



BUILDING OUR LEGACY TOGETHER

2024 BUDGET
Mayor Melvin Carter



**SAINT PAUL
MINNESOTA**



CITY OF SAINT PAUL

2024 ADOPTED BUDGET

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The [2024 Adopted Public Library Agency Budget](#) and [2024 Adopted Capital Improvement Budget](#) are available at stpaul.gov/budget



SAINT PAUL MINNESOTA

Acknowledgement

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Introduction

Content and Other Publications

Information Included

This publication contains information on the City of Saint Paul operating and debt service budgets. Operating budgets include the General Fund and special funds. The capital improvement budget (CIB) is included in a separate document. The Housing and Redevelopment Authority (HRA), Water Utility, RiverCentre, Library Agency and Port Authority budgets are not included because they are separate entities.

Purpose

The goal of this report is to provide taxpayers with an easy-to-use guide to City spending. We have tried to answer the question “Where does the money go?” by providing tables and graphs to display this information. As a staff, we always struggle with what level of detail to show. If we show too little detail, our publications will not answer the most commonly asked questions. If we show too much, the documents become extremely large and poring through them can be daunting, tedious, and time consuming.

We hope that this summary will help make taxpayers aware of where the City’s resources come from and where they go. We hope this information will help taxpayers see how state revenues and decisions on property tax classification affect local property taxes, and that they will understand better how the property tax base affects property taxes. They will also see how difficult it is for decision makers to cut the budget without including some of the services taxpayers tell us they hold most dear, such as police, fire, libraries, and parks. These services are such a large portion of the budget, they are difficult to ignore.

We believe heightened taxpayer awareness of City programs will increase the quality of public debates on spending and taxes and, ultimately, the quality of public policy.

Budgets, Not Spending

Unless otherwise noted, the numbers in this document are budget amounts, not actual spending. Actual spending amounts for past years can be found in a publication called the Annual Comprehensive Financial Report.

Other Publications and Information

The Office of Financial Services (OFS) publishes budget books twice annually to display the Mayor’s proposed budget, and the adopted budget. Our website is stpaul.gov.

Saint Paul’s budget is also available as part of the Open Budget initiative. Open Budget Saint Paul provides a guided view through the budget and provides a transparent look at how public funds are allocated. Find more information at stpaul.gov/budget. Other publications are listed below. Most are available in Saint Paul Public Libraries.

- [Annual Comprehensive Financial Report](#): Contact Lori Lee at 651-266-6454
- [Joint Debt Advisory Committee](#): Impact of General Obligation Debt on Saint Paul Tax Base: Contact Sarah Brown at 651-266-8813
- [Housing and Redevelopment Authority \(HRA\)](#) Annual Budget and the Annual Comprehensive Financial Report: Contact Rhonda Gillquist at 651-266-6631
- [Public Library Agency](#): Contact Maureen Hartman at 651-266-7072
- **Port Authority Financial Statements and the Report of Independent Public Accountants**: Contact Todd Hurley at 651-204-6215
- [Regional Water Services](#)
- **RiverCentre**: Contact Cindy Dupont at 651-265-4916

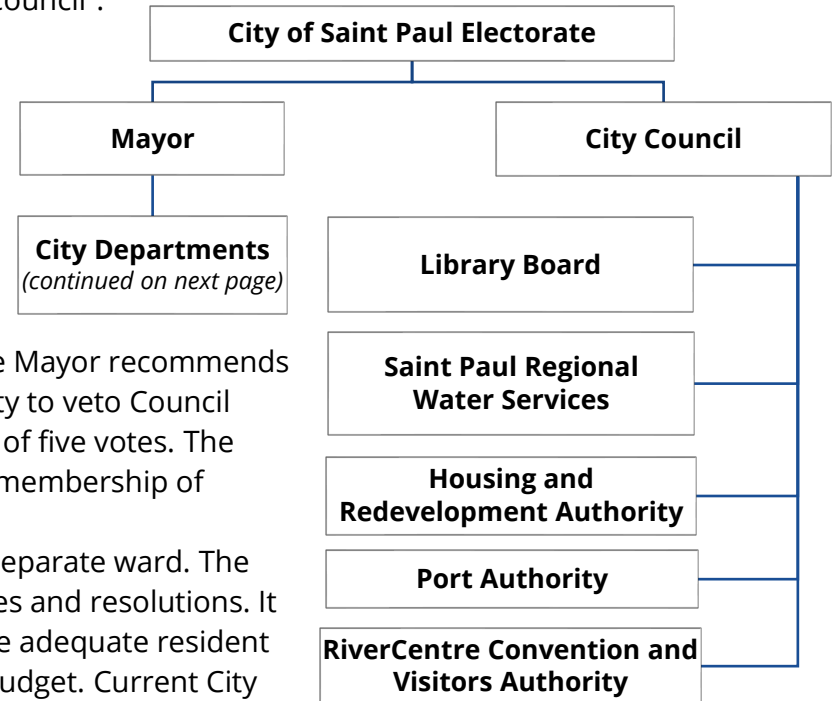
Government Structure

Form of Government

The City Charter provides for a municipal corporation governed by an elected chief executive, the Mayor, and an elected legislative body, the City Council. The form of government is commonly referred to as “strong Mayor-Council”.

Government Structure Overview: Elected Officials

1. **City of Saint Paul Electorate:** City leadership are elected by Saint Paul voters. Elections are held in November of odd-numbered years, with a four-year term for the Mayor and four-year terms for councilmembers.
 - a. **Mayor: Melvin Carter III, term expires 01-01-2026:** The Mayor is responsible for the direction and control of City departments and offices. The Mayor exercises all powers and performs all executive duties given by the City charter, City ordinances, and state laws. The Mayor recommends policies and budgets to the City Council. The Mayor has the authority to veto Council actions. The Council can override the Mayor’s veto with a minimum of five votes. The Mayor recommends appointments for department leadership and membership of boards and commissions.
 - b. **City Council:** Each of the seven councilmembers is elected from a separate ward. The Council is the legislative body, setting policies by enacting ordinances and resolutions. It can monitor and maintain liaisons with community groups to assure adequate resident participation. The Council analyzes, adopts, and monitors the City budget. Current City Councilmembers:



Office	Name	Term Expires
Ward 1	Anika Bowie	01-01-2028
Ward 2	Rebecca Noecker	01-01-2028
Ward 3	Saura Jost	01-01-2028
Ward 4	Mitra Jalali	01-01-2028
Ward 5	Hwa Jeong Kim	01-01-2028
Ward 6	Nelsie Yang	01-01-2028
Ward 7	Cheniqua Johnson	01-01-2028

Councilmembers prepare and promote the City’s legislative program. They serve on boards and commissions of certain intergovernmental agencies, including the [Housing and Redevelopment Authority Board](#), the [Library Board](#), the [Board of Water Commissioners](#), for Saint Paul Regional Water Services, the [Board of Commissioners](#) for the Saint Paul Port Authority, and the [RiverCentre Convention and Visitors Authority](#).

Government Structure Overview: Appointed Officials

The Mayor recommends appointments for department/office directors and members of boards and commissions for Council approval and is responsible for the direction and control of departments and offices.

Appointed City Leadership

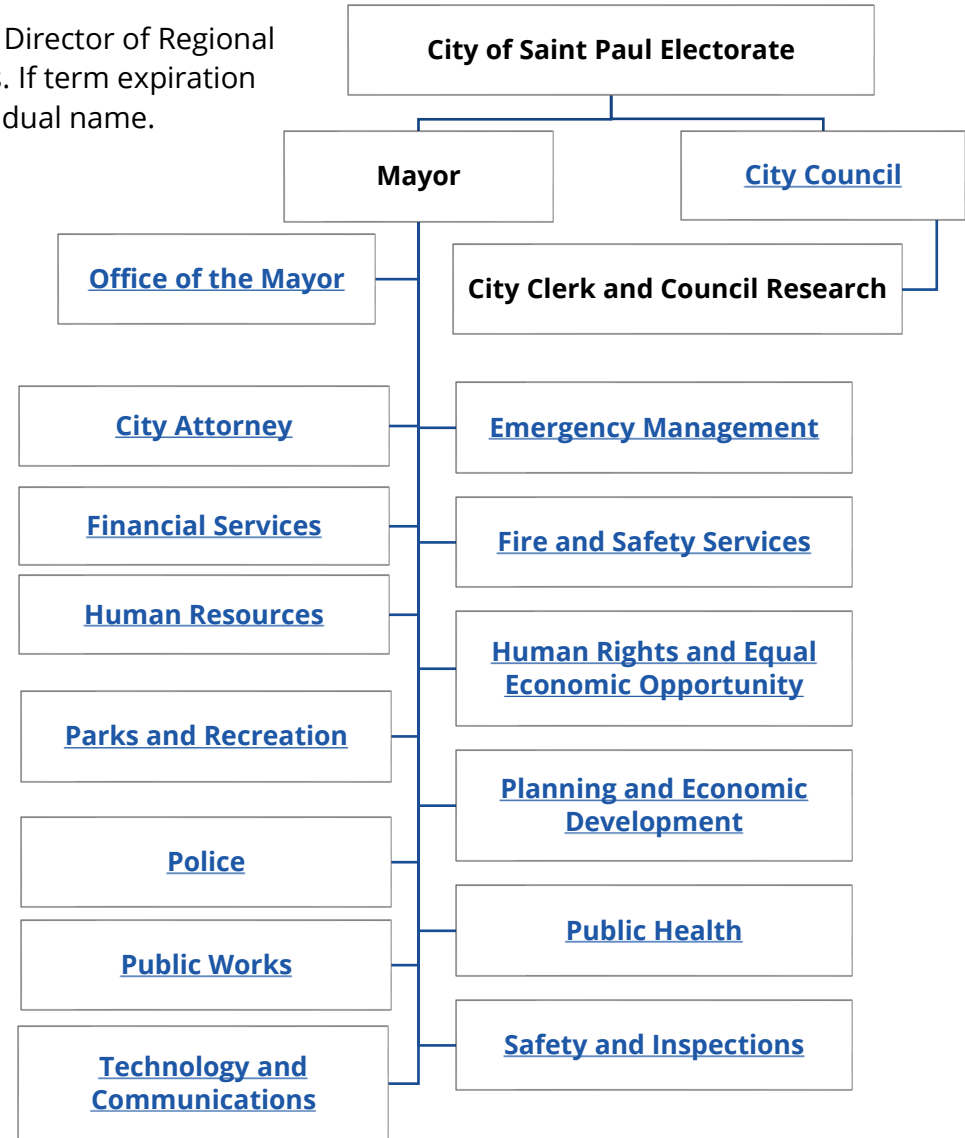
Appointed City officials serve at the pleasure of the Mayor, other than the Director of Regional Water Services who serves at the pleasure of the Board of Commissioners. If term expiration applies to the appointed position, the date is listed next to the listed individual name.

