 legislative session. The governor and legislature approved an increase to the LGA appropriation during the 2019 session, which resulted in an additional \$4 million of LGA funding for Saint Paul.

Saint Paul Local Government Aid 2010-2020		
	LGA Funding	Change
<b>2010</b>	64,079,116	11.3%
<b>2010**</b>	50,345,488	-21.4%
<b>2011</b>	62,505,032	24.2%
<b>2011*</b>	50,320,488	-19.5%
<b>2012</b>	50,320,488	0.0%
<b>2013</b>	50,320,488	0.0%
<b>2014</b>	60,422,253	20.1%
<b>2015</b>	61,887,988	2.4%
<b>2016</b>	62,337,589	0.7%
<b>2017</b>	62,562,185	0.4%
<b>2018</b>	65,071,602	4.0%
<b>2019</b>	65,217,748	0.2%
<b>2020</b>	69,278,574	6.2%



\*Adjusted LGA revenues

\*\* In 2010 and 2011, the City's state aid was also reduced by a cut in Market Value Homestead Credit.

## Franchise Fees

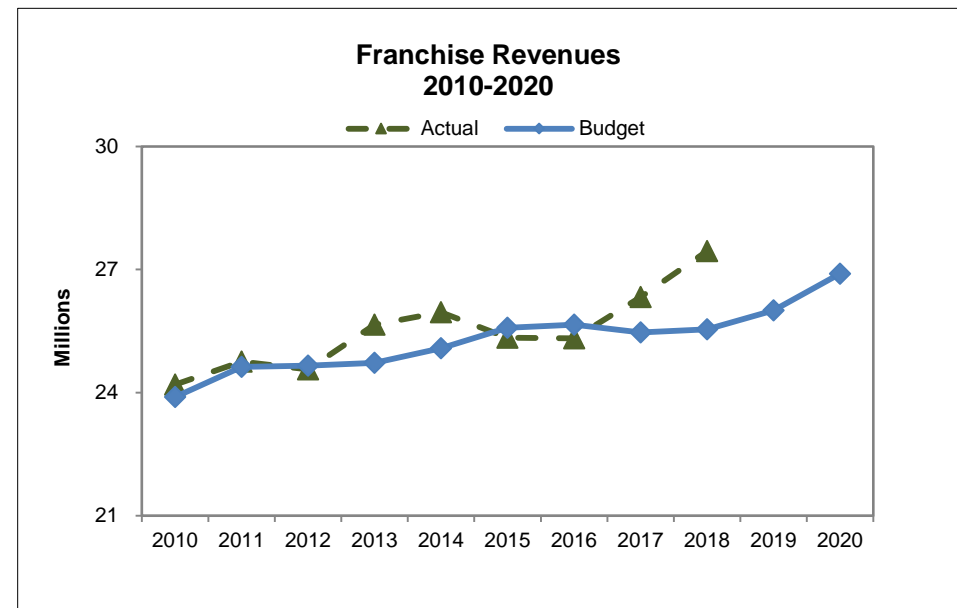
Utilities pay the City of Saint Paul a fee for use of City streets and right-of-ways in delivering services to the residents and businesses of Saint Paul. This fee represents usage charges for City-owned assets that utilities may use or disrupt in the process of constructing, installing, and maintaining their distribution and delivery systems.

Under state law, utilities may pass on their fees to utility customers on monthly bills. For each utility, the franchise fee is based on a negotiated formula adopted by City Council ordinance. Most of this revenue goes to the General Fund, but some franchise revenue supports debt service or specific City programs.

### Saint Paul Franchise Agreements:

- **Xcel Energy** supplies natural gas and electrical service to Saint Paul homes and businesses.
- **Comcast and Century Link** provide cable television to Saint Paul homes and businesses.
- **District Cooling**, part of District Energy, supplies cooled water for air conditioning in most of downtown Saint Paul.
- **District Energy** provides heat to much of downtown Saint Paul and electricity to Xcel Energy.

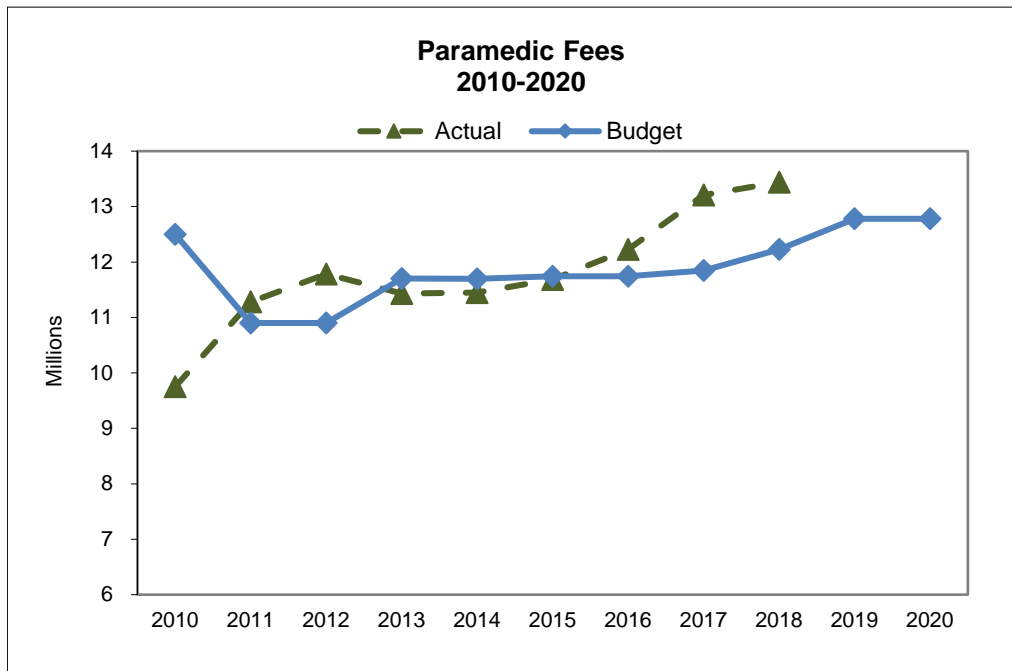
	Budget	Actual
<b>2010</b>	23,893,730	24,195,778
<b>2011</b>	24,629,518	24,758,457
<b>2012</b>	24,654,518	24,568,433
<b>2013</b>	24,729,518	25,654,850
<b>2014</b>	25,079,518	25,957,526
<b>2015</b>	25,584,650	25,341,386
<b>2016</b>	25,656,218	25,324,225
<b>2017</b>	25,466,879	26,329,251
<b>2018</b>	25,546,879	27,450,651
<b>2019 Adopted</b>	26,001,331	N/A
<b>2020 Adopted</b>	26,901,331	N/A



# Paramedic Fees

The Saint Paul Fire Department’s paramedics and emergency medical technicians respond to over 36,000 emergency calls each year. Most of their calls require ambulance trips to hospitals from fires, accidents or other incidents. For these transportation and life support services, the Fire Department charges a series of fees. Most of these fees are paid through insurance and are based on the prices of private providers and other municipalities. Medicare and Medicaid reimburse for paramedic services at a fixed rate below that of most providers, which can reduce the collected fee per run.

Paramedic fees support the General Fund operations of Fire and Safety Services.



	Budget	Actual
<b>2010</b>	12,498,551	9,750,006
<b>2011</b>	10,900,000	11,284,205
<b>2012</b>	10,900,000	11,782,655
<b>2013</b>	11,700,000	11,428,650
<b>2014</b>	11,694,962	11,449,963
<b>2015</b>	11,744,962	11,686,052
<b>2016</b>	11,744,962	12,226,901
<b>2017</b>	11,844,962	13,209,033
<b>2018</b>	12,229,438	13,438,514
<b>2019 Adopted</b>	12,779,438	N/A
<b>2020 Adopted</b>	12,779,438	N/A

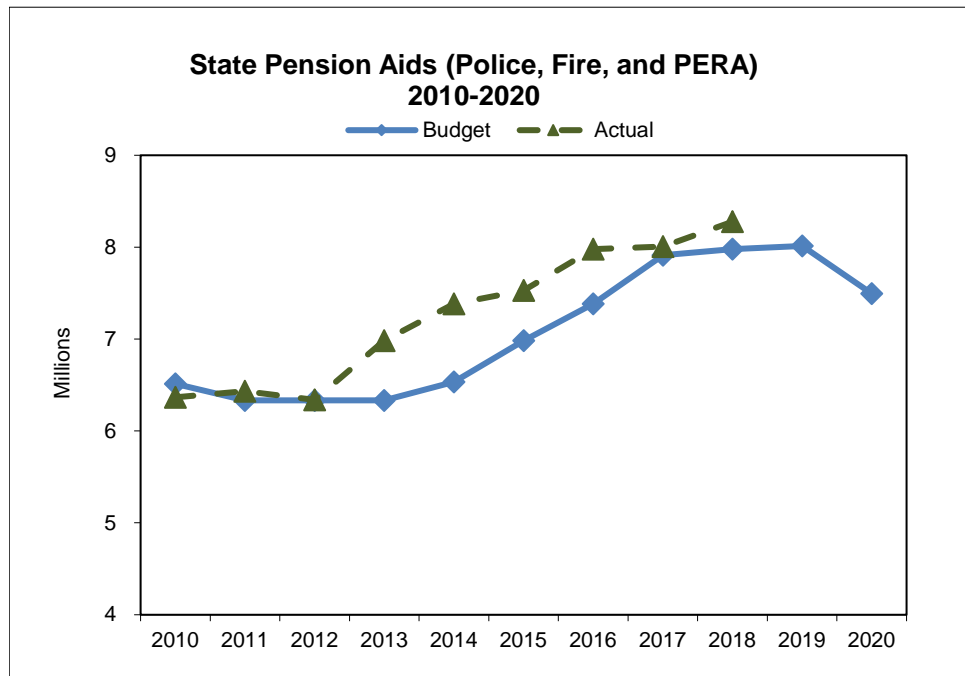
## State Pension Aids

The state distributes aid to Police and Fire retirement programs in counties and municipalities based on fire and auto insurance premiums collected in the state. Taxes paid by insurers on those premiums are used to supplement police and fire pension contributions. Saint Paul receives aid for Police and Fire pensions based on a number of factors:

- the number of full-time firefighters and sworn police officers Saint Paul employs
- the uncovered liabilities (if any) of the police and fire pension funds
- the premiums collected by insurance companies in Minnesota

Only fire and auto insurance premiums are used to calculate pension aid.

State aid given to support PERA, the pension fund that includes non-public safety City employees, is set to expire in 2020.

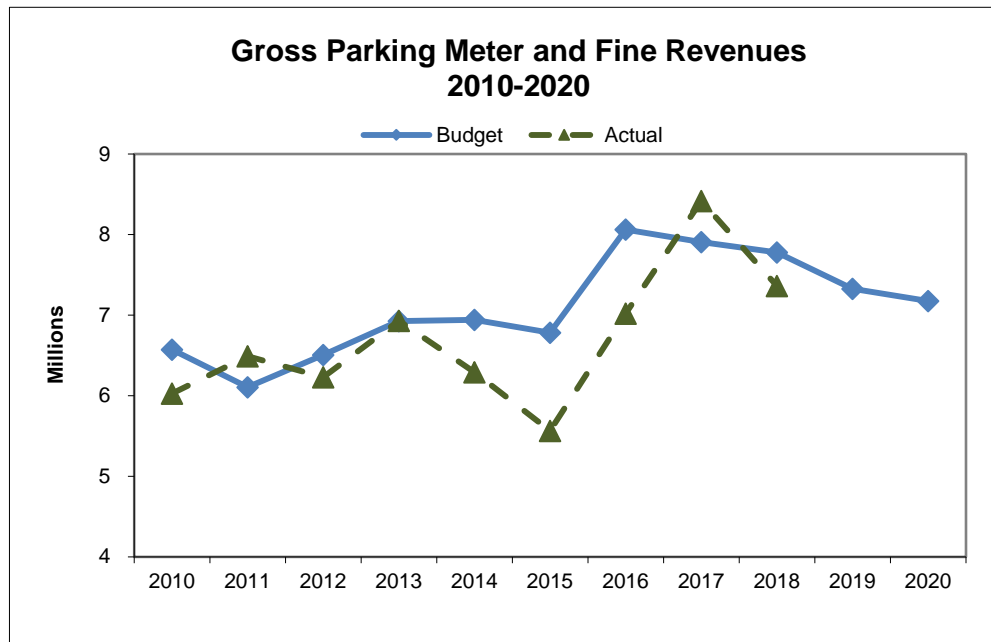


	Budget	Actual
<b>2010</b>	6,512,576	6,364,824
<b>2011</b>	6,333,132	6,433,722
<b>2012</b>	6,333,132	6,338,457
<b>2013</b>	6,333,132	6,982,099
<b>2014</b>	6,533,134	7,382,706
<b>2015</b>	6,982,099	7,527,738
<b>2016</b>	7,382,706	7,978,237
<b>2017</b>	7,912,706	8,005,373
<b>2018</b>	7,978,237	8,276,838
<b>2019 Adopted</b>	8,013,098	N/A
<b>2020 Adopted</b>	7,495,586	N/A



# Parking Meters and Fines

Parking meters and fines include revenues from parking meter collections, fines from parking and traffic enforcement, as well as fees collected through the City's continuance for dismissal program. The City operates over 2,000 metered parking spaces in areas around Saint Paul, and Saint Paul Police enforce both parking rules and the state's traffic laws on Saint Paul streets and highways. Meter payments are collected by a contracted vendor on behalf of the City, and fines are collected through the state court system. The courts retain 1/3rd of the revenue to cover costs, and the remainder is transferred to the City. In 2014 the State of Minnesota changed the way Continuance for Dismissals operated causing fewer people to chose using it as an option leading to a reduction in revenue.



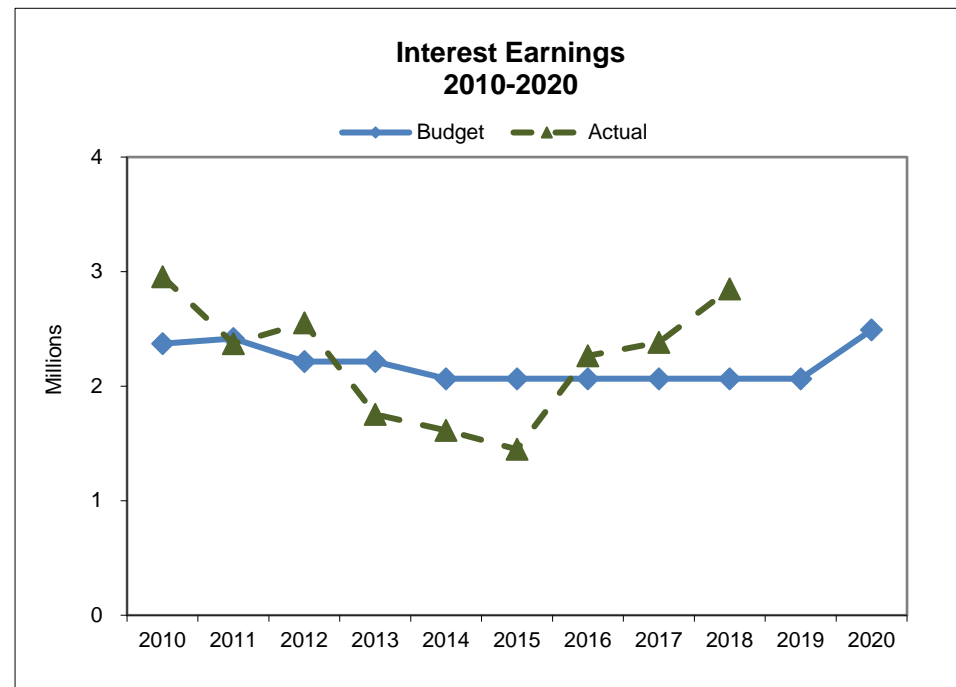
	Budget	Actual
<b>2010</b>	6,570,987	6,026,438
<b>2011</b>	6,106,783	6,488,799
<b>2012</b>	6,505,758	6,228,829
<b>2013</b>	6,926,580	6,928,761
<b>2014</b>	6,943,080	6,293,814
<b>2015</b>	6,783,810	5,565,342
<b>2016</b>	8,061,794	7,019,173
<b>2017</b>	7,907,809	8,418,293
<b>2018</b>	7,780,496	7,361,518
<b>2019 Adopted</b>	7,326,646	N/A
<b>2020 Adopted</b>	7,176,646	N/A

## Interest Earnings

The City's investment pool earns annual returns based on two key factors: the investment balance of the pool (total amount invested), and the performance of the market. Interest earnings in certain Special Funds have also been awarded to the General Fund in past years.

The City's Investment Policy sets guidelines and restrictions on investments based on the duration of those investments and their relative risk. Investment objectives are **safety, liquidity, return, and loss avoidance**. The investment pool is in compliance with the City's Investment Policy and State statutes. State law restricts the types of securities in which municipal governments may invest.

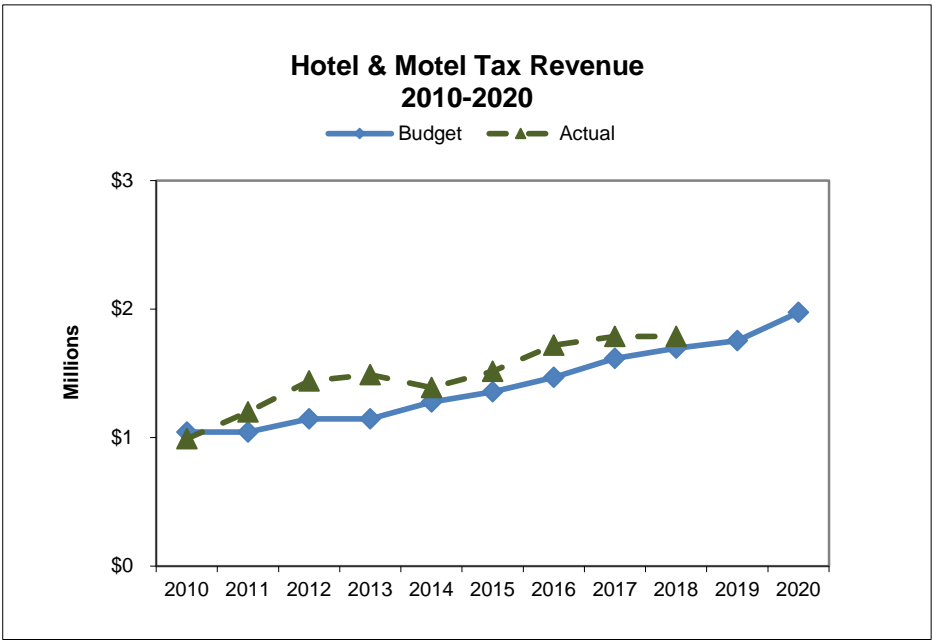
	Budget	Actual
<b>2010</b>	2,371,534	2,955,923
<b>2011</b>	2,415,034	2,370,093
<b>2012</b>	2,215,034	2,552,191
<b>2013</b>	2,215,034	1,752,840
<b>2014</b>	2,065,034	1,614,972
<b>2015</b>	2,065,034	1,448,131
<b>2016</b>	2,065,034	2,264,481
<b>2017</b>	2,065,034	2,383,159
<b>2018</b>	2,065,034	2,848,061
<b>2019 Adopted</b>	2,065,034	N/A
<b>2020 Adopted</b>	2,490,034	N/A



# Hotel & Motel Tax

Through 2019, the City has charged a 6% tax on most room charges in Saint Paul, in addition to the state sales tax. For hotels and motels under 50 rooms, the tax is 3%. During the 2019 legislative session, Saint Paul was granted authority to increase this tax to 7%.

The receipts from the hotel and motel tax are divided among the City’s General and Debt Service Funds as well as the RiverCentre Convention and Visitors Authority (RCVA) and other City promotional efforts. Most of the revenue from the Hotel & Motel Tax is spent on efforts to promote the City as a destination for conventions and tourism, and to pay debt on visitor destinations like the RiverCentre. In 2020 Hotel & Motel Tax revenue in the General Fund is expected to increase by \$219,400, largely due to the tax rate change.



	Budget	Actual
<b>2010</b>	1,043,400	990,702
<b>2011</b>	1,043,400	1,199,831
<b>*2012</b>	1,145,900	1,440,985
<b>2013</b>	1,145,900	1,490,362
<b>2014</b>	1,276,250	1,390,077
<b>2015</b>	1,356,400	1,515,120
<b>2016</b>	1,469,010	1,719,686
<b>2017</b>	1,615,800	1,787,319
<b>2018</b>	1,695,800	1,787,319
<b>2019 Adopted</b>	1,754,050	N/A
<b>2020 Adopted</b>	1,973,450	N/A

\* Beginning in 2012, the City of Saint Paul transitioned to a new chart of accounts leading to an impact on the distribution of Hotel & Motel Tax.

# Department Summaries

# City Attorney's Office

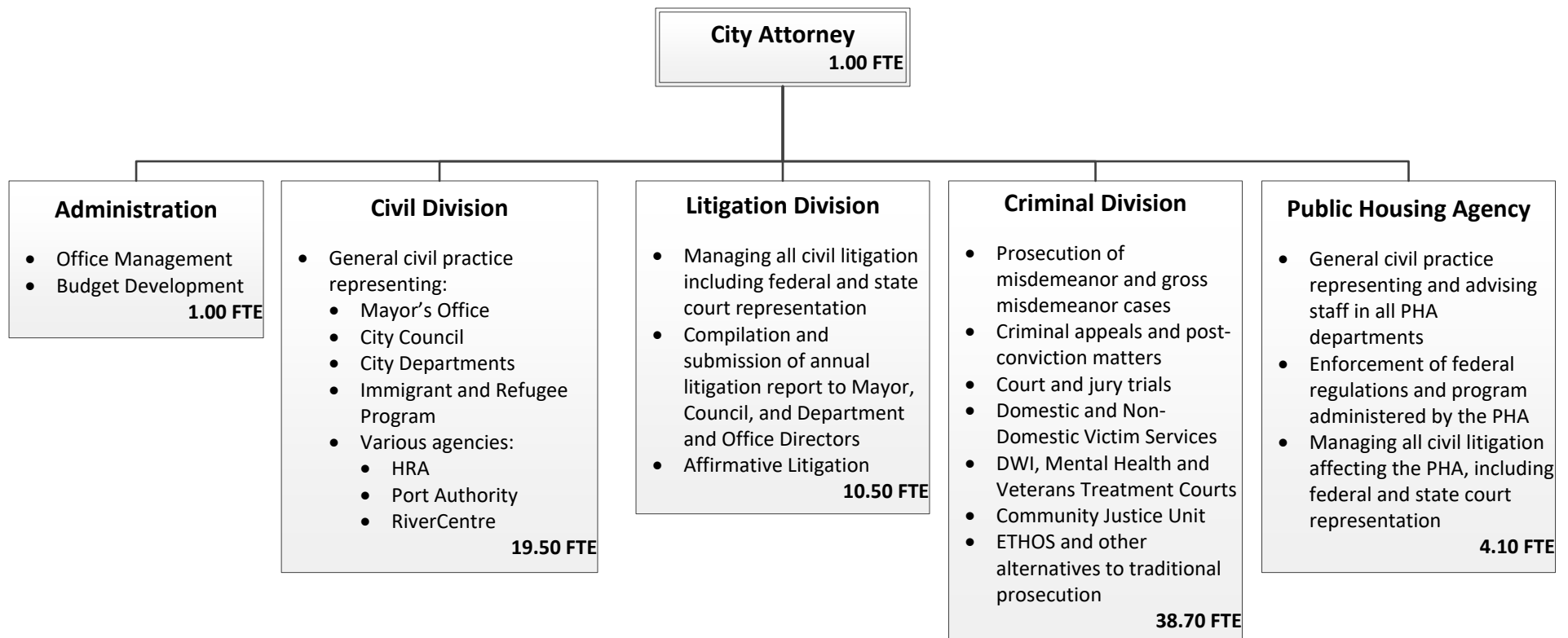
**Mission:** We seek justice through law, balancing accountability and equity and building prosperity while protecting the interests of the entire Saint Paul community.

**Respect:** We maintain an inclusive culture that honors the rights and experiences of all, encourages dialogue, and fosters patience and humanity.

**Integrity:** We act with courage and conviction and speak truth. We are accountable and faithful to the rule of law and professional ethics.

**Service to Community:** We work to benefit the community by connecting and engaging with each other and all of Saint Paul.

**Excellence:** We strive for perpetual improvement, scholarship and intellectual curiosity, proactive collaborative solutions, in order to produce better results for the city.



(Total 74.80 FTE)

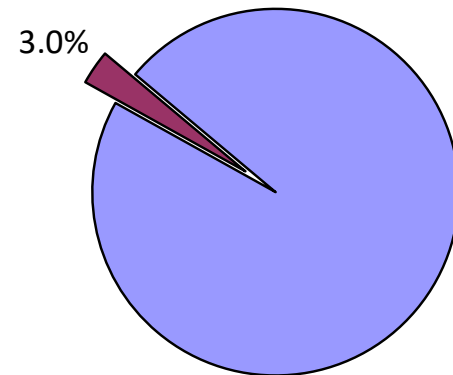
## 2020 Adopted Budget City Attorney's Office

### Department Description

We seek justice through law, balancing accountability and equity, and building prosperity while protecting the interests of the entire Saint Paul community.

- \* Respect: We maintain an inclusive culture that honors the rights and experiences of all, encourages dialogue, and fosters patience and humanity.
- \* Integrity: We act with courage and conviction, speaking truth; being accountable and faithful to the rule of law and professional ethics.
- \* Service to Community: We work to benefit the community by connecting and engaging with each other and all of Saint Paul.
- \* Excellence: We strive for perpetual improvement, scholarship and intellectual curiosity, proactive collaborative solutions, producing better results for the city.

### City Attorney's Portion of General Fund Spending



### Department Facts

- Total General Fund Budget:           \$           9,678,728
- Total Special Fund Budget:           \$           2,225,605
- Total FTEs:                               74.80
- The Criminal Division handles over 13,000 misdemeanor and gross misdemeanor cases per year.
- Legal settlements and judgments paid in 2018 total \$1,086,924. This is a 58% decrease from the previous year and includes a settlement payment of \$520,000.
- The Civil Litigation Division defends the City, HRA and SPRWS against approx. 75-90 lawsuits each year. The number of lawsuits handled by the CAO in 2018 was lower than average due to a slight decrease in the number of new lawsuits initiated during 2018 and a series of favorable judgments that resulted in the early resolution of several cases in 2017.
- In 2018, the Civil Litigation Division resolved 27 civil lawsuits. Of those lawsuits, 41% were resolved by obtaining favorable judgments or dismissals on behalf of the City, HRA or SPRWS without any payments.

### Department Goals

- Innovative Legal Solutions
- Inclusion
- Sustainable Legal Process
- Access to Justice

### Recent Accomplishments

- Developing ETHOS (Engaging community, Taking responsibility, Healing, Overcoming obstacles, Sustainable solutions) a community justice program that will offer an alternative way of prosecuting first-time nonviolent offenses by focusing on healing the offender, the victim and the community through restorative justice practices and compassionate accountability.
- Offered alternatives to conviction for low-risk offenders via the St. Paul Diversion Calendar.
- Collaborated with Blueprint for Safetypartners to improve protections for domestic violence victims with mental health concerns.
- Increased outreach and services for crime victims from underserved communities.
- Leveraged our expertise in domestic violence and elder abuse to provide local and national training, including being featured on Dept. of Justice website.
- Leading changes in racial, economic and other disparities in the criminal justice system.
- Running Mental Health Court, DWI Court, and Veterans Treatment Court staffing teams and the Treatment Courts Steering/Planning Committee.
- Celebrated 5 years of achieving positive outcomes through the Veteran's Treatment Court.
- Implementing strategic and focused efforts, including enhanced community outreach, through the Criminal Division's Community Justice Unit with a focus on racial equity, criminal justice reform and advancing alternatives to traditional prosecution.
- Successful opening of Allianz Field and ongoing negotiations for Ford Site.
- Passage of Saint Paul Minimum Wage Ordinance
- Created immigration legal defense fund in cooperation with Ramsey County and initiated Immigrant and Refugee Program.
- Assisted in preparing the newly-approved 2040 Comprehensive Plan.
- Advised on roll out and operation of Coordinated Collection and preparation for potential repeal of ordinance.

**2020 Adopted Budget  
City Attorney's Office**

**Fiscal Summary**

	<u>2018 Actual</u>	<u>2019 Adopted</u>	<u>2020 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2019 Adopted FTE</u>	<u>2020 Adopted FTE</u>
<b>Spending</b>							
100: General Fund	8,371,963	9,139,571	9,678,728	539,157	5.9%	61.15	62.90
200: City Grants	201,036	144,100	194,100	50,000	34.7%	1.70	1.70
710: Central Service Fund	1,347,959	1,468,889	2,031,505	562,616	38.3%	8.35	10.20
<b>Total</b>	<b>9,920,958</b>	<b>10,752,560</b>	<b>11,904,333</b>	<b>1,151,773</b>	<b>10.7%</b>	<b>71.20</b>	<b>74.80</b>
<b>Financing</b>							
100: General Fund	110,739	127,924	243,441	115,517	90.3%		
200: City Grants	221,363	144,100	194,100	50,000	34.7%		
710: Central Service Fund	1,348,070	1,468,889	2,031,505	562,616	38.3%		
<b>Total</b>	<b>1,680,172</b>	<b>1,740,913</b>	<b>2,469,046</b>	<b>728,133</b>	<b>41.8%</b>		

**Budget Changes Summary**

Spending changes in the City Attorney's Office (CAO) 2020 budget are due to an additional position in the Community Justice Unit as part of the Public Safety Budget and a new grant from the Minnesota Department of Public Safety. In addition, there are budget changes due to current service level updates, increased services to outside agencies provided in the Central Service Fund, and the reduction of an Associate Attorney to part-time. The 2020 budget continues to fund an Associate Attorney in the Criminal Justice Unit to support the unit's work on criminal justice reform and an Attorney dedicated to providing outreach, advocacy, and services to the immigrant refugee community in Saint Paul. It also continues to fund the Victim Witness Advocate added in 2016, in order for the CAO to continue ensuring that victims' rights are fulfilled throughout the criminal justice process and honor its commitment to extensive victim engagement under the terms of the Saint Paul Blueprint for Safety.

**100: General Fund****City Attorney's Office**

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include the decision to replace a vacant Legal Assistant II position with two Legal Assistant I positions. Additional overhead revenue is transferred to the General Fund related to increased work in the Central Services Fund. The staffing realignment reflects one FTE that will spend 1/4 of their time on General Fund work instead of on Central Services. Additional changes include inflationary increases due to salary and benefit costs and other revenue and expense adjustments.				
	Legal Assistant II replaced by two Legal Assistant I's	52,465		1.00
	Additional overhead revenue to account for work in the Central Service Fund		115,517	-
	Staffing realignment	50,544		0.25
	Other current service level adjustments	382,888		-
	Subtotal:	485,897	115,517	1.25
<b><u>Mayor's Proposed Changes</u></b>				
<b>Staffing Adjustment</b>				
The 2020 budget eliminates 0.5 FTEs, shifting a full-time attorney in the Civil Division to half-time work.				
	Associate Attorney	(60,647)	-	(0.50)
	Subtotal:	(60,647)	-	(0.50)
<b><u>Public Safety Budget</u></b>				
<b>Community Justice Unit</b>				
The 2020 budget adds a Legal Assistant III to the Community Justice Unit to support the unit's work on criminal justice reform, diversionary programs, and restorative justice.				
	Legal Assistant III	113,906		1.00
	Subtotal:	113,906	-	1.00
<b>Fund 100 Budget Changes Total</b>		539,156	115,517	1.75



**200: City Grants**

**City Attorney's Office**

The City Attorney's Office receives a grant from the Minnesota Department of Public Safety Office of Justice Program (OJP) to provide support for direct services to crime victims. This year they are also receiving a grant from the Minnesota Department of Public Safety (DPS) to support the implementation of the city's restorative justice program.

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Adopted Changes</u></b>				
<b>Byrne Justice grant from the Minnesota Department of Public Safety</b>				
The 2020 budget includes a grant from the MN DPS to support the implementation of the City's ETHOS (Engaging community, Taking responsibility, Healing, Overcoming obstacles, Sustainable solutions) program and provide funds for first-time, non-violent offenders to work with a restorative justice group as an alternative to traditional prosecution.				
	Byrne Justice Assistance Criminal and Juvenile Justice Intervention grant from MN DPS	50,000	50,000	-
	Subtotal:	<u>50,000</u>	<u>50,000</u>	<u>-</u>
<b>Fund 200 Budget Changes Total</b>		<u><u>50,000</u></u>	<u><u>50,000</u></u>	<u><u>-</u></u>

**710: Central Service Fund****City Attorney's Office**

Attorneys and support staff who support outside agencies and certain special fund departments are budgeted here. Agencies and departments are charged for the cost of services received.

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include inflationary increases due to salary and benefit costs, and adjustments of transfers to reflect updated revenue estimates. The staffing realignment reflects one FTE that will spend 1/4 of their time on General Fund work instead of on Central Services.				
	Current service level adjustments	200,739	200,739	-
	Staffing realignment	(50,544)	(50,544)	(0.25)
	Subtotal:	150,194	150,194	(0.25)
<b><u>Mayor's Proposed Changes</u></b>				
<b>PHA Attorney</b>				
The 2020 budget includes an additional 0.6 FTE to support the work of the Public Housing Authority (PHA). Central service costs and overhead costs are included for this position. This position is funded by a transfer from the PHA.				
	Senior Attorney	125,150	125,150	0.60
	Subtotal:	125,150	125,150	0.60
<b>HRA Attorney</b>				
The 2020 budget includes an additional 1.5 FTE to support the work of the Housing Redevelopment Agency (HRA). A Senior Attorney is added and a full-time Legal Assistant III replaces the vacancy left by a part-time Attorney leaving. Central service costs and overhead costs are included for all of these positions. These positions are funded by a transfer from the HRA.				
	Senior Attorney	255,098	255,098	1.00
	Legal Assistant III	159,117	159,117	1.00
	Attorney	(126,944)	(126,944)	(0.50)
	Subtotal:	287,272	287,272	1.50
<b>Fund 710 Budget Changes Total</b>		562,616	562,616	1.85

# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: CITY ATTORNEY

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Fund</b>					
CITY GENERAL FUND	7,940,272	8,371,963	9,139,571	9,678,728	539,157
CITY GRANTS	111,821	201,036	144,100	194,100	49,999
CENTRAL SERVICE FUND	1,348,088	1,347,959	1,468,889	2,031,505	562,616
<b>TOTAL SPENDING BY FUND</b>	<b>9,400,181</b>	<b>9,920,958</b>	<b>10,752,560</b>	<b>11,904,333</b>	<b>1,151,773</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	8,951,622	9,243,932	10,119,833	11,085,130	965,297
SERVICES	333,974	433,541	518,188	584,746	66,558
MATERIALS AND SUPPLIES	69,867	98,493	62,216	66,216	4,000
ADDITIONAL EXPENSES	38				
CAPITAL OUTLAY		10			
OTHER FINANCING USES	44,680	144,982	52,323	168,240	115,917
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>9,400,181</b>	<b>9,920,958</b>	<b>10,752,560</b>	<b>11,904,333</b>	<b>1,151,773</b>
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	107,562	244,813	186,767	236,767	50,000
CHARGES FOR SERVICES	1,889,047	1,359,742	1,505,189	2,067,805	562,616
MISCELLANEOUS REVENUE	60	15,634			
OTHER FINANCING SOURCES	69,680	44,982	48,957	164,474	115,517
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>2,066,349</b>	<b>1,665,172</b>	<b>1,740,913</b>	<b>2,469,046</b>	<b>728,133</b>

**CITY OF SAINT PAUL  
Spending Plan by Department**

Department: CITY ATTORNEY  
Fund: CITY GENERAL FUND

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	7,657,230	7,896,575	8,668,462	9,207,279	538,817
SERVICES	238,371	321,067	425,793	425,793	
MATERIALS AND SUPPLIES	44,633	54,322	38,596	38,596	
ADDITIONAL EXPENSES	38				
OTHER FINANCING USES		100,000	6,720	7,060	340
<b>Total Spending by Major Account</b>	<b>7,940,272</b>	<b>8,371,963</b>	<b>9,139,571</b>	<b>9,678,728</b>	<b>539,157</b>
<b>Spending by Accounting Unit</b>					
10012100 CITY ATTORNEY GENERAL OPS	7,940,272	8,371,963	9,139,571	9,678,728	539,157
<b>Total Spending by Accounting Unit</b>	<b>7,940,272</b>	<b>8,371,963</b>	<b>9,139,571</b>	<b>9,678,728</b>	<b>539,157</b>

**CITY OF SAINT PAUL  
Spending Plan by Department**

Department: CITY ATTORNEY  
Fund: CITY GRANTS

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	78,553	140,264	142,944	142,944	(1)
SERVICES	29,354	33,766	1,156	51,156	50,000
MATERIALS AND SUPPLIES	3,914	26,997			
CAPITAL OUTLAY		10			
<b>Total Spending by Major Account</b>	<b>111,821</b>	<b>201,036</b>	<b>144,100</b>	<b>194,100</b>	<b>49,999</b>
<b>Spending by Accounting Unit</b>					
20012800 CRIME VICTIM SERVICES INITIATIVE	111,821	201,036	144,100	144,100	(1)
20012900 CITY ATTORNEY GRANTS				50,000	50,000
<b>Total Spending by Accounting Unit</b>	<b>111,821</b>	<b>201,036</b>	<b>144,100</b>	<b>194,100</b>	<b>49,999</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: CITY ATTORNEY  
Fund: CENTRAL SERVICE FUND

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,215,840	1,207,093	1,308,427	1,734,908	426,481
SERVICES	66,249	78,709	91,239	107,797	16,558
MATERIALS AND SUPPLIES	21,319	17,175	23,620	27,620	4,000
OTHER FINANCING USES	44,680	44,982	45,603	161,180	115,577
<b>Total Spending by Major Account</b>	<b>1,348,088</b>	<b>1,347,959</b>	<b>1,468,889</b>	<b>2,031,505</b>	<b>562,616</b>
<b>Spending by Accounting Unit</b>					
71012200 CITY ATTY OUTSIDE SERVICES	1,348,088	1,347,959	1,468,889	2,031,505	562,616
<b>Total Spending by Accounting Unit</b>	<b>1,348,088</b>	<b>1,347,959</b>	<b>1,468,889</b>	<b>2,031,505</b>	<b>562,616</b>

# Financing Reports



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: CITY ATTORNEY  
 Fund: CITY GENERAL FUND

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
43632-0	PRECOURT DIVERSION	39,455	38,450	47,000	47,000	
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>39,455</b>	<b>38,450</b>	<b>47,000</b>	<b>47,000</b>	
44105-0	CONTINUANCE FOR DISMISSAL	596,396				
44215-0	COPIES	2,046	2,096	1,300	1,300	
44590-0	MISCELLANEOUS SERVICES	800	250			
45510-0	REIMBURSEMENT INVESTIGATION			20,000	20,000	
51175-0	ADMINISTRATION FEE	11,419	14,961	15,000	15,000	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>610,661</b>	<b>17,307</b>	<b>36,300</b>	<b>36,300</b>	
55515-0	COUNTY SHARE OF COST		10,000			
55845-0	JURY DUTY PAY	60				
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>60</b>	<b>10,000</b>			
56235-0	TRANSFER FR CAPITAL PROJ FUND					
56245-0	TRANSFER FR INTERNAL SERVICE F	69,680	44,982	44,624	160,141	115,517
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>69,680</b>	<b>44,982</b>	<b>44,624</b>	<b>160,141</b>	<b>115,517</b>
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>719,856</b>	<b>110,739</b>	<b>127,924</b>	<b>243,441</b>	<b>115,517</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: CITY ATTORNEY  
 Fund: CITY GRANTS

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
43101-0	FEDERAL GRANT STATE ADMIN	68,107	159,724	104,364	104,364	
43401-0	STATE GRANTS		46,639	35,403	85,403	50,000
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>68,107</b>	<b>206,363</b>	<b>139,767</b>	<b>189,767</b>	<b>50,000</b>
59910-0	USE OF FUND EQUITY			4,333	4,333	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>				<b>4,333</b>	<b>4,333</b>	
<b>TOTAL FOR CITY GRANTS</b>		<b>68,107</b>	<b>206,363</b>	<b>144,100</b>	<b>194,100</b>	<b>50,000</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: CITY ATTORNEY  
 Fund: CENTRAL SERVICE FUND

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
51235-0	SERVICES TO PUBLIC HOUSING	581,433	647,596	647,638	823,949	176,311
51240-0	SERVICES TO HRA	331,692	319,965	431,744	792,500	360,756
51245-0	LEGAL SERVICES	365,262	374,875	389,507	415,056	25,549
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>1,278,386</b>	<b>1,342,436</b>	<b>1,468,889</b>	<b>2,031,505</b>	<b>562,616</b>
55915-0	OTHER MISC REVENUE		5,634			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>			<b>5,634</b>			
<b>TOTAL FOR CENTRAL SERVICE FUND</b>		<b>1,278,386</b>	<b>1,348,070</b>	<b>1,468,889</b>	<b>2,031,505</b>	<b>562,616</b>
<b>TOTAL FOR CITY ATTORNEY</b>		<b>2,066,349</b>	<b>1,665,172</b>	<b>1,740,913</b>	<b>2,469,046</b>	<b>728,133</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: CITY ATTORNEY  
Fund: CITY GENERAL FUND

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	39,455	38,450	47,000	47,000	
CHARGES FOR SERVICES	610,661	17,307	36,300	36,300	
MISCELLANEOUS REVENUE	60	10,000			
OTHER FINANCING SOURCES	69,680	44,982	44,624	160,141	115,517
<b>Total Financing by Major Account</b>	<b>719,856</b>	<b>110,739</b>	<b>127,924</b>	<b>243,441</b>	<b>115,517</b>
<b>Financing by Accounting Unit</b>					
10012100 CITY ATTORNEY GENERAL OPS	719,856	110,739	127,924	243,441	115,517
<b>Total Financing by Accounting Unit</b>	<b>719,856</b>	<b>110,739</b>	<b>127,924</b>	<b>243,441</b>	<b>115,517</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: CITY ATTORNEY  
Fund: CITY GRANTS

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	68,107	206,363	139,767	189,767	50,000
OTHER FINANCING SOURCES			4,333	4,333	
<b>Total Financing by Major Account</b>	<b>68,107</b>	<b>206,363</b>	<b>144,100</b>	<b>194,100</b>	<b>50,000</b>
<b>Financing by Accounting Unit</b>					
20012800 CRIME VICTIM SERVICES INITIATIVE	68,107	206,363	144,100	144,100	
20012900 CITY ATTORNEY GRANTS				50,000	50,000
<b>Total Financing by Accounting Unit</b>	<b>68,107</b>	<b>206,363</b>	<b>144,100</b>	<b>194,100</b>	<b>50,000</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

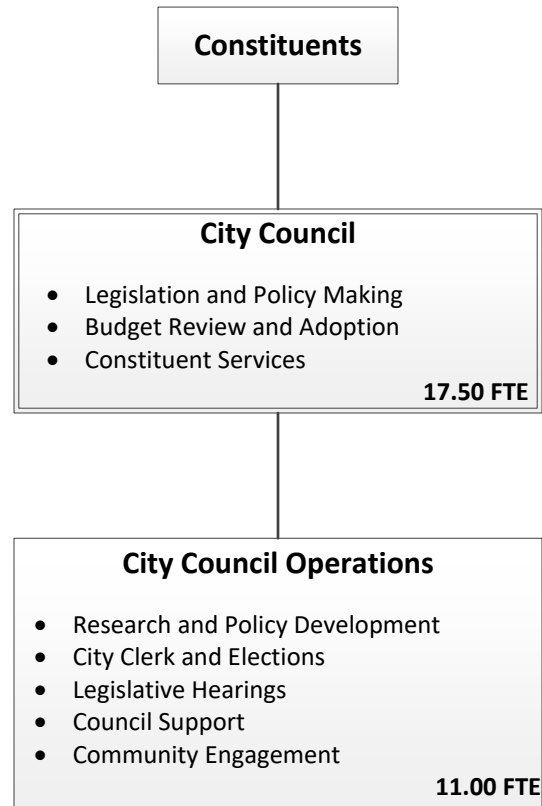
Department: CITY ATTORNEY  
Fund: CENTRAL SERVICE FUND

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	1,278,386	1,342,436	1,468,889	2,031,505	562,616
MISCELLANEOUS REVENUE		5,634			
<b>Total Financing by Major Account</b>	<b>1,278,386</b>	<b>1,348,070</b>	<b>1,468,889</b>	<b>2,031,505</b>	<b>562,616</b>
<b>Financing by Accounting Unit</b>					
71012200 CITY ATTY OUTSIDE SERVICES	1,278,386	1,348,070	1,468,889	2,031,505	562,616
<b>Total Financing by Accounting Unit</b>	<b>1,278,386</b>	<b>1,348,070</b>	<b>1,468,889</b>	<b>2,031,505</b>	<b>562,616</b>

# City Council

**Mission:** *The City Council makes legislative, policy, budget approval, and performance auditing decisions for the City of Saint Paul. The seven Councilmembers also serve as the Housing and Redevelopment Authority, the Board of Health, and the Library Board.*



(Total 28.50 FTE)

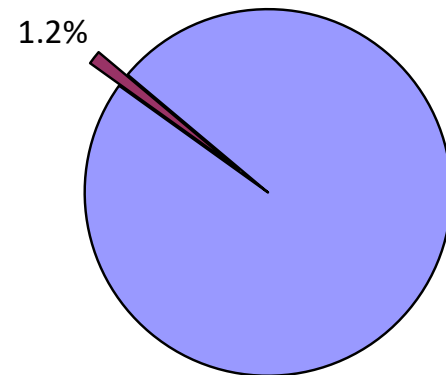
## 2020 Adopted Budget City Council

**Department Description:**

The City Council makes legislative, policy, budget, and performance auditing decisions for the City of Saint Paul. The seven Councilmembers also serve as the Housing and Redevelopment Authority, the Library Board, and the Board of Health.

The City Clerk is responsible for maintaining and preserving the records of the City Council from 1854 to the present.

**City Council's Portion of General Fund Spending**



**Department Facts**

- Total General Fund Budget:           \$       3,870,748
- Total Special Fund Budget:         \$            -
- Total FTEs:                               28.50
- There are seven part-time Councilmembers representing the seven wards of the City.
- Councilmembers are elected by wards to serve four-year terms.
- The current term ends on December 31st, 2023.

**Recent Accomplishments**

- Considered over 2,865 legislative items annually as part of the weekly City Council meetings.
- Contracted with 28 local non-profits to provide services to residents.
- Legislative hearing officers conducted hearings on approximately 1,100 matters, including assessments, license applications, nuisance issues, water and organized garbage collection appeals.
- The Community Engagement Coordinator provides strategic planning and project management support to city staff on community engagement activities and serves as the city's technical assistance liaison to the 17 district council organizations funded through the City's Community Engagement program.



**2020 Adopted Budget  
City Council**

**Fiscal Summary**

	<u>2018 Actual</u>	<u>2019 Adopted</u>	<u>2020 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2019 Adopted FTE</u>	<u>2020 Adopted FTE</u>
<b>Spending</b>							
100: General Fund	3,437,387	3,726,272	3,870,748	144,476	3.9%	28.50	28.50
<b>Total</b>	<b>3,437,387</b>	<b>3,726,272</b>	<b>3,870,748</b>	<b>144,476</b>	<b>3.9%</b>	<b>28.50</b>	<b>28.50</b>
<b>Financing</b>							
100: General Fund	381,861	368,095	377,055	8,960	2.4%		
<b>Total</b>	<b>381,861</b>	<b>368,095</b>	<b>377,055</b>	<b>8,960</b>	<b>2.4%</b>		

**Budget Changes Summary**

The Saint Paul City Council operations budget will continue to support the work of the City's legislative body in 2020. The increase in the 2020 adopted budget is due to the inflationary pressures on current services provided.

**100: General Fund****City Council**

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>		144,476	8,960	-
	Subtotal:	<u>144,476</u>	<u>8,960</u>	<u>-</u>
<b>Fund 100 Budget Changes Total</b>		<u>144,476</u>	<u>8,960</u>	<u>-</u>

# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: CITY COUNCIL

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Fund</b>					
CITY GENERAL FUND	3,315,185	3,437,387	3,726,272	3,870,748	144,476
<b>TOTAL SPENDING BY FUND</b>	<b>3,315,185</b>	<b>3,437,387</b>	<b>3,726,272</b>	<b>3,870,748</b>	<b>144,476</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	3,130,145	3,276,406	3,479,151	3,623,627	144,476
SERVICES	136,727	105,722	160,712	186,721	26,009
MATERIALS AND SUPPLIES	48,313	55,260	85,709	59,700	(26,009)
ADDITIONAL EXPENSES			700	700	
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>3,315,185</b>	<b>3,437,387</b>	<b>3,726,272</b>	<b>3,870,748</b>	<b>144,476</b>
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	1,640	960			
CHARGES FOR SERVICES	110,563	113,346	100,540	109,500	8,960
OTHER FINANCING SOURCES	267,555	267,555	267,555	267,555	
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>379,758</b>	<b>381,861</b>	<b>368,095</b>	<b>377,055</b>	<b>8,960</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: CITY COUNCIL  
Fund: CITY GENERAL FUND

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	3,130,145	3,276,406	3,479,151	3,623,627	144,476
SERVICES	136,727	105,722	160,712	186,721	26,009
MATERIALS AND SUPPLIES	48,313	55,260	85,709	59,700	(26,009)
ADDITIONAL EXPENSES			700	700	
<b>Total Spending by Major Account</b>	<b>3,315,185</b>	<b>3,437,387</b>	<b>3,726,272</b>	<b>3,870,748</b>	<b>144,476</b>
<b>Spending by Accounting Unit</b>					
10010100 CITY COUNCIL LEGISLATIVE	3,134,543	3,270,168	3,523,413	3,665,611	142,198
10010105 RECORDS MANAGEMENT	180,642	167,219	202,859	205,137	2,278
<b>Total Spending by Accounting Unit</b>	<b>3,315,185</b>	<b>3,437,387</b>	<b>3,726,272</b>	<b>3,870,748</b>	<b>144,476</b>

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: CITY COUNCIL  
 Fund: CITY GENERAL FUND

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
42610-0	VACATION STREET AND ALLEY	1,640	960			
<b>TOTAL FOR LICENSE AND PERMIT</b>		<b>1,640</b>	<b>960</b>			
44120-0	REGULATORY FEES	30,456	31,126	93,540	31,000	(62,540)
44125-0	DISTRICT ENERGY REG FEE	35,578	36,325		35,000	35,000
44130-0	DISTRICT COOLING REG FEE	35,578	36,325		35,000	35,000
44190-0	MISCELLANEOUS FEES	21	(25)			
50125-0	APPLICATION FEE	8,930	9,595	7,000	8,500	1,500
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>110,563</b>	<b>113,346</b>	<b>100,540</b>	<b>109,500</b>	<b>8,960</b>
56225-0	TRANSFER FR SPECIAL REVENUE FU	267,555	267,555	267,555	267,555	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>267,555</b>	<b>267,555</b>	<b>267,555</b>	<b>267,555</b>	
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>379,758</b>	<b>381,861</b>	<b>368,095</b>	<b>377,055</b>	<b>8,960</b>
<b>TOTAL FOR CITY COUNCIL</b>		<b>379,758</b>	<b>381,861</b>	<b>368,095</b>	<b>377,055</b>	<b>8,960</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: CITY COUNCIL  
Fund: CITY GENERAL FUND

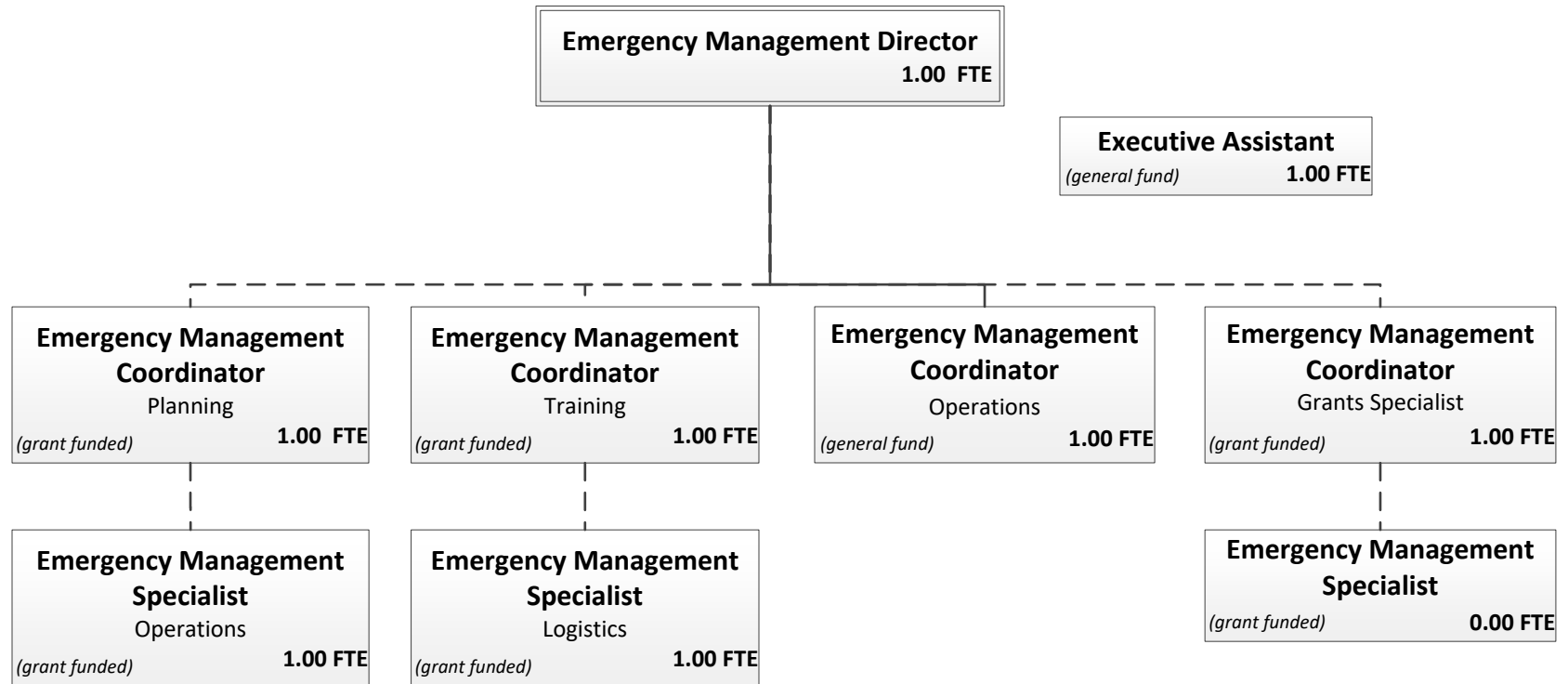
Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	1,640	960			
CHARGES FOR SERVICES	110,563	113,346	100,540	109,500	8,960
OTHER FINANCING SOURCES	267,555	267,555	267,555	267,555	
<b>Total Financing by Major Account</b>	<b>379,758</b>	<b>381,861</b>	<b>368,095</b>	<b>377,055</b>	<b>8,960</b>
<b>Financing by Accounting Unit</b>					
10010100 CITY COUNCIL LEGISLATIVE	379,758	381,861	368,095	377,055	8,960
<b>Total Financing by Accounting Unit</b>	<b>379,758</b>	<b>381,861</b>	<b>368,095</b>	<b>377,055</b>	<b>8,960</b>



# Emergency Management Organization

**Mission:** To save lives, preserve property, and protect the environment during emergencies and disasters through coordinated prevention, protection, preparation, response and recovery actions.



----- Dashed line shows grant-funded

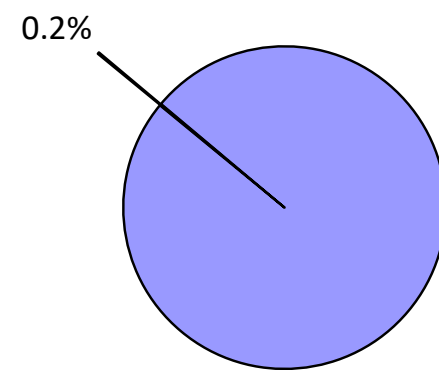
(Total 8.00 FTE)

## 2020 Adopted Budget Emergency Management Office

### Department Description:

Emergency Management is charged with creating the framework within which communities reduce vulnerability to hazards and cope with disasters. The Department helps create a safe community through building resilience and preparedness for emergencies. Emergency Management is responsible for all emergency functions to prevent, protect against, mitigate, prepare for, respond to, and recover from consequences and damage resulting from natural, technological, man-made and terrorism-related emergencies and disasters. Emergency Management is charged with developing plans, procedures, training and exercises for preparing city forces to respond and protect the community. Emergency Management also provides the system, plan, and protocols for multi-agency coordination during large-scale events and incidents. The department provides critical services to other city departments through creation of plans, obtaining and managing grants, and providing equipment. The department also maintains and operates the city Emergency Operations Center, as well as all plans required by the state and federal laws.

### **Emergency Management's Portion of General Fund Spending**



### Department Facts

- Total General Fund Budget:           \$           545,493
- Total Special Fund Budget:           \$           1,572,935
- Total FTEs:                               8.00
- The department continues to manage the extensive requirements for Emergency Management. The federal grant programs are administered by the Department of Emergency Management in order to support building and sustaining capabilities within the City of Saint Paul and the Twin Cities region.
- The department manages 47 specific planning requirements from the State of MN. The city Emergency Operations Plan must address over 100 specific items included in state and federal laws, rules and regulations.
- The department General Fund budget contributes to resources, training, and staff salaries for building capabilities and preparedness throughout the city. Additionally, the budgeted funds are combined with significant Federal and State grant funds to enable Emergency Management functions to be properly staffed, supported and maintained.

### Department Goals

- Goal 1 - Implement a Community Focused Emergency Management Program.
- Goal 2 - Perform effective grants management and financial administration.
- Goal 3 - Maintain and improve emergency management facilities and infrastructure.
- Goal 4 - Maintain and improve levels of core capabilities performance.
- Goal 5 - Achieve and maintain emergency management accreditation program (EMAP) compliance.

### Recent Accomplishments

- Conducted self-assessment and peer-review assessment of city Emergency Management Program, resulting in Fully Accredited status by the Emergency Management Accreditation Program (EMAP). Saint Paul is one of 13 local Emergency Management organizations in the country to be awarded this achievement and only local program in the 6-state FEMA Region for the Upper Midwest.
- Complete re-write of Emergency Operations Plan, addressing 74 required items. Collaborated in creating 13 City Department Continuity of Operations Plans, and a City-wide Continuity of Government Plan.
- Multi-agency coordination for numerous incidents and planned events including Super Bowl VII, Winter Carnival, Red Bull Crashed Ice, Cinco de Mayo, Wabasha landslide and others.
- Training and Exercises:
  - Conducted City-wide senior officials workshop.
  - Conducted Multi-Agency Tabletop exercise dealing with Rail Emergencies and Hazardous Materials Response involving 155 stakeholders representing 38 city, county, state, federal and private agencies.

**2020 Adopted Budget  
Office of Emergency Management**

**Fiscal Summary**

	<u>2018 Actual</u>	<u>2019 Adopted</u>	<u>2020 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2019 Adopted FTE</u>	<u>2020 Adopted FTE</u>
<b>Spending</b>							
100: General Fund	400,860	423,067	545,493	122,426	28.9%	3.00	3.00
200: City Grants	1,580,677	1,929,958	1,572,935	(357,023)	-18.5%	5.60	5.00
<b>Total</b>	<b>1,981,537</b>	<b>2,353,025</b>	<b>2,118,428</b>	<b>(234,598)</b>	<b>-10.0%</b>	<b>8.60</b>	<b>8.00</b>
<b>Financing</b>							
100: General Fund	-	-	100,000	100,000	0.0%		
200: City Grants	1,677,385	1,929,958	1,572,935	(357,023)	-18.5%		
<b>Total</b>	<b>1,677,385</b>	<b>1,929,958</b>	<b>1,672,935</b>	<b>(257,023)</b>	<b>-13.3%</b>		

**Budget Changes Summary**

The 2020 Emergency Management budget maintains critical staffing levels, and operating and maintenance costs for both the emergency siren system and the Emergency Operations Center (EOC). Expiring grants resulted in a decrease in the department's grant budget. The 2020 adopted budget includes an ongoing investment in alarm siren sustainment as well as a one-time investment in a Downtown Fusion Center.

**100: General Fund****Office of Emergency Management****Change from 2019 Adopted**

	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
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**Current Service Level Adjustments**

Current service level adjustments include inflationary increases due to salary and benefit costs, and adjustments of line item budgets to track with recent spending trends.

Current service level adjustments

	9,926	-	-
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Subtotal:	9,926	-	-
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**Mayor's Proposed Changes****Community Warning Siren System Maintenance**

The department is responsible for operating and maintaining Saint Paul's community warning system. The 2020 budget provides additional ongoing funding for the sustainment of the 36 City-owned sirens.

Siren system maintenance

	12,500	-	-
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Subtotal:	12,500	-	-
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**Adopted Changes****Community-First Public Safety Investments**

The 2020 budget includes funding for a Downtown Fusion Center. This one-time investment will support positions to staff a joint communications center to support safety and security in downtown Saint Paul. This investment will be managed through the Downtown Alliance and use funding from the Parking Fund.

Public service grant to the Downtown Alliance funded by Parking Fund

	100,000	100,000	-
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Subtotal:	100,000	100,000	-
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**Fund 100 Budget Changes Total**

	122,426	100,000	-
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**200: City Grants**

**Office of Emergency Management**

Emergency Management has been successful in obtaining a number of grants to help promote emergency preparedness in Saint Paul.

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
<b>Grant Changes</b>				
The department receives several grants. Homeland Security, Urban Area Security Initiatives (UASI), Emergency Management Performance Grant (EMPG), and Metropolitan Medical Response System (MMRS) are among those that typically recur, greatly enhancing the City's preparedness capabilities. These totals reflect the net changes in grant spending and revenue.				
Net grant adjustments		(357,023)	(357,023)	(0.60)
	Subtotal:	<u>(357,023)</u>	<u>(357,023)</u>	<u>(0.60)</u>
<b>Fund 200 Budget Changes Total</b>		<u><u>(357,023)</u></u>	<u><u>(357,023)</u></u>	<u><u>(0.60)</u></u>

# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: **EMERGENCY MANAGEMENT**

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Fund</b>					
CITY GENERAL FUND	458,180	400,860	423,067	545,493	122,426
CITY GRANTS	1,268,348	1,580,677	1,929,958	1,572,935	(357,024)
<b>TOTAL SPENDING BY FUND</b>	<b>1,726,528</b>	<b>1,981,537</b>	<b>2,353,026</b>	<b>2,118,427</b>	<b>(234,598)</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	950,012	833,471	1,081,245	939,157	(142,087)
SERVICES	158,998	274,049	566,710	459,217	(107,493)
MATERIALS AND SUPPLIES	360,616	319,299	629,728	544,715	(85,013)
PROGRAM EXPENSE				100,000	100,000
CAPITAL OUTLAY	256,901	554,718	75,000	75,000	
OTHER FINANCING USES			343	338	(5)
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>1,726,528</b>	<b>1,981,537</b>	<b>2,353,026</b>	<b>2,118,427</b>	<b>(234,598)</b>
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	1,039,180	1,677,385	1,705,201	1,495,552	(209,649)
OTHER FINANCING SOURCES			224,757	177,383	(47,374)
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>1,039,180</b>	<b>1,677,385</b>	<b>1,929,958</b>	<b>1,672,935</b>	<b>(257,023)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: EMERGENCY MANAGEMENT**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	410,421	333,713	375,293	392,876	17,583
SERVICES	23,046	41,292	31,927	40,870	8,943
MATERIALS AND SUPPLIES	24,713	25,855	15,504	11,409	(4,095)
PROGRAM EXPENSE				100,000	100,000
OTHER FINANCING USES			343	338	(5)
<b>Total Spending by Major Account</b>	<b>458,180</b>	<b>400,860</b>	<b>423,067</b>	<b>545,493</b>	<b>122,426</b>
<b>Spending by Accounting Unit</b>					
10021100 EMERGENCY MANAGEMENT	458,180	400,860	423,067	545,493	122,426
<b>Total Spending by Accounting Unit</b>	<b>458,180</b>	<b>400,860</b>	<b>423,067</b>	<b>545,493</b>	<b>122,426</b>



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **EMERGENCY MANAGEMENT**  
Fund: **CITY GRANTS**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	539,592	499,758	705,951	546,282	(159,670)
SERVICES	135,952	232,757	534,783	418,347	(116,436)
MATERIALS AND SUPPLIES	335,903	293,444	614,224	533,306	(80,918)
CAPITAL OUTLAY	256,901	554,718	75,000	75,000	
<b>Total Spending by Major Account</b>	<b>1,268,348</b>	<b>1,580,677</b>	<b>1,929,958</b>	<b>1,572,935</b>	<b>(357,024)</b>
<b>Spending by Accounting Unit</b>					
20021820 URBAN AREA SECURITY INITIATIVE	1,043,262	1,167,079	1,485,459	1,495,552	10,092
20021825 METRO MEDICAL RESPONSE SYSTEM	81,209	50,255	224,757	77,383	(147,374)
20021835 EMERGENCY MGMT PERFORMANCE	29,772	29,966			
20021840 HOMELAND SECURITY		180,000			
20021845 EMER MGMT PORT SECURITY	58,070	110,634	124,692		(124,692)
20021850 PRE DISASTER MITIGATION GRANT	8,991	42,743	95,050		(95,050)
20021890 HMEP GRANT	47,045				
<b>Total Spending by Accounting Unit</b>	<b>1,268,348</b>	<b>1,580,677</b>	<b>1,929,958</b>	<b>1,572,935</b>	<b>(357,024)</b>

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: EMERGENCY MANAGEMENT  
 Fund: CITY GENERAL FUND

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
56240-0	TRANSFER FR ENTERPRISE FUND				100,000	100,000
<b>TOTAL FOR OTHER FINANCING SOURCES</b>					<b>100,000</b>	<b>100,000</b>
<b>TOTAL FOR CITY GENERAL FUND</b>					<b>100,000</b>	<b>100,000</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: EMERGENCY MANAGEMENT  
 Fund: CITY GRANTS

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
43001-0	FEDERAL DIRECT GRANTS	58,070	110,634	124,692		(124,692)
43101-0	FEDERAL GRANT STATE ADMIN	981,110	1,566,752	1,580,509	1,495,552	(84,957)
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>1,039,180</b>	<b>1,677,385</b>	<b>1,705,201</b>	<b>1,495,552</b>	<b>(209,649)</b>
59910-0	USE OF FUND EQUITY			224,757	77,383	(147,374)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>				<b>224,757</b>	<b>77,383</b>	<b>(147,374)</b>
<b>TOTAL FOR CITY GRANTS</b>		<b>1,039,180</b>	<b>1,677,385</b>	<b>1,929,958</b>	<b>1,572,935</b>	<b>(357,023)</b>
<b>TOTAL FOR EMERGENCY MANAGEMENT</b>		<b>1,039,180</b>	<b>1,677,385</b>	<b>1,929,958</b>	<b>1,672,935</b>	<b>(257,023)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **EMERGENCY MANAGEMENT**  
Fund: **CITY GENERAL FUND**

Budget Year: **2020**

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>					
OTHER FINANCING SOURCES				100,000	100,000
<b>Total Financing by Major Account</b>				<b>100,000</b>	<b>100,000</b>
<b>Financing by Accounting Unit</b>					
10021100 EMERGENCY MANAGEMENT				100,000	100,000
<b>Total Financing by Accounting Unit</b>				<b>100,000</b>	<b>100,000</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

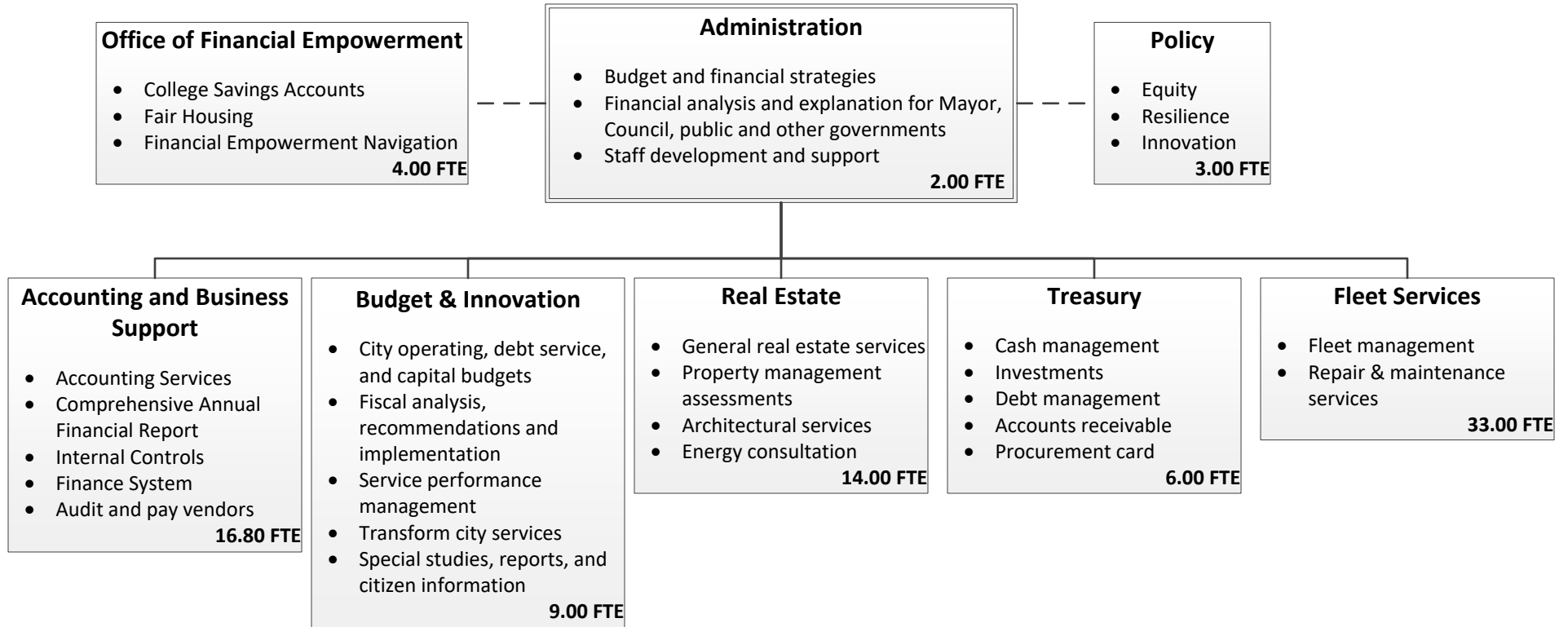
Department: **EMERGENCY MANAGEMENT**  
Fund: **CITY GRANTS**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	1,039,180	1,677,385	1,705,201	1,495,552	(209,649)
OTHER FINANCING SOURCES			224,757	77,383	(147,374)
<b>Total Financing by Major Account</b>	<b>1,039,180</b>	<b>1,677,385</b>	<b>1,929,958</b>	<b>1,572,935</b>	<b>(357,023)</b>
<b>Financing by Accounting Unit</b>					
20021820 URBAN AREA SECURITY INITIATIVE	921,328	1,317,002	1,485,459	1,495,552	10,093
20021825 METRO MEDICAL RESPONSE SYSTEM			224,757	77,383	(147,374)
20021835 EMERGENCY MGMT PERFORMANCE	12,737	40,279			
20021840 HOMELAND SECURITY		180,000			
20021845 EMER MGMT PORT SECURITY	58,070	110,634	124,692		(124,692)
20021850 PRE DISASTER MITIGATION GRANT		29,470	95,050		(95,050)
20021890 HMEP GRANT	47,045				
<b>Total Financing by Accounting Unit</b>	<b>1,039,180</b>	<b>1,677,385</b>	<b>1,929,958</b>	<b>1,572,935</b>	<b>(357,023)</b>

# Financial Services

**Mission:** Manage the City's financial resources and assets to ensure taxpayers' confidence, the organization's effectiveness and the City's fiscal integrity.



