

# 2024 Proposed Budget: City Attorney



**SAINT PAUL**  
CITY ATTORNEY

We seek justice through law, balancing accountability and equity, and building prosperity while protecting the interests of the entire Saint Paul community.

- **Respect:** We maintain an inclusive culture that honors the rights and experiences of all, encourages dialogue, and fosters patience and humanity.
- **Integrity:** We act with courage and conviction, speaking truth; being accountable and faithful to the rule of law and professional ethics.
- **Service to Community:** We work to benefit the community by connecting and engaging with each other and all of Saint Paul.
- **Excellence:** We strive for perpetual improvement, scholarship and intellectual curiosity, proactive collaborative solutions, producing better results for the city.

Learn More: [stpaul.gov/departments/city-attorney](http://stpaul.gov/departments/city-attorney)

## Department Facts

<b>Total General Fund Budget:</b>	\$12,141,200
<b>Total Special Fund Budget:</b>	\$2,697,818
<b>Total FTEs:</b>	89.1

## Department Goals

- Innovative Legal Solutions
- Inclusion
- Sustainable Legal Process
- Access to Justice

## Recent Accomplishments

- The Civil Division provides legal advice to elected officials, departments, and commissions and represents the City at administrative hearings.
- In 2023 to date, the Civil Division advised on 6 requests for closure or re-closure of homeless unsheltered encampments; tried before administrative law judges 4 contested adverse actions imposed by DSI.
- Provided legal support and advice for PED's active HUD grants, which totaled approximately \$10 million in entitlement grant funds and \$13 million in supplemental emergency grant funds.
- Advised and drafted documents to facilitate the acquisition and sale of properties for numerous development and redevelopment projects.
- Expanded the Immigrant and Refugee program; commenced 4 new programs.
- The Litigation Division handles approximately 50 active cases each year, with many cases spanning 2-3 years. The City has averaged 22 new lawsuits each year for the past four years. The number of lawsuits initiated against the City has increased, with 20 new cases initiated during the first half of 2023.
- In 2022, the Litigation Division resolved 23 civil lawsuits. Of those lawsuits, 43% were resolved by negotiated settlements; 38% were resolved by obtaining dismissals without any payments; and the City received adverse rulings in the remaining 19%.
- During the first half of 2023, the Litigation Division resolved 19 civil cases, with only one adverse ruling.
- Litigation payments made in 2022 due to settlements and adverse rulings total \$637,642. The 2022 payout amount is less than a third of the amount paid in 2021 and well below the yearly average for litigation payments made in the past 15 years.
- The Criminal Division handles approximately 11,000 misdemeanor and gross misdemeanor cases per year. In 2022, 1,828 crime victims served.
- Expanded ETHOS and continued to offer alternatives to conviction for low-risk offenders via Diversion; expansion of Gun Diversion Pilot.
- Continued our partnership with SPPD for expedited review of Gone on Arrival (GOA) domestic violence related crimes. Developed additional programming around swift victim services.
- Participated in Mental Health Court, DWI Court, and Veterans Treatment Court staffing teams and the Treatment Courts Steering Committee.
- Enhanced community outreach through the Criminal Division's Community Justice Unit focusing on racial equity, criminal justice reform, and advancing alternatives to traditional prosecution.
- Continued to develop and enhance the Office of Neighborhood Safety (ONS). The ONS seated members the Neighborhood Safety Community Council (NSCC) and launched Project PEACE in collaboration of SPPD and Community Stakeholders.