Department/Office

- Deputy Mayor
- Chief Innovation Officer
- Chief Resilience Officer
- Regional Water Services
- Public Libraries
- Financial Services
- Human Resources
- City Attorney
- City Clerk
- Emergency Management
- Financial Services
- Fire and Safety Services
- Human Rights and Equal Economic Opportunity
- Human Resources
- Parks and Recreation
- Planning and Economic Development
- Police
- Public Works
- Safety and Inspection
- Technology and Communications

Name

- Jaime Tincher
- Matt Larson
- Russ Stark
- Patrick Shea
- Maureen Hartman
- John McCarthy
- Toni Newborn
- Lyndsey Olson
- Shari Moore
- Rick Schute
- John McCarthy
- Butch Inks (term expires 2025)
- Andrea Ledger and Beth Commers
- Toni Newborn
- Andy Rodriguez
- Nicolle Goodman
- Axel Henry (term expires 2028)
- Sean Kershaw
- Angie Wiese
- Jaime Wascalus



Boards and Commissions

The City's committees, boards, and commissions all vary in time commitments and requirements for serving. The size of the board, membership criteria, and other requirements are set forth in most cases by an enabling state statute, city ordinance, or executive order.

Current Boards and Commissions

- Advisory Committee on Aging
- Advisory Committee on People with Disabilities
- Board of Water Commissioners
- Board of Zoning Appeals
- Business Review Council
- Capital Improvement Budget Committee
- Capitol Area Architectural Planning Board
- City-County Workforce Innovation Board
- Civil Service Commission
- Climate Justice Advisory Board
- Community Action Partnership
- Cultural STAR Board
- Financial Empowerment Community Council
- Fuel Burner Installers Board of Examiners
- Heritage Preservation Commission
- Human Rights and Equal Economic Opportunity Commission
- Labor Standards Advisory Committee
- Minnesota Landmarks Board of Directors
- Mississippi Watershed Management Organization
- Neighborhood Sales Tax Revitalization Board (STAR Program)
- Neighborhood Safety Community Council
- Our Fair Carousel Board
- Parks and Recreation Commission
- Planning Commission
- Plumbers Board of Examiners
- Police Civilian Internal Affairs Review Commission
- Refrigeration Equipment Installers Board of Examiners
- Saint Paul Neighborhood Network Board of Directors
- Saint Paul Port Authority
- Saint Paul Public Housing Agency
- Saint Paul-Ramsey County Food and Nutrition Commission
- Saint Paul-Ramsey County Health Services Advisory Committee
- Steamfitter and Piping System Installers Board of Examiners
- Transportation Committee
- Truth in Sale of Housing Board of Evaluators
- Visit Saint Paul Board of Directors
- Warm Air Heating and Ventilation Installers Board of Examiners

Saint Paul greatly values the contributions of residents and stakeholders in our decisions, and we are committed to identifying and recruiting the best candidates to serve our community. The Mayor and City Council rely on their thoughtful advice to create policies and develop programs. They cover a wide range of topics and appeal to a variety of interests, from public safety to education and housing, to economic development.

To apply online, please visit our [Online Committee Application](#) and click the green button "Apply for a Board."

Budget Process

The fiscal year for the City of Saint Paul is the calendar year, with January 1st marking both the start of the new fiscal year and the start of budget development for the following year. The budget process is designed to conform with Minnesota law, the City charter, and the legislative code. [The Mayor's 2024 Budget Address](#) provides context on the process and priorities that guided decision-making this year, and the [City Council Budget Process Video](#) is an excellent tool to understand the annual budget process.

Base Budget Development (January – April)

Each year during this time, the base budget for the upcoming year is identified. The base budget illustrates the cost to continue all programs and services under the new year's conditions. At this time, department management and staff identify objectives, performance indicators, and the resources needed to accomplish their goals.

Mayor's Proposed Budget Development (May – August)

Department requests and cost-saving ideas for the following year's budget are submitted in June. The Mayor's Cabinet reviews all budget proposals and scores them on criteria that prioritize citywide efficiency, equity, and alignment with mayoral priorities. Department directors meet with the Mayor to discuss department needs and to ensure that budgets meet the service level and taxing objectives that have been established for the City.

Informed by data and feedback gathered from City departments, residents, businesses, community organizations, and the Cabinet review process, the Mayor and City budget staff prepare the Mayor's proposed budget for the coming year. The Mayor submits the proposed budget to the City Council and holds a public budget address in August.

City Council Budget Review and Adoption (August – December)

Following the Mayor's budget address, the Saint Paul City Council begins their review of the Mayor's proposed budget. City departments brief the Council on the impacts of the budget. These presentations are televised and open to the public. View recordings and the calendar of meetings on the [City Council Budget Committee calendar](#). Key points of the City Council phase of the budget process include:

- **City Council sets the property tax levy limit by September 30th:** The property tax levy limit determines the maximum property taxes that can be collected the following year. The final certified property tax levy can be less than or equal to, but not more than, the maximum levy set by Council.
- **Public Truth in Taxation Hearing:** In late November, Ramsey County mails proposed property tax statements to property owners indicating the estimated amount of property taxes the owner will be required to pay for each taxing jurisdiction (city, county, school district, and others) based on the maximum tax levy. These mailings also inform property owners of the date and time of the public hearing ("Truth in Taxation") held by the City Council in early December to hear from community members on budget or tax issues related to the City portion of the property tax statement.
- **Council Adoption of the Budget:** Following the review process and public input, the City Council adopts a budget and tax levy for the City. The adopted budget represents changes made by the City Council to the Mayor's proposed budget. The Mayor has line-item veto authority over the Council-adopted budget.

City and Library Agency Composite Summary

With the creation of the independent Saint Paul Public Library Agency beginning with the 2004 budget year, detailed information about library budgets and activities is now presented in a separate document and is generally excluded from the City budget information contained in this publication.

The information provided in this section is intended to give a high-level overview of the combined City and Library Agency budgets and permit overall year-to-year comparisons to be made more easily. Detailed information about the Library Agency budget is made available in a separate publication published by the Agency. That publication and an archive of proposed and adopted budgets from previous years is available on our website: stpaul.gov/budget.

[2024 Adopted City of Saint Paul Public Library Budget](#)

Property Tax Levy and State Aid: City, Library Agency, and Port Authority Combined 2023 Adopted vs. 2024 Adopted

Property Tax Levy

	2023 Adopted	2024 Adopted	Amount Change	Percent Change	Percent of City 2023 Total	Percent of City 2024 Total
City of Saint Paul						
General Fund	155,780,139	160,078,894	4,298,755	2.8%	78.50%	77.81%
General Debt Service	21,648,845	23,179,457	1,530,612	7.1%	10.91%	11.27%
Saint Paul Public Library Agency	21,017,604	22,462,394	1,444,790	6.9%	10.59%	10.92%
Total (City and Library combined)	198,446,588	205,720,745	7,274,157	3.7%	100.00%	100.00%
Port Authority	2,611,700	2,776,700	165,000	6.3%		
Overall Levy (City, Library, and Port)	201,058,288	208,497,445	7,439,157	3.7%		

These amounts are the total property tax levy used to determine tax rates. Actual financing available to support the budget is less, due to a 2% "shrinkage" allowance for delinquent taxes.

Local Government Aid Financing

	2023 Adopted	2024 Adopted	Amount Change	Percent Change	Percent of City 2023 Total	Percent of City 2024 Total
City of Saint Paul						
General Fund	72,480,360	81,324,170	8,843,810	12.2%	99.54%	99.60%
General Debt Service	-	-	-	N.A.	0.00%	0.00%
Saint Paul Public Library Agency	337,000	324,500	(12,500)	-3.7%	0.46%	0.40%
Total (City and Library combined)	72,817,360	81,648,670	8,831,310	12.1%	100.00%	100.00%

Of the City's \$81.6 million Local Government Aid allocation, \$324,500 is budgeted in the Library General Fund. The remainder is budgeted in the City's General Fund.

Composite Summary - Total Budget

City of Saint Paul: All Funds			
Composite Plan	2022 Actual	2023 Adopted Budget	2024 Adopted Budget
City General Fund	328,369,265	353,243,247	369,830,547
Library General Fund (a)	18,675,165	21,128,664	23,182,058
General Fund Subtotal:	347,044,430	374,371,911	393,012,605
Less Transfers	(29,142,665)	(11,328,678)	(15,460,330)
Net General Fund Subtotal:	317,901,765	363,043,233	377,552,275
City Special Funds	365,048,902	450,253,809	474,939,214
Library Special Funds (a)	1,566,340	1,522,157	1,368,105
Special Fund Subtotal:	366,615,242	451,775,966	476,307,320
Less Transfers	(72,730,374)	(62,405,564)	(59,644,497)
Net Special Fund Subtotal:	293,884,868	389,370,402	416,662,822
City Debt Service Funds	66,147,632	83,023,983	79,916,746
Less Subsequent Year Debt	-	(13,016,492)	(13,016,492)
Debt Service Subtotal	66,147,632	70,007,491	66,900,254
Less Transfers	(809,673)	(21,329,523)	(21,221,018)
Net Debt Service Subtotal:	65,337,958	48,677,968	45,679,236
Net Spending Total:	677,124,591	801,091,603	839,894,333
Composite Plan	2022 Adopted	2023 Adopted Budget	2024 Adopted Budget
City Capital Improvements	54,763,000	96,752,000	79,588,115
Capital Improvements Subtotal:	54,763,000	96,752,000	79,588,115

(a) Saint Paul Library became independent (the Library Agency) effective in 2004 and is no longer a part of the City of Saint Paul's operating budget. Information is included here in the Composite Summary section for reference. The Saint Paul Public Library also publishes its own budget book each year.