**(Total 87.8 FTE)**

2.45 FTE included in this total are budgeted in Debt Service

## 2020 Adopted Budget Office of Financial Services

### Department Description:

The Office of Financial Services (OFS) plays a vital role in supporting city operations.

**Budget and Innovation** prepares, implements and monitors annual operating, debt service and capital budgets; provides fiscal analysis and projections for the Mayor and City Council; champions new ideas to improve results for Saint Paul by providing coaching, management consulting, and guidance via innovation strategies, tools, and initiatives.

**Accounting and Business Support** ensures that all financial transactions and accounting practices conform to generally accepted accounting principles, state law, and city administrative code and policies; provides business support related to the implementation, administration and maintenance of the City's financial management system.

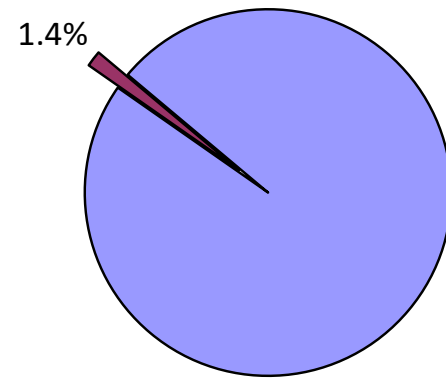
**Treasury** manages the City's cash resources and invests funds to earn a market rate of return; manages the City's debt portfolio to ensure competitive interest rates and timely repayment; and administers the City's accounts receivable and procurement card functions.

**Real Estate Management Services** provides property acquisition and disposal services, property management, facility design, space planning, and construction management; facilitates energy conservation efforts; and processes assessment approvals, billings, and collections.

**Fleet Management** maintains the physical health of the city fleet vehicles through provision of repair, maintenance, management, acquisition, and disposal services.

**Office of Financial Empowerment** provides financial navigation tools to Saint Paul residents and coordinates the College Savings Accounts program.

### **Financial Services' Portion of General Fund Spending**



### Department Facts

- Total General Fund Budget:           \$       4,504,625
- Total Special Fund Budget:         \$       38,201,030
- Total FTEs:                               85.35
- Saint Paul's operating, capital and debt service budgets total over \$625 million.
- Saint Paul is one of 389 municipalities nationally with a AAA bond rating from S&P.
- OFS manages over \$300 million of cash balances and \$500 million debt portfolio.
- OFS processed over \$485 million in vendors payments in 2018.
- OFS annually processes \$30m+ in assessment and service charges against 83,000 parcels of land.

### Department Goals

- Provide effective financial operations support citywide
- Ensure City budgets are well managed and forward-looking
- Ensure City's debt is well-managed
- Engage the public through accessible information and meaningful outreach
- Provide excellent customer service to Mayor's Office and other City departments
- Effectively manage citywide assets
- OFS reflects the diversity of the city we serve.

### Recent Accomplishments

- Received the Government Finance Officers Association (GFOA) Certificate of Achievement for excellence in reporting for the 41th consecutive year.
- Maintained the city's AAA bond rating from Standard and Poor's and Fitch Ratings.
- Begun implementation of the City's redesigned capital improvement budgeting process, which focuses on equity and inclusion, strategic investments, and fiscal responsibility.
- Upgraded 20 year legacy fleet software system; recently added Police and Fire Garage operations to overall City fleet Services umbrella/operations.
- Prepared a facility condition database for all city buildings, and trained staff in its use and upkeep. This will enhance the City's ability to prioritize maintenance needs.
- Began implementing the new \$5 Million Green Energy Loan Program to upgrade all city facilities with LED lighting, providing building efficiencies and significant energy savings.
- Led ten "Budget Game" sessions throughout the city to bring understanding of the budget process and identify residents' budget priorities.
- Upgraded City's finance system to a new cloud based version with greater functionality.
- Launched Office of Financial Empowerment, whose goal is to advance economic democracy that shares prosperity with all Saint Paul residents.



**2020 Adopted Budget  
Office of Financial Services**

**Fiscal Summary**

	<u>2018 Actual</u>	<u>2019 Adopted</u>	<u>2020 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2019 Adopted FTE</u>	<u>2020 Adopted FTE</u>
<b>Spending</b>							
100: General Fund	3,723,345	4,311,324	4,504,625	193,301	4.5%	29.80	31.80
200: City Grants	116,516	-	763,174	763,174	0.0%	-	-
211: General Govt Special Projects	2,153,352	2,084,350	3,420,670	1,336,320	64.1%	-	-
215: Assessments	5,254,055	6,380,430	6,673,173	292,743	4.6%	1.00	1.00
700: Internal Borrowing	269,819	7,333,072	8,512,599	1,179,527	16.1%	-	-
710: Central Service Internal	7,670,384	7,870,980	7,085,651	(785,329)	-10.0%	18.55	20.55
731: Fleet Services	7,519,738	11,634,490	11,745,764	111,274	1.0%	32.00	32.00
<b>Total</b>	<b>26,707,209</b>	<b>39,614,645</b>	<b>42,705,654</b>	<b>3,091,009</b>	<b>7.8%</b>	<b>81.35</b>	<b>85.35</b>
<b>Financing</b>							
100: General Fund	468,389	407,201	547,609	140,408	34.5%		
200: City Grants	81,000	-	763,174	763,174	0.0%		
211: General Govt Special Projects	2,426,837	2,084,350	3,420,670	1,336,320	64.1%		
215: Assessments	6,920,857	6,380,430	6,673,173	292,743	4.6%		
700: Internal Borrowing	1,873,283	7,333,072	8,512,599	1,179,527	16.1%		
710: Central Service Internal	7,282,422	7,870,980	7,085,651	(785,329)	-10.0%		
731: Fleet Services	8,751,513	11,634,490	11,745,764	111,274	1.0%		
<b>Total</b>	<b>27,804,300</b>	<b>35,710,522</b>	<b>38,748,640</b>	<b>3,038,117</b>	<b>8.5%</b>		

**Budget Changes Summary**

The 2020 budget includes investments in the Office of Financial Empowerment (OFE), including acceleration of the BankON accreditation process, funding for an engagement and outreach coordinator in CollegeBound Saint Paul, and an investment in the Returning Home pilot. Other changes include investments in Green Fleet, which aims at replacing and electrifying the City's passenger fleet; as well as the Enterprise Resource Planning (ERP) system, including anticipated business support needs and computer maintenance, as well as lowering the Enterprise Technology Initiative charges for all departments citywide.

**100: General Fund****Office of Financial Services**

	<b>Change from 2019 Adopted</b>		
	<b>Spending</b>	<b>Financing</b>	<b>FTE</b>
<b><u>Current Service Level Adjustments</u></b>			
Current service level adjustments include the reallocation of a Fair Housing Coordinator FTE into OFE. The move will better align resources with work assignments. The position is funded through the Housing Trust Fund via transfer.			
Staffing adjustment	121,909	121,909	1.00
Other current service level adjustments	7,407	-	-
Subtotal:	<u>129,316</u>	<u>121,909</u>	<u>1.00</u>
<b><u>Mayor's Proposed Changes</u></b>			
<b>BankON Accreditation</b>			
The 2020 budget funds a contract with Cities for Financial Empowerment to accelerate scaling the BankON accreditation process, which aims at reducing the number of Saint Paul residents who are not served by a bank or similar financial institution.			
General professional services	30,000	-	-
Subtotal:	<u>30,000</u>	<u>-</u>	<u>-</u>
<b>Engagement &amp; Outreach Coordinator for CollegeBound Saint Paul</b>			
The 2020 budget funds a community engagement position in the Office of Financial Empowerment. The position is funded through a reallocation in the existing OFE budget as well as the general fund investment shown below.			
Engagement & outreach coordinator	33,985	-	1.00
Subtotal:	<u>33,985</u>	<u>-</u>	<u>1.00</u>
<b><u>Adopted Changes</u></b>			
<b>Revenue Updates</b>			
Revenues were updated during the Council phase of the budget.			
Purchasing Card (P Card) revenues	-	21,249	-
Investment Services revenues	-	(2,750)	-
Subtotal:	<u>-</u>	<u>18,499</u>	<u>-</u>
<b>Fund 100 Budget Changes Total</b>	<u><u>193,301</u></u>	<u><u>140,408</u></u>	<u><u>2.00</u></u>

**200: City Grants**

Office of Financial Services

Budgets for grants administered by OFS are included in the City Grants Fund.

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Adopted Changes</u></b>				
<b>Grant Adjustments</b>				
Multiple grants will carry forward into the 2020 budget.				
Office of Financial Empowerment (OFE) grants				
		763,174	763,174	-
	Subtotal:	763,174	763,174	-
<b>Fund 200 Budget Changes Total</b>		763,174	763,174	-

**211: General Govt Special Projects**

Office of Financial Services

OFS budgets the portion of revenues from the tax on hotel and motel rooms that is transferred to Visit Saint Paul in the General Govt Special Projects Fund.

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
The 2020 budget includes an increase in estimated hotel/motel tax collections based both on volume growth and the impact of a 1% increase in the hotel/motel tax as approved by the legislature in 2019. It also includes rent payments between MN United and the City.				
	Hotel/Motel tax	669,700	669,700	-
	Rent payments between MN United and the City	556,620	556,620	-
	Subtotal:	1,226,320	1,226,320	-
<b><u>Adopted Changes</u></b>				
<b>Community-First Public Safety Investments</b>				
The 2020 budget includes one-time funding for a Returning Home pilot for the Office of Financial Empowerment. This investment will seed the Returning Home Saint Paul access fund, a Navigator staff position from a community based organization, and communications, marketing and evaluation. Returning Home Saint Paul focuses on providing an access fund available to landlords who rent to people with criminal histories and a yearly recognition of landlords who participate in the program. This investment is funded by a transfer from the Parking Fund.				
	Returning Home pilot funded by the Parking Fund	110,000	110,000	-
	Subtotal:	110,000	110,000	-
<b>Fund 211 Budget Changes Total</b>		1,336,320	1,336,320	-

**215: Assessments**

**Office of Financial Services**

The Assessment Fund serves as a repository for summary nuisance abatement, certificates of occupancy, and street construction assessments. Property owners are assessed for improvements that benefit their property.

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		292,743	292,743	-
	Subtotal:	292,743	292,743	-
<b>Fund 215 Budget Changes Total</b>		292,743	292,743	-

**700: Internal Borrowing**

**Office of Financial Services**

Budgets for projects funded through internal borrowing.

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		<p>The 2020 budget includes internal loans for the Robert Piram Trail and the City Hall Annex (CHA) Exterior Restoration project. Other minor adjustments to internal loans are also included.</p>		
	Current Service Level Adjustments	1,179,527	1,179,527	-
	Subtotal:	1,179,527	1,179,527	-
<b>Fund 700 Budget Changes Total</b>		1,179,527	1,179,527	-

**710: Central Service Internal**

**Office of Financial Services**

Budget for OFS's Real Estate division and portions of the Business Support and Treasury sections are housed in the Central Services Internal Fund.

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include the addition of an administrative position funded by City Council resolution in 2019 to address solid waste, and the addition of a project manager position in the Real Estate Design division to manage citywide energy efficiency projects.				
Solid waste administrative position		75,737	75,737	1.00
Project manager position		129,348	129,348	1.00
Other current service level changes		(291,260)	(291,260)	
	Subtotal:	<u>(86,175)</u>	<u>(86,175)</u>	<u>2.00</u>
<b><u>Mayor's Proposed Changes</u></b>				
<b><u>Infor Business Support</u></b>				
The 2020 budget reallocates a portion of savings from decreased debt service for the City's Enterprise Resource Planning (ERP) system to funding for anticipated Infor business support needs, consultants, and Infor system licensing. The 2020 budget also lowers Enterprise Technology Initiative (ETI) charges citywide.				
ERP debt service		(1,775,000)	-	-
Infor analyst		127,250	-	-
Anticipated Infor support needs		850,000	-	-
Infor license costs adjustments		98,596	-	-
Citywide ETI charges		-	(699,154)	-
	Subtotal:	<u>(699,154)</u>	<u>(699,154)</u>	<u>-</u>
<b>Fund 710 Budget Changes Total</b>		<u><u>(785,329)</u></u>	<u><u>(785,329)</u></u>	<u><u>2.00</u></u>

**731: Fleet Services**

**Office of Financial Services**

Budget for citywide centralized Fleet Services.

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>		4,524	4,524	-
Subtotal:		4,524	4,524	-
<b><u>Mayor's Proposed Changes</u></b>				
<b>Green Fleet</b>				
<p>The 2020 budget includes funding for years one and two of a ten year plan to replace and electrify 100% of the City's vehicle passenger fleet. Federal Tax credits available for Electric Vehicles (EV) and Plug-In Hybrid Electric Vehicles (PHEV) allow the City to purchase through an operating lease/purchase agreement, decreasing City costs. This investment is possible by backfilling equipment purchases in the Capital Improvement Budget.</p>				
Equipment purchase		(210,000)	-	-
Vehicle lease		210,000	-	-
Subtotal:		-	-	-
<b><u>Adopted Changes</u></b>				
<b>Grant Adjustments</b>				
<p>Diesel Emissions Reduction Act (DERA) grant will carry forward into the 2020 Fleet budget.</p>				
DERA Fleet grant		106,750	106,750	-
Subtotal:		106,750	106,750	-
<b>Fund 731 Budget Changes Total</b>		111,274	111,274	-

# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: **FINANCIAL SERVICES**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Fund</b>					
CITY GENERAL FUND	3,618,728	3,723,345	4,311,324	4,504,625	193,301
CITY GRANTS	2,404	116,516		763,174	763,174
GENERAL GOVT SPECIAL PROJECTS	2,236,872	2,153,352	2,084,350	3,420,670	1,336,320
ASSESSMENT FINANCING	6,825,241	5,254,055	6,380,430	6,673,173	292,743
INTERNAL BORROWING	1,331,785	269,819	7,333,072	8,512,599	1,179,527
CENTRAL SERVICE FUND	7,339,193	7,670,384	7,870,980	7,085,651	(785,329)
FLEET SERVICES	23,859	7,519,738	11,634,490	11,745,764	111,274
<b>TOTAL SPENDING BY FUND</b>	<b>21,378,081</b>	<b>26,707,209</b>	<b>39,614,645</b>	<b>42,705,655</b>	<b>3,091,009</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE SERVICES	4,691,339	7,016,571	9,301,403	10,004,516	703,113
MATERIALS AND SUPPLIES	3,931,886	5,811,058	6,930,960	9,482,380	2,551,420
PROGRAM EXPENSE	361,388	2,649,670	3,239,739	3,296,537	56,798
ADDITIONAL EXPENSES	5,500	500	998,132	1,710,100	711,968
CAPITAL OUTLAY	2,236,832	2,153,658	2,084,350	2,754,050	669,700
DEBT SERVICE	580,061	1,313,312	2,435,580	2,500,606	65,026
OTHER FINANCING USES	1,759,397	1,540,578	8,710,653	9,174,579	463,926
	7,811,679	6,221,861	5,913,828	3,782,887	(2,130,941)
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>21,378,081</b>	<b>26,707,209</b>	<b>39,614,645</b>	<b>42,705,655</b>	<b>3,091,009</b>
<b>Financing by Major Account</b>					
TAXES	2,391,872	2,581,837	2,239,350	2,909,050	669,700
LICENSE AND PERMIT	8,100	10,200	15,000	15,000	
INTERGOVERNMENTAL REVENUE		153,803		650,000	650,000
CHARGES FOR SERVICES	7,059,412	13,081,375	15,426,557	15,008,079	(418,478)
ASSESSMENTS	6,990,135	6,954,942	6,820,000	6,715,000	(105,000)
INVESTMENT EARNINGS	366,153	349,310	278,551	224,417	(54,134)
MISCELLANEOUS REVENUE	111,293	122,066	2,500	774,044	771,544
OTHER FINANCING SOURCES	788,343	4,550,767	10,928,563	12,453,049	1,524,485
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>17,715,308</b>	<b>27,804,300</b>	<b>35,710,521</b>	<b>38,748,639</b>	<b>3,038,118</b>



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: FINANCIAL SERVICES  
Fund: CITY GENERAL FUND

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,974,594	3,097,826	3,646,860	3,901,690	254,830
SERVICES	620,302	609,382	563,361	501,626	(61,735)
MATERIALS AND SUPPLIES	23,872	16,137	97,917	97,917	
ADDITIONAL EXPENSES	(40)				
OTHER FINANCING USES			3,186	3,392	206
<b>Total Spending by Major Account</b>	<b>3,618,728</b>	<b>3,723,345</b>	<b>4,311,324</b>	<b>4,504,625</b>	<b>193,301</b>
<b>Spending by Accounting Unit</b>					
10013100 FINANCIAL SERVICES	2,562,741	2,506,149	2,849,609	2,795,289	(54,320)
10013110 ERP OPERATIONS	857,047	944,448	863,715	889,142	25,428
10013120 INTEREST POOL	175,368	237,748	200,000	200,000	
10013200 FINANCIAL EMPOWERMENT			333,000	555,193	222,193
10013205 GOVT RESPONSIVENESS PROGRAM			20,000	20,000	
10013210 PROMOTE ST PAUL CITY FUNDING	23,571	35,000	45,000	45,000	
<b>Total Spending by Accounting Unit</b>	<b>3,618,728</b>	<b>3,723,345</b>	<b>4,311,324</b>	<b>4,504,625</b>	<b>193,301</b>

**CITY OF SAINT PAUL  
Spending Plan by Department**

Department: FINANCIAL SERVICES  
Fund: CITY GRANTS

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
SERVICES	2,404	116,108		763,174	763,174
MATERIALS AND SUPPLIES		408			
<b>Total Spending by Major Account</b>	<b>2,404</b>	<b>116,516</b>		<b>763,174</b>	<b>763,174</b>
<b>Spending by Accounting Unit</b>					
20013700 FLEET INITIATIVES		49,658		763,174	763,174
20013800 INNOVATION INITIATIVES	2,404	66,858			
<b>Total Spending by Accounting Unit</b>	<b>2,404</b>	<b>116,516</b>		<b>763,174</b>	<b>763,174</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
SERVICES				666,620	666,620
ADDITIONAL EXPENSES	2,236,872	2,153,352	2,084,350	2,754,050	669,700
<b>Total Spending by Major Account</b>	<b>2,236,872</b>	<b>2,153,352</b>	<b>2,084,350</b>	<b>3,420,670</b>	<b>1,336,320</b>
<b>Spending by Accounting Unit</b>					
21113210 SOCCER STADIUM SITE OPERATIONS				556,620	556,620
21113215 VISIT SAINT PAUL CITY FUNDING	2,236,872	2,153,352	2,084,350	2,754,050	669,700
21113220 RETURNING HOME ST. PAUL				110,000	110,000
<b>Total Spending by Accounting Unit</b>	<b>2,236,872</b>	<b>2,153,352</b>	<b>2,084,350</b>	<b>3,420,670</b>	<b>1,336,320</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **ASSESSMENT FINANCING**

**Budget Year: 2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	130,008	132,423	136,999	141,758	4,759
SERVICES	1,685,629	2,248,347	2,147,959	2,085,679	(62,280)
MATERIALS AND SUPPLIES			3,500	3,500	
PROGRAM EXPENSE			988,132	1,700,000	711,868
OTHER FINANCING USES	5,009,604	2,873,286	3,103,840	2,742,235	(361,605)
<b>Total Spending by Major Account</b>	<b>6,825,241</b>	<b>5,254,055</b>	<b>6,380,430</b>	<b>6,673,173</b>	<b>292,743</b>
<b>Spending by Accounting Unit</b>					
21513300 LOCAL IMPROVEMENT ASMTS	6,825,241	5,254,055	6,380,430	6,673,173	292,743
<b>Total Spending by Accounting Unit</b>	<b>6,825,241</b>	<b>5,254,055</b>	<b>6,380,430</b>	<b>6,673,173</b>	<b>292,743</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **INTERNAL BORROWING**

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
SERVICES	204	1,271			
DEBT SERVICE	1,169,056	106,023	7,170,547	8,350,074	1,179,527
OTHER FINANCING USES	162,525	162,525	162,525	162,525	
<b>Total Spending by Major Account</b>	<b>1,331,785</b>	<b>269,819</b>	<b>7,333,072</b>	<b>8,512,599</b>	<b>1,179,527</b>
<b>Spending by Accounting Unit</b>					
70013701 WEST MIDWAY TIF LOAN	250,000	250,000	250,000	250,000	
70013704 LOWERTOWN BALLPARK LOAN			233,540		(233,540)
70013705 FRIENDS OF SPPL LOAN		1			
70013706 ENERGY INITIATIVE LOANS	204	19,818	974,532	987,599	13,067
70013709 OTC PHONES	1,081,581				
70013710 SNELLING MIDWAY REMEDIATION			875,000	875,000	
70013712 GREEN ENERGY LOANS			5,000,000	5,000,000	
70013713 ROBERT PIRAM TRAIL				1,400,000	1,400,000
<b>Total Spending by Accounting Unit</b>	<b>1,331,785</b>	<b>269,819</b>	<b>7,333,072</b>	<b>8,512,599</b>	<b>1,179,527</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

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Department: **FINANCIAL SERVICES**  
Fund: **CENTRAL SERVICE FUND**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,586,737	1,606,735	2,300,822	2,662,157	361,334
SERVICES	1,616,826	1,976,434	1,831,998	2,848,533	1,016,535
MATERIALS AND SUPPLIES	320,178	353,938	350,840	407,638	56,798
PROGRAM EXPENSE	5,500	500	10,000	10,100	100
ADDITIONAL EXPENSES		306			
CAPITAL OUTLAY	580,061	1,129,318	113,036	113,036	
DEBT SERVICE	590,341	525,985	625,000	180,000	(445,000)
OTHER FINANCING USES	2,639,550	2,077,167	2,639,283	864,187	(1,775,096)
<b>Total Spending by Major Account</b>	<b>7,339,193</b>	<b>7,670,384</b>	<b>7,870,980</b>	<b>7,085,651</b>	<b>(785,329)</b>
<b>Spending by Accounting Unit</b>					
71013205 ERP MAINTENANCE	3,172,347	3,467,881	3,230,404	2,531,250	(699,154)
71013305 TREASURY FISCAL SERVICE	688,069	619,392	792,584	803,073	10,489
71013405 DESIGN GROUP	312,053	298,021	333,711	472,721	139,011
71013410 CITY HALL ANNEX	2,049,070	2,195,545	1,853,267	1,529,124	(324,142)
71013415 RE ADMIN AND SERVICE FEES	968,941	939,036	982,307	1,053,746	71,439
71013420 ENERGY INITIATIVES COORDINATOR	152,047	147,197	158,016	165,287	7,271
71013425 ENERGY INITIATIVE PROJECTS	(3,335)	3,311			
71013430 CHIEF OFFICERS			520,692	530,449	9,758
<b>Total Spending by Accounting Unit</b>	<b>7,339,193</b>	<b>7,670,384</b>	<b>7,870,980</b>	<b>7,085,651</b>	<b>(785,329)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: FINANCIAL SERVICES  
Fund: FLEET SERVICES

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE		2,179,587	3,216,722	3,298,911	82,189
SERVICES	6,521	859,516	2,387,642	2,616,747	229,106
MATERIALS AND SUPPLIES	17,338	2,279,187	2,787,482	2,787,482	
CAPITAL OUTLAY		183,994	2,322,544	2,387,570	65,026
DEBT SERVICE		908,570	915,106	644,505	(270,601)
OTHER FINANCING USES		1,108,883	4,994	10,548	5,554
<b>Total Spending by Major Account</b>	<b>23,859</b>	<b>7,519,738</b>	<b>11,634,490</b>	<b>11,745,764</b>	<b>111,274</b>
<b>Spending by Accounting Unit</b>					
73113700 FLEET SERVICES	23,859	7,519,738	11,634,490	11,745,764	111,274
<b>Total Spending by Accounting Unit</b>	<b>23,859</b>	<b>7,519,738</b>	<b>11,634,490</b>	<b>11,745,764</b>	<b>111,274</b>

# Financing Reports



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FINANCIAL SERVICES  
 Fund: CITY GENERAL FUND

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
40705-0	HOTEL MOTEL TAX	155,000	155,000	155,000	155,000	
<b>TOTAL FOR TAXES</b>		<b>155,000</b>	<b>155,000</b>	<b>155,000</b>	<b>155,000</b>	
43401-0	STATE GRANTS					
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>						
44155-0	COMMISSIONS PCARD	87,089	75,415	28,751	50,000	21,249
44190-0	MISCELLANEOUS FEES		65			
44515-0	GARNISHMENT	465	150	700	700	
47115-0	PARKING METER COLLECTION		(10)			
51250-0	INVESTMENT SERVICE			2,750		(2,750)
52620-0	SPRWS COLLECTION FEE					
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>87,554</b>	<b>75,620</b>	<b>32,201</b>	<b>50,700</b>	<b>18,499</b>
54505-0	INTEREST INTERNAL POOL	240,136	237,748	200,000	200,000	
54810-0	OTHER INTEREST EARNED	(40,136)				
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>200,000</b>	<b>237,748</b>	<b>200,000</b>	<b>200,000</b>	
55505-0	OUTSIDE CONTRIBUTION DONATIONS			20,000	20,000	
55845-0	JURY DUTY PAY	100				
55915-0	OTHER MISC REVENUE		1			
55925-0	MISC NON OPER INCOME		19			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>100</b>	<b>20</b>	<b>20,000</b>	<b>20,000</b>	
56205-0	TRANSFER FROM COMPONENT UNIT				121,909	121,909
<b>TOTAL FOR OTHER FINANCING SOURCES</b>					<b>121,909</b>	<b>121,909</b>
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>442,654</b>	<b>468,389</b>	<b>407,201</b>	<b>547,609</b>	<b>140,408</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FINANCIAL SERVICES  
 Fund: CITY GRANTS

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
43050-0	MN DEPARTMENT OF EDUCATION				250,000	250,000
43415-0	MN DEPARTMENT OF HUMAN SERVICES				400,000	400,000
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>					<b>650,000</b>	<b>650,000</b>
55505-0	OUTSIDE CONTRIBUTION DONATIONS		81,000		28,174	28,174
55550-0	PRIVATE GRANTS	74,600			85,000	85,000
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>					<b>113,174</b>	<b>113,174</b>
59910-0	USE OF FUND EQUITY					
<b>TOTAL FOR OTHER FINANCING SOURCES</b>						
<b>TOTAL FOR CITY GRANTS</b>					<b>763,174</b>	<b>763,174</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FINANCIAL SERVICES  
 Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
40705-0	HOTEL MOTEL TAX	2,236,872	2,426,837	2,084,350	2,754,050	669,700
<b>TOTAL FOR TAXES</b>		<b>2,236,872</b>	<b>2,426,837</b>	<b>2,084,350</b>	<b>2,754,050</b>	<b>669,700</b>
55520-0	OTHER AGENCY SHARE OF COST				556,620	556,620
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>					<b>556,620</b>	<b>556,620</b>
56240-0	TRANSFER FR ENTERPRISE FUND				110,000	110,000
<b>TOTAL FOR OTHER FINANCING SOURCES</b>					<b>110,000</b>	<b>110,000</b>
<b>TOTAL FOR GENERAL GOVT SPECIAL PROJECTS</b>		<b>2,236,872</b>	<b>2,426,837</b>	<b>2,084,350</b>	<b>3,420,670</b>	<b>1,336,320</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FINANCIAL SERVICES  
 Fund: ASSESSMENT FINANCING

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From
						2019 Adopted
54105-0	CURRENT YEAR	3,439,144	3,269,288	3,100,000	3,100,000	
54110-0	TAX EXEMPT PROPERTY	18,624	264,610	50,000	100,000	50,000
54115-0	TAX FORFEITED PROPERTY	207,541	389,320	300,000	350,000	50,000
54120-0	PREPAID ASSESSMENT	2,924,793	2,445,680	3,000,000	2,750,000	(250,000)
54201-0	1ST YEAR DELINQUENT	171,853	194,539	175,000	175,000	
54202-0	2ND YEAR DELINQUENT	55,578	195,525	40,000	80,000	40,000
54203-0	3RD YEAR DELINQUENT	18,223	16,275	20,000	20,000	
54204-0	4TH YEAR DELINQUENT	13,659	9,410	15,000	10,000	(5,000)
54205-0	5TH YEAR DELINQUENT	7,208	6,862	15,000	10,000	(5,000)
54206-0	6TH YEAR AND PRIOR	16,239	12,221	5,000	10,000	5,000
54305-0	ASSESSMENT PENALTY	62,978	78,686	50,000	60,000	10,000
54310-0	ASSESSMENT INTEREST	54,296	72,527	50,000	50,000	
<b>TOTAL FOR ASSESSMENTS</b>		<b>6,990,135</b>	<b>6,954,942</b>	<b>6,820,000</b>	<b>6,715,000</b>	<b>(105,000)</b>
55815-0	REFUNDS OVERPAYMENTS	(13,329)	(34,085)	(25,000)	(30,000)	(5,000)
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>(13,329)</b>	<b>(34,085)</b>	<b>(25,000)</b>	<b>(30,000)</b>	<b>(5,000)</b>
56235-0	TRANSFER FR CAPITAL PROJ FUND	96,695				
59950-0	CONTR TO FUND EQUITY			(414,570)	(11,827)	402,743
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>96,695</b>		<b>(414,570)</b>	<b>(11,827)</b>	<b>402,743</b>
<b>TOTAL FOR ASSESSMENT FINANCING</b>		<b>7,073,501</b>	<b>6,920,857</b>	<b>6,380,430</b>	<b>6,673,173</b>	<b>292,743</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FINANCIAL SERVICES  
 Fund: INTERNAL BORROWING

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
50205-0	REPAYMENT OF LOAN	250,000	250,000	250,000	250,000	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	<b>250,000</b>	
54505-0	INTEREST INTERNAL POOL	(39,494)	(29,883)		(89,840)	(89,840)
54506-0	INTEREST ACCRUED REVENUE	(5,924)	5,307			
54510-0	INCR OR DECR IN FV INVESTMENTS	(447)	7,862			
54620-0	INTEREST ON LOAN	159,318	75,644			
54710-0	INTEREST ON ADVANCE	52,700	52,632	78,551	114,257	35,706
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>166,153</b>	<b>111,562</b>	<b>78,551</b>	<b>24,417</b>	<b>(54,134)</b>
57605-0	REPAYMENT OF ADVANCE	544,533	1,511,721	531,031	1,032,561	501,530
59910-0	USE OF FUND EQUITY			6,849,532	8,262,599	1,413,067
59950-0	CONTR TO FUND EQUITY			(376,042)	(1,056,978)	(680,936)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>544,533</b>	<b>1,511,721</b>	<b>7,004,521</b>	<b>8,238,181</b>	<b>1,233,661</b>
<b>TOTAL FOR INTERNAL BORROWING</b>		<b>960,686</b>	<b>1,873,283</b>	<b>7,333,072</b>	<b>8,512,599</b>	<b>1,179,527</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FINANCIAL SERVICES  
 Fund: CENTRAL SERVICE FUND

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From
						2019 Adopted
42610-0	VACATION STREET AND ALLEY	8,100	10,200	15,000	15,000	
<b>TOTAL FOR LICENSE AND PERMIT</b>		<b>8,100</b>	<b>10,200</b>	<b>15,000</b>	<b>15,000</b>	
44115-0	VACATION OF REAL ESTATE	4,115				
44140-0	RETURNED PAYMENT FEE	480	690			
44190-0	MISCELLANEOUS FEES	105	30			
44505-0	ADMINISTRATION OUTSIDE	1,298	1,161			
47510-0	SPACE RENTAL	1,937,794	1,937,801	1,937,801	1,937,801	
48315-0	BUILDING RENTALS	83,024	84,684	86,378	88,106	1,728
51140-0	REAL ESTATE SERVICE	6,500	7,000	49,937	30,000	(19,937)
51145-0	DESIGN SERVICE	175,058	235,282	250,000	472,721	222,721
51170-0	TECHNOLOGY SERVICES	3,110,071	3,230,404	3,230,404	2,531,250	(699,154)
51175-0	ADMINISTRATION FEE	967,055	755,976	1,001,081	1,008,746	7,665
51250-0	INVESTMENT SERVICE	436,357	603,532	650,000	700,000	50,000
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>6,721,857</b>	<b>6,856,560</b>	<b>7,205,601</b>	<b>6,768,624</b>	<b>(436,977)</b>
54505-0	INTEREST INTERNAL POOL					
<b>TOTAL FOR INVESTMENT EARNINGS</b>						
55525-0	REIMB FROM OUTSIDE AGENCY	49,922				
55915-0	OTHER MISC REVENUE		7,475			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>49,922</b>	<b>7,475</b>			
56115-0	INTRA FUND IN TRANSFER		259,160			
56220-0	TRANSFER FR GENERAL FUND	57,156	58,718	448,394	465,227	16,833
56225-0	TRANSFER FR SPECIAL REVENUE FU	11,675	11,706	159,984	163,185	3,201
56230-0	TRANSFER FR DEBT SERVICE FUND			459	462	3
56245-0	TRANSFER FR INTERNAL SERVICE F	78,284	78,603	69,869	66,862	(3,007)
59910-0	USE OF FUND EQUITY			142,584	103,073	(39,511)
59950-0	CONTR TO FUND EQUITY			(170,913)	(496,782)	(325,869)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>147,115</b>	<b>408,187</b>	<b>650,377</b>	<b>302,027</b>	<b>(348,350)</b>
<b>TOTAL FOR CENTRAL SERVICE FUND</b>		<b>6,926,994</b>	<b>7,282,422</b>	<b>7,870,978</b>	<b>7,085,651</b>	<b>(785,327)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FINANCIAL SERVICES  
 Fund: FLEET SERVICES

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
43401-0	STATE GRANTS		1,166			
43820-0	OTHER COUNTY REVENUE		152,637			
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>			<b>153,803</b>			
44190-0	MISCELLANEOUS FEES		370			
44420-0	SALE OF SCRAP SCRAP METAL		4,667	7,500	7,500	
51285-0	VEHICLE MAINTENANCE CHARGES		708,085	1,122,465	1,122,465	
51290-0	SALE OF FUEL		159,781			
51305-0	EQUIPMENT RENTAL		5,026,292	6,808,790	6,808,790	
<b>TOTAL FOR CHARGES FOR SERVICES</b>			<b>5,899,195</b>	<b>7,938,755</b>	<b>7,938,755</b>	
55505-0	OUTSIDE CONTRIBUTION DONATIONS				106,750	106,750
55610-0	CASH CONTRIB FOR CAPITAL ACQ		51,000			
55750-0	DAMAGE CLAIM FROM OTHERS		7,032	7,500	7,500	
55915-0	OTHER MISC REVENUE		9,624			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>			<b>67,656</b>	<b>7,500</b>	<b>114,250</b>	<b>106,750</b>
56220-0	TRANSFER FR GENERAL FUND		2,210,991	2,990,669	2,995,192	4,523
56225-0	TRANSFER FR SPECIAL REVENUE FU		55,865	582,566	582,566	
56240-0	TRANSFER FR ENTERPRISE FUND		11,613			
56245-0	TRANSFER FR INTERNAL SERVICE F		271,071			
57505-0	CAPITAL LEASE			587,795	587,795	
58101-0	SALE OF CAPITAL ASSET		81,132	100,000	100,000	
58130-0	GAIN ON SALE CAPITAL ASSETS		187	15,000	15,000	
59950-0	CONTR TO FUND EQUITY			(587,795)	(587,795)	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>			<b>2,630,859</b>	<b>3,688,235</b>	<b>3,692,758</b>	<b>4,523</b>
<b>TOTAL FOR FLEET SERVICES</b>			<b>8,751,513</b>	<b>11,634,490</b>	<b>11,745,763</b>	<b>111,273</b>
<b>TOTAL FOR FINANCIAL SERVICES</b>		<b>17,715,308</b>	<b>27,804,300</b>	<b>35,710,521</b>	<b>38,748,639</b>	<b>3,038,118</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **CITY GENERAL FUND**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
TAXES	155,000	155,000	155,000	155,000	
INTERGOVERNMENTAL REVENUE					
CHARGES FOR SERVICES	87,554	75,620	32,201	50,700	18,499
INVESTMENT EARNINGS	200,000	237,748	200,000	200,000	
MISCELLANEOUS REVENUE	100	20	20,000	20,000	
OTHER FINANCING SOURCES				121,909	121,909
<b>Total Financing by Major Account</b>	<b>442,654</b>	<b>468,389</b>	<b>407,201</b>	<b>547,609</b>	<b>140,408</b>
<b>Financing by Accounting Unit</b>					
10013100 FINANCIAL SERVICES	87,654	75,640	32,201	50,700	18,499
10013110 ERP OPERATIONS					
10013120 INTEREST POOL	200,000	237,748	200,000	200,000	
10013200 FINANCIAL EMPOWERMENT				121,909	121,909
10013205 GOVT RESPONSIVENESS PROGRAM			20,000	20,000	
10013210 PROMOTE ST PAUL CITY FUNDING	155,000	155,000	155,000	155,000	
<b>Total Financing by Accounting Unit</b>	<b>442,654</b>	<b>468,389</b>	<b>407,201</b>	<b>547,609</b>	<b>140,408</b>



**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **CITY GRANTS**

Budget Year: **2020**

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE				650,000	650,000
MISCELLANEOUS REVENUE	74,600	81,000		113,174	113,174
OTHER FINANCING SOURCES					
<b>Total Financing by Major Account</b>	<b>74,600</b>	<b>81,000</b>		<b>763,174</b>	<b>763,174</b>
<b>Financing by Accounting Unit</b>					
20013700 FLEET INITIATIVES		81,000		763,174	763,174
20013800 INNOVATION INITIATIVES	74,600				
<b>Total Financing by Accounting Unit</b>	<b>74,600</b>	<b>81,000</b>		<b>763,174</b>	<b>763,174</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **GENERAL GOVT SPECIAL PROJECTS**

**Budget Year: 2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
TAXES	2,236,872	2,426,837	2,084,350	2,754,050	669,700
MISCELLANEOUS REVENUE				556,620	556,620
OTHER FINANCING SOURCES				110,000	110,000
<b>Total Financing by Major Account</b>	<b>2,236,872</b>	<b>2,426,837</b>	<b>2,084,350</b>	<b>3,420,670</b>	<b>1,336,320</b>
<b>Financing by Accounting Unit</b>					
21113210 SOCCER STADIUM SITE OPERATIONS				556,620	556,620
21113215 VISIT SAINT PAUL CITY FUNDING	2,236,872	2,426,837	2,084,350	2,754,050	669,700
21113220 RETURNING HOME ST. PAUL				110,000	110,000
<b>Total Financing by Accounting Unit</b>	<b>2,236,872</b>	<b>2,426,837</b>	<b>2,084,350</b>	<b>3,420,670</b>	<b>1,336,320</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **ASSESSMENT FINANCING**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
ASSESSMENTS	6,990,135	6,954,942	6,820,000	6,715,000	(105,000)
MISCELLANEOUS REVENUE	(13,329)	(34,085)	(25,000)	(30,000)	(5,000)
OTHER FINANCING SOURCES	96,695		(414,570)	(11,827)	402,743
<b>Total Financing by Major Account</b>	<b>7,073,501</b>	<b>6,920,857</b>	<b>6,380,430</b>	<b>6,673,173</b>	<b>292,743</b>
<b>Financing by Accounting Unit</b>					
21513300 LOCAL IMPROVEMENT ASMTS	6,955,615	6,811,279	6,380,430	6,673,173	292,743
21513310 DISEASED TREE ASSESSMENTS	16,344	11,101			
21513315 DOWNTOWN FACADE PROGRAM	69,759	67,336			
21513320 FIRE PROTECTION SYSTEMS	31,783	31,141			
<b>Total Financing by Accounting Unit</b>	<b>7,073,501</b>	<b>6,920,857</b>	<b>6,380,430</b>	<b>6,673,173</b>	<b>292,743</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **INTERNAL BORROWING**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	250,000	250,000	250,000	250,000	
INVESTMENT EARNINGS	166,153	111,562	78,551	24,417	(54,134)
OTHER FINANCING SOURCES	544,533	1,511,721	7,004,521	8,238,181	1,233,661
<b>Total Financing by Major Account</b>	<b>960,686</b>	<b>1,873,283</b>	<b>7,333,072</b>	<b>8,512,599</b>	<b>1,179,527</b>
<b>Financing by Accounting Unit</b>					
70013701 WEST MIDWAY TIF LOAN	409,318	325,644	250,000	250,000	
70013704 LOWERTOWN BALLPARK LOAN	193,193	236,842	233,540		(233,540)
70013705 FRIENDS OF SPPL LOAN	201,147	1,038,608			
70013706 ENERGY INITIATIVE LOANS	157,029	47,915	974,532	987,599	13,067
70013709 OTC PHONES		224,275			
70013710 SNELLING MIDWAY REMEDIATION			875,000	875,000	
70013712 GREEN ENERGY LOANS			5,000,000	5,000,000	
70013713 ROBERT PIRAM TRAIL				1,400,000	1,400,000
70013714 Changsha China Friendship Garden					
70013715 CHA Exterior Restoration					
70013716 Snelling-Midway District Stormwater					
<b>Total Financing by Accounting Unit</b>	<b>960,686</b>	<b>1,873,283</b>	<b>7,333,072</b>	<b>8,512,599</b>	<b>1,179,527</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **CENTRAL SERVICE FUND**

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	8,100	10,200	15,000	15,000	
CHARGES FOR SERVICES	6,721,857	6,856,560	7,205,601	6,768,624	(436,977)
INVESTMENT EARNINGS					
MISCELLANEOUS REVENUE	49,922	7,475			
OTHER FINANCING SOURCES	147,115	408,187	650,377	302,027	(348,350)
<b>Total Financing by Major Account</b>	<b>6,926,994</b>	<b>7,282,422</b>	<b>7,870,978</b>	<b>7,085,651</b>	<b>(785,327)</b>
<b>Financing by Accounting Unit</b>					
71013205 ERP MAINTENANCE	3,110,071	3,489,564	3,230,404	2,531,250	(699,154)
71013305 TREASURY FISCAL SERVICE	436,837	605,630	792,584	803,073	10,489
71013405 DESIGN GROUP	175,058	236,453	250,000	472,721	222,721
71013410 CITY HALL ANNEX	2,070,845	2,023,930	1,853,266	1,529,125	(324,142)
71013415 RE ADMIN AND SERVICE FEES	987,068	777,273	1,066,018	1,053,746	(12,272)
71013420 ENERGY INITIATIVES COORDINATOR	147,115	149,572	158,014	165,287	7,273
71013430 CHIEF OFFICERS			520,692	530,449	9,757
<b>Total Financing by Accounting Unit</b>	<b>6,926,994</b>	<b>7,282,422</b>	<b>7,870,978</b>	<b>7,085,651</b>	<b>(785,327)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

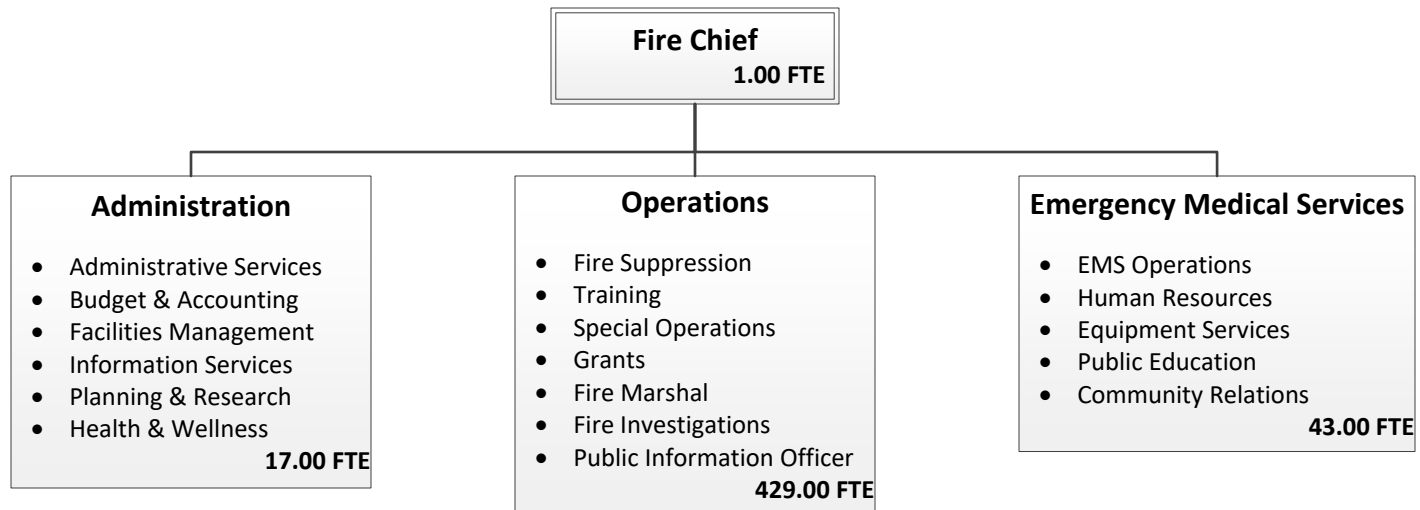
Department: **FINANCIAL SERVICES**  
Fund: **FLEET SERVICES**

Budget Year: **2020**

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE		153,803			
CHARGES FOR SERVICES		5,899,195	7,938,755	7,938,755	
MISCELLANEOUS REVENUE		67,656	7,500	114,250	106,750
OTHER FINANCING SOURCES		2,630,859	3,688,235	3,692,758	4,523
<b>Total Financing by Major Account</b>		<b>8,751,513</b>	<b>11,634,490</b>	<b>11,745,763</b>	<b>111,273</b>
<b>Financing by Accounting Unit</b>					
73113700 FLEET SERVICES		8,751,513	11,634,490	11,745,763	111,273
<b>Total Financing by Accounting Unit</b>		<b>8,751,513</b>	<b>11,634,490</b>	<b>11,745,763</b>	<b>111,273</b>

# Fire Department

**Mission:** We protect the people of Saint Paul with public education, fire suppression, rescue, and emergency medical services. We partner with the community to mitigate risks and respond to all calls for services with skill, dedication, and compassion.



(Total 490.00 FTE)

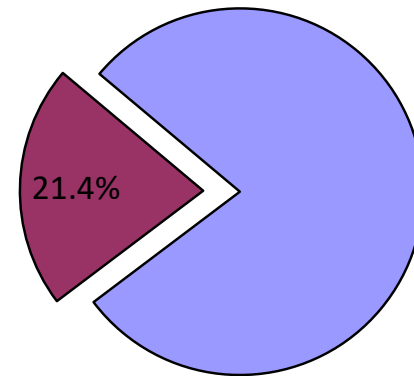
## 2020 Adopted Budget Fire & Safety Department

### Department Description:

The Saint Paul Fire Department protects the people of Saint Paul with public education, fire suppression, rescue, and emergency medical services. We partner with the community to mitigate risks and respond to all calls for service with skill, dedication, and compassion.

- Operations: manages fire suppression, hazardous materials response, special operations, training, public information, fire investigations, public information, and grants.
- EMS: manages all emergency medical services, community relations, public education, human resources, and equipment services.
- Executive Services: manages all administrative services, including budget and accounting, information services, and facility management.

### **Fire & Safety's Portion of General Fund Spending**



### Department Facts

- Total General Fund Budget:           \$       68,488,933
- Total Special Fund Budget:         \$       9,736,595
- Total FTEs:                                 490.00
- 2018 total emergency responses: 47,464 (Fire 10,736 and EMS 37,120).
- 2018 total dollar loss (due to fire) \$7,973,608
- 2018 total dollar loss (due to arson) \$2,176,838
- 2018 total property amount saved in excess of \$1,460,486,008
- 13 arson arrests in 2018
- 963 structure fires in 2018

### Department Goals

- Provide all hazards response to fire, rescue, EMS, and hazardous materials incidents.
- Prevent fires - especially home fires - through public education and outreach efforts.
- Close service gaps through infrastructure improvements and deployment changes.
- Identify and eliminate racial inequities in services, policies, and workforce composition.

### Recent Accomplishments

- Achieved supermedic "in service" rate of greater than 95%; fire unit rate of 100%.
- Completed a joint firefighter recruit academy with Minneapolis Fire Department and successfully graduated 23 new firefighters. This was the first class off the new hiring list and has proven to be the most diverse class in the history of our fire department. Languages spoken on the fire department now include, English, Spanish, Russian, Somali, Hmong Oromo, and Swahili.
- Inclusively developed a strategic plan for the Fire Department and presented it to the Mayor and City Council.
- Working with Healthpartners to begin sauna study to investigate the health benefits for firefighters.
- Held a Fire Captain test and promoted 15 new Fire Captains.
- Hired a Health and Wellness Coordinator to work with the firefighters.
- Utilized identified budget of \$500,000 to establish planning and evaluation for new Fire Station 7 location and architectural building plan options.
- Implemented 3 administrative Deputy Chiefs to provide assistance with strategic planning and operational support
- Took possession of 18 new Life Pak 15 Physio Control Heart Monitor/Defibrillators



**2020 Adopted Budget  
Fire Department**

**Fiscal Summary**

	<b>2018 Actual</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change</b>	<b>% Change</b>	<b>2019 Adopted FTE</b>	<b>2020 Adopted FTE</b>
<b>Spending</b>							
100: General Fund	63,398,126	65,967,637	68,488,933	2,521,296	3.8%	479.00	473.00
200: City Grants	387,807	551,209	2,266,485	1,715,276	311.2%	-	-
222: Fire Responsive Services	4,280,670	3,663,944	3,253,985	(409,960)	-11.2%	1.00	1.00
722: Equipment Service Fire & Police	3,783,427	4,152,266	4,216,125	63,859	1.5%	16.00	16.00
<b>Total</b>	<b>71,850,030</b>	<b>74,335,057</b>	<b>78,225,528</b>	<b>3,890,471</b>	<b>5.2%</b>	<b>496.00</b>	<b>490.00</b>
<b>Financing</b>							
100: General Fund	15,566,428	15,253,316	15,583,316	330,000	2.2%		
200: City Grants	452,016	551,209	2,266,485	1,715,276	311.2%		
222: Fire Responsive Services	4,977,129	3,663,944	3,253,984	(409,960)	-11.2%		
722: Equipment Service Fire & Police	3,334,650	4,152,266	4,216,125	63,859	1.5%		
<b>Total</b>	<b>24,330,222</b>	<b>23,620,735</b>	<b>25,319,910</b>	<b>1,699,175</b>	<b>7.2%</b>		

**Budget Changes Summary**

The Fire Department's General Fund budget invests in resources to partner with community mental health providers to implement a co-responder model in the department. Additional changes include salary and non-salary adjustments as well as revenue updates.

Special fund changes for 2020 include the removal of one-time budget items from the 2019 budget.

## 100: General Fund

## Fire Department

		Change from 2019 Adopted		
		Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include changes to grant funded spending and revenue and other inflationary increases, particularly wage and benefit growth.				
Current service level adjustments				
		2,861,029	-	-
	Subtotal:	<u>2,861,029</u>	<u>-</u>	<u>-</u>
<b><u>Mayor's Proposed Changes</u></b>				
<b>Staffing Adjustment</b>				
The 2020 budget removes one Fire training position, and removes vacant positions including: three vacant Fire Medic Cadets, one vacant administrative position, and one vacant public education coordinator.				
Staffing adjustment				
		(498,471)	-	(6.00)
	Subtotal:	<u>(498,471)</u>	<u>-</u>	<u>(6.00)</u>
<b>Non-Staffing Adjustment</b>				
The 2020 budget includes department reductions, including: headquarters maintenance, postage, travel expenses, office equipment replacement, and janitorial services.				
Non-employee expenses adjustments				
		(61,262)	-	-
	Subtotal:	<u>(61,262)</u>	<u>-</u>	<u>-</u>
<b>Planned Reduction</b>				
The 2019 adopted budget included one-time funding for a study to improve firefighter occupational health outcomes. The 2020 budget removes this one-time item.				
Firefighter occupational health study				
		(30,000)	-	-
	Subtotal:	<u>(30,000)</u>	<u>-</u>	<u>-</u>

		Change from 2019 Adopted		
		Spending	Financing	FTE
<b>Fire Academy Length Adjustment</b>				
The 2020 budget includes savings from shifting two weeks of the Fire Academy from the classroom to on-the-job training. The savings result from a reduction in overtime hours for the staff providing classroom training for the Academy.				
	Fire Academy overtime staffing	(130,000)	-	-
	Subtotal:	(130,000)	-	-
<b>Mental Health Contract</b>				
The 2020 budget includes resources for the Fire Department to partner with community mental health providers.				
	Community mental health providers contract	250,000	-	-
	Subtotal:	250,000	-	-
<b>Adopted Changes</b>				
<b>Community-First Public Safety Investments</b>				
The 2020 budget adds one-time resources for the Fire Department to partner with community mental health providers.				
	Community mental health providers contract	130,000	130,000	-
	Subtotal:	130,000	130,000	-
<b>SAFER Grant Staffing Pilot</b>				
In 2019 the Fire department was awarded the Staffing for Adequate Fire & Emergency Response (SAFER) grant, which the department will leverage in a staffing pilot. During the 12 month pilot from May 2020 through May 2021 the department will hire 12 FTEs (9 new firefighters and 3 existing firefighters promoted to District Chiefs). If pilot is deemed successful, staffing adjustment may become permanent. The 2020 budget reallocates funding within existing accounts which will more accurately reflect staffing during the pilot.				
	Overtime	(833,023)	-	-
	Salaries and benefits	833,023	-	-
	Subtotal:	-	-	-
<b>Revenue Updates</b>				
Estimates for paramedic intergovernmental transfer (IGT) revenues were updated during the Council phase of the 2020 budget process. Revenues are expected to perform better than originally estimated in the 2020 proposed budget.				
	Paramedic IGT revenue	-	200,000	-
	Subtotal:	-	200,000	-
<b>Fund 100 Budget Changes Total</b>		<b>2,521,296</b>	<b>330,000</b>	<b>(6.00)</b>

**200: City Grants****Fire Department**

The department receives grants from the Federal Emergency Management Agency (FEMA) and the Department of Homeland Security, used to assist firefighters with specialized equipment.

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include changes to grant funded spending and revenue.				
Grant adjustments		(401,209)	(401,209)	-
Subtotal:		(401,209)	(401,209)	-
<b><u>Adopted Changes</u></b>				
<b>Grant Adjustments</b>				
Multiple grants will carry forward into the 2020 budget.				
Assistance to Firefighter Grant (AFG)		191,114	191,114	-
Assistance to Firefighter Grant (AFG) Fire Prevention grant		124,435	124,435	
Hazardous Materials Emergency Response Team (Haz Mat ERT) grant		104,559	104,559	
Minnesota Board of Firefighter Training and Education (MBFTE) Minnesota Air Rescue Team (MART) grant		225,516	225,516	
Staffing for Adequate Fire & Emergency Response (SAFER) grant		1,470,861	1,470,861	
Subtotal:		2,116,485	2,116,485	-
<b>Fund 200 Budget Changes Total</b>		<b>1,715,276</b>	<b>1,715,276</b>	<b>-</b>

**222: Fire Responsive Services****Fire Department**

The Fire Special Revenue budgets fund the EMS Academy, basic life support (BLS) Transports, firefighting equipment, training, and public safety vehicles.

		<b>Change from 2019 Adopted</b>		
		<b>Spending</b>	<b>Financing</b>	<b>FTE</b>
<b><u>Current Service Level Adjustments</u></b>		(9,960)	(9,960)	-
	Subtotal:	(9,960)	(9,960)	-
<b><u>Mayor's Proposed Changes</u></b>				
<b>Planned Reduction</b>				
The 2019 adopted budget included a one-time investment in Fire's vehicle replacement program. The 2020 budget removes this one-time budget item.				
	Fire fleet	(400,000)	(400,000)	-
	Subtotal:	(400,000)	(400,000)	-
<b>Fund 222 Budget Changes Total</b>		(409,960)	(409,960)	-

**722: Equipment Service Fire & Police****Fire Department**

Operations of the Public Safety Garage, which provides maintenance for both Police and Fire, are budgeted in this fund.

		<b>Change from 2019 Adopted</b>		
		<b>Spending</b>	<b>Financing</b>	<b>FTE</b>
<b><u>Current Service Level Adjustments</u></b>		63,859	63,859	-
	Subtotal:	63,859	63,859	-
<b>Fund 722 Budget Changes Total</b>		63,859	63,859	-

# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: **FIRE AND SAFETY SERVICES**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b><u>Spending by Fund</u></b>					
CITY GENERAL FUND	61,394,561	63,398,126	65,967,637	68,488,933	2,521,296
CITY GRANTS	521,273	387,807	551,209	2,266,485	1,715,276
FIRE RESPONSIVE SERVICES	1,890,354	4,280,670	3,663,944	3,253,985	(409,960)
EQUIPMENT SERVICE FIRE POLICE	3,563,116	3,783,427	4,152,266	4,216,125	63,860
<b>TOTAL SPENDING BY FUND</b>	<b>67,369,304</b>	<b>71,850,030</b>	<b>74,335,057</b>	<b>78,225,528</b>	<b>3,890,471</b>
<b><u>Spending by Major Account</u></b>					
EMPLOYEE EXPENSE SERVICES	57,818,153	59,547,155	62,819,436	66,693,092	3,873,656
MATERIALS AND SUPPLIES	3,378,831	3,479,809	3,384,453	3,681,696	297,243
ADDITIONAL EXPENSES	4,114,476	4,971,210	5,110,033	5,120,187	10,154
CAPITAL OUTLAY	1,207,123	1,163,823	1,108,000	1,108,000	
DEBT SERVICE	815,233	2,641,745	1,818,753	1,526,688	(292,065)
OTHER FINANCING USES	5,459	15,558			
	30,030	30,731	94,382	95,865	1,483
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>67,369,304</b>	<b>71,850,030</b>	<b>74,335,057</b>	<b>78,225,528</b>	<b>3,890,471</b>
<b><u>Financing by Major Account</u></b>					
LICENSE AND PERMIT	15,005	6,850	180,000	180,000	
INTERGOVERNMENTAL REVENUE	2,682,318	2,615,761	2,380,421	4,302,410	1,921,989
CHARGES FOR SERVICES	18,055,001	17,933,661	18,669,586	18,784,597	115,011
INVESTMENT EARNINGS	575				
MISCELLANEOUS REVENUE	605,185	450,450	431,276	424,563	(6,713)
OTHER FINANCING SOURCES		3,323,500	1,959,452	1,628,340	(331,112)
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>21,358,084</b>	<b>24,330,222</b>	<b>23,620,735</b>	<b>25,319,910</b>	<b>1,699,175</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

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**Department: FIRE AND SAFETY SERVICES**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	56,049,225	57,751,876	60,641,155	62,838,969	2,197,814
SERVICES	2,871,358	2,740,639	2,676,959	2,975,697	298,738
MATERIALS AND SUPPLIES	2,367,429	2,781,010	2,493,664	2,526,936	33,272
ADDITIONAL EXPENSES	46,466	17,598	25,000	25,000	
CAPITAL OUTLAY	50,196	96,886	66,197	56,197	(10,000)
OTHER FINANCING USES	9,887	10,118	64,662	66,134	1,472
<b>Total Spending by Major Account</b>	<b>61,394,561</b>	<b>63,398,126</b>	<b>65,967,637</b>	<b>68,488,933</b>	<b>2,521,296</b>
<b>Spending by Accounting Unit</b>					
10022100 FIRE ADMINISTRATION	1,318,761	1,439,694	1,554,985	1,529,738	(25,247)
10022105 FIRE EXECUTIVE SERVICES	72,816	53,682	104,059	74,059	(30,000)
10022110 FIRE HEALTH AND SAFETY	100,526	307,469	247,297	217,297	(30,000)
10022115 FIRE STATION MAINTENANCE	1,221,570	1,227,428	1,340,809	1,331,937	(8,871)
10022120 FIREFIGHTER CLOTHING	315,562	285,975	286,680	319,952	33,272
10022200 FIRE PLANS AND TRAINING	700,878	679,359	856,278	706,812	(149,466)
10022205 EMERGENCY MEDICAL SERVICE FIRE	2,067,640	2,142,780	2,319,478	2,177,528	(141,950)
10022210 FIRE FIGHTING AND PARAMEDICS	55,057,181	56,789,224	58,163,568	60,910,600	2,747,033
10022215 HAZARDOUS MATERIALS RESPONSE	128,695	154,884	93,586	94,460	874
10022220 BLS			522,549	752,199	229,650
10022300 FIRE PREVENTION	410,931	317,632	478,348	374,349	(103,999)
<b>Total Spending by Accounting Unit</b>	<b>61,394,561</b>	<b>63,398,126</b>	<b>65,967,637</b>	<b>68,488,933</b>	<b>2,521,296</b>



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: FIRE AND SAFETY SERVICES  
Fund: CITY GRANTS

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	114,383	60,692	157,958	1,766,759	1,608,801
SERVICES	70,980	280,319	193,201	204,859	11,658
MATERIALS AND SUPPLIES	21,447	41,645	185,050	161,932	(23,118)
CAPITAL OUTLAY	314,464	5,150	15,000	132,935	117,935
<b>Total Spending by Major Account</b>	<b>521,273</b>	<b>387,807</b>	<b>551,209</b>	<b>2,266,485</b>	<b>1,715,276</b>
<b>Spending by Accounting Unit</b>					
20022800 ASSISTANCE TO FIREFIGHTER	425,096	186,390	214,421	465,549	251,128
20022810 SAFER STAFF ADEQ FIRE EM RESP				1,470,861	1,470,861
20022815 HAZ MAT - ERT		14,314	120,163	104,559	(15,604)
20022890 HOMELAND SECURITY FIRE	10,118	48,397			
20022900 FIRE DEPARTMENT PRIVATE GRANTS	86,059	10,000			
20022950 MBFTE		128,706	216,625	225,516	8,891
<b>Total Spending by Accounting Unit</b>	<b>521,273</b>	<b>387,807</b>	<b>551,209</b>	<b>2,266,485</b>	<b>1,715,276</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: FIRE AND SAFETY SERVICES  
Fund: FIRE RESPONSIVE SERVICES

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE SERVICES	151,904	274,041	389,117	383,754	(5,364)
MATERIALS AND SUPPLIES	32,918	218,365	206,669	206,669	
ADDITIONAL EXPENSES	1,160,657	1,146,225	1,083,000	1,083,000	
CAPITAL OUTLAY	418,958	2,508,137	1,700,000	1,300,000	(400,000)
DEBT SERVICE		10,099			
OTHER FINANCING USES			1,278	1,311	33
<b>Total Spending by Major Account</b>	<b>1,890,354</b>	<b>4,280,670</b>	<b>3,663,944</b>	<b>3,253,985</b>	<b>(409,960)</b>
<b>Spending by Accounting Unit</b>					
22222130 FIRE BADGE AND EMBLEM	2,000	2,000	2,000	2,000	
22222135 FIRE PRIVATE DONATIONS	5,000	4,000			
22222140 FIRE TRAINING			23,200	23,200	
22222145 EMS ACADEMY	61,466	62,703	201,705	201,705	
22222150 BLS TRANSPORTS	223,569	334,702	439,103	433,739	(5,364)
22222155 FIRE FIGHTING EQUIPMENT	438,469	2,731,040	1,894,936	1,490,340	(404,596)
22222160 PARAMEDIC FEDERAL REIMBURSE	1,160,657	1,146,225	1,083,000	1,083,000	
22222305 FIRE RISK WATCH	(807)		20,000	20,000	
<b>Total Spending by Accounting Unit</b>	<b>1,890,354</b>	<b>4,280,670</b>	<b>3,663,944</b>	<b>3,253,985</b>	<b>(409,960)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: FIRE AND SAFETY SERVICES  
Fund: EQUIPMENT SERVICE FIRE POLICE

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,502,641	1,460,545	1,631,205	1,703,611	72,406
SERVICES	310,576	335,049	230,413	221,889	(8,524)
MATERIALS AND SUPPLIES	1,692,682	1,930,189	2,224,650	2,224,650	
CAPITAL OUTLAY	31,614	31,572	37,556	37,556	
DEBT SERVICE	5,459	5,459			
OTHER FINANCING USES	20,143	20,613	28,442	28,420	(22)
<b>Total Spending by Major Account</b>	<b>3,563,116</b>	<b>3,783,427</b>	<b>4,152,266</b>	<b>4,216,125</b>	<b>63,860</b>
<b>Spending by Accounting Unit</b>					
72222160 FIRE POLICE VEHICLE MAINT	3,563,116	3,783,427	4,152,266	4,216,125	63,860
<b>Total Spending by Accounting Unit</b>	<b>3,563,116</b>	<b>3,783,427</b>	<b>4,152,266</b>	<b>4,216,125</b>	<b>63,860</b>

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FIRE AND SAFETY SERVICES  
 Fund: CITY GENERAL FUND

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
43401-0	STATE GRANTS	1,160,657	1,146,225	1,083,000	1,283,000	200,000
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>1,160,657</b>	<b>1,146,225</b>	<b>1,083,000</b>	<b>1,283,000</b>	<b>200,000</b>
44220-0	INFORMATION DISCLOSURE REPORTS	892	1,831	4,000	4,000	
44590-0	MISCELLANEOUS SERVICES	159,318	89,560			
45105-0	PARAMEDIC SERVICE	13,209,033	13,441,886	12,779,438	12,779,438	
45107-0	BLS TRANSPORTS			500,000	500,000	
45120-0	PARAMEDIC STANDBY	127,348	129,711	50,000	50,000	
45125-0	FIRE FALSE ALARM FEE	12,100	13,300	97,244	97,244	
45130-0	FIRE WATCH STANDBY	14,324	14,439	6,532	6,532	
45135-0	FIRE PROTECTION SERVICES	388,103	246,945	586,102	586,102	
45140-0	HAZARDOUS MATERIALS RESPONSE	140,291	179,550	135,000	135,000	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>14,051,409</b>	<b>14,117,222</b>	<b>14,158,316</b>	<b>14,158,316</b>	
55505-0	OUTSIDE CONTRIBUTION DONATIONS	484,517	276,862			
55525-0	REIMB FROM OUTSIDE AGENCY	9,000	7,698			
55705-0	WCRA REIMBURSEMENT		1,172			
55750-0	DAMAGE CLAIM FROM OTHERS	1,524	5,176	4,000	4,000	
55815-0	REFUNDS OVERPAYMENTS		4,911			
55845-0	JURY DUTY PAY	260	120			
55915-0	OTHER MISC REVENUE	590	42			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>495,891</b>	<b>295,980</b>	<b>4,000</b>	<b>4,000</b>	
56240-0	TRANSFER FR ENTERPRISE FUND				130,000	130,000
58101-0	SALE OF CAPITAL ASSET		7,000	8,000	8,000	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>			<b>7,000</b>	<b>8,000</b>	<b>138,000</b>	<b>130,000</b>
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>15,707,956</b>	<b>15,566,428</b>	<b>15,253,316</b>	<b>15,583,316</b>	<b>330,000</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FIRE AND SAFETY SERVICES  
 Fund: CITY GRANTS

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
43001-0	FEDERAL DIRECT GRANTS	350,887	260,599	214,421		(214,421)
43065-0	DEPT OF HOMELAND SECURITY				1,936,410	1,936,410
43101-0	FEDERAL GRANT STATE ADMIN	10,118	48,397			
43401-0	STATE GRANTS		14,314			
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>361,005</b>	<b>323,311</b>	<b>214,421</b>	<b>1,936,410</b>	<b>1,721,989</b>
55505-0	OUTSIDE CONTRIBUTION DONATIONS			336,788	330,075	(6,713)
55550-0	PRIVATE GRANTS	95,290	128,706			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>95,290</b>	<b>128,706</b>	<b>336,788</b>	<b>330,075</b>	<b>(6,713)</b>
<b>TOTAL FOR CITY GRANTS</b>		<b>456,294</b>	<b>452,016</b>	<b>551,209</b>	<b>2,266,485</b>	<b>1,715,276</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FIRE AND SAFETY SERVICES  
 Fund: FIRE RESPONSIVE SERVICES

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
43310-0	PARAMEDIC FED SUBSIDY	1,160,657	1,146,225	1,083,000	1,083,000	
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>1,160,657</b>	<b>1,146,225</b>	<b>1,083,000</b>	<b>1,083,000</b>	
45107-0	BLS TRANSPORTS	658,881	494,031	513,804	564,956	51,152
45115-0	FIRE TRAINING CENTER USE	6,016		23,200	23,200	
45405-0	SALE OF SPECIAL BADGES	890	690	2,000	2,000	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>665,787</b>	<b>494,720</b>	<b>539,004</b>	<b>590,156</b>	<b>51,152</b>
54810-0	OTHER INTEREST EARNED	575				
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>575</b>				
55505-0	OUTSIDE CONTRIBUTION DONATIONS	6,540	4,925	20,000	20,000	
55520-0	OTHER AGENCY SHARE OF COST	16,196	14,549			
55550-0	PRIVATE GRANTS			70,488	70,488	
55750-0	DAMAGE CLAIM FROM OTHERS	(8,888)				
55915-0	OTHER MISC REVENUE	156	209			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>14,005</b>	<b>19,683</b>	<b>90,488</b>	<b>90,488</b>	
56220-0	TRANSFER FR GENERAL FUND			200,000		(200,000)
56225-0	TRANSFER FR SPECIAL REVENUE FU			56,516		(56,516)
56230-0	TRANSFER FR DEBT SERVICE FUND		2,000,000			
57115-0	GO BOND ISSUED		1,263,201	200,000	1,300,000	1,100,000
57210-0	PREMIUM GO BOND ISSUED		36,799			
57505-0	CAPITAL LEASE			1,300,000		(1,300,000)
58101-0	SALE OF CAPITAL ASSET		16,500			
59910-0	USE OF FUND EQUITY			194,936	190,340	(4,596)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>			<b>3,316,500</b>	<b>1,951,452</b>	<b>1,490,340</b>	<b>(461,112)</b>
<b>TOTAL FOR FIRE RESPONSIVE SERVICES</b>		<b>1,841,024</b>	<b>4,977,129</b>	<b>3,663,944</b>	<b>3,253,984</b>	<b>(409,960)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: FIRE AND SAFETY SERVICES  
 Fund: EQUIPMENT SERVICE FIRE POLICE

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
42250-0	TAXICAB INSPECTION	15,005	6,850	180,000	180,000	
<b>TOTAL FOR LICENSE AND PERMIT</b>		<b>15,005</b>	<b>6,850</b>	<b>180,000</b>	<b>180,000</b>	
44410-0	RECYCLED ITEMS PURCHASING	1,157	2,390			
51285-0	VEHICLE MAINTENANCE CHARGES	2,334,756	2,289,236	1,983,801	2,047,660	63,859
51290-0	SALE OF FUEL	1,001,893	1,030,092	1,988,465	1,988,465	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>3,337,805</b>	<b>3,321,719</b>	<b>3,972,266</b>	<b>4,036,125</b>	<b>63,859</b>
55915-0	OTHER MISC REVENUE		6,081			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>			<b>6,081</b>			
58101-0	SALE OF CAPITAL ASSET	(1,346)				
58130-0	GAIN ON SALE CAPITAL ASSETS	1,346				
<b>TOTAL FOR OTHER FINANCING SOURCES</b>						
<b>TOTAL FOR EQUIPMENT SERVICE FIRE POLICE</b>		<b>3,352,810</b>	<b>3,334,650</b>	<b>4,152,266</b>	<b>4,216,125</b>	<b>63,859</b>
<b>TOTAL FOR FIRE AND SAFETY SERVICES</b>		<b>21,358,084</b>	<b>24,330,222</b>	<b>23,620,735</b>	<b>25,319,910</b>	<b>1,699,175</b>



**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: FIRE AND SAFETY SERVICES  
Fund: CITY GENERAL FUND

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	1,160,657	1,146,225	1,083,000	1,283,000	200,000
CHARGES FOR SERVICES	14,051,409	14,117,222	14,158,316	14,158,316	
MISCELLANEOUS REVENUE	495,891	295,980	4,000	4,000	
OTHER FINANCING SOURCES		7,000	8,000	138,000	130,000
<b>Total Financing by Major Account</b>	<b>15,707,956</b>	<b>15,566,428</b>	<b>15,253,316</b>	<b>15,583,316</b>	<b>330,000</b>
<b>Financing by Accounting Unit</b>					
10022100 FIRE ADMINISTRATION	13,597	15,199	101,244	101,244	
10022115 FIRE STATION MAINTENANCE	4,056	11,225			
10022200 FIRE PLANS AND TRAINING	9,000	7,000			
10022205 EMERGENCY MEDICAL SERVICE FIRE	14,369,690	14,584,814	13,862,438	14,062,438	200,000
10022210 FIRE FIGHTING AND PARAMEDICS	1,165,844	697,570	648,102	778,102	130,000
10022215 HAZARDOUS MATERIALS RESPONSE	127,292	235,180	135,000	135,000	
10022220 BLS			500,000	500,000	
10022300 FIRE PREVENTION	18,476	15,439	6,532	6,532	
<b>Total Financing by Accounting Unit</b>	<b>15,707,956</b>	<b>15,566,428</b>	<b>15,253,316</b>	<b>15,583,316</b>	<b>330,000</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: FIRE AND SAFETY SERVICES  
Fund: CITY GRANTS

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	361,005	323,311	214,421	1,936,410	1,721,989
MISCELLANEOUS REVENUE	95,290	128,706	336,788	330,075	(6,713)
<b>Total Financing by Major Account</b>	<b>456,294</b>	<b>452,016</b>	<b>551,209</b>	<b>2,266,485</b>	<b>1,715,276</b>
<b>Financing by Accounting Unit</b>					
20022800 ASSISTANCE TO FIREFIGHTER	350,887	260,599	214,421	465,549	251,128
20022810 SAFER STAFF ADEQ FIRE EM RESP				1,470,861	1,470,861
20022815 HAZ MAT - ERT		14,314	120,163	104,559	(15,604)
20022890 HOMELAND SECURITY FIRE	10,118	48,397			
20022900 FIRE DEPARTMENT PRIVATE GRANTS	95,290				
20022950 MBFTE		128,706	216,625	225,516	8,891
<b>Total Financing by Accounting Unit</b>	<b>456,294</b>	<b>452,016</b>	<b>551,209</b>	<b>2,266,485</b>	<b>1,715,276</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: FIRE AND SAFETY SERVICES**  
**Fund: FIRE RESPONSIVE SERVICES**

**Budget Year: 2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	1,160,657	1,146,225	1,083,000	1,083,000	
CHARGES FOR SERVICES	665,787	494,720	539,004	590,156	51,152
INVESTMENT EARNINGS	575				
MISCELLANEOUS REVENUE	14,005	19,683	90,488	90,488	
OTHER FINANCING SOURCES		3,316,500	1,951,452	1,490,340	(461,112)
<b>Total Financing by Major Account</b>	<b>1,841,024</b>	<b>4,977,129</b>	<b>3,663,944</b>	<b>3,253,984</b>	<b>(409,960)</b>
<b>Financing by Accounting Unit</b>					
22222130 FIRE BADGE AND EMBLEM	890	690	2,000	2,000	
22222135 FIRE PRIVATE DONATIONS	5,520	4,575			
22222140 FIRE TRAINING	6,016		23,200	23,200	
22222145 EMS ACADEMY			201,705	201,705	
22222150 BLS TRANSPORTS	658,881	494,031	439,103	433,739	(5,364)
22222155 FIRE FIGHTING EQUIPMENT	8,040	3,331,258	1,894,936	1,490,340	(404,596)
22222160 PARAMEDIC FEDERAL REIMBURSE	1,160,657	1,146,225	1,083,000	1,083,000	
22222305 FIRE RISK WATCH	1,020	350	20,000	20,000	
<b>Total Financing by Accounting Unit</b>	<b>1,841,024</b>	<b>4,977,129</b>	<b>3,663,944</b>	<b>3,253,984</b>	<b>(409,960)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: FIRE AND SAFETY SERVICES  
Fund: EQUIPMENT SERVICE FIRE POLICE

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	15,005	6,850	180,000	180,000	
CHARGES FOR SERVICES	3,337,805	3,321,719	3,972,266	4,036,125	63,859
MISCELLANEOUS REVENUE		6,081			
OTHER FINANCING SOURCES					
<b>Total Financing by Major Account</b>	<b>3,352,810</b>	<b>3,334,650</b>	<b>4,152,266</b>	<b>4,216,125</b>	<b>63,859</b>
<b>Financing by Accounting Unit</b>					
72222160 FIRE POLICE VEHICLE MAINT	3,352,810	3,334,650	4,152,266	4,216,125	63,859
<b>Total Financing by Accounting Unit</b>	<b>3,352,810</b>	<b>3,334,650</b>	<b>4,152,266</b>	<b>4,216,125</b>	<b>63,859</b>

# General Government Accounts

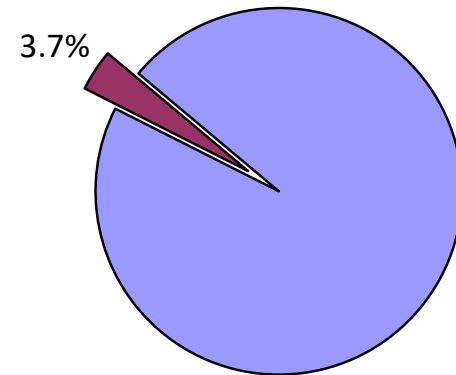
***Mission:** To budget for services provided on a city-wide basis and not directly associated with an opening department or office.*

## 2020 Adopted Budget General Government Accounts

**Department Description:**

General Government Accounts represent spending activities that exist across the City, but are not necessarily assignable to a specific department. Functions include the City's share of employee benefits; citywide tort liability costs; city elections; outside legal services; the civic organization partnership program; district councils; support for financial forms and reports used by all city departments; the citywide financial audit; maintenance and upkeep of City Hall; costs of the Charter Commission and Capital Improvement Budget Committee; and resources for citywide innovation and technology investment.