# City Attorney's Office

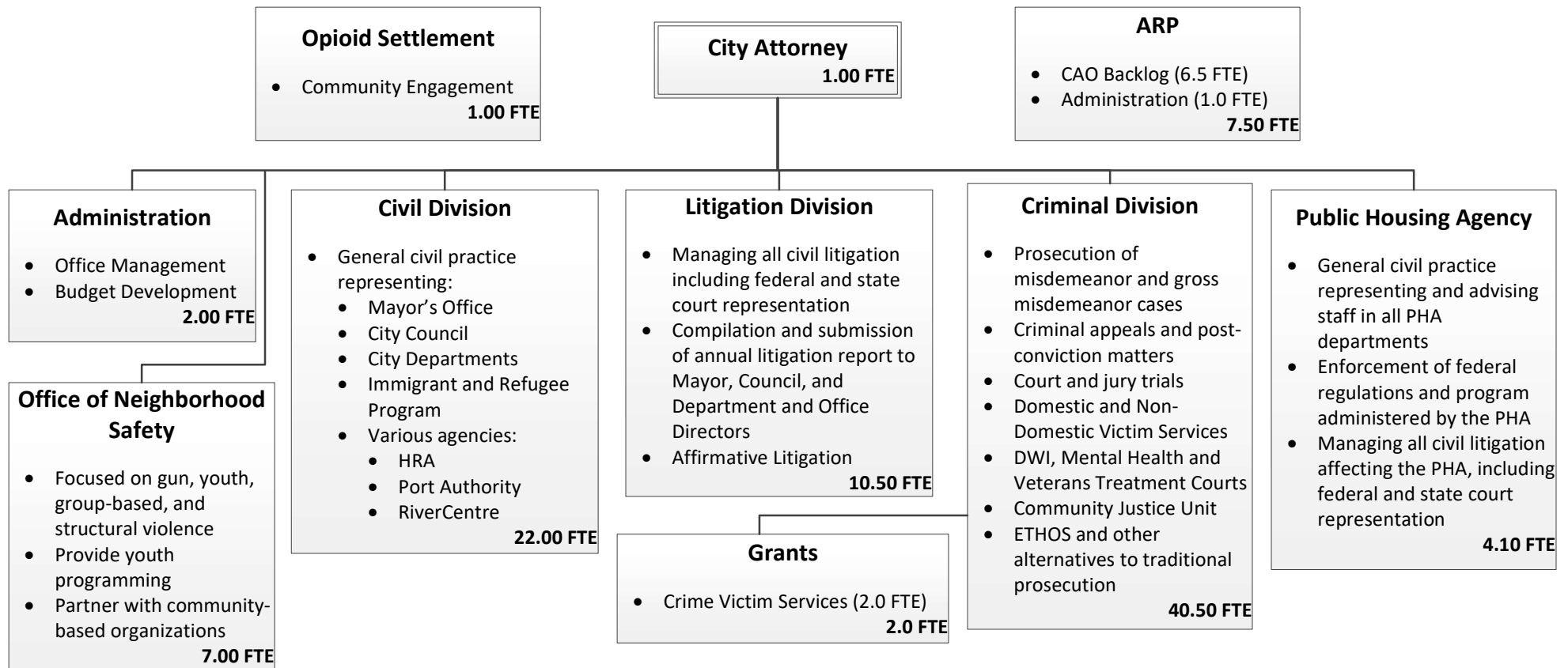
**Mission:** We seek justice through law, balancing accountability and equity and building prosperity while protecting the interests of the entire Saint Paul community.

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(Total 97.60 FTE)

8.50 FTE included in this total are budgeted in General Government Account

**2024 Proposed Budget  
CITY ATTORNEY**

**Fiscal Summary**

	<b>FY 2021 Actuals</b>	<b>FY 2022 Adopted Budget</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Proposed Budget</b>	<b>Change From Prior Year</b>	<b>FY 2023 Adopted Budget FTE</b>	<b>FY 2024 Proposed Budget FTE</b>
<b>Spending</b>							
100: CITY GENERAL FUND	8,682,869	10,622,073	11,696,522	12,141,200	444,678	72.65	74.65
200: CITY GRANTS	270,452	464,667	445,653	260,319	-185,334	3.50	2.00
211: GENERAL GOVT SPECIAL PROJECTS	0	0	0	0	0	0.00	0.00
710: CENTRAL SERVICE FUND	1,886,054	2,211,993	2,302,423	2,437,499	135,076	11.45	12.45
<b>Total</b>	<b>10,839,375</b>	<b>13,298,733</b>	<b>14,444,598</b>	<b>14,839,018</b>	<b>394,420</b>	<b>87.60</b>	<b>89.10</b>
<b>Financing</b>							
100: CITY GENERAL FUND	73,276	79,262	79,262	79,262	0		
200: CITY GRANTS	223,755	464,667	445,653	260,319	-185,334		
710: CENTRAL SERVICE FUND	1,899,645	2,211,994	2,302,423	2,437,499	135,076		
<b>Total</b>	<b>2,196,676</b>	<b>2,755,923</b>	<b>2,827,338</b>	<b>2,777,080</b>	<b>-50,258</b>		