2024 Adopted Workforce by Department

Full Time Equivalents (FTEs)					
All Funds					
Workforce by Department	2022 Adopted Budget	2023 Adopted Budget	2024 Adopted Budget	2024 Adopted Budget (Other) ^(a)	2024 Adopted Budget Total
City Attorney	83.60	87.60	89.10	12.50	101.60
City Council	28.50	30.50	31.50	0.00	31.50
Debt Service Funded	2.45	2.45	2.45	0.00	2.45
Emergency Management	8.00	8.00	8.00	0.00	8.00
Financial Services	82.00	82.20	90.40	13.00	103.40
Fire and Safety Services	496.00	504.00	511.00	3.00	514.00
General Government Accounts	65.94	54.43	72.68	(72.68)	0.00
StP-RC Public Health	12.49	9.94	9.94	0.00	9.94
Human Rights and Equal Economic Opportunity	31.10	31.50	31.10	2.00	33.10
Human Resources	39.00	40.00	47.00	2.00	49.00
Library Agency ^(b)	168.75	181.00	180.10	0.00	180.10
Mayor's Office	16.00	15.00	15.00	0.00	15.00
Parks and Recreation	570.24	585.14	598.21	26.03	624.24
Planning and Economic Development	79.00	84.00	88.50	0.00	88.50
Police	763.40	782.40	779.40	13.15	792.55
Public Works	370.30	371.30	394.55	1.00	395.55
Safety and Inspections	148.00	156.50	160.00	0.00	160.00
Technology and Communications	71.00	70.00	72.00	0.00	72.00
Total	3,035.76	3,095.96	3,180.93	(0.00)	3,180.93

Workforce by Fund	2022 Adopted Budget	2023 Adopted Budget	2024 Adopted Budget	2024 Adopted Budget (Other) ^(a)	2024 Adopted Budget Total
Total City and Library General Fund	2,215.80	2,328.54	2,355.15	0.00	2,355.15
Total City and Library Special Fund	819.97	767.42	825.78	72.68	825.78

Notes:

^(a) The 2024 Adopted Budget column displays FTEs funded by the American Rescue Plan, Opioid Settlement, and Public Safety Aid centrally in General Government Accounts. The 2024 Adopted Budget (Other) column shifts the positions and the 2024 Adopted Budget Total column shows the FTEs in the departments where they are based.

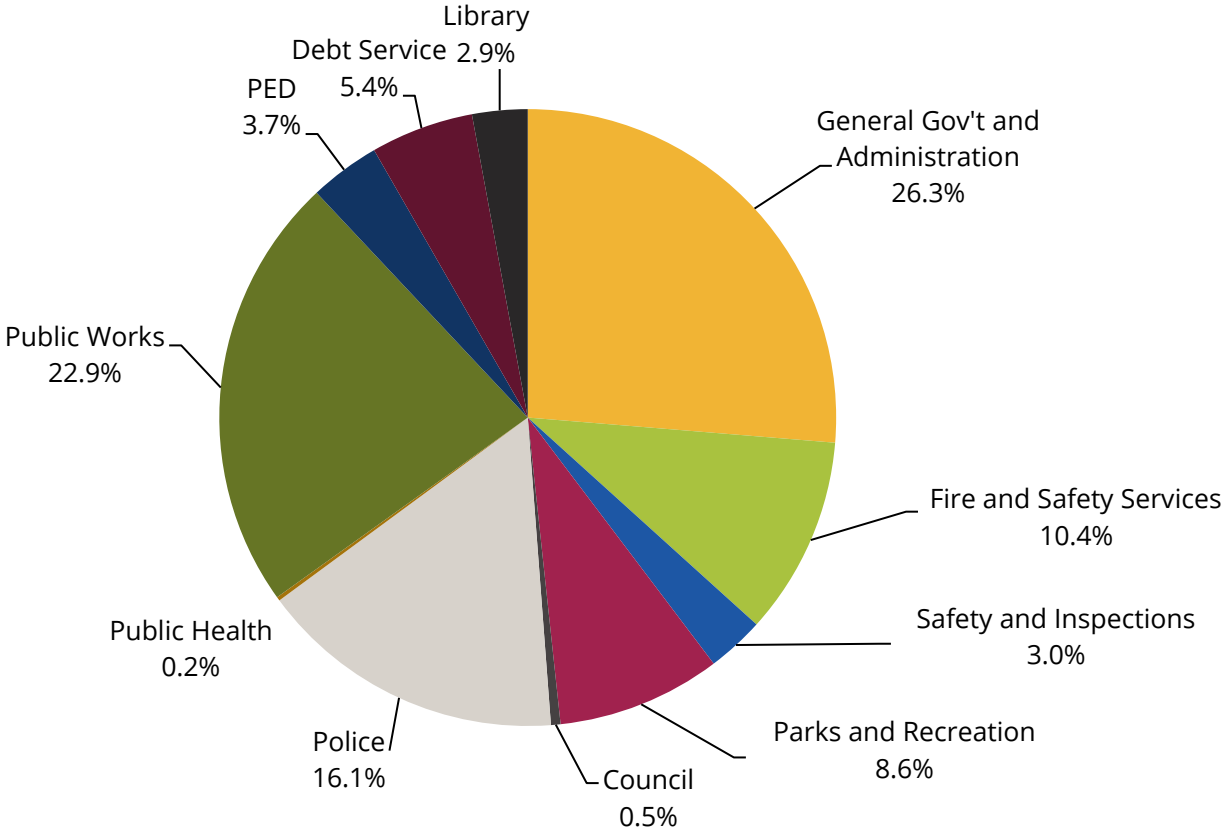
^(b) Saint Paul Library became independent (the Library Agency) effective in 2004 and is no longer a part of the City of Saint Paul's operating budget. Information is included here in the Composite Summary section for reference. The Saint Paul Public Library also publishes its own budget book each year.

Composite Spending - By Department

2024 Adopted Budget (By Department and Fund Type)						
Department	General Funds	Special Funds	Total All Budgets	Less Transfers	Less Subsequent Year Debt	Net Total All Budgets
Attorney	12,111,201	2,932,865	15,044,065	(44,268)		14,999,797
Council	4,595,666	50,000	4,645,666	(50,000)		4,595,666
Debt Service	-	79,916,746	79,916,746	(21,221,018)	(13,016,492)	45,679,236
Emergency Management	5,409,232	1,533,998	6,943,230	(1,790)		6,941,440
Financial Services	4,826,594	59,030,699	63,857,293	(2,389,576)		61,467,717
Fire and Safety Services	76,942,584	10,206,328	87,148,912	(99,818)		87,049,094
General Government Accounts	16,506,613	96,752,259	113,258,871	(8,317,387)		104,941,484
StP-RC Health	-	1,264,676	1,264,676	-		1,264,676
HREEO	4,299,844	202,409	4,502,253	(3,343)		4,498,910
Human Resources	6,468,389	4,054,463	10,522,852	(105,699)		10,417,153
Libraries (a)	23,182,058	1,368,105	24,550,163	(525,255)		24,024,908
Mayor's Office	2,432,875	188,297	2,621,172	(138,735)		2,482,437
Parks and Recreation	46,455,242	33,486,176	79,941,417	(7,754,791)		72,186,626
Planning and Economic Development	941,045	63,276,190	64,217,235	(33,274,650)		30,942,585
Police	109,737,257	26,782,068	136,519,325	(1,179,027)		135,340,298
Public Works	43,467,901	169,978,001	213,445,901	(21,187,762)		192,258,139
Safety and Inspection	24,398,624	757,879	25,156,503	(24,836)		25,131,667
Technology	11,237,481	4,442,907	15,680,388	(7,890)		15,672,498
Total	393,012,605	556,224,066	949,236,671	(96,325,845)	(13,016,492)	839,894,333

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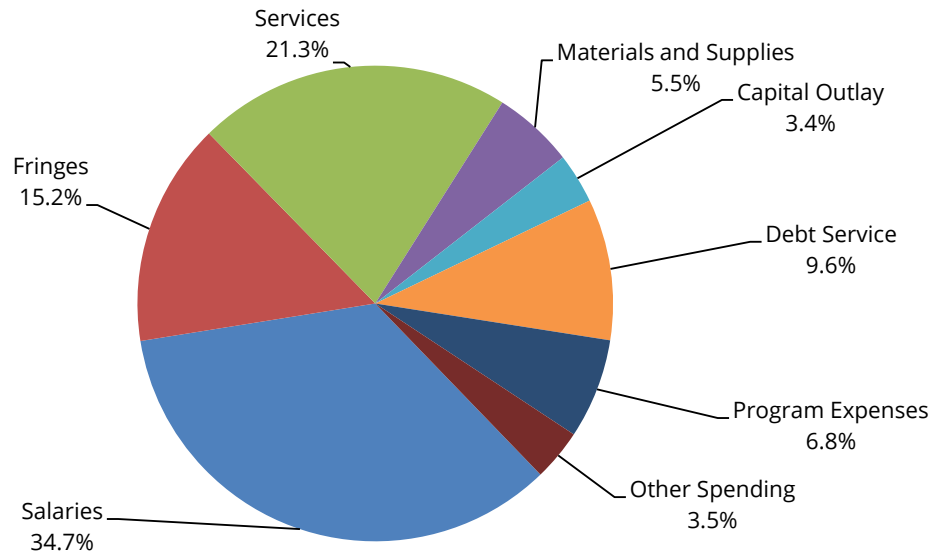
Composite Spending - By Department 2024 Adopted Budget