**General Government Accounts'  
Portion of General Fund  
Spending**



**Department Facts**

- Total General Fund Budget:           \$       11,714,574
- Total Special Fund Budget:         \$       7,630,437
- Total FTEs:                                 0.00
- Annually receive an "unqualified" opinion on the city financial audit.
- Support 17 citizen participation districts.
- The city occupies 32.2% of the City Hall - Courthouse facility.

**Department Goals**

- Support city-wide functions and initiatives through the proper allocation of resources.
- Ensure that the city-wide fringe benefit budgets fully account for the cost of employee benefits.

**Recent Accomplishments**

- Managed workers' compensation costs within allocated budgets.
- Working with the City's labor union representatives, city staff have continued to actively manage employee benefit costs.
- Allocations for citywide technology needs provided a financial foundation for investments such as the City's enterprise resource management system and other innovative technology and process improvement projects.

**2020 Adopted Budget  
General Government Accounts**

**Fiscal Summary**

	<u>2018 Actual</u>	<u>2019 Adopted</u>	<u>2020 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2019 Adopted FTE</u>	<u>2020 Adopted FTE</u>
<b>Spending</b>							
100: General Fund	12,094,751	10,296,846	11,714,574	1,417,728	13.8%	-	-
200: City Grants	48,943	-	4,000,000	4,000,000	-	-	-
211: General Govt Special Projects	442,603	1,526,825	365,500	(1,161,325)	-76.1%	-	-
710: Central Service Fund	5,616,344	3,181,720	3,264,937	83,217	2.6%	-	-
<b>Total</b>	<b>18,202,641</b>	<b>15,005,391</b>	<b>19,345,011</b>	<b>4,339,620</b>	<b>28.9%</b>	-	-
<b>Financing</b>							
Citywide General Revenues*	232,535,456	241,024,537	254,632,285	13,607,748	5.6%		
100: General Fund	2,431,300	893,539	1,776,027	882,488	98.8%		
200: City Grants	-	-	4,000,000	4,000,000	-		
211: General Govt Special Projects	1,777,493	1,526,825	365,500	(1,161,325)	-76.1%		
710: Central Service Fund	2,630,034	3,181,720	3,264,937	83,217	2.6%		
<b>Total</b>	<b>6,838,827</b>	<b>5,602,084</b>	<b>9,406,464</b>	<b>3,804,380</b>	<b>67.9%</b>		

\*More information on citywide revenues can be found in the "Major General Fund Revenues" section.

**Budget Changes Summary**

The budget includes several changes to major general revenues, which are recorded in General Government Accounts. Changes to property taxes, Local Government Aid (LGA), franchise fees, and hotel/motel taxes are all included in the budget for 2020. See the "Major General Fund Revenues" section for more detail.

The special fund budget makes several investments in the City's technology infrastructure, including: technology investments in various City departments and continued maintenance of the City's wide area network and local area network.

The General Government Accounts budget also includes General Fund support for city assessments on tax exempt properties, which are paid for by the City.

**100: General Fund****General Government Accounts**

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments in the General Government Accounts include an increase to City paid assessments for tax exempt properties as well as the expiration of a state pension aid revenue.				
	City paid assessments for tax exempt properties	348,530	-	-
	Pension aid expiration	-	(517,512)	
	Additional current service level adjustments	(70,235)	-	-
	Subtotal:	278,295	(517,512)	-
<b><u>Mayor's Proposed Changes</u></b>				
	GASB 83			
<b><u>Planned Reductions</u></b>				
The 2019 adopted budget included one-time funding for public safety fleet. The 2020 budget removes this one-time expense.				
	Public safety fleet	(260,567)	-	-
	Subtotal:	(260,567)	-	-
<b><u>Adopted Changes</u></b>				
<b><u>Accounting Update</u></b>				
Starting in 2018, the Governmental Accounting Standards Board (GASB) requires the City to recognize on-behalf payments for pensions in the City's operating fund. The 2020 budget records it as a revenue and expenditure for the same amount in the General Fund.				
	Recognize on-behalf employer pension expenses	1,400,000	1,400,000	-
	Subtotal:	1,400,000	1,400,000	-
<b>Fund 100 Budget Changes Total</b>		<b>1,417,728</b>	<b>882,488</b>	<b>-</b>



**200: City Grants**

**General Government Accounts**

Budgets for grants administered by General Government Accounts are included in the City Grants Fund.

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Adopted Changes</u></b>				
<b>Grant Adjustments</b>				
Flood related funding from the State and Federal government will carry forward into the 2020 budget.				
	Flood related grants	4,000,000	4,000,000	-
	Subtotal:	<u>4,000,000</u>	<u>4,000,000</u>	<u>-</u>
<b>Fund 200 Budget Changes Total</b>		<u>4,000,000</u>	<u>4,000,000</u>	<u>-</u>

**211: General Govt Special Projects**

**General Government Accounts**

Spending and revenue associated with citywide benefits administration are budgeted in the Special Projects Fund.

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
		-	-	-
	Subtotal:	<u>-</u>	<u>-</u>	<u>-</u>
<b><u>Mayor's Proposed Changes</u></b>				
<b>Planned Reductions</b>				
The 2019 budget included the one-time use of funding from a rebate issued to the City from a former health insurance provider. The 2020 budget removes this one-time item.				
	Insurance rebate	(1,161,325)	(1,161,325)	-
	Subtotal:	<u>(1,161,325)</u>	<u>(1,161,325)</u>	<u>-</u>
<b>Fund 211 Budget Changes Total</b>		<u>(1,161,325)</u>	<u>(1,161,325)</u>	<u>-</u>

**710: Central Service Fund****General Government Accounts**

Spending and revenue associated with citywide technology and innovations projects are budgeted in the Central Service Fund.

		<b>Change from 2019 Adopted</b>		
		<b>Spending</b>	<b>Financing</b>	<b>FTE</b>
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments in the General Government Accounts special fund reflect the end of the 2015 local area network (LAN) lease and the removal of one-time expenses for city technology and innovation projects funded in 2019.				
	LAN lease	(564,163)	(564,163)	-
	Planned reductions	(1,421,287)	(1,421,287)	-
	Subtotal:	<u>(1,985,450)</u>	<u>(1,985,450)</u>	<u>-</u>
<b><u>Mayor's Proposed Changes</u></b>				
<b>Citywide Technology and Innovation</b>				
The General Government Accounts special fund includes budget authority for several citywide technology projects, including the ongoing costs of maintaining the recently replaced wide area network (WAN) and local area network (LAN). Several additional technology projects are also funded in the 2020 budget, including: a performance management system for the Human Resources department; funding for the department of Technology and Communications' priorities in infrastructure, data, digital services, and resource management; mobile hot spot investments for the Saint Paul Public Libraries; GovQA and Ameresco's asset planner software; as well as contingent funding for facilities.				
	New citywide technology and innovation projects	1,246,337	1,246,337	-
	Subtotal:	<u>1,246,337</u>	<u>1,246,337</u>	<u>-</u>
<b><u>Adopted Changes</u></b>				
<b>Carry Forward for Projects</b>				
Funding for various citywide technology and innovation projects funded in 2019 will carry forward to 2020.				
	Project costs	562,650	562,650	-
	Subtotal:	<u>562,650</u>	<u>562,650</u>	<u>-</u>
<b>City Phone Service Update</b>				
Adjustments to the 2020 City Phone Service spending and revenue reflect a shift of costs from County to City phone services.				
	City phone services	259,680	259,680	-
	Subtotal:	<u>259,680</u>	<u>259,680</u>	<u>-</u>
<b>Fund 710 Budget Changes Total</b>		<u>83,217</u>	<u>83,217</u>	<u>-</u>

# Spending Reports

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **GENERAL GOVERNMENT**  
Fund: **CITY GENERAL FUND**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
TAXES	107,062,936	137,414,777	145,486,560	153,811,695	8,325,135
LICENSE AND PERMIT	3,063,844	3,063,844	3,063,844	3,063,844	
INTERGOVERNMENTAL REVENUE	73,637,861	75,812,853	74,215,387	77,556,465	3,341,078
CHARGES FOR SERVICES	14,400,456	13,457,360	14,585,234	14,634,257	49,023
INVESTMENT EARNINGS	2,216,153	2,007,758	2,165,034	2,590,034	425,000
MISCELLANEOUS REVENUE	230,063	1,973,630	221,006	1,621,006	1,400,000
OTHER FINANCING SOURCES	5,381,073	1,236,535	2,181,011	3,131,011	950,000
<b>Total Financing by Major Account</b>	<b>205,992,386</b>	<b>234,966,756</b>	<b>241,918,076</b>	<b>256,408,312</b>	<b>14,490,236</b>
<b>Financing by Accounting Unit</b>					
10017100 GF GENERAL REVENUES	205,101,641	232,535,456	241,024,537	254,632,285	13,607,748
10017520 EMPL PARKING OFFCL BUSINESS	84,740	90,311	85,000	85,000	
10017540 CITIZEN PART DIST COUNCILS	18,486	18,486			
10017541 DISTRICT COUNCIL COMMUNITY ENGA			18,486	18,486	
10017555 CHCH BLDG MAINT CITY SHARE		111			
10017600 EMPLOYEE INSURANCE		235,832			
10017605 RETIREE INSURANCE	270,007	263,174	272,541	272,541	
10017615 FICA PERA HRA PENSION	517,512	1,823,387	517,512	1,400,000	882,488
<b>Total Financing by Accounting Unit</b>	<b>205,992,386</b>	<b>234,966,756</b>	<b>241,918,076</b>	<b>256,408,312</b>	<b>14,490,236</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **GENERAL GOVERNMENT**  
Fund: **CITY GRANTS**

Budget Year: **2020**

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE				4,000,000	4,000,000
<b>Total Financing by Major Account</b>				<b>4,000,000</b>	<b>4,000,000</b>
<b>Financing by Accounting Unit</b>					
20017800 CITY WIDE EMERGENCY EVENTS				4,000,000	4,000,000
<b>Total Financing by Accounting Unit</b>				<b>4,000,000</b>	<b>4,000,000</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **GENERAL GOVERNMENT**  
Fund: **GENERAL GOVT SPECIAL PROJECTS**

**Budget Year: 2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	300,000	616,168	365,500	365,500	
MISCELLANEOUS REVENUE	67,000	1,161,325			
OTHER FINANCING SOURCES			1,161,325		(1,161,325)
<b>Total Financing by Major Account</b>	<b>367,000</b>	<b>1,777,493</b>	<b>1,526,825</b>	<b>365,500</b>	<b>(1,161,325)</b>
<b>Financing by Accounting Unit</b>					
21117100 BENEFITS ADMINISTRATION	367,000	1,777,493	1,526,825	365,500	(1,161,325)
<b>Total Financing by Accounting Unit</b>	<b>367,000</b>	<b>1,777,493</b>	<b>1,526,825</b>	<b>365,500</b>	<b>(1,161,325)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **GENERAL GOVERNMENT**  
Fund: **CENTRAL SERVICE FUND**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	2,340,496	2,530,029	2,440,497	2,702,287	261,790
MISCELLANEOUS REVENUE		6			
OTHER FINANCING SOURCES	1,081,581	100,000	741,223	562,650	(178,573)
<b>Total Financing by Major Account</b>	<b>3,422,077</b>	<b>2,630,034</b>	<b>3,181,720</b>	<b>3,264,937</b>	<b>83,217</b>
<b>Financing by Accounting Unit</b>					
71017505 INNOVATIONS TECHNOLOGY	1,474,223	1,574,230	2,215,447	2,603,147	387,700
71017510 TECHNOLOGY CAPITAL LEASE	1,947,854	866,273	866,273	302,110	(564,163)
71017515 CITY PHONE SERVICE		189,532	100,000	359,680	259,680
<b>Total Financing by Accounting Unit</b>	<b>3,422,077</b>	<b>2,630,034</b>	<b>3,181,720</b>	<b>3,264,937</b>	<b>83,217</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

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**Department: GENERAL GOVERNMENT**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	143,493	1,569,626	268,367	1,668,379	1,400,011
SERVICES	6,854,552	7,819,982	6,794,824	6,873,107	78,283
MATERIALS AND SUPPLIES	5,841	2,143	24,442	24,442	
PROGRAM EXPENSE	814,119	786,500	1,096,267	1,096,267	
ADDITIONAL EXPENSES	2,789,075	1,136,122	1,052,002	1,052,002	
OTHER FINANCING USES	5,044,608	780,377	1,060,944	1,000,377	(60,567)
<b>Total Spending by Major Account</b>	<b>15,651,688</b>	<b>12,094,751</b>	<b>10,296,846</b>	<b>11,714,574</b>	<b>1,417,727</b>
<b>Spending by Accounting Unit</b>					
10017100 GF GENERAL REVENUES					
10017200 CHARTER COMMISSION		43	10,012	10,024	11
10017205 COUNCIL PUBLICATIONS	47,419	32,005	65,000	65,000	
10017210 ELECTIONS	753,639	767,502	800,000	862,000	62,000
10017220 CIVIC ORGRANIZATION PROGRAM	182,249	161,041	220,002	220,002	
10017310 MUNICIPAL MEMBERSHIPS	122,015	145,783	137,485	137,485	
10017400 OUTSIDE COUNSEL	12,192	33,722	230,000	230,000	
10017405 TORT LIABILITY	2,606,826	1,087,000	719,500	719,500	
10017500 CONTINGENT RESERVE	4,410,314	893	110,000	110,000	
10017505 CIB COMMITTEE PER DIEM	8,284	4,475	13,034	13,034	
10017510 FINANCIAL FORMS PRINTING	7,126	1,818	50,927	50,927	
10017515 STATE AUDITOR FEES	238,582	199,398	242,784	242,784	
10017520 EMPL PARKING OFFCL BUSINESS	176,487	187,937	185,000	185,000	
10017525 PUBLIC IMPROVEMENT AID	60,000	60,000	60,000	60,000	
10017530 PUBLIC SAFETY FLEET SUPPORT	640,377	710,377	1,000,944	940,377	(60,567)
10017535 INNOVATIONS AND TECHNOLOGY	2,611,992	2,864,863	2,883,375	2,551,128	(332,247)
10017540 CITIZEN PART DIST COUNCILS	17,579				
10017541 DISTRICT COUNCIL COMMUNITY ENGA	714,435	724,320	993,427	993,427	
10017542 DISTRICT COUNCIL INNOVATION FUND	58,076	60,261	102,840	102,840	
10017545 NEIGHBORHOOD CRIME PREVENTION	24,029				
10017550 EXEMPT PROPERTY ASSESSMENTS	1,421,189	2,175,094	770,501	1,119,031	348,530
10017555 CHCH BLDG MAINT CITY SHARE	1,284,689	1,253,334	1,379,920	1,379,920	
10017560 ENVIRONMENTAL CLEANUP	1,688	23,936	48,000	48,000	
10017600 EMPLOYEE INSURANCE	204,001	218,270	200,000	200,000	
10017605 RETIREE INSURANCE	17,173	120,222			
10017615 FICA PERA HRA PENSION		1,296,720		1,400,000	1,400,000
10017620 SEVERANCE PAY CONTRIBUTION	7,517	(73,976)			
10017640 WORKERS COMP-SMALL OFFICES	23,811	39,711	59,835	59,835	
10017645 TORT CLAIMS			2,500	2,500	
10017650 SURETY BOND PREMIUMS			11,760	11,760	
<b>Total Spending by Accounting Unit</b>	<b>15,651,688</b>	<b>12,094,751</b>	<b>10,296,846</b>	<b>11,714,574</b>	<b>1,417,727</b>



**CITY OF SAINT PAUL  
Spending Plan by Department**

Department: GENERAL GOVERNMENT  
Fund: CITY GRANTS

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
SERVICES	91,347	48,943		4,000,000	4,000,000
<b>Total Spending by Major Account</b>	<b>91,347</b>	<b>48,943</b>		<b>4,000,000</b>	<b>4,000,000</b>
<b>Spending by Accounting Unit</b>					
20017800 CITY WIDE EMERGENCY EVENTS	91,347	48,943		4,000,000	4,000,000
<b>Total Spending by Accounting Unit</b>	<b>91,347</b>	<b>48,943</b>		<b>4,000,000</b>	<b>4,000,000</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

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Department: **GENERAL GOVERNMENT**  
Fund: **GENERAL GOVT SPECIAL PROJECTS**

**Budget Year: 2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	34,948	166			
SERVICES	49,500	27,438			
OTHER FINANCING USES		415,000	1,526,825	365,500	(1,161,325)
<b>Total Spending by Major Account</b>	<b>84,448</b>	<b>442,603</b>	<b>1,526,825</b>	<b>365,500</b>	<b>(1,161,325)</b>
<b>Spending by Accounting Unit</b>					
21117100 BENEFITS ADMINISTRATION	84,448	442,603	1,526,825	365,500	(1,161,325)
<b>Total Spending by Accounting Unit</b>	<b>84,448</b>	<b>442,603</b>	<b>1,526,825</b>	<b>365,500</b>	<b>(1,161,325)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **GENERAL GOVERNMENT**  
Fund: **CENTRAL SERVICE FUND**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	114,997	(1,362)			
SERVICES	1,092,082	1,173,351	873,621	1,341,917	468,296
MATERIALS AND SUPPLIES	428,671	714,410	977,063	1,051,750	74,687
ADDITIONAL EXPENSES		1,484		310,000	310,000
CAPITAL OUTLAY	474,609	841,189	70,644	70,644	
DEBT SERVICE	588,567	816,717	795,629	231,466	(564,163)
OTHER FINANCING USES		2,070,556	464,763	259,160	(205,603)
<b>Total Spending by Major Account</b>	<b>2,698,926</b>	<b>5,616,344</b>	<b>3,181,720</b>	<b>3,264,937</b>	<b>83,217</b>
<b>Spending by Accounting Unit</b>					
71017505 INNOVATIONS TECHNOLOGY	1,361,093	3,680,232	2,215,447	2,603,147	387,700
71017510 TECHNOLOGY CAPITAL LEASE	1,337,833	1,925,665	866,273	302,110	(564,163)
71017515 CITY PHONE SERVICE		10,447	100,000	359,680	259,680
<b>Total Spending by Accounting Unit</b>	<b>2,698,926</b>	<b>5,616,344</b>	<b>3,181,720</b>	<b>3,264,937</b>	<b>83,217</b>

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: GENERAL GOVERNMENT  
 Fund: CITY GENERAL FUND

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From
						2019 Adopted
40005-0	CURRENT PROPERTY TAX	62,520,224	87,564,138	117,431,179	123,861,914	6,430,735
40010-0	FISCAL DISPARITIES	16,560,610	19,003,551			
40110-0	CURRENT EXCESS TAX INCREMENT	1,608,029	2,899,973	1,950,000	2,375,000	425,000
40201-0	PROP TAX 1ST YEAR DELINQUENT	830,825	276,485	300,000	550,000	250,000
40202-0	PROP TAX 2ND YR DELINQUENT	(100,236)	(12,805)			
40203-0	PROP TAX 3RD YR DELINQUENT	(31,273)	38,880			
40204-0	PROP TAX 4TH YEAR DELINQUENT	35,172	15,293			
40205-0	PROP TAX 5TH YEAR DELINQUENT	24,959	13,292			
40206-0	PROP TAX 6TH YR AND PRIOR	48,064	44,283			
40310-0	DELINQUENT EXCESS TAX INCREMEN	(50,755)	182,485			
40410-0	PROPERTY TAX INTEREST	142,511	116,646			
40610-0	RELEASED CITY SALES TAX			500,000	500,000	
40705-0	HOTEL MOTEL TAX	1,787,319	2,268,537	1,754,050	1,973,450	219,400
40720-0	CONTAMINATION TAX	5,079	12,499			
40805-0	XCEL ENERGY ELECTRIC	14,174,732	14,570,721	21,500,000	22,500,000	1,000,000
40810-0	XCEL ENERGY GAS	7,455,968	8,272,898			
40820-0	DISTRICT ENERGY	1,414,214	1,499,510	1,450,000	1,450,000	
40850-0	DISTRICT COOLING	438,468	457,066	420,000	420,000	
40860-0	ENERGY PARK	199,025	191,324	181,331	181,331	
<b>TOTAL FOR TAXES</b>		<b>107,062,936</b>	<b>137,414,777</b>	<b>145,486,560</b>	<b>153,811,695</b>	<b>8,325,135</b>
42105-0	BUSINESS LICENSE	1,365,000	1,365,000	1,365,000	1,365,000	
42505-0	BUILDING PERMIT	1,698,844	1,698,844	1,698,844	1,698,844	
<b>TOTAL FOR LICENSE AND PERMIT</b>		<b>3,063,844</b>	<b>3,063,844</b>	<b>3,063,844</b>	<b>3,063,844</b>	

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: GENERAL GOVERNMENT  
 Fund: CITY GENERAL FUND

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From
						2019 Adopted
43605-0	LOCAL GOVERNMENT AID	62,561,686	65,071,723	65,217,748	69,276,338	4,058,590
43610-0	PERA PENSION AID	517,512	517,512	517,512		(517,512)
43612-0	POLICE PENSION AMORTIZATN AID	5,011,087	5,255,583	4,990,633	4,990,633	
43613-0	FIRE INS PREMIUM SURCHARGE	2,476,774	2,503,743	2,504,953	2,504,953	
43615-0	POLICE FIRE DISABILITY BENEFIT	270,007	263,174	272,541	272,541	
43625-0	CITY SHARE STATE HWY RENT			1,000	1,000	
43630-0	CITY SHARE STATE COURT FINES	2,706,398	2,011,963	700,000	500,000	(200,000)
43635-0	CITY SHARE MN DOT FINES	10,503	9,102	11,000	11,000	
43805-0	CITY SHARE COUNTY PILOT	83,894	180,053			
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>73,637,861</b>	<b>75,812,853</b>	<b>74,215,387</b>	<b>77,556,465</b>	<b>3,341,078</b>
44105-0	CONTINUANCE FOR DISMISSAL		451,731	450,000	300,000	(150,000)
44120-0	REGULATORY FEES	20				
44165-0	EMPLOYEE PARKING			85,000	85,000	
44190-0	MISCELLANEOUS FEES	82,845	88,976			
44299-0	OTHER SALES	(29,244)	29,244			
44435-0	SALE OF OTHER NONCAPITAL ITEMS		111			
44590-0	MISCELLANEOUS SERVICES	1,875	1,335			
47555-0	UTILITY COST RECOVERY	5,000,000	5,000,000	5,935,567	5,935,567	
50305-0	PARKING REVENUES	311,769	376			
51275-0	INDIRECT COST RECOVERY	9,033,191	7,885,587	8,114,667	8,313,690	199,023
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>14,400,456</b>	<b>13,457,360</b>	<b>14,585,234</b>	<b>14,634,257</b>	<b>49,023</b>
54505-0	INTEREST INTERNAL POOL	2,383,159	2,848,061	2,165,034	2,590,034	425,000
54506-0	INTEREST ACCRUED REVENUE	365,428	(482,448)			
54510-0	INCR OR DECR IN FV INVESTMENTS	(532,434)	(357,855)			
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>2,216,153</b>	<b>2,007,758</b>	<b>2,165,034</b>	<b>2,590,034</b>	<b>425,000</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: GENERAL GOVERNMENT  
 Fund: CITY GENERAL FUND

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
55525-0	REIMB FROM OUTSIDE AGENCY	8,332	8,498			
55545-0	PAYMENT IN LIEU OF TAXES	139,167	122,361	125,000	125,000	
55755-0	SPECIAL COMP REIMBURSEMENT					
55835-0	REFUND FOR PRIOR YEAR OVERPAYM		235,832			
55905-0	CASH OVER OR SHORT	82,565				
55915-0	OTHER MISC REVENUE		1,418,318		1,400,000	1,400,000
55920-0	FORFEITED TAX SALE		188,621	96,006	96,006	
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>230,063</b>	<b>1,973,630</b>	<b>221,006</b>	<b>1,621,006</b>	<b>1,400,000</b>
56205-0	TRANSFER FROM COMPONENT UNIT			1,500,000	1,500,000	
56225-0	TRANSFER FR SPECIAL REVENUE FU	518,486	574,010	518,486	1,468,486	950,000
56230-0	TRANSFER FR DEBT SERVICE FUND	500,000	500,000			
56245-0	TRANSFER FR INTERNAL SERVICE F	2,153,462	162,525	162,525	162,525	
58101-0	SALE OF CAPITAL ASSET	2,209,125				
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>5,381,073</b>	<b>1,236,535</b>	<b>2,181,011</b>	<b>3,131,011</b>	<b>950,000</b>
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>205,992,386</b>	<b>234,966,756</b>	<b>241,918,076</b>	<b>256,408,312</b>	<b>14,490,236</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: GENERAL GOVERNMENT  
 Fund: CITY GRANTS

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
43101-0	FEDERAL GRANT STATE ADMIN				3,000,000	3,000,000
43401-0	STATE GRANTS				1,000,000	1,000,000
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>					<b>4,000,000</b>	<b>4,000,000</b>
<b>TOTAL FOR CITY GRANTS</b>					<b>4,000,000</b>	<b>4,000,000</b>



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: GENERAL GOVERNMENT  
 Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
51175-0	ADMINISTRATION FEE	300,000	262,526	365,500	365,500	
51270-0	CONSULTING SERVICES		353,642			
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>300,000</b>	<b>616,168</b>	<b>365,500</b>	<b>365,500</b>	
55526-0	REBATES	67,000	1,161,325			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>67,000</b>	<b>1,161,325</b>			
59910-0	USE OF FUND EQUITY			1,161,325		(1,161,325)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>				<b>1,161,325</b>		<b>(1,161,325)</b>
<b>TOTAL FOR GENERAL GOVT SPECIAL PROJECTS</b>		<b>367,000</b>	<b>1,777,493</b>	<b>1,526,825</b>	<b>365,500</b>	<b>(1,161,325)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: GENERAL GOVERNMENT  
 Fund: CENTRAL SERVICE FUND

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
51170-0	TECHNOLOGY SERVICES	2,340,496	2,530,029	2,440,497	2,702,287	261,790
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>2,340,496</b>	<b>2,530,029</b>	<b>2,440,497</b>	<b>2,702,287</b>	<b>261,790</b>
55915-0	OTHER MISC REVENUE		6			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>			<b>6</b>			
56220-0	TRANSFER FR GENERAL FUND		100,000			
56240-0	TRANSFER FR ENTERPRISE FUND			311,650		(311,650)
57610-0	ADVANCE FROM OTHER FUNDS	1,081,581				
59910-0	USE OF FUND EQUITY			429,573	562,650	133,077
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>1,081,581</b>	<b>100,000</b>	<b>741,223</b>	<b>562,650</b>	<b>(178,573)</b>
<b>TOTAL FOR CENTRAL SERVICE FUND</b>		<b>3,422,077</b>	<b>2,630,034</b>	<b>3,181,720</b>	<b>3,264,937</b>	<b>83,217</b>
<b>TOTAL FOR GENERAL GOVERNMENT</b>		<b>209,781,463</b>	<b>239,374,283</b>	<b>246,626,621</b>	<b>264,038,749</b>	<b>17,412,128</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **GENERAL GOVERNMENT**  
Fund: **CITY GENERAL FUND**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
TAXES	107,062,936	137,414,777	145,486,560	153,811,695	8,325,135
LICENSE AND PERMIT	3,063,844	3,063,844	3,063,844	3,063,844	
INTERGOVERNMENTAL REVENUE	73,637,861	75,812,853	74,215,387	77,556,465	3,341,078
CHARGES FOR SERVICES	14,400,456	13,457,360	14,585,234	14,634,257	49,023
INVESTMENT EARNINGS	2,216,153	2,007,758	2,165,034	2,590,034	425,000
MISCELLANEOUS REVENUE	230,063	1,973,630	221,006	1,621,006	1,400,000
OTHER FINANCING SOURCES	5,381,073	1,236,535	2,181,011	3,131,011	950,000
<b>Total Financing by Major Account</b>	<b>205,992,386</b>	<b>234,966,756</b>	<b>241,918,076</b>	<b>256,408,312</b>	<b>14,490,236</b>
<b>Financing by Accounting Unit</b>					
10017100 GF GENERAL REVENUES	205,101,641	232,535,456	241,024,537	254,632,285	13,607,748
10017520 EMPL PARKING OFFCL BUSINESS	84,740	90,311	85,000	85,000	
10017540 CITIZEN PART DIST COUNCILS	18,486	18,486			
10017541 DISTRICT COUNCIL COMMUNITY ENGA			18,486	18,486	
10017555 CHCH BLDG MAINT CITY SHARE		111			
10017600 EMPLOYEE INSURANCE		235,832			
10017605 RETIREE INSURANCE	270,007	263,174	272,541	272,541	
10017615 FICA PERA HRA PENSION	517,512	1,823,387	517,512	1,400,000	882,488
<b>Total Financing by Accounting Unit</b>	<b>205,992,386</b>	<b>234,966,756</b>	<b>241,918,076</b>	<b>256,408,312</b>	<b>14,490,236</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **GENERAL GOVERNMENT**  
Fund: **CITY GRANTS**

**Budget Year: 2020**

		2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>						
INTERGOVERNMENTAL REVENUE					4,000,000	4,000,000
<b>Total Financing by Major Account</b>					<b>4,000,000</b>	<b>4,000,000</b>
<b>Financing by Accounting Unit</b>						
20017800	CITY WIDE EMERGENCY EVENTS				4,000,000	4,000,000
<b>Total Financing by Accounting Unit</b>					<b>4,000,000</b>	<b>4,000,000</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **GENERAL GOVERNMENT**  
Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	300,000	616,168	365,500	365,500	
MISCELLANEOUS REVENUE	67,000	1,161,325			
OTHER FINANCING SOURCES			1,161,325		(1,161,325)
<b>Total Financing by Major Account</b>	<b>367,000</b>	<b>1,777,493</b>	<b>1,526,825</b>	<b>365,500</b>	<b>(1,161,325)</b>
<b>Financing by Accounting Unit</b>					
21117100 BENEFITS ADMINISTRATION	367,000	1,777,493	1,526,825	365,500	(1,161,325)
<b>Total Financing by Accounting Unit</b>	<b>367,000</b>	<b>1,777,493</b>	<b>1,526,825</b>	<b>365,500</b>	<b>(1,161,325)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

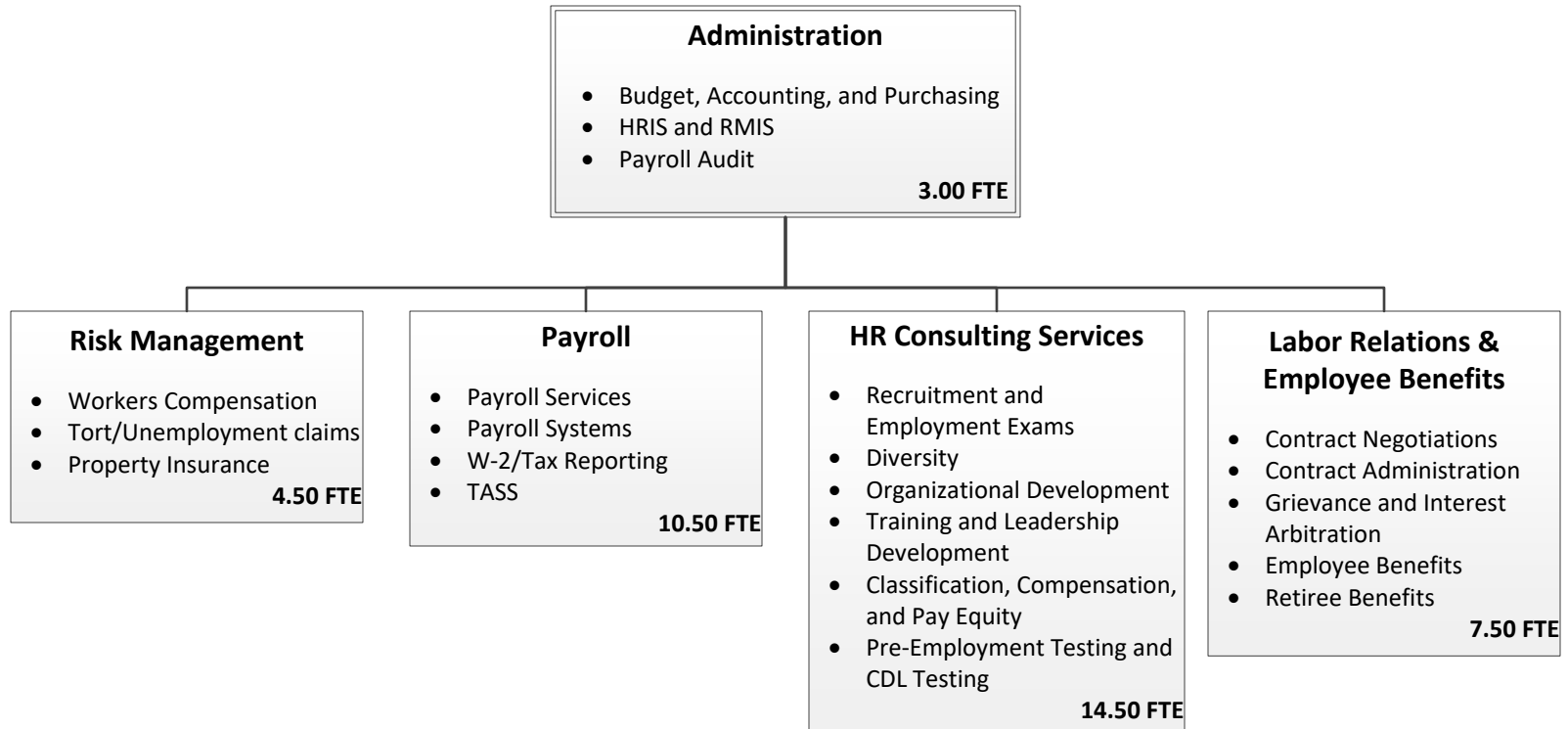
Department: **GENERAL GOVERNMENT**  
Fund: **CENTRAL SERVICE FUND**

**Budget Year: 2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	2,340,496	2,530,029	2,440,497	2,702,287	261,790
MISCELLANEOUS REVENUE		6			
OTHER FINANCING SOURCES	1,081,581	100,000	741,223	562,650	(178,573)
<b>Total Financing by Major Account</b>	<b>3,422,077</b>	<b>2,630,034</b>	<b>3,181,720</b>	<b>3,264,937</b>	<b>83,217</b>
<b>Financing by Accounting Unit</b>					
71017505 INNOVATIONS TECHNOLOGY	1,474,223	1,574,230	2,215,447	2,603,147	387,700
71017510 TECHNOLOGY CAPITAL LEASE	1,947,854	866,273	866,273	302,110	(564,163)
71017515 CITY PHONE SERVICE		189,532	100,000	359,680	259,680
<b>Total Financing by Accounting Unit</b>	<b>3,422,077</b>	<b>2,630,034</b>	<b>3,181,720</b>	<b>3,264,937</b>	<b>83,217</b>

# Human Resources

*Mission: Be a strategic leader and partner, promoting organizational and individual effectiveness.*



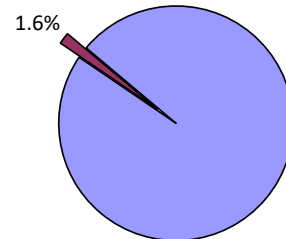
(Total 40.00 FTE)

## 2020 Adopted Budget Human Resources

### Department Description:

**Mission Statement: To attract, develop, and retain an inclusive, high performing, and respectful workforce through integrated and strategic systems, policies, and procedures.** Human Resources plays a vital role in providing strategic organizational service and support to all City departments and Saint Paul Regional Water Services. HR's major functions include: **Consulting Services** - recruit qualified and diverse candidates; administer and conduct the Civil Service employment testing process; administer the City's classification and compensation system including job study and analysis; determine appropriate compensation based on comparable worth; and advocacy work in Civil Service Commission hearings; **Employee Benefits** - administer employee and retiree benefits; ensure compliance with the Affordable Care Act and other benefit legislation; **Labor Relations** - negotiate and administer collective bargaining agreements with employee unions; represent management in arbitrations, labor management committees, policy development and grievance handling; assist managers on employee issues; **Payroll** - administer the City's payroll and payroll deduction system for all City employees; ensure accurate and timely payroll processing including withholding and deductions; ensure that necessary employee information is maintained and submitted in accordance with regulatory standards; **Risk Management** - provide assistance to all City and Saint Paul Regional Water Services risk management programs; measure, analyze and report risks; administer the workers' compensation, property insurance, unemployment insurance, safety, and tort liability programs.

### **Human Resources' Portion of General Fund Spending**



### Department Facts

● Total General Fund Budget:	\$	5,104,796
● Total Special Fund Budget:	\$	4,913,720
● Total FTEs:		40.00

### **2018 Workload Metrics**

- Job Postings: 207
- Applicants Processed: 11,204
- Background Checks Completed: 378
- Medical Exams Scheduled: 306
- Job Studies/Position Audits Completed: 44
- Workers compensation claims opened: 459
- Tort claims opened: 276
- W-2s processed: 5,022
- FMLA leaves processed: 530
- Set up 190 new retirees, both early and regular Held 51 new hire sessions; another 20 in person sessions with new Mayoral appointees

### Department Goals

- Build an equitable and inclusive workforce.
- Provide excellent customer service to City departments and potential employees.
- Utilize technology effectively and efficiently to achieve department objectives.

### Recent Accomplishments

- Exceeded the self-insured employer ranking from the State of Minnesota's Department of Labor & Industry for the 5th consecutive year.
- Completed all year end reporting in Origami (new Risk Management Information System) which streamlined the process and expedited reporting for OFS and the State Auditor
- Brought the Office of Human Resources' Continuity of Operations Plan (COOP) into compliance with the rest of the City's departments and offices
- Settled all 13 non-trades collective bargaining agreements without any work stoppages or the need for interest arbitration
- January 2019 - upgraded INFOR to V10 for HR/Payroll
- Managed a major change to retiree insurance affecting 1,700 retirees Completed detailed audit of HRA accounts Initiated process of replacing benefit administrator.
- Administered high profile employment exams and recruitment selection processes for Firefighter, Police Officer, Emergency Management Director, Deputy Director of Parks and Recreation, and Deputy Director of the Office of Technology and Communications.
- Met compliance standards for pay equity reporting.
- Reviewed background check processes with City departments.
- Offered new equity training sessions including: Race: Power of an Illusion and Gray Area Thinking.



**2020 Adopted Budget  
Office of Human Resources**

**Fiscal Summary**

	<u>2018 Actual</u>	<u>2019 Adopted</u>	<u>2020 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2019 Adopted FTE</u>	<u>2020 Adopted FTE</u>
<b>Spending</b>							
100: General Fund	4,499,934	4,842,750	5,104,796	262,046	5.4%	40.00	40.00
710: Central Service Fund	3,333,438	4,920,597	4,913,720	(6,877)	-0.1%	-	-
<b>Total</b>	<b>7,833,372</b>	<b>9,763,347</b>	<b>10,018,516</b>	<b>255,169</b>	<b>2.6%</b>	<b>40.00</b>	<b>40.00</b>
<b>Financing</b>							
100: General Fund	458,070	366,100	316,100	(50,000)	-13.7%		
710: Central Service Fund	1,823,961	4,920,597	4,913,720	(6,877)	-0.1%		
<b>Total</b>	<b>2,282,031</b>	<b>5,286,697</b>	<b>5,229,820</b>	<b>(56,877)</b>	<b>-1.1%</b>		

**Budget Changes Summary**

The 2020 budget for Human Resources includes funding for a Deputy Director position focused on employee training and development, along with the addition of a Class and Compensation Analyst focused on labor negotiations and budget planning. These investments were partially funded by the elimination of two vacant positions to better align staffing with department needs. Additionally, current service level adjustments reflecting changes in salary and benefit costs are also included.

**100: General Fund****Office of Human Resources**

	<b>Change from 2019 Adopted</b>		
	<b>Spending</b>	<b>Financing</b>	<b>FTE</b>
<b><u>Current Service Level Adjustments</u></b>			
Current service level adjustments for the 2020 budget reflect inflationary increases due to salary and benefits costs, and adjustments of line item budgets to track with recent spending.			
Current service level adjustments	179,472	(50,000)	-
Subtotal:	<u>179,472</u>	<u>(50,000)</u>	<u>-</u>
<b><u>Mayor's Proposed Changes</u></b>			
<b>Deputy Director</b>			
The 2020 budget includes funding for a Deputy Director position that will focus on employee training and development. This position will also help improve operations and customer service, and ensure that Human Resources services are delivered in a timely fashion.			
Deputy Director position	160,675	-	1.00
Subtotal:	<u>160,675</u>	<u>-</u>	<u>1.00</u>
<b>Reorganization and Efficiencies</b>			
The 2020 budget reorganizes several positions to better serve department needs, including the removal of an HR Consultant and repurposing a Payroll Specialist. These reductions, along with a decrease in the outside consulting budget, allow for the addition of a Class and Compensation Analyst. This position will allow HR to better follow labor relations best practices and improve workforce budget planning.			
Class and Compensation Analyst	125,626	-	1.00
Repurpose Payroll Specialist	(82,636)	-	(1.00)
Remove vacant HR Consultant	(111,312)	-	(1.00)
Other adjustments	(9,779)	-	-
Subtotal:	<u>(78,101)</u>	<u>-</u>	<u>(1.00)</u>
<b>Fund 100 Budget Changes Total</b>	<u><u>262,046</u></u>	<u><u>(50,000)</u></u>	<u><u>-</u></u>

**710: Central Service Fund**

**Office of Human Resources**

Budget for workers' compensation, property insurance, Flexible Spending Account reserves, and tort claims.

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		(6,877)	(6,877)	-
	Subtotal:	<u>(6,877)</u>	<u>(6,877)</u>	<u>-</u>
<b>Fund 710 Budget Changes Total</b>		<u>(6,877)</u>	<u>(6,877)</u>	<u>-</u>

# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: HUMAN RESOURCES

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Fund</b>					
CITY GENERAL FUND	4,371,076	4,499,934	4,842,750	5,104,796	262,047
CENTRAL SERVICE FUND	5,026,131	3,333,438	4,920,597	4,913,720	(6,877)
<b>TOTAL SPENDING BY FUND</b>	<b>9,397,207</b>	<b>7,833,372</b>	<b>9,763,347</b>	<b>10,018,516</b>	<b>255,170</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	6,206,112	6,370,092	7,601,194	7,890,673	289,480
SERVICES	1,115,185	1,371,725	1,792,264	1,753,739	(38,525)
MATERIALS AND SUPPLIES	40,345	61,042	56,329	60,699	4,370
ADDITIONAL EXPENSES	44,628	30,513	307,500	307,500	
OTHER FINANCING USES	1,990,937		6,060	5,905	(155)
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>9,397,207</b>	<b>7,833,372</b>	<b>9,763,347</b>	<b>10,018,516</b>	<b>255,170</b>
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	2,590,924	1,390,609	4,061,597	4,054,720	(6,877)
MISCELLANEOUS REVENUE	2,239,634	476,422	849,600	849,600	
OTHER FINANCING SOURCES		415,000	375,500	325,500	(50,000)
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>4,830,558</b>	<b>2,282,031</b>	<b>5,286,697</b>	<b>5,229,820</b>	<b>(56,877)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **HUMAN RESOURCES**  
Fund: **CITY GENERAL FUND**

**Budget Year: 2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	3,994,707	3,909,245	4,312,194	4,601,673	289,480
SERVICES	336,068	529,881	469,910	438,193	(31,717)
MATERIALS AND SUPPLIES	40,345	60,808	56,329	60,699	4,370
ADDITIONAL EXPENSES	(45)				
OTHER FINANCING USES			4,317	4,231	(86)
<b>Total Spending by Major Account</b>	<b>4,371,076</b>	<b>4,499,934</b>	<b>4,842,750</b>	<b>5,104,796</b>	<b>262,047</b>
<b>Spending by Accounting Unit</b>					
10014100 HUMAN RESOURCES	4,371,076	4,499,934	4,842,750	5,104,796	262,047
<b>Total Spending by Accounting Unit</b>	<b>4,371,076</b>	<b>4,499,934</b>	<b>4,842,750</b>	<b>5,104,796</b>	<b>262,047</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: HUMAN RESOURCES  
Fund: CENTRAL SERVICE FUND

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,211,404	2,460,847	3,289,000	3,289,000	
SERVICES	779,117	841,844	1,322,354	1,315,546	(6,808)
MATERIALS AND SUPPLIES		234			
ADDITIONAL EXPENSES	44,673	30,513	307,500	307,500	
OTHER FINANCING USES	1,990,937		1,743	1,674	(69)
<b>Total Spending by Major Account</b>	<b>5,026,131</b>	<b>3,333,438</b>	<b>4,920,597</b>	<b>4,913,720</b>	<b>(6,877)</b>
<b>Spending by Accounting Unit</b>					
71014200 WORKERS COMPENSATION	4,279,090	2,585,258	3,162,597	3,155,720	(6,877)
71014210 TORT CLAIMS			10,000	10,000	
71014220 PROPERTY INSURANCE	747,040	748,180	1,500,000	1,500,000	
71014230 FLEX SPEND ACCOUNT RESERVE			248,000	248,000	
<b>Total Spending by Accounting Unit</b>	<b>5,026,131</b>	<b>3,333,438</b>	<b>4,920,597</b>	<b>4,913,720</b>	<b>(6,877)</b>

# Financing Reports



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: HUMAN RESOURCES  
 Fund: CITY GENERAL FUND

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
44215-0	COPIES	352	348			
50125-0	APPLICATION FEE		37,050			
51270-0	CONSULTING SERVICES	747,052				
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>747,404</b>	<b>37,398</b>			
55505-0	OUTSIDE CONTRIBUTION DONATIONS		612	600	600	
55525-0	REIMB FROM OUTSIDE AGENCY	3,752	5,061			
55845-0	JURY DUTY PAY	60				
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>3,812</b>	<b>5,673</b>	<b>600</b>	<b>600</b>	
56225-0	TRANSFER FR SPECIAL REVENUE FU		415,000	365,500	315,500	(50,000)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>			<b>415,000</b>	<b>365,500</b>	<b>315,500</b>	<b>(50,000)</b>
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>751,216</b>	<b>458,070</b>	<b>366,100</b>	<b>316,100</b>	<b>(50,000)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: HUMAN RESOURCES  
 Fund: CENTRAL SERVICE FUND

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
51175-0	ADMINISTRATION FEE	1,843,520	1,353,212	4,061,597	4,054,720	(6,877)
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>1,843,520</b>	<b>1,353,212</b>	<b>4,061,597</b>	<b>4,054,720</b>	<b>(6,877)</b>
55705-0	WCRA REIMBURSEMENT	244,689	355,676	350,000	350,000	
55755-0	SPECIAL COMP REIMBURSEMENT	1,990,937	107,425	250,000	250,000	
55910-0	FLEX PLAN CREDITS			248,000	248,000	
55915-0	OTHER MISC REVENUE	196	7,648	1,000	1,000	
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>2,235,822</b>	<b>470,749</b>	<b>849,000</b>	<b>849,000</b>	
59910-0	USE OF FUND EQUITY			10,000	10,000	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>				<b>10,000</b>	<b>10,000</b>	
<b>TOTAL FOR CENTRAL SERVICE FUND</b>		<b>4,079,342</b>	<b>1,823,961</b>	<b>4,920,597</b>	<b>4,913,720</b>	<b>(6,877)</b>
<b>TOTAL FOR HUMAN RESOURCES</b>		<b>4,830,558</b>	<b>2,282,031</b>	<b>5,286,697</b>	<b>5,229,820</b>	<b>(56,877)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: HUMAN RESOURCES  
Fund: CITY GENERAL FUND

Budget Year: 2020

		2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>						
	CHARGES FOR SERVICES	747,404	37,398			
	MISCELLANEOUS REVENUE	3,812	5,673	600	600	
	OTHER FINANCING SOURCES		415,000	365,500	315,500	(50,000)
	<b>Total Financing by Major Account</b>	<b>751,216</b>	<b>458,070</b>	<b>366,100</b>	<b>316,100</b>	<b>(50,000)</b>
<b>Financing by Accounting Unit</b>						
10014100	HUMAN RESOURCES	751,216	458,070	366,100	316,100	(50,000)
	<b>Total Financing by Accounting Unit</b>	<b>751,216</b>	<b>458,070</b>	<b>366,100</b>	<b>316,100</b>	<b>(50,000)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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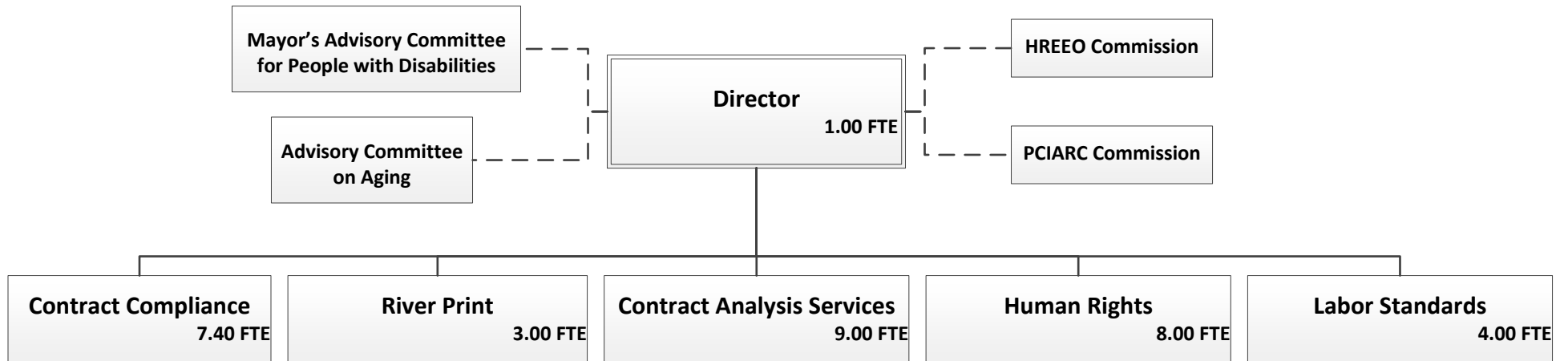
Department: **HUMAN RESOURCES**  
Fund: **CENTRAL SERVICE FUND**

**Budget Year: 2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	1,843,520	1,353,212	4,061,597	4,054,720	(6,877)
MISCELLANEOUS REVENUE	2,235,822	470,749	849,000	849,000	
OTHER FINANCING SOURCES			10,000	10,000	
<b>Total Financing by Major Account</b>	<b>4,079,342</b>	<b>1,823,961</b>	<b>4,920,597</b>	<b>4,913,720</b>	<b>(6,877)</b>
<b>Financing by Accounting Unit</b>					
71014200 WORKERS COMPENSATION	3,550,836	1,322,790	3,162,597	3,155,720	(6,877)
71014210 TORT CLAIMS	196		10,000	10,000	
71014220 PROPERTY INSURANCE	528,311	501,171	1,500,000	1,500,000	
71014230 FLEX SPEND ACCOUNT RESERVE			248,000	248,000	
<b>Total Financing by Accounting Unit</b>	<b>4,079,342</b>	<b>1,823,961</b>	<b>4,920,597</b>	<b>4,913,720</b>	<b>(6,877)</b>

# Human Rights and Equal Economic Opportunity

**Mission:** HREEO champions justice and equity by confronting issues of discrimination and providing innovative avenues for accessibility and economic opportunities for all residents and businesses.



(Total 32.40 FTE)

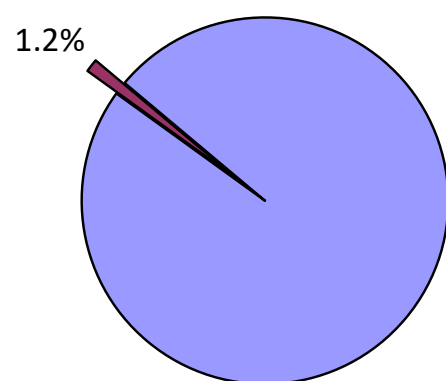
## 2020 Adopted Budget Department of Human Rights and Equal Economic Opportunity

### Department Description:

The Department of Human Rights and Equal Economic Opportunity (HREEO) champions justice and equity by confronting issues of discrimination and providing innovative avenues for accessibility and economic opportunities for all residents and businesses. HREEO's major functions include:

- Procurement (Contract & Analysis Services)
- Contract Compliance & Business Development
- Commissions
- River Print (Print/Copy/Design Services)
- Human Rights

### **Human Rights and Equal Economic Opportunity's Portion of General Fund Spending**



### Department Facts

- Total General Fund Budget:           \$           3,705,517
- Total Special Fund Budget:           \$           1,359,375
- Total FTEs:                               32.40
- The HREEO Department is home to four public commissions and committees: The HREEO Commission; the Mayor's Advisory for People with Disabilities; the Police Civilian Internal Affairs Review Commission; and the Advisory Committee on Aging.
- The Procurement division processed and managed 100 solicitation events, 921 contracts, 5,569 purchase orders, and more than \$169 million in contract dollars.
- Human Rights investigators opened 104 new cases and collected \$83,260 in settlements for individuals filing complaints. The majority (65%) of cases were related to allegations of employment discrimination.
- Over 1,127,300 work hours in construction projects were monitored for minority and female workforce inclusion and prevailing wage requirements.

### Department Goals

- Champion justice and equity by confronting issues of discrimination and providing innovative avenues for accessibility and economic opportunities for residents and businesses.
- Be a thought leader to cultivate anti-discriminatory practices through creative partnerships and effective community engagement.
- Analyze the current marketplace for underutilization of small, women and minority-owned business enterprises in accordance with the Vendor Outreach Program.

### Recent Accomplishments

- HREEO's Procurement and Contract Compliance divisions hosted the fourth annual Procurement Fair specifically to present vendor opportunities and engage businesses, especially small, women and minority-owned businesses (SWMBE's) about upcoming opportunities to do business with the city.
- River Print printed and distributed more than 5,000 calendars to city and county employees.
- The Vendor Outreach Program continues to promote business inclusion. In 2017 more than \$27 million was awarded to small businesses including more than \$16 million to women-owned businesses and \$11 million to minority-owned businesses.
- The Police Civilian Internal Affairs Review Commission (PCIARC) reviewed 42 cases including 70 officers and 77 total allegations.
- The compliance staff enforcing the Earned Sick and Safe Time ordinance received 45 questions, 15 oral complaints, and 38 written complaints. Of the complaints, 5 were dismissed, 4 are under investigation and 16 have been resolved.

**2020 Adopted Budget**  
**Department of Human Rights and Equal Economic Opportunity**

**Fiscal Summary**

	<u>2018 Actual</u>	<u>2019 Adopted</u>	<u>2020 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2019 Adopted FTE</u>	<u>2020 Adopted FTE</u>
<b>Spending</b>							
100: General Fund	2,248,847	3,385,584	3,705,517	319,933	9.4%	26.72	28.12
211: General Govt Special Projects	783,684	175,862	177,267	1,405	0.8%	1.28	1.28
610: River Print	1,108,425	1,169,424	1,182,108	12,684	1.1%	3.00	3.00
<b>Total</b>	<b>4,140,957</b>	<b>4,730,870</b>	<b>5,064,892</b>	<b>334,022</b>	<b>7.1%</b>	<b>31.00</b>	<b>32.40</b>
<b>Financing</b>							
100: General Fund	258,170	734,966	794,966	60,000	8.2%		
211: General Govt Special Projects	1,050,242	175,862	177,267	1,405	0.8%		
610: River Print	1,226,192	1,169,424	1,182,108	12,684	1.1%		
<b>Total</b>	<b>2,534,604</b>	<b>2,080,252</b>	<b>2,154,341</b>	<b>74,089</b>	<b>3.6%</b>		

**Budget Changes Summary**

The 2020 budget for the Department of Human Rights and Equal Economic Opportunity (HREEO) includes the creation of two ongoing positions and one-time funding for outreach efforts to support the implementation of the City's minimum wage increase. Other changes in the General Fund reflect salary and non-salary adjustments.

## 100: General Fund

## Department of Human Rights and Equal Economic Opportunity

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include a 0.6 FTE reduction to a vacant Business Assistance Specialist position.				
	Vacant Business Assistance Specialist	(47,783)	-	(0.60)
	Other current service level adjustments	98,156	-	-
	Subtotal:	50,373	-	(0.60)
<b><u>Mayor's Proposed Changes</u></b>				
<b>Minimum Wage Support</b>				
The 2020 budget includes the addition of a staff person in the contract compliance division to provide business support regarding the minimum wage increase ordinance in the City of Saint Paul.				
	Minimum wage support staff	79,560	-	1.00
	Subtotal:	79,560	-	1.00
<b><u>Adopted Changes</u></b>				
<b>Minimum Wage Support</b>				
In the 2020 adopted budget, the City Council added ongoing funding for an additional staff person and one-time funding for outreach to support minimum wage implementation. The one-time outreach efforts are funded with a transfer from the Parking Fund.				
	Minimum wage support staff	130,000	-	1.00
	Minimum wage outreach support	60,000	60,000	-
	Subtotal:	190,000	60,000	1.00
<b>Fund 100 Budget Changes Total</b>		319,933	60,000	1.40



**211: General Govt Special Projects**

**Department of Human Rights and Equal Economic Opportunity**

This fund includes housing complaint investigations and equal employment opportunity investigations.

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include a reallocation of personnel to better align staffing with department operations.				
Current service level adjustments				
		1,405	1,405	-
	Subtotal:	<u>1,405</u>	<u>1,405</u>	<u>-</u>
<b>Fund 211 Budget Changes Total</b>		<u>1,405</u>	<u>1,405</u>	<u>-</u>

**610: River Print**

**Department of Human Rights and Equal Economic Opportunity**

River Print is an enterprise fund that provides all printing, mailing, and graphics services for the City and County.