**Budget Changes Summary**

The 2024 City Attorney's Office (CAO) General Fund budget includes inflationary updates to salaries and benefits, an attrition adjustment of \$40,000, and the transfer of one FTE from the Office of Financial Services (OFS) to the Office of Neighborhood Safety (ONS). A corresponding decrease can be found in the OFS budget.

Adjustments to special fund budgets include the addition of one Legal Assistant III to support the work of the Planning and Economic Development department, a decrease of 2 FTEs due to the expiration of a grant, and an increase of 0.5 FTE funded by a new grant.

Public Safety Aid and Opioid Settlement: the City Attorney's Office and Office of Neighborhood Safety budgets are supplemented in the 2024 proposed budget by investments made from Public Safety Aid and the Opioid Settlement. The budget on this page does not reflect these investments. Please see the General Government Accounts section for additional information.

ARP Funding: the CAO budget includes 6.5 FTE's in 2024 to fund the criminal division backlog. Additionally, the City Attorney's Office budget includes ARP administrative staff (1 FTE) each year for the term of the grant. The FTE counts and budgets on these pages do not include this funding. Please see the American Rescue Plan Act State and Local Fiscal Recovery Funds section for additional information.

# **City Attorney Spending Reports**

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: CITY ATTORNEY**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2024**

	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	FY 2024 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	8,334,563	9,286,576	10,181,133	10,642,391	461,258
SERVICES	298,543	991,109	1,166,109	1,149,472	-16,637
MATERIALS AND SUPPLIES	43,179	36,833	40,935	40,935	0
PROGRAM EXPENSE	0	300,000	300,000	300,000	0
OTHER FINANCING USES	6,584	7,555	8,345	8,402	57
<b>Total Spending by Major Account</b>	<b>8,682,869</b>	<b>10,622,073</b>	<b>11,696,522</b>	<b>12,141,200</b>	<b>444,678</b>
<b>Spending by Accounting Unit</b>					
10012100 - CITY ATTORNEY GENERAL OPS	8,682,869	9,216,313	9,921,692	10,120,873	199,181
10012200 - OFFICE OF NEIGHBORHOOD SAFETY	0	1,405,760	1,774,830	2,020,328	245,498
<b>Total Spending by Accounting Unit</b>	<b>8,682,869</b>	<b>10,622,073</b>	<b>11,696,522</b>	<b>12,141,200</b>	<b>444,678</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: CITY ATTORNEY**

**Fund: CITY GRANTS**

**Budget Year: 2024**

	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	FY 2024 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	255,508	333,268	314,254	128,920	-185,334
SERVICES	12,274	131,399	131,399	131,399	0
MATERIALS AND SUPPLIES	2,671	0	0	0	0
<b>Total Spending by Major Account</b>	<b>270,452</b>	<b>464,667</b>	<b>445,653</b>	<b>260,319</b>	<b>-185,334</b>
<b>Spending by Accounting Unit</b>					
20012800 - CRIME VICTIM SERVICES INITIATIVE	124,740	140,487	139,769	139,769	0
20012900 - CITY ATTORNEY GRANTS	145,712	324,180	305,884	120,550	-185,334
<b>Total Spending by Accounting Unit</b>	<b>270,452</b>	<b>464,667</b>	<b>445,653</b>	<b>260,319</b>	<b>-185,334</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: CITY ATTORNEY**