Composite Summary - Spending

Adopted Spending Summary (2024 Spending by Major Account)					
Object	City and Library General Fund	City and Library Special Funds	City and Library Total	Less Transfers and Subsequent Year Debt	City and Library Net Total*
Salaries	210,647,649	80,532,419	291,180,068		291,180,068
Fringes	97,424,702	30,452,119	127,876,820		127,876,820
Services	43,231,974	135,656,807	178,888,781		178,888,781
Materials and Supplies	20,284,021	25,739,829	46,023,850		46,023,850
Capital Outlay	1,192,018	27,613,348	28,805,366		28,805,366
Debt Service	269,461	93,622,500	93,891,961	(13,016,492)	80,875,469
Program Expenses	1,689,571	55,209,973	56,899,544		56,899,544
Other Spending	18,273,209	107,397,072	125,670,282	(96,325,845)	29,344,436
Total	393,012,605	556,224,066	949,236,671	(109,342,337)	839,894,333

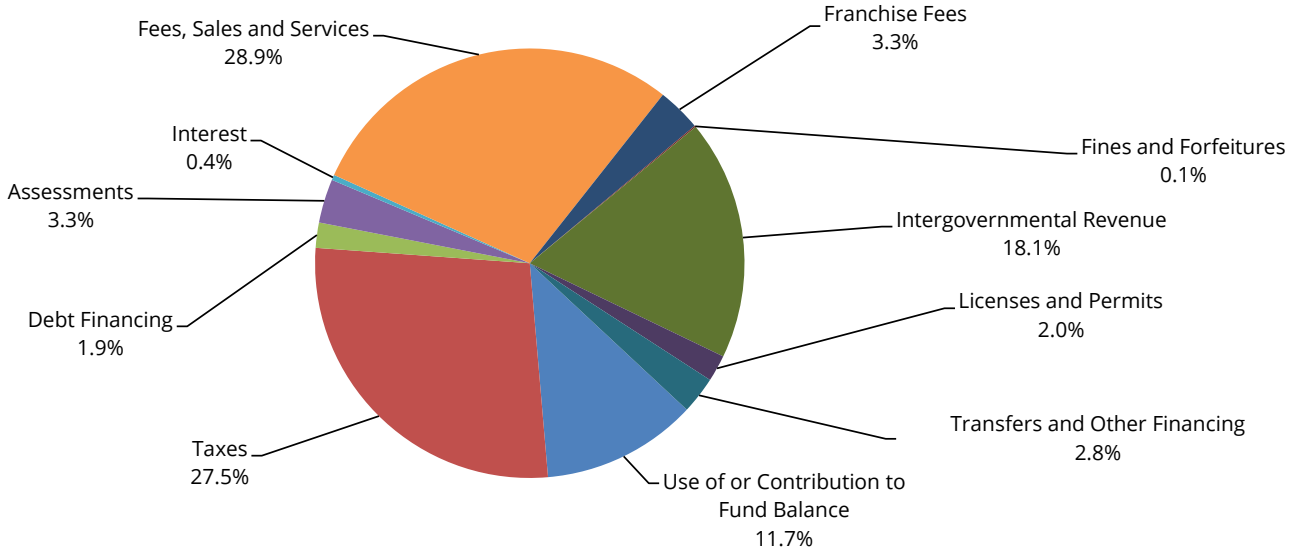
* Total spending and financing by major account contains transfers to and from the city's component units, including the Saint Paul Housing & Redevelopment Authority, Rivercentre Convention & Visitor's Authority, and Saint Paul Regional Water Services. Component unit budgets are not otherwise recorded in this book. As such, total spending and financing net of transfers do not balance.



Composite Summary - Financing

Adopted Financing Summary (2024 Revenue By Source)					
Source	City and Library General Fund	City and Library Special Funds	City and Library Total	Less Transfers and Subsequent Year Debt	City and Library Net Total*
Use of or Contribution to Fund Balance	-	111,669,350	111,669,350	(13,016,492)	98,652,858
Taxes	183,608,478	46,980,318	230,588,796		230,588,796
Assessments	26,700	27,436,399	27,463,099		27,463,099
Fees, Sales and Services	47,438,235	194,966,210	242,404,445		242,404,445
Franchise Fees	27,460,000	-	27,460,000		27,460,000
Fines and Forfeitures	63,500	563,465	626,965		626,965
Intergovernmental Revenue	100,639,938	51,611,293	152,251,231		152,251,231
Debt Financing	-	15,621,207	15,621,207		15,621,207
Interest	2,469,504	1,323,523	3,793,027		3,793,027
Licenses and Permits	14,033,790	2,879,656	16,913,446		16,913,446
Transfers and Other Financing	17,272,460	103,172,644	120,445,104	(97,346,464)	23,098,640
Total	393,012,605	556,224,065	949,236,670	(110,362,956)	838,873,714

* Total spending and financing by major account contains transfers to and from the city's component units, including the Saint Paul Housing and Redevelopment Authority, Rivercentre Convention and Visitor's Authority, and Saint Paul Regional Water Services. Component unit budgets are not otherwise recorded in this book. As such, total spending and financing net of transfers do not balance.



City General Fund Summary

General Fund 2024 Adopted Budget

Purpose: The General Fund is the principal financial support for such basic services as the police and fire departments, parks and recreation, and general government operations (e.g., Mayor and City Council, human resources, finance, and other internal services). The major revenue sources for this fund are property taxes, Local Government Aid (LGA), franchise fees, and other general revenues. The tables and graphs on the following pages detail the General Fund's adopted 2024 spending and revenue plan.

Budget Highlights, Issues, and Challenges

COVID-19 Pandemic

The impacts of the COVID-19 pandemic on the City of Saint Paul budget linger. The pandemic prompted changes to behavior and spending patterns, significantly reducing City revenues. This budget assumes continued modest recovery in General Fund revenues including franchise fees, building permits, lodging taxes, and special event permits. Some revenues, like parking fees, are projected to remain at lower pandemic-era levels.

In 2023, American Rescue Plan (ARP) Act funding continued support for the restoration of \$1.3 million in Parks and Recreation services. In 2024, a portion of the Parks and Recreation services will move back to the property tax levy while the majority remains funded by ARP. The 2023 budget included \$5.2 million in ARP funds for financial stabilization in the General Fund. \$3.3 million was spent in 2023 and the remaining \$1.9 million is carried forward into the 2024 budget to continue financial stabilization in the General Fund.

State Budget Decisions and LGA

The Minnesota 2023 legislative session provided historic investment in the City of Saint Paul: \$13.6 million in one-time Public Safety Aid, extensions for the City's capital improvement bond authorization and downtown TIF district, funding for two crucial City infrastructure projects, and authorization to bring a one percent sales tax proposal to Saint Paul voters.

The legislature also approved a significant increase in the state's Local Government Aid (LGA) allocation for 2024. This will provide Saint Paul's General Fund with an additional \$8.8 million over its 2023 allocation, bringing the 2024 total to \$81.6 million. LGA represents a significant revenue source for the City's General Fund, accounting for 20.8% of General Fund revenues. Recent increases in LGA renew the state and local fiscal relationship, helping to make local budget planning and service delivery more predictable while keeping increases in the property tax levy manageable for the residents and business owners of Saint Paul.

Property Tax Base and Levy

Over 80% of Saint Paul's local property tax base consists of residential properties, including both owner-occupied and rental units. Historically, as the home to many tax-exempt educational, medical, and state government institutions, about 20% of the City's property has been exempted entirely from paying property taxes.

The adopted budget includes a modest 3.7% increase in the property tax levy. The total 2024 adopted levy is \$208.5 million. The General Fund receives 76.8% of the levy. The Library Agency receives 10.8% of the levy. City debt service accounts for 11.1% of the levy, with the remaining 1.3% levied on behalf of the Saint Paul Port Authority. The 2024 adopted budget assumes 2% property tax non-payment. Property taxes in the General Fund make up 46% of the fund's total revenue.

Current Service Level Adjustments

Summary sections for each department reflect current service level adjustments, including spending and revenue to maintain a department's same services as the previous year. Inflationary pressures including cost of living allowances built into union contracts and rising employee health care costs drive the increased cost of service delivery.

While the U.S. annual inflation rate has fallen from its peak in 2022, the cost of goods and services continues to put pressure on department budgets, driving up the City's costs of providing essential services to its residents.

Rate of Spending Growth

Saint Paul's General Fund budget as adopted will increase by \$18.6 million, or 5% relative to 2023. The largest General Fund expense is employee wages and benefits – about 78% of all City General Fund spending is for personnel costs, accounting for more than \$12.3 million of the \$18.6 million growth over 2023.

The City must continue to find ways to manage these costs prudently and responsibly to maintain service delivery, as well as ensure the integrity of the City's finances. The 2024 adopted budget includes cost containment measures that redirect funds towards the areas of highest need. The budget also includes the creation of a central grants office, which will help the City pursue, coordinate, and manage outside funding sources (federal, state, and private grants) to leverage existing funds for expanded impact.

Maintaining Adequate Financial Reserves

From 1994 to 2005, the City spent from its General Fund balance to finance a share of the annual operating budget. These actions decreased the fund balance from its peak in 1998 of 31% of subsequent year spending to just under 15% in 2005.

In 2006, the City enacted a fund balance policy mandating that the General Fund's balance be at least 15% of combined General Fund and Library operating spending. Despite significant mid-year LGA cuts in 2008 through 2011, the City continued to comply with the adopted fund balance policy. In 2020, the City resolved a mid-year COVID-related budget deficit of over \$22 million without using fund balance.