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
		12,684	12,684	-
	Subtotal:	<u>12,684</u>	<u>12,684</u>	<u>-</u>
<b>Fund 610 Budget Changes Total</b>		<u>12,684</u>	<u>12,684</u>	<u>-</u>

# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: HUMAN RIGHTS EQUAL ECON OPP

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Fund</b>					
CITY GENERAL FUND	2,091,296	2,248,847	3,385,584	3,705,517	319,933
GENERAL GOVT SPECIAL PROJECTS	827,201	783,684	175,862	177,267	1,405
RIVER PRINT	1,076,736	1,108,425	1,169,424	1,182,108	12,684
<b>TOTAL SPENDING BY FUND</b>	<b>3,995,234</b>	<b>4,140,957</b>	<b>4,730,870</b>	<b>5,064,892</b>	<b>334,022</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,708,465	2,849,712	3,241,700	3,499,972	258,273
SERVICES	912,042	852,090	824,862	894,559	69,696
MATERIALS AND SUPPLIES	299,562	322,445	375,477	373,444	(2,033)
PROGRAM EXPENSE	88,829	113,118	285,304	293,304	8,000
ADDITIONAL EXPENSES	(13,664)	3,591			
OTHER FINANCING USES			3,527	3,613	86
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>3,995,234</b>	<b>4,140,957</b>	<b>4,730,870</b>	<b>5,064,892</b>	<b>334,022</b>
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	294,550	28,500	71,275	71,275	
CHARGES FOR SERVICES	968,904	1,556,276	1,481,695	1,483,100	1,405
MISCELLANEOUS REVENUE	2,919	874			
OTHER FINANCING SOURCES	934,688	948,954	527,282	599,966	72,684
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>2,201,061</b>	<b>2,534,604</b>	<b>2,080,252</b>	<b>2,154,341</b>	<b>74,089</b>

**CITY OF SAINT PAUL  
Spending Plan by Department**

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**Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: CITY GENERAL FUND**

**Budget Year: 2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,932,378	2,132,779	2,857,226	3,102,311	245,085
SERVICES	139,320	82,207	158,347	238,970	80,623
MATERIALS AND SUPPLIES	19,599	33,861	82,537	68,054	(14,483)
PROGRAM EXPENSE			285,304	293,304	8,000
OTHER FINANCING USES			2,170	2,878	708
<b>Total Spending by Major Account</b>	<b>2,091,296</b>	<b>2,248,847</b>	<b>3,385,584</b>	<b>3,705,517</b>	<b>319,933</b>
<b>Spending by Accounting Unit</b>					
10015100 HREEO ADMINISTRATION	127,341	155,711	134,716	142,729	8,013
10015110 LABOR STANDARDS				403,167	403,167
10015200 CONTRACT COMPLIANCE	428,653	449,333	738,908	496,793	(242,115)
10015300 PROCUREMENT CAS	840,483	907,314	904,313	1,019,010	114,697
10015400 HUMAN RIGHTS	662,841	656,741	652,589	764,232	111,643
10015500 HREEO SPECIAL PROJECTS	31,978	19,691	30,000	30,000	
10015600 PCIARC		60,057	109,008	99,148	(9,860)
10015700 MINORITY BUSINESS DEVELOPMENT			816,049	750,438	(65,611)
<b>Total Spending by Accounting Unit</b>	<b>2,091,296</b>	<b>2,248,847</b>	<b>3,385,584</b>	<b>3,705,517</b>	<b>319,933</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	500,746	461,034	134,283	138,578	4,294
SERVICES	179,526	146,330	25,255	22,546	(2,709)
MATERIALS AND SUPPLIES	55,650	59,612	15,581	16,000	419
PROGRAM EXPENSE	88,829	113,118			
ADDITIONAL EXPENSES	2,450	3,591			
OTHER FINANCING USES			743	143	(600)
<b>Total Spending by Major Account</b>	<b>827,201</b>	<b>783,684</b>	<b>175,862</b>	<b>177,267</b>	<b>1,405</b>
<b>Spending by Accounting Unit</b>					
21115210 PED MINORITY BUSINESS DEVEL	557,423	569,197			
21115220 CERT PROGRAM	186,915	99,947	104,587	105,992	1,405
21115405 EQUAL EMPLOYMENT OPPORTUNITY	33,462	37,684	31,985	31,985	
21115410 HUD WORKSHARE AGREEMENT	49,401	76,857	39,290	39,290	
<b>Total Spending by Accounting Unit</b>	<b>827,201</b>	<b>783,684</b>	<b>175,862</b>	<b>177,267</b>	<b>1,405</b>

**CITY OF SAINT PAUL  
Spending Plan by Department**

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Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: RIVER PRINT

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	275,341	255,900	250,190	259,084	8,894
SERVICES	593,197	623,553	641,261	633,042	(8,218)
MATERIALS AND SUPPLIES	224,312	228,973	277,359	289,390	12,031
ADDITIONAL EXPENSES	(16,114)				
OTHER FINANCING USES			614	592	(22)
<b>Total Spending by Major Account</b>	<b>1,076,736</b>	<b>1,108,425</b>	<b>1,169,424</b>	<b>1,182,108</b>	<b>12,684</b>
<b>Spending by Accounting Unit</b>					
61015310 PRINT CENTRAL	1,076,736	1,108,425	1,169,424	1,182,108	12,684
<b>Total Spending by Accounting Unit</b>	<b>1,076,736</b>	<b>1,108,425</b>	<b>1,169,424</b>	<b>1,182,108</b>	<b>12,684</b>

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: HUMAN RIGHTS EQUAL ECON OPP  
 Fund: CITY GENERAL FUND

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
44120-0	REGULATORY FEES	17,974	19,200	24,000	24,000	
44150-0	PURCHASING FEES	1,705	2,146	3,200	3,200	
44215-0	COPIES	225	4			
44590-0	MISCELLANEOUS SERVICES	6,835				
51175-0	ADMINISTRATION FEE	151,201	114,298	167,800	167,800	
51210-0	CONTRACTING SERVICES	6,656	6,183			
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>184,597</b>	<b>141,831</b>	<b>195,000</b>	<b>195,000</b>	
55105-0	PROGRAM INCOME		650			
55815-0	REFUNDS OVERPAYMENTS		487			
55901-0	MISCELLANEOUS REVENUE		50			
55915-0	OTHER MISC REVENUE	26	5			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>26</b>	<b>1,192</b>			
56235-0	TRANSFER FR CAPITAL PROJ FUND	93,243	95,951			
56240-0	TRANSFER FR ENTERPRISE FUND	21,905	19,197	539,966	599,966	60,000
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>115,148</b>	<b>115,148</b>	<b>539,966</b>	<b>599,966</b>	<b>60,000</b>
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>299,770</b>	<b>258,170</b>	<b>734,966</b>	<b>794,966</b>	<b>60,000</b>



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: HUMAN RIGHTS EQUAL ECON OPP  
 Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
43001-0	FEDERAL DIRECT GRANTS		28,500	31,985	31,985	
43101-0	FEDERAL GRANT STATE ADMIN	294,550		39,290	39,290	
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>294,550</b>	<b>28,500</b>	<b>71,275</b>	<b>71,275</b>	
44215-0	COPIES	75				
44590-0	MISCELLANEOUS SERVICES		14,583			
47510-0	SPACE RENTAL		20,162			
51210-0	CONTRACTING SERVICES	64,405	154,691	104,587	105,992	1,405
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>64,480</b>	<b>189,436</b>	<b>104,587</b>	<b>105,992</b>	<b>1,405</b>
55505-0	OUTSIDE CONTRIBUTION DONATIONS		(1,500)			
55805-0	REFUNDS HISTORY	719				
55901-0	MISCELLANEOUS REVENUE	2,174				
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>2,894</b>	<b>(1,500)</b>			
56225-0	TRANSFER FR SPECIAL REVENUE FU					
56240-0	TRANSFER FR ENTERPRISE FUND	819,540	833,806			
59910-0	USE OF FUND EQUITY					
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>819,540</b>	<b>833,806</b>			
<b>TOTAL FOR GENERAL GOVT SPECIAL PROJECTS</b>		<b>1,181,464</b>	<b>1,050,242</b>	<b>175,862</b>	<b>177,267</b>	<b>1,405</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: HUMAN RIGHTS EQUAL ECON OPP  
 Fund: RIVER PRINT

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
44150-0	PURCHASING FEES		203			
44245-0	PURCHASING SALES			129,685	129,685	
44305-0	PAPER SALES RIVERPRINT	(5,229)	1,729	45,000	45,000	
44310-0	COPY SERVICE RIVERPRINT	745	6,545	761,021	761,021	
44315-0	PRINTING RIVERPRINT	277,575	43,298			
44320-0	GRAPHICS RIVERPRINT	1,411		17,973	17,973	
44325-0	ENVELOPE SALES RIVERPRINT	3,044		102,709	102,709	
44330-0	LABOR CHARGE RIVERPRINT	283,241	1,156,591			
44335-0	MAILING SERVICES	148,284	6,124	125,720	125,720	
44340-0	POSTAGE RIVERPRINT	11,068	10,520			
52610-0	REPAIRS	(310)				
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>719,827</b>	<b>1,225,009</b>	<b>1,182,108</b>	<b>1,182,108</b>	
55915-0	OTHER MISC REVENUE		1,183			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>			<b>1,183</b>			
59910-0	USE OF FUND EQUITY					
59950-0	CONTR TO FUND EQUITY			(12,684)		12,684
<b>TOTAL FOR OTHER FINANCING SOURCES</b>				<b>(12,684)</b>		<b>12,684</b>
<b>TOTAL FOR RIVER PRINT</b>		<b>719,827</b>	<b>1,226,192</b>	<b>1,169,424</b>	<b>1,182,108</b>	<b>12,684</b>
<b>TOTAL FOR HUMAN RIGHTS EQUAL ECON OPP</b>		<b>2,201,061</b>	<b>2,534,604</b>	<b>2,080,252</b>	<b>2,154,341</b>	<b>74,089</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: CITY GENERAL FUND

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	184,597	141,831	195,000	195,000	
MISCELLANEOUS REVENUE	26	1,192			
OTHER FINANCING SOURCES	115,148	115,148	539,966	599,966	60,000
<b>Total Financing by Major Account</b>	<b>299,770</b>	<b>258,170</b>	<b>734,966</b>	<b>794,966</b>	<b>60,000</b>
<b>Financing by Accounting Unit</b>					
10015100 HREEO ADMINSTRATION	75				
10015200 CONTRACT COMPLIANCE				60,000	60,000
10015300 PROCUREMENT CAS	281,745	237,775	171,000	171,000	
10015400 HUMAN RIGHTS	17,950	20,395	24,000	24,000	
10015700 MINORITY BUSINESS DEVELOPMENT			539,966	539,966	
<b>Total Financing by Accounting Unit</b>	<b>299,770</b>	<b>258,170</b>	<b>734,966</b>	<b>794,966</b>	<b>60,000</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	294,550	28,500	71,275	71,275	
CHARGES FOR SERVICES	64,480	189,436	104,587	105,992	1,405
MISCELLANEOUS REVENUE	2,894	(1,500)			
OTHER FINANCING SOURCES	819,540	833,806			
<b>Total Financing by Major Account</b>	<b>1,181,464</b>	<b>1,050,242</b>	<b>175,862</b>	<b>177,267</b>	<b>1,405</b>
<b>Financing by Accounting Unit</b>					
21115210 PED MINORITY BUSINESS DEVEL	819,840	852,968			
21115220 CERT PROGRAM	66,579	168,324	104,587	105,992	1,405
21115405 EQUAL EMPLOYMENT OPPORTUNITY	75	28,500	31,985	31,985	
21115410 HUD WORKSHARE AGREEMENT	294,969	450	39,290	39,290	
<b>Total Financing by Accounting Unit</b>	<b>1,181,464</b>	<b>1,050,242</b>	<b>175,862</b>	<b>177,267</b>	<b>1,405</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: RIVER PRINT

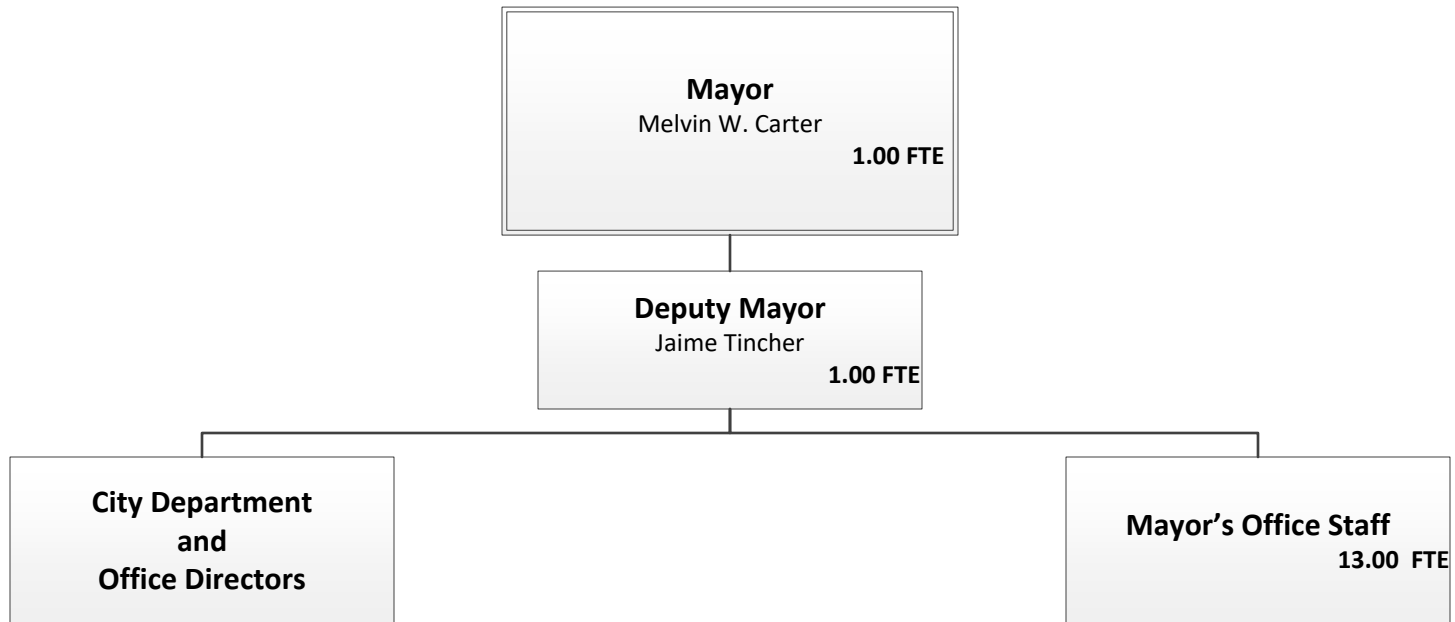
Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	719,827	1,225,009	1,182,108	1,182,108	
MISCELLANEOUS REVENUE		1,183			
OTHER FINANCING SOURCES			(12,684)		12,684
<b>Total Financing by Major Account</b>	<b>719,827</b>	<b>1,226,192</b>	<b>1,169,424</b>	<b>1,182,108</b>	<b>12,684</b>
<b>Financing by Accounting Unit</b>					
61015310 PRINT CENTRAL	719,827	1,226,192	1,169,424	1,182,108	12,684
<b>Total Financing by Accounting Unit</b>	<b>719,827</b>	<b>1,226,192</b>	<b>1,169,424</b>	<b>1,182,108</b>	<b>12,684</b>



# Mayor's Office

**Mission:** To direct the operation of the city and assure that city government helps create a Saint Paul that works for all of us.



(Total 15.00 FTE)





**2020 Adopted Budget  
Mayor's Office**

**Fiscal Summary**

	<u>2018 Actual</u>	<u>2019 Adopted</u>	<u>2020 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2019 Adopted FTE</u>	<u>2020 Adopted FTE</u>
<b>Spending</b>							
100: General Fund	1,871,860	2,012,733	2,373,286	360,553	17.9%	14.00	14.00
200: City Grants	321,728	260,016	1,021,228	761,212	292.8%	1.00	1.00
<b>Total</b>	<b>2,193,589</b>	<b>2,272,749</b>	<b>3,394,514</b>	<b>1,121,765</b>	<b>49.4%</b>	<b>15.00</b>	<b>15.00</b>
<b>Financing</b>							
100: General Fund	237,088	222,863	222,863	-	0.0%		
200: City Grants	336,205	260,016	1,021,228	761,212	292.8%		
<b>Total</b>	<b>573,294</b>	<b>482,879</b>	<b>1,244,091</b>	<b>761,212</b>	<b>157.6%</b>		

**Budget Changes Summary**

The Mayor's Office will continue it's work on building a city that works for all of us in 2020. The 2020 budget for the Mayor's Office reflects a removal of one-time grant balances, an update to the VISTA grant, the addition of funds from the Parking Fund to match a federal contribution for electric vehicle charging hubs, and other current service level adjustments that include a reduction in general fund spending. The 2020 budget also adds funding to start the Cure Violence initiative that takes a public health-based approach to violence prevention.

**100: General Fund**

**Mayor's Office**

**Change from 2019 Adopted**

Spending      Financing      FTE

**Current Service Level Adjustments**

Current service level adjustments for the 2020 budget include inflationary increases due to salary and benefit costs, and adjustments of line items to better reflect department needs and efficiencies.

Current service level adjustments  
General Fund reductions

	97,193	-	-
	(36,640)		
Subtotal:	60,553	-	-

**Adopted Changes**

**Community-First Public Safety Investments**

The 2020 budget adds funding for Saint Paul's contribution to start a Cure Violence initiative, which takes a public health approach to violence prevention, in partnership with Ramsey County.

Cure Violence contribution

	300,000		-
Subtotal:	300,000	-	-

**Fund 100 Budget Changes Total**

	360,553	-	-
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**200: City Grants****Mayor's Office**

The Mayor's Office City Grants fund includes grants for energy and education initiatives led by Mayor's Office Staff.

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**Change from 2019 Adopted**


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	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
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**Current Service Level Adjustments**

Current service level adjustments for the 2020 budget include inflationary increases due to salary and benefit costs in the Saint Paul VISTA Program grant.

Current service level adjustments	2,212	2,212	-
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	2,212	2,212	-
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**Mayor's Proposed Changes****Electric Vehicle Charging Hubs**

The 2020 budget includes one-time funds to match a federal contribution to build out charging hubs that will serve electric carshare vehicles and provide for charging of personally owned electric vehicles. This project is a partnership with HOURCAR, City of Minneapolis, and Xcel Energy. This addition is a one-time transfer from the City's Parking Fund, which is funded by revenue from City and HRA-owned parking facilities.

Electric vehicle charging hubs	750,000	750,000	-
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	750,000	750,000	-
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**Grant Balances**

The 2019 budget included a one-time use of remaining grant balances. These balances have been removed in the 2020 proposed budget.

Grant adjustments	(17,000)	(17,000)	-
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	(17,000)	(17,000)	-
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**Adopted Changes****Update VISTA Grant**

The 2020 adopted budget reflects updates to the Saint Paul VISTA program grant balances. This is a grant from the Corporation for National and Community Services (CNCS) and cost-sharing with participating VISTA sites.

Update VISTA Grant		26,000	26,000	-
	Subtotal:	<u>26,000</u>	<u>26,000</u>	<u>-</u>
<b>Fund 200 Budget Changes Total</b>		<u><u>761,212</u></u>	<u><u>761,212</u></u>	<u><u>-</u></u>

# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

228

Department: MAYOR

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Fund</b>					
CITY GENERAL FUND	2,004,591	1,871,860	2,012,733	2,373,286	360,553
CITY GRANTS	469,618	321,728	260,016	1,021,228	761,212
GENERAL GOVT SPECIAL PROJECTS					
<b>TOTAL SPENDING BY FUND</b>	<b>2,474,209</b>	<b>2,193,589</b>	<b>2,272,749</b>	<b>3,394,514</b>	<b>1,121,766</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,196,973	1,951,508	1,967,682	2,090,642	122,961
SERVICES	258,060	225,437	155,153	853,894	698,741
MATERIALS AND SUPPLIES	18,727	16,561	19,747	17,366	(2,381)
PROGRAM EXPENSE				300,000	300,000
ADDITIONAL EXPENSES	450	83			
OTHER FINANCING USES			130,167	132,612	2,445
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>2,474,209</b>	<b>2,193,589</b>	<b>2,272,749</b>	<b>3,394,514</b>	<b>1,121,766</b>
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	254,137	195,101	172,000	198,000	26,000
MISCELLANEOUS REVENUE	217,803	161,780	94,466	79,678	(14,788)
OTHER FINANCING SOURCES	216,413	216,413	216,413	966,413	750,000
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>688,353</b>	<b>573,294</b>	<b>482,879</b>	<b>1,244,091</b>	<b>761,212</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **MAYOR**  
Fund: **CITY GENERAL FUND**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,835,230	1,701,123	1,737,726	1,832,474	94,748
SERVICES	150,696	154,884	128,893	94,634	(34,259)
MATERIALS AND SUPPLIES	18,214	15,770	15,947	13,566	(2,381)
PROGRAM EXPENSE				300,000	300,000
ADDITIONAL EXPENSES	450	83			
OTHER FINANCING USES			130,167	132,612	2,445
<b>Total Spending by Major Account</b>	<b>2,004,591</b>	<b>1,871,860</b>	<b>2,012,733</b>	<b>2,373,286</b>	<b>360,553</b>
<b>Spending by Accounting Unit</b>					
10011100 MAYORS OFFICE	2,004,591	1,871,860	2,012,733	2,373,286	360,553
<b>Total Spending by Accounting Unit</b>	<b>2,004,591</b>	<b>1,871,860</b>	<b>2,012,733</b>	<b>2,373,286</b>	<b>360,553</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

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Department: **MAYOR**  
Fund: **CITY GRANTS**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	361,742	250,385	229,956	258,168	28,212
SERVICES	107,363	70,553	26,260	759,260	733,000
MATERIALS AND SUPPLIES	512	791	3,800	3,800	
<b>Total Spending by Major Account</b>	<b>469,618</b>	<b>321,728</b>	<b>260,016</b>	<b>1,021,228</b>	<b>761,212</b>
<b>Spending by Accounting Unit</b>					
20011800 EDUCATION INITIATIVE	376,397	264,728	243,016	271,228	28,212
20011810 ENERGY INITIATIVES	57,441	50,000	17,000		(17,000)
20011811 MAYOR'S INITIATIVES	35,781	7,000		750,000	750,000
<b>Total Spending by Accounting Unit</b>	<b>469,618</b>	<b>321,728</b>	<b>260,016</b>	<b>1,021,228</b>	<b>761,212</b>



# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: MAYOR  
 Fund: CITY GENERAL FUND

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
55505-0	OUTSIDE CONTRIBUTION DONATIONS	3,583	20,615	6,450	6,450	
55845-0	JURY DUTY PAY		60			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>3,583</b>	<b>20,675</b>	<b>6,450</b>	<b>6,450</b>	
56115-0	INTRA FUND IN TRANSFER		15,000			
56225-0	TRANSFER FR SPECIAL REVENUE FU	15,000		15,000	15,000	
56240-0	TRANSFER FR ENTERPRISE FUND	20,496	20,496	20,496	20,496	
56245-0	TRANSFER FR INTERNAL SERVICE F	180,917	180,917	180,917	180,917	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>216,413</b>	<b>216,413</b>	<b>216,413</b>	<b>216,413</b>	
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>219,996</b>	<b>237,088</b>	<b>222,863</b>	<b>222,863</b>	

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: MAYOR  
 Fund: CITY GRANTS

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
43001-0	FEDERAL DIRECT GRANTS	232,231	200,951	172,000	198,000	26,000
43401-0	STATE GRANTS	21,906	(5,850)			
43910-0	SP PUBLIC SCHOOLS					
43999-0	OTHER GRANT HISTORY					
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>254,137</b>	<b>195,101</b>	<b>172,000</b>	<b>198,000</b>	<b>26,000</b>
55505-0	OUTSIDE CONTRIBUTION DONATIONS	65,711	91,105	71,016	73,228	2,212
55550-0	PRIVATE GRANTS	148,509	50,000	17,000		(17,000)
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>214,220</b>	<b>141,105</b>	<b>88,016</b>	<b>73,228</b>	<b>(14,788)</b>
56240-0	TRANSFER FR ENTERPRISE FUND				750,000	750,000
<b>TOTAL FOR OTHER FINANCING SOURCES</b>					<b>750,000</b>	<b>750,000</b>
<b>TOTAL FOR CITY GRANTS</b>		<b>468,356</b>	<b>336,205</b>	<b>260,016</b>	<b>1,021,228</b>	<b>761,212</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL

Department: MAYOR

Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
55505-0	OUTSIDE CONTRIBUTION DONATIONS					
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>						
<b>TOTAL FOR GENERAL GOVT SPECIAL PROJECTS</b>						
<b>TOTAL FOR MAYOR</b>		688,353	573,294	482,879	1,244,091	761,212

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **MAYOR**  
Fund: **CITY GENERAL FUND**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
MISCELLANEOUS REVENUE	3,583	20,675	6,450	6,450	
OTHER FINANCING SOURCES	216,413	216,413	216,413	216,413	
<b>Total Financing by Major Account</b>	<b>219,996</b>	<b>237,088</b>	<b>222,863</b>	<b>222,863</b>	
<b>Financing by Accounting Unit</b>					
10011100 MAYORS OFFICE	219,996	237,088	222,863	222,863	
<b>Total Financing by Accounting Unit</b>	<b>219,996</b>	<b>237,088</b>	<b>222,863</b>	<b>222,863</b>	

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **MAYOR**  
Fund: **CITY GRANTS**

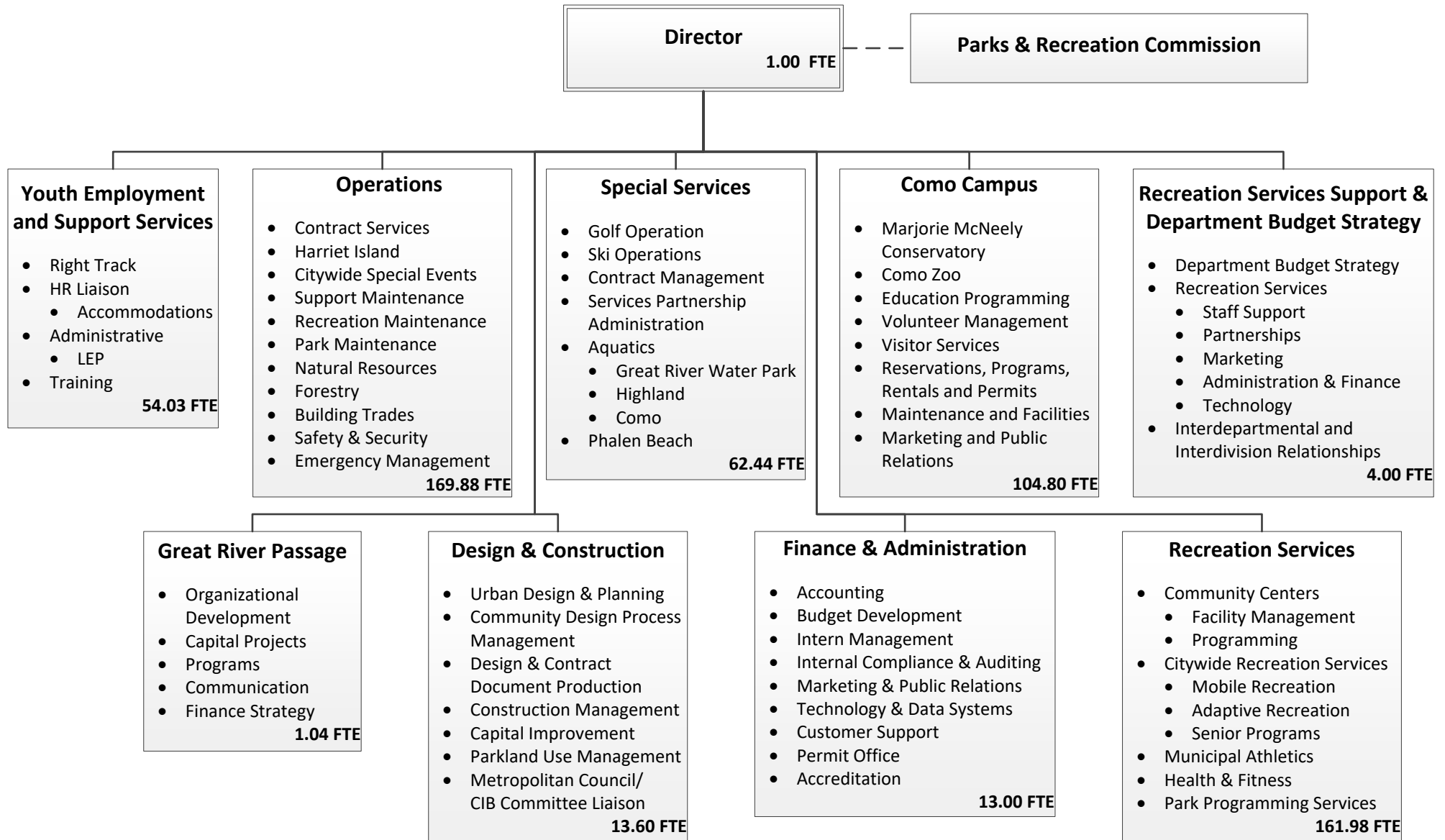
Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	254,137	195,101	172,000	198,000	26,000
MISCELLANEOUS REVENUE	214,220	141,105	88,016	73,228	(14,788)
OTHER FINANCING SOURCES				750,000	750,000
<b>Total Financing by Major Account</b>	<b>468,356</b>	<b>336,205</b>	<b>260,016</b>	<b>1,021,228</b>	<b>761,212</b>
<b>Financing by Accounting Unit</b>					
20011800 EDUCATION INITIATIVE	297,941	292,055	243,016	271,228	28,212
20011810 ENERGY INITIATIVES	121,906	44,150	17,000		(17,000)
20011811 MAYOR'S INITIATIVES	48,509			750,000	750,000
<b>Total Financing by Accounting Unit</b>	<b>468,356</b>	<b>336,205</b>	<b>260,016</b>	<b>1,021,228</b>	<b>761,212</b>

# Parks and Recreation

**Mission:** To help make Saint Paul the most livable city in America, Saint Paul Parks and Recreation will facilitate the creation of active lifestyles, vibrant places and a vital environment.

**Vision:** Saint Paul Parks and Recreation will make Saint Paul the most livable city in America by: responding creatively to change, innovating with every decision, and connecting the entire city.



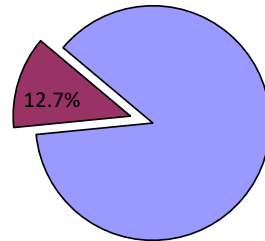
(Total 585.77 FTE)

**2020 Adopted Budget  
Parks and Recreation**

**Department Description:**

An award-winning, nationally accredited organization, Saint Paul Parks and Recreation provides a wealth of facilities, amenities, and activities for participants of all ages and abilities. Among these include: recreation centers that serve 2.5 million visitors a year, the world-renowned Como Park Zoo & Conservatory, CHS Field, several golf courses and aquatic venues, and hundreds of parks and athletic fields, courts, and rinks, as well as hundreds of miles of trails and parkways. Saint Paul Parks and Recreation is also the proud home of Right Track, a youth employment initiative changing the face of Saint Paul, and the primary force behind the Great River Passage Master Plan, a citywide initiative created to make Saint Paul more urban, more natural, and more connected.

**Parks and Recreation's Portion  
of General Fund Spending**



**Department Facts**

- Total General Fund Budget:           \$       40,541,157
- Total Special Fund Budget:           \$       27,062,145
- Total FTEs:                                 585.77
- Nationally accredited Parks and Recreation agency and AZA accredited Zoo.
- Named #2 Park System in America by the Trust for Public Land.
- Host more than 14 million visitors annually at parks and facilities.
- More than 20,000 youth participate in classes, camps and sports each year.
- Offer more than 3,600 classes and activities annually.
- Volunteers contribute more than 100,000 hours each year.
- Issue more than 1,500 picnic and park-use permits each year.
- Partner with more than 115 different non-city agencies.

**Department Goals**

- Promote active lifestyles.
- Create and maintain vibrant places.
- Create, maintain, and protect a vital environment.

**Recent Accomplishments**

- Unveiled the Xiang Jiang Pavilion and Hmong Heritage Wall in Phalen Regional Park.
- Expanded free classes at recreation centers in ACP50 neighborhoods, increasing participation by 48% at participating sites.
- Fully renovated play areas at Highland Park Community Center, Parque Castillo, Cherokee Regional Park, and Marydale Park.
- Launched six new 'Rec Tech' computer labs at recreation centers across Saint Paul which provide free computer and STEM classes.
- As part of the Great River Passage Initiative, launched a free camping program along the Mississippi River to introduce camping to families who have never been before.
- Reopened Rice Park after a \$2.2M revitalization of the downtown park.
- Matched more than 800 youth to jobs through the Right Track program. Youth earned more than \$1.2M in wages.
- Celebrated the grand opening of Swede Hollow Overlook. Work to create the overlook was done through Saint Paul's Commercial Vitality Zone program.
- Continued construction on Como Harbor, a new \$20M Seal and Sea Lion habitat at Como Park Zoo and Conservatory which is slated to open in 2020.



**2020 Adopted Budget  
Parks and Recreation**

**Fiscal Summary**

	<b>2018 Actual</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change</b>	<b>% Change</b>	<b>2019 Adopted FTE</b>	<b>2020 Adopted FTE</b>
<b>Spending</b>							
100: General Fund	35,374,753	38,562,977	40,541,157	1,978,180	5.1%	352.27	377.51
200: City Grants	3,876,466	3,680,987	4,249,860	568,873	15.5%	63.20	60.23
228: Charitable Gambling	-	25,000	25,000	-	0.0%	-	-
230: Street Maintenance Program	4,498	-	-	-	-	-	-
260: Parks and Rec Special Projects	4,679,503	4,667,845	4,763,204	95,359	2.0%	28.14	31.39
261: Como Campus	5,833,755	6,324,412	6,807,376	482,964	7.6%	59.37	59.37
262: Parkland Replacement	346,829	200,000	200,000	-	0.0%	-	-
263: Lowertown Ballpark	990,339	934,221	927,407	(6,814)	-0.7%	-	-
560: Parks Memorials	172	2,000	2,000	-	0.0%	-	-
660: Parks Special Services	3,554,429	4,186,793	4,301,100	114,307	2.7%	24.92	24.22
760: Parks Supply and Maintenance	4,319,288	5,749,902	5,786,198	36,296	0.6%	32.90	33.05
<b>Total</b>	<b>58,980,031</b>	<b>64,334,137</b>	<b>67,603,302</b>	<b>3,269,165</b>	<b>5.1%</b>	<b>560.80</b>	<b>585.77</b>
<b>Financing</b>							
100: General Fund	2,907,736	5,061,127	3,663,082	(1,398,045)	-27.6%		
200: City Grants	2,990,223	3,680,987	4,249,860	568,873	15.5%		
228: Charitable Gambling	2,195	25,000	25,000	-	0.0%		
230: Street Maintenance Program	4,582	-	-	-	-		
260: Parks and Rec Special Projects	3,820,141	4,667,845	4,763,204	95,359	2.0%		
261: Como Campus	5,871,347	6,324,412	6,807,376	482,964	7.6%		
262: Parkland Replacement	614,384	200,000	200,000	-	0.0%		
263: Lowertown Ballpark	1,077,319	934,221	927,407	(6,814)	-0.7%		
560: Parks Memorials	978	2,000	2,000	-	0.0%		
660: Parks Special Services	3,016,467	4,186,793	4,301,100	114,307	2.7%		
760: Parks Supply and Maintenance	4,279,801	5,749,902	5,786,198	36,296	0.6%		
<b>Total</b>	<b>24,585,173</b>	<b>30,832,287</b>	<b>30,725,227</b>	<b>(107,060)</b>	<b>-0.3%</b>		

## Budget Changes Summary

The 2020 budget for Parks and Recreation includes continued investments in the new Frogtown Community Center and the Seal and Sea Lion habitat at Como Park Zoo and Conservatory. The 2020 budget also includes resources for staffing updates required to fully staff free recreation programming. Additionally, a new source of revenue will be introduced in 2020: the ability to donate via credit card at the Como Campus.

### 100: General Fund

### Parks and Recreation

Change from 2019 Adopted		
Spending	Financing	FTE

#### Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefits costs, adjustments of line item and personnel budgets to track with recent spending, adjustments in revenue projections, and the removal of one-time resources from the 2019 budget. Adjustments also include increased personnel costs due to job studies and moving some unrepresented titles into represented titles.

Removal of one-time General Fund resources for Emerald Ash Borer	(1,196,778)	(1,175,546)	
Removal of one-time General Fund resources for youth transportation vehicles	(63,738)	(54,000)	
Removal of one-time General Fund resources for Right Track	(50,000)	(50,000)	
Other current service level adjustments	1,773,686	(218,499)	4.94
Subtotal:	463,170	(1,498,045)	4.94

#### Mayor's Proposed Changes

##### Frogtown Community Center

The new Frogtown Community Center will open in 2019 and replace the existing Scheffer Recreation Center. The 2020 budget includes funding for this new building with expanded square footage and programming for all ages, abilities, and backgrounds.

Personnel	221,130	-	3.39
Building operations and utilities	40,682	-	-
Recreation services and supplies	22,050	-	-
Subtotal:	283,862	-	3.39

	Change from 2019 Adopted		
	Spending	Financing	FTE
<b>Seal and Sea Lion Habitat</b>			
The new seal and sea lion habitat will open at Como Park Zoo and Conservatory in late 2019. The new space will allow for one habitat year-round, instead of the current set up which requires several locations and winter closure. The 2020 budget includes funding for this new exhibit.			
Personnel	463,441	-	4.54
Utilities	55,000	-	-
Supplies	20,000	-	-
Subtotal:	538,441	-	4.54

**General Fund Reductions and Efficiencies**

The 2020 proposed budget included reductions across several divisions of the department. Reductions are achieved through changes in personnel (including shifting a portion of a General Fund employee to a grant fund), reductions in funding for hanging flower baskets, and the removal of funding for ongoing Holiday Lights/Winter Skate and predesign services. One-time funding for Holiday Lights/Winter Skate and hanging flower baskets has been provided in the 2020 adopted budget (see below).

Personnel	(98,842)	-	(0.30)
Hanging flower baskets	(30,539)	-	-
Holiday Lights/Winter Skate	(100,000)	-	-
Predesign services	(100,000)	-	-
Subtotal:	(329,381)	-	(0.30)

**Staffing Updates**

In 2019, free programs experienced a 50% increase in participation at recreation centers throughout the city. The increased participation required additional recreation center staff to be hired. The 2020 budget includes funding to cover these required staffing costs, including increased costs for converting temporary employees to certified titles, as well as funding to allow recreation centers to provide out of school time programs beginning at 2 p.m. instead of 3 p.m. to coincide with Saint Paul Public Schools school start time changes.

Staffing updates	497,356	-	9.16
Out of School Time	239,078	-	4.18
Subtotal:	736,434	-	13.34

**100: General Fund****Parks and Recreation****Change from 2019 Adopted**

	<b>Spending</b>	<b>Financing</b>	<b>FTE</b>
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**Rec Check**

The 2020 proposed budget introduced a five dollar fee for Rec Check participants who do not receive free or reduced lunch to help offset the costs of the staffing updates mentioned above. The Community-First Public Safety portion of the adopted budget eliminated this fee and the revenue has been removed (see below).

Rec Check participation fee	-	225,000	-
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Subtotal:	-	225,000	-
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**Credit Card Donations**

The 2020 budget includes increased revenue and spending projections from the introduction of credit card donations at the Como campus. Credit card revenue will be transferred from the Como Campus Special Fund to support General Fund Como expenses.

Credit card donations	-	100,000	-
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Subtotal:	-	100,000	-
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**Great River Passage**

The Great River Passage (GRP) division is responsible for implementing the City's adopted GRP plan, and is funded through grants and the general fund. The 2020 budget includes a one-time reduction that captures the savings from shifting a portion of this work to the Great River Passage Conservancy, a nonprofit that focuses on projects along the Mississippi.

Great River Passage employee	(88,995)	-	(0.66)
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Subtotal:	(88,995)	-	(0.66)
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**Adopted Changes****Community-First Public Safety Investments**

The 2020 budget adds additional funding for Right Track, Saint Paul's youth jobs training program. This funding will be transferred from the General Fund to the Youth Job Core Special Fund. The 2020 adopted budget also removes the proposed five dollar fee for Rec Check. The subsequent change from the 2020 proposed budget is reflected here.

Right Track transfer to special fund	244,649	-	-
Rec Check participation fee	-	(225,000)	-

Subtotal:	244,649	(225,000)	-
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**One-time Restoration of Proposed Reductions**

The 2020 proposed budget reduced ongoing funding for Holiday Lights/Winter Skate and hanging flower baskets. The 2020 adopted budget has restored this funding on a one-time basis.

One-time funding for Holiday Lights/Winter Skate	100,000	-	-
One-time funding for hanging flower baskets	30,000	-	-
Subtotal:	<u>130,000</u>	<u>-</u>	<u>-</u>
<b>Fund 100 Budget Changes Total</b>	<u>1,978,180</u>	<u>(1,398,045)</u>	<u>25.25</u>

**200: City Grants****Parks and Recreation**

Budgets for the Parks department's major grant-funded activities are contained in the City Grants fund. Ongoing grant programs include the Right Track Program, Como Circulator, regional park maintenance, and arts and gardening grants.

	<u>Change from 2019 Adopted</u>		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>			-
Current service level adjustments include inflationary increases due to salary and benefits costs, adjustments of line item budgets to track with recent spending, and updated grant revenue projections.			
Current service level adjustments	369,341	369,341	-
Subtotal:	<u>369,341</u>	<u>369,341</u>	<u>-</u>
<b><u>Mayor's Proposed Changes</u></b>			
<b>Youth Job Core Grant</b>			
The 2020 budget included a one-time General Fund investment in Right Track. This revenue has been removed in the 2020 budget. This fund also saw inflationary salary and benefit increases. Changes to personnel have been made to adjust for this reduced revenue and increased employee expenses.			
One-time funding	-	(202,969)	-
Salary and benefit growth - Right Track	380,342	-	-
Personnel	(583,311)	-	(12.40)
Subtotal:	<u>(202,969)</u>	<u>(202,969)</u>	<u>(12.40)</u>
<b><u>Adopted Changes</u></b>			
<b>Community-First Public Safety Investments</b>			
The 2020 budget adds additional funding for Right Track, Saint Paul's youth jobs training program. This funding will be transferred from the General Fund to the Youth Job Core Special Fund.			
Right Track transfer to special fund	244,649	244,649	9.43
Subtotal:	<u>244,649</u>	<u>244,649</u>	<u>9.43</u>

**Twins Grant Fund**

In the 2020 budget a grant from the Twins Community Fund to provide financial support for youth baseball and softball programs has been shifted the Parks and Rec Special Projects Fund to the City Grant Fund. There is a corresponding decrease in spending and revenue in the Parks and Rec Special Projects Fund.

Twins Grant Shift		157,852	157,852	-
	Subtotal:	<u>157,852</u>	<u>157,852</u>	<u>-</u>
<b>Fund 200 Budget Changes Total</b>		<u><u>568,873</u></u>	<u><u>568,873</u></u>	<u><u>(2.97)</u></u>

**228: Charitable Gambling**

**Parks and Recreation**

This fund tracks proceeds received and expenses incurred to provide fee assistance support to youth programs.

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
No Changes from 2019 Adopted Budget		-	-	-
Subtotal:		-	-	-
<b>Fund 228 Budget Changes Total</b>		<b>-</b>	<b>-</b>	<b>-</b>

**260: Parks and Rec Special Projects**

**Parks and Recreation**

The Parks and Recreation Special Projects Fund includes fee supported recreation programs.

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include inflationary increases due to salary and benefits costs, adjustments of line item budgets to track with recent spending, changes in revenue projections, and the removal of vacant positions that are no longer needed.				
Current service level adjustments		8,205	8,205	(1.32)
Subtotal:		8,205	8,205	(1.32)

**Adopted Changes**

**Twins Grant Fund**

In the 2020 budget a grant from the Twins Community Fund to provide financial support for youth baseball and softball programs has been shifted the Parks and Rec Special Projects Fund to the City Grant Fund. There is a corresponding increase in spending and revenue in the City Grant Fund.

Twins Grant Shift		(157,852)	(157,852)	-
Subtotal:		(157,852)	(157,852)	-



**Increased Recreation Revenue**

The 2020 budget projects increased recreation revenue and allocates corresponding increased spending on recreation programming, including additional personnel.

	245,006	245,006	4.57
Subtotal:	<u>245,006</u>	<u>245,006</u>	<u>4.57</u>
<b>Fund 260 Budget Changes Total</b>	<u><u>95,359</u></u>	<u><u>95,359</u></u>	<u><u>3.25</u></u>

**261: Como Campus****Parks and Recreation**

This fund includes operating costs for Como Zoo and Conservatory.

	Change from 2019 Adopted		
	Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>			
Current service level adjustments include inflationary increases due to salary and benefits costs, adjustments of line item budgets to track with recent spending, and updated revenue projections.			
Current service level adjustments	382,964	382,964	-
Subtotal:	<u>382,964</u>	<u>382,964</u>	<u>-</u>
<b><u>Mayor's Proposed Changes</u></b>			
<b>Credit Card Donations</b>			
The 2020 budget includes increased revenue and spending projections from the introduction of credit card donations at the Como campus. Credit card revenue will be transferred to the General Fund to support General Fund Como expenses.			
Credit card donations	100,000	100,000	-
Subtotal:	<u>100,000</u>	<u>100,000</u>	<u>-</u>
<b>Fund 261 Budget Changes Total</b>	<u><u>482,964</u></u>	<u><u>482,964</u></u>	<u><u>-</u></u>

**262: Parkland Replacement****Parks and Recreation**

This fund accounts for Parkland Easement revenues from outside agencies and the tracking of land purchases.

	Change from 2019 Adopted		
	Spending	Financing	FTE
No Changes from 2019 Adopted Budget	-	-	-
Subtotal:	<u>-</u>	<u>-</u>	<u>-</u>
<b>Fund 262 Budget Changes Total</b>	<u><u>-</u></u>	<u><u>-</u></u>	<u><u>-</u></u>

**263: Lowertown Ballpark****Parks and Recreation**

This fund accounts for the City's operating and maintenance obligations related to the new baseball stadium in Lowertown.

		Change from 2019 Adopted		
		Spending	Financing	FTE
<u>Current Service Level Adjustments</u>		(6,814)	(6,814)	
	Subtotal:	<u>(6,814)</u>	<u>(6,814)</u>	<u>-</u>
	<b>Fund 263 Budget Changes Total</b>	<b><u>(6,814)</u></b>	<b><u>(6,814)</u></b>	<b><u>-</u></b>

**560: Parks Memorials****Parks and Recreation**

Parks and Recreation's permanent funds include two trust funds dedicated to maintaining amenities at the Como Conservatory: the Japanese Garden, and the Hiller and Lois Hoffman Memorial.

		Change from 2019 Adopted		
		Spending	Financing	FTE
<b>No Changes from 2019 Adopted Budget</b>		-	-	-
	Subtotal:	<u>-</u>	<u>-</u>	<u>-</u>
	<b>Fund 560 Budget Changes Total</b>	<b><u>-</u></b>	<b><u>-</u></b>	<b><u>-</u></b>

**660: Parks Special Services****Parks and Recreation**

Operating budgets for the City's golf courses under City management, winter ski program, concessions, and citywide special events reside in the Parks Special Services Fund.

	<b>Change from 2019 Adopted</b>		
	<b><u>Spending</u></b>	<b><u>Financing</u></b>	<b><u>FTE</u></b>
<b><u>Current Service Level Adjustments</u></b>			
Current service level adjustments reflect inflationary increases due to salary and benefits costs, and staffing adjustments made to more accurately department needs.			
Current service level adjustments	114,307	114,307	(0.70)
Subtotal:	<u>114,307</u>	<u>114,307</u>	<u>(0.70)</u>
<b>Fund 660 Budget Changes Total</b>	<b><u>114,307</u></b>	<b><u>114,307</u></b>	<b><u>(0.70)</u></b>

**760: Parks Supply and Maintenance****Parks and Recreation**

This fund is responsible for summary nuisance abatement (including, sidewalk snow removal, grass mowing, and trash hauling) when property owners fail to comply with city codes. Costs for grounds maintenance on HRA owned property, Forestry support, landscape design for capital projects, and the Parks fleet and equipment storeroom are also budgeted in this fund.

	<b>Change from 2019 Adopted</b>		
	<b><u>Spending</u></b>	<b><u>Financing</u></b>	<b><u>FTE</u></b>
<b><u>Current Service Level Adjustments</u></b>			
Current service level adjustments include inflationary increases due to salary and benefits costs, and adjustments of line item budgets to track with recent spending.			
Current service level adjustments	36,296	36,296	0.15
Subtotal:	<u>36,296</u>	<u>36,296</u>	<u>0.15</u>
<b>Fund 760 Budget Changes Total</b>	<b><u>36,296</u></b>	<b><u>36,296</u></b>	<b><u>0.15</u></b>

# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: PARKS AND RECREATON

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Fund</b>					
CITY GENERAL FUND	29,783,489	35,374,753	38,562,977	40,541,157	1,978,180
CITY GRANTS	3,876.472	3,876.466	3,680.987	4,249.860	568.873
CHARITABLE GAMBLING	-	-	25.000	25.000	-
RIGHT OF WAY MAINTENANCE	5,531.999	4,498	-	-	-
PARKS AND REC SPECIAL PROJECTS	4,319.855	4,679.503	4,667.845	4,763.204	95.359
COMO CAMPUS	5,891.376	5,833.755	6,324.412	6,807.376	482.965
PARKLAND REPLACEMENT	1,355	346.829	200.000	200.000	-
LOWERTOWN BALLPARK	949.226	990.339	934.221	927.407	(6,814)
PARKS MEMORIALS	103	172	2,000	2,000	-
PARKS SPECIAL SERVICES	3,424.387	3,554.429	4,186.793	4,301.100	114.307
PARKS SUPPLY AND MAINTENANCE	4,156.969	4,319.288	5,749.902	5,786.198	36.296
<b>TOTAL SPENDING BY FUND</b>	<b>57,935,230</b>	<b>58,980,031</b>	<b>64,334,137</b>	<b>67,603,303</b>	<b>3,269,166</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	35,982,468	36,935,262	40,272,079	44,116,584	3,844,505
SERVICES	9,054,996	7,643,411	7,538,606	7,013,227	(525,379)
MATERIALS AND SUPPLIES	6,530,135	6,274,239	6,876,251	6,490,736	(385,515)
ADDITIONAL EXPENSES	724,780	760,812	760,070	760,070	-
CAPITAL OUTLAY	1,282,246	503,591	360,320	255,320	(105,000)
DEBT SERVICE	40,609	25,425	640,687	640,687	-
OTHER FINANCING USES	4,319,995	6,837,291	7,886,124	8,326,679	440,555
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>57,935,230</b>	<b>58,980,030</b>	<b>64,334,137</b>	<b>67,603,303</b>	<b>3,269,166</b>
<b>Financing by Major Account</b>					
TAXES	13.625	18.195	20.000	20.000	-
INTERGOVERNMENTAL REVENUE	4,097,456	3,179,894	3,714,816	3,883,961	169,145
CHARGES FOR SERVICES	12,470,490	12,165,014	15,070,615	15,620,540	549,925
ASSESSMENTS	1,849,866	4,582	-	-	-
INVESTMENT EARNINGS	12,524	26,577	2,000	2,000	-
MISCELLANEOUS REVENUE	6,000,412	3,801,851	3,883,435	4,321,215	437,780
OTHER FINANCING SOURCES	7,294,035	5,394,289	8,141,424	6,877,512	(1,263,912)
FINE AND FORFEITURE	10	-	-	-	-
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>31,738,418</b>	<b>24,590,402</b>	<b>30,832,290</b>	<b>30,725,228</b>	<b>(107,062)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	21,347,188	25,962,984	27,809,957	30,766,293	2,956,336
SERVICES	4,097,221	3,823,142	3,788,273	3,046,656	(741,617)
MATERIALS AND SUPPLIES	3,919,368	3,919,239	4,562,541	4,084,183	(478,358)
ADDITIONAL EXPENSES	17,771	49,753	62,000	62,000	
CAPITAL OUTLAY	245,155	12,674	30,275	30,275	
DEBT SERVICE	40,609	25,425	66,937	66,937	
OTHER FINANCING USES	116,176	1,581,536	2,242,994	2,484,813	241,819
<b>Total Spending by Major Account</b>	<b>29,783,489</b>	<b>35,374,753</b>	<b>38,562,977</b>	<b>40,541,157</b>	<b>1,978,180</b>
<b>Spending by Accounting Unit</b>					
10041100 PARKS AND REC ADMINISTRATION	2,161,309	2,235,918	2,947,666	2,945,982	(1,684)
10041101 PARK COMMISSION	5,062	3,866	5,043	5,043	
10041102 PARKS AND REC SUPPORT SERVICES	353,018	676,266	646,050	839,828	193,778
10041103 WINTER ACTIVITY BRIGHT LITES	95,000	95,000	100,000	100,000	
10041105 PARKS AND REC UTILITIES	3,202,784	3,298,034	3,075,360	3,179,936	104,576
10041106 WELLSTONE CENTER SHARED COSTS	320,164	319,829	320,164	320,164	
10041110 PARK SECURITY	118,908	176,065	205,718	224,055	18,337
10041111 PARKS SAFETY	116,556	127,271	129,184	132,128	2,943
10041199 GF PARKS AND REC HISTORY	98,207	5,774			
10041200 COMO CONSERVATORY	684,605	666,495	740,501	722,616	(17,885)
10041201 COMO CIRCULATOR	13,178				
10041202 COMO ZOO	1,696,910	1,707,933	1,773,149	2,033,904	260,755
10041203 COMO PK ZOO AND CONSER CAMPUS	756,501	939,014	1,045,174	1,105,774	60,599
10041300 DESIGN CENTER	138,669	156,409	158,669	158,669	
10041301 DESIGN		100,000	100,000		(100,000)
10041400 PARKS AND REC BLDG MAINT	2,779,085	2,808,007	3,059,011	3,440,911	381,900
10041401 ZOO AND CONSERVATORY HEATING	500,931	515,818	534,090	556,097	22,008
10041402 PARKS GROUND MAINTENANCE	1,843,400	1,897,446	2,286,372	2,409,427	123,055
10041403 PARKS PERMITS MANAGEMENT	153,345	187,798	42,672	42,676	4
10041404 SMALL SPECIALIZED EQUIP MNCTE	1,037,135	930,163	1,011,891	1,011,891	
10041405 PARKS AND REC MNTCE SUPPORT	871,732	918,778	1,151,964	1,198,892	46,928
10041406 REC CTR CUSTODIAL AND MAINT	1,627,675	1,759,280	1,901,894	2,076,654	174,761
10041407 TREE MAINTENANCE	278,308	41,753	36,648	36,894	246
10041408 CITY PARKS TREE MAINTENANCE	418,418	328,857	746,820	348,260	(398,560)
10041409 ENVIRONMENTAL PLANNING	115,236	118,244	118,701	118,790	89
10041411 LIGHT RAIL TRANSIT	32,029	102,447	136,682	117,746	(18,937)
10041412 ROW STREET TREE MAINTENANCE	3,172	2,803,625	2,824,409	2,902,761	78,353
10041413 EAB MANAGEMENT ROW	1,126	1,036,528	2,015,730	1,234,006	(781,724)
10041414 ROW GROUND MAINTENANCE		225,275			
10041415 ROW SOLID WASTE REMOVAL		295,603			
10041416 ROW BEAUTIFICATION	21	84,893	98,160	96,144	(2,016)
10041420 HARRIET ISLAND SUBSIDY	293,491	152,891	324,650	324,923	273
10041500 RECREATION ADMIN AND SUPPORT	445,299	535,192	802,531	633,213	(169,318)
10041501 SOUTH SERVICE AREA	2,405,831	2,544,724	2,308,593	2,709,235	400,643
10041502 NORTH SERVICE AREA	2,242,262	2,239,807	2,260,673	2,039,103	(221,570)
10041503 CITYWIDE TEAM	607,791	567,354	684,486	731,579	47,093
10041504 SENIOR CITIZEN PROGRAMS	987				
10041505 ADAPTIVE PROGRAMS	245,579	255,708	276,112	277,148	1,036
10041506 MUNI ATHLETIC PROGRAMS	473,489	474,097	543,103	680,044	136,941
10041507 REC CHECK PROGRAM	83,414	163,001	174,529	1,115,138	940,609
10041509 NORTHWEST RECREATION AREA-GF	1,145,290	1,700,313	1,902,800	2,188,846	286,046
10041610 SKI	183,767	253,811	218,016	226,741	8,725



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **CITY GENERAL FUND**

Budget Year: 2020

		2017	2018	2019	2020	Change From
		Actuals	Actuals	Adopted	Adopted	2019 Adopted
<b>Spending by Accounting Unit</b>						
10041615	MIDWAY STADIUM	210,897	144,172	104,977	104,977	-
10041620	SEASONAL SWIMNG BEACHES POOLS	1,167,189	1,089,148	924,688	1,330,158	405,470
10041625	OXFORD INDOOR SWIMMING POOL	681,511	603,303	669,325	750,560	81,235
10041700	GREAT RIVER PASSAGE	174,206	88,842	156,773	70,241	(86,532)
<b>Total Spending by Accounting Unit</b>		<b>29,783,489</b>	<b>35,374,753</b>	<b>38,562,977</b>	<b>40,541,157</b>	<b>1,978,180</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

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**Department: PARKS AND RECREATION**  
**Fund: CITY GRANTS**

**Budget Year: 2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,745,140	1,953,410	2,152,646	2,262,838	110,192
SERVICES	1,069,588	1,201,416	1,283,375	1,564,887	281,512
MATERIALS AND SUPPLIES	248,252	275,337	141,604	318,773	177,169
ADDITIONAL EXPENSES	3,500	3,250			
CAPITAL OUTLAY	663,735	219,692			
OTHER FINANCING USES	146,257	223,362	103,362	103,362	
<b>Total Spending by Major Account</b>	<b>3,876,472</b>	<b>3,876,466</b>	<b>3,680,987</b>	<b>4,249,860</b>	<b>568,873</b>
<b>Spending by Accounting Unit</b>					
20041801 YOUTH JOB CORP	1,200,308	1,085,051	1,268,970	1,310,649	41,679
20041810 COMO BUS CIRCULATOR	156,664	182,748	100,000	125,000	25,000
20041815 COMO CAMPUS GRANTS	1,755,439	1,605,081	1,703,428	1,732,673	29,245
20041822 PARKS ENVIRONMENTAL GRANTS	398,157	586,813	335,462	435,462	100,000
20041834 YOUTHRISE PARKS	12,616				
20041840 RECREATION GRANTS				197,852	197,852
20041845 ARTS AND COMMUNITY GARDENING	121,681	154,468	123,128	175,811	52,684
20041846 GREAT RIVER PASSAGE DIVISION	231,607	262,304	150,000	272,413	122,413
<b>Total Spending by Accounting Unit</b>	<b>3,876,472</b>	<b>3,876,466</b>	<b>3,680,987</b>	<b>4,249,860</b>	<b>568,873</b>

**CITY OF SAINT PAUL  
Spending Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **CHARITABLE GAMBLING**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
SERVICES			25,000	25,000	
<b>Total Spending by Major Account</b>			<b>25,000</b>	<b>25,000</b>	
<b>Spending by Accounting Unit</b>					
22841100 ATHLETIC FEE ASSISTANCE			25,000	25,000	
<b>Total Spending by Accounting Unit</b>			<b>25,000</b>	<b>25,000</b>	

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: STREET MAINTENANCE PROGRAM**

**Budget Year: 2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	3,635,104	5,188			
SERVICES	1,369,350	(690)			
MATERIALS AND SUPPLIES	432,395				
CAPITAL OUTLAY	95,150				
<b>Total Spending by Major Account</b>	<b>5,531,999</b>	<b>4,498</b>			
<b>Spending by Accounting Unit</b>					
23041400 STREET TREE MAINTENANCE	3,559,360	144			
23041401 EAB MGMT ROW	1,079,996	1,303			
23041402 ROW GROUND MAINTENANCE	441,050	3,740			
23041403 ROW SOLID WASTE REMOVAL	272,578				
23041404 ROW BEAUTIFICATION	179,014	(690)			
<b>Total Spending by Accounting Unit</b>	<b>5,531,999</b>	<b>4,498</b>			

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **PARKS AND REC SPECIAL PROJECTS**

Budget Year: **2020**

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,600,350	1,652,727	1,794,808	2,040,939	246,130
SERVICES	1,069,143	1,371,682	982,326	985,104	2,778
MATERIALS AND SUPPLIES	682,122	641,532	771,615	726,875	(44,740)
ADDITIONAL EXPENSES	4,168	6,926			
CAPITAL OUTLAY			106,000	1,000	(105,000)
OTHER FINANCING USES	964,072	1,006,635	1,013,095	1,009,286	(3,809)
<b>Total Spending by Major Account</b>	<b>4,319,855</b>	<b>4,679,503</b>	<b>4,667,845</b>	<b>4,763,204</b>	<b>95,359</b>
<b>Spending by Accounting Unit</b>					
26041100 PRIVATE DONATIONS		9,000	10,000	10,000	
26041105 METZGER MEMORIAL POPS FUND	1,219	1,297	3,702		(3,702)
26041110 SPONSORSHIPS	44,468	33,621	36,809	36,809	
26041130 REGIONAL PARK MAINTENANCE	1,477,379	1,633,305	1,556,846	1,581,548	24,702
26041199 SF PARKS AND REC HISTORY	53,660	10,046			
26041402 SKYGATE SCULPTURE MAINT FUND	5	79			
26041403 PARK AMENITY DONATION FUND	1,806	5,801	45,433	45,433	
26041404 SCHULTZ SCULPTURE MAINT FUND	9,050	6,992	10,000	10,000	
26041410 ASSESSABLE TREE REMOVALS	27,112	23,603	100,000	100,000	
26041500 RECREATION SERVICE MGMT	41	113,509	82,572	82,572	
26041501 SOUTH SERVICE AREA	1,110,780	1,206,169	742,883	1,058,188	315,304
26041502 NORTH SERVICE AREA	480,918	439,864	582,727	522,536	(60,191)
26041505 CITYWIDE TEAM	94,614	99,629	97,900	97,900	
26041509 NORTHWEST RECREATION AREA-SF	534,300	588,807	533,207	524,744	(8,462)
26041510 CITYWIDE RECREATION ACTIVITIES	63,259	66,915	71,322	71,322	
26041515 ADAPTIVE RECREATION ACTIVITIES	29,578	53,016	63,745	55,127	(8,618)
26041520 SENIOR RECREATION PROGRAMS	30,766	5,750	32,325	27,176	(5,149)
26041530 MUNICIPAL ATHL PROG FACILIT	178,048	171,978	285,476	183,081	(102,394)
26041531 BASEBALL ATHLETIC ASSOCIATION	(113)	35,728	176,660	176,660	
26041532 FOOTBALL ATHLETIC ASSOCIATION		1,493	9,500	9,500	
26041533 SOFTBALL ATHLETIC ASSOCIATION	113,029	105,835			
26041534 BASKETBALL ATHLETIC ASSOC	11,820	4,863			
26041535 HOCKEY ATHLETIC ASSOCIATION	9,462	4,191			
26041540 R AND A BATTING CAGES	10,212	7,773	68,887	170,608	101,721
26041555 TWINS	31,136	50,240	157,852		(157,852)
26041605 MIDWAY STADIUM	7,304				
<b>Total Spending by Accounting Unit</b>	<b>4,319,855</b>	<b>4,679,503</b>	<b>4,667,845</b>	<b>4,763,204</b>	<b>95,359</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

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**Department: PARKS AND RECREATION**  
**Fund: COMO CAMPUS**

**Budget Year: 2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	3,270,653	3,206,545	3,530,447	3,899,792	369,346
SERVICES	210,014	173,048	302,179	254,168	(48,011)
MATERIALS AND SUPPLIES	333,298	325,647	351,334	311,733	(39,601)
ADDITIONAL EXPENSES	30	800			
OTHER FINANCING USES	2,077,381	2,127,716	2,140,452	2,341,683	201,231
<b>Total Spending by Major Account</b>	<b>5,891,376</b>	<b>5,833,755</b>	<b>6,324,412</b>	<b>6,807,376</b>	<b>482,965</b>
<b>Spending by Accounting Unit</b>					
26141200 COMO CAMPUS CONSERVATION		500	6,619	6,619	
26141205 COMO VISITOR AND ED RES CNTR	603,646	504,664	560,965	700,862	139,897
26141210 COMO CAMPUS SUPPORT	2,171,944	2,194,889	2,399,615	2,606,391	206,776
26141215 COMO CONSERVATORY SUPPORT	582,946	549,190	663,039	707,712	44,673
26141220 COMO ZOO SUPPORT	833,594	882,245	853,802	889,396	35,594
26141225 ZOO ANIMAL FUND	20,888	9,102	30,292	30,292	
26141230 ZOO CONSERVATORY EDUC PROG	380,608	375,853	434,248	436,310	2,062
26141240 COMO VOLUNTEER SERVICES	173,946	182,392	183,991	193,257	9,266
26141242 COMO CAMPUS MAINTENANCE	539,497	566,682	592,738	636,995	44,257
26141244 COMO RENTALS	296,121	285,500	301,442	301,881	439
26141246 COMO MARKETING	288,187	282,738	297,661	297,661	
<b>Total Spending by Accounting Unit</b>	<b>5,891,376</b>	<b>5,833,755</b>	<b>6,324,412</b>	<b>6,807,376</b>	<b>482,965</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **PARKLAND REPLACEMENT**

Budget Year: **2020**

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
SERVICES	1,355	3,638			
CAPITAL OUTLAY			200,000	200,000	
OTHER FINANCING USES		343,191			
<b>Total Spending by Major Account</b>	<b>1,355</b>	<b>346,829</b>	<b>200,000</b>	<b>200,000</b>	
<b>Spending by Accounting Unit</b>					
26241100 PARK LAND REPLACEMENT	320		200,000	200,000	
26241101 DIST 1 BATTLE CREEK HIGHWOOD	146	546			
26241102 DIST 2 THE GREATER EAST SIDE	9	55			
26241103 DIST 3 WEST SIDE CITIZENS ORG	32	92			
26241104 DIST 4 DAYTONS BLUFF	87	211			
26241105 DIST 5 PAYNE PHALEN PLNG CNCL	50	169			
26241108 DIST 8 SUMMIT UNIVERSITY	23	96			
26241109 DIST 9 FORT ROAD W 7TH	152	538			
26241110 DIST 10 COMO PARK	2	6			
26241111 DIST 11 HAMLIN MIDWAY	37	81			
26241112 DIST 12 ST ANTHONY PARK	179	323,946			
26241113 DIST 13 LEXINGTON HAMLIN	93	218			
26241114 DIST 14 MACALESTER GROVELAND	29	99			
26241115 DIST 15 HIGHLAND PARK	42	236			
26241116 DIST 16 SUMMIT HILL ASSOC	27	76			
26241117 DIST 17 CAPITAL RIVER COUNCIL	127	20,460			
<b>Total Spending by Accounting Unit</b>	<b>1,355</b>	<b>346,829</b>	<b>200,000</b>	<b>200,000</b>	

**CITY OF SAINT PAUL  
Spending Plan by Department**

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Department: **PARKS AND RECREATION**  
Fund: **PARKS MEMORIALS**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
SERVICES	103	172			
MATERIALS AND SUPPLIES			2,000	2,000	
<b>Total Spending by Major Account</b>	<b>103</b>	<b>172</b>	<b>2,000</b>	<b>2,000</b>	
<b>Spending by Accounting Unit</b>					
56041200 JAPANESE GARDEN	87	145	1,700	1,700	
56041201 HILLER LOIS HOFFMAN MEMORIAL	17	28	300	300	
<b>Total Spending by Accounting Unit</b>	<b>103</b>	<b>172</b>	<b>2,000</b>	<b>2,000</b>	



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: PARKS SPECIAL SERVICES**

**Budget Year: 2020**

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending for Major Account</b>					
EMPLOYEE EXPENSE SERVICES	1,615,246	1,516,183	1,648,066	1,765,451	117,385
MATERIALS AND SUPPLIES	478,871	432,890	336,361	332,592	(3,769)
ADDITIONAL EXPENSES	453,741	546,787	534,274	534,274	-
CAPITAL OUTLAY	140,048	139,966	137,500	137,500	-
DEBT SERVICE	155,279	153,338	-	-	-
OTHER FINANCING USES	-	-	573,750	573,750	-
	581,203	765,264	956,842	957,533	691
<b>Total Spending by Major Account</b>	<b>3,424,387</b>	<b>3,554,429</b>	<b>4,186,793</b>	<b>4,301,100</b>	<b>114,307</b>
<b>Spending by Accounting Unit</b>					
66041199 PARKS SPEC SERVICES HISTORY	3,268	(5,392)	-	-	-
66041410 CITYWIDE SPECIAL EVENTS	614,360	695,205	729,028	733,813	4,785
66041600 PARKS SPECIAL SERVICES ADMIN	321,039	287,300	288,245	293,579	5,334
66041610 GOLF ADMINISTRATION	294,327	315,807	302,513	302,942	429
66041611 COMO GOLF COURSE	(24,249)	(7,264)	-	-	-
66041612 HIGHLAND 18 GOLF COURSE	1,675,795	1,675,397	1,272,299	1,330,882	58,583
66041613 HIGHLAND 9 GOLF COURSE	202,539	220,459	560,934	607,827	46,893
66041614 PHALEN GOLF COURSE	42,910	(7,874)	-	-	-
66041615 SPECIAL SERVICES GOLF	64	-	-	-	-
66041620 WATERGATE MARINA	36,398	30,895	36,500	36,500	-
66041621 CITY HOUSE - RED RIVER KITCHEN	6,020	6,700	40,000	40,000	-
66041622 MINI GOLF	-	-	-	10,000	-
66041640 COMO LAKESIDE	165,138	186,927	200,168	200,156	(12)
66041650 POOL CONCESSIONS	86,779	156,269	173,356	171,652	(1,704)
660952005Z 2005 REC FACILITY DEBT SVC	-	-	573,750	573,750	-
<b>Total Spending by Accounting Unit</b>	<b>3,424,387</b>	<b>3,554,429</b>	<b>4,176,793</b>	<b>4,301,100</b>	<b>114,307</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

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**Department: PARKS AND RECREATION**  
**Fund: PARKS SUPPLY AND MAINTENANCE**

**Budget Year: 2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,768,788	2,638,225	3,336,154	3,381,271	45,116
SERVICES	698,012	567,518	759,752	750,294	(9,458)
MATERIALS AND SUPPLIES	460,959	565,698	512,883	512,898	15
CAPITAL OUTLAY	122,927	117,887	24,045	24,045	
OTHER FINANCING USES	106,283	429,959	1,117,068	1,117,691	623
<b>Total Spending by Major Account</b>	<b>4,156,969</b>	<b>4,319,288</b>	<b>5,749,902</b>	<b>5,786,198</b>	<b>36,296</b>
<b>Spending by Accounting Unit</b>					
76041300 PARKS AND REC INTERNAL PROJ	1,929,694	1,711,800	2,144,116	2,203,896	59,780
76041400 COMO SHOP STOREHOUSE	368,976	322,578	417,261	412,445	(4,816)
76041401 PED PROPERTY MAINTENANCE	580,393	616,244	706,554	707,313	759
76041402 PARKS REC SUMMARY ABATEMENT	936,523	1,020,379	1,580,205	1,575,744	(4,460)
76041403 CONTRACTED SERVICES	30,086	124,920	132,855	124,730	(8,125)
76041404 REFUSE HAULING EQUIP REPLACE	130,098	140,106	197,258	191,003	(6,255)
76041405 FORESTRY SUPPORT	181,198	383,261	571,654	571,067	(587)
<b>Total Spending by Accounting Unit</b>	<b>4,156,969</b>	<b>4,319,288</b>	<b>5,749,902</b>	<b>5,786,198</b>	<b>36,296</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **LOWERTOWN BALLPARK**

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
SERVICES	61,340	70,594	61,340	54,526	(6,814)
ADDITIONAL EXPENSES	559,263	560,118	560,570	560,570	
DEBT SERVICE					
OTHER FINANCING USES	328,623	359,628	312,311	312,311	
<b>Total Spending by Major Account</b>	<b>949,226</b>	<b>990,339</b>	<b>934,221</b>	<b>927,407</b>	<b>(6,814)</b>
<b>Spending by Accounting Unit</b>					
26341605 BALLPARK OPERATIONS	949,226	990,339	934,221	927,407	(6,814)
<b>Total Spending by Accounting Unit</b>	<b>949,226</b>	<b>990,339</b>	<b>934,221</b>	<b>927,407</b>	<b>(6,814)</b>

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: CITY GENERAL FUND

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From
						2019 Adopted
44155-0	COMMISSIONS PCARD			10,000	10,000	
44160-0	ELEC CHARGING STATIONS	1,628	1,030			
44190-0	MISCELLANEOUS FEES	6,202	5,674			
44299-0	OTHER SALES	351	606			
44315-0	PRINTING RIVERPRINT		(565)			
44590-0	MISCELLANEOUS SERVICES	25,775	3,630			
48105-0	GOLF FEES			4,400	4,400	
48110-0	SKI FEES	24,504	38,013	69,866	69,866	
48115-0	SWIM FEES	795,219	795,746	926,377	926,377	
48120-0	PICNIC PERMITS			25,000	25,000	
48125-0	RECREATION FEES	12,305	6,580	198,910	198,910	
48135-0	MUNICIPAL ATHLETICS	31,720	6,923			
48145-0	ACTIVITY FEES	231,529	216,606	71,865	71,865	
48330-0	FACILITY RENTAL	74,865	84,199	125,000	125,000	
48340-0	RECREATION RENTAL		6,487			
48345-0	PARKS TAX EXEMPT RENTAL	11,283	25,884			
48410-0	EXCLUSIVE MARKETING RIGHTS			35,000	35,000	
48505-0	MERCHANDISE	1,667	1,410	900	900	
48510-0	FOOD SALES	20,513	12,493	55,500	55,500	
48515-0	CONCESSIONS	61,552	64,730			
48520-0	VENDING CONCESSIONS	997	500	5,500	5,500	
48535-0	JONATHAN PADDLEFORD	36,891	11,972			
48610-0	FORESTRY SERVICES		41			
48620-0	PARK AND RECREATION SERVICES	73,798	71,080	99,000	99,000	
52610-0	REPAIRS			1,000	1,000	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>1,410,798</b>	<b>1,353,039</b>	<b>1,628,318</b>	<b>1,628,318</b>	
53105-0	PENALTY AND FINE	10				
<b>TOTAL FOR FINE AND FORFEITURE</b>		<b>10</b>				