**Fund: CENTRAL SERVICE FUND**

**Budget Year: 2024**

	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	FY 2024 Proposed Budget	Change From Prior Year
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,777,926	2,025,133	2,117,248	2,262,782	145,534
SERVICES	95,277	123,203	121,778	116,372	-5,406
MATERIALS AND SUPPLIES	11,643	27,620	27,451	22,479	-4,972
OTHER FINANCING USES	1,207	36,037	35,946	35,866	-80
<b>Total Spending by Major Account</b>	<b>1,886,054</b>	<b>2,211,993</b>	<b>2,302,423</b>	<b>2,437,499</b>	<b>135,076</b>
<b>Spending by Accounting Unit</b>					
71012200 - CITY ATTY OUTSIDE SERVICES	1,886,054	2,211,993	2,302,423	2,437,499	135,076
<b>Total Spending by Accounting Unit</b>	<b>1,886,054</b>	<b>2,211,993</b>	<b>2,302,423</b>	<b>2,437,499</b>	<b>135,076</b>

# **City Attorney Financing Reports**



**CITY OF SAINT PAUL  
Financing Plan by Department**

**Department: CITY ATTORNEY  
Fund: CITY GENERAL FUND**

**Budget Year: 2024**

	<b>FY 2021 Actuals</b>	<b>FY 2022 Adopted Budget</b>	<b>FY 2023 Adopted Budget</b>	<b>FY 2024 Proposed Budget</b>	<b>Change From Prior Year</b>
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	34,650	30,000	30,000	30,000	0
CHARGES FOR SERVICES	13,195.75	14,859	14,859	14,859	0
MISCELLANEOUS REVENUE	25,430	0	0	0	0
OTHER FINANCING SOURCES	0	34,403	34,403	34,403	0
<b>Total Financing by Major Account</b>	<b>73,276</b>	<b>79,262</b>	<b>79,262</b>	<b>79,262</b>	<b>0</b>
<b>Financing by Accounting Unit</b>					
10012100 - CITY ATTORNEY GENERAL OPS	73,275.75	79,262	79,262	79,262	0
<b>Total Financing by Accounting Unit</b>	<b>73,276</b>	<b>79,262</b>	<b>79,262</b>	<b>79,262</b>	<b>0</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: CITY ATTORNEY**  
**Fund: CITY GRANTS**

**Budget Year: 2024**

	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	FY 2024 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	198,754.68	399,683	399,685	260,319	-139,366
MISCELLANEOUS REVENUE	25,000	0	0	0	0
OTHER FINANCING SOURCES	0	64,984	45,968	0	-45,968
<b>Total Financing by Major Account</b>	<b>223,755</b>	<b>464,667</b>	<b>445,653</b>	<b>260,319</b>	<b>-185,334</b>
<b>Financing by Accounting Unit</b>					
20012800 - CRIME VICTIM SERVICES INITIATIVE	87,688	140,487	139,769	139,769	0
20012900 - CITY ATTORNEY GRANTS	136,066.68	324,180	305,884	120,550	-185,334
<b>Total Financing by Accounting Unit</b>	<b>223,755</b>	<b>464,667</b>	<b>445,653</b>	<b>260,319</b>	<b>-185,334</b>

**CITY OF SAINT PAUL  
Financing Plan by Department**

**Department: CITY ATTORNEY**

**Fund: GENERAL GOVT SPECIAL PROJECTS**

**Budget Year: 2024**

	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	FY 2024 Proposed Budget	Change From Prior Year
Financing by Major Account					
Total Financing by Major Account					
Financing by Accounting Unit					
Total Financing by Accounting Unit					

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: CITY ATTORNEY**  
**Fund: CENTRAL SERVICE FUND**

**Budget Year: 2024**

	FY 2021 Actuals	FY 2022 Adopted Budget	FY 2023 Adopted Budget	FY 2024 Proposed Budget	Change From Prior Year
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	1,897,631.32	2,211,994	2,302,423	2,437,499	135,076
MISCELLANEOUS REVENUE	2,014	0	0	0	0
<b>Total Financing by Major Account</b>	<b>1,899,645</b>	<b>2,211,994</b>	<b>2,302,423</b>	<b>2,437,499</b>	<b>135,076</b>
<b>Financing by Accounting Unit</b>					
71012200 - CITY ATTY OUTSIDE SERVICES	1,899,645.32	2,211,994	2,302,423	2,437,499	135,076
<b>Total Financing by Accounting Unit</b>	<b>1,899,645</b>	<b>2,211,994</b>	<b>2,302,423</b>	<b>2,437,499</b>	<b>135,076</b>