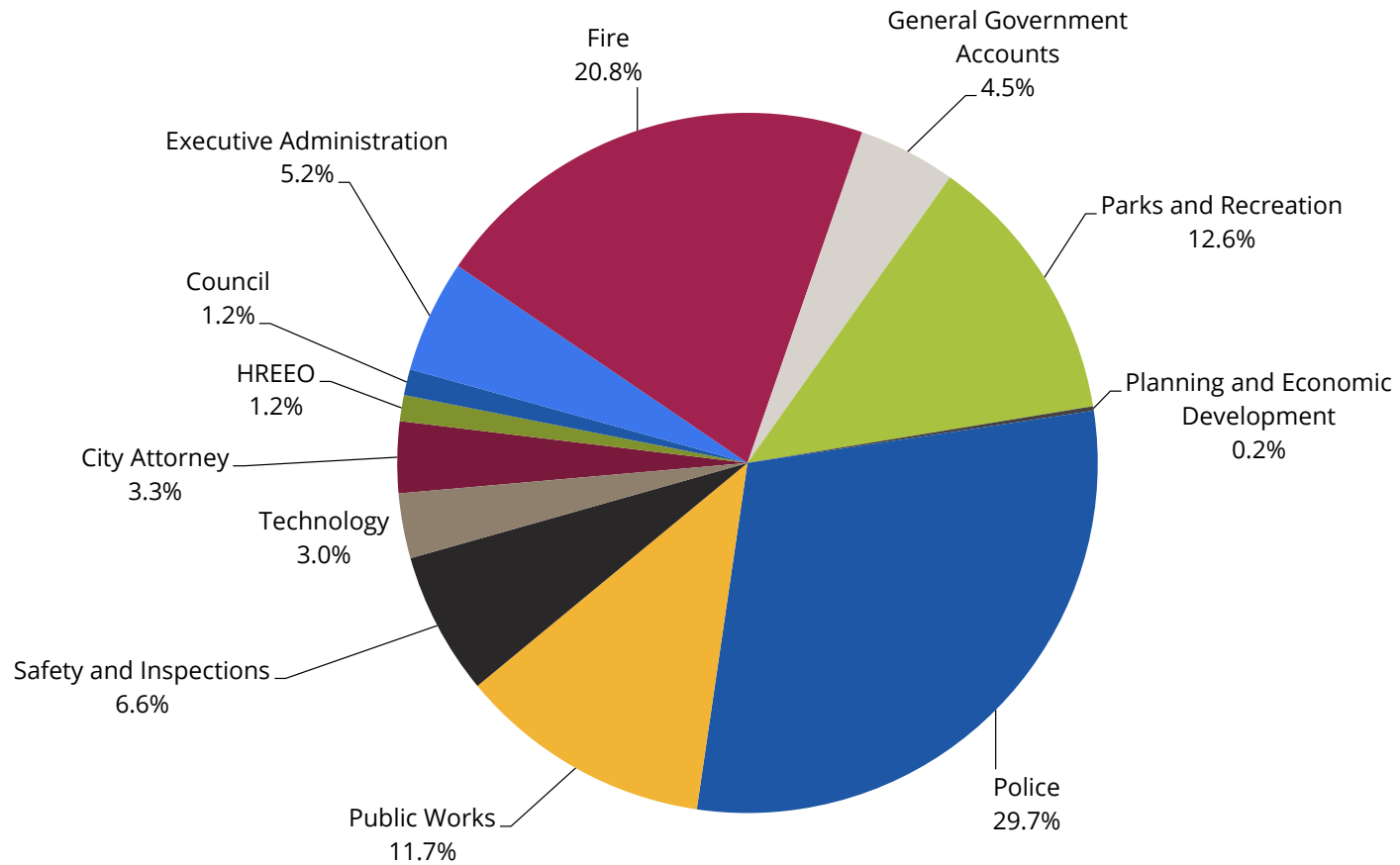
The 2024 adopted budget maintains compliance with the City fund balance policy, using a combination of ongoing and one-time solutions to balance the budget.

The City assumes over the long-term that impacted revenues will continue the recovery started in 2021, allowing the City to replace one-time budget solutions with ongoing sustainable revenues in the future.

General Fund Budget

General Fund Spending (By Department)			
Department/Office	2022 Actuals	2023 Adopted Budget	2024 Adopted Budget
City Attorney	9,798,062	11,696,522	12,111,201
Council	3,594,765	4,185,903	4,595,666
Emergency Management	5,133,867	5,250,811	5,409,232
Financial Services	22,940,075	4,072,461	4,826,594
Fire and Safety Services	61,140,528	74,512,162	76,942,584
General Government Accounts	16,638,485	16,003,983	16,506,613
HREEO	2,817,210	3,879,270	4,299,844
Human Resources	4,133,914	5,248,866	6,468,389
Mayor's Office	2,116,601	2,378,713	2,432,875
Parks and Recreation	37,223,125	43,443,557	46,455,242
Planning and Economic Development	343,612	549,132	941,045
Police	108,487,721	106,622,201	109,737,257
Public Works	26,652,993	41,473,870	43,467,901
Safety and Inspection	18,313,733	23,334,949	24,398,624
Technology	9,034,574	10,590,847	11,237,481
Total	328,369,265	353,243,247	369,830,547

General Fund Budget 2024 Adopted Spending by Department

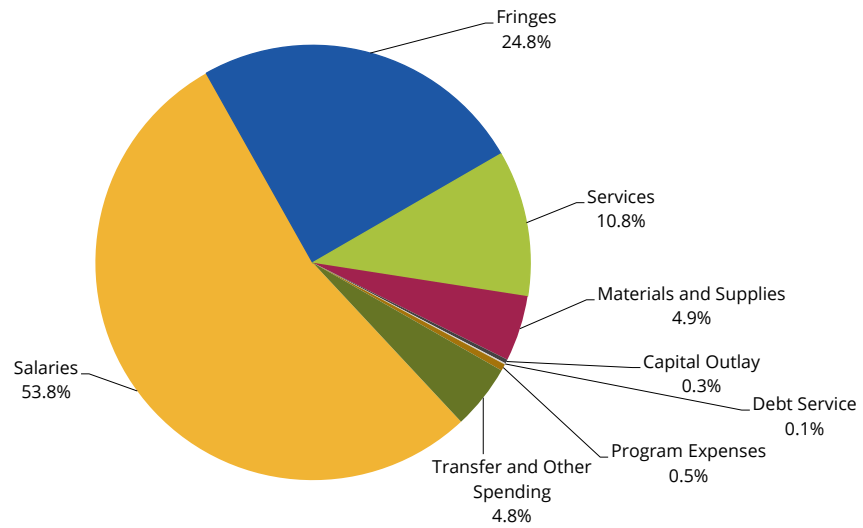


General Fund Budget

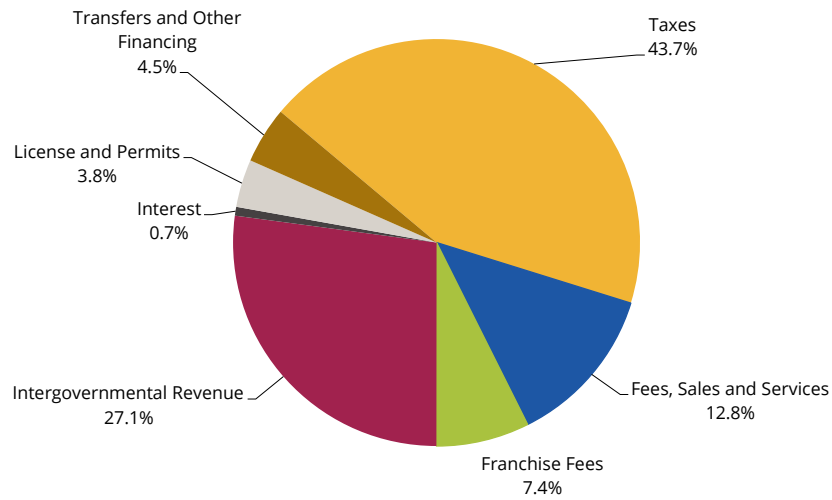
General Fund Spending (By Major Account)			
Object	2022 Actual	2023 Adopted	2024 Adopted
Salaries	160,710,996	191,114,277	198,843,667
Fringes	80,161,591	88,835,166	91,918,959
Services	38,120,943	40,390,182	39,978,944
Materials and Supplies	18,054,369	17,314,429	18,216,578
Capital Outlay	126,634	960,472	1,192,018
Debt Service	4,656	147,037	243,356
Program Expenses	1,392,267	1,689,571	1,689,571
Transfer and Other Spending	29,797,809	12,792,113	17,747,454
Total	328,369,265	353,243,247	369,830,547

General Fund Financing (Revenue By Source)			
Source	2022 Actual	2023 Adopted	2024 Adopted
Taxes	137,198,090	158,063,615	161,575,920
Fees, Sales and Services	43,361,448	48,265,072	47,438,235
Franchise Fees	27,595,100	26,800,000	27,460,000
Fines and Forfeitures	53,532	63,500	63,500
Intergovernmental Revenue	90,814,094	89,824,668	100,315,438
Assessments	9,136	26,700	26,700
Interest	5,019,813	1,700,000	2,469,504
License and Permits	15,362,887	13,433,790	14,033,790
Transfers and Other Financing	18,550,799	15,065,902	16,447,460
Total	337,964,898	353,243,247	369,830,547