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: CITY GENERAL FUND

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From
						2019 Adopted
55505-0	OUTSIDE CONTRIBUTION DONATIONS	19,489	4	34,000	34,000	
55525-0	REIMB FROM OUTSIDE AGENCY	(12,807)	31,344			
55750-0	DAMAGE CLAIM FROM OTHERS	6,224	4,239			
55815-0	REFUNDS OVERPAYMENTS	2,353	1,010			
55845-0	JURY DUTY PAY	60	200			
55905-0	CASH OVER OR SHORT	(148)	(1,709)			
55915-0	OTHER MISC REVENUE	11,689	15,166			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>26,859</b>	<b>50,254</b>	<b>34,000</b>	<b>34,000</b>	
56205-0	TRANSFER FROM COMPONENT UNIT			550,000		(550,000)
56225-0	TRANSFER FR SPECIAL REVENUE FU	928,074	883,093	855,185	955,185	100,000
56240-0	TRANSFER FR ENTERPRISE FUND	421,216	486,216	784,011	695,021	(88,990)
56245-0	TRANSFER FR INTERNAL SERVICE F	61,283	113,888	1,208,613	349,558	(859,055)
57610-0	ADVANCE FROM OTHER FUNDS		18,548			
58130-0	GAIN ON SALE CAPITAL ASSETS	25,522	2,698	1,000	1,000	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>1,436,095</b>	<b>1,504,443</b>	<b>3,398,809</b>	<b>2,000,764</b>	<b>(1,398,045)</b>
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>2,873,762</b>	<b>2,907,736</b>	<b>5,061,127</b>	<b>3,663,082</b>	<b>(1,398,045)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: CITY GRANTS

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
43915-0	CAPITOL REGIONAL WATER DIST		16,000			
<b>TOTAL FOR TAXES</b>			<b>16,000</b>			
43001-0	FEDERAL DIRECT GRANTS	40,797	39,960			
43201-0	FEDERAL GRANT OTHER ADMIN					
43401-0	STATE GRANTS	2,346,352	1,600,918	2,007,970	2,030,000	22,030
43905-0	METROPOLITAN COUNCIL	318,957	199,796	150,000	272,413	122,413
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>2,706,106</b>	<b>1,840,674</b>	<b>2,157,970</b>	<b>2,302,413</b>	<b>144,443</b>
44590-0	MISCELLANEOUS SERVICES		481			
48330-0	FACILITY RENTAL			16,006	16,006	
48615-0	PARKS GARDEN SERVICE			15,888	15,888	
48620-0	PARK AND RECREATION SERVICES	11,103	2,098	146,089	146,089	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>11,103</b>	<b>2,579</b>	<b>177,983</b>	<b>177,983</b>	
55505-0	OUTSIDE CONTRIBUTION DONATIONS	644,579	259,985	153,265	533,045	379,780
55520-0	OTHER AGENCY SHARE OF COST	313,509	113,841	447,101	447,101	
55550-0	PRIVATE GRANTS	295,508	18,475			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>1,253,595</b>	<b>392,302</b>	<b>600,366</b>	<b>980,146</b>	<b>379,780</b>
56115-0	INTRA FUND IN TRANSFER			146,296	146,296	
56205-0	TRANSFER FROM COMPONENT UNIT			6,000	6,000	
56220-0	TRANSFER FR GENERAL FUND	26,563	200,000		244,649	244,649
56225-0	TRANSFER FR SPECIAL REVENUE FU	146,296	146,296			
56240-0	TRANSFER FR ENTERPRISE FUND	21,373	21,373	21,373	21,373	
56245-0	TRANSFER FR INTERNAL SERVICE F			200,000		(200,000)
56250-0	TRANSFER FR CDBG	371,000	371,000	371,000	371,000	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>565,232</b>	<b>738,669</b>	<b>744,669</b>	<b>789,318</b>	<b>44,649</b>
<b>TOTAL FOR CITY GRANTS</b>		<b>4,536,037</b>	<b>2,990,223</b>	<b>3,680,988</b>	<b>4,249,860</b>	<b>568,872</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: CHARITABLE GAMBLING

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
40710-0	GAMBLING TAX	13,625	2,195	20,000	20,000	
<b>TOTAL FOR TAXES</b>		<b>13,625</b>	<b>2,195</b>	<b>20,000</b>	<b>20,000</b>	
54506-0	INTEREST ACCRUED REVENUE	(92)				
54510-0	INCR OR DECR IN FV INVESTMENTS	217				
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>125</b>				
59910-0	USE OF FUND EQUITY			5,000	5,000	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>				<b>5,000</b>	<b>5,000</b>	
<b>TOTAL FOR CHARITABLE GAMBLING</b>		<b>13,750</b>	<b>2,195</b>	<b>25,000</b>	<b>25,000</b>	



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: STREET MAINTENANCE PROGRAM

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
48610-0	FORESTRY SERVICES	7,500				
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>7,500</b>				
54105-0	CURRENT YEAR	1,688,196	5,468			
54110-0	TAX EXEMPT PROPERTY	166,453				
54120-0	PREPAID ASSESSMENT	(4,783)	(886)			
<b>TOTAL FOR ASSESSMENTS</b>		<b>1,849,866</b>	<b>4,582</b>			
55505-0	OUTSIDE CONTRIBUTION DONATIONS	1,500,000				
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>1,500,000</b>				
56220-0	TRANSFER FR GENERAL FUND	1,741,994				
56225-0	TRANSFER FR SPECIAL REVENUE FU	110,711				
56240-0	TRANSFER FR ENTERPRISE FUND	386,299				
58101-0	SALE OF CAPITAL ASSET	145,501				
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>2,384,505</b>				
<b>TOTAL FOR STREET MAINTENANCE PROGRAM</b>		<b>5,741,871</b>	<b>4,582</b>			

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: PARKS AND REC SPECIAL PROJECTS

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From
						2019 Adopted
43905-0	METROPOLITAN COUNCIL	1,375,015	1,338,172	1,556,846	1,581,548	24,702
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>1,375,015</b>	<b>1,338,172</b>	<b>1,556,846</b>	<b>1,581,548</b>	<b>24,702</b>
44190-0	MISCELLANEOUS FEES	(3,179)	1,714			
44590-0	MISCELLANEOUS SERVICES	105				
48115-0	SWIM FEES			37,323	43,046	5,723
48125-0	RECREATION FEES	595,773	573,703	1,357,420	1,616,885	259,465
48140-0	MUNICIPAL YOUTH ATHLETICS	279,241	247,271			
48145-0	ACTIVITY FEES	622,818	719,672	400,145	380,453	(19,692)
48330-0	FACILITY RENTAL	432,644	322,045	564,669	551,383	(13,286)
48340-0	RECREATION RENTAL	93,805	89,179			
48345-0	PARKS TAX EXEMPT RENTAL	253,871	183,527			
48420-0	COMMISSIONS ADVERTISING			1,927	1,927	
48505-0	MERCHANDISE	32	28	1,000	1,000	
48510-0	FOOD SALES	37,243	22,109	39,236	39,236	
48515-0	CONCESSIONS			51,266	51,266	
48520-0	VENDING CONCESSIONS	27,788	28,303	81,184	81,184	
48620-0	PARK AND RECREATION SERVICES			129,962	129,962	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>2,340,141</b>	<b>2,187,553</b>	<b>2,664,132</b>	<b>2,896,342</b>	<b>232,210</b>
54505-0	INTEREST INTERNAL POOL	(4)	1,195			
54506-0	INTEREST ACCRUED REVENUE	84	198			
54510-0	INCR OR DECR IN FV INVESTMENTS	(213)	(1,044)			
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>(133)</b>	<b>349</b>			
55505-0	OUTSIDE CONTRIBUTION DONATIONS	159,629	195,439	262,594	104,742	(157,852)
55520-0	OTHER AGENCY SHARE OF COST	1,393	(375)			
55815-0	REFUNDS OVERPAYMENTS	541	545			
55905-0	CASH OVER OR SHORT	592	159			
55915-0	OTHER MISC REVENUE		336			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>162,155</b>	<b>196,104</b>	<b>262,594</b>	<b>104,742</b>	<b>(157,852)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: PARKS AND REC SPECIAL PROJECTS

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
56225-0	TRANSFER FR SPECIAL REVENUE FU	38,831	15,391			
56235-0	TRANSFER FR CAPITAL PROJ FUND			100,000	100,000	
56240-0	TRANSFER FR ENTERPRISE FUND		82,572	82,572	82,572	
59910-0	USE OF FUND EQUITY			3,702		(3,702)
59950-0	CONTR TO FUND EQUITY			(2,000)	(2,000)	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>38,831</b>	<b>97,963</b>	<b>184,274</b>	<b>180,572</b>	<b>(3,702)</b>
<b>TOTAL FOR PARKS AND REC SPECIAL PROJECTS</b>		<b>3,916,008</b>	<b>3,820,141</b>	<b>4,667,846</b>	<b>4,763,204</b>	<b>95,358</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: COMO CAMPUS

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From
						2019 Adopted
44190-0	MISCELLANEOUS FEES	162	142			
48130-0	COMO FEES	133,216	164,037	358,845	397,621	38,776
48145-0	ACTIVITY FEES	301,971	309,658	101,442	101,881	439
48330-0	FACILITY RENTAL	282,301	324,450	408,000	408,000	
48340-0	RECREATION RENTAL	2,211	4,088	2,500	2,500	
48345-0	PARKS TAX EXEMPT RENTAL	800	850			
48410-0	EXCLUSIVE MARKETING RIGHTS	75,738	62,175	100,161	100,161	
48505-0	MERCHANDISE	9,905	8,786	8,500	8,500	
48520-0	VENDING CONCESSIONS	25,860	21,878	25,000	25,000	
48525-0	COMO FOOD	468,717	409,040	494,757	622,654	127,897
48530-0	COMO AMUSEMENTS	234,239	205,338	240,000	240,000	
48545-0	ANIMALS	8,592	5,057	14,769	14,769	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>1,543,712</b>	<b>1,515,498</b>	<b>1,753,974</b>	<b>1,921,086</b>	<b>167,112</b>
55505-0	OUTSIDE CONTRIBUTION DONATIONS	1,717,009	1,407,750	1,727,095	1,940,885	213,790
55520-0	OTHER AGENCY SHARE OF COST	406,890	500,097	395,336	397,398	2,062
55750-0	DAMAGE CLAIM FROM OTHERS	2,893				
55845-0	JURY DUTY PAY	80				
55905-0	CASH OVER OR SHORT		(5)			
55915-0	OTHER MISC REVENUE	8,710				
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>2,135,581</b>	<b>1,907,842</b>	<b>2,122,431</b>	<b>2,338,283</b>	<b>215,852</b>
56115-0	INTRA FUND IN TRANSFER	1,970,549	2,009,518	2,040,518	2,140,518	100,000
56225-0	TRANSFER FR SPECIAL REVENUE FU	438,489	438,489	407,489	407,489	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>2,409,038</b>	<b>2,448,007</b>	<b>2,448,007</b>	<b>2,548,007</b>	<b>100,000</b>
<b>TOTAL FOR COMO CAMPUS</b>		<b>6,088,331</b>	<b>5,871,347</b>	<b>6,324,412</b>	<b>6,807,376</b>	<b>482,964</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: PARKLAND REPLACEMENT

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
43401-0	STATE GRANTS					
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>						
47510-0	SPACE RENTAL	2,100	2,100			
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>2,100</b>	<b>2,100</b>			
54505-0	INTEREST INTERNAL POOL	12,243	41,465			
54506-0	INTEREST ACCRUED REVENUE	2,964	2,624			
54510-0	INCR OR DECR IN FV INVESTMENTS	(4,543)	(27,802)			
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>10,664</b>	<b>16,287</b>			
55530-0	PARKLAND REPLACEMENT CONTR	349,715	595,997	200,000	200,000	
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>349,715</b>	<b>595,997</b>	<b>200,000</b>	<b>200,000</b>	
<b>TOTAL FOR PARKLAND REPLACEMENT</b>		<b>362,479</b>	<b>614,384</b>	<b>200,000</b>	<b>200,000</b>	

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: PARKS MEMORIALS

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
54505-0	INTEREST INTERNAL POOL	1,459	2,099	2,000	2,000	
54506-0	INTEREST ACCRUED REVENUE	118	(54)			
54510-0	INCR OR DECR IN FV INVESTMENTS	(18)	(1,068)			
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>1,558</b>	<b>978</b>	<b>2,000</b>	<b>2,000</b>	
<b>TOTAL FOR PARKS MEMORIALS</b>		<b>1,558</b>	<b>978</b>	<b>2,000</b>	<b>2,000</b>	

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: PARKS SPECIAL SERVICES

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
44299-0	OTHER SALES	8,644	12,770	-	-	-
44590-0	MISCELLANEOUS SERVICES	143,283	(7,394)	-	-	-
47510-0	SPACE RENTAL					
48105-0	GOLF FEES	1,154,495	1,059,720	1,636,233	1,741,709	105,476
48115-0	SWIM FEES	-	-	-	-	-
48120-0	PICNIC PERMITS	313,756	336,414	170,400	170,400	-
48125-0	RECREATION FEES	-	-	2,000	2,000	-
48145-0	ACTIVITY FEES	-	-	88,758	93,543	4,785
48305-0	LAND RENTAL	5,000	4,300	-	-	-
48310-0	COMMERCIAL SPACE RENT	-	-	42,000	42,000	-
48330-0	FACILITY RENTAL	513,597	472,865	177,916	183,250	5,334
48340-0	RECREATION RENTAL	25,385	38,881	-	-	-
48345-0	PARKS TAX EXEMPT RENTAL	164,217	204,954	240,168	240,156	(12)
48410-0	EXCLUSIVE MARKETING RIGHTS	-	-	20,000	20,000	-
48415-0	WATERGATE MARINA	-	-	5,000	5,000	-
48420-0	COMMISSIONS ADVERTISING	73,173	66,493	129,860	130,289	429
48505-0	MERCHANDISE	40,281	35,196	46,000	46,000	-
48510-0	FOOD SALES	344,144	368,156	332,356	330,652	(1,704)
48520-0	VENDING CONCESSIONS	144	449	41,765	41,765	-
48535-0	JONATHAN PADDLEFORD	-	-	60,000	60,000	-
48605-0	CITYWIDE SPECIAL EVENT SERVICE	-	-	120,720	120,720	-
48620-0	PARK AND RECREATION SERVICES	551	125	71,000	71,000	-
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>2,786,670</b>	<b>2,592,931</b>	<b>3,184,176</b>	<b>3,298,484</b>	<b>114,308</b>
43905-0	METROPOLITAN COUNCIL					-
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
54505-0	INTEREST INTERNAL POOL					-
54510-0	INCR OR DECR IN FV INVESTMENTS	(29)	5,229	-	-	-
54810-0	OTHER INTEREST EARNED	(341)	-	-	-	-
54506-0	INTEREST ACCRUED REVENUE	18	-	-	-	-
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>(352)</b>	<b>5,229</b>	<b>-</b>	<b>-</b>	<b>-</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: PARKS SPECIAL SERVICES

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
55505-0	OUTSIDE CONTRIBUTION DONATIONS	27	98	-	-	-
55520-0	OTHER AGENCY SHARE OF COST	-	-	50,000	50,000	-
55750-0	DAMAGE CLAIM FROM OTHERS	-	1,677	-	-	-
55815-0	REFUNDS OVERPAYMENTS	-	1,441	-	-	-
55845-0	JURY DUTY PAY	80	-	-	-	-
55905-0	CASH OVER OR SHORT	(358)	127	-	-	-
55915-0	OTHER MISC REVENUE	-	6,326	-	-	-
55925-0	MISC NON OPER INCOME	-	35,000	-	-	-
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>(251)</b>	<b>44,669</b>	<b>50,000</b>	<b>50,000</b>	<b>-</b>
56115-0	INTRA FUND IN TRANSFER	263,614	288,490	752,617	752,617	-
56220-0	TRANSFER FR GENERAL FUND	-	-	200,000	200,000	-
56225-0	TRANSFER FR SPECIAL REVENUE FU	90,380	90,377	-	-	-
56230-0	TRANSFER FR DEBT SERVICE FUND	-	-	-	-	-
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>353,994</b>	<b>378,867</b>	<b>952,617</b>	<b>952,617</b>	<b>-</b>
<b>TOTAL FOR PARKS SPECIAL SERVICES</b>		<b>3,140,062</b>	<b>3,021,695</b>	<b>4,186,793</b>	<b>4,301,101</b>	<b>114,308</b>



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: PARKS SUPPLY AND MAINTENANCE

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
43401-0	STATE GRANTS	16,336	1,048			
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>16,336</b>	<b>1,048</b>			
44190-0	MISCELLANEOUS FEES	4,447	4,097			
44590-0	MISCELLANEOUS SERVICES	92,199	124,178			
48610-0	FORESTRY SERVICES	523,497	358,626	571,654	571,067	(587)
48620-0	PARK AND RECREATION SERVICES	277,762	414,707			
51115-0	PARKS SPECIAL PROJECT SERVICE			2,084,116	2,143,896	59,780
51120-0	PARKS SUMMARY ABATEMENT SERVIC	600,674	687,244	1,185,997	1,181,536	(4,461)
51125-0	PARKS CONTRACTED SERVICE	375,689	497,737	132,855	124,730	(8,125)
51130-0	PARKS REFUSE HAULING AND EQ RE			152,258	146,003	(6,255)
51145-0	DESIGN SERVICE	1,886,831	1,808,169			
51255-0	PED PROPERTY MAINTENANCE SERVI			706,554	707,313	759
51290-0	SALE OF FUEL	187,536	194,930	405,717	400,901	(4,816)
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>3,948,635</b>	<b>4,089,687</b>	<b>5,239,151</b>	<b>5,275,446</b>	<b>36,295</b>
55505-0	OUTSIDE CONTRIBUTION DONATIONS	6,304	5,420	60,000	60,000	
55750-0	DAMAGE CLAIM FROM OTHERS		746			
55815-0	REFUNDS OVERPAYMENTS	28	(746)			
55830-0	REFUNDS GAS TAX			11,544	11,544	
55915-0	OTHER MISC REVENUE	370	12,047			
55925-0	MISC NON OPER INCOME	5,500	6,600			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>12,202</b>	<b>24,067</b>	<b>71,544</b>	<b>71,544</b>	
56115-0	INTRA FUND IN TRANSFER	45,000	45,000	45,000	45,000	
56225-0	TRANSFER FR SPECIAL REVENUE FU		120,000			
59910-0	USE OF FUND EQUITY			394,208	394,208	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>45,000</b>	<b>165,000</b>	<b>439,208</b>	<b>439,208</b>	
<b>TOTAL FOR PARKS SUPPLY AND MAINTENANCE</b>		<b>4,022,172</b>	<b>4,279,801</b>	<b>5,749,903</b>	<b>5,786,198</b>	<b>36,295</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PARKS AND RECREATION  
 Fund: LOWERTOWN BALLPARK

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
48320-0	BALLPARK RENTALS	309,263	310,118	310,570	310,570	
48322-0	BALLPARK LEASE	110,567	111,511	112,311	112,311	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>419,830</b>	<b>421,628</b>	<b>422,881</b>	<b>422,881</b>	
54810-0	OTHER INTEREST EARNED	662	3,734			
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>662</b>	<b>3,734</b>			
55505-0	OUTSIDE CONTRIBUTION DONATIONS	310,556	340,617	292,500	292,500	
55545-0	PAYMENT IN LIEU OF TAXES	250,000	250,000	250,000	250,000	
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>560,556</b>	<b>590,617</b>	<b>542,500</b>	<b>542,500</b>	
56220-0	TRANSFER FR GENERAL FUND	61,340	61,340	61,340	54,526	(6,814)
56235-0	TRANSFER FR CAPITAL PROJ FUND					
59950-0	CONTR TO FUND EQUITY			(92,500)	(92,500)	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>61,340</b>	<b>61,340</b>	<b>(31,160)</b>	<b>(37,974)</b>	<b>(6,814)</b>
<b>TOTAL FOR LOWERTOWN BALLPARK</b>		<b>1,042,387</b>	<b>1,077,319</b>	<b>934,221</b>	<b>927,407</b>	<b>(6,814)</b>
<b>TOTAL FOR PARKS AND RECREATION</b>		<b>31,738,418</b>	<b>24,590,402</b>	<b>30,832,290</b>	<b>30,725,228</b>	<b>(107,062)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2020**

		2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>						
CHARGES FOR SERVICES		1,410,798	1,353,039	1,628,318	1,628,318	
FINE AND FORFEITURE		10				
MISCELLANEOUS REVENUE		26,859	50,254	34,000	34,000	
OTHER FINANCING SOURCES		1,436,095	1,504,443	3,398,809	2,000,764	(1,398,045)
<b>Total Financing by Major Account</b>		<b>2,873,762</b>	<b>2,907,736</b>	<b>5,061,127</b>	<b>3,663,082</b>	<b>(1,398,045)</b>
<b>Financing by Accounting Unit</b>						
10041100	PARKS AND REC ADMINISTRATION	179,994	175,865	521,703	392,194	(129,509)
10041102	PARKS AND REC SUPPORT SERVICES	199,437	203,119	253,684	203,684	(50,000)
10041105	PARKS AND REC UTILITIES	(23,639)	72,350			
10041106	WELLSTONE CENTER SHARED COSTS	33,095	33,095	33,095	33,095	
10041110	PARK SECURITY	32,586	32,261	41,270	41,270	
10041199	GF PARKS AND REC HISTORY	9,009	9,009			
10041200	COMO CONSERVATORY	34,000	34,000	34,000	34,000	
10041202	COMO ZOO	(1,000)				
10041203	COMO PK ZOO AND CONSER CAMPUS				100,000	100,000
10041300	DESIGN CENTER	50,000	50,000	50,000	50,000	
10041400	PARKS AND REC BLDG MAINT	59,624	54,015	46,000	46,000	
10041401	ZOO AND CONSERVATORY HEATING	78,585	73,231	72,832	72,832	
10041402	PARKS GROUND MAINTENANCE	126,727	125,538	60,538	60,538	
10041403	PARKS PERMITS MANAGEMENT	172,616	232,902	345,590	256,600	(88,990)
10041404	SMALL SPECIALIZED EQUIP MNCTE	67,893	39,502	31,863	31,863	
10041405	PARKS AND REC MNTCE SUPPORT			20,000	20,000	
10041406	REC CTR CUSTODIAL AND MAINT	35	217			
10041407	TREE MAINTENANCE	6,689	6,689	12,689	12,689	
10041408	CITY PARKS TREE MAINTENANCE	275,000	275,000	275,000	275,000	
10041409	ENVIRONMENTAL PLANNING	34,803	34,803	34,803	34,803	
10041411	LIGHT RAIL TRANSIT		60			
10041412	ROW STREET TREE MAINTENANCE		885			
10041413	EAB MANAGEMENT ROW			1,375,182	199,636	(1,175,546)
10041416	ROW BEAUTIFICATION		1,045			
10041420	HARRIET ISLAND SUBSIDY	191,118	194,902	348,925	348,925	
10041500	RECREATION ADMIN AND SUPPORT	10	60			
10041501	SOUTH SERVICE AREA		60			
10041502	NORTH SERVICE AREA			20,000	20,000	
10041503	CITYWIDE TEAM			54,000		(54,000)
10041506	MUNI ATHLETIC PROGRAMS	107,644	79,913	109,410	109,410	
10041507	REC CHECK PROGRAM					
10041610	SKI	135,592	152,467	177,666	177,666	
10041620	SEASONAL SWIMNG BEACHES POOLS	503,790	547,383	597,129	597,129	
10041625	OXFORD INDOOR SWIMMING POOL	600,154	479,365	545,748	545,748	
<b>Total Financing by Accounting Unit</b>		<b>2,873,762</b>	<b>2,907,736</b>	<b>5,061,127</b>	<b>3,663,082</b>	<b>(1,398,045)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: CITY GRANTS**

**Budget Year: 2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
TAXES		16,000			
INTERGOVERNMENTAL REVENUE	2,706,106	1,840,674	2,157,970	2,302,413	144,443
CHARGES FOR SERVICES	11,103	2,579	177,983	177,983	
MISCELLANEOUS REVENUE	1,253,595	392,302	600,366	980,146	379,780
OTHER FINANCING SOURCES	565,232	738,669	744,669	789,318	44,649
<b>Total Financing by Major Account</b>	<b>4,536,037</b>	<b>2,990,223</b>	<b>3,680,988</b>	<b>4,249,860</b>	<b>568,872</b>
<b>Financing by Accounting Unit</b>					
20041801 YOUTH JOB CORP	1,167,387	1,042,835	1,268,970	1,310,649	41,679
20041810 COMO BUS CIRCULATOR	118,162		100,000	125,000	25,000
20041815 COMO CAMPUS GRANTS	2,471,476	1,272,261	1,703,428	1,732,673	29,245
20041822 PARKS ENVIRONMENTAL GRANTS	542,373	467,286	335,462	435,462	100,000
20041834 YOUTHPRIZE PARKS	1,000	1,000			
20041840 RECREATION GRANTS		31,475		197,852	197,852
20041845 ARTS AND COMMUNITY GARDENING	104,842	130,407	123,128	175,811	52,683
20041846 GREAT RIVER PASSAGE DIVISION	130,797	44,960	150,000	272,413	122,413
<b>Total Financing by Accounting Unit</b>	<b>4,536,037</b>	<b>2,990,223</b>	<b>3,680,988</b>	<b>4,249,860</b>	<b>568,872</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **CHARITABLE GAMBLING**

Budget Year: **2020**

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>					
TAXES	13,625	2,195	20,000	20,000	
INVESTMENT EARNINGS	125				
OTHER FINANCING SOURCES			5,000	5,000	
<b>Total Financing by Major Account</b>	<b>13,750</b>	<b>2,195</b>	<b>25,000</b>	<b>25,000</b>	
<b>Financing by Accounting Unit</b>					
22841100 ATHLETIC FEE ASSISTANCE	13,750	2,195	25,000	25,000	
<b>Total Financing by Accounting Unit</b>	<b>13,750</b>	<b>2,195</b>	<b>25,000</b>	<b>25,000</b>	

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **STREET MAINTENANCE PROGRAM**

Budget Year: **2020**

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	7,500				
ASSESSMENTS	1,849,866	4,582			
MISCELLANEOUS REVENUE	1,500,000				
OTHER FINANCING SOURCES	2,384,505				
<b>Total Financing by Major Account</b>	<b>5,741,871</b>	<b>4,582</b>			
<b>Financing by Accounting Unit</b>					
23041400 STREET TREE MAINTENANCE	3,270,383	3,135			
23041401 EAB MGMT ROW	1,289,813	784			
23041402 ROW GROUND MAINTENANCE	620,736	328			
23041403 ROW SOLID WASTE REMOVAL	415,787	266			
23041404 ROW BEAUTIFICATION	145,152	68			
<b>Total Financing by Accounting Unit</b>	<b>5,741,871</b>	<b>4,582</b>			

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: PARKS AND REC SPECIAL PROJECTS**

**Budget Year: 2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	1,375,015	1,338,172	1,556,846	1,581,548	24,702
CHARGES FOR SERVICES	2,340,141	2,187,553	2,664,132	2,896,342	232,210
INVESTMENT EARNINGS	(133)	349			
MISCELLANEOUS REVENUE	162,155	196,104	262,594	104,742	(157,852)
OTHER FINANCING SOURCES	38,831	97,963	184,274	180,572	(3,702)
<b>Total Financing by Major Account</b>	<b>3,916,008</b>	<b>3,820,141</b>	<b>4,667,846</b>	<b>4,763,204</b>	<b>95,358</b>
<b>Financing by Accounting Unit</b>					
26041100 PRIVATE DONATIONS			10,000	10,000	
26041105 METZGER MEMORIAL POPS FUND	938	2,039	3,702		(3,702)
26041110 SPONSORSHIPS	30,000	22,096	36,809	36,809	
26041130 REGIONAL PARK MAINTENANCE	1,375,015	1,338,172	1,556,846	1,581,548	24,702
26041402 SKYGATE SCULPTURE MAINT FUND	237	296			
26041403 PARK AMENITY DONATION FUND	14,820	23,963	45,433	45,433	
26041404 SCHULTZ SCULPTURE MAINT FUND	8,157	8,521	10,000	10,000	
26041410 ASSESSABLE TREE REMOVALS	18,831	15,391	100,000	100,000	
26041500 RECREATION SERVICE MGMT		82,572	82,572	82,572	
26041501 SOUTH SERVICE AREA	1,041,812	952,591	742,883	1,058,188	315,305
26041502 NORTH SERVICE AREA	294,519	281,203	582,727	522,536	(60,191)
26041505 CITYWIDE TEAM	6,534	5,495	97,900	97,900	
26041509 NORTHWEST RECREATION AREA-SF	503,264	481,224	533,207	524,744	(8,463)
26041510 CITYWIDE RECREATION ACTIVITIES	83,093	82,444	71,322	71,322	
26041515 ADAPTIVE RECREATION ACTIVITIES	31,272	29,982	63,745	55,127	(8,618)
26041520 SENIOR RECREATION PROGRAMS	1,189	95	32,325	27,176	(5,149)
26041530 MUNICIPAL ATHL PROG FACILIT	(3,214)	283	285,476	183,081	(102,395)
26041531 BASEBALL ATHLETIC ASSOCIATION	25,748	14,790	176,660	176,660	
26041532 FOOTBALL ATHLETIC ASSOCIATION	118,467	101,049	9,500	9,500	
26041533 SOFTBALL ATHLETIC ASSOCIATION	182,753	160,222			
26041534 BASKETBALL ATHLETIC ASSOC	8,946	8,139			
26041535 HOCKEY ATHLETIC ASSOCIATION	15,303	35,561			
26041540 R AND A BATTING CAGES	68,326	71,561	68,887	170,608	101,721
26041555 TWINS	90,000	102,452	157,852		(157,852)
<b>Total Financing by Accounting Unit</b>	<b>3,916,008</b>	<b>3,820,141</b>	<b>4,667,846</b>	<b>4,763,204</b>	<b>95,358</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

286

Department: **PARKS AND RECREATION**  
Fund: **COMO CAMPUS**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	1,543,712	1,515,498	1,753,974	1,921,086	167,112
MISCELLANEOUS REVENUE	2,135,581	1,907,842	2,122,431	2,338,283	215,852
OTHER FINANCING SOURCES	2,409,038	2,448,007	2,448,007	2,548,007	100,000
<b>Total Financing by Major Account</b>	<b>6,088,331</b>	<b>5,871,347</b>	<b>6,324,412</b>	<b>6,807,376</b>	<b>482,964</b>
<b>Financing by Accounting Unit</b>					
26141200 COMO CAMPUS CONSERVATION	6,619	6,619	6,619	6,619	
26141205 COMO VISITOR AND ED RES CNTR	536,461	463,521	560,965	700,862	139,897
26141210 COMO CAMPUS SUPPORT	2,431,336	2,202,049	2,399,615	2,606,391	206,776
26141215 COMO CONSERVATORY SUPPORT	658,468	697,761	663,039	707,712	44,673
26141220 COMO ZOO SUPPORT	771,190	797,421	853,802	889,396	35,594
26141225 ZOO ANIMAL FUND	24,115	20,580	30,292	30,292	
26141230 ZOO CONSERVATORY EDUC PROG	397,674	420,789	434,248	436,310	2,062
26141240 COMO VOLUNTEER SERVICES	189,496	181,991	183,991	193,257	9,266
26141242 COMO CAMPUS MAINTENANCE	650,392	577,937	592,738	636,995	44,257
26141244 COMO RENTALS	272,918	305,539	301,442	301,881	439
26141246 COMO MARKETING	149,663	197,140	297,661	297,661	
<b>Total Financing by Accounting Unit</b>	<b>6,088,331</b>	<b>5,871,347</b>	<b>6,324,412</b>	<b>6,807,376</b>	<b>482,964</b>



**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **PARKLAND REPLACEMENT**

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE					
CHARGES FOR SERVICES	2,100	2,100			
INVESTMENT EARNINGS	10,664	16,287			
MISCELLANEOUS REVENUE	349,715	595,997	200,000	200,000	
<b>Total Financing by Major Account</b>	<b>362,479</b>	<b>614,384</b>	<b>200,000</b>	<b>200,000</b>	
<b>Financing by Accounting Unit</b>					
26241100 PARK LAND REPLACEMENT	110,562	12,536	200,000	200,000	
26241101 DIST 1 BATTLE CREEK HIGHWOOD	(11,072)	4,812			
26241102 DIST 2 THE GREATER EAST SIDE	2,305	3,081			
26241103 DIST 3 WEST SIDE CITIZENS ORG	367	439			
26241104 DIST 4 DAYTONS BLUFF	1,932	2,132			
26241105 DIST 5 PAYNE PHALEN PLNG CNCL	3,949	1,641			
26241106 DIST 6 PLANNING COUNCIL	2,280	416			
26241107 DIST 7 PLANNING COUNCIL	(251)	(194)			
26241108 DIST 8 SUMMIT UNIVERSITY	1,462	61,033			
26241109 DIST 9 FORT ROAD W 7TH	100,674	2,428			
26241110 DIST 10 COMO PARK	235	2,415			
26241111 DIST 11 HAMLIN MIDWAY	1,618	15,469			
26241112 DIST 12 ST ANTHONY PARK	39,340	340,146			
26241113 DIST 13 LEXINGTON HAMLIN	2,261	64,159			
26241114 DIST 14 MACALESTER GROVELAMD	17,875	3,566			
26241115 DIST 15 HIGHLAND PARK	5,282	5,766			
26241116 DIST 16 SUMMIT HILL ASSOC	4,780	365			
26241117 DIST 17 CAPITAL RIVER COUNCIL	78,878	94,176			
<b>Total Financing by Accounting Unit</b>	<b>362,479</b>	<b>614,384</b>	<b>200,000</b>	<b>200,000</b>	

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **PARKS MEMORIALS**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
INVESTMENT EARNINGS	1,558	978	2,000	2,000	
<b>Total Financing by Major Account</b>	<b>1,558</b>	<b>978</b>	<b>2,000</b>	<b>2,000</b>	
<b>Financing by Accounting Unit</b>					
56041200 JAPANESE GARDEN	1,309	821	1,700	1,700	
56041201 HILLER LOIS HOFFMAN MEMORIAL	249	157	300	300	
<b>Total Financing by Accounting Unit</b>	<b>1,558</b>	<b>978</b>	<b>2,000</b>	<b>2,000</b>	

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **PARKS SPECIAL SERVICES**

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing for Major Account</b>					
CHARGES FOR SERVICES	2,786,670	2,592,931	3,184,176	3,298,484	114,308
INVESTMENT EARNINGS	(352)	5,229	-	-	-
MISCELLANEOUS REVENUE	(251)	44,669	50,000	50,000	-
OTHER FINANCING SOURCES	353,994	378,867	952,617	952,617	-
<b>Total Financing by Major Account</b>	<b>3,140,062</b>	<b>3,021,695</b>	<b>4,186,793</b>	<b>4,301,101</b>	<b>114,308</b>
<b>Financing by Accounting Unit</b>					
66041410 CITYWIDE SPECIAL EVENTS	650,301	693,705	729,028	733,813	4,785
66041600 PARKS SPECIAL SERVICES ADMIN	264,197	311,888	288,245	293,579	5,334
66041610 GOLF ADMINISTRATION	232,267	242,653	302,513	302,942	429
66041612 HIGHLAND 18 GOLF COURSE	1,328,383	1,218,347	1,272,299	1,330,882	58,583
66041613 HIGHLAND 9 GOLF COURSE	336,206	309,754	560,934	607,827	46,893
66041620 WATERGATE MARINA	57,632	34,839	36,500	36,500	-
60041621 CITY HOUSE-RED RIVER KITCHEN	44,931	29,802	40,000	40,000	-
66041622 MINI GOLF			10,000	10,000	-
66041640 COMO LAKESIDE	85,784	17,313	200,168	200,156	(12)
66041650 POOL CONCESSIONS	140,714	158,166	173,356	171,652	(1,704)
660952005Z 2005 REC FACILITY DEBT SVC	(11)	5,229	573,750	573,750	-
660952005ZR 2005 REC FACILITY DEBT RESERVE	(341)	-	-	-	-
<b>Total Financing by Accounting Unit</b>	<b>3,140,062</b>	<b>3,021,695</b>	<b>4,186,793</b>	<b>4,301,101</b>	<b>114,308</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **PARKS SUPPLY AND MAINTENANCE**

Budget Year: **2020**

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	16,336	1,048			
CHARGES FOR SERVICES	3,948,635	4,089,687	5,239,151	5,275,446	36,295
MISCELLANEOUS REVENUE	12,202	24,067	71,544	71,544	
OTHER FINANCING SOURCES	45,000	165,000	439,208	439,208	
<b>Total Financing by Major Account</b>	<b>4,022,172</b>	<b>4,279,801</b>	<b>5,749,903</b>	<b>5,786,198</b>	<b>36,295</b>
<b>Financing by Accounting Unit</b>					
76041300 PARKS AND REC INTERNAL PROJ	1,886,831	1,936,407	2,144,116	2,203,896	59,780
76041400 COMO SHOP STOREHOUSE	284,181	323,526	417,261	412,445	(4,816)
76041401 PED PROPERTY MAINTENANCE	375,689	463,104	706,554	707,313	759
76041402 PARKS REC SUMMARY ABATEMENT	606,702	693,713	1,580,205	1,575,744	(4,461)
76041403 CONTRACTED SERVICES	196,004	285,989	132,855	124,730	(8,125)
76041404 REFUSE HAULING EQUIP REPLACE	119,908	204,269	197,258	191,003	(6,255)
76041405 FORESTRY SUPPORT	552,857	372,793	571,654	571,067	(587)
<b>Total Financing by Accounting Unit</b>	<b>4,022,172</b>	<b>4,279,801</b>	<b>5,749,903</b>	<b>5,786,198</b>	<b>36,295</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **LOWERTOWN BALLPARK**

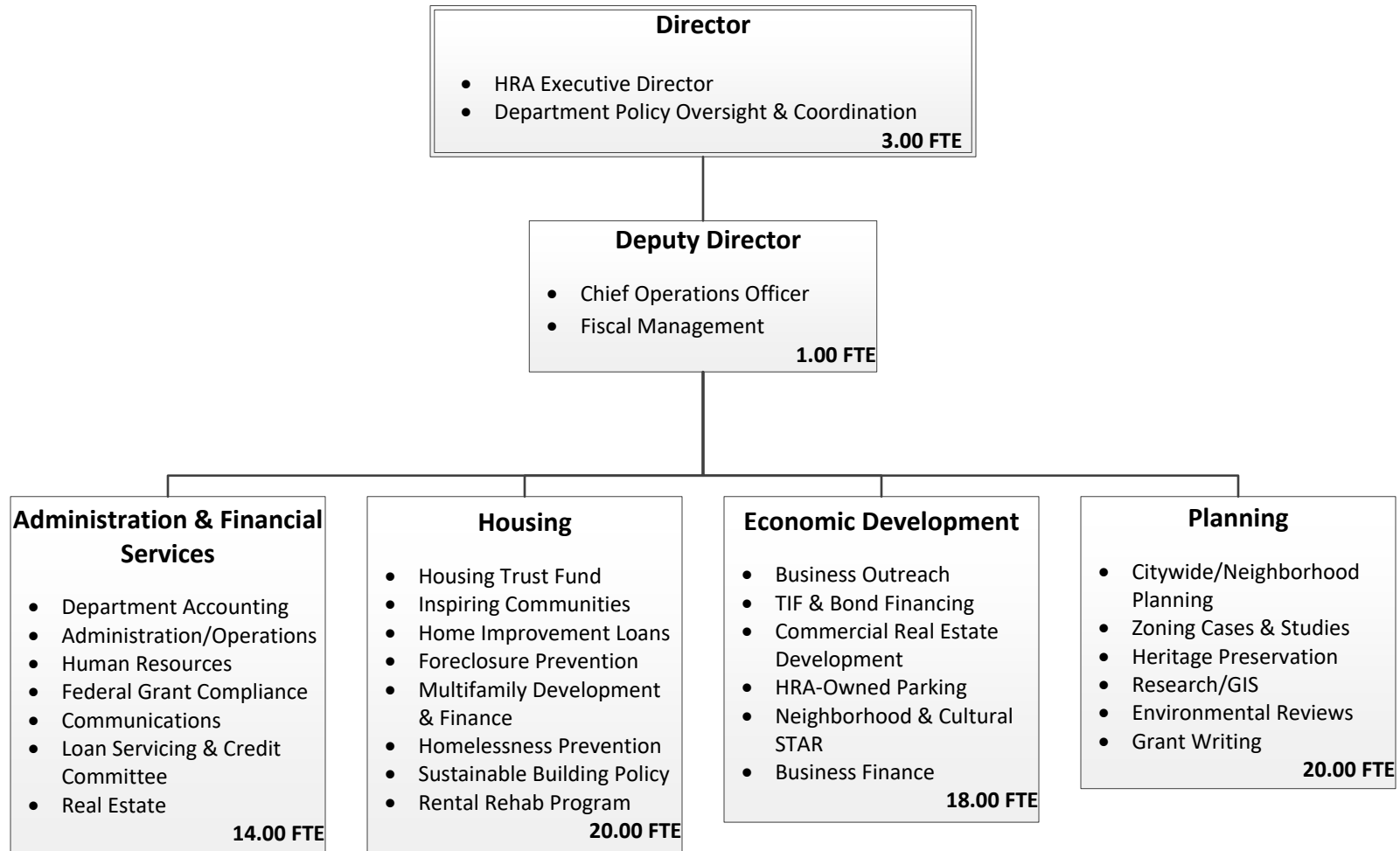
Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	419,830	421,628	422,881	422,881	
INVESTMENT EARNINGS	662	3,734			
MISCELLANEOUS REVENUE	560,556	590,617	542,500	542,500	
OTHER FINANCING SOURCES	61,340	61,340	(31,160)	(37,974)	(6,814)
<b>Total Financing by Major Account</b>	<b>1,042,387</b>	<b>1,077,319</b>	<b>934,221</b>	<b>927,407</b>	<b>(6,814)</b>
<b>Financing by Accounting Unit</b>					
26341605 BALLPARK OPERATIONS	1,042,387	1,077,319	934,221	927,407	(6,814)
<b>Total Financing by Accounting Unit</b>	<b>1,042,387</b>	<b>1,077,319</b>	<b>934,221</b>	<b>927,407</b>	<b>(6,814)</b>



# Planning and Economic Development

**Mission:** Building community wealth through business, housing, jobs, planning, financial and cultural assets.



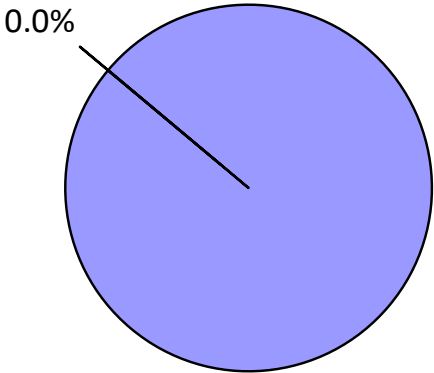
(Total 76.00 FTE)

## 2020 Adopted Budget Planning and Economic Development

**Department Description:**

PED's mission is to build community wealth through business, jobs, housing, planning, financial and cultural assets.

**Planning and Economic Development's Portion of General Fund Spending**



**Department Facts**

- Total General Fund Budget:           \$           82,486
- Total Special Fund Budget:           \$       58,125,202
- Total FTEs:                               76.00
- 2020 operations budget is approximately \$12 million.
- Administers \$100 million annually in Federal, State, and local resources.
- Manages City and HRA direct investments in housing and economic development.
- Finances affordable housing and business investments.
- Administers a loan portfolio of \$180.4 million.
- Manages and maintains property owned by the HRA.
- Manages 16 parking facilities and a \$24.1 million parking fund budget.
- Provides planning/zoning/HPC services, and staffs four citizen advisory boards.

**Department Goals**

- Deepen and widen the impact of PED/HRA through
- Capture market momentum on key redevelopment sites.
  - Preserve and increase jobs and tax base.
  - Invest in Saint Paul residents by increasing and improving the stock of housing to meet the continuum of housing needs and to build community wealth.
  - Expand access to opportunity and housing choice to remove barriers and ensure all of us have safe, stable housing and living wage jobs.
  - Increase vitality, livability and investment in the City.
  - Increase Department effectiveness and build the PED team.

**Recent Accomplishments**

Department-wide: Cultural Destination Areas launched and \$1M of STAR funding directed to CDA areas; created an online map of all HRA-owned development property

Economic Development: STAR guidelines changes = four times invested in small business (total \$1.2M); Selby Milton Victoria commercial land trust space constructed; FullStack recruits Upsie, Alula and MISCO; tech training for low-income residents doubles salaries; Allianz field open and area businesses promoted to fans

Planning: 2040 Comprehensive Plan approved by City Council; reduced HP design review time from average 27 days to 3 days; Marshall and Mississippi Critical Area studies completed; Defn of Family zoning study launched; Ford Master Plan amendments completed and Design Standards and environmental review under way

Housing: Housing Trust Fund launched; over 400 units of Naturally Occurring Affordable Housing preserved through new 4D program; \$1M committed to Community Land Trust form of homeownership; Ain Dah Yung, Union Flats and Thomas Ave Flats completed and Pioneer Press apartments under way; 34 home improvement loans to low-income homeowners

Workforce diversity: Increased proportion people of color on the department staff from 15.4% in 2016 to 31.4% in July 2019.



**2020 Adopted Budget  
Planning and Economic Development**

**Fiscal Summary**

	<u>2018 Actual</u>	<u>2019 Adopted</u>	<u>2020 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2019 Adopted FTE</u>	<u>2020 Adopted FTE</u>
<b>Spending</b>							
100: City General Fund	-	82,486	82,486	-	-	1.00	-
200: City Grants	4,920,771	-	-	-	-	-	-
282: City HUD Grants	11,497,692	11,900,705	10,650,434	(1,250,271)	-10.5%	-	-
285: City Sales Tax	29,612,804	33,058,002	35,265,370	2,207,368	6.7%	-	-
780: PED Administration	9,155,729	11,480,472	12,209,398	728,926	6.3%	74.30	76.00
<b>Total</b>	<b>55,186,996</b>	<b>56,521,665</b>	<b>58,207,688</b>	<b>1,686,023</b>	<b>3.0%</b>	<b>75.30</b>	<b>76.00</b>
<b>Financing</b>							
100: City General Fund	-	-	-	-	-		
200: City Grants	5,003,940	-	-	-	-		
282: City HUD Grants	12,332,407	11,900,705	10,650,434	(1,250,271)	-10.5%		
285: City Sales Tax	30,991,722	33,058,002	35,265,370	2,207,368	6.7%		
780: PED Administration	9,356,821	11,480,473	12,209,398	728,925	6.3%		
<b>Total</b>	<b>57,684,890</b>	<b>56,439,180</b>	<b>58,125,202</b>	<b>1,686,022</b>	<b>3.0%</b>		

**Budget Changes Summary**

The Planning and Economic Development Department (PED) 2020 budget includes an increase to the Housing Redevelopment Authority (HRA) levy to 95% capacity. The new revenue from the levy increase will support PED operations. The budget also includes adjustments to the Sales Tax Revitalization (STAR) program. These changes include using new and existing resources for the Housing Trust Fund and for debt service. Finally, the budget also includes one-time resources from the Parking Fund for various needs, including establishing a business assistance revolving fund, resources to address Emerald Ash Borer, capital maintenance funding increases, library collections, and minimum wage outreach support.



**282: City HUD Grants****Planning and Economic Development**

The Community Development Block Grant (CDBG) program is administered in this fund. Because the annual grant period runs from June to May, program estimates are initially proposed and adopted. Once the final grant award is known, projects are finalized via separate action.

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustment</u></b>				
The budget removes the use of one-time proceeds from the 2007 Invest Saint Paul bond issuance for the Neighborhood Stabilization Program.				
	Neighborhood Stabilization Program	(1,750,000)	(1,750,000)	-
	Subtotal:	<u>(1,750,000)</u>	<u>(1,750,000)</u>	<u>-</u>
<b><u>Mayor's Proposed Changes</u></b>				
<b>Federal Grants</b>				
The 2020 budget reflects current federal grant allocations from the U.S. Department of Housing and Urban Development.				
	Community Development Block Grant (CDBG)	(25,040)	(25,040)	-
	Emergency Solutions Grant	12,369	12,369	-
	HOME Program Grant	512,400	512,400	-
	Subtotal:	<u>499,729</u>	<u>499,729</u>	<u>-</u>
<b>Fund 282 Budget Changes Total</b>		<u><u>(1,250,271)</u></u>	<u><u>(1,250,271)</u></u>	<u><u>-</u></u>

**285: City Sales Tax****Planning and Economic Development**

City sales tax includes annual half cent sales tax revenue and administration of the Neighborhood and Cultural STAR programs.

	Change from 2019 Adopted		
	Spending	Financing	FTE
<b>Mayor's Proposed Changes</b>			
<b>STAR Program</b>			
Based on updated estimates for sales tax collections, the budget for the Sales Tax Revitalization (STAR) programs will change in 2020. The budget increases STAR funds for general debt service, and reduces Neighborhood STAR and RiverCentre funds to contribute to ongoing costs of the Housing Trust Fund. Further budget adjustments to the Neighborhood and Cultural programs reflect the flow of funds from debt service to STAR programs.			
Neighborhood STAR program	(395,178)	(395,178)	-
General Debt Service	750,000	750,000	-
Other Neighborhood STAR adjustments	853,937	853,937	-
Cultural STAR - Children's Museum	(40,000)	(40,000)	-
Other Cultural STAR adjustments	(30,239)	(30,239)	-
RiverCentre	(81,000)	(81,000)	-
Subtotal:	1,057,520	1,057,520	-
<b>Economic Development</b>			
The 2020 budget includes one-time use of grant repayment funds from the Port Authority for capital projects.			
City Capital Projects	950,000	950,000	-
Other Economic Development adjustments	(152)	(152)	-
Subtotal:	949,848	949,848	-
<b>Adopted Changes</b>			
<b>STAR Program</b>			
Based on updated estimates for 2019 sales tax collections, an additional allocation was made to the Year Round STAR program.			
Neighborhood STAR program	200,000	200,000	-
Subtotal:	200,000	200,000	-
<b>Fund 285 Budget Changes Total</b>	<b>2,207,368</b>	<b>2,207,368</b>	<b>-</b>

**780: PED Administration**

**Planning and Economic Development**

PED operations are budgeted in the PED Administration fund.

	Change from 2019 Adopted		
	Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>			
PED's current service level changes include minor adjustments to part- and full-time staff that caused a 0.2 FTE increase, as well as inflationary adjustments for wage and benefit growth.			
Current service level adjustments	313,940	313,939	0.70
Subtotal:	313,940	313,939	0.70
<b><u>Mayor's Proposed Changes</u></b>			
<b>Business Process Documentation Consultant</b>			
The 2020 budget includes one-time resources from the Parking Fund to hire a consultant to document and streamline PED's business processes.			
Consultant	100,000	100,000	-
Subtotal:	100,000	100,000	-
<b><u>Adopted Changes</u></b>			
<b>Transfers for Housing and Ford Planning Managers</b>			
The budget includes an ongoing transfer to PED Operations from the Housing Trust Fund to add 1 FTE for a Housing Project Manager. It also includes three years of funding for PED Operations, transferred from the Parking Fund, for a contracted Ford Planning Manager.			
Housing Project Manager	119,986	119,986	1.00
Ford Planning Manager (Year 1)	195,000	195,000	-
Subtotal:	314,986	314,986	1.00
<b>Fund 780 Budget Changes Total</b>	728,926	728,925	1.70

# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: **PLANNING ECONOMIC DEVELOPMENT**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b><u>Spending by Fund</u></b>					
CITY GENERAL FUND			82,486	82,486	
CITY GRANTS	11,450,230	4,920,771			
CITY HUD GRANTS	9,215,239	11,497,692	11,900,705	10,650,434	(1,250,271)
CITY SALES TAX	30,624,372	29,612,804	33,058,002	35,265,370	2,207,368
PED ADMINISTRATION	10,073,159	9,155,729	11,480,472	12,209,398	728,926
<b>TOTAL SPENDING BY FUND</b>	<b>61,363,000</b>	<b>55,186,997</b>	<b>56,521,665</b>	<b>58,207,688</b>	<b>1,686,023</b>
<b><u>Spending by Major Account</u></b>					
EMPLOYEE EXPENSE	8,171,785	7,305,649	9,512,650	9,730,619	217,969
SERVICES	3,647,244	3,344,233	3,912,448	4,527,907	615,460
MATERIALS AND SUPPLIES	31,246	35,867	89,250	89,250	
PROGRAM EXPENSE	21,656,021	18,391,452	13,522,995	12,760,181	(762,814)
ADDITIONAL EXPENSES		1,224			
CAPITAL OUTLAY	16,170	31,726	30,000	30,000	
DEBT SERVICE			1,750,000		(1,750,000)
OTHER FINANCING USES	27,840,533	26,076,846	27,704,323	31,069,731	3,365,408
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>61,363,000</b>	<b>55,186,997</b>	<b>56,521,665</b>	<b>58,207,688</b>	<b>1,686,023</b>
<b><u>Financing by Major Account</u></b>					
TAXES	18,911,280	18,757,724	18,750,000	18,750,000	
INTERGOVERNMENTAL REVENUE	19,142,527	15,144,766	9,326,855	9,091,193	(235,662)
CHARGES FOR SERVICES	11,875,527	11,505,742	10,614,679	10,832,292	217,613
INVESTMENT EARNINGS	722,015	463,409	205,503	293,752	88,249
MISCELLANEOUS REVENUE	117,410	166,927	823,850	1,559,241	735,391
OTHER FINANCING SOURCES	14,407,564	11,646,323	16,718,293	17,598,724	880,431
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>65,176,323</b>	<b>57,684,890</b>	<b>56,439,180</b>	<b>58,125,202</b>	<b>1,686,022</b>

**CITY OF SAINT PAUL  
 Spending Plan by Department**

Department: **PLANNING ECONOMIC DEVELOPMENT**  
 Fund: **CITY GENERAL FUND**

**Budget Year: 2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE SERVICES			82,486	82,486	(82,486) 82,486
<b>Total Spending by Major Account</b>			<b>82,486</b>	<b>82,486</b>	
<b>Spending by Accounting Unit</b>					
10051100 PED ADMINISTRATION			82,486	82,486	
<b>Total Spending by Accounting Unit</b>			<b>82,486</b>	<b>82,486</b>	



**CITY OF SAINT PAUL  
Spending Plan by Department**

Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **CITY GRANTS**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
SERVICES	154,165	26,631			
PROGRAM EXPENSE	11,296,065	4,894,141			
<b>Total Spending by Major Account</b>	<b>11,450,230</b>	<b>4,920,771</b>			
<b>Spending by Accounting Unit</b>					
20051860 PED PLANNING GRANTS	203,694	132,419			
20051870 PED DEVELOPMENT GRANTS	11,105,805	4,769,566			
20051890 PED ADVANCE GRANTS	140,731	18,787			
<b>Total Spending by Accounting Unit</b>	<b>11,450,230</b>	<b>4,920,771</b>			

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

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**Department: PLANNING ECONOMIC DEVELOPMENT**  
**Fund: CITY HUD GRANTS**

**Budget Year: 2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
SERVICES	1,384,411	1,222,184	1,705,560	1,782,686	77,126
PROGRAM EXPENSE	6,966,963	9,482,890	8,445,145	8,867,748	422,603
ADDITIONAL EXPENSES					
DEBT SERVICE			1,750,000		(1,750,000)
OTHER FINANCING USES	863,864	792,618			
<b>Total Spending by Major Account</b>	<b>9,215,239</b>	<b>11,497,692</b>	<b>11,900,705</b>	<b>10,650,434</b>	<b>(1,250,271)</b>
<b>Spending by Accounting Unit</b>					
28251810 EMERGENCY SOLUTIONS GRANT	538,817	716,890	566,521	578,890	12,369
28251820 COMMUNITY DEVELOP BLOCK GRANT	8,131,468	8,554,293	7,346,184	7,321,144	(25,040)
28251830 NEIGHBORHOOD STABLIZATION PROG	258,299	171,662	1,750,000		(1,750,000)
28251840 HOME PROGRAM	286,655	2,054,847	2,238,000	2,750,400	512,400
<b>Total Spending by Accounting Unit</b>	<b>9,215,239</b>	<b>11,497,692</b>	<b>11,900,705</b>	<b>10,650,434</b>	<b>(1,250,271)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **CITY SALES TAX**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
SERVICES	446,875	468,891	455,000	490,000	35,000
PROGRAM EXPENSE	3,392,993	4,014,421	5,077,850	3,892,433	(1,185,417)
OTHER FINANCING USES	26,784,504	25,129,492	27,525,152	30,882,937	3,357,785
<b>Total Spending by Major Account</b>	<b>30,624,372</b>	<b>29,612,804</b>	<b>33,058,002</b>	<b>35,265,370</b>	<b>2,207,368</b>
<b>Spending by Accounting Unit</b>					
28551100 CITY SALES TAX REVENUE	18,808,915	18,426,924	18,750,000	18,750,000	
28551200 NEIGHBORHOOD STAR PROGRAM	7,212,786	5,857,145	8,294,234	9,621,993	1,327,759
28551220 CITY CAPITAL FUNDING	1,787,682	1,783,686	1,525,000	1,525,000	
28551230 HRA DESIGNATED PROJECTS		28,600			
28551240 HOUSING TRUST	591,008	235,236			
28551300 CULTURAL STAR PROGRAM	1,407,984	2,286,478	1,988,616	1,918,377	(70,239)
28551400 PAY GO ECON DEVELOPMENT	815,997	994,735	2,500,152	3,450,000	949,848
<b>Total Spending by Accounting Unit</b>	<b>30,624,372</b>	<b>29,612,804</b>	<b>33,058,002</b>	<b>35,265,370</b>	<b>2,207,368</b>

**CITY OF SAINT PAUL  
Spending Plan by Department**

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**Department: PLANNING ECONOMIC DEVELOPMENT  
Fund: PED ADMINISTRATION**

**Budget Year: 2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	8,171,785	7,305,649	9,430,164	9,730,619	300,455
SERVICES	1,661,792	1,626,527	1,751,888	2,172,735	420,848
MATERIALS AND SUPPLIES	31,246	35,867	89,250	89,250	
ADDITIONAL EXPENSES		1,224			
CAPITAL OUTLAY	16,170	31,726	30,000	30,000	
OTHER FINANCING USES	192,165	154,736	179,171	186,794	7,623
<b>Total Spending by Major Account</b>	<b>10,073,159</b>	<b>9,155,729</b>	<b>11,480,472</b>	<b>12,209,398</b>	<b>728,926</b>
<b>Spending by Accounting Unit</b>					
78051100 PED OPERATIONS	10,073,159	9,155,729	11,480,472	12,209,398	728,926
<b>Total Spending by Accounting Unit</b>	<b>10,073,159</b>	<b>9,155,729</b>	<b>11,480,472</b>	<b>12,209,398</b>	<b>728,926</b>

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PLANNING ECONOMIC DEVELOPMENT  
 Fund: CITY GRANTS

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
43001-0	FEDERAL DIRECT GRANTS	110,299	91,170			
43101-0	FEDERAL GRANT STATE ADMIN	27,397	98,489			
43401-0	STATE GRANTS	7,758,305	338,004			
43905-0	METROPOLITAN COUNCIL	3,435,341	4,475,112			
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>11,331,342</b>	<b>5,002,775</b>			
54505-0	INTEREST INTERNAL POOL	2,191				
54506-0	INTEREST ACCRUED REVENUE	(100)	(347)			
54510-0	INCR OR DECR IN FV INVESTMENTS	504	549			
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>2,596</b>	<b>202</b>			
55505-0	OUTSIDE CONTRIBUTION DONATIONS	50,000	963			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>50,000</b>	<b>963</b>			
<b>TOTAL FOR CITY GRANTS</b>		<b>11,383,937</b>	<b>5,003,940</b>			

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PLANNING ECONOMIC DEVELOPMENT  
 Fund: CITY HUD GRANTS

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
43001-0	FEDERAL DIRECT GRANTS	7,811,185	10,121,707	9,326,855	9,091,193	(235,662)
43101-0	FEDERAL GRANT STATE ADMIN		20,284			
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>7,811,185</b>	<b>10,141,991</b>	<b>9,326,855</b>	<b>9,091,193</b>	<b>(235,662)</b>
50205-0	REPAYMENT OF LOAN	1,691,792	1,647,147			
50235-0	LAND HELD FOR RESALE PED	53	62,001			
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>1,691,846</b>	<b>1,709,148</b>			
54620-0	INTEREST ON LOAN	410,587	250,595			
54820-0	LATE FEE	38				
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>410,625</b>	<b>250,595</b>			
55105-0	PROGRAM INCOME	66,292	502,619	823,850	1,559,241	735,391
55110-0	PROGRAM INCOME ADJ		(370,901)			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>66,292</b>	<b>131,717</b>	<b>823,850</b>	<b>1,559,241</b>	<b>735,391</b>
56225-0	TRANSFER FR SPECIAL REVENUE FU	78,615	98,956			
59910-0	USE OF FUND EQUITY			1,750,000		(1,750,000)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>78,615</b>	<b>98,956</b>	<b>1,750,000</b>		<b>(1,750,000)</b>
<b>TOTAL FOR CITY HUD GRANTS</b>		<b>10,058,563</b>	<b>12,332,407</b>	<b>11,900,705</b>	<b>10,650,434</b>	<b>(1,250,271)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PLANNING ECONOMIC DEVELOPMENT  
 Fund: CITY SALES TAX

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
40605-0	CITY SALES TAX	18,911,280	18,757,724	18,750,000	18,750,000	
<b>TOTAL FOR TAXES</b>		<b>18,911,280</b>	<b>18,757,724</b>	<b>18,750,000</b>	<b>18,750,000</b>	
50205-0	REPAYMENT OF LOAN	773,353	922,691	341,219	351,706	10,487
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>773,353</b>	<b>922,691</b>	<b>341,219</b>	<b>351,706</b>	<b>10,487</b>
54505-0	INTEREST INTERNAL POOL	149,161	261,996	80,000	150,000	70,000
54506-0	INTEREST ACCRUED REVENUE	6,539	158			
54510-0	INCR OR DECR IN FV INVESTMENTS	17,075	(172,737)			
54620-0	INTEREST ON LOAN	133,940	122,072	125,503	104,377	(21,126)
54705-0	INTEREST ON ADVANCE HISTORY					
54810-0	OTHER INTEREST EARNED				39,375	39,375
54820-0	LATE FEE	2,080	1,124			
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>308,795</b>	<b>212,612</b>	<b>205,503</b>	<b>293,752</b>	<b>88,249</b>
55105-0	PROGRAM INCOME	1,004				
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>1,004</b>				
56230-0	TRANSFER FR DEBT SERVICE FUND	13,895,102	10,965,682	12,650,000	15,547,960	2,897,960
56235-0	TRANSFER FR CAPITAL PROJ FUND	12,376				
56240-0	TRANSFER FR ENTERPRISE FUND	23,510	99,037			
57605-0	REPAYMENT OF ADVANCE		33,977			
59910-0	USE OF FUND EQUITY			1,111,280	321,952	(789,328)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>13,930,988</b>	<b>11,098,696</b>	<b>13,761,280</b>	<b>15,869,912</b>	<b>2,108,632</b>
<b>TOTAL FOR CITY SALES TAX</b>		<b>33,925,420</b>	<b>30,991,722</b>	<b>33,058,002</b>	<b>35,265,370</b>	<b>2,207,368</b>



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PLANNING ECONOMIC DEVELOPMENT  
 Fund: PED ADMINISTRATION

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
44190-0	MISCELLANEOUS FEES		500			
44225-0	MAPS PUBLICATION REPORT HISTOR	396	4			
44230-0	SALE OF MAP			400	400	
46115-0	ZONING FEES AND LETTERS	76,834	103,170	86,000	86,000	
50115-0	LOAN ORIGATION FEE	133,839	56,426	150,000	150,000	
50120-0	REAL ESTATE CLOSING FEE	1	23,164			
50125-0	APPLICATION FEE	160,399	123,199	170,000	170,000	
51175-0	ADMINISTRATION FEE	9,038,859	8,567,440	9,867,060	10,074,186	207,126
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>9,410,329</b>	<b>8,873,903</b>	<b>10,273,460</b>	<b>10,480,586</b>	<b>207,126</b>
55505-0	OUTSIDE CONTRIBUTION DONATIONS		902			
55845-0	JURY DUTY PAY	114				
55915-0	OTHER MISC REVENUE		33,344			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>114</b>	<b>34,246</b>			
56225-0	TRANSFER FR SPECIAL REVENUE FU	227,960	448,671	1,207,013	1,433,812	226,799
56240-0	TRANSFER FR ENTERPRISE FUND	170,000			295,000	295,000
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>397,960</b>	<b>448,671</b>	<b>1,207,013</b>	<b>1,728,812</b>	<b>521,799</b>
<b>TOTAL FOR PED ADMINISTRATION</b>		<b>9,808,403</b>	<b>9,356,821</b>	<b>11,480,473</b>	<b>12,209,398</b>	<b>728,925</b>
<b>TOTAL FOR PLANNING ECONOMIC DEVELOPMENT</b>		<b>65,176,323</b>	<b>57,684,890</b>	<b>56,439,180</b>	<b>58,125,202</b>	<b>1,686,022</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **CITY GRANTS**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	11,331,342	5,002,775			
INVESTMENT EARNINGS	2,596	202			
MISCELLANEOUS REVENUE	50,000	963			
<b>Total Financing by Major Account</b>	<b>11,383,937</b>	<b>5,003,940</b>			
<b>Financing by Accounting Unit</b>					
20051860 PED PLANNING GRANTS	119,536	216,709			
20051870 PED DEVELOPMENT GRANTS	11,211,806	4,786,066			
20051890 PED ADVANCE GRANTS	52,596	1,165			
<b>Total Financing by Accounting Unit</b>	<b>11,383,937</b>	<b>5,003,940</b>			

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **CITY HUD GRANTS**

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	7,811,185	10,141,991	9,326,855	9,091,193	(235,662)
CHARGES FOR SERVICES	1,691,846	1,709,148			
INVESTMENT EARNINGS	410,625	250,595			
MISCELLANEOUS REVENUE	66,292	131,717	823,850	1,559,241	735,391
OTHER FINANCING SOURCES	78,615	98,956	1,750,000		(1,750,000)
<b>Total Financing by Major Account</b>	<b>10,058,563</b>	<b>12,332,407</b>	<b>11,900,705</b>	<b>10,650,434</b>	<b>(1,250,271)</b>
<b>Financing by Accounting Unit</b>					
28251810 EMERGENCY SOLUTIONS GRANT	538,817	716,890	566,521	578,890	12,369
28251820 COMMUNITY DEVELOP BLOCK GRANT	9,180,154	8,549,740	7,346,184	7,321,144	(25,040)
28251830 NEIGHBORHOOD STABLIZATION PROG	75,200	86,335	1,750,000		(1,750,000)
28251840 HOME PROGRAM	264,392	2,979,442	2,238,000	2,750,400	512,400
<b>Total Financing by Accounting Unit</b>	<b>10,058,563</b>	<b>12,332,407</b>	<b>11,900,705</b>	<b>10,650,434</b>	<b>(1,250,271)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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**Department: PLANNING ECONOMIC DEVELOPMENT**  
**Fund: CITY SALES TAX**

**Budget Year: 2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
TAXES	18,911,280	18,757,724	18,750,000	18,750,000	
CHARGES FOR SERVICES	773,353	922,691	341,219	351,706	10,487
INVESTMENT EARNINGS	308,795	212,612	205,503	293,752	88,249
MISCELLANEOUS REVENUE	1,004				
OTHER FINANCING SOURCES	13,930,988	11,098,696	13,761,280	15,869,912	2,108,632
<b>Total Financing by Major Account</b>	<b>33,925,420</b>	<b>30,991,722</b>	<b>33,058,002</b>	<b>35,265,370</b>	<b>2,207,368</b>
<b>Financing by Accounting Unit</b>					
28551100 CITY SALES TAX REVENUE	18,911,280	18,757,724	18,750,000	18,750,000	
28551200 NEIGHBORHOOD STAR PROGRAM	11,012,137	8,864,948	8,294,234	9,621,993	1,327,759
28551220 CITY CAPITAL FUNDING			1,525,000	1,525,000	
28551300 CULTURAL STAR PROGRAM	2,497,003	1,835,073	1,988,616	1,918,377	(70,239)
28551400 PAY GO ECON DEVELOPMENT	1,505,000	1,533,977	2,500,152	3,450,000	949,848
<b>Total Financing by Accounting Unit</b>	<b>33,925,420</b>	<b>30,991,722</b>	<b>33,058,002</b>	<b>35,265,370</b>	<b>2,207,368</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **PED ADMINISTRATION**

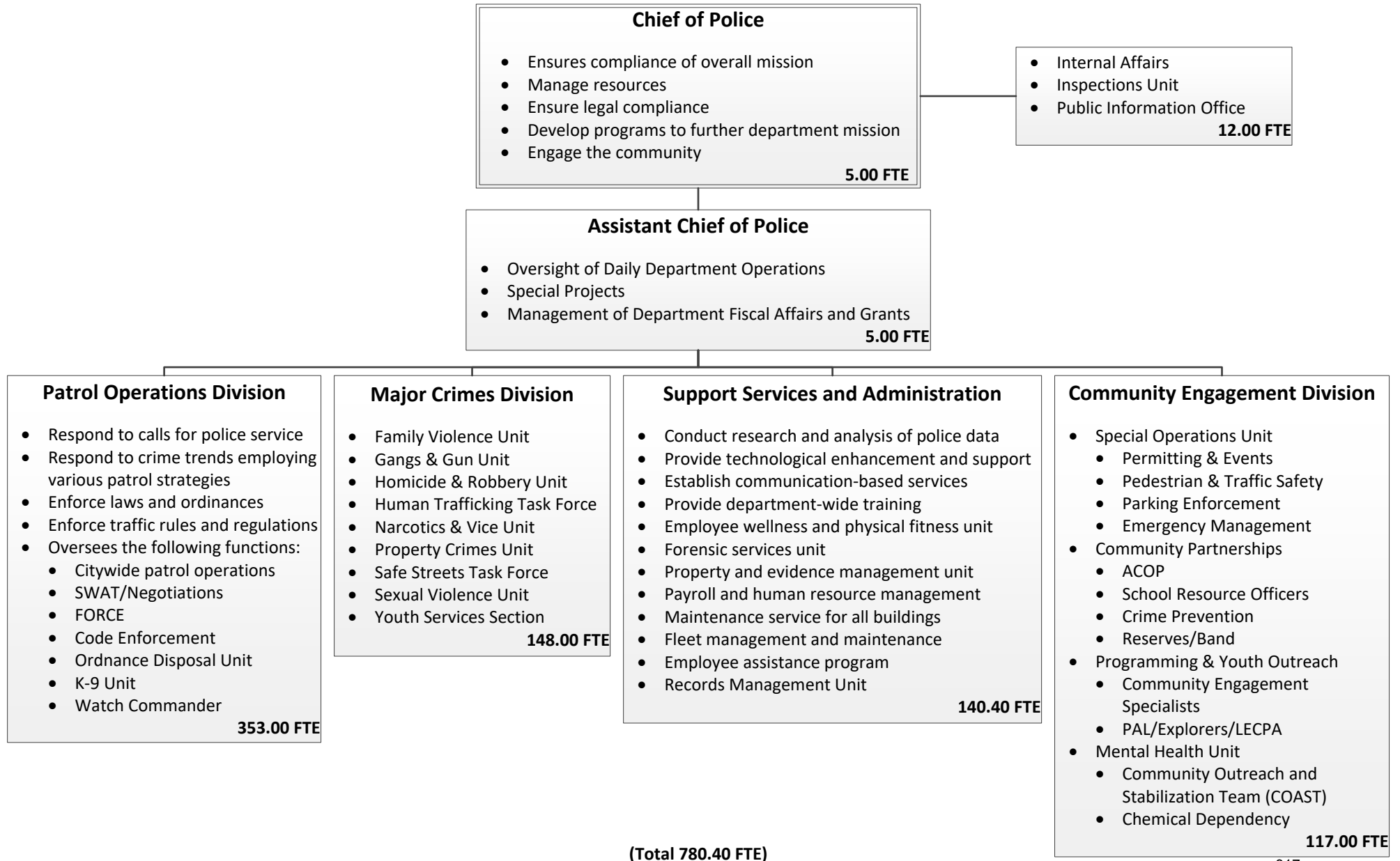
Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	9,410,329	8,873,903	10,273,460	10,480,586	207,126
MISCELLANEOUS REVENUE	114	34,246			
OTHER FINANCING SOURCES	397,960	448,671	1,207,013	1,728,812	521,799
<b>Total Financing by Major Account</b>	<b>9,808,403</b>	<b>9,356,821</b>	<b>11,480,473</b>	<b>12,209,398</b>	<b>728,925</b>
<b>Financing by Accounting Unit</b>					
78051100 PED OPERATIONS	9,808,403	9,356,821	11,480,473	12,209,398	728,925
<b>Total Financing by Accounting Unit</b>	<b>9,808,403</b>	<b>9,356,821</b>	<b>11,480,473</b>	<b>12,209,398</b>	<b>728,925</b>



# Saint Paul Police Department

**Mission:** The Saint Paul Police Department is committed to providing Trusted Service with Respect. We seek to become an outstanding employer and partner engaged with our employees and the diverse communities that we serve. We strive to contribute to Saint Paul's vitality and prosperity by promoting safety and security with technical excellence, leadership and comprehensive professionalism. We are focused on strengthening partnerships to address the causes and outcomes of crimes in order to continue to be a strong asset to the city and a leader among law enforcement agencies nationwide.



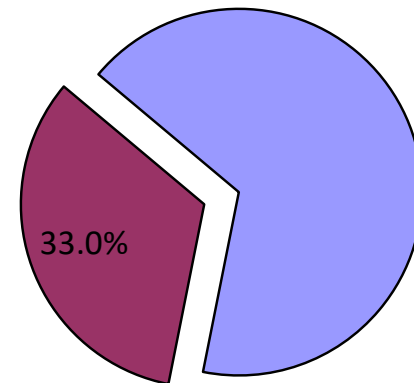
## 2020 Adopted Budget Police Department

### Department Description:

The Saint Paul Police Department is committed to providing Trusted Service with Respect - every day, without exception.

We are focused on being an outstanding police agency providing trusted service with respect in all we do. We seek to become an outstanding agency and community partner through, engaging with our employees and the diverse communities that we serve. We are committed to quality training, high professional standards, accountability and achievement.

### **Police's Portion of General Fund Spending**



### Department Facts

- Total General Fund Budget:           \$       105,539,797
- Total Special Fund Budget:           \$       20,458,676
- Total FTEs:                               780.40
- 2018 arrests: 6,746, down from 7,284 in 2017 (adult only).
- 2018 911 calls for service: 13,409, an increase of 23.0% from 2014.
- 2017 total Part 1 offenses: 12,133, a decrease of 2.7% from 2014.
- 2020 budget includes 630 sworn officers.
- With a population of 309,180 the number of full-time sworn officers per 1,000 inhabitants based on 630 sworn officers is 2.04. The national average is 2.4.

### Department Goals

- Improve health and safety in all Saint Paul Neighborhoods by:
  - Reducing gun violence
  - Focus policing initiatives on equity based values
  - Reduce crime through traditional and non-traditional policing initiatives
- Increase trust through engagement with the community we serve
- Diversify the police departments work force to reflect our community

### Recent Accomplishments

- The department reorganized in March of 2019, allowing for the creation of a new Community Engagement Division. This has allowed for engagement at historic levels.
- The department continues to build upon Law Enforcement Career Path Academy (LECPA), which is now in its third year of programming. The department is proud that nearly half of the 2019 fall police academy will be LECPA students.
- Building upon our diversity hiring goals, the 2019 fall police academy class is projected to be the most diverse ever hired by the department at 90%.
- Firearm discharges decreased from 1,370 in 2017 to 1,069 in 2018. This is an increase from the 679 firearms discharges in 2014. We continue to focus on strategies and partnerships to combat this quality of life and public safety issue.
- The department continues to increase its transparency and released a Use of Force report in 2019. Force was only used in 0.15 percent of the 570,409 recorded incidents in 2016 and 2017. There were no excessive force complaints made in 2017.
- The department published a new K-9 policy and conducted extensive training for the unit in 2019. These highly trained teams were certified in tracking subjects without a physical apprehension.



**2020 Adopted Budget  
Police Department**

**Fiscal Summary**

	<u>2018 Actual</u>	<u>2019 Adopted</u>	<u>2020 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2019 Adopted FTE</u>	<u>2020 Adopted FTE</u>
<b>Spending</b>							
100: General Fund	94,890,414	100,704,487	105,539,797	4,835,310	4.8%	718.95	716.25
200: Grants	2,944,377	3,562,677	4,877,876	1,315,199	36.9%	4.85	2.55
225: Police Special Projects	10,466,362	11,749,998	12,758,992	1,008,994	8.6%	46.70	46.20
623: Impound Lot	2,512,190	2,749,520	2,821,807	72,287	2.6%	15.40	15.40
<b>Total</b>	<b>110,813,343</b>	<b>118,766,683</b>	<b>125,998,472</b>	<b>7,231,789</b>	<b>6.1%</b>	<b>785.90</b>	<b>780.40</b>
<b>Financing</b>							
100: General Fund	1,985,812	2,553,892	2,483,892	(70,000)	-2.7%		
200: Grants	2,780,238	3,562,677	4,877,877	1,315,200	36.9%		
225: Police Special Projects	11,150,387	11,749,998	12,758,992	1,008,994	8.6%		
623: Impound Lot	2,355,391	2,749,520	2,821,807	72,287	2.6%		
<b>Total</b>	<b>18,271,828</b>	<b>20,616,088</b>	<b>22,942,568</b>	<b>2,326,480</b>	<b>11.3%</b>		

**Budget Changes Summary**

The Police Department's 2020 General Fund budget includes a shift of funding to the Fire Department for contracts with community mental health providers. Additional changes include salary and non-salary adjustments, and scaling back the 2019 increase in sworn personnel by five sworn positions.

Special fund changes in 2020 in the grant fund include reductions in federal, state, and local grants, and new grant awards and unspent balances.

**100: General Fund****Police Department****Change from 2019 Adopted****Spending****Financing****FTE****Current Service Level Adjustments**

Current service level adjustments in the General Fund relate to Police wage and benefit contracts and a reduction in sworn positions. The 2020 Police contract includes pay increases of 3.25% in July and 1.25% in November for sworn personnel. The 2020 proposed budget reduces five vacant sworn positions, and shifts 2.3 FTEs into the General Fund that were previously paid for by grants.

Vacant sworn positions	(490,903)	-	(5.00)
Current service level adjustments	5,253,374	(70,000)	2.30
Subtotal:	4,762,471	(70,000)	(2.70)

**Mayor's Proposed Changes****Mental Health Contract**

The 2020 budget shifts resources from the Police Mental Health Unit to the Fire Department to partner with community mental health providers.

Community mental health providers contract	(232,921)	-	-
Subtotal:	(232,921)	-	-

**Adopted Changes****Community-First Public Safety Investments**

The 2020 budget adds additional funding for the Community Ambassador program, which is transferred to fund 225 and then spent.

Transfer to fund 225 for Community Ambassador Program	305,760	-	-
Subtotal:	305,760	-	-

**Fund 100 Budget Changes Total**

4,835,310	(70,000)	(2.70)
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**200: Grants****Police Department**

The Police department uses extensive grant funding to assist with technology needs as well as to increase resources in areas of rapidly evolving need. Examples include Internet Crimes Against Children, Port Security, squad car cameras, and various Homeland Security grants.

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Mayor's Proposed Changes</u></b>				
<b>Grants</b>				
Several grants are experiencing planned reductions or expiring, which results in an overall decrease in this fund.				
	Homeland Security Grant Program	(131,907)	(131,907)	-
	State and Community Highway Safety	(267,436)	(267,436)	-
	Public Safety Partnership and Community Policing	(211,976)	(211,976)	(2.05)
	Serve Minnesota	(255,260)	(255,260)	-
	Minnesota Department of Commerce	(191,687)	(191,687)	(0.50)
	Other grant changes	(57,850)	(57,850)	0.25
	Subtotal:	<u>(1,116,116)</u>	<u>(1,116,116)</u>	<u>(2.30)</u>
<b><u>Adopted Changes</u></b>				
<b>Grant Updates</b>				
Budgets for Police grants were updated during the Council phase of the 2020 budget process, due to new grant awards and unspent balances.				
	Private Foundation Grants	123,302	123,302	-
	Violent Crime Enforcement Team	44,971	44,971	-
	Minnesota Department of Natural Resources	16,900	16,900	-
	Minnesota Terrorism Recruitment Prevention	36,236	36,236	-
	Serve Minnesota	382,890	382,890	-
	St. Paul Intervention - Blaze	165,274	165,274	-
	Public Safety Partnership	20,000	20,000	-
	MN Department of commerce	279,218	279,218	-
	Bremer St. Paul Police Foundation	217,755	217,755	-
	State and Community Highway Safety	133,719	133,719	-
	Byrne JAG Program	249,729	249,729	-
	Criminal and Juvenile Mental Health	326,322	326,322	-
	St. Paul Police Foundation	66,848	66,848	-
	Police Port Security	236,250	236,250	-
	Police Bomb (Homeland Security)	131,901	131,901	-
	Subtotal:	<u>2,431,315</u>	<u>2,431,315</u>	<u>-</u>
<b>Fund 200 Budget Changes Total</b>		<u><u>1,315,199</u></u>	<u><u>1,315,199</u></u>	<u><u>(2.30)</u></u>

**225: Police Special Projects****Police Department**

Police budgets in the Special Projects Fund include training, the Emergency Communication Center, Wild security services, and the School Resource Officer program.

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
The 2020 budget includes civilian FTE growth paid for by dedicated sources of funding from a task force and grants.				
	Current Service Level Adjustments	374,941	374,941	1.50
	Subtotal:	<u>374,941</u>	<u>374,941</u>	<u>1.50</u>
<b><u>Mayor's Proposed Changes</u></b>				
<b>Emergency Communications Center</b>				
The joint-venture between the City and Ramsey County for the Emergency Communications Center (ECC) allowed City employees to remain on the City payroll. When City staff leave employment, replacements become Ramsey County employees resulting in a reduction in the City's staffing totals. The net effect for the 2020 proposed budget is a 0.5 FTE reduction to the City. This adjustment has no impact on service levels.				
	ECC staff - planned shift to Ramsey County	(96,140)	(96,140)	(2.00)
	Subtotal:	<u>(96,140)</u>	<u>(96,140)</u>	<u>(2.00)</u>
<b><u>Adopted Changes</u></b>				
<b>Community-First Public Safety Investments</b>				
The 2020 budget adds additional funding for the Community Ambassador program, which is transferred from the general fund.				
	Community Ambassador Program	305,760	305,760	-
	Subtotal:	<u>305,760</u>	<u>305,760</u>	<u>-</u>
<b>Police Vehicles</b>				
The 2020 budget increases Police fleet funding to match the debt model budget.				
	Police Fleet program	39,433	39,433	-
	Subtotal:	<u>39,433</u>	<u>39,433</u>	<u>-</u>

**RMS Wireless Service**

The 2020 budget increases funding for the RMS Wireless Service.

General Professional Service	385,000	385,000	-
Subtotal:	385,000	385,000	-
<b>Fund 225 Budget Changes Total</b>	1,008,994	1,008,994	(0.50)

**623: Impound Lot**

**Police Department**

The Impound Lot is an enterprise fund that manages the City's vehicle impound lot and snow lot.

		Change from 2019 Adopted		
		Spending	Financing	FTE
<u>Current Service Level Adjustments</u>		72,287	72,287	-
Subtotal:		72,287	72,287	-
<b>Fund 623 Budget Changes Total</b>		72,287	72,287	-

# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: POLICE

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Fund</b>					
CITY GENERAL FUND	91,732,267	94,890,414	100,704,487	105,539,797	4,835,310
CITY GRANTS	2,729,258	2,944,377	3,562,677	4,877,876	1,315,199
POLICE SPECIAL PROJECTS	10,191,107	10,466,362	11,749,998	12,758,992	1,008,994
IMPOUND LOT	2,319,878	2,512,190	2,749,520	2,821,807	72,287
<b>TOTAL SPENDING BY FUND</b>	<b>106,972,510</b>	<b>110,813,343</b>	<b>118,766,683</b>	<b>125,998,473</b>	<b>7,231,790</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	90,249,009	93,634,972	98,930,593	104,113,843	5,183,249
SERVICES	9,873,640	10,601,820	11,192,604	12,462,782	1,270,178
MATERIALS AND SUPPLIES	4,066,216	4,058,055	4,942,861	5,276,020	333,159
ADDITIONAL EXPENSES	51,000	91,608	178,162	249,838	71,676
CAPITAL OUTLAY	1,581,439	963,727	1,787,468	1,852,901	65,433
DEBT SERVICE	9,061	20,670			
OTHER FINANCING USES	1,142,144	1,442,490	1,734,995	2,043,090	308,095
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>106,972,510</b>	<b>110,813,343</b>	<b>118,766,683</b>	<b>125,998,473</b>	<b>7,231,790</b>
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	267,902	325,109	514,235	525,337	11,102
INTERGOVERNMENTAL REVENUE	2,772,185	2,991,661	3,682,274	4,521,355	839,081
CHARGES FOR SERVICES	10,323,927	10,820,092	10,239,641	10,423,890	184,249
FINE AND FORFEITURE	805,884	820,588	562,622	562,622	
INVESTMENT EARNINGS	17,123	7,538	12,000	10,000	(2,000)
MISCELLANEOUS REVENUE	372,590	720,951	1,514,430	2,058,012	543,582
OTHER FINANCING SOURCES	1,093,346	2,585,888	4,090,885	4,841,352	750,467
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>15,652,956</b>	<b>18,271,828</b>	<b>20,616,087</b>	<b>22,942,568</b>	<b>2,326,481</b>

**CITY OF SAINT PAUL  
Spending Plan by Department**

326

Department: POLICE  
Fund: CITY GENERAL FUND

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	80,807,538	83,491,939	89,202,221	93,667,606	4,465,385
SERVICES	7,531,476	7,757,266	7,905,303	7,795,434	(109,869)
MATERIALS AND SUPPLIES	2,164,801	2,703,409	2,544,902	2,716,403	171,501
ADDITIONAL EXPENSES	38,552	59,680	100,000	100,000	
CAPITAL OUTLAY	312,483				
DEBT SERVICE	9,061	10,571			
OTHER FINANCING USES	868,355	867,548	952,061	1,260,354	308,293
<b>Total Spending by Major Account</b>	<b>91,732,267</b>	<b>94,890,414</b>	<b>100,704,487</b>	<b>105,539,797</b>	<b>4,835,310</b>
<b>Spending by Accounting Unit</b>					
10023100 OFFICE OF THE CHIEF	2,956,355	3,355,258	4,091,638	4,294,501	202,863
10023200 PATROL OPERATIONS	50,541,670	50,789,377	57,221,197	54,360,110	(2,861,088)
10023300 MAJOR CRIMES AND INVESTIGATION	18,648,288	19,583,654	19,656,279	19,820,618	164,338
10023400 SUPPORT SERVICES AND ADMIN	19,585,953	21,162,125	19,735,373	20,387,365	651,992
10023500 COMMUNITY ENGAGEMENT				6,677,205	6,677,205
<b>Total Spending by Accounting Unit</b>	<b>91,732,267</b>	<b>94,890,414</b>	<b>100,704,487</b>	<b>105,539,797</b>	<b>4,835,310</b>



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: POLICE  
Fund: CITY GRANTS

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,435,387	1,553,262	1,611,875	1,961,128	349,253
SERVICES	412,613	722,143	1,007,930	1,625,721	617,791
MATERIALS AND SUPPLIES	780,218	468,807	572,809	818,288	245,479
ADDITIONAL EXPENSES	12,448	31,981	78,162	149,838	71,676
CAPITAL OUTLAY	88,591	168,184	291,901	322,901	31,000
<b>Total Spending by Major Account</b>	<b>2,729,258</b>	<b>2,944,377</b>	<b>3,562,677</b>	<b>4,877,876</b>	<b>1,315,199</b>
<b>Spending by Accounting Unit</b>					
20023802 PD PRIVATE FOUNDATION GRANTS	2,494	112,513	21,368	213,679	192,311
20023807 BREMER ST PAUL POLICE FOUNDATI	100,689	25,563	218,960	437,920	218,960
20023808 100 CLUB VIA POLICE FOUNDATION			835	835	
20023809 ST PAUL POLICE FOUNDATION	78,915	304,333	346,240	413,088	66,848
20023810 MN DEPARTMENT OF COMMERCE	261,466	290,285	191,687	279,218	87,531
20023812 SEX TRAFFICKING INVEST STATE	99,788	33,498			
20023813 MN DEED	118,514	129,861	323,068	323,068	
20023814 RAMSEY COUNTY MN DEPT PUB SFTY	120,572	129,906	124,920	169,891	44,971
20023815 MN DEPT OF NATURAL RESOURCES	2,006	7,465	16,900	16,900	
20023816 MN DEPT PUB SFTY-JUSTICE OFFIC		163,755	160,014	103,236	(56,778)
20023832 COVERDELL FORENSIC SCIENCES	6,378				
20023833 SERVE MINNESOTA	75,885	283,349	255,260	382,890	127,630
20023840 ST PAUL INTERVENTION - BLAZE	104,846	101,182	99,026	297,082	198,055
20023841 PUB SFTY PTNRSP AND COMM POLNG	386,548	399,891	373,956	181,980	(191,976)
20023844 EDWARD BYRNE MEM JAG PROG OTHF	2,449				
20023862 STATE AND COMMUNITY HWY SAFETY	242,972	333,313	267,436	133,719	(133,717)
20023870 BYRNE JAG PROGRAM 2010				499,458	499,458
20023874 BYRNE JAG PROGRAM 2014	192,239				
20023875 BYRNE JAG PROGRAM 2015	7,131	146,652			
20023876 BODY WORN CAMERA BYRNE	562,840				
20023877 BYRNE JAG PROGRAM 2016	5,466	31,981	240,225		(240,225)
20023878 CRIMINAL AND JUVENILE MENTAL H	1,954	67,441	265,881	531,762	265,881
20023893 POLICE PORT SECURITY GRANT	223,719	306,869	525,000	761,250	236,250
20023894 HOMELAND SECURITY GRANT PROGR	132,387	76,522	131,901	131,901	
<b>Total Spending by Accounting Unit</b>	<b>2,729,258</b>	<b>2,944,377</b>	<b>3,562,677</b>	<b>4,877,876</b>	<b>1,315,199</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

328

Department: **POLICE**  
Fund: **POLICE SPECIAL PROJECTS**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	6,640,482	7,226,529	6,705,480	6,996,669	291,190
SERVICES	1,006,669	1,005,641	1,096,731	1,864,090	767,359
MATERIALS AND SUPPLIES	1,092,307	855,651	1,782,650	1,698,829	(83,821)
ADDITIONAL EXPENSES		(52)			
CAPITAL OUTLAY	1,179,851	795,543	1,495,567	1,530,000	34,433
DEBT SERVICE		10,099			
OTHER FINANCING USES	271,799	572,952	669,571	669,404	(167)
<b>Total Spending by Major Account</b>	<b>10,191,107</b>	<b>10,466,362</b>	<b>11,749,998</b>	<b>12,758,992</b>	<b>1,008,994</b>
<b>Spending by Accounting Unit</b>					
22523110 POLICE DEPT TRAINING ACTIVITY	446,963	759,911	959,250	894,490	(64,759)
22523111 INTERGOVERNMENTAL TRANSFERS	478,598	467,376	444,462	549,048	104,586
22523116 POLICE MEMORIALS	1,564	1,276	10,000	10,000	
22523130 SPECIAL INVESTIGATIONS	333,495	158,307	200,788	200,788	
22523131 TC SAFE ST VIOL GANG TASK FORC			1,500	1,500	
22523132 VCET FORFEITURES	32,917	162,830	95,000	275,000	180,000
22523133 FEDERAL FORFEITURES	27,531	90,491	828,205	828,205	
22523210 POLICE OFFICERS CLOTHING	741,981	502,052	653,287	653,287	
22523211 NAO RESERVE OFFICERS CLOTHING			8,452	8,452	
22523220 SPECIAL POLICE ASSIGNMENTS	666,186	942,423	618,605	734,837	116,232
22523221 RIVER CENTER SECURITY SERVICES	651,424	604,409	522,600	536,532	13,932
22523310 SCHOOL RESOURCE OFFICER PROG	829,397	811,853	862,985	920,955	57,970
22523311 AUTOMATED PAWN SYSTEM	256,197	307,410	408,690	311,639	(97,051)
22523410 FALSE ALARMS	136,733	453,902	540,857	551,959	11,102
22523411 POLICE PARKING LOT	30,283	26,197	65,881	90,156	24,275
22523412 COMMUNICATION SERVICES			26,435	26,435	
22523413 RMS WIRELESS SERVICES	11,195	5,974	162,139	544,917	382,778
22523414 POLICE VEHICLE LEASE PURCHASES	1,159,851	606,656	1,060,567	1,100,000	39,433
22523415 USE OF UNCLAIMED PROP	64,866	217,097	300,000	300,000	
22523420 AMBASSADOR PROGRAM	189,900	110,100	150,000	455,760	305,760
22523430 EMERGENCY COM CENTER CONSOLID	3,833,883	3,794,599	3,525,239	3,429,099	(96,140)
22523431 ENHANCED 911 SYSTEM	291,812	438,069	299,056	299,056	
22523899 POLICE INACTIVE GRANTS	6,334	5,428	6,000	36,877	30,877
<b>Total Spending by Accounting Unit</b>	<b>10,191,107</b>	<b>10,466,362</b>	<b>11,749,998</b>	<b>12,758,992</b>	<b>1,008,994</b>

**CITY OF SAINT PAUL  
Spending Plan by Department**

Department: POLICE  
Fund: IMPOUND LOT

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,365,602	1,363,242	1,411,017	1,488,439	77,421
SERVICES	922,881	1,116,770	1,182,640	1,177,537	(5,104)
MATERIALS AND SUPPLIES	28,891	30,188	42,500	42,500	
CAPITAL OUTLAY	515				
OTHER FINANCING USES	1,990	1,990	113,363	113,332	(31)
<b>Total Spending by Major Account</b>	<b>2,319,878</b>	<b>2,512,190</b>	<b>2,749,520</b>	<b>2,821,807</b>	<b>72,287</b>
<b>Spending by Accounting Unit</b>					
62323405 VEHICLE IMPOUND LOT	2,319,878	2,512,190	2,749,520	2,821,807	72,287
<b>Total Spending by Accounting Unit</b>	<b>2,319,878</b>	<b>2,512,190</b>	<b>2,749,520</b>	<b>2,821,807</b>	<b>72,287</b>

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: POLICE  
 Fund: CITY GENERAL FUND

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
43820-0	OTHER COUNTY REVENUE		125,000	125,000	125,000	
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>			<b>125,000</b>	<b>125,000</b>	<b>125,000</b>	
44190-0	MISCELLANEOUS FEES	(20,980)	(1,715)			
44205-0	ACCIDENT REPORTS	3,891	4,182	8,000	8,000	
44220-0	INFORMATION DISCLOSURE REPORTS	574	657	400	400	
44225-0	MAPS PUBLICATION REPORT HISTOR	9,996	10,641	12,000	12,000	
44510-0	PHOTOGRAPHIC	1,415	2,570	2,000	2,000	
44590-0	MISCELLANEOUS SERVICES	34,878	14,385	353,875	353,875	
45515-0	BOMB SQUAD SERVICES	34,625	35,961	9,000	9,000	
45520-0	POLICE CONTRACT SERVICE	256,411	283,909	384,000	384,000	
45530-0	POLICE TASK FORCES					
45550-0	COMMUNITY SERVICE PERMIT FEES	97,292	56,241	40,000	40,000	
45580-0	POLICE ACOP A COMMUNITY OUTREA	740,190	577,252	538,456	538,456	
45595-0	RADIO MAINTENANCE	128,367	109,643	156,300	156,300	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>1,286,658</b>	<b>1,093,726</b>	<b>1,504,031</b>	<b>1,504,031</b>	
53305-0	FORFEITURES	4,740	6,514	6,500	6,500	
<b>TOTAL FOR FINE AND FORFEITURE</b>		<b>4,740</b>	<b>6,514</b>	<b>6,500</b>	<b>6,500</b>	
55505-0	OUTSIDE CONTRIBUTION DONATIONS		5			
55750-0	DAMAGE CLAIM FROM OTHERS	81,711	77,453	30,500	30,500	
55820-0	REFUNDS RETURN OF PURCHASE	4,261	6,556			
55845-0	JURY DUTY PAY	280	475	100	100	
55850-0	SUBPOENA WITNESS	190	334	700	700	
55901-0	MISCELLANEOUS REVENUE	2,215				
55915-0	OTHER MISC REVENUE	93,163	173,151	150,500	80,500	(70,000)
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>181,821</b>	<b>257,975</b>	<b>181,800</b>	<b>111,800</b>	<b>(70,000)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: POLICE  
 Fund: CITY GENERAL FUND

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
56225-0	TRANSFER FR SPECIAL REVENUE FU	197,579	495,747	580,144	580,144	
56240-0	TRANSFER FR ENTERPRISE FUND			108,417	108,417	
58130-0	GAIN ON SALE CAPITAL ASSETS	35,923	6,850	48,000	48,000	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>233,502</b>	<b>502,597</b>	<b>736,561</b>	<b>736,561</b>	
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>1,706,720</b>	<b>1,985,812</b>	<b>2,553,892</b>	<b>2,483,892</b>	<b>(70,000)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: POLICE  
 Fund: CITY GRANTS

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
43001-0	FEDERAL DIRECT GRANTS	1,410,600	995,177	1,403,062	2,010,686	607,624
43101-0	FEDERAL GRANT STATE ADMIN	338,538	(146,747)	387,161	514,791	127,630
43201-0	FEDERAL GRANT OTHER ADMIN	211,946	848,965	366,462	430,801	64,339
43401-0	STATE GRANTS	493,722	479,664	691,669	686,186	(5,483)
43501-0	STATE GRANT OTHER ADMIN	120,900	121,142	124,920	169,891	44,971
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>2,575,706</b>	<b>2,298,201</b>	<b>2,973,274</b>	<b>3,812,355</b>	<b>839,081</b>
44590-0	MISCELLANEOUS SERVICES		23,764			
<b>TOTAL FOR CHARGES FOR SERVICES</b>			<b>23,764</b>			
54505-0	INTEREST INTERNAL POOL	4,149	1,579	2,000		(2,000)
54506-0	INTEREST ACCRUED REVENUE	605	(493)			
54510-0	INCR OR DECR IN FV INVESTMENTS	(1,044)	781			
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>3,710</b>	<b>1,866</b>	<b>2,000</b>		<b>(2,000)</b>
55505-0	OUTSIDE CONTRIBUTION DONATIONS			346,240	346,240	
55550-0	PRIVATE GRANTS	190,769	456,407	240,328	718,447	478,119
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>190,769</b>	<b>456,407</b>	<b>586,568</b>	<b>1,064,687</b>	<b>478,119</b>
59910-0	USE OF FUND EQUITY			835	835	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>				<b>835</b>	<b>835</b>	
<b>TOTAL FOR CITY GRANTS</b>		<b>2,770,185</b>	<b>2,780,238</b>	<b>3,562,677</b>	<b>4,877,877</b>	<b>1,315,200</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: POLICE  
 Fund: POLICE SPECIAL PROJECTS

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
42560-0	POLICE ALARM PERMIT	267,902	325,109	514,235	525,337	11,102
<b>TOTAL FOR LICENSE AND PERMIT</b>		<b>267,902</b>	<b>325,109</b>	<b>514,235</b>	<b>525,337</b>	<b>11,102</b>
43640-0	POLICE FIRE TRAINING	196,479	568,460	584,000	584,000	
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>196,479</b>	<b>568,460</b>	<b>584,000</b>	<b>584,000</b>	
44505-0	ADMINISTRATION OUTSIDE			642		(642)
44590-0	MISCELLANEOUS SERVICES	4,957,570	4,630,798	3,735,710	3,656,589	(79,121)
45415-0	POLICE PARKING	42,106	43,038	45,000	45,000	
45505-0	PAWN SHOP	172,175	70,144	300,548	304,139	3,591
45520-0	POLICE CONTRACT SERVICE	1,624,929	2,102,647	1,593,664	1,681,798	88,134
45530-0	POLICE TASK FORCES	510,200	554,304	310,526	410,526	100,000
45575-0	FINGERPRINT ANALYSIS	3,390	1,685			
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>7,310,370</b>	<b>7,402,615</b>	<b>5,986,090</b>	<b>6,098,052</b>	<b>111,962</b>
53110-0	POLICE ALARM FINE	13,398	3,863	26,622	26,622	
53305-0	FORFEITURES			1,500	1,500	
53310-0	FEDERAL FORFEITURES	462,896	167,786	300,000	300,000	
53315-0	LOCAL FORFEITURES	305,474	593,591	228,000	228,000	
<b>TOTAL FOR FINE AND FORFEITURE</b>		<b>781,768</b>	<b>765,240</b>	<b>556,122</b>	<b>556,122</b>	
54505-0	INTEREST INTERNAL POOL	13,376	26,416	10,000	10,000	
54506-0	INTEREST ACCRUED REVENUE	1,527	2,423			
54510-0	INCR OR DECR IN FV INVESTMENTS	(1,818)	(23,167)			
54810-0	OTHER INTEREST EARNED	327				
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>13,413</b>	<b>5,672</b>	<b>10,000</b>	<b>10,000</b>	
55520-0	OTHER AGENCY SHARE OF COST			444,462	549,048	104,586
55915-0	OTHER MISC REVENUE			1,600	32,477	30,877
55935-0	POLICE UNCLAIMED MONEY			300,000	300,000	
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>				<b>746,062</b>	<b>881,525</b>	<b>135,463</b>



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: POLICE  
 Fund: POLICE SPECIAL PROJECTS

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
56115-0	INTRA FUND IN TRANSFER	995	3,980	11,313	11,313	
56220-0	TRANSFER FR GENERAL FUND	856,859	855,522	919,507	1,164,700	245,193
56225-0	TRANSFER FR SPECIAL REVENUE FU			89,279	7,500	(81,779)
56235-0	TRANSFER FR CAPITAL PROJ FUND					
56240-0	TRANSFER FR ENTERPRISE FUND	1,990	1,990	1,990	1,990	
57115-0	GO BOND ISSUED		1,221,799		1,100,000	1,100,000
57505-0	CAPITAL LEASE			1,000,000		(1,000,000)
59910-0	USE OF FUND EQUITY			1,331,400	1,818,453	487,053
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>859,844</b>	<b>2,083,291</b>	<b>3,353,489</b>	<b>4,103,956</b>	<b>750,467</b>
<b>TOTAL FOR POLICE SPECIAL PROJECTS</b>		<b>9,429,776</b>	<b>11,150,387</b>	<b>11,749,998</b>	<b>12,758,992</b>	<b>1,008,994</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: POLICE  
 Fund: IMPOUND LOT

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
44505-0	ADMINISTRATION OUTSIDE	344,700	466,009	686,000	686,000	
45305-0	TOWING	238,070	448,778	734,312	806,599	72,287
45310-0	STORAGE	245,869	305,849	310,000	310,000	
45320-0	IMPOUNDED CAR SALES	831,963	985,477	939,208	939,208	
45325-0	IMPOUNDED CARS SALVAGE	34,886	53,343	35,000	35,000	
45330-0	IMPOUND LOT RECYCLING	6,270	3,402	10,000	10,000	
45335-0	IMPOUND LOT BILL OF SALE	4,135	4,110	5,000	5,000	
45340-0	BID CARD SALES	9,706	14,235	10,000	10,000	
45345-0	IMPOUND LOT GENERAL SALES	11,301	18,785	20,000	20,000	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>1,726,899</b>	<b>2,299,987</b>	<b>2,749,520</b>	<b>2,821,807</b>	<b>72,287</b>
53125-0	SNOW EMERGENCY PARKING FINE	19,376	48,834			
<b>TOTAL FOR FINE AND FORFEITURE</b>		<b>19,376</b>	<b>48,834</b>			
55915-0	OTHER MISC REVENUE		6,570			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>			<b>6,570</b>			
<b>TOTAL FOR IMPOUND LOT</b>		<b>1,746,275</b>	<b>2,355,391</b>	<b>2,749,520</b>	<b>2,821,807</b>	<b>72,287</b>
<b>TOTAL FOR POLICE</b>		<b>15,652,956</b>	<b>18,271,828</b>	<b>20,616,087</b>	<b>22,942,568</b>	<b>2,326,481</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **POLICE**  
Fund: **CITY GENERAL FUND**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE		125,000	125,000	125,000	
CHARGES FOR SERVICES	1,286,658	1,093,726	1,504,031	1,504,031	
FINE AND FORFEITURE	4,740	6,514	6,500	6,500	
MISCELLANEOUS REVENUE	181,821	257,975	181,800	111,800	(70,000)
OTHER FINANCING SOURCES	233,502	502,597	736,561	736,561	
<b>Total Financing by Major Account</b>	<b>1,706,720</b>	<b>1,985,812</b>	<b>2,553,892</b>	<b>2,483,892</b>	<b>(70,000)</b>
<b>Financing by Accounting Unit</b>					
10023100 OFFICE OF THE CHIEF	8,003	303,859	495,982	495,982	
10023200 PATROL OPERATIONS	996,254	906,290	869,256	869,256	
10023300 MAJOR CRIMES AND INVESTIGATION	319,428	311,272	291,579	291,579	
10023400 SUPPORT SERVICES AND ADMIN	383,035	464,390	897,075	827,075	(70,000)
<b>Total Financing by Accounting Unit</b>	<b>1,706,720</b>	<b>1,985,812</b>	<b>2,553,892</b>	<b>2,483,892</b>	<b>(70,000)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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**Department: POLICE**  
**Fund: CITY GRANTS**

**Budget Year: 2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	2,575,706	2,298,201	2,973,274	3,812,355	839,081
CHARGES FOR SERVICES		23,764			
INVESTMENT EARNINGS	3,710	1,866	2,000		(2,000)
MISCELLANEOUS REVENUE	190,769	456,407	586,568	1,064,687	478,119
OTHER FINANCING SOURCES			835	835	
<b>Total Financing by Major Account</b>	<b>2,770,185</b>	<b>2,780,238</b>	<b>3,562,677</b>	<b>4,877,877</b>	<b>1,315,200</b>
<b>Financing by Accounting Unit</b>					
20023802 PD PRIVATE FOUNDATION GRANTS	10,499	31,064	21,368	213,679	192,311
20023807 BREMER ST PAUL POLICE FOUNDATI	100,689	349,311	218,960	437,920	218,960
20023808 100 CLUB VIA POLICE FOUNDATION			835	835	
20023809 ST PAUL POLICE FOUNDATION	79,581	99,796	346,240	413,088	66,848
20023810 MN DEPARTMENT OF COMMERCE	276,243	277,449	191,687	279,218	87,531
20023812 SEX TRAFFICKING INVEST STATE	99,788	25,395			
20023813 MN DEED	115,711	124,085	323,068	323,068	
20023814 RAMSEY COUNTY MN DEPT PUB SFTY	120,900	121,142	124,920	169,891	44,971
20023815 MN DEPT OF NATURAL RESOURCES	1,980	7,720	16,900	16,900	
20023816 MN DEPT PUB SFTY-JUSTICE OFFIC		145,061	160,014	103,236	(56,778)
20023832 COVERDELL FORENSIC SCIENCES	6,378				
20023833 SERVE MINNESOTA	75,885	291,732	255,260	382,890	127,630
20023840 ST PAUL INTERVENTION - BLAZE	99,864	47,054	99,026	297,082	198,056
20023841 PUB SFTY PTNRSP AND COMM POLNG	386,548	399,889	373,956	181,980	(191,976)
20023862 STATE AND COMMUNITY HWY SAFETY	242,972	333,314	267,436	133,719	(133,717)
20023870 BYRNE JAG PROGRAM 2010				499,458	499,458
20023874 BYRNE JAG PROGRAM 2014	188,478				
20023875 BYRNE JAG PROGRAM 2015	8,580	130,208			
20023876 BODY WORN CAMERA BYRNE	600,000				
20023877 BYRNE JAG PROGRAM 2016	5,470	(5)	240,225		(240,225)
20023878 CRIMINAL AND JUVENILE MENTAL H	1,954	67,441	265,881	531,762	265,881
20023893 POLICE PORT SECURITY GRANT	223,719	306,869	525,000	761,250	236,250
20023894 HOMELAND SECURITY GRANT PROGRM	124,945	22,714	131,901	131,901	
<b>Total Financing by Accounting Unit</b>	<b>2,770,185</b>	<b>2,780,238</b>	<b>3,562,677</b>	<b>4,877,877</b>	<b>1,315,200</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **POLICE**  
Fund: **POLICE SPECIAL PROJECTS**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	267,902	325,109	514,235	525,337	11,102
INTERGOVERNMENTAL REVENUE	196,479	568,460	584,000	584,000	
CHARGES FOR SERVICES	7,310,370	7,402,615	5,986,090	6,098,052	111,962
FINE AND FORFEITURE	781,768	765,240	556,122	556,122	
INVESTMENT EARNINGS	13,413	5,672	10,000	10,000	
MISCELLANEOUS REVENUE			746,062	881,525	135,463
OTHER FINANCING SOURCES	859,844	2,083,291	3,353,489	4,103,956	750,467
<b>Total Financing by Major Account</b>	<b>9,429,776</b>	<b>11,150,387</b>	<b>11,749,998</b>	<b>12,758,992</b>	<b>1,008,994</b>
<b>Financing by Accounting Unit</b>					
22523110 POLICE DEPT TRAINING ACTIVITY	448,120	892,198	959,250	894,490	(64,760)
22523111 INTERGOVERNMENTAL TRANSFERS	596,144	351,118	444,462	549,048	104,586
22523116 POLICE MEMORIALS			10,000	10,000	
22523130 SPECIAL INVESTIGATIONS	57,606	458,253	200,788	200,788	
22523131 TC SAFE ST VIOL GANG TASK FORC	6,135		1,500	1,500	
22523132 VCET FORFEITURES	239,192	135,338	95,000	275,000	180,000
22523133 FEDERAL FORFEITURES	476,807	170,601	828,205	828,205	
22523210 POLICE OFFICERS CLOTHING	602,344	603,992	653,287	653,287	
22523211 NAO RESERVE OFFICERS CLOTHING			8,452	8,452	
22523220 SPECIAL POLICE ASSIGNMENTS	737,206	1,260,454	618,605	734,837	116,232
22523221 RIVER CENTER SECURITY SERVICES	812,890	604,409	522,600	536,532	13,932
22523310 SCHOOL RESOURCE OFFICER PROG	984,499	797,974	862,985	920,955	57,970
22523311 AUTOMATED PAWN SYSTEM	172,175	77,644	408,690	311,639	(97,051)
22523410 FALSE ALARMS	288,800	328,972	540,857	551,959	11,102
22523411 POLICE PARKING LOT	42,106	43,038	65,881	90,156	24,275
22523412 COMMUNICATION SERVICES			26,435	26,435	
22523413 RMS WIRELESS SERVICES			162,139	544,917	382,778
22523414 POLICE VEHICLE LEASE PURCHASES	327	1,221,799	1,060,567	1,100,000	39,433
22523415 USE OF UNCLAIMED PROP			300,000	300,000	
22523420 AMBASSADOR PROGRAM	150,000	150,000	150,000	455,760	305,760
22523430 EMERGENCY COM CENTER CONSOLID	3,811,223	3,897,056	3,525,239	3,429,099	(96,140)
22523431 ENHANCED 911 SYSTEM	1,716	154,561	299,056	299,056	
22523899 POLICE INACTIVE GRANTS	2,486	2,980	6,000	36,877	30,877
<b>Total Financing by Accounting Unit</b>	<b>9,429,776</b>	<b>11,150,387</b>	<b>11,749,998</b>	<b>12,758,992</b>	<b>1,008,994</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

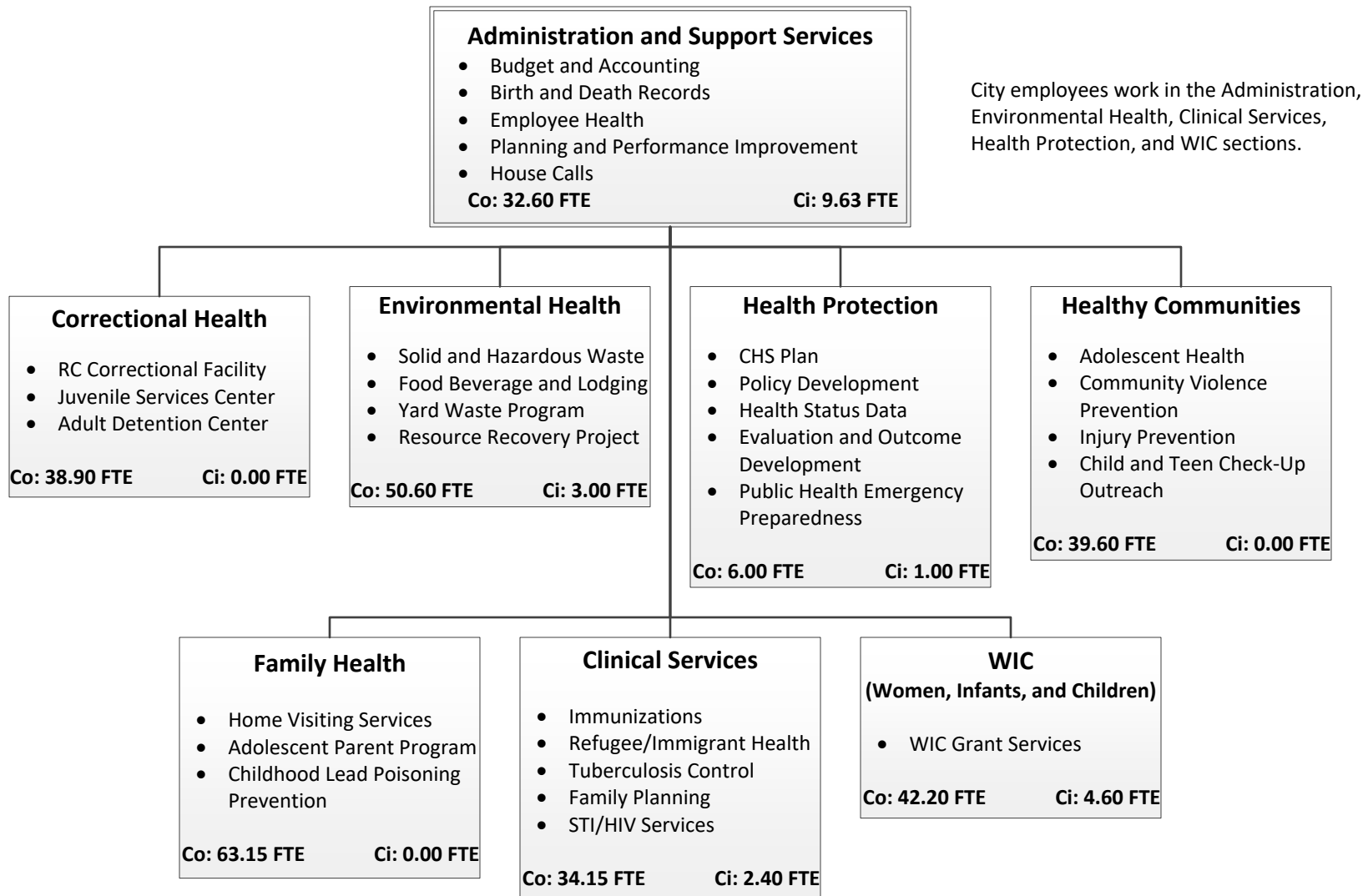
Department: **POLICE**  
Fund: **IMPOUND LOT**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	1,726,899	2,299,987	2,749,520	2,821,807	72,287
FINE AND FORFEITURE	19,376	48,834			
MISCELLANEOUS REVENUE		6,570			
<b>Total Financing by Major Account</b>	<b>1,746,275</b>	<b>2,355,391</b>	<b>2,749,520</b>	<b>2,821,807</b>	<b>72,287</b>
<b>Financing by Accounting Unit</b>					
62323405 VEHICLE IMPOUND LOT	1,746,275	2,355,391	2,749,520	2,821,807	72,287
<b>Total Financing by Accounting Unit</b>	<b>1,746,275</b>	<b>2,355,391</b>	<b>2,749,520</b>	<b>2,821,807</b>	<b>72,287</b>

# Saint Paul-Ramsey County Public Health

*Ramsey County Mission: A county of excellence working with you to enhance our quality of life.*



**(Total 327.83 FTE)**  
**County: 307.20 City: 20.63**

## 2020 Adopted Budget Public Health

### Department Description:

In 1997, the City's public health function was merged, through a joint powers agreement, with Ramsey County's public health function, creating Saint Paul-Ramsey County Public Health. The administration of this function now resides with the County. As resignations or retirements of City staff occur, the positions are filled by the County, and the City budget shows a decline in FTEs and dollars associated with paying their salary and benefits. All costs are reimbursed by Ramsey County and the County is responsible for the portion of the tax levy that covers these expenses. The City of Saint Paul does not levy for public health services.

### Department Facts

● Total General Fund Budget:	\$	-
● Total Special Fund Budget:	\$	2,276,787
● Total FTEs:		20.63

### Department Goals

- Provide leadership as a prevention strategist - working to promote health and racial equity
- Assure an adequate public health infrastructure.
- Promote healthy communities and healthy behaviors.
- Prevent the spread of infectious diseases.
- Protect against environmental hazards.
- Prepare for and respond to disasters.
- Assure the quality and accessibility of health services.

### Recent Accomplishments

- 61,496 birth and death certificates provided
- 26,467 low income mothers, infants, and children were provided with nutrition counseling and monthly vouchers for nutritious foods
- 15,125 clinical service visits provided
- 3,475 immunizations provided at public health clinics to prevent infectious diseases
- 13,984 laboratory tests performed



**2020 Adopted Budget  
Public Health**

**Fiscal Summary**

	<u>2018 Actual</u>	<u>2019 Adopted</u>	<u>2020 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2019 Adopted FTE</u>	<u>2020 Adopted FTE</u>
<b>Spending</b>							
250: Public Health	2,564,227	2,685,860	2,276,787	(409,073)	-15.2%	24.90	20.63
<b>Total</b>	<b>2,564,227</b>	<b>2,685,860</b>	<b>2,276,787</b>	<b>(409,073)</b>	<b>-15.2%</b>	<b>24.90</b>	<b>20.63</b>
<b>Financing</b>							
250: Public Health	2,400,368	2,685,860	2,276,787	(409,073)	-15.2%		
<b>Total</b>	<b>2,400,368</b>	<b>2,685,860</b>	<b>2,276,787</b>	<b>(409,073)</b>	<b>-15.2%</b>		

**Budget Changes Summary**

In 1997, the City's public health department merged with Ramsey County's through a joint powers agreement. The administration of public health services now resides with the County. As resignations or retirements of City staff occur, the positions are filled by County personnel. As City employees resign or retire, the City budget shows a decline in FTEs and dollars associated with paying their salary and benefits. All salary and benefit costs are reimbursed by Ramsey County and the County is responsible for the portion of the property tax levy that covers these expenses. The 2020 adopted budget decreases by \$409,073 compared to the 2019 adopted budget.

**250: Public Health**

The Public Health Fund includes salary and fringe benefit costs for the City's remaining Public Health employees. These costs are entirely reimbursed by Ramsey County.

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
	Personnel shifts to Ramsey County Public Health	(409,073)	(409,073)	(4.27)
	Subtotal:	<u>(409,073)</u>	<u>(409,073)</u>	<u>(4.27)</u>
<b>Fund 250 Budget Changes Total</b>		<u><u>(409,073)</u></u>	<u><u>(409,073)</u></u>	<u><u>(4.27)</u></u>

# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

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Department: PUBLIC HEALTH

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<hr/>					
<b><u>Spending by Fund</u></b>					
PUBLIC HEALTH	2,769,500	2,564,227	2,685,860	2,276,787	(409,073)
<b>TOTAL SPENDING BY FUND</b>	<b>2,769,500</b>	<b>2,564,227</b>	<b>2,685,860</b>	<b>2,276,787</b>	<b>(409,073)</b>
<hr/>					
<b><u>Spending by Major Account</u></b>					
EMPLOYEE EXPENSE	2,765,454	2,559,809	2,682,154	2,265,493	(416,662)
SERVICES	3,796	4,169	3,705	11,294	7,589
MATERIALS AND SUPPLIES	250	250			
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>2,769,500</b>	<b>2,564,227</b>	<b>2,685,860</b>	<b>2,276,787</b>	<b>(409,073)</b>
<hr/>					
<b><u>Financing by Major Account</u></b>					
CHARGES FOR SERVICES	2,787,145	2,400,228	2,685,859	2,276,787	(409,072)
MISCELLANEOUS REVENUE		140			
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>2,787,145</b>	<b>2,400,368</b>	<b>2,685,859</b>	<b>2,276,787</b>	<b>(409,072)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: PUBLIC HEALTH  
Fund: PUBLIC HEALTH

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,765,454	2,559,809	2,682,154	2,265,493	(416,662)
SERVICES	3,796	4,169	3,705	11,294	7,589
MATERIALS AND SUPPLIES	250	250			
<b>Total Spending by Major Account</b>	<b>2,769,500</b>	<b>2,564,227</b>	<b>2,685,860</b>	<b>2,276,787</b>	<b>(409,073)</b>
<b>Spending by Accounting Unit</b>					
25040200 PUBLIC HEALTH SUPPORT SERVICES	583,376	557,093	599,931	613,498	13,568
25040201 PUBLIC HEALTH COMMUNICATIONS	100,157	104,794	131,651	111,236	(20,416)
25040202 PUBLIC HEALTH MAINTENANCE	173,201	139,120	92,818	81,450	(11,369)
25040205 HEALTH LABORATORY	256,268	260,364	319,389	217,820	(101,568)
25040210 HEALTH LAB SPECIAL	108,584	114,970	121,651	124,991	3,340
25040215 BIRTH AND DEATH RECORDS	131,291	129,616	143,921	79,949	(63,972)
25040220 COMMUNICABLE DISEASE CONTROL	354,740	338,815	273,993	282,653	8,660
25040225 FAMILIES IN CRISIS			875	875	
25040230 FAMILY PLANNING	131,901	45,635	88,137	76,892	(11,245)
25040235 WIC SUPPLEMENTAL FOOD	694,322	633,615	661,718	428,521	(233,197)
25040240 LEAD BASED PAINT HAZZARD	235,660	240,208	251,775	258,902	7,127
<b>Total Spending by Accounting Unit</b>	<b>2,769,500</b>	<b>2,564,227</b>	<b>2,685,860</b>	<b>2,276,787</b>	<b>(409,073)</b>

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC HEALTH  
 Fund: PUBLIC HEALTH

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
48005-0	PUBLIC HEALTH SERVICES	2,787,145	2,400,228	2,685,859	2,276,787	(409,072)
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>2,787,145</b>	<b>2,400,228</b>	<b>2,685,859</b>	<b>2,276,787</b>	<b>(409,072)</b>
55845-0	JURY DUTY PAY		140			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>			<b>140</b>			
<b>TOTAL FOR PUBLIC HEALTH</b>		<b>2,787,145</b>	<b>2,400,368</b>	<b>2,685,859</b>	<b>2,276,787</b>	<b>(409,072)</b>
<b>TOTAL FOR PUBLIC HEALTH</b>		<b>2,787,145</b>	<b>2,400,368</b>	<b>2,685,859</b>	<b>2,276,787</b>	<b>(409,072)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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Department: **PUBLIC HEALTH**  
Fund: **PUBLIC HEALTH**

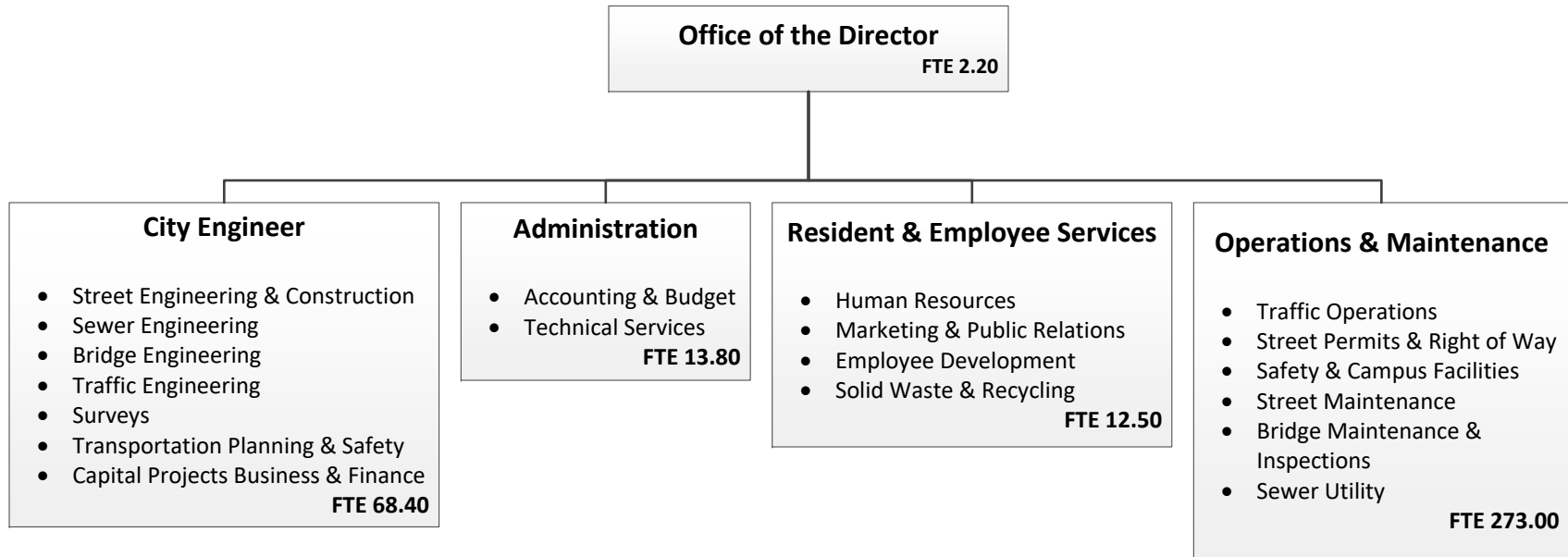
Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	2,787,145	2,400,228	2,685,859	2,276,787	(409,072)
MISCELLANEOUS REVENUE		140			
<b>Total Financing by Major Account</b>	<b>2,787,145</b>	<b>2,400,368</b>	<b>2,685,859</b>	<b>2,276,787</b>	<b>(409,072)</b>
<b>Financing by Accounting Unit</b>					
25040200 PUBLIC HEALTH SUPPORT SERVICES	652,173	529,276	599,931	613,498	13,567
25040201 PUBLIC HEALTH COMMUNICATIONS	85,953	90,590	131,651	111,236	(20,415)
25040202 PUBLIC HEALTH MAINTENANCE	101,286	133,533	92,818	81,450	(11,368)
25040205 HEALTH LABORATORY	218,087	234,459	319,389	217,820	(101,569)
25040210 HEALTH LAB SPECIAL	180,039	113,533	121,651	124,991	3,340
25040215 BIRTH AND DEATH RECORDS	130,380	124,015	143,921	79,949	(63,972)
25040220 COMMUNICABLE DISEASE CONTROL	346,750	313,303	273,993	282,653	8,660
25040225 FAMILIES IN CRISIS			875	875	
25040230 FAMILY PLANNING	134,253	44,068	88,137	76,892	(11,245)
25040235 WIC SUPPLEMENTAL FOOD	702,400	594,429	661,718	428,521	(233,197)
25040240 LEAD BASED PAINT HAZZARD	235,826	223,163	251,775	258,902	7,127
<b>Total Financing by Accounting Unit</b>	<b>2,787,145</b>	<b>2,400,368</b>	<b>2,685,859</b>	<b>2,276,787</b>	<b>(409,072)</b>



# Public Works

*Mission: To build, maintain and improve our infrastructure and services to ensure a safe and liveable Capital City.*



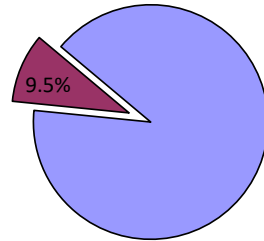
(Total 369.90 FTE)

**2020 Adopted Budget  
Public Works Department**

**Department Description:**

Public Works provides essential services to the people of Saint Paul in a prompt, courteous, safe, efficient, and cost effective manner. Through its dedicated employees, Public Works designs, builds, maintains and operates public infrastructure in a manner that respects the environment and preserves these assets for future generations. This infrastructure includes: streets, bridges, sidewalks, alleys, sewers, traffic signals, public lighting, pavement marking, signs, parking meters, surveys and recycling/solid waste.

**Public Works' Portion of General Fund Spending**



**Department Facts**

- Total General Fund Budget:           \$       30,489,546
- Total Special Fund Budget:           \$       132,161,719
- Total FTEs:                                 369.90
- 865 miles of streets.
- 806 miles of sanitary sewer; 450 miles of storm sewer.
- 1,015 miles of sidewalk.
- 66 city-owned bridges.
- 33,645 street light poles; 438 signalized intersections.

**Department Goals**

- Customer Focused
- Knowledge Management
- Use Data to Drive Decisions
- Innovate
- Create a Culture of Respect

**Recent Accomplishments**

- Contracted with MN Dept. of Labor to implement a commercial driver's license (CDL) apprenticeship program.
- Implemented the transition to an organized garbage collection program.
- Completed all documentation for American Public Works Association (APWA) re-accreditation.
- Collaborated with the Minnesota United and the Capitol Region Watershed District on an innovative water re-use system at Allianz Field.
- Won two Northern Lights Awards from the Minnesota Association of Government Communicators for crisis communication and public education.
- Kicked off implementation of a three year Downtown Mill and Overlay Program.
- Designed and built a Gabion wall to protect Wabasha Street from future bluff failures.
- Completed citywide pedestrian plan.

**2020 Adopted Budget  
Public Works**

**Fiscal Summary**

	<b>2018 Actual</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change</b>	<b>% Change</b>	<b>2019 Adopted FTE</b>	<b>2020 Adopted FTE</b>
<b>Spending</b>							
100: General Fund	30,964,911	29,886,909	30,489,546	602,637	2.0%	117.79	117.79
200: City Grants	18,841	500,000	250,000	(250,000)	-	-	-
230: Street Maintenance Program	18,318,068	25,984,681	26,634,733	650,052	2.5%	82.95	82.95
231: Street Lighting District	131,870	389,879	389,641	(238)	-0.1%	-	-
241: Recycling and Solid Waste	11,154,525	8,422,208	12,264,456	3,842,248	45.6%	4.50	7.00
640: Sewer	93,892,265	68,845,070	70,659,219	1,814,149	2.6%	66.51	66.51
730: Public Works Administration	2,739,452	3,506,213	3,566,572	60,359	1.7%	22.70	22.70
731: Fleet Services	(48,482)	-	-	-	-	-	-
732: Engineering Fund	8,409,705	10,698,162	11,094,504	396,342	3.7%	65.95	65.95
733: Asphalt Plant	2,734,768	3,696,783	3,996,783	300,000	8.1%	4.30	4.30
734: Traffic Warehouse	2,576,941	3,298,157	3,305,810	7,653	0.2%	2.70	2.70
<b>Total</b>	<b>170,892,864</b>	<b>155,228,061</b>	<b>162,651,265</b>	<b>7,423,203</b>	<b>4.8%</b>	<b>367.40</b>	<b>369.90</b>
<b>Financing</b>							
100: General Fund	18,172,991	17,477,570	17,851,168	373,598	2.1%		
200: City Grants	-	500,000	250,000	(250,000)	-		
230: Street Maintenance Program	15,936,898	25,984,681	26,634,732	650,051	2.5%		
231: Street Lighting District	251,677	389,879	389,641	(238)	-0.1%		
241: Recycling and Solid Waste	12,841,863	8,422,208	12,264,456	3,842,248	45.6%		
640: Sewer	99,244,911	68,845,070	70,659,219	1,814,149	2.6%		
730: Public Works Administration	3,382,610	3,506,213	3,566,572	60,359	1.7%		
731: Fleet Services	-	-	-	-	-		
732: Engineering Fund	8,478,817	10,698,162	11,094,504	396,342	3.7%		
733: Asphalt Plant	2,827,915	3,696,783	3,996,783	300,000	8.1%		
734: Traffic Warehouse	2,977,298	3,298,157	3,305,810	7,653	0.2%		
<b>Total</b>	<b>164,114,979</b>	<b>142,818,722</b>	<b>150,012,885</b>	<b>7,194,163</b>	<b>5.0%</b>		

## Budget Changes Summary

The 2020 budget for Public Works continues general fund investments in street maintenance and other transportation infrastructure. The budget also realizes reductions and efficiencies across various divisions of the department.

Notable special fund changes are also included. Staffing levels are increased to support the Organized Trash Collection program, and budget authority to pay haulers for unpaid bills is established. In the Sewer Utility, a volume rate increase of 3.5% is included, as well as budget for the new Snelling Midway Green Infrastructure District. While not reflected here, there are also investments in downtown bike infrastructure and contingent funding for speed limit signs included in the Capital Improvement Budget.

### 100: General Fund

### Public Works

	Change from 2019 Adopted		
	Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>			
Current service level adjustments include removing one-time spending and revenue for a transit study included in the 2019 budget. Updates to the General Fund subsidy of street maintenance services, sidewalk debt payment, salary and benefit costs, and other spending and revenue line items are also included. Finally, volume based increases to existing parking meter revenues are assumed.			
Transit study	(250,000)	(250,000)	
General Fund subsidy of Street Maintenance Program	69,442		
Sidewalk debt	(213,112)		
Other current service level adjustments	770,014	(1,402)	
Parking meter revenues		200,000	
Subtotal:	376,344	(51,402)	-
<b><u>Mayor's Proposed Changes</u></b>			
<b>General Fund Reductions</b>			
The 2020 budget includes reductions across several divisions of the department. Reductions are achieved through efficiencies in street maintenance, reducing refuse pick up in the bridge maintenance division, reductions to parking meter maintenance, reduction in annual spending on pavement marking and signal pole painting, and reduction of a transfer to offset costs to administer Xcel right-of-way permitting.			
Street maintenance efficiencies	(109,708)		
Bridge refuse collection	(5,643)		
Parking meter repair and replacement	(19,560)		
Pavement markings	(45,647)		
Signal pole painting	(60,712)		
Xcel right-of-way permits	(37,437)		
Subtotal:	(278,707)	-	-

Change from 2019 Adopted		
Spending	Financing	FTE

**Parking Meters**

The 2020 budget includes investments in existing City parking meters. Specifically, meters in the Capitol area will be converted from coin-operated to smart meters. Meters across the City will also be retrofit to meet Americans with Disabilities Act (ADA) standards. Note: Funding for the ADA retrofit was adjusted by City Council in the adopted budget.

Capitol area meter conversion	150,000	150,000	
Citywide ADA retrofit	200,000	200,000	

Subtotal:	350,000	350,000	-
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**Better Futures**

Beginning in January of 2019, the City contracted with Better Futures, a non-profit organization that assists individuals being released from prison get jobs. The partnership is a pilot project to shovel transit locations that were identified by Metro Transit as places where riders may face mobility challenges after a snowfall. Better Futures shoveled sidewalks and corners at these locations whenever it snowed. A one-time transfer from the Parking Fund continues this program in 2020.

Better Futures program	75,000	75,000	
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Subtotal:	75,000	75,000	-
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**Adopted Changes**

**Community-First Public Safety Investments**

The 2020 budget reallocates \$150,000 of resources from the parking fund originally allocated towards ADA parking meter compliance and reallocates it to fund a pedestrian safety consultant in 2020. This funding will help alleviate a backlog of work for this division of Public Works.

Pedestrian Safety Improvement	-	-	-
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Subtotal:	-	-	-
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**Pedestrian Safety**

The 2020 budget includes one-time resources for pedestrian safety improvements in Saint Paul neighborhoods. The budget also includes a budget-neutral change to allocate resources from the Bike Ped fund to pay for increased debt service in the Saint Paul Streets program.

Pedestrian Safety Improvements	80,000		
	-		

Subtotal:	80,000	-	-
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**Fund 100 Budget Changes Total**

602,637	373,598	-
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**200: City Grants**

**Public Works**

Budgets for grants administered by Public Works are included in the City Grants Fund.

	Change from 2019 Adopted		
	Spending	Financing	FTE
<b>Current Service Level Adjustments</b>			
Adjust funding for year two of Metropolitan Council Environmental Services (MCES) Grant	(250,000)	(250,000)	
Subtotal:	(250,000)	(250,000)	-
<b>Fund 200 Budget Changes Total</b>	<b>(250,000)</b>	<b>(250,000)</b>	<b>-</b>

**230: Street Maintenance Program**

**Public Works**

Fee based street services are budgeted in the Street Maintenance Program Fund (formerly the Right of Way Fund). Services provided by this fund include: street lighting, street sweeping, and street repair.

	Change from 2019 Adopted		
	Spending	Financing	FTE
<b>Current Service Level Adjustments</b>			
The Street Maintenance Service Program includes services that are funded through a mix of fees and subsidies from the General Fund. Current service level adjustments include inflationary adjustments to the costs to provide street maintenance services, as well as adjustments to fee and subsidy revenue estimates. The 2020 budget continues service at 2019 levels, including a continued \$1 million investment of MSA funding for the downtown mill and overlay program. In addition to the street maintenance program spending, this fund also includes the residential parking permit program, Gopher State One Call, and GIS services. Adjustments to these programs to maintain current services levels are also reflected here.			
Current service level adjustments	242,387	242,386	
Subtotal:	242,387	242,386	-

**Adopted Changes**

**Arlington Mill and Overlay**

Due to unforeseen weather delays, the 2020 adopted budget rolls forward the Arlington mill and overlay project. Originally scheduled to be completed in 2019, the project will now be completed in 2020.

Pedestrian Safety Improvement

407,665

407,665

Subtotal:

407,665

407,665

-

**Fund 230 Budget Changes Total**

650,052

650,051

-

**231: Street Lighting District**

**Public Works**

Costs associated with installing above standard lighting upon request by neighborhoods. Costs for this service are 100% assessed to the benefitting properties.

**Change from 2019 Adopted**

**Spending**

**Financing**

**FTE**

**Current Service Level Adjustments**

(238)

(238)

-

Subtotal:

(238)

(238)

-

**Fund 231 Budget Changes Total**

(238)

(238)

-

**241: Recycling and Solid Waste****Public Works**

The Recycling and Solid Waste fund includes the budget for the Eureka recycling contract and the City's Organized Trash Collection program.

	Change from 2019 Adopted		
	Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>			
Current service level adjustments for the 2020 budget include inflationary increases due to salary and benefit costs, and adjustments of line items to better reflect department needs in both the recycling and organized trash programs. One-time spending and revenue for organized trash program cart deliveries in 2019 is also removed.			
Current service level adjustments	122,228	216,330	
Cart delivery	(175,000)	(175,000)	
Subtotal:	(52,772)	41,330	-
<b><u>Mayor's Proposed Changes</u></b>			
<b>Coordinated Trash Collection</b>			
The 2020 budget continues implementation of program updates made in 2019, including increasing staff dedicated to the organized trash program. There is no increase to the City administrative fee in 2020, and the program is projected to make a small contribution to fund balance in 2020. Program revenue estimates are updated to reflect a more accurate customer count, and to account for late fee revenue in 2020. Finally, budget authority to reimburse haulers for unpaid bills is recognized. Initially paid through a use of fund balance, these charges are later recovered through assessments.			
Bad Debt	3,600,000	3,600,000	
Additional staffing	295,020		2.50
Contribution to fund balance		293,421	
Revenue adjustment		(92,503)	
Subtotal:	3,895,020	3,800,918	2.50
<b>Fund 241 Budget Changes Total</b>	<b>3,842,248</b>	<b>3,842,248</b>	<b>2.50</b>



**640: Sewer**

**Public Works**

The Sewer fund includes operating and capital maintenance budgets for the City's sanitary and storm water sewer systems.

	Change from 2019 Adopted		
	Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>			
Current service level adjustments include employee contracts, materials and supplies, and debt service costs, as well as adjustments to assumed interest earnings. Grant funding is also adjusted.			
Current service level adjustments	746,141	(45,000)	
Move funding for year two of Metropolitan Council Environmental Services (MCES) Grant to City Grants Fund	(250,000)	(250,000)	
Subtotal:	496,141	(295,000)	-
<b><u>Mayor's Proposed Changes</u></b>			
<b>Infrastructure Investment</b>			
The Sewer Fund has a multi-year sewer construction and repair program that maintains the long-term health of the City's sewer fund. The program is funded through bond proceeds and the use of current assets. The capital construction program includes reconstructing sewer lines and lining of pipes.			
Infrastructure construction and repair	1,173,008		-
Subtotal:	1,173,008	-	-
<b>Sewer Rates</b>			
The Sewer Utility is a one billion dollar asset that requires regular investment to ensure the City's sewer infrastructure is properly maintained. The budget includes a volume rate increase of 3.5% for both sanitary and storm water sewer fees.			
Storm sewer rate increase		566,326	
Sanitary sewer rate increase		1,397,823	
Subtotal:	-	1,964,149	-
<b>Snelling Midway Green Infrastructure District</b>			
The Snelling Midway Green Infrastructure District was established in 2019. This budget accounts for the service and maintenance of this infrastructure, and the associated stormwater fees and surcharges to users.			
Snelling Midway Green Infrastructure District	145,000	145,000	
Subtotal:	145,000	145,000	-
<b>Fund 640 Budget Changes Total</b>	1,814,149	1,814,149	-

**730: Public Works Administration****Public Works**

The Public Works Administration Fund includes the budgets for department administrative functions, including the director's office, public relations, technology, and accounting.