General Fund Budget 2024 Adopted Spending By Major Object



2024 Adopted Revenue By Source



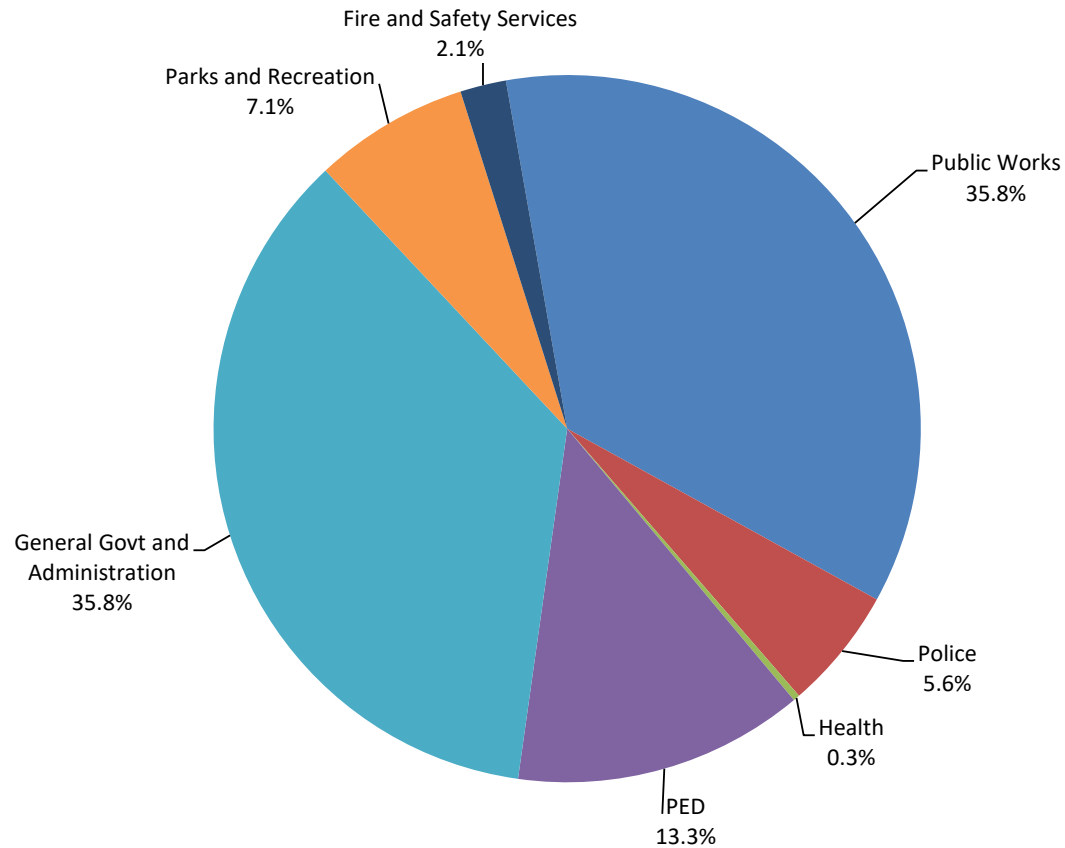
Special Fund Summary

Special Fund Budgets

Special Fund Spending (By Department)			
Department	2022 Actual	2023 Adopted Budget	2024 Adopted Budget
City Attorney	2,183,484	2,748,076	2,932,865
Council	0	0	50,000
Emergency Management	3,067,802	1,462,653	1,533,998
Financial Services	27,724,499	42,732,152	59,030,699
Fire and Safety Services	7,936,840	10,285,162	10,206,328
General Government Accounts	63,838,087	105,449,489	96,752,259
StP-RC Health	1,281,813	1,198,186	1,264,676
HREEO	185,964	235,688	202,409
Human Resources	5,352,911	4,736,539	4,054,463
Mayor's Office	166,579	210,804	188,297
Parks and Recreation	27,092,734	32,765,307	33,486,176
Planning and Economic Development	62,004,596	60,516,429	63,276,190
Police	21,076,070	28,870,034	26,782,068
Public Works	145,470,372	154,127,898	169,978,001
Safety and Inspection	362,455	878,778	757,879
Technology	3,707,534	4,036,614	4,442,907
Total	371,451,741	450,253,809	474,939,214

Special fund budgets are designed to track revenues and expenditures for specific designated purposes. Special fund budgets are not supported by property taxes. Rather, special fund spending is supported by user fees, assessments and grants, which are typically restricted in some way. The restrictions require accounting in separate funds, which include operating funds, project funds, debt service funds and trust funds.

Special Fund Budgets 2024 Adopted Spending by Department



General Government and Administration includes the City Attorney's Office, Emergency Management, Financial Services, General Government Accounts, HREEO, Human Resources, Mayor's Office, Safety and Inspection, and Technology & Communications.

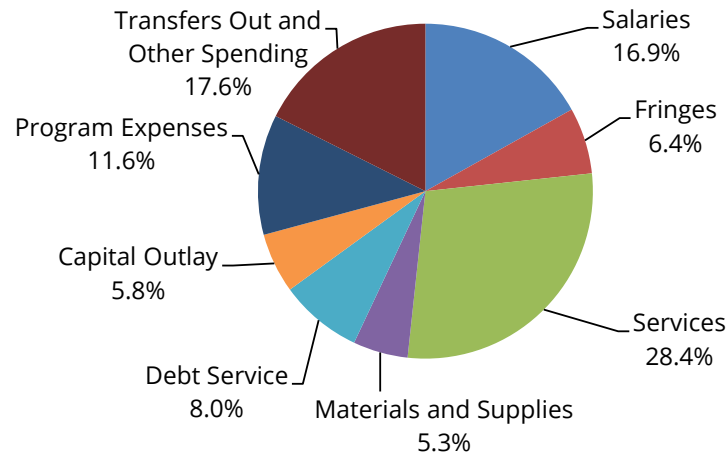
Special Fund Budgets

Special Fund Spending (By Major Account)			
Object	2022 Actual	2023 Adopted Budget	2024 Adopted Budget
Salaries	72,918,638	71,844,655	80,107,828
Fringes	30,404,044	27,590,351	30,344,756
Services	88,641,429	132,280,081	134,780,595
Materials and Supplies	21,586,934	26,625,589	25,077,668
Debt Service	9,978,500	21,121,862	37,928,993
Capital Outlay	25,863,678	21,804,035	27,613,348
Program Expenses	46,248,137	58,890,011	55,209,973
Transfers Out and Other Spending	75,810,382	90,097,225	83,876,054
Total	371,451,725	450,253,809	474,939,214

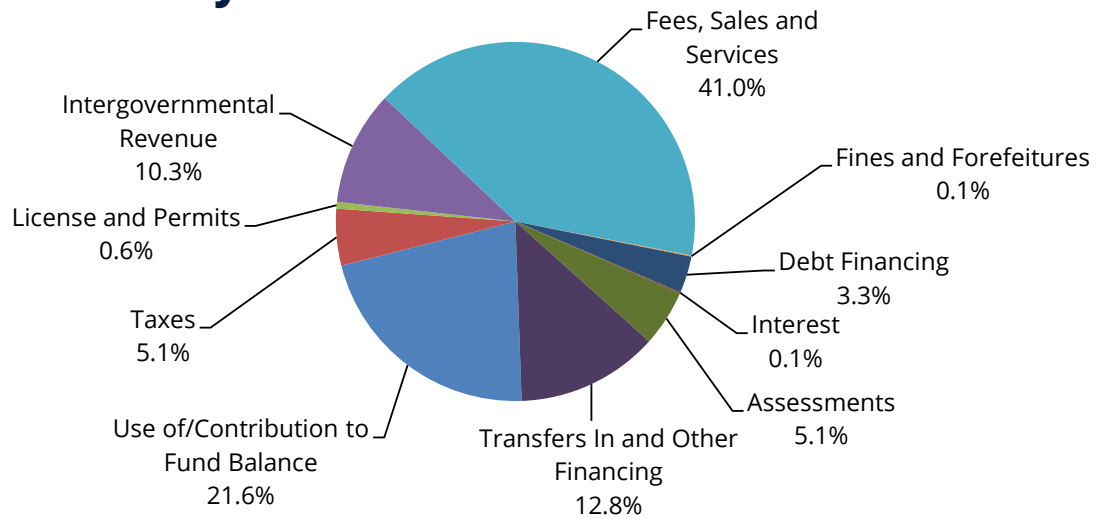
Special Fund Financing (Revenue By Source)			
Source	2022 Actual	2023 Adopted Budget	2024 Adopted Budget
Use of/Contribution to Fund Balance	52,926	118,805,235	102,675,905
Taxes	26,918,926	23,612,986	24,223,550
License and Permits	3,192,957	2,673,429	2,879,656
Intergovernmental Revenue	207,187,530	37,784,276	48,700,459
Fees, Sales and Services	151,203,312	175,427,906	194,701,270
Fines and Forfeitures	732,399	681,065	563,465
Debt Financing	11,581,331	11,251,835	15,621,207
Interest	915,519	491,004	658,240
Assessments	29,783,676	17,715,770	24,099,388
Transfers In and Other Financing	65,941,801	61,810,303	60,816,074
Total	497,510,379	450,253,809	474,939,214

Special Fund Budgets

2024 Spending By Major Object



2024 Revenue By Source



American Rescue Plan Summary

Planning Strategy and 2024 Adopted Budget

The \$1.9 trillion American Rescue Plan Act (ARP) provides \$350 billion in much needed emergency funds for state, local, territorial, and Tribal governments. As part of this Act, the City of Saint Paul received \$166.6 million through the State and Local Fiscal Recovery Fund to support our immediate response to the COVID-19 public health emergency and its negative economic impacts, while laying the groundwork for the City's ongoing efforts to rebuild. The City of Saint Paul will continue to engage in a robust process to leverage the enormous potential of these one-time funds in support of our community. Investments respond to the many needs of our community with a focus on these priorities:

- **Neighborhood Safety** - targeted investments supporting safer outcomes in neighborhoods, in alignment with the City's Community-First Public Safety (CFPS) framework, ensure enhanced capacity of public safety systems, improved connectivity and supports, and public spaces designed for safety in support of continuing to develop a more coordinated, comprehensive, and data-driven public safety system.
- **Housing** - targeted investments that respond to our ongoing housing crisis, including connecting people experiencing unsheltered homelessness to support, services, and resources; supporting deeply affordable housing; and ensuring residents can secure stable, accessible, fair, and equitable housing at all ends of the continuum.
- **Works Progress** - targeted investments to ensure people of all ages, backgrounds, and skills can access, secure, and maintain stable employment opportunities with living wages, professional development opportunities, and career pathways to leverage the prosperity our city has to offer. Investments in this priority area focus on an array of sectors such as infrastructure, youth jobs, business supports, arts, digital equity, and green energy.
- **Modernization of City Services** - targeted investments that update, enhance, or expand our ability to provide quality public services in a manner that is safe and efficient for constituents and staff, in a pandemic-informed environment.
- **Financial Stabilization** - targeted investments that support our city's continued ability to maintain short-term and long-term financial, economic, and enterprise stability in support of the ongoing services, supports, and resources our residents rely on.