	Change from 2019 Adopted		
	Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>			
Current Service level adjustments include inflationary spending pressures in the Public Works administrative budget. Spending increases are offset through increases to the management fee charged to all other Public Works funds.			
Current service level adjustments	60,359	60,359	-
Subtotal:	60,359	60,359	-
<b>Fund 730 Budget Changes Total</b>	<b>60,359</b>	<b>60,359</b>	<b>-</b>

**732: Engineering Fund****Public Works**

The Engineering Fund includes budgets for engineering staff responsible for planning, design and construction management of major capital projects.

	Change from 2019 Adopted		
	Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>			
	396,342	396,344	-
Subtotal:	396,342	396,344	-
<b>Fund 732 Budget Changes Total</b>	<b>396,342</b>	<b>396,344</b>	<b>-</b>

**733: Asphalt Plant****Public Works**

Budget associated with running the City's Asphalt Plant.

	Change from 2019 Adopted		
	Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>			
Current Service level adjustments include one-time spending and financing for plant improvements.			
Use of fund balance for plant improvements	300,000	300,000	-
Subtotal:	300,000	300,000	-
<b>Fund 733 Budget Changes Total</b>	<b>300,000</b>	<b>300,000</b>	<b>-</b>

**734: Traffic Warehouse****Public Works**

Budget for maintaining and storing Public Works Traffic equipment and vehicles.

	Change from 2019 Adopted		
	Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>			
	7,653	7,653	-
Subtotal:	7,653	7,653	-
<b>Fund 734 Budget Changes Total</b>	<b>7,653</b>	<b>7,653</b>	<b>-</b>

# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: PUBLIC WORKS

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b><u>Spending by Fund</u></b>					
CITY GENERAL FUND	2,277,626	30,964,911	29,886,909	30,489,546	602,637
CITY GRANTS	1,635,937	18,841	500,000	250,000	(250,000)
RIGHT OF WAY MAINTENANCE	40,280,571	18,318,068	25,984,681	26,634,733	650,051
STREET LIGHTING DISTRICTS	225,569	131,870	389,879	389,641	(238)
RECYCLING AND SOLID WASTE	6,052,252	11,154,525	8,422,208	12,264,456	3,842,248
SEWER UTILITY	65,269,699	93,892,265	68,845,070	70,659,219	1,814,149
PUBLIC WORKS ADMINISTRATION	3,471,396	2,739,452	3,506,213	3,566,572	60,359
PUBLIC WORKS EQUIPMENT SERVICE	7,745,451	(48,482)			
PW ENGINEERING SERVICES	8,578,516	8,409,705	10,698,162	11,094,504	396,342
ASPHALT PLANT	2,992,695	2,734,768	3,696,783	3,996,783	300,000
TRAFFIC WAREHOUSE	3,527,159	2,576,941	3,298,157	3,305,810	7,653
<b>TOTAL SPENDING BY FUND</b>	<b>142,056,870</b>	<b>170,892,864</b>	<b>155,228,061</b>	<b>162,651,264</b>	<b>7,423,202</b>
<b><u>Spending by Major Account</u></b>					
EMPLOYEE EXPENSE	36,159,447	33,312,109	39,563,493	41,634,371	2,070,878
SERVICES	54,612,427	59,677,903	64,256,582	67,948,400	3,691,817
MATERIALS AND SUPPLIES	17,510,220	17,220,081	14,874,088	14,786,145	(87,943)
PROGRAM EXPENSE	1,495,550	1,948,567	1,300,000	1,300,000	
ADDITIONAL EXPENSES	190,919	526,513	107,100	107,100	
CAPITAL OUTLAY	4,713,087	11,402,404	11,083,825	12,051,639	967,814
DEBT SERVICE	10,328,442	9,414,914	9,859,830	10,494,187	634,357
OTHER FINANCING USES	17,046,778	37,390,373	14,183,144	14,329,422	146,278
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>142,056,870</b>	<b>170,892,864</b>	<b>155,228,061</b>	<b>162,651,264</b>	<b>7,423,201</b>
<b><u>Financing by Major Account</u></b>					
TAXES					
LICENSE AND PERMIT	1,910,621	2,059,549	1,829,088	1,957,652	128,564
INTERGOVERNMENTAL REVENUE	8,654,935	7,350,433	8,721,274	8,678,939	(42,335)
CHARGES FOR SERVICES	92,768,442	88,340,807	107,859,659	105,996,290	(1,863,369)
ASSESSMENTS	13,206,728	16,617,893	6,981,841	11,741,033	4,759,192
INVESTMENT EARNINGS	286,144	(136,433)	84,000	83,100	(900)
MISCELLANEOUS REVENUE	544,465	560,644	409,000	385,000	
OTHER FINANCING SOURCES	30,622,763	49,322,085	16,933,860	21,170,871	4,237,011
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>147,994,099</b>	<b>164,114,979</b>	<b>142,818,722</b>	<b>150,012,885</b>	<b>7,218,163</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

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Department: **PUBLIC WORKS**  
Fund: **CITY GENERAL FUND**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,477,129	13,297,835	12,881,759	13,459,148	577,389
SERVICES	720,861	7,989,927	6,249,005	5,942,478	(306,527)
MATERIALS AND SUPPLIES	51,696	3,902,280	3,134,508	2,994,862	(139,646)
ADDITIONAL EXPENSES	341	500,699	91,813	91,813	
CAPITAL OUTLAY	27,600	727,674	522,801	935,000	412,199
DEBT SERVICE			83,042	83,042	
OTHER FINANCING USES		4,546,497	6,923,981	6,983,203	59,222
<b>Total Spending by Major Account</b>	<b>2,277,626</b>	<b>30,964,911</b>	<b>29,886,909</b>	<b>30,489,546</b>	<b>602,637</b>
<b>Spending by Accounting Unit</b>					
10031100 OFFICE OF DIRECTOR PW		957,391			
10031101 MAPS RECORDS AND PERMITS	155,158	155,158	155,158	117,721	(37,437)
10031200 TRANSPORTATION PLANNING	276,789	333,990	440,608	346,790	(93,817)
10031201 STREET ENGINEERING	44,868	32,494	48,920	176,191	127,272
10031202 TRAFFIC ENGINEERING	497,071	452,067	761,829	910,353	148,525
10031203 BRIDGE ENGINEERING	92,382	78,264	118,720	112,196	(6,524)
10031204 CONSTRUCTION INSPECTION	97,917	38,731	117,246	110,525	(6,721)
10031205 SURVEY SECTION	190,637	197,668	199,903	207,651	7,747
10031300 PARKING METER REPAIR AND MAINT	922,803	1,460,954	1,010,276	1,208,626	198,350
10031301 TRAFFIC SIGNS & MARKINGS		1,830,985	2,357,735	2,354,925	(2,810)
10031302 TRAFFIC SIGNALS		3,216,581	2,972,985	3,034,282	61,297
10031308 TRAFFIC BUILDING		325,201	161,827	161,827	
10031500 RIGHT OF WAY MANAGEMENT		9,673,290	5,455,103	5,466,511	11,408
10031510 BRIDGE MAINTENANCE		1,586,102	1,748,820	1,783,524	34,704
10031530 WINTER STREET MAINTENANCE		6,517,309	4,355,083	4,384,045	28,962
10031540 SUMMER STREET MAINTENANCE		4,108,726	4,147,547	4,209,787	62,239
10031800 SMP ASSESSMENT SUBSIDY			5,835,149	5,904,591	69,442
<b>Total Spending by Accounting Unit</b>	<b>2,277,626</b>	<b>30,964,911</b>	<b>29,886,909</b>	<b>30,489,546</b>	<b>602,637</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PUBLIC WORKS**  
Fund: **CITY GRANTS**

Budget Year: **2020**

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	31,159	18,841			
SERVICES	39,862		500,000	250,000	(250,000)
MATERIALS AND SUPPLIES	1,548,852				
OTHER FINANCING USES	16,064				
<b>Total Spending by Major Account</b>	<b>1,635,937</b>	<b>18,841</b>	<b>500,000</b>	<b>250,000</b>	<b>(250,000)</b>
<b>Spending by Accounting Unit</b>					
20031800 PUBLIC WORKS GRANTS	1,604,778		500,000	250,000	(250,000)
20031801 PW OPERATING GRANTS	31,159	18,841			
<b>Total Spending by Accounting Unit</b>	<b>1,635,937</b>	<b>18,841</b>	<b>500,000</b>	<b>250,000</b>	<b>(250,000)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

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Department: **PUBLIC WORKS**  
Fund: **STREET MAINTENANCE PROGRAM**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	17,634,927	6,320,481	8,658,280	9,239,641	581,361
SERVICES	11,950,536	4,738,184	10,260,523	10,771,442	510,920
MATERIALS AND SUPPLIES	8,138,383	4,770,433	4,648,045	4,623,531	(24,514)
ADDITIONAL EXPENSES	173,567	18,327	4,100	4,100	
CAPITAL OUTLAY	131,880		420,000		(420,000)
DEBT SERVICE	17,077				
OTHER FINANCING USES	2,234,201	2,470,642	1,993,734	1,996,018	2,284
<b>Total Spending by Major Account</b>	<b>40,280,571</b>	<b>18,318,068</b>	<b>25,984,681</b>	<b>26,634,733</b>	<b>650,051</b>

**Spending by Accounting Unit**

23031300	TRAFFIC BUILDING MAINT	207,062				
23031301	SIGNS AND MARKINGS MAINT	2,030,548				
23031302	TRAFFIC SIGNAL MAINTENANCE	3,486,450				
23031303	STREET LIGHTING MAINTENANCE	5,456,316	5,938,582	6,667,943	6,679,030	11,087
23031305	RESIDENTIAL PKNG PRMT PROGRAM	132,948	153,382	147,521	147,521	(1)
23031306	GSOC AND GIS	325,685	362,033	385,623	401,327	15,703
23031307	ROW PERMITS AND INSPECTION	1,499,878	1,881,983	1,884,771	1,977,410	92,639
23031500	STREET MAINT ADMINISTRATION	4,295,244				
23031501	STREET MAINT EQUIPMENT	821,675				
23031502	STREET MAINT FIELD OPERATIONS	1,645,133	53			
23031510	BRIDGE MAINTENANCE	1,851,349				
23031520	DOWNTOWN STREETS CLASS IA	1,050,598				
23031521	DOWNTOWN STREETS CLASS IB	115,482				
23031522	OUTLYING COM AND ARTRL CLSS II	8,943,490				
23031523	RESIDENTIAL STREETS CLASS III	6,904,994				
23031524	OILED & PAVED ALLEYS CLASS IV	1,448,084				
23031525	UNIMPROVED STREETS CLASS V	10,062				
23031526	UNIMPROVED ALLEYS CLASS VI	55,573				
23031550	SIDEWALK MAINTENANCE		485,387			
23031551	BRUSHING AND SEAL COATING		3,495,073	4,253,154	4,346,125	92,971
23031552	MILL AND OVERLAY		2,818,302	7,988,141	8,416,040	427,899
23031553	SWEEPING		3,183,274	4,657,527	4,667,280	9,753
<b>Total Spending by Accounting Unit</b>		<b>40,280,571</b>	<b>18,318,068</b>	<b>25,984,681</b>	<b>26,634,733</b>	<b>650,051</b>



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PUBLIC WORKS**  
Fund: **STREET LIGHTING DISTRICTS**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
SERVICES	102,315	75,531	174,727	174,508	(219)
MATERIALS AND SUPPLIES	123,255	56,339	215,000	215,000	
OTHER FINANCING USES			152	133	(19)
<b>Total Spending by Major Account</b>	<b>225,569</b>	<b>131,870</b>	<b>389,879</b>	<b>389,641</b>	<b>(238)</b>
<b>Spending by Accounting Unit</b>					
23131300 STREET LIGHTING DISTRICTS	225,569	131,870	389,879	389,641	(238)
<b>Total Spending by Accounting Unit</b>	<b>225,569</b>	<b>131,870</b>	<b>389,879</b>	<b>389,641</b>	<b>(238)</b>

**CITY OF SAINT PAUL  
Spending Plan by Department**

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Department: **PUBLIC WORKS**  
Fund: **RECYCLING AND SOLID WASTE**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	183,677	366,216	442,360	655,456	213,096
SERVICES	5,198,900	6,598,953	6,309,534	9,869,660	3,560,126
MATERIALS AND SUPPLIES	47,064	3,496,551	100,092	98,423	(1,669)
DEBT SERVICE	20,000	27,000			
OTHER FINANCING USES	602,611	665,805	1,570,222	1,640,917	70,695
<b>Total Spending by Major Account</b>	<b>6,052,252</b>	<b>11,154,525</b>	<b>8,422,208</b>	<b>12,264,456</b>	<b>3,842,248</b>
<b>Spending by Accounting Unit</b>					
24131400 RECYCLING	6,052,252	6,232,507	6,699,737	6,916,067	216,331
24131410 ORGANIZED TRASH COLLECTION		4,922,018	1,722,471	5,348,389	3,625,917
<b>Total Spending by Accounting Unit</b>	<b>6,052,252</b>	<b>11,154,525</b>	<b>8,422,208</b>	<b>12,264,456</b>	<b>3,842,248</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: PUBLIC WORKS  
Fund: SEWER UTILITY

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending for Major Account</b>					
EMPLOYEE EXPENSE	5,053,375	4,967,033	6,937,965	7,134,340	196,375
SERVICES	32,449,458	36,833,115	36,966,940	37,195,407	228,467
MATERIALS AND SUPPLIES	505,589	673,417	567,751	590,402	22,651
PROGRAM EXPENSE	1,495,181	1,947,853	1,300,000	1,300,000	
ADDITIONAL EXPENSES	17,011	5,072	8,353	8,353	-
CAPITAL OUTLAY	2,170,374	9,500,091	9,853,671	10,586,635	732,964
DEBT SERVICE	9,360,365	9,387,914	9,776,788	10,411,145	634,357
OTHER FINANCING USES	14,218,346	30,577,770	3,433,602	3,432,937	(665)
<b>Total Spending by Major Account</b>	<b>65,269,699</b>	<b>93,892,265</b>	<b>68,845,070</b>	<b>70,659,219</b>	<b>1,814,149</b>

**Spending by Accounting Unit**

64031700	MAJOR SEWER SERVICE OBLIGATION	27,642,234	60,444,914	32,768,029	33,218,665	450,636
64031701	SEWER MAINTENANCE	6,158,124	6,148,792	7,746,889	7,837,451	90,562
64031702	SEWER SYSTEM MANAGEMENT	1,542,691	1,481,328	1,765,879	1,765,163	(716)
64031703	REGIONAL ISSUES MANDATES MGMT	296,397	471,498	485,785	512,871	27,086
64031704	SEWER INFRASTRUCTURE MGMT	230,257	306,689	434,865	452,152	17,287
64031705	STORM SEWER SYSTEM CHARGE	172,167	1,388,231	1,431,878	1,438,928	7,050
64031706	INFLOW AND INFILTRATION	300,703	282,124	330,440	80,440	
64031710	STORMWATER DISCHARGE MANAGMT	859,733	917,921	1,059,684	1,065,677	5,993
64031711	GOPHER STATE -ONE CALL	18,836	16,837	-	(633)	(633)
64031712	PRIVATE SEWER CONNECT REPAIR P	1,547,562	1,958,659	1,400,000	1,400,000	
64031713	SEWER INSPECTION PROGRAM	1,310,283	1,718,190	1,565,814	1,582,473	16,659
64031900	MAJOR SEWER REPAIR CONSTRUCTION	781,785	62,883			
64031910	STORM WATER QUALITY IMPROVE	-				
64031920	SEWER TUNNEL REHABILITATION	3,402,972	4,458			
64031930	SEWER REHABILITATION	4,403,941	182			
64031950	SEWER CAPITAL MAIN	1,805,758	1,885,583	11,174,448	11,466,468	292,020
64031970	SNELLING MIDWAY STORMWATER MGMT DISTRICT				115,000	115,000
640652014	2014 REV BOND PROCEEDS	1,713	94,467			
640652015	2015 REV BOND PROCEEDS	1,099,593	214,996			
640952006	2006 REV BOND RESERVE					
640952006	2006C REV BOND DEBT SERVICE					
640952008	2008 REV BOND DEBT SERVICE					
640952008	2008 REV BOND RESERVE					

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

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Department: **PUBLIC WORKS**  
Fund: **SEWER UTILITY**

Budget Year: 2020

		2017	2018	2019	2020	Change From
		Actuals	Actuals	Adopted	Adopted	2019 Adopted
640952009	2009 SEWER REV DEBT SERVICE					
640952009	2009 REV BOND RESERVE					
640952009	2009 REV REFUND DEBT SERVICE	313,906	598,823	-		-
640952010	2010 REV BOND DEBT SERVICE	616,788	617,503	629,850	630,075	225
640952011	2011 REV BOND DEBT SERVICE	663,358	661,008	665,414	662,589	(2,825)
640952012	2012 REV BOND DEBT SERVICE	625,281	627,152	652,994	640,019	(12,975)
640952013	2013 REV BOND DEBT SERVICE	916,675	911,388	932,857	929,856	(3,001)
640952014	2014 REV BOND DEBT SERVICE	591,520	377,387	592,325	582,325	(10,000)
640952015	2015 REV BOND DEBT SERVICE	592,429	593,031	594,162	596,262	2,100
640952016	2016 REV BOND DEBT SERVICE	514,525	515,714	540,288	540,038	(250)
940959100	SEWER SUBSEQUENT YR DEBT SVC			331,333	880,000	548,667
640652016	2016 REV BOND PROCEEDS	2,963,621	447,608			
640652016	2016 REV BOND PROCEEDS					
640952016	2016 REV BOND DEBT SERVICE	2,552,988	2,549,417	2,643,575	2,638,275	(5,300)
640952017	2017 REV BOND DEBT SERVICE	560,366	546,514	549,894	545,144	(4,750)
640652017	2017 REV BOND PROCEEDS	2,783,491	5,495,576			
640652018	2018D REV BOND DEBT SERVICE		21,774	548,667	551,513	2,846
640652018	2018D REV BOND PROCEEDS					
640952019	2019F REV BOND DEBT SERVICE		2,531,622		528,468	528,468
<b>Total Spending by Accounting Unit</b>		<b>65,269,699</b>	<b>93,892,265</b>	<b>68,845,070</b>	<b>70,659,219</b>	<b>2,064,149</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PUBLIC WORKS**  
Fund: **PUBLIC WORKS ADMINISTRATION**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,572,149	2,039,319	2,592,451	2,637,609	45,158
SERVICES	435,676	446,260	569,478	557,695	(11,783)
MATERIALS AND SUPPLIES	17,297	32,557	136,084	147,640	11,556
CAPITAL OUTLAY	5,550	3,221			
OTHER FINANCING USES	440,725	218,095	208,200	223,628	15,428
<b>Total Spending by Major Account</b>	<b>3,471,396</b>	<b>2,739,452</b>	<b>3,506,213</b>	<b>3,566,572</b>	<b>60,359</b>
<b>Spending by Accounting Unit</b>					
73031100 PUBLIC WORKS DIRECTOR OFFICE	563,633	528,378	606,536	629,776	23,241
73031101 PW MARKETING AND PUBLIC REL	183,891	192,062	201,649	206,625	4,976
73031102 PW ACCOUNTING AND PAYROLL	1,257,618	742,245	1,153,750	1,149,940	(3,810)
73031103 PW OFFICE ADMINISTRATION	214,396	187,547	269,752	248,322	(21,430)
73031104 PW COMPUTER SERVICES	169,094	169,284	193,706	202,059	8,353
73031105 PW SAFETY SERVICES	145,202	126,852	171,434	179,049	7,615
73031106 PW RESIDENTIAL AND EMPL SVCS	664,841	540,748	595,403	624,217	28,814
73031110 PW DALE STREET CAMPUS MAINT	272,722	252,336	313,983	326,584	12,601
<b>Total Spending by Accounting Unit</b>	<b>3,471,396</b>	<b>2,739,452</b>	<b>3,506,213</b>	<b>3,566,572</b>	<b>60,359</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

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Department: **PUBLIC WORKS**  
Fund: **FLEET SERVICES**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,222,889	(48,482)			
SERVICES	1,155,385				
MATERIALS AND SUPPLIES	2,145,196				
CAPITAL OUTLAY	2,289,009	1,241,592			
DEBT SERVICE	931,001				
OTHER FINANCING USES	(998,029)	(1,241,592)			
<b>Total Spending by Major Account</b>	<b>7,745,451</b>	<b>(48,482)</b>			
<b>Spending by Accounting Unit</b>					
73131600 PW EQUIP SERVICES SECTION	6,450,280	(48,482)			
73131601 PW MOTOR VEHICLE BUDGET	1,295,170				
<b>Total Spending by Accounting Unit</b>	<b>7,745,451</b>	<b>(48,482)</b>			

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PUBLIC WORKS**  
Fund: **PW ENGINEERING SERVICES**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	6,323,795	5,735,132	7,357,979	7,809,282	451,304
SERVICES	2,098,725	2,345,421	2,727,048	2,706,788	(20,260)
MATERIALS AND SUPPLIES	92,580	252,939	273,818	296,841	23,023
ADDITIONAL EXPENSES		2,415	1,834	1,834	
CAPITAL OUTLAY	82,058	(79,359)	287,353	230,004	(57,349)
OTHER FINANCING USES	(18,643)	153,156	50,130	49,755	(375)
<b>Total Spending by Major Account</b>	<b>8,578,516</b>	<b>8,409,705</b>	<b>10,698,162</b>	<b>11,094,504</b>	<b>396,342</b>
<b>Spending by Accounting Unit</b>					
73231200 PW MUN ENGINEERING ADMIN	161,643	434,788			
73231204 TRANSPORTATION PLANNING PROJ	494,484	490,434	645,657	694,912	49,255
73231205 PW PROJECT PLAN AND PROGRAM	443,680	435,968	533,461	543,736	10,274
73231206 PW TECHNICAL SERVICES	678,243	872,787	1,110,432	1,113,421	2,989
73231207 PW MAPS AND RECORDS	323,723	276,536	337,392	362,762	25,370
73231209 PW SIDEWALK ENGINEERING	193,234	228,697	244,770	269,996	25,226
73231210 STREET DESIGN PROJECTS	1,264,577	1,006,334	1,453,995	1,513,684	59,689
73231211 TRAFFIC AND LIGHTING ENG PROJ	912,907	874,586	986,744	1,032,487	45,743
73231212 SEWER DESIGN PROJECTS	903,755	835,438	977,755	994,991	17,235
73231213 BRIDGE DESIGN PROJECTS	593,364	506,333	913,962	932,745	18,783
73231214 CONSTRUCTION PROJECTS	1,083,724	934,505	1,614,782	1,670,414	55,632
73231215 SURVEY SECTION PROJECTS	1,525,183	1,513,300	1,879,212	1,965,358	86,145
<b>Total Spending by Accounting Unit</b>	<b>8,578,516</b>	<b>8,409,705</b>	<b>10,698,162</b>	<b>11,094,504</b>	<b>396,342</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

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Department: **PUBLIC WORKS**  
Fund: **ASPHALT PLANT**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	436,795	398,155	437,328	434,131	(3,197)
SERVICES	165,648	224,660	209,201	196,693	(12,508)
MATERIALS AND SUPPLIES	2,133,716	2,103,683	3,048,464	3,064,424	15,960
PROGRAM EXPENSE	369	714			
CAPITAL OUTLAY	4,663	7,557		300,000	300,000
OTHER FINANCING USES	251,503		1,790	1,535	(255)
<b>Total Spending by Major Account</b>	<b>2,992,695</b>	<b>2,734,768</b>	<b>3,696,783</b>	<b>3,996,783</b>	<b>300,000</b>
<b>Spending by Accounting Unit</b>					
73331500 ASPHALT PAVING PLANT	2,992,695	2,734,768	3,696,783	3,996,783	300,000
<b>Total Spending by Accounting Unit</b>	<b>2,992,695</b>	<b>2,734,768</b>	<b>3,696,783</b>	<b>3,996,783</b>	<b>300,000</b>



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: PUBLIC WORKS  
Fund: TRAFFIC WAREHOUSE

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	223,552	217,579	255,372	264,764	9,392
SERVICES	295,061	425,853	290,127	283,728	(6,398)
MATERIALS AND SUPPLIES	2,706,592	1,931,882	2,750,326	2,755,022	4,696
ADDITIONAL EXPENSES			1,000	1,000	
CAPITAL OUTLAY	1,954	1,628			
OTHER FINANCING USES	300,000		1,332	1,296	(36)
<b>Total Spending by Major Account</b>	<b>3,527,159</b>	<b>2,576,941</b>	<b>3,298,157</b>	<b>3,305,810</b>	<b>7,653</b>
<b>Spending by Accounting Unit</b>					
73431200 TRAFFIC WAREHOUSE	3,527,159	2,576,941	3,298,157	3,305,810	7,653
<b>Total Spending by Accounting Unit</b>	<b>3,527,159</b>	<b>2,576,941</b>	<b>3,298,157</b>	<b>3,305,810</b>	<b>7,653</b>

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: CITY GENERAL FUND

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
43650-0	MUNI STATE AID MAINTENANCE		3,521,894	3,501,537	3,501,537	
43655-0	TRUNK HIGHWAY FUNDS		934,847	872,885	872,885	
43810-0	COUNTY ROAD AID		1,798,758	1,697,720	1,697,720	
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>			<b>6,255,498</b>	<b>6,072,142</b>	<b>6,072,142</b>	
44160-0	ELEC CHARGING STATIONS	3,004	1,812			
44190-0	MISCELLANEOUS FEES		7,782			
44420-0	SALE OF SCRAP SCRAP METAL	5,341	1,552			
44435-0	SALE OF OTHER NONCAPITAL ITEMS		339			
44590-0	MISCELLANEOUS SERVICES	(2,980)	171,357			
47105-0	PARKING METER CARDS					
47110-0	DISABILITY METER PARKING PERMIT	270	270			
47115-0	PARKING METER COLLECTION	4,438,893	4,450,002	2,966,646	3,166,646	200,000
47120-0	LOST METER HOODING REVENUE	638,047	473,118	180,000	180,000	
47125-0	LABOR CHARGES METER HOODING	38,559	(25,296)	30,000	30,000	
47505-0	BARRICADE RENTAL		7,506			
47520-0	STREET REPAIR		681,727	1,868,000	1,868,000	
47525-0	STREET CLEANING		985			
47530-0	TRAFFIC SIGNS MARKING MAINT		414,686	733,819	733,819	
47535-0	TRAFFIC SIGNAL MAINTENANCE		853,779	880,680	880,680	
47555-0	UTILITY COST RECOVERY		1,247,177			
47560-0	BRIDGE INSPECTIONS		28,767			
48305-0	LAND RENTAL		3,380			
48315-0	BUILDING RENTALS			17,591	17,591	
48325-0	REACH ALL RENTAL		1,999	20,000	20,000	
<b>TOTAL FOR CHARGES FOR SERVICES</b>			<b>5,121,134</b>	<b>8,320,941</b>	<b>6,696,736</b>	<b>200,000</b>
54105-0	CURRENT YEAR		1,113			
54120-0	PREPAID ASSESSMENT		(40)			
<b>TOTAL FOR ASSESSMENTS</b>				<b>1,073</b>		

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: CITY GENERAL FUND

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
54510-0	INCR OR DECR IN FV INVESTMENTS		8,937			
<b>TOTAL FOR INVESTMENT EARNINGS</b>			<b>8,937</b>			
55750-0	DAMAGE CLAIM FROM OTHERS	723	319,639	80,000	80,000	
55835-0	REFUND FOR PRIOR YEAR OVERPAYM		99			
55845-0	JURY DUTY PAY		60			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>723</b>	<b>319,798</b>	<b>80,000</b>	<b>80,000</b>	
56205-0	TRANSFER FROM COMPONENT UNIT			1,500,000	1,500,000	
56225-0	TRANSFER FR SPECIAL REVENUE FU	478,972	2,049,255	2,047,222	2,045,820	(1,402)
56240-0	TRANSFER FR ENTERPRISE FUND	1,156,153	1,212,860	1,081,470	1,256,470	175,000
58101-0	SALE OF CAPITAL ASSET		4,628			
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>1,635,125</b>	<b>3,266,743</b>	<b>4,628,692</b>	<b>4,802,290</b>	<b>173,598</b>
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>6,756,982</b>	<b>18,172,991</b>	<b>17,477,570</b>	<b>17,851,168</b>	<b>373,598</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: CITY GRANTS

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
43401-0	STATE GRANTS	24,500			250,000	250,000
43701-0	COUNTY GRANT	677,963				
43905-0	METROPOLITAN COUNCIL			500,000		(500,000)
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>702,463</b>		<b>500,000</b>	<b>250,000</b>	<b>(250,000)</b>
55550-0	PRIVATE GRANTS	100,000				
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>100,000</b>				
<b>TOTAL FOR CITY GRANTS</b>		<b>802,463</b>		<b>500,000</b>	<b>250,000</b>	<b>(250,000)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: STREET MAINTENANCE PROGRAM

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
42620-0	USE OF STREET TEMPORARY	1,774,730	1,939,174	1,693,113	1,823,189	130,076
42625-0	USE OF STREET PERMANENT	50	25	500	500	
42630-0	USE OF STREET VARIOUS LOCATION	7,990	8,474	11,000	11,000	
42640-0	NEWSRACK PERMIT	9,408	1,428	20,000	20,000	
<b>TOTAL FOR LICENSE AND PERMIT</b>		<b>1,792,178</b>	<b>1,949,101</b>	<b>1,724,613</b>	<b>1,854,689</b>	<b>130,076</b>
43650-0	MUNI STATE AID MAINTENANCE	3,699,031	178,619	1,198,463	1,406,128	207,665
43655-0	TRUNK HIGHWAY FUNDS	1,531,098	36,422	70,775	70,775	
43810-0	COUNTY ROAD AID	1,903,638	79,569	79,569	79,569	
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>7,133,767</b>	<b>294,610</b>	<b>1,348,807</b>	<b>1,556,472</b>	<b>207,665</b>
44299-0	OTHER SALES	1,334				
44435-0	SALE OF OTHER NONCAPITAL ITEMS	3,022	22			
44590-0	MISCELLANEOUS SERVICES	36,189	3			
47130-0	RESIDENTIAL PARKING PERMIT	137,808	137,274	147,521	147,521	
47505-0	BARRICADE RENTAL	5,734				
47520-0	STREET REPAIR	1,433,816		6,725,783	6,999,200	273,417
47525-0	STREET CLEANING	(1,451)		4,080,173	4,174,306	94,133
47530-0	TRAFFIC SIGNS MARKING MAINT	448,338	(75,687)			
47535-0	TRAFFIC SIGNAL MAINTENANCE	1,341,566	75,687			
47540-0	STREET LIGHTING MAINTENANCE	1,452,090	1,117,626	5,762,379	900,000	(4,862,379)
47560-0	BRIDGE INSPECTIONS	30,591				
48305-0	LAND RENTAL	3,282				
51180-0	PMT FOR XCEL USE OF STREET	155,158	155,158	155,158	117,721	(37,437)
51190-0	GSOC GIS SERVICES			385,623	385,623	
52545-0	ANTENNA SITE RENTAL FEE	305,534	594,756	20,000	20,000	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>5,353,011</b>	<b>2,004,839</b>	<b>17,276,637</b>	<b>12,744,371</b>	<b>(4,532,266)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: STREET MAINTENANCE PROGRAM

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
54105-0	CURRENT YEAR	2,950,161	(312,407)		4,759,430	4,759,430
54110-0	TAX EXEMPT PROPERTY	829,411	1,039,824			
54115-0	TAX FORFEITED PROPERTY	42,627	34,478			
54120-0	PREPAID ASSESSMENT	2,626,465	7,011,303			
54201-0	1ST YEAR DELINQUENT	315,432	286,516			
54202-0	2ND YEAR DELINQUENT	79,886	52,078			
54203-0	3RD YEAR DELINQUENT	43,128	32,750			
54204-0	4TH YEAR DELINQUENT	29,655	14,420			
54205-0	5TH YEAR DELINQUENT	11,491	8,111			
54206-0	6TH YEAR AND PRIOR	19,945	22,718			
54305-0	ASSESSMENT PENALTY	95,195	52,613			
54310-0	ASSESSMENT INTEREST	68,127	53,312	194,862	194,862	
<b>TOTAL FOR ASSESSMENTS</b>		<b>7,111,521</b>	<b>8,295,716</b>	<b>194,862</b>	<b>4,954,292</b>	<b>4,759,430</b>
54505-0	INTEREST INTERNAL POOL	(60,816)				
54506-0	INTEREST ACCRUED REVENUE	5,615				
54510-0	INCR OR DECR IN FV INVESTMENTS	(8,863)				
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>(64,064)</b>				
55526-0	REBATES	951	37,745			
55750-0	DAMAGE CLAIM FROM OTHERS	(23,468)	44,460	100,000	100,000	
55845-0	JURY DUTY PAY	240	20			
55905-0	CASH OVER OR SHORT					
55915-0	OTHER MISC REVENUE	860	292			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>(21,417)</b>	<b>82,517</b>	<b>100,000</b>	<b>100,000</b>	

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: STREET MAINTENANCE PROGRAM

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
56220-0	TRANSFER FR GENERAL FUND	2,602,237	3,308,055	5,339,762	5,409,204	69,442
56225-0	TRANSFER FR SPECIAL REVENUE FU	1,755,900				
56230-0	TRANSFER FR DEBT SERVICE FUND	600,000				
56235-0	TRANSFER FR CAPITAL PROJ FUND	250,000				
56240-0	TRANSFER FR ENTERPRISE FUND	5,134,314				
56245-0	TRANSFER FR INTERNAL SERVICE F	751,503				
58101-0	SALE OF CAPITAL ASSET	616,830	2,061			
59910-0	USE OF FUND EQUITY				15,704	15,704
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>11,710,784</b>	<b>3,310,115</b>	<b>5,339,762</b>	<b>5,424,908</b>	<b>85,146</b>
<b>TOTAL FOR STREET MAINTENANCE PROGRAM</b>		<b>33,015,780</b>	<b>15,936,898</b>	<b>25,984,681</b>	<b>26,634,732</b>	<b>650,051</b>



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: STREET LIGHTING DISTRICTS

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
54105-0	CURRENT YEAR	65,175	251,677	389,879	389,641	(238)
<b>TOTAL FOR ASSESSMENTS</b>		<b>65,175</b>	<b>251,677</b>	<b>389,879</b>	<b>389,641</b>	<b>(238)</b>
<b>TOTAL FOR STREET LIGHTING DISTRICTS</b>		<b>65,175</b>	<b>251,677</b>	<b>389,879</b>	<b>389,641</b>	<b>(238)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: RECYCLING AND SOLID WASTE

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
43701-0	COUNTY GRANT	745,493	727,614	727,614	727,614	
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>745,493</b>	<b>727,614</b>	<b>727,614</b>	<b>727,614</b>	
44120-0	REGULATORY FEES			1,944,334	1,807,731	(136,603)
44430-0	SALE OF SCRAP OTHER		81			
<b>TOTAL FOR CHARGES FOR SERVICES</b>			<b>81</b>	<b>1,944,334</b>	<b>1,807,731</b>	<b>(136,603)</b>
54105-0	CURRENT YEAR	5,857,612	7,889,732	6,172,240	6,172,240	
54115-0	TAX FORFEITED PROPERTY	3,192	3,069			
54201-0	1ST YEAR DELINQUENT	54,997	69,565			
54202-0	2ND YEAR DELINQUENT	8,632	9,799			
54203-0	3RD YEAR DELINQUENT	5,436	4,646			
54204-0	4TH YEAR DELINQUENT	3,416	2,501			
54205-0	5TH YEAR DELINQUENT	2,028	1,498			
54206-0	6TH YEAR AND PRIOR	3,543	3,908			
54305-0	ASSESSMENT PENALTY	21,847	23,894			
54310-0	ASSESSMENT INTEREST	9,757	9,166			
<b>TOTAL FOR ASSESSMENTS</b>		<b>5,970,461</b>	<b>8,017,777</b>	<b>6,172,240</b>	<b>6,172,240</b>	
54820-0	LATE FEE				44,100	44,100
<b>TOTAL FOR INVESTMENT EARNINGS</b>					<b>44,100</b>	<b>44,100</b>
55526-0	REBATES	419,148	96,370	24,000		(24,000)
55845-0	JURY DUTY PAY		20			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>419,148</b>	<b>96,390</b>	<b>24,000</b>		<b>(24,000)</b>
56225-0	TRANSFER FR SPECIAL REVENUE FU	16,064				
57305-0	PROCEEDS FROM NOTE ISSUANCE	1,525,000	4,000,000			
59910-0	USE OF FUND EQUITY				3,616,213	3,616,213
59950-0	CONTR TO FUND EQUITY			(445,980)	(103,442)	342,538
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>1,541,064</b>	<b>4,000,000</b>	<b>(445,980)</b>	<b>3,512,771</b>	<b>3,958,751</b>
<b>TOTAL FOR RECYCLING AND SOLID WASTE</b>		<b>8,676,166</b>	<b>12,841,863</b>	<b>8,422,208</b>	<b>12,264,456</b>	<b>3,842,248</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

COMPANY: CITY OF SAINT PAUL  
DEPARTMENT: PUBLIC WORKS  
FUND: SEWER UTILITY

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
42570-0	SEWER HOUSE CONNECTIONS	94,071	87,109	90,000	90,000	
<b>TOTAL FOR LICENSE AND PERMIT</b>		<b>94,071</b>	<b>87,109</b>	<b>90,000</b>	<b>90,000</b>	
43810-0	COUNTY ROAD AID	73,212	72,711	72,711	72,711	
<b>TOTAL FOR INTERGOVERNMENTAL REVENUE</b>		<b>73,212</b>	<b>72,711</b>	<b>72,711</b>	<b>72,711</b>	
44190-0	MISCELLANEOUS FEES	(142)	-			
44235-0	SALE OF PUBLICATION	-		1,000	1,000	
44420-0	SALE OF SCRAP METAL	4,624	7,322	5,000	5,000	
44435-0	SALE OF OTHER NONCAPITAL ITEMS	4	(1)			
44590-0	MISCELLANEOUS SERVICES	596	26,345			
48305-0	LAND RENTAL	1,100	1,100	2,500	2,500	
51265-0	SEWER MAINTENANCE	13,033	7,624	50,000	50,000	
52105-0	STORM SEWER SYSTEM CHARGE	15,393,705	15,649,873	16,180,750	16,807,076	626,326
52110-0	SEWER CONNECTION REPAIR CHARGE	1,437,193	2,034,928	1,400,000	1,400,000	
52115-0	SANITARY SEWER BILL	40,649,620	42,683,321	39,937,792	41,335,615	1,397,823
52125-0	SEWER SERVICE BASE FEE			3,380,070	3,380,070	
52106-0	STORM SEWER CHARGE - SURCHARGE				85,000	85,000
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>57,499,733</b>	<b>60,410,513</b>	<b>60,957,112</b>	<b>63,066,261</b>	<b>2,024,149</b>
54305-0	ASSESSMENT PENALTY	35,108	32,399	50,000	50,000	
54310-0	ASSESSMENT INTEREST	24,463	19,251	174,860	174,860	
<b>TOTAL FOR ASSESSMENTS</b>		<b>59,571</b>	<b>51,650</b>	<b>224,860</b>	<b>224,860</b>	
54505-0	INTEREST INTERNAL POOL	125,905	(213,413)			
54506-0	INTEREST ACCRUED REVENUE	(27,578)	21,322			
54510-0	INCR OR DECR IN FV INVESTMENTS	150,006	(43,474)			
54810-0	OTHER INTEREST EARNED	101,032	90,195	84,000	39,000	
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>349,365</b>	<b>(145,370)</b>	<b>84,000</b>	<b>39,000</b>	

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

386

COMPANY: CITY OF SAINT PAUL  
DEPARTMENT: PUBLIC WORKS  
FUND: SEWER UTILITY

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
55750-0	DAMAGE CLAIM FROM OTHERS	7,458	-	5,000	5,000	
55845-0	JURY DUTY PAY	-	160			
55915-0	OTHER MISC REV	9,897	22,912			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>17,355</b>	<b>23,072</b>	<b>5,000</b>	<b>5,000</b>	
56110-0	INTRA FUND IN BOND DRAW	6,719,263	7,745,474			
56115-0	INTRA FUND IN TRANSFER		22,910,017			
56235-0	TRANSFER FR CAPITAL PROJ FUND	3,300	-			
57130-0	REVENUE BOND ISSUED	7,975,000	7,710,000	8,000,000	8,000,000	
57225-0	PREMIUM REVENUE BOND ISSUED	141,215	286,811			
57610-0	ADVANCE FROM OTHER FUNDS	44,511	91,105			
58130-0	GAIN ON SALE CAPITAL ASSETS	34,798	1,820			
59950-0	CONTR TO FUND EQUITY			(588,613)	(838,613)	(250,000)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>14,918,087</b>	<b>38,745,227</b>	<b>7,411,387</b>	<b>7,161,387</b>	<b>(250,000)</b>
<b>TOTAL FOR SEWER UTILITY</b>		<b>73,011,393</b>	<b>99,244,911</b>	<b>68,845,070</b>	<b>70,659,219</b>	<b>1,774,149</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: PUBLIC WORKS ADMINISTRATION

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
44190-0	MISCELLANEOUS FEES	26				
44590-0	MISCELLANEOUS SERVICES		29,667			
51175-0	ADMINISTRATION FEE	3,322,014	3,342,185	3,506,213	3,597,055	90,842
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>3,322,040</b>	<b>3,371,852</b>	<b>3,506,213</b>	<b>3,597,055</b>	<b>90,842</b>
55845-0	JURY DUTY PAY	16				
55915-0	OTHER MISC REVENUE		10,758			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>16</b>	<b>10,758</b>			
59910-0	USE OF FUND EQUITY				29,879	29,879
59950-0	CONTR TO FUND EQUITY				(60,362)	(60,362)
<b>TOTAL FOR OTHER FINANCING SOURCES</b>					<b>(30,483)</b>	<b>(30,483)</b>
<b>TOTAL FOR PUBLIC WORKS ADMINISTRATION</b>		<b>3,322,056</b>	<b>3,382,610</b>	<b>3,506,213</b>	<b>3,566,572</b>	<b>60,359</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: FLEET SERVICES

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
44190-0	MISCELLANEOUS FEES	769				
44420-0	SALE OF SCRAP SCRAP METAL	2,870				
44435-0	SALE OF OTHER NONCAPITAL ITEMS	3,143				
51285-0	VEHICLE MAINTENANCE CHARGES	541,126				
51290-0	SALE OF FUEL	181,660				
51305-0	EQUIPMENT RENTAL	6,711,268				
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>7,440,836</b>				
54810-0	OTHER INTEREST EARNED	843				
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>843</b>				
55750-0	DAMAGE CLAIM FROM OTHERS	6,056				
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>6,056</b>				
56225-0	TRANSFER FR SPECIAL REVENUE FU	713,451				
58101-0	SALE OF CAPITAL ASSET					
58130-0	GAIN ON SALE CAPITAL ASSETS	102,752				
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>816,203</b>				
<b>TOTAL FOR FLEET SERVICES</b>		<b>8,263,938</b>				

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: PW ENGINEERING SERVICES

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
42605-0	CEMENT SIDEWALK	14,666	11,039	8,475	6,963	(1,512)
42620-0	USE OF STREET TEMPORARY	9,707	12,300	6,000	6,000	
<b>TOTAL FOR LICENSE AND PERMIT</b>		<b>24,373</b>	<b>23,339</b>	<b>14,475</b>	<b>12,963</b>	<b>(1,512)</b>
44230-0	SALE OF MAP	64		2,100	2,100	
44590-0	MISCELLANEOUS SERVICES	(60,435)	622,402			
48305-0	LAND RENTAL	17,900				
51145-0	DESIGN SERVICE	3,948,910	4,052,282	6,315,165	5,432,743	(882,422)
51160-0	SURVEY SERVICE		27,982			
51185-0	PW TECHNICAL SERVICES	1,232,960	1,207,637	1,220,151	1,723,287	503,136
51205-0	TRAFFIC & LIGHTING ENGINEERING	441,115	1,050,670	1,060,595	523,982	(536,613)
51215-0	PW CONSTRUCTION SERVICES	1,372,016	685,691	1,137,044	1,872,312	735,268
51220-0	SURVEY SERVICES	1,114,942	780,916	948,632	1,527,119	578,487
51230-0	ENGINEERING SERVICES	1,696	2,743			
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>8,069,168</b>	<b>8,430,323</b>	<b>10,683,687</b>	<b>11,081,543</b>	<b>397,856</b>
55845-0	JURY DUTY PAY	40				
55915-0	OTHER MISC REVENUE		25,154			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>40</b>	<b>25,154</b>			
58130-0	GAIN ON SALE CAPITAL ASSETS	1,500				
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>1,500</b>				
<b>TOTAL FOR PW ENGINEERING SERVICES</b>		<b>8,095,080</b>	<b>8,478,817</b>	<b>10,698,162</b>	<b>11,094,506</b>	<b>396,344</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: ASPHALT PLANT

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
44590-0	MISCELLANEOUS SERVICES					
47305-0	ASPHALT SALES	2,975,089	2,822,977	3,669,803	3,669,803	
47310-0	SALE OF RAW MATERIALS	1,240	2,944	26,980	26,980	
51290-0	SALE OF FUEL					
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>2,976,329</b>	<b>2,825,922</b>	<b>3,696,783</b>	<b>3,696,783</b>	
55905-0	CASH OVER OR SHORT		(55)			
55915-0	OTHER MISC REVENUE		2,048			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>			<b>1,993</b>			
59910-0	USE OF FUND EQUITY				300,000	300,000
<b>TOTAL FOR OTHER FINANCING SOURCES</b>					<b>300,000</b>	<b>300,000</b>
<b>TOTAL FOR ASPHALT PLANT</b>		<b>2,976,329</b>	<b>2,827,915</b>	<b>3,696,783</b>	<b>3,996,783</b>	<b>300,000</b>



**City of Saint Paul**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: PUBLIC WORKS  
 Fund: TRAFFIC WAREHOUSE

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
44240-0	SALE OF SIGN	23,780	23,636			
44299-0	OTHER SALES					
44420-0	SALE OF SCRAP SCRAP METAL	28,454	40,611	45,000	45,000	
44435-0	SALE OF OTHER NONCAPITAL ITEMS					
44590-0	MISCELLANEOUS SERVICES	(24,173)	10,382			
51225-0	TRAFFIC WAREHOUSE SERVICES	2,958,133	2,901,708	3,053,157	3,060,810	7,653
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>2,986,193</b>	<b>2,976,336</b>	<b>3,098,157</b>	<b>3,105,810</b>	<b>7,653</b>
55526-0	REBATES					
55750-0	DAMAGE CLAIM FROM OTHERS	22,545	-	200,000	200,000	
55905-0	CASH OVER OR SHORT		14			
55915-0	OTHER MISC REV		948			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>22,545</b>	<b>962</b>	<b>200,000</b>	<b>200,000</b>	
<b>TOTAL FOR TRAFFIC WAREHOUSE</b>		<b>3,008,737</b>	<b>2,977,298</b>	<b>3,298,157</b>	<b>3,305,810</b>	<b>7,653</b>
<b>TOTAL FOR PUBLIC WORKS</b>		<b>147,994,099</b>	<b>164,114,979</b>	<b>142,818,722</b>	<b>150,012,885</b>	<b>7,218,163</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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Department: **PUBLIC WORKS**  
Fund: **CITY GENERAL FUND**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE		6,255,498	6,072,142	6,072,142	
CHARGES FOR SERVICES	5,121,134	8,320,941	6,696,736	6,896,736	200,000
ASSESSMENTS		1,073			
INVESTMENT EARNINGS		8,937			
MISCELLANEOUS REVENUE	723	319,798	80,000	80,000	
OTHER FINANCING SOURCES	1,635,125	3,266,743	4,628,692	4,802,290	173,598
<b>Total Financing by Major Account</b>	<b>6,756,982</b>	<b>18,172,991</b>	<b>17,477,570</b>	<b>17,851,168</b>	<b>373,598</b>
<b>Financing by Accounting Unit</b>					
10031100 OFFICE OF DIRECTOR PW	669,125	174,860	174,860	174,860	
10031202 TRAFFIC ENGINEERING			250,000	150,000	(100,000)
10031300 PARKING METER REPAIR AND MAINT	6,087,857	5,949,327	5,021,646	5,421,646	400,000
10031301 TRAFFIC SIGNS & MARKINGS		1,539,676	1,678,891	1,677,489	(1,402)
10031302 TRAFFIC SIGNALS		2,908,185	2,913,916	2,913,916	
10031308 TRAFFIC BUILDING		62			
10031500 RIGHT OF WAY MANAGEMENT		4,860,979	3,044,590	3,044,590	
10031510 BRIDGE MAINTENANCE		332,563	378,807	378,807	
10031530 WINTER STREET MAINTENANCE		939,899	1,046,430	1,121,430	75,000
10031540 SUMMER STREET MAINTENANCE		1,467,441	2,968,430	2,968,430	
<b>Total Financing by Accounting Unit</b>	<b>6,756,982</b>	<b>18,172,991</b>	<b>17,477,570</b>	<b>17,851,168</b>	<b>373,598</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PUBLIC WORKS**  
Fund: **CITY GRANTS**

Budget Year: **2020**

		2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>						
	INTERGOVERNMENTAL REVENUE	702,463		500,000	250,000	(250,000)
	MISCELLANEOUS REVENUE	100,000				
	<b>Total Financing by Major Account</b>	<b>802,463</b>		<b>500,000</b>	<b>250,000</b>	<b>(250,000)</b>
<b>Financing by Accounting Unit</b>						
20031800	PUBLIC WORKS GRANTS	752,463		500,000	250,000	(250,000)
20031801	PW OPERATING GRANTS	50,000				
	<b>Total Financing by Accounting Unit</b>	<b>802,463</b>		<b>500,000</b>	<b>250,000</b>	<b>(250,000)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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**Department: PUBLIC WORKS**  
**Fund: STREET MAINTENANCE PROGRAM**

**Budget Year: 2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	1,792,178	1,949,101	1,724,613	1,854,689	130,076
INTERGOVERNMENTAL REVENUE	7,133,767	294,610	1,348,807	1,556,472	207,665
CHARGES FOR SERVICES	5,353,011	2,004,839	17,276,637	12,744,371	(4,532,266)
ASSESSMENTS	7,111,521	8,295,716	194,862	4,954,292	4,759,430
INVESTMENT EARNINGS	(64,064)				
MISCELLANEOUS REVENUE	(21,417)	82,517	100,000	100,000	
OTHER FINANCING SOURCES	11,710,784	3,310,115	5,339,762	5,424,908	85,146
<b>Total Financing by Major Account</b>	<b>33,015,780</b>	<b>15,936,898</b>	<b>25,984,681</b>	<b>26,634,732</b>	<b>650,051</b>
<b>Financing by Accounting Unit</b>					
23031300 TRAFFIC BUILDING MAINT	72,058	(80)			
23031301 SIGNS AND MARKINGS MAINT	1,248,817				
23031302 TRAFFIC SIGNAL MAINTENANCE	3,617,516				
23031303 STREET LIGHTING MAINTENANCE	3,390,572	4,927,770	6,667,943	6,679,029	11,086
23031305 RESIDENTIAL PKNG PRMT PROGRAM	138,668	137,274	147,521	147,521	
23031306 GSOC AND GIS			385,623	401,327	15,704
23031307 ROW PERMITS AND INSPECTION	1,949,508	2,502,662	1,884,771	1,977,410	92,639
23031500 STREET MAINT ADMINISTRATION	17,925,979	2,478,794			
23031501 STREET MAINT EQUIPMENT	12,109				
23031502 STREET MAINT FIELD OPERATIONS	1,427				
23031510 BRIDGE MAINTENANCE	1,548,391				
23031520 DOWNTOWN STREETS CLASS IA	346,951				
23031521 DOWNTOWN STREETS CLASS IB	8,955				
23031522 OUTLYING COM AND ARTRL CLSS II	989,378				
23031523 RESIDENTIAL STREETS CLASS III	1,765,452				
23031524 OILED & PAVED ALLEYS CLASS IV					
23031550 SIDEWALK MAINTENANCE		485,387			
23031551 BRUSHING AND SEAL COATING		624,349	4,253,154	4,346,125	92,971
23031552 MILL AND OVERLAY		1,235,620	7,988,142	8,416,040	427,898
23031553 SWEEPING		3,545,122	4,657,527	4,667,280	9,753
<b>Total Financing by Accounting Unit</b>	<b>33,015,780</b>	<b>15,936,898</b>	<b>25,984,681</b>	<b>26,634,732</b>	<b>650,051</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PUBLIC WORKS**  
Fund: **STREET LIGHTING DISTRICTS**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
ASSESSMENTS	65,175	251,677	389,879	389,641	(238)
<b>Total Financing by Major Account</b>	<b>65,175</b>	<b>251,677</b>	<b>389,879</b>	<b>389,641</b>	<b>(238)</b>
<b>Financing by Accounting Unit</b>					
23131300 STREET LIGHTING DISTRICTS	65,175	251,677	389,879	389,641	(238)
<b>Total Financing by Accounting Unit</b>	<b>65,175</b>	<b>251,677</b>	<b>389,879</b>	<b>389,641</b>	<b>(238)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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Department: **PUBLIC WORKS**  
Fund: **RECYCLING AND SOLID WASTE**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	745,493	727,614	727,614	727,614	
CHARGES FOR SERVICES		81	1,944,334	1,807,731	(136,603)
ASSESSMENTS	5,970,461	8,017,777	6,172,240	6,172,240	
INVESTMENT EARNINGS				44,100	44,100
MISCELLANEOUS REVENUE	419,148	96,390	24,000		(24,000)
OTHER FINANCING SOURCES	1,541,064	4,000,000	(445,980)	3,512,771	3,958,751
<b>Total Financing by Major Account</b>	<b>8,676,166</b>	<b>12,841,863</b>	<b>8,422,208</b>	<b>12,264,456</b>	<b>3,842,248</b>
<b>Financing by Accounting Unit</b>					
24131400 RECYCLING	8,676,166	8,841,843	6,699,737	6,916,067	216,330
24131410 ORGANIZED TRASH COLLECTION		4,000,020	1,722,471	5,348,389	3,625,918
<b>Total Financing by Accounting Unit</b>	<b>8,676,166</b>	<b>12,841,863</b>	<b>8,422,208</b>	<b>12,264,456</b>	<b>3,842,248</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **PUBLIC WORKS**  
Fund: **SEWER UTILITY**

Budget Year: **2020**

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing for Major Account</b>					
LICENSE AND PERMIT	94,071	87,109	90,000	90,000	
INTERGOVERNMENTAL REVENUE	73,212	72,711	72,711	72,711	
CHARGES FOR SERVICES	57,499,733	60,410,513	60,957,112	63,066,261	2,109,149
ASSESSMENTS	59,571	51,650	224,860	224,860	
INVESTMENT EARNINGS	349,365	(145,370)	84,000	39,000	
MISCELLANEOUS REVENUE	17,355	23,072	5,000	5,000	
OTHER FINANCING SOURCES	14,918,087	38,745,226	7,411,387	7,161,387	(250,000)
<b>Total Financing by Major Account</b>	<b>73,011,393</b>	<b>99,244,911</b>	<b>68,845,070</b>	<b>70,659,219</b>	<b>1,859,149</b>

### Financing by Accounting Unit

64031700	MAJOR SEWER SERVICE OBLIGATION	56,268,087	59,469,769	67,224,859	69,219,008	1,994,149
64031701	SEWER MAINTENANCE	126,725	102,768	135,211	135,211	
64031702	SEWER SYSTEM MANAGEMENT	-	29,131	1,000	1,000	
64031703	REGIONAL ISSUES MANDATES MGMT		1,882			
64031704	SEWER INFRASTRUCTURE MGMT		1,010			
64031710	STORMWATER DISCHARGE MANAGEMT	9,897	3,319			
64031712	PRIVATE SEWER CONNECT REPAIR P	1,437,193	2,034,928	1,400,000	1,400,000	
64031713	SEWER INSPECTION PROGRAM		1,383			
64031900	MAJOR SEWER REPAIR CONSTRUCTION	1,451,108	-			
64031910	STORM WATER QUALITY IMPROVEMENTS	19,209	-			
64031920	SEWER TUNNEL REHABILITATION	1,851,976	-			
64031930	SEWER REHABILITATION	739,104	-			
64031950	SEWER CAPITAL MAIN	2,661,166	7,745,474			
64031970	SNELLING MIDWAY STORMWATER MGMT DISTRICT				115,000	
640652014	2014 REV BOND PROCEEDS	26,313	1,125			
640652013	2013D REV BOND PROCEEDS		1,329,041			
640652015	2015 REV BOND PROCEEDS	28,479	182			
640952006	2006 REV BOND DEBT SERVICE	(361)	256,964			
640952006	2006 REV BOND RESERVE	(1,414)	160,359	10,000	(0)	(10,000)
640952008	2008 REV BOND DEBT SERVICE	(958)	710,322			
640952008	2008 REV BOND RESERVE	(4,589)	1,206,433	25,000	0	(25,000)
640952009	2009 REV BOND DEBT SERVICE	(295)	238,345			

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

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**Department: PUBLIC WORKS**  
**Fund: SEWER UTILITY**

**Budget Year: 2020**

		2017	2018	2019	2020	Change From
		Actuals	Actuals	Adopted	Adopted	2019 Adopted
640952009	2009 REV BOND RESERVE	(2,573)	501,246	10,000	(0)	(10,000)
640952009I	2009 REV BOND DEBT SERVICE	(100)	971,430			
640952009I	2009 REV REFUND RESERVE	1,057	17,597	5,000	5,000	
640952010	2010 REV BOND DEBT SERVICE	(4,753)	1,457,667			
640952010	2010 REV BOND RESERVE	28,632	6,691	10,000	10,000	
640952011	2011 REV BOND DEBT SERVICE	(6,275)	1,602,140			
640952011	2011 REV BOND RESERVE	30,898	6,597	7,500	7,500	
640952012	2012 REV BOND DEBT SERVICE	(5,277)	1,530,933			
640952012	2012 REV BOND RESERVE	24,564	11,743	7,500	7,500	
640952013	2013 REV BOND DEBT SERVICE	(7,033)	2,467,297			
640952013	2013 REV BOND RESERVE	37,975	10,434	7,500	7,500	
640952014	2014 REV BON DEBT SERVICE	(14,610)	1,709,851			
640952014	2014 REV BOND RESERVE	28,652	6,008	1,000	1,000	
640952015	2015 REV BOND DEBT SERVICE	(14,425)	1,906,536			
640952015	2015 REV BOND DEBT SERVICE	27,573	5,757	500	500	
640652016	2016 REV BOND PROCEEDS	(4,401)	1,204,438			
640652016	2016 REV BOND PROCEEDS	63,466	248			
640652016	2016 REV BOND PROCEEDS	(3,281)	189,543			
640952016	2016 REV BOND RESERVE	25,327	5,231			
640952016	2016 REV BOND DEBT SERVICE	(5,766)	3,203,922			
640652017	2017 REV BOND PROCEEDS	8,199,835	89,678			
640952017	2017 REV BOND DEBT SERVICE	268	1,090,396			
640652018	2018D REV BOND PROCEEDS		7,957,092			
<b>Total Financing by Accounting Unit</b>		<b>73,011,393</b>	<b>99,244,911</b>	<b>68,845,070</b>	<b>70,909,219</b>	<b>1,949,149</b>



**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PUBLIC WORKS**  
Fund: **PUBLIC WORKS ADMINISTRATION**

Budget Year: **2020**

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	3,322,040	3,371,852	3,506,213	3,597,055	90,842
MISCELLANEOUS REVENUE	16	10,758			
OTHER FINANCING SOURCES				(30,483)	(30,483)
<b>Total Financing by Major Account</b>	<b>3,322,056</b>	<b>3,382,610</b>	<b>3,506,213</b>	<b>3,566,572</b>	<b>60,359</b>
<b>Financing by Accounting Unit</b>					
73031100 PUBLIC WORKS DIRECTOR OFFICE	573,817	629,358	601,300	629,776	28,476
73031101 PW MARKETING AND PUBLIC REL	186,175	194,767	202,840	206,625	3,785
73031102 PW ACCOUNTING AND PAYROLL	1,080,217	1,067,142	1,163,777	1,149,940	(13,837)
73031103 PW OFFICE ADMINISTRATION	272,511	262,291	276,427	248,322	(28,105)
73031104 PW COMPUTER SERVICES	195,803	189,413	193,706	202,059	8,353
73031105 PW SAFETY SERVICES	164,969	161,229	171,434	179,049	7,615
73031106 PW RESIDENTIAL AND EMPL SVCS	562,883	577,265	585,437	624,217	38,780
73031110 PW DALE STREET CAMPUS MAINT	285,681	301,145	311,292	326,584	15,292
<b>Total Financing by Accounting Unit</b>	<b>3,322,056</b>	<b>3,382,610</b>	<b>3,506,213</b>	<b>3,566,572</b>	<b>60,359</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

400

Department: **PUBLIC WORKS**  
Fund: **FLEET SERVICES**

Budget Year: **2020**

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	<b>2017</b>	<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>Change From</b>
	<b>Actuals</b>	<b>Actuals</b>	<b>Adopted</b>	<b>Adopted</b>	<b>2019</b>
					<b>Adopted</b>
<hr/>					
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	7,440,836				
INVESTMENT EARNINGS	843				
MISCELLANEOUS REVENUE	6,056				
OTHER FINANCING SOURCES	816,203				
	<hr/>				
<b>Total Financing by Major Account</b>	<b>8,263,938</b>				
<hr/>					
<b>Financing by Accounting Unit</b>					
73131600 PW EQUIP SERVICES SECTION	5,861,706				
73131601 PW MOTOR VEHICLE BUDGET	2,402,231				
	<hr/>				
<b>Total Financing by Accounting Unit</b>	<b>8,263,938</b>				
<hr/>					

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PUBLIC WORKS**  
Fund: **PW ENGINEERING SERVICES**

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	24,373	23,339	14,475	12,963	(1,512)
CHARGES FOR SERVICES	8,069,168	8,430,323	10,683,687	11,081,543	397,856
MISCELLANEOUS REVENUE	40	25,154			
OTHER FINANCING SOURCES	1,500				
<b>Total Financing by Major Account</b>	<b>8,095,080</b>	<b>8,478,817</b>	<b>10,698,162</b>	<b>11,094,506</b>	<b>396,344</b>
<b>Financing by Accounting Unit</b>					
73231200 PW MUN ENGINEERING ADMIN	(61,881)	622,402			
73231204 TRANSPORTATION PLANNING PROJ	1,696	4,096			
73231205 PW PROJECT PLAN AND PROGRAM	17,900	1,409			
73231206 PW TECHNICAL SERVICES	818,449	812,989	817,066	1,112,507	295,441
73231207 PW MAPS AND RECORDS	262,830	245,938	239,114	367,862	128,748
73231209 PW SIDEWALK ENGINEERING	125,000	256,395	806,775	623,238	(183,537)
73231210 STREET DESIGN PROJECTS	2,866,067	1,638,227	2,138,555	2,676,634	538,079
73231211 TRAFFIC AND LIGHTING ENG PROJ	441,115	1,053,664	1,060,595	523,982	(536,613)
73231212 SEWER DESIGN PROJECTS	971,565	535,775	1,588,950	1,947,500	358,550
73231213 BRIDGE DESIGN PROJECTS	984	1,641,634	1,789,360	192,334	(1,597,026)
73231214 CONSTRUCTION PROJECTS	1,374,523	696,046	1,140,044	1,875,312	735,268
73231215 SURVEY SECTION PROJECTS	1,276,833	970,241	1,117,703	1,775,137	657,434
<b>Total Financing by Accounting Unit</b>	<b>8,095,080</b>	<b>8,478,817</b>	<b>10,698,162</b>	<b>11,094,506</b>	<b>396,344</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

402

Department: **PUBLIC WORKS**  
Fund: **ASPHALT PLANT**

Budget Year: **2020**

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	2,976,329	2,825,922	3,696,783	3,696,783	
MISCELLANEOUS REVENUE		1,993			
OTHER FINANCING SOURCES				300,000	300,000
<b>Total Financing by Major Account</b>	<b>2,976,329</b>	<b>2,827,915</b>	<b>3,696,783</b>	<b>3,996,783</b>	<b>300,000</b>
<b>Financing by Accounting Unit</b>					
73331500 ASPHALT PAVING PLANT	2,976,329	2,827,915	3,696,783	3,996,783	300,000
<b>Total Financing by Accounting Unit</b>	<b>2,976,329</b>	<b>2,827,915</b>	<b>3,696,783</b>	<b>3,996,783</b>	<b>300,000</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PUBLIC WORKS**  
Fund: **TRAFFIC WAREHOUSE**

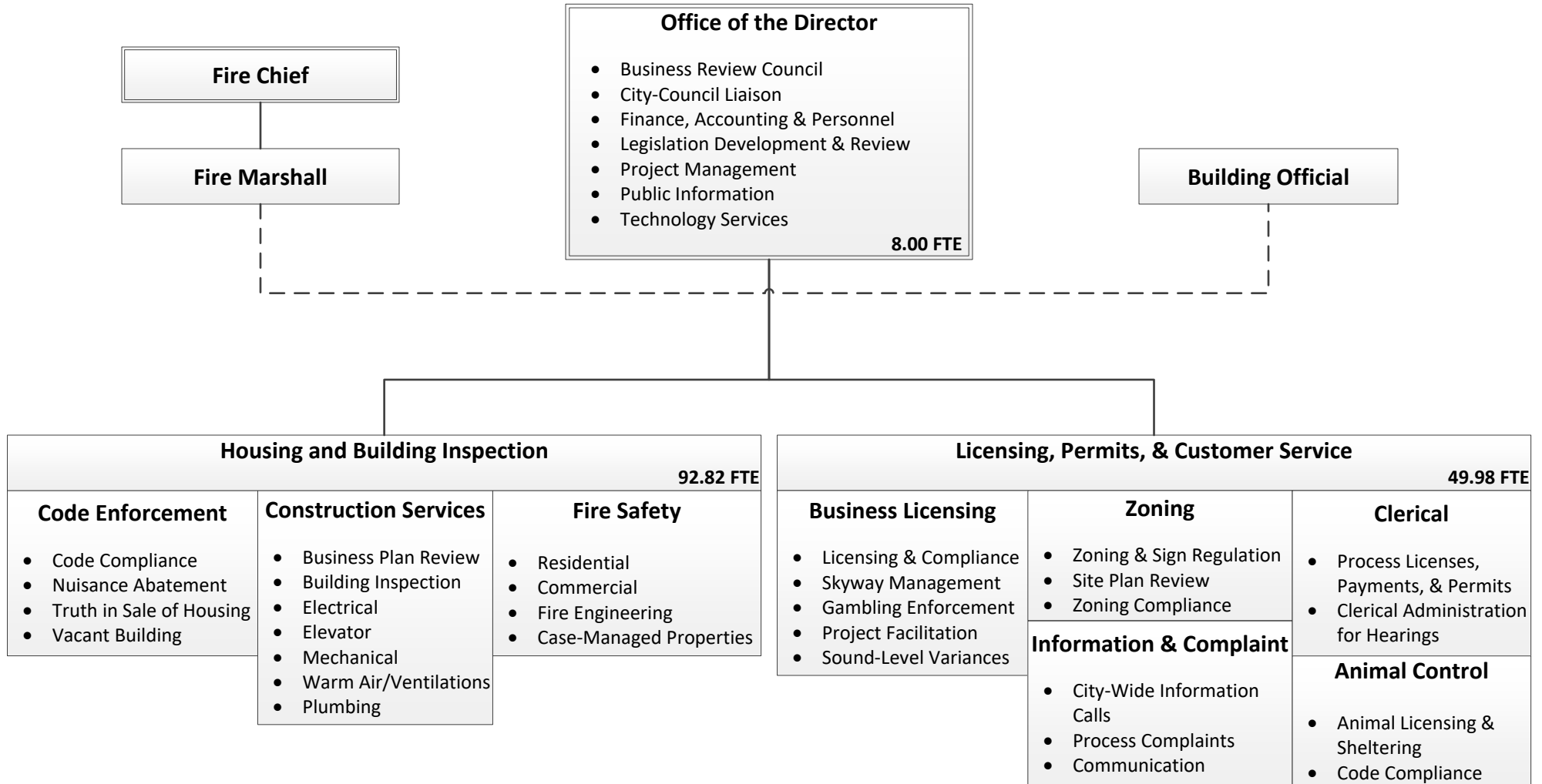
Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	2,986,193	2,976,336	3,098,157	3,105,810	7,653
MISCELLANEOUS REVENUE	22,545	962	200,000	200,000	
<b>Total Financing by Major Account</b>	<b>3,008,737</b>	<b>2,977,298</b>	<b>3,298,157</b>	<b>3,305,810</b>	<b>7,653</b>
<b>Financing by Accounting Unit</b>					
73431200 TRAFFIC WAREHOUSE	3,008,737	2,977,298	3,298,157	3,305,810	7,653
<b>Total Financing by Accounting Unit</b>	<b>3,008,737</b>	<b>2,977,298</b>	<b>3,298,157</b>	<b>3,305,810</b>	<b>7,653</b>



# Department of Safety and Inspections

*Mission: To preserve and improve the quality of life in Saint Paul by protecting and promoting public health and safety for all.*



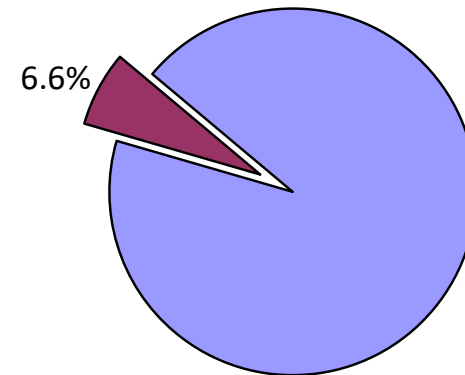
(Total 150.80 FTE)

## 2020 Adopted Budget Department of Safety & Inspections

### Department Description:

The Department of Safety and Inspections (DSI) is a proactive, multi-disciplinary agency that builds and maintains a livable Saint Paul community through strong leadership, creative partnerships, teamwork, and effective regulatory strategies. DSI's responsibilities include: 1) Animal Control, 2) Construction Inspection, 3) Code Enforcement, 4) Fire Inspections, 5) Information and Complaint, 6) Business Licensing, 7) Construction Plan Review, 8) Site Plan Review, 9) Project Facilitation for new businesses and expansions, 10) Vacant Buildings, and 11) Zoning.

### **Safety & Inspections' Portion of General Fund Spending**



### Department Facts

- Total General Fund Budget:           \$       21,198,039
- Total Special Fund Budget:         \$       1,478,966
- Total FTEs:                               150.80

In 2018 DSI (% increase/decrease over 2017 values) :

- Administered 32,138 construction permits (5.6% ↑ )
- Conducted 59,863 construction inspections (2.9% ↓)
- Issued 5,329 business licenses (4.4% ↑ )
- Conducted 16,674 Fire C of O inspections (13% ↓), issued 4,287 certificates (19.9% ↓)
- Conducted 38,601 code (4% ↑) and 17,837 vacant building inspections (4% ↓)
- Responded to 4,531 animal related complaints (2% ↓)
- Managed 77,138 calls to our Information & Complaint line in 2018 (8% ↓)

### Department Goals

- Prevent life and property loss.
- Promote neighborhood safety and livability.
- Engage communities in effective communication, customer service and education.
- Promote sustainable and innovative solutions.
- Ensure equity in the delivery of our programs/services.
- Provide seamless services to help individuals operate businesses.

### Recent Accomplishments

- Completed planning and construction of soccer stadium in iconic Midway
- Significant investments in technology (New Business Licensing Software, Electronic Plan Review Software)
- Conducted review of department spending through equity lens to discover 28% of spending directed towards minority owned businesses
- Assisted Business Review Council to provide recommendations regarding \$15 minimum wage ordinance
- Developed initiative to reduce business start up costs around Sewer Availability Charges
- Completed DSI's second Racial Equity Impact Assessments in Business Licensing division
- Increased full-time people of color employed by the department to 21.4% through recruitment and development strategy
- Implemented phase one of Open for Business initiative



**2020 Adopted Budget**  
**Department of Safety and Inspections**

**Fiscal Summary**

	<u>2018 Actual</u>	<u>2019 Adopted</u>	<u>2020 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2019 Adopted FTE</u>	<u>2020 Adopted FTE</u>
<b>Spending</b>							
100: General Fund	19,038,787	20,589,164	21,198,039	608,875	3.0%	151.80	148.80
211: General Govt Special Projects	-	-	250,000	250,000	N/A	-	-
215: Assessment Financing	249,387	861,289	957,181	95,892	11.1%	-	-
228: Charitable Gambling	428,010	192,107	271,785	79,678	41.5%	1.20	2.00
<b>Total</b>	<b>19,716,184</b>	<b>21,642,560</b>	<b>22,677,004</b>	<b>1,034,445</b>	<b>4.8%</b>	<b>153.00</b>	<b>150.80</b>
<b>Financing</b>							
100: General Fund	18,351,319	18,273,330	18,250,993	(22,337)	-0.1%		
211: General Govt Special Projects	-	-	250,000	250,000	N/A		
215: Assessment Financing	220,243	861,289	957,181	95,892	11.1%		
228: Charitable Gambling	270,112	192,107	271,785	79,678	41.5%		
<b>Total</b>	<b>18,841,674</b>	<b>19,326,726</b>	<b>19,729,959</b>	<b>403,233</b>	<b>2.1%</b>		

**Budget Changes Summary**

The 2020 adopted budget for the Department of Safety and Inspections (DSI) includes resources for unsheltered abatement and contingent funding for work at the Ford site should it be needed in 2020. It removes the revenue and funding for the administrative citation program since it is not expected to begin soon. One inspector position is also removed.

Updated projections for DSI revenues are also incorporated into the 2020 budget, including the impact of a 2% increase of building permit and business license fees and an increase in animal licensing fees. Projections are also adjusted to reflect additional revenues coming in from animal control boarding fees. Additionally, other revenues are adjusted to reflect recent performance trends.

**100: General Fund****Department of Safety and Inspections****Change from 2019 Adopted**

	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
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**Current Service Level Adjustments**

Current service level adjustments include additional funding for a Customer Service Representative to replace an Office Assistant II and help to answer questions about organized trash collection. Additionally, the 2019 budget included one-time funding for DSI to remodel their office space to improve the customer service experience, which is removed in the 2020 base budget. Further changes include a reallocation of personnel to better align staffing with department operations, inflationary increases due to salary and benefit costs, and other revenue and expense adjustments.

Customer Service Representative replacing Office Assistant II	13,046	12,746	
Office remodel	(250,000)	(250,000)	
Staffing realignment	(82,438)	-	(1.00)
Current service level adjustments	567,162	-	-
Subtotal:	247,770	(237,254)	(1.00)

**Mayor's Proposed Changes****Contingent Funds for Ford Personnel**

The 2020 budget includes contingent funding for a Water Resource Coordinator and a DSI Inspector III for plan review if they are needed for the Ford project in 2020. Depending on how quickly work progresses at the site, these resources will be used to review site plans and develop green infrastructure systems.

Contingency funds for a Water Resource Coordinator and DSI Inspector III	177,964	177,964	-
Subtotal:	177,964	177,964	-

Change from 2019 Adopted

Spending      Financing      FTE

**DSI Revenues**

Vacant building registration and Fire Certificate of Occupancy revenues have been trending down for the past couple of years. The 2020 budget reflects this volume-based decrease in revenues. The budget also makes changes to several assessment revenue accounts that are net budget-neutral. The Administrative citation program is on hold, as such the 2020 budget removes expected revenues and the position that was budgeted to administer this program. Revenue from providing animal control services to surrounding cities is included in the budget, as is revenue from an increase in animal licensing fees. Finally, the 2020 budget includes revenue from a 2% increase in building permit and business license fees.

Volume-based adjustments	-	(400,000)	-
Administrative citation program	(89,691)	(250,000)	(1.00)
Animal control boarding fees	-	40,000	-
Animal licensing fees increase	-	50,000	-
Building permits - 2% fee increase	-	193,333	-
Business licenses - 2% fee increase	-	48,120	-
Subtotal:	<u>(89,691)</u>	<u>(318,547)</u>	<u>(1.00)</u>

**Unsheltered Abatement Costs**

A placeholder for \$400,000 of costs related to unsheltered abatement is included in the 2020 DSI budget. This work is expected to be funded through a partnership with an outside agency such as Ramsey County, MnDOT or the federal government.

Unsheltered abatement costs	400,000	400,000	-
Subtotal:	<u>400,000</u>	<u>400,000</u>	<u>-</u>

**Staffing Adjustment**

The 2020 budget eliminates a vacant Code Enforcement DSI Inspector III position in the vacant building area. Eliminating this position leads to an estimated revenue reduction in vacant building registration.

Code Enforcement DSI Inspector III	(127,168)	(44,500)	(1.00)
Subtotal:	<u>(127,168)</u>	<u>(44,500)</u>	<u>(1.00)</u>

**Fund 100 Budget Changes Total**

Subtotal:	<u><u>608,875</u></u>	<u><u>(22,337)</u></u>	<u><u>(3.00)</u></u>
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**211: General Govt Special Projects**

**Department of Safety and Inspections**

The General Govt Special Projects fund includes revenue and expenditures for DSI special projects.

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Adopted Changes</u></b>				
<b>One Shop</b>				
<p>The 2019 budget included one-time funds for DSI to remodel part of their office space into a virtual "One Shop" to improve the customer service experience for DSI customers. The adopted budget moves these unspent one-time funds into the General Govt Special Projects fund for use in 2020. ISP bonds were previously budgeted for the "One Shop" project and since the work didn't happen in 2019, the 2020 budget gives authority to continue this work with these identified funds.</p>				
	Office remodel	250,000	250,000	-
	Subtotal:	250,000	250,000	-
<b>Fund 211 Budget Changes Total</b>		250,000	250,000	-

**215: Assessment Financing**

**Department of Safety and Inspections**

The Assessment fund includes revenues and expenditures for vacant building demolitions.

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Mayor's Proposed Changes</u></b>				
<b>Unspent CDBG funds</b>				
The 2019 budget included a one-time use of unspent CDBG funds. These balances have been removed in the 2020 budget.				
	CDBG adjustments	(486,289)	(486,289)	-
	Subtotal:	<u>(486,289)</u>	<u>(486,289)</u>	<u>-</u>
<b><u>Adopted Changes</u></b>				
<b>Unspent CDBG funds</b>				
The 2020 budget rolls forward current remaining CDBG balances for vacant building demolitions.				
	CDBG balance	725,681	725,681	-
	Subtotal:	<u>725,681</u>	<u>725,681</u>	<u>-</u>
<b>CDBG funds</b>				
The 2020 budget includes a reduction in 2020 CDBG funding for vacant building demolitions. This reduction was in the Mayor's Proposed and Council Adopted CIB budget and this reconciles the budget to reflect that change.				
	CDBG funding	(143,500)	(143,500)	-
	Subtotal:	<u>(143,500)</u>	<u>(143,500)</u>	<u>-</u>
<b>Fund 215 Budget Changes Total</b>		<u><u>95,892</u></u>	<u><u>95,892</u></u>	<u><u>-</u></u>

**228: Charitable Gambling**

**Department of Safety and Inspections**

The Charitable Gambling fund includes DSI's gambling enforcement activities and revenues.

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include a reallocation of personnel from Fund 100 to better align staffing with department operations. Additional changes include inflationary increases due to salary and benefit costs.				
Staffing realignment		82,438	-	0.80
Current service level adjustments		(2,760)	-	-
	Subtotal:	79,678	-	0.80
<b><u>Mayor's Proposed Changes</u></b>				
<b>Charitable Gambling Revenue</b>				
The 2020 budget increases the amount of expected revenue from charitable gambling based on revenue in recent years.				
Charitable gambling revenue		-	79,678	-
		-	79,678	-
<b>Fund 228 Budget Changes Total</b>		79,678	79,678	0.80

# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

414

Department: **SAFETY AND INSPECTION**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Fund</b>					
CITY GENERAL FUND	18,826,529	19,038,787	20,589,164	21,198,039	608,875
GENERAL GOVT SPECIAL PROJECTS				250,000	250,000
ASSESSMENT FINANCING	376,152	249,387	861,289	957,181	95,892
CHARITABLE GAMBLING	130,757	428,010	192,107	271,785	79,678
<b>TOTAL SPENDING BY FUND</b>	<b>19,333,438</b>	<b>19,716,184</b>	<b>21,642,560</b>	<b>22,677,004</b>	<b>1,034,445</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	16,012,455	16,383,776	17,605,062	17,963,021	357,959
SERVICES	2,845,078	2,865,975	3,698,246	4,227,954	529,707
MATERIALS AND SUPPLIES	282,914	188,478	258,744	227,254	(31,490)
ADDITIONAL EXPENSES			1,500	179,464	177,964
CAPITAL OUTLAY	22,472	49,919	45,000	45,000	
DEBT SERVICE	19	53			
OTHER FINANCING USES	170,500	227,983	34,007	34,311	304
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>19,333,438</b>	<b>19,716,184</b>	<b>21,642,560</b>	<b>22,677,004</b>	<b>1,034,445</b>
<b>Financing by Major Account</b>					
TAXES	195,200	270,112	192,107	271,785	79,678
LICENSE AND PERMIT	10,234,614	9,783,074	9,355,488	9,646,941	291,453
CHARGES FOR SERVICES	6,685,578	5,709,177	6,305,122	5,815,586	(489,536)
FINE AND FORFEITURE	53,401	89,444	52,000	65,000	13,000
ASSESSMENTS	82,142	81,333			
INVESTMENT EARNINGS	951				
MISCELLANEOUS REVENUE	4,744	6,070		400,000	400,000
OTHER FINANCING SOURCES	2,789,567	2,902,464	3,422,009	3,530,647	108,638
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>20,046,196</b>	<b>18,841,674</b>	<b>19,326,726</b>	<b>19,729,959</b>	<b>403,233</b>



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **SAFETY AND INSPECTION**  
Fund: **CITY GENERAL FUND**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	15,919,855	16,304,044	17,475,283	17,755,705	280,422
SERVICES	2,457,519	2,377,737	2,793,355	2,966,305	172,950
MATERIALS AND SUPPLIES	267,997	188,478	250,204	227,254	(22,950)
ADDITIONAL EXPENSES			1,500	179,464	177,964
CAPITAL OUTLAY	22,472	49,919	45,000	45,000	
DEBT SERVICE	19	53			
OTHER FINANCING USES	158,666	118,556	23,822	24,311	489
<b>Total Spending by Major Account</b>	<b>18,826,529</b>	<b>19,038,787</b>	<b>20,589,164</b>	<b>21,198,039</b>	<b>608,875</b>
<b>Spending by Accounting Unit</b>					
10024100 DSI ADMINISTRATION	1,032,430	812,629	1,405,811	1,048,022	(357,789)
10024200 PROPERTY CODE ENFORCEMENT	1,477,914	1,569,270	1,549,101	1,528,800	(20,301)
10024205 VACANT BLDG CODE ENFORCEMENT	823,787	855,341	905,847	806,968	(98,879)
10024210 SUMMARY NUISANCE ABATEMENT	1,007,631	988,827	913,445	1,313,745	400,300
10024215 TRUTH IN SALE OF HOUSING	82,175	100,733	109,995	121,324	11,329
10024220 PERFORMANCE DEPOSIT PROJECTS	1				
10024300 CONSTRUCTION SVCS AND PERMITS	6,189,822	6,563,629	7,338,627	7,825,949	487,322
10024400 FIRE CERTIFICATE OF OCCUPANCY	2,812,886	2,901,118	2,973,589	3,094,611	121,021
10024500 BUSINESS AND TRADE LICENSE	1,642,940	1,447,761	1,428,032	1,321,008	(107,025)
10024505 ZONING	1,146,246	1,208,306	1,062,377	1,236,728	174,351
10024510 ANIMAL AND PEST CONTROL	997,872	1,028,577	1,068,839	1,111,190	42,350
10024520 INFORMATION & COMPLAINT	339,938	336,642	883,759	811,823	(71,936)
10024525 DSI CLERICAL SUPPORT	1,272,888	1,225,954	949,739	977,871	28,132
<b>Total Spending by Accounting Unit</b>	<b>18,826,529</b>	<b>19,038,787</b>	<b>20,589,164</b>	<b>21,198,039</b>	<b>608,875</b>

**CITY OF SAINT PAUL  
 Spending Plan by Department**

Department: SAFETY AND INSPECTION  
 Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
SERVICES				250,000	250,000
<b>Total Spending by Major Account</b>				<b>250,000</b>	<b>250,000</b>
<b>Spending by Accounting Unit</b>					
21124100 DSI SPECIAL PROJECTS				250,000	250,000
<b>Total Spending by Accounting Unit</b>				<b>250,000</b>	<b>250,000</b>

**CITY OF SAINT PAUL  
Spending Plan by Department**

Department: SAFETY AND INSPECTION  
Fund: ASSESSMENT FINANCING

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,980	2,040	9,160		(9,160)
SERVICES	374,172	247,347	852,129	957,181	105,052
<b>Total Spending by Major Account</b>	<b>376,152</b>	<b>249,387</b>	<b>861,289</b>	<b>957,181</b>	<b>95,892</b>
<b>Spending by Accounting Unit</b>					
21524250 NUISANCE BUILDINGS ABATEMENT	376,152	249,387	861,289	957,181	95,892
<b>Total Spending by Accounting Unit</b>	<b>376,152</b>	<b>249,387</b>	<b>861,289</b>	<b>957,181</b>	<b>95,892</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

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**Department: SAFETY AND INSPECTION**  
**Fund: CHARITABLE GAMBLING**

**Budget Year: 2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	90,620	77,692	120,620	207,317	86,697
SERVICES	13,386	240,891	52,762	54,468	1,705
MATERIALS AND SUPPLIES	14,917		8,540		(8,540)
OTHER FINANCING USES	11,834	109,427	10,185	10,000	(185)
<b>Total Spending by Major Account</b>	<b>130,757</b>	<b>428,010</b>	<b>192,107</b>	<b>271,785</b>	<b>79,678</b>
<b>Spending by Accounting Unit</b>					
22824550 GAMBLING ENFORCEMENT	130,757	428,010	192,107	271,785	79,678
<b>Total Spending by Accounting Unit</b>	<b>130,757</b>	<b>428,010</b>	<b>192,107</b>	<b>271,785</b>	<b>79,678</b>

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: SAFETY AND INSPECTION  
 Fund: CITY GENERAL FUND

Budget Year: 2020

Account	Account Description					Change From
		2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	2019 Adopted
42105-0	BUSINESS LICENSE	785,512	942,109	1,040,994	1,089,114	48,120
42205-0	TRADE OCCUPATION LICENSE	265,797	262,629	240,000	240,000	
42210-0	TRUTH IN HOUSING EVALUATOR	1,900	7,440	4,500	4,500	
42220-0	ANIMAL LICENSE	106,242	110,708	112,200	162,200	50,000
42505-0	BUILDING PERMIT	9,075,163	8,460,189	7,957,794	8,151,127	193,333
<b>TOTAL FOR LICENSE AND PERMIT</b>		<b>10,234,614</b>	<b>9,783,074</b>	<b>9,355,488</b>	<b>9,646,941</b>	<b>291,453</b>
44225-0	MAPS PUBLICATION REPORT HISTOR	1,514	273			
44505-0	ADMINISTRATION OUTSIDE	34,102	6,422	288,400	5,400	(283,000)
45110-0	FIRE SAFETY SERVICES RMS	301,066	297,827	250,000	250,000	
45130-0	FIRE WATCH STANDBY	18,665	21,464	10,000	10,000	
46105-0	PLAN REVIEW	3,228,328	2,611,277	2,545,600	2,723,564	177,964
46110-0	VACANT BUILDING REGISTRATION	537,360	444,543	599,134	399,634	(199,500)
46115-0	ZONING FEES AND LETTERS	113,468	120,696	103,550	103,550	
46120-0	DSI SAC ADMINISTRATION	49,551	56,419	45,000	70,000	25,000
46125-0	TRUTH IN SALE OF HOUSING	152,506	158,520	150,000	150,000	
46130-0	ZONING SITE PLAN	190,040	199,962	195,769	195,769	
46135-0	CERTIFICATE OF COMPETENCY	256,953	258,396	220,000	220,000	
46140-0	EXAMINATION FEES	19,610	52,748	30,000	30,000	
46145-0	CODE COMPLIANCE INSPECTION	145,386	100,327	201,800	201,800	
46150-0	EXCESSIVE CONSUMPTION	32,647	37,450	23,000	23,000	
46155-0	RCTFL ANNUAL FEE	19,425	11,550	15,000	15,000	
46205-0	CERT OF OCC COMMERCIAL	508,231	502,222	594,865	514,865	(80,000)
46210-0	CERT OF OCC PROVISIONAL	83,742	35,663	82,421	47,421	(35,000)
46215-0	CERT OF OCC RESID 1 AND 2 UNIT	705,647	587,960	701,162	586,162	(115,000)
46220-0	CERT OF OCC RESID 3 OR MORE	287,339	171,552	249,421	229,421	(20,000)
46305-0	ANIMAL BOARDING		33,906		40,000	40,000
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>6,685,578</b>	<b>5,709,177</b>	<b>6,305,122</b>	<b>5,815,586</b>	<b>(489,536)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: SAFETY AND INSPECTION  
 Fund: CITY GENERAL FUND

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
53105-0	PENALTY AND FINE	48,401	64,444	52,000	52,000	
53305-0	FORFEITURES	5,000	25,000		13,000	13,000
<b>TOTAL FOR FINE AND FORFEITURE</b>		<b>53,401</b>	<b>89,444</b>	<b>52,000</b>	<b>65,000</b>	<b>13,000</b>
54115-0	TAX FORFEITED PROPERTY	82,142	81,333			
<b>TOTAL FOR ASSESSMENTS</b>		<b>82,142</b>	<b>81,333</b>			
55520-0	OTHER AGENCY SHARE OF COST	1,408	4,384			
55525-0	REIMB FROM OUTSIDE AGENCY				400,000	400,000
55815-0	REFUNDS OVERPAYMENTS	1,697				
55845-0	JURY DUTY PAY		40			
55850-0	SUBPOENA WITNESS	253	256			
55905-0	CASH OVER OR SHORT	4	106			
55915-0	OTHER MISC REVENUE	1,382	1,284			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>4,744</b>	<b>6,070</b>		<b>400,000</b>	<b>400,000</b>
56115-0	INTRA FUND IN TRANSFER		22,300			
56225-0	TRANSFER FR SPECIAL REVENUE FU	272,525	181,305	345,525	108,271	(237,254)
56240-0	TRANSFER FR ENTERPRISE FUND	210,050	210,050	210,050	210,050	
56305-0	TRANSFER ABATEMENT ASMTS	717,599	1,047,767	816,500	816,500	
56310-0	TRANSFER EXCESSIVE CONSUMP ASMTS	159,987	170,681	135,000	160,000	25,000
56315-0	TRANSFER VEHICLE TOWING ASMTS	39,010	37,760	45,000	45,000	
56320-0	TRANSFER TRASH HAULING ASMTS	36,667	46,916	128,000		(128,000)
56325-0	TRANSFER GRAFFITI ASMTS	28,213	31,723	23,000	23,000	
56330-0	TRANSFER BOARD UP ASMTS	199,391	167,025	205,000	205,000	
56335-0	TRANSFER DEMOLITION ASMT	3,489	53,122		50,000	50,000
56340-0	TRANSFER CERT OF OCCUPANCY ASMTS	287,152	253,772	123,424	200,000	76,576
56345-0	TRANSFER VACANT BUILDINGS ASMTS	420,534	456,284	529,221	505,645	(23,576)
58101-0	SALE OF CAPITAL ASSET	321	3,516			
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>2,374,938</b>	<b>2,682,221</b>	<b>2,560,720</b>	<b>2,323,466</b>	<b>(237,254)</b>
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>19,435,417</b>	<b>18,351,319</b>	<b>18,273,330</b>	<b>18,250,993</b>	<b>(22,337)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: SAFETY AND INSPECTION  
 Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
56225-0	TRANSFER FR SPECIAL REVENUE FU				250,000	250,000
<b>TOTAL FOR OTHER FINANCING SOURCES</b>					<b>250,000</b>	<b>250,000</b>
<b>TOTAL FOR GENERAL GOVT SPECIAL PROJECTS</b>					<b>250,000</b>	<b>250,000</b>



**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: SAFETY AND INSPECTION  
 Fund: ASSESSMENT FINANCING

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
56250-0	TRANSFER FR CDBG	414,629	220,243	375,000	231,500	(143,500)
59910-0	USE OF FUND EQUITY			486,289	725,681	239,392
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>414,629</b>	<b>220,243</b>	<b>861,289</b>	<b>957,181</b>	<b>95,892</b>
<b>TOTAL FOR ASSESSMENT FINANCING</b>		<b>414,629</b>	<b>220,243</b>	<b>861,289</b>	<b>957,181</b>	<b>95,892</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: SAFETY AND INSPECTION  
 Fund: CHARITABLE GAMBLING

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
40710-0	GAMBLING TAX	195,200	270,112	192,107	271,785	79,678
<b>TOTAL FOR TAXES</b>		<b>195,200</b>	<b>270,112</b>	<b>192,107</b>	<b>271,785</b>	<b>79,678</b>
54506-0	INTEREST ACCRUED REVENUE	(701)				
54510-0	INCR OR DECR IN FV INVESTMENTS	1,653				
<b>TOTAL FOR INVESTMENT EARNINGS</b>		<b>951</b>				
59910-0	USE OF FUND EQUITY					
<b>TOTAL FOR OTHER FINANCING SOURCES</b>						
<b>TOTAL FOR CHARITABLE GAMBLING</b>		<b>196,151</b>	<b>270,112</b>	<b>192,107</b>	<b>271,785</b>	<b>79,678</b>
<b>TOTAL FOR SAFETY AND INSPECTION</b>		<b>20,046,196</b>	<b>18,841,674</b>	<b>19,326,726</b>	<b>19,729,959</b>	<b>403,233</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **SAFETY AND INSPECTION**  
Fund: **CITY GENERAL FUND**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	10,234,614	9,783,074	9,355,488	9,646,941	291,453
CHARGES FOR SERVICES	6,685,578	5,709,177	6,305,122	5,815,586	(489,536)
FINE AND FORFEITURE	53,401	89,444	52,000	65,000	13,000
ASSESSMENTS	82,142	81,333			
MISCELLANEOUS REVENUE	4,744	6,070		400,000	400,000
OTHER FINANCING SOURCES	2,374,938	2,682,221	2,560,720	2,323,466	(237,254)
<b>Total Financing by Major Account</b>	<b>19,435,417</b>	<b>18,351,319</b>	<b>18,273,330</b>	<b>18,250,993</b>	<b>(22,337)</b>
<b>Financing by Accounting Unit</b>					
10024100 DSI ADMINISTRATION	1,923,832	143,490	620,525	125,525	(495,000)
10024200 PROPERTY CODE ENFORCEMENT	204,647	62,450	23,000	36,000	13,000
10024205 VACANT BLDG CODE ENFORCEMENT	842,427	554,782	815,934	616,434	(199,500)
10024210 SUMMARY NUISANCE ABATEMENT	3,489	2,346,382	2,005,145	2,405,145	400,000
10024215 TRUTH IN SALE OF HOUSING	154,406	165,960	154,500	154,500	
10024300 CONSTRUCTION SVCS AND PERMITS	12,597,401	11,358,195	10,781,794	11,140,091	358,297
10024400 FIRE CERTIFICATE OF OCCUPANCY	1,967,403	1,616,629	1,887,869	1,637,869	(250,000)
10024500 BUSINESS AND TRADE LICENSE	1,120,955	1,420,901	1,362,994	1,411,114	48,120
10024505 ZONING	374,766	397,418	369,519	369,519	
10024510 ANIMAL AND PEST CONTROL	246,092	284,464	252,050	342,050	90,000
10024515 ENVIRONMENTAL HEALTH		648			
10024520 INFORMATION & COMPLAINT				12,746	12,746
<b>Total Financing by Accounting Unit</b>	<b>19,435,417</b>	<b>18,351,319</b>	<b>18,273,330</b>	<b>18,250,993</b>	<b>(22,337)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: SAFETY AND INSPECTION  
 Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>					
OTHER FINANCING SOURCES				250,000	250,000
<b>Total Financing by Major Account</b>				<b>250,000</b>	<b>250,000</b>
<b>Financing by Accounting Unit</b>					
21124100 DSI SPECIAL PROJECTS				250,000	250,000
<b>Total Financing by Accounting Unit</b>				<b>250,000</b>	<b>250,000</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: SAFETY AND INSPECTION  
Fund: ASSESSMENT FINANCING

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>					
OTHER FINANCING SOURCES	414,629	220,243	861,289	957,181	95,892
<b>Total Financing by Major Account</b>	<b>414,629</b>	<b>220,243</b>	<b>861,289</b>	<b>957,181</b>	<b>95,892</b>
<b>Financing by Accounting Unit</b>					
21524250 NUISANCE BUILDINGS ABATEMENT	414,629	220,243	861,289	957,181	95,892
<b>Total Financing by Accounting Unit</b>	<b>414,629</b>	<b>220,243</b>	<b>861,289</b>	<b>957,181</b>	<b>95,892</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

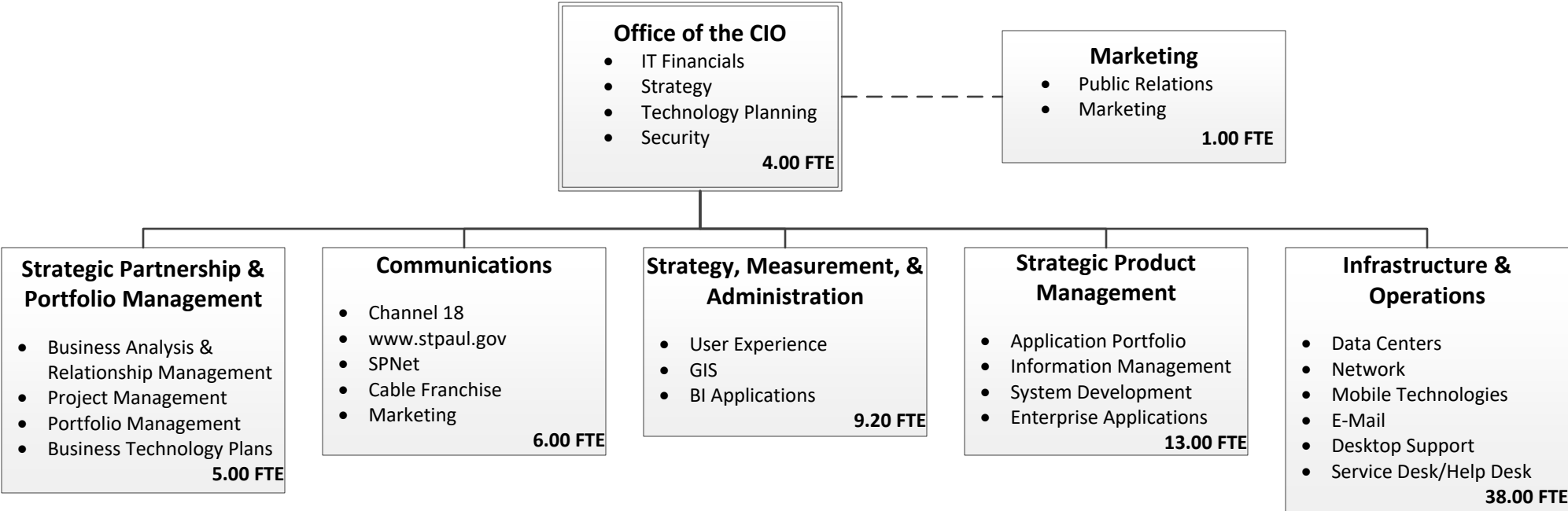
Department: SAFETY AND INSPECTION  
Fund: CHARITABLE GAMBLING

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Financing by Major Account</b>					
TAXES	195,200	270,112	192,107	271,785	79,678
INVESTMENT EARNINGS	951				
OTHER FINANCING SOURCES					
<b>Total Financing by Major Account</b>	<b>196,151</b>	<b>270,112</b>	<b>192,107</b>	<b>271,785</b>	<b>79,678</b>
<b>Financing by Accounting Unit</b>					
22824550 GAMBLING ENFORCEMENT	196,151	270,112	192,107	271,785	79,678
<b>Total Financing by Accounting Unit</b>	<b>196,151</b>	<b>270,112</b>	<b>192,107</b>	<b>271,785</b>	<b>79,678</b>

# Office of Technology and Communication

***Mission:** To provide high quality, secure, cost-effective information technology that supports the business needs of the City, fosters innovation, and enhances the lives of the residents of Saint Paul, the most livable city in America.*



(Total 76.20 FTE)

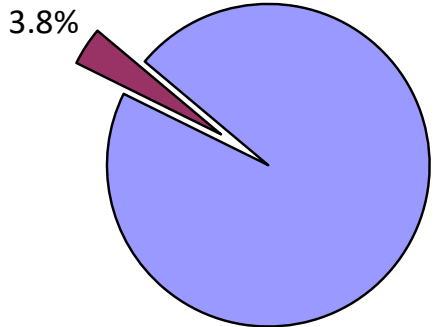
## 2020 Adopted Budget Office of Technology and Communications

**Department Description:**

The Office of Technology and Communications partners with city departments to leverage data and technology as a strategic asset to deliver upon Mayor Carter's vision for a more equitable, innovative, resilient, and safe city for all.

- **Office of the CIO:** Leads strategy development and alignment to ensure the City uses data and technology to strengthen communities, public safety, and the local economy
- **Strategy, Measurement & Administration:** Accountable for department planning, measurement, HR, finance, and enterprise data strategy.
- **Strategic Partnership & Portfolio Management:** Accountable for managing strategic partnerships with departments across the City, managing our portfolio of products and process improvement projects, and leading our transformation to Agile methodology for product development.
- **Infrastructure & Operations:** Responsible for the maintenance and security of servers, data centers, mobile technologies and networks in the enterprise.
- **Strategic Product Management:** Responsible for developing and supporting user-centered solutions co-created with our business partners.
- **Communications:** Responsible for creating inclusive and bi-directional communication plans to engage the community; also oversees and administers the cable communications franchise on behalf of the City and for recording and distributing the Channel 18 network, PSAs, Council meetings, and Ramsey County Commissioner meetings.

**Technology & Communication's  
Portion of General Fund  
Spending**



**Department Facts**

- Total General Fund Budget:           \$       12,200,188
- Total Special Fund Budget:         \$       1,341,000
- Total FTEs:                                 76.20
- Manage and support over 3,600 PCs supporting more than 3,500 staff in the City.
- www.stpaul.gov logged 6,106,512 page views in 2016. 95% were new visitors.
- 857,900 views of City Videos in 2018 (240,900 in 2017).
- Supported and managed local and wide area network for more than 100 locations.

**Department Goals**

- Enable digital transformation citywide by using data and technology to increase operational efficiency, share information with the public and improve both the quality of government services and community welfare;
- Build user-centered experiences for services provided by the City by increasing collaboration with internal and external users to more accurately define problems and co-create solutions;
- Mature the City's information security program to ensure we handle information in a manner that engenders trust, promotes transparency, and protects privacy;
- Leverage data as a strategic asset to inform policy and decision-making;
- Create an inclusive culture where all perspectives and ideas are valued and collaboration and creativity are fostered.

**Recent Accomplishments**

- Enterprise Resource Planning Upgrade (Infor)
- City Attorney and Civil Litigation Records Management Upgrade
- Council Chambers Upgrade
- Voice Over Internet Phone(VOIP) Implementation
- Enterprise Document Management
- Right Track Management System Redesign



**2020 Adopted Budget**  
**Office of Technology and Communications**

**Fiscal Summary**

	<u>2018 Actual</u>	<u>2019 Adopted</u>	<u>2020 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2019 Adopted FTE</u>	<u>2020 Adopted FTE</u>
<b>Spending</b>							
100: General Fund	11,475,551	12,127,769	12,200,188	72,419	0.6%	76.00	76.20
200: City Grants	-	-	50,000	50,000	-	-	-
211: General Government Special Projects	1,149,038	1,291,000	1,291,000	-	0.0%	-	-
<b>Total</b>	<b>12,624,589</b>	<b>13,418,769</b>	<b>13,541,188</b>	<b>122,419</b>	<b>0.9%</b>	<b>76.00</b>	<b>76.20</b>
<b>Financing</b>							
100: General Fund	3,218,118	3,295,114	3,195,114	(100,000)	-3.0%		
200: City Grants	-	-	50,000	50,000	-		
211: General Government Special Projects	942,191	1,291,000	1,291,000	-	0.0%		
<b>Total</b>	<b>4,160,309</b>	<b>4,586,114</b>	<b>4,536,114</b>	<b>(50,000)</b>	<b>-1.1%</b>		

**Budget Changes Summary**

The Office of Technology and Communications (OTC) will continue its work on delivering high quality, secure, and cost-effective information technology solutions in 2020. Through this work, OTC will provide the City with better access to information, allowing leaders to make data-driven policy decisions. Changes in the 2020 budget are due to current service level and revenue adjustments, spending reductions in a few software and support areas, and unspent 2019 grant funding. The 2020 budget also includes \$500,000 of one-time investment in the Technology and Innovation Fund for department priorities in infrastructure, data, digital services, and resource management. This funding is reflected in the General Government Accounts.

**100: General Fund****Office of Technology and Communications****Change from 2019 Adopted**

	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
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**Current Service Level Adjustments**

Current service level adjustments for the 2020 proposed budget reflect inflationary increases due to salary and benefits costs, somewhat offset by reductions of line item budgets to better reflect support, membership, and other department needs.

Current service level adjustment growth	265,155	-	0.20
Current service level adjustment reductions	(192,736)	-	-
Subtotal:	<u>72,419</u>	<u>-</u>	<u>0.20</u>

**Mayor's Proposed Changes****Franchise Fee Revenue**

Based on updated estimates, the 2020 budget includes a decrease in cable franchise fee revenue.

Franchise fee revenue	-	(100,000)	-
Subtotal:	<u>-</u>	<u>(100,000)</u>	<u>-</u>

**Fund 100 Budget Changes Total**

	<u>72,419</u>	<u>(100,000)</u>	<u>0.20</u>
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**200: City Grants****Office of Technology and Communications**

This budget reflects a grant from the Knight Foundation for OTC's Tech For All Initiative

**Change from 2019 Adopted**

	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
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**Adopted Changes****Grant Updates**

The budget for the Knight Foundation grant was unspent in 2019 and carried forward into 2020.

Knight Foundation	50,000	50,000	-
Subtotal:	<u>50,000</u>	<u>50,000</u>	<u>-</u>

**Fund 200 Budget Changes Total**

	<u>50,000</u>	<u>50,000</u>	<u>-</u>
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**211: General Government Special Projects**

**Office of Technology and Communications**

This budget reflects OTC's cable equipment replacement and Public, Education and Government (PEG) grants.

		<u>Change from 2019 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>No Changes from 2019 Adopted Budget</b>		-	-	-
		<hr/>	<hr/>	<hr/>
	Subtotal:	-	-	-
<b>Fund 211 Budget Changes Total</b>		<hr/> <hr/>	<hr/> <hr/>	<hr/> <hr/>

# Spending Reports

**CITY OF SAINT PAUL**  
**Department Budget Summary**  
**(Spending and Financing)**

Department: **TECHNOLOGY AND COMMUNICATIONS**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b><u>Spending by Fund</u></b>					
CITY GENERAL FUND	11,613,775	11,475,551	12,127,769	12,200,188	72,418
CITY GRANTS				50,000	50,000
GENERAL GOVT SPECIAL PROJECTS	1,118,291	1,149,038	1,291,000	1,291,000	
<b>TOTAL SPENDING BY FUND</b>	<b>12,732,066</b>	<b>12,624,589</b>	<b>13,418,769</b>	<b>13,541,188</b>	<b>122,418</b>
<b><u>Spending by Major Account</u></b>					
EMPLOYEE EXPENSE	8,043,758	7,591,529	8,883,541	9,122,722	239,180
SERVICES	4,288,701	4,583,552	4,004,147	2,529,672	(1,474,475)
MATERIALS AND SUPPLIES	399,607	439,509	521,884	1,879,559	1,357,675
ADDITIONAL EXPENSES			200	200	
CAPITAL OUTLAY		10,000			
OTHER FINANCING USES			8,997	9,035	38
<b>TOTAL SPENDING BY MAJOR ACCOUNT</b>	<b>12,732,066</b>	<b>12,624,589</b>	<b>13,418,769</b>	<b>13,541,188</b>	<b>122,418</b>
<b><u>Financing by Major Account</u></b>					
TAXES	2,646,844	2,459,192	2,450,000	2,350,000	(100,000)
CHARGES FOR SERVICES	526,406	509,640	604,564	604,564	
MISCELLANEOUS REVENUE	1,412,622	957,971	1,215,500	1,215,500	
OTHER FINANCING SOURCES	275,098	233,506	316,050	366,050	50,000
<b>TOTAL FINANCING BY MAJOR ACCOUNT</b>	<b>4,860,970</b>	<b>4,160,309</b>	<b>4,586,114</b>	<b>4,536,114</b>	<b>(50,000)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

436

**Department: TECHNOLOGY AND COMMUNICATIONS**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	8,043,758	7,591,529	8,883,541	9,122,722	239,180
SERVICES	3,181,585	3,450,694	2,810,147	1,285,672	(1,524,475)
MATERIALS AND SUPPLIES	388,432	433,329	424,884	1,782,559	1,357,675
ADDITIONAL EXPENSES			200	200	
OTHER FINANCING USES			8,997	9,035	38
<b>Total Spending by Major Account</b>	<b>11,613,775</b>	<b>11,475,551</b>	<b>12,127,769</b>	<b>12,200,188</b>	<b>72,418</b>
<b>Spending by Accounting Unit</b>					
10016100 APPLICATION DEVELOPMENT & SUPPC	342,632	458,342	309,540	309,528	(13)
10016200 COMMUNICATIONS SECTION	211,690	136,423	96,712	62,834	(33,878)
10016300 TECHNOLOGY ADMINISTRATION	8,610,505	8,104,042	9,142,916	9,565,664	422,748
10016305 INFRASTRUCTURE AND OPERATIONS	2,119,818	2,427,068	2,210,210	2,100,810	(109,400)
10016320 TECHNOLOGY SERVICES NON CITY	205,593	217,673	218,162	6,791	(211,371)
10016400 MARKETING	123,537	132,003	150,229	154,561	4,332
<b>Total Spending by Accounting Unit</b>	<b>11,613,775</b>	<b>11,475,551</b>	<b>12,127,769</b>	<b>12,200,188</b>	<b>72,418</b>

**CITY OF SAINT PAUL  
 Spending Plan by Department**

Department: TECHNOLOGY AND COMMUNICATIONS  
 Fund: CITY GRANTS

Budget Year: 2020

	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
<b>Spending by Major Account</b>					
SERVICES				50,000	50,000
<b>Total Spending by Major Account</b>				<b>50,000</b>	<b>50,000</b>
<b>Spending by Accounting Unit</b>					
20016315 TECHNOLOGY INITIATIVES GRANTS				50,000	50,000
<b>Total Spending by Accounting Unit</b>				<b>50,000</b>	<b>50,000</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

438

Department: **TECHNOLOGY AND COMMUNICATIONS**  
Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Spending by Major Account</b>					
SERVICES	1,107,116	1,132,859	1,194,000	1,194,000	
MATERIALS AND SUPPLIES	11,175	6,180	97,000	97,000	
CAPITAL OUTLAY		10,000			
<b>Total Spending by Major Account</b>	<b>1,118,291</b>	<b>1,149,038</b>	<b>1,291,000</b>	<b>1,291,000</b>	
<b>Spending by Accounting Unit</b>					
21116210 COUNCIL CHAMBER TECHNOLOGY	290	63,631	69,000	69,000	
21116215 PEG GRANTS	1,118,001	1,085,407	1,222,000	1,222,000	
<b>Total Spending by Accounting Unit</b>	<b>1,118,291</b>	<b>1,149,038</b>	<b>1,291,000</b>	<b>1,291,000</b>	



# Financing Reports

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: TECHNOLOGY AND COMMUNICATIONS  
 Fund: CITY GENERAL FUND

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
40870-0	CABLE TV	2,646,844	2,459,192	2,450,000	2,350,000	(100,000)
<b>TOTAL FOR TAXES</b>		<b>2,646,844</b>	<b>2,459,192</b>	<b>2,450,000</b>	<b>2,350,000</b>	<b>(100,000)</b>
44190-0	MISCELLANEOUS FEES	10,985				
44299-0	OTHER SALES		53			
44520-0	INSTITUTIONAL NETWORK USER FEE			32,500	32,500	
44525-0	CABLE TV SERVICES	16,750	9,548	12,500	12,500	
51170-0	TECHNOLOGY SERVICES	28,245	26,021	58,218	58,218	
51172-0	PC REPLACEMENT DEPT SHARE	470,426	474,019	501,346	501,346	
<b>TOTAL FOR CHARGES FOR SERVICES</b>		<b>526,406</b>	<b>509,640</b>	<b>604,564</b>	<b>604,564</b>	
55505-0	OUTSIDE CONTRIBUTION DONATIONS			12,000	12,000	
55515-0	COUNTY SHARE OF COST	20,200	15,500			
55845-0	JURY DUTY PAY		280			
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>20,200</b>	<b>15,780</b>	<b>12,000</b>	<b>12,000</b>	
56225-0	TRANSFER FR SPECIAL REVENUE FU	37,674	149,007	34,862	34,862	
56245-0	TRANSFER FR INTERNAL SERVICE F	237,424	84,499	193,688	193,688	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>		<b>275,098</b>	<b>233,506</b>	<b>228,550</b>	<b>228,550</b>	
<b>TOTAL FOR CITY GENERAL FUND</b>		<b>3,468,548</b>	<b>3,218,118</b>	<b>3,295,114</b>	<b>3,195,114</b>	<b>(100,000)</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: TECHNOLOGY AND COMMUNICATIONS  
 Fund: CITY GRANTS

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
59910-0	USE OF FUND EQUITY				50,000	50,000
<b>TOTAL FOR OTHER FINANCING SOURCES</b>					<b>50,000</b>	<b>50,000</b>
<b>TOTAL FOR CITY GRANTS</b>					<b>50,000</b>	<b>50,000</b>

**CITY OF SAINT PAUL**  
**Financing by Company and Department**

Company: CITY OF SAINT PAUL  
 Department: TECHNOLOGY AND COMMUNICATIONS  
 Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2020

Account	Account Description	2017 Actuals	2018 Actuals	2019 Adopted	2020 Adopted	Change From 2019 Adopted
55515-0	COUNTY SHARE OF COST	69,000	34,500	34,500	34,500	
55550-0	PRIVATE GRANTS	1,323,422	907,691	1,169,000	1,169,000	
55560-0	PORT AUTHORITY DEBT COST					
<b>TOTAL FOR MISCELLANEOUS REVENUE</b>		<b>1,392,422</b>	<b>942,191</b>	<b>1,203,500</b>	<b>1,203,500</b>	
59910-0	USE OF FUND EQUITY			87,500	87,500	
<b>TOTAL FOR OTHER FINANCING SOURCES</b>				<b>87,500</b>	<b>87,500</b>	
<b>TOTAL FOR GENERAL GOVT SPECIAL PROJECTS</b>		<b>1,392,422</b>	<b>942,191</b>	<b>1,291,000</b>	<b>1,291,000</b>	
<b>TOTAL FOR TECHNOLOGY AND COMMUNICATIONS</b>		<b>4,860,970</b>	<b>4,160,309</b>	<b>4,586,114</b>	<b>4,536,114</b>	<b>(50,000)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **TECHNOLOGY AND COMMUNICATIONS**  
Fund: **CITY GENERAL FUND**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
TAXES	2,646,844	2,459,192	2,450,000	2,350,000	(100,000)
CHARGES FOR SERVICES	526,406	509,640	604,564	604,564	
MISCELLANEOUS REVENUE	20,200	15,780	12,000	12,000	
OTHER FINANCING SOURCES	275,098	233,506	228,550	228,550	
<b>Total Financing by Major Account</b>	<b>3,468,548</b>	<b>3,218,118</b>	<b>3,295,114</b>	<b>3,195,114</b>	<b>(100,000)</b>
<b>Financing by Accounting Unit</b>					
10016200 COMMUNICATIONS SECTION	2,694,779	2,484,240	2,474,500	2,374,500	(100,000)
10016205 INSTITUTIONAL NETWORK			32,500	32,500	
10016300 TECHNOLOGY ADMINISTRATION	199,916	140,476	190,072	190,072	
10016305 INFRASTRUCTURE AND OPERATIONS	573,853	593,403	598,042	598,042	
<b>Total Financing by Accounting Unit</b>	<b>3,468,548</b>	<b>3,218,118</b>	<b>3,295,114</b>	<b>3,195,114</b>	<b>(100,000)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **TECHNOLOGY AND COMMUNICATIONS**  
Fund: **CITY GRANTS**

**Budget Year: 2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
OTHER FINANCING SOURCES				50,000	50,000
<b>Total Financing by Major Account</b>				<b>50,000</b>	<b>50,000</b>
<b>Financing by Accounting Unit</b>					
20016315 TECHNOLOGY INITIATIVES GRANTS				50,000	50,000
<b>Total Financing by Accounting Unit</b>				<b>50,000</b>	<b>50,000</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **TECHNOLOGY AND COMMUNICATIONS**  
Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: **2020**

	<b>2017 Actuals</b>	<b>2018 Actuals</b>	<b>2019 Adopted</b>	<b>2020 Adopted</b>	<b>Change From 2019 Adopted</b>
<b>Financing by Major Account</b>					
MISCELLANEOUS REVENUE	1,392,422	942,191	1,203,500	1,203,500	
OTHER FINANCING SOURCES			87,500	87,500	
<b>Total Financing by Major Account</b>	<b>1,392,422</b>	<b>942,191</b>	<b>1,291,000</b>	<b>1,291,000</b>	
<b>Financing by Accounting Unit</b>					
21116210 COUNCIL CHAMBER TECHNOLOGY	69,000	34,500	69,000	69,000	
21116215 PEG GRANTS	1,323,422	907,691	1,222,000	1,222,000	
<b>Total Financing by Accounting Unit</b>	<b>1,392,422</b>	<b>942,191</b>	<b>1,291,000</b>	<b>1,291,000</b>	

# Appendix





**City of Saint Paul**

City Hall and Court House  
15 West Kellogg Boulevard  
Phone: 651-266-8560

**Signature Copy**

**Resolution: RES 19-2130**

File Number: RES 19-2130

Approved by the Mayor

Melvin Carter III

Date 12/18/2019

**File Number: RES 19-2130**

Approving the 2020 City Tax Levy.

WHEREAS, the Mayor, pursuant to the City Charter has proposed and recommended the 2020 budgets for the City of Saint Paul, and

WHEREAS, the proposed 2020 General and General Debt Service budgets have been reviewed and approved or adjusted by the City Council, and

WHEREAS, the City is required under Laws of Minnesota 2002, Chapter 390, Sec. 37, to levy a tax at the Library Board's request, which the Library Board has made, and

WHEREAS, the property tax levies needed to finance those budgets have been determined, and

WHEREAS, the Port Authority of the City of Saint Paul requested a property tax levy to finance economic development budgets under Minnesota Statutes section 469.053, subd. 4 and 6,

NOW THEREFORE BE IT RESOLVED, that the City Council, in anticipation of adopting the General Fund, General Debt Service, and Library Agency budgets for the fiscal year 2020, and in accordance with section 10.04 of the City Charter, does hereby levy taxes on all taxable property within the Saint Paul corporate limits, to be collected totaling the amount set forth in the attached; and

BE IT FURTHER RESOLVED, that the City Council requests the City Clerk to forward this resolution to the Ramsey County Department of Property Records and Revenue in accordance with the applicable provisions of the City Charter and other laws, and

BE IT FINALLY RESOLVED, that the City Council requests the Office of Financial Services to complete and forward any state forms required identifying these adopted levies and corresponding special levies.

At a meeting of the City Council on 12/11/2019, this Resolution was Passed.

**Yea:** 4 Councilmember Brendmoen, Councilmember Tolbert, Councilmember Noecker, and Councilmember Jalali

**Nay:** 3 Councilmember Thao, Councilmember Prince, and Councilmember Busuri

Vote Attested by

Council Secretary Trudy Moloney

Date 12/11/2019

City of Saint Paul Financial Analysis

Attachment A

1	<u>File ID Number:</u>	RES 19-2130		
2				
3	<u>Budget Affected:</u>	Operating Budget	Multiple Departments	Multiple Funds
4				
5	<u>Total Amount of Transaction:</u>	n/a		
6				
7	<u>Funding Source:</u>	Other	Please Specify:	Property Tax Levy
8				
9	<u>Charter Citation:</u>	Laws of Minnesota 2002, Chapter 390, Sec. 37; Minnesota Statutes section 469.053, subd. 4 and 6;		
10		Section 10.04 of the Saint Paul City Charter		

Fiscal Analysis

14 Resolution approves the final pay 2020 City of Saint Paul Property Tax Levy at \$165,181,611. This includes City Operating and Debt Levies, Saint Paul  
 15 Public Library Operating and Debt Levies, and the Saint Paul Port Authority levy. Details on the breakdown between these entities is shown below.

Payable 2020 City of Saint Paul Property Tax Levy

30	Description	Tax Levy Payable in 2019	Tax Levy Payable in 2020	% Change
32	City levy for city operations and shrinkage	119,827,734	126,389,708	5.48%
34	City levy for Debt Service and shrinkage	15,233,758	17,121,513	12.39%
36	City levy for Library Agency and shrinkage	<u>18,879,346</u>	<u>19,558,690</u>	3.60%
38	City Levy for City Government	153,940,838	163,069,911	5.93%
40	City levy for Port Authority levy per Mn. Stat. sec 469.053	<u>2,111,700</u>	<u>2,111,700</u>	0.00%
42	Total Levy	156,052,538	165,181,611	5.85%



City of Saint Paul

City Hall and Court House
15 West Kellogg Boulevard
Phone: 651-266-8560

Signature Copy

Resolution: RES 19-2139

File Number: RES 19-2139

final 2020 budgets in accordance with the actions taken herein and to equalize, balance or set the final department revenue sources and department appropriations as necessary.

At a meeting of the City Council on 12/11/2019, this Resolution was Passed.

Yea: 4 Councilmember Brendmoen, Councilmember Tolbert, Councilmember Noecker, and Councilmember Jalali

Nay: 3 Councilmember Thao, Councilmember Prince, and Councilmember Busuri

Vote Attested by
Council Secretary

[Handwritten signature of Trudy Moloney]

Trudy Moloney

Date 12/11/2019

Approved by the Mayor

[Handwritten signature of Melvin Carter III]

Melvin Carter III

Date 12/18/2019

File Number: RES 19-2139

Adopting the 2020 Budget.

WHEREAS, the Mayor has proposed budgets for the City of Saint Paul for the fiscal year beginning January 1, 2020, in accordance with the Saint Paul City Charter and Chapter 56 of the Administrative Code; and

WHEREAS, the City Council, after publication of the notice in the newspaper on November 25, 2019, participated in a public hearing on December 4, 2019, on the Mayor's Proposed 2020 budgets and property tax levy, as required by the City Charter and applicable state and federal laws; and

WHEREAS, the Council has revised the Mayor's proposed budgets as indicated in Attachment A; now therefore be it

RESOLVED, that in accordance with the procedures and requirements set forth in the City Charter and other laws applicable thereto, the Council of the City of Saint Paul does hereby adopt the 2020 budgets as proposed by the Mayor with such monetary changes, additions and deletions as are hereby adopted and which, along with total budgets, are set forth in Attachment A; and be it

FURTHER RESOLVED, that the expenditures in dollars as may be made by the offices, departments, bureaus, and agencies of city government during the fiscal year 2020 shall be, and are hereby approved, and adoption of these budgets shall constitute appropriations of the money amounts as set at the department budget total in the General Fund budget, the project total in the Capital Improvements Budget, and the fund budget total in all other cases; and be it

FURTHER RESOLVED, that the estimated financing set forth in the 2020 adopted budgets is hereby approved; and be it

FURTHER RESOLVED, that the Five Year Capital Program for 2020-2024 is hereby approved; and be it

FURTHER RESOLVED, that the adoption of the 2020 budget for the Community Development Block Grant Fund is a multi-year budget based on estimates for a grant which has a fiscal period that differs from the City's budget year (January 1 through December 31); the authority to implement this adopted multi-year budget commences only at the beginning of the grant period, and shall extend beyond December 31, 2020, through the end of the grant period and; during the year when the grant is accepted by the City Council, the budget will be amended to match the actual grant amount for the entire multi-year period; and be it

FURTHER RESOLVED, that the City Clerk is directed to publish the 2020 budget summary pursuant to Minnesota Statutes section 471.6965 in the format prescribed by the Office of the State Auditor; and be it

FINALLY RESOLVED, that the Director of Financial Services is hereby authorized to prepare the

RES 19-2139

2020 Budget Balancing Status  
General Fund  
Resolution Attachment

2020 Budget Balancing Status  
Special Funds

RES 19-2139

	Spending	Financing
<b>Mayor's Proposed Budget...</b>		
General Fund	317,043,596	317,043,596
Mayor's Budget Total	317,043,596	317,043,596
Gap: Excess / (Shortfall)	0	
<b>Supplemental Public Safety Budget...</b>		
<b>Changes to account for public safety supplemental budget items:</b>		
Police	305,760	
Emergency Management	100,000	
CAO	113,906	
Parks	244,649	
Financial Services	110,000	
Fire	130,000	
Mayor's Office	300,000	
Public Works		Budget Neutral
Parks		(225,000)
General Government Accounts		1,529,315
<b>Technical Changes to the Mayor's Budget...</b>		
<b>Technical Changes to Adjust for Updates and Omissions:</b>		
All Departments		Budget Neutral
General Government	1,400,000	1,400,000
CAO		Budget Neutral
DSI		Budget Neutral
Parks		Budget Neutral
Public Works		Budget Neutral
<b>New or Amended Grant Budgets:</b>		
<b>Revised Revenue and Budget Estimates:</b>		
<b>General Revenue Adjustments</b>		
DSI		(128,000)
DSI		(23,576)
DSI		25,000
DSI		50,000
DSI		76,576
Financial Services		21,249
Financial Services		(2,750)
Parks		(218,499)
Fire		200,000
Budget After Technical Changes	319,747,911	319,747,911
Gap: Excess / (Shortfall)	0	
<b>Council Changes to the Proposed Budget:</b>		
<b>Program Adjustments</b>		
Fire		130,000
Emergency Management		100,000
Financial Services	(110,000)	
HRECO		130,000
Parks		100,000
Parks		30,000
Public Works		80,000
HRECO		60,000
Budget After Policy Changes	320,037,911	320,037,911
Gap: Excess / (Shortfall)	0	

	Spending	Financing
<b>Mayor's Proposed Budget...</b>		
Special Funds	295,585,048	295,585,048
Mayor's Budget Total	295,585,048	295,585,048
Gap: Excess / (Shortfall)	0	
<b>Supplemental Public Safety Budget...</b>		
<b>Changes to account for public safety supplemental budget items:</b>		
Financial Services	110,000	110,000
Parks	244,649	244,649
Police	305,760	305,760
<b>Technical Changes to the Mayor's Budget...</b>		
<b>Technical Changes to Adjust for Updates and Omissions:</b>		
All Departments		Budget Neutral
PED		Budget Neutral
General Government		119,986
DSI	562,650	562,650
DSI	(143,500)	(143,500)
DSI	725,681	725,681
DSI	250,000	250,000
CAO		Budget Neutral
Financial Services	(115,479)	(115,479)
Financial Services	556,620	556,620
Parks	245,006	245,006
Parks		Budget Neutral
Police	(157,852)	(157,852)
Police	385,000	385,000
Police		(80,587)
Police	39,433	100,000
Public Works	407,665	407,665
General Government	259,680	259,680
<b>New or Amended Grant Budgets:</b>		
CAO	50,000	50,000
Emergency Management	(16,917)	(16,917)
Financial Services	763,174	763,174
Financial Services	106,750	106,750
Fire	1,470,861	1,470,861
Fire	104,559	104,559
Fire	225,516	225,516
Fire	315,549	315,549
General Government	4,000,000	4,000,000
Mayor's Office	26,000	26,000
Parks	157,852	157,852
Parks	105,413	105,413
Police	123,302	123,302
Police	44,971	44,971
Police	16,900	16,900
Police	36,236	36,236
Police	382,890	382,890
Police	165,274	165,274
Police	20,000	20,000
Police	279,218	279,218
Police	217,755	217,755
Police	133,719	133,719
Police	249,729	249,729
Police	326,322	326,322
Police	66,948	66,948
Police	236,250	236,250
Police	131,901	131,901
Public Works	(250,000)	(250,000)
Public Works	250,000	250,000
Technology	50,000	50,000
Budget After Technical Changes	309,170,420	309,170,420
Gap: Excess / (Shortfall)	0	
<b>Council Changes to the Proposed Budget</b>		
PED	195,000	195,000
Financial Services		Budget Neutral
PED	200,000	200,000
PED		Budget Neutral
Budget After Policy Changes	309,565,420	309,565,420
Gap: Excess / (Shortfall)	0	

2020 Budget Balancing Status  
Debt

RES 19-2139

	Spending	Financing
171 Mayor's Proposed Budget...		
172 Debt Service Funds	81,247,465	81,247,465
173 Mayor's Budget Total	81,247,465	81,247,465
174 Gap: Excess / (Shortfall)		0
175		
176 Technical Changes to the Mayor's Budget...		
177		
178 Technical Changes to Adjust for Updates and Omissions:		
179		
180		
181		
182 Debt		Budget Neutral
183 Debt	204,410	204,410
184 Debt	(1,711,792)	(1,711,792)
185		
186		
187		
188 Revised Revenue or Budget Estimates:		
189		
190 No changes		
191		
192		
193		
194 Budget After Technical Changes	79,740,083	79,740,083
195		
196 Gap: Excess / (Shortfall)		0
197		
198 Program Changes Proposed by the Mayor...		
199		
200 No changes		
201		
202		
203		
204 Budget After Policy Changes	79,740,083	79,740,083
205		
206 Gap: Excess / (Shortfall)		0
207		
208 Council Changes to the Proposed Budget		
209		
210		
211		
212		
213		
214 Budget After Policy Changes	79,740,083	79,740,083
215		
216 Gap: Excess / (Shortfall)		0
217		
218		

2020 Budget Balancing Status  
Capital Improvement Budget

RES 19-2139

	Spending	Financing
219 Mayor's Proposed Budget...		
220 Capital Improvement Budget	54,369,000	54,369,000
221 Mayor's Budget Total	54,369,000	54,369,000
222		
223		
224 Gap: Excess / (Shortfall)		0
225		
226 Technical Changes to the Mayor's Budget...		
227		
228 Technical Changes to Adjust for Updates and Omissions:		
229		
230 Multiple Departments		Budget Neutral
231		
232		
233 Revised Revenue or Budget Estimates:		
234		
235 No changes		
236		
237 Budget After Technical Changes	54,369,000	54,369,000
238		
239 Gap: Excess / (Shortfall)		0
240		
241		
242 Program Changes Proposed by the Mayor...		
243		
244 Public Works	5,269,917	5,269,917
245 Public Works	350,000	350,000
246		
247		
248		
249		
250 Budget After Policy Changes	59,988,917	59,988,917
251		
252 Gap: Excess / (Shortfall)		0
253		
254 Council Changes to the Proposed Budget		
255		
256 Financial Services	600,000	600,000
257 Parks	(500,000)	(500,000)
258 Parks	500,000	500,000
259 Parks	500,000	500,000
260 PED	(50,000)	(50,000)
261 PED	50,000	50,000
262		
263		
264		
265		
266		
267		
268 Budget After Policy Changes	61,088,917	61,088,917
269		
270 Gap: Excess / (Shortfall)		0
271		
272		
273		
274		

## Glossary

*Account Code.* A five-digit code assigned to a specific type of receipt or expenditure. A major account code is a grouping of expenditures or receipts on the basis of the types of goods or services purchased or rendered. For example, personnel services, materials, supplies, and equipment are major account codes.

*Accounting Unit (AU):* An accounting unit is a subunit of a fund. Each fund contains one or more accounting units, a specific and distinguishable budgetary unit of work or service. Accounting units are detailed levels of budget spending authority created to accomplish the approved objectives of the fund.

*Accounting Unit Number:* An eight (8)-digit number which uniquely identifies the accounting unit. The first digit indicates the fund type, while the second digit indicates the department.

*Allocation:* A portion of a lump-sum appropriation which is designated for expenditure by specific organizational units or for special purposes. See *Appropriation*.

*Appropriation:* An expenditure authorized by the city council for a specified amount and time.

*Assessed Valuation:* The value that is established for real estate or other property by a government for use as a basis for levying property taxes.

*Bond:* A written promise to pay a specific sum of money (called the principal amount or face value) at a specified future date (called the maturity date) along with periodic interest at a specified rate.

*Budget Document:* The written record of the comprehensive financial plan the mayor presents to the city council for review, revision if deemed appropriate, and adoption.

*Capital Allocation:* Assignment of available capital (dollars) to specific uses.

*Capital Expenditure:* Actual spending of capital (dollars) for capital improvement projects.

*Capital Improvement:* The purchase or construction of durable/fixed assets. Examples include streets, bridges, parks or buildings.

*Capital Improvement Budget (CIB):* A plan for capital expenditures (physical development of the city) to be incurred each year, over a fixed number of years, in order to meet capital needs arising from the long-term work program.

*Capital Outlay:* Equipment, machinery, vehicles or furniture items included in the operating budget. See *Capital Improvement Budget*.

*Capital Projects Fund:* A fund established to account for all financial resources used for the construction or acquisition of major capital facilities, except those financed by special assessment, proprietary or fiduciary funds.

*CIB:* Acronym for capital improvement budget.

*COMET:* Acronym for City Operations Modernization and Enterprise Transformation, Saint Paul's technology improvement project. See *ERP*.

*Debt Service Fund:* A fund established to account for the financial resources used for the payment of long-term general obligation debt principal, interest, and related costs.

*Division:* An organizational subunit of a department. Each department has one or more divisions, which are responsible for one or more activities.

*Encumbrances:* Legal commitment of appropriated funds (in the form of purchase orders or contracts) to purchase goods or services to be delivered or performed at a future date. They cease to be encumbrances when paid or when the actual liability is created.

*Enterprise Fund:* A fund established to account for city operations that are financed and operated in a manner similar to private business enterprises. The intent is that the costs (expenses, including depreciation) of providing goods and services on a continuing basis be financed or recovered primarily through user charges.

*ERP:* Acronym for Enterprise Resource Planning, a document and information management system.

*ETI:* Acronym for Enterprise Technology Initiative. This is an activity in the Technology department in which spending and financing for city-wide technology improvements are budgeted.

*Expenditures:* Total charges incurred, whether paid or unpaid, including the provision for retirement of debt not reported as a liability of the fund from which it will be retired, and capital outlays (for governmental funds and fiduciary funds, except non-expendable trust funds) .

*Expenses.* Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges which benefit the current fiscal period (for proprietary funds and non-expendable trust funds). See *Expenditures*.

*FMS or FM-80:* Reference to the City of Saint Paul's financial management computer system. This system is planned to be retired in 2013 and replaced with the City's new ERP system.

*FORCE:* Acronym for focusing our resources on community empowerment. This is a unit within the Police Department dedicated to combat problems, at the neighborhood level, of street level narcotics, problem properties and disruptive behavior.

*Fiduciary Fund:* A fund established to account for resources held for the benefit of parties outside the government.

## Glossary – Continued

*Financing Plan:* Identifies sources of revenues that support the spending plan.

*Full Time Equivalent (FTE):* A personnel position which is financed for the equivalent of 80 hours per pay period, for 26.1 pay periods (a typical year), or 2,088 hours in a year. This is roughly equivalent to 40 hours per week for 52 weeks. For example, a .5 FTE would represent 20 hours per week for 52 weeks, or 40 hours per week for 26 weeks. A 1.0 FTE is a general reference to a position normally working for a year.

*Fund:* Each individual fund is a separate accounting entity having its own assets, liabilities, revenues and expenditures or expenses. City financial resources are allocated to, and accounted for, in individual funds based on legal, donor, or administrative restrictions or requirements.

*Fund Balance:* An equity account reflecting the excess of accumulated assets over accumulated liabilities and reserves (monies set aside for specific purposes).

*Fund Manager:* Fund managers are accountable to and receive authority from their department director and division manager, and ultimately from the mayor, the city council, and city residents/taxpayers. Each fund manager is responsible for correctly preparing and submitting the portion of the city's financial plan that is provided by their fund. This includes a properly completed budget request consisting of performance, spending and financing plans. Fund managers are responsible for monitoring the collection of receipts, authorizing spending payments, cash flow planning, and service delivery in accordance with the adopted plan. Fund managers are also responsible for forecasting significant performance, spending or financing variances, determining their cause, creating a solution, and reporting such information to their department director and the director of the office of financial services. See *Performance Plan*, *Spending Plan*, and *Financing Plan*.

*Fund Number:* A three-digit number which uniquely identifies the fund. For example, the General Fund is fund number 100, the city grants fund is 200, and the parks and recreation special projects is 260. There is no significance to the sequence of numbers. See *Activity Number*.

*Fund Type:* A classification of funds by similar purpose. The fund types are: governmental (general, special revenue, debt service, capital project, special assessment), proprietary (enterprise, internal service), and fiduciary (trust and agency funds). Although the city hall annex operating fund and the public works engineering fund are separate funds, they are the same fund type (internal service). See each fund type for its definition. Also see *Fund*.

*GIS:* Acronym for geographic based information systems.

*General Fund:* The fund used to account for all financial resources not specifically earmarked for other purposes. The General Fund is the primary operating fund for the City of Saint Paul.

*Governmental Funds:* All funds other than fiduciary and proprietary funds. Includes the general fund, special revenue funds, capital projects funds, debt service funds and special assessment funds. The measurement focus is on spending or financial flow rather than on net income. See *Fiduciary Funds* and *Proprietary Funds*.

*Internal Service Fund:* A fund established to account for the financing of goods or services provided by one city department to other city departments, divisions or funds on a cost-reimbursement basis.

*LGA:* Acronym for local government aid. See *State Aids*.

*MSA:* Acronym for municipal state aids. See *State Aids*.

*Operating Budget:* The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

*Operating Transfer In/Out:* Interfund transfers are legally authorized transfers between a fund receiving revenue and a fund where resources are expended.

*PED:* Acronym for the planning and economic development department.

*Permanent Fund:* A fund established to account for the custody and administration of assets held in a trust capacity. The assets held in a trust fund must be spent or invested in accordance with the conditions of the trust. Expendable trust funds are similar to governmental funds in that the measurement focus is on spending or financial flow rather than on net income. Non-expendable trust funds are similar to proprietary funds, with the measurement focus on determination of net income. See *Agency Fund* and *Fiduciary Fund*.

*Proprietary Funds:* Any fund which attempts to determine net income. Measurement focus is on cost of services similar to private sector for-profit organizations. This category includes enterprise and internal service funds.

*Recoverable Expenditure:* An expenditure made for, or on behalf of, another governmental unit, fund, or department, private individual, firm, or corporation which will, subsequently, be recovered in cash or its equivalent.

*Retained Earnings:* An equity account reflecting the accumulated earnings of an enterprise or internal service fund which are not reserved for any specific purpose.

*Special Assessment:* Charges which the local government collects from property owners to pay for specific services or capital improvement projects such as streets, sewers, etc., which benefit a particular piece of real estate.

## Glossary – Continued

*Special Revenue Fund:* A fund established to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, and capital projects) that are legally restricted to expenditures for specified functions or activities.

*Spending Plan:* Provides a unit or subunit of an organization with spending authority to pay for the resources required to effectively accomplish the performance plan.

*STAR:* Acronym for sales tax revitalization program. This is also referred to sometimes as cultural sales tax revenue.

*State Aids:* The following are the major types of intergovernmental revenues received by the City of Saint Paul from the State of Minnesota:

*Local Government Aid (LGA):* Begun in 1971, this program was designed to provide indirect property tax relief through the redistribution of income tax and sales tax revenues collected at the state level to local units of government. The amount of funding received by local units of government is based on a distribution formula determined by the Minnesota State Legislature. The distribution formula is based on "need" as well as "capacity". The 2001 State Legislature rolled the Homestead and Agricultural Credit Aid into Local Government Aid.

*Municipal State Aids (MSA).* This program is financed by motor vehicle related taxes collected at the state level. The state gasoline tax is the largest revenue source and the dollars collected are constitutionally dedicated for expenses related to MSA routes. The revenues are redistributed back to municipalities of 5,000 or more residents to be used for construction and maintenance of their MSA designated routes.

*Tax Increment District:* A tax increment district is a designated geographical area where a city is undertaking redevelopment or development activity. Any increase in assessed valuation due to new development activity is captured by the district. Property taxes levied against those captured values are used to finance the public improvement costs incurred to induce the private development activity. Public improvement costs can be financed by issuing bonds or by a pay-as-you-go plan.