The City also recognizes the importance of responsibly managing these Federal funds and plans to use funds for administration including financial, legal, compliance, procurement, human resources, and evaluation needs.

Visit the ARP website for more details and annual reports submitted to the U.S. Treasury Department: stpaul.gov/american-rescue-plan.

The 2024 adopted budget includes the unspent balance carried forward for each project. The Investment Strategy outlined below guide spending plans and may change as community needs evolve.

Note: the ARP funds are budgeted in the General Government Accounts Fund and do not generally appear in department budgets.

Investment Strategy 2021 - 2026

Priority Areas	Spending
Neighborhood Safety	43,700,000
Housing	39,000,000
Works Progress	42,800,000
Modernization of City Services	17,000,000
Financial Stabilization	22,200,000
Administration	1,900,000
Total	166,600,000

ARP Projected Spending and Carry Forward

Spending and Carry Forward	Spending
2021 - 2023 Expenses	88,524,278
2024 Proposed Budget, Carry Forward	78,117,345
Total	166,641,623

2024 ARP Adopted Budget

2024 Adopted Budget	Spending	Financing	FTE
Right Track Expansion	912,743	912,743	5.30
CAO Criminal Backlog	1,671,528	1,671,528	6.50
ARP Administration	556,191	556,191	-
Parks Staff Restoration	1,176,999	1,176,999	20.73
City Payroll	3,690,790	3,690,790	19.00
Budget Stabilization, Mill and Overlay Transfer	1,862,600	1,862,600	-
Police Academy Pilot	150,000	150,000	-
ONS Community Council Grants	-	-	-
Library Optimal Response	1,155,556	1,155,556	-
COPS Grant Matching	1,308,626	1,308,626	-
Pedestrian and Traffic Safety Plan	593,435	593,435	-
Parks Recreation Expansion	696,448	696,448	-
CollegeBound Boost Guaranteed Income Program	2,328,500	2,328,500	-
Asset Management System	4,761,194	4,761,194	-

2024 ARP Adopted Budget

2024 Adopted Budget	Spending	Financing	FTE
Healthy Homes Saint Paul	1,000,000	1,000,000	-
LOCAL Fund	2,500,000	2,500,000	-
SAC Financial Assistance	90,000	90,000	-
Grant Matching	1,822,954	1,822,954	-
Council Office Redesign	1,794,000	1,794,000	-
Electronic Payments	1,445,000	1,445,000	-
Snow Route Optimization	900,000	900,000	-
Smart Library Transformation	1,000,000	1,000,000	-
Parking Fund Stabilization	1,733,000	1,733,000	-
Remote Virtual Inspections	2,400,000	2,400,000	-
Project Peace	-	-	-
30% AMI Deeply Affordable Housing	24,221,535	24,221,535	-
Lead Service Line Replacement	5,471,760	5,471,760	-
Youth Employment Affiliate	100,000	100,000	-
Drivers License Academy	211,083	211,083	-
LEAP Project	546,491	546,491	-
No Barrier Employment	750,000	750,000	-
Creative Media and Tech	498,709	498,709	-
Earn and Learn Models	9,158,777	9,158,777	-
Employer Engagement Outreach	150,000	150,000	-
Medical Debt	1,100,000	1,100,000	-
Oxford Community Center Staffing	203,815	203,815	-
Public Safety Radio Replacement	40,028	40,028	-
DSI Customer Service	71,152	71,152	-
Domestic Abuse Prevention	44,431	44,431	-
2024 Total	78,117,345	78,117,345	51.53

Debt Service Summary

The Debt Management section of the Office of Financial Services sells debt instruments at the lowest possible cost, manages the City's existing debt, researches and implements alternative financing scenarios for major capital projects to ensure savings, and facilitates all facets of the bond sale and post-sale compliance processes. Staff work with other City personnel to ensure elected officials are aware of all options for financing various projects, including the costs and benefits associated with each.

Learn More: stpaul.gov/departments/financial-services/treasury/debt-management

Department Facts

- **Total City Debt Budget:** \$79,916,746
- **Total FTEs:** 2.45
- AAA bond rating from Standard & Poor's and Fitch Ratings.
- "Very Strong" financial management rating from Standard & Poor's.
- More than 60% of general obligation debt is retired in 10 years; nearly 100% in 20 years.

Department Goals

- Develop and implement financing alternatives for the City.
- Issue city debt instruments to finance projects at the lowest borrowing cost.
- Ensure accurate and timely post-sale debt portfolio management.
- Increase transparency about the City's debt obligations.

Recent Accomplishments

- Coordinated rating agency processes resulting in reaffirmation of the City's AAA bond rating.
- Successfully managed City's roughly \$600 million debt portfolio consisting of general obligation and revenue bonds.
- Successfully sold general obligation bonds, water and sewer revenue bonds, and water revenue notes totaling roughly \$164.5 million in 2023, utilizing various financing tools.
- Accurately paid existing debt on time and in full and complied with ongoing disclosure and arbitrage requirements in a highly regulated market.
- Implemented a new debt management software.
- Maintained investor relations on the City's investor relations website (www.stpaulbonds.com)
- Awarded a \$50k grant from the Public Finance Initiative as part of the Municipal Bond and Racial Equity project.

Debt Service Spending (By Major Account)

Object	2022 Adopted Budget	2023 Adopted Budget	2024 Adopted Budget
Salaries	279,016	297,849	332,059
Fringes	84,455	91,152	98,327
Services	265,601	252,501	253,666
Materials and Supplies	18,169	18,169	18,169
Additional Expenses	2,300,000	2,300,000	2,300,000
Debt Service	62,353,464	58,734,789	55,693,507
Other Spending Uses	17,527,941	21,329,523	21,221,018
Debt Service Fund Subtotal	82,828,646	83,023,983	79,916,746
Less Intrafund Transfers	(6,241,502)	(5,430,930)	(6,157,225)
Total	76,587,144	77,593,053	73,759,521

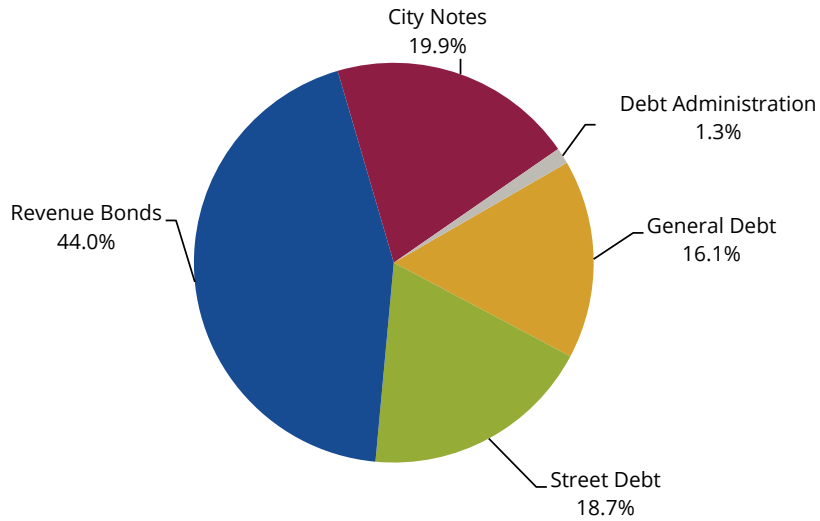
Debt Service Financing (Revenue by Source)

Source	2022 Adopted Budget	2023 Adopted Budget	2024 Adopted Budget
Use of Fund Balance & Subsequent Year Debt*	14,254,955	6,820,527	8,829,445
Taxes	19,656,568	21,256,568	22,756,768
Assessments	3,347,403	3,443,591	3,337,011
Fees, Sales and Services	100,000	100,000	100,000
Intergovernmental Revenue	2,700,000	2,700,000	2,700,000
Interest	650,750	650,750	650,850
Miscellaneous Revenue	2,958,612	3,841,407	3,135,506
Other Financing Sources	39,160,357	44,211,140	38,407,166
Debt Service Fund Subtotal	82,828,645	83,023,983	79,916,746
Less Intrafund Transfers	(6,248,375)	(5,430,930)	(6,635,625)
Total	76,580,270	77,593,053	73,281,121

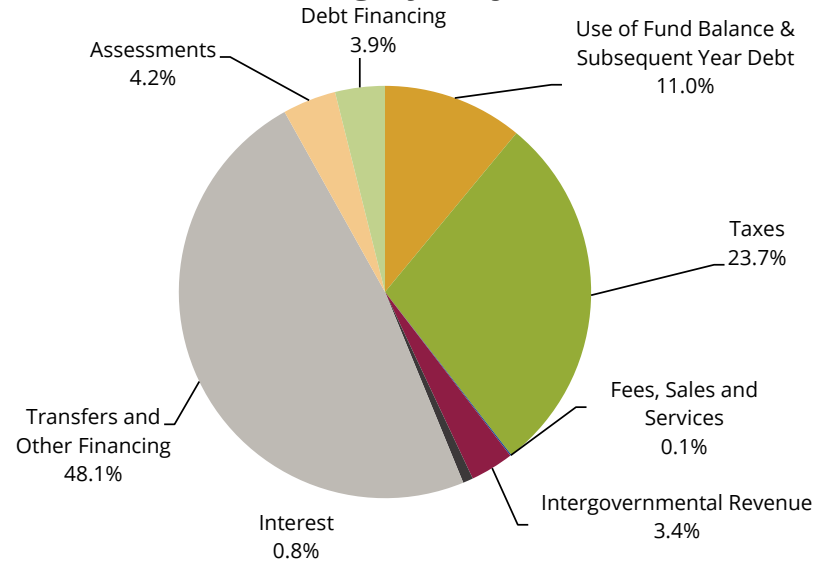
*The City's general debt service budget provides for the principal and interest payments on its general obligation bond issues. The budget consists of two sets of appropriations: 1) an amount needed to meet the budget year debt service obligations, and 2) an amount needed to meet the obligations of the first half of the following year. Therefore, the amount appropriated for general debt service exceeds the amount actually spent in the budget year. This additional amount remains in fund balance to use as a financing source for the subsequent year's debt service payments.

Debt Service Funds

2024 Spending by Major Category



2024 Financing by Major Source



Allocation of Outstanding Debt by Type

As of September 14, 2023

General Obligation Debt

General Obligation Tax Levy	151,675,000
General Obligation Levy (Library)	7,915,000
General Obligation Special Assessment	62,860,000
General Obligation Tax Increment	10,795,000
General Obligation Utility Revenue	-
	<u>233,245,000</u>

Revenue Debt

Lease Payments	2,372,000
Recycling and Trash Fees	854,000
Special Assessment Revenue	7,804,000
Water Revenue	199,060,000
Sewer Revenue	87,575,000
Sales Tax	82,135,000
	<u>379,800,000</u>

Debt Service Spending Reports

CITY OF SAINT PAUL
Spending Plan by Department

Department: FINANCIAL SERVICES
Fund: CITY DEBT SERVICE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	335,260	333,215	389,001	430,386	41,385
SERVICES	204,094	178,529	236,501	237,566	1,065
MATERIALS AND SUPPLIES	2,042	6,469	18,169	18,169	-
ADDITIONAL EXPENSES	-	186,506	-	-	-
DEBT SERVICE	-	13,791	312,500	312,500	-
OTHER FINANCING USES	407	494	487	453	(34)
Total Spending by Major Account	541,803	719,003	956,658	999,074	42,416
Spending by Accounting Unit					
30013190 - GENERAL DEBT ADMINISTRATION	541,803	719,003	956,658	999,074	42,416
Total Spending by Accounting Unit	541,803	719,003	956,658	999,074	42,416

CITY OF SAINT PAUL
Spending Plan by Department

Department: GO CIB DEBT SERVICE

Fund: CITY DEBT SERVICE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
SERVICES	8,620	-	3,900	4,000	100
DEBT SERVICE	22,913,439	24,605,595	8,322,611	9,337,137	1,014,526
OTHER FINANCING USES	-	24,921	-	-	-
Total Spending by Major Account	22,922,059	24,630,515	8,326,511	9,341,137	1,014,626
Spending by Accounting Unit					
300902010F - 2010F GO CIB BAB POOLS DEBT	3,844,613	-	-	-	-
300902010G - 2010G GO CIB RZED PAYNE MARYLD	5,745,832	-	-	-	-
300902011A - 2011A GO CIB DEBT SERVICE	646,056	-	-	-	-
300902012A - 2012A GO CIB DEBT SERVICE	711,039	355,250	-	-	-
300902013B - 2013B GO CIB DEBT SERVICE	2,103,691	-	-	-	-
300902013E - 2013E GO CIB BALL PARK DEBT	541,505	545,382	544,604	543,334	(1,270)
300902014A - 2014A GO CIB DEBT SERVICE	1,285,509	3,739,850	-	-	-
300902015A - 2015A GO CIB DEBT SERVICE	1,185,089	4,631,292	-	-	-
300902016A - 2016A GO CIB DEBT SERVICE	1,223,244	5,870,839	-	-	-
300902016E - 2016E GO VAR PURP DEBT SVC	458,850	461,106	459,207	462,106	2,899
300902017A - 2017A GO CIB DEBT SERVICE	1,216,879	1,214,250	1,216,000	1,214,250	(1,750)
300902018A - 2018A GO CIB DEBT SERVICE	1,263,477	1,268,100	1,265,850	1,270,850	5,000
300902019D - 2019D GO CIB DEBT SERVICE	1,320,168	1,319,225	1,322,225	1,316,850	(5,375)
300902020A - 2020A GO CIB DEBT SERVICE	1,051,043	1,052,500	1,052,350	1,050,350	(2,000)
300902021A - 2021A GO CIB DEBT SERVICE	325,063	4,018,800	1,181,525	1,181,525	-
300902022A - 2022A GO CIB DEBT SERVICE	-	153,922	1,092,250	1,091,750	(500)
300902023D - 2023D GO CIB DEBT SERVICE	-	-	-	990,122	990,122
300909000 - DESIGNATED FOR FUTURE GO BONDS	-	-	192,500	220,000	27,500
Total Spending by Accounting Unit	22,922,059	24,630,515	8,326,511	9,341,137	1,014,626

CITY OF SAINT PAUL
Spending Plan by Department

Department: GO SA DEBT SERVICE

Fund: CITY DEBT SERVICE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
SERVICES	19,316	-	10,600	10,700	100
DEBT SERVICE	32,978,796	27,333,576	12,421,851	14,916,149	2,494,298
Total Spending by Major Account	32,998,112	27,333,576	12,432,451	14,926,849	2,494,398
Spending by Accounting Unit					
300912011B - 2011B GO SA STREET IMPR DEBT	7,657,334	-	-	-	-
300912012B - 2012B GO SA STREET IMPR DEBT	897	-	-	-	-
300912013C - 2013C GO SA STREET IMPR DEBT	8,113,378	-	-	-	-
300912014B - 2014B GO SA STREET IMPR DEBT	2,540,906	2,522,563	2,511,563	2,480,812	(30,751)
300912016F - 2016F SA STREET REF DEBT SVC	1,498,148	1,520,750	1,522,375	1,542,625	20,250
300912018B - 2018B GO SA STREET IMPR DEBT	2,021,881	2,018,375	2,016,500	2,017,625	1,125
300912019G - 2019G GO SA STREET RECONSTRUCTION DEBT	7,366,643	-	-	-	-
300912019H - 2019H GO STREET REF DEBT	1,264,531	1,266,281	1,271,582	1,269,581	(2,001)
300912019I - 2019I TAXABLE GO SA STREET IMPR REF DEBT	198,967	804,265	806,515	807,165	650
300912020B - 2020B GO SA STREET IMPR DEBT	527,249	569,325	575,950	536,450	(39,500)
300912020F - 2020F GO SA STREET RECONSTRUCTION DEBT	1,342,135	16,661,454	-	-	-
300912021C - 2021C GO STREET RECON AND REF DEBT	465,212	1,855,000	1,878,625	1,878,500	(125)
300912021E - 2021E FORD STREET IMPROV DEBT	831	115,564	943,791	937,211	(6,580)
300912022C - 2022C GO STREET RECON DEBT	-	-	488,883	833,760	344,877
300912023C - 2023C GO STREET RECON BOND	-	-	-	2,373,120	2,373,120
300919000 - DESIGNATED FOR FUTURE DEBT	-	-	416,667	250,000	(166,667)
Total Spending by Accounting Unit	32,998,112	27,333,576	12,432,451	14,926,849	2,494,398

CITY OF SAINT PAUL
Spending Plan by Department

Department: GO LIBRARY DEBT SERVICE

Fund: CITY DEBT SERVICE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
SERVICES	2,493	-	150	150	-
DEBT SERVICE	5,312,974	1,420,506	1,263,382	1,048,131	(215,251)
OTHER FINANCING USES	3,700,000	-	-	-	-
Total Spending by Major Account	9,015,467	1,420,506	1,263,532	1,048,281	(215,251)
Spending by Accounting Unit					
300922010H - 2010H GO LIB RZED TAXABLE DEBT	3,823,474	-	-	-	-
300922014C - 2014C GO LIBRARY DEBT	1,401,442	1,330,106	1,173,082	957,831	(215,251)
300922021D - 2021D GO LIBRARY BONDS DEBT SERVICE	3,790,551	90,400	90,450	90,450	-
Total Spending by Accounting Unit	9,015,467	1,420,506	1,263,532	1,048,281	(215,251)

CITY OF SAINT PAUL
Spending Plan by Department

Department: OTHER GO DEBT SERVICE

Fund: CITY DEBT SERVICE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
SERVICES	4,536	-	600	600	-
DEBT SERVICE	5,703,708	2,587,431	8,055,932	2,458,156	(5,597,776)
Total Spending by Major Account	5,708,244	2,587,431	8,056,532	2,458,756	(5,597,776)
Spending by Accounting Unit					
300942009D - 2009D GO PS TAX EXEMPT DEBT	559,997	-	-	-	-
300942011H - 2011H PUBLIC SAFETY DEBT SVC	3,089,776	-	-	-	-
300942017B - 2017B GO PS DEBT SERVICE	1,632,266	1,634,131	1,628,432	1,626,031	(2,401)
300942019E - 2019E GO PS DEBT SERVICE	309,754	824,550	824,350	823,100	(1,250)
300942020C - 2020C GO TAX INCREMENT DEBT SERVICE	109,500	109,500	5,584,500	-	(5,584,500)
300942021B - 2021B GO TAX INCREMENT DEBT SERVICE	6,951	19,250	19,250	9,625	(9,625)
Total Spending by Accounting Unit	5,708,244	2,587,431	8,056,532	2,458,756	(5,597,776)

CITY OF SAINT PAUL
Spending Plan by Department

Department: REVENUE DEBT SERVICE

Fund: CITY DEBT SERVICE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
ADDITIONAL EXPENSES	5,326,554	-	2,300,000	2,300,000	-
DEBT SERVICE	11,403,569	2,698,303	11,303,305	11,720,260	416,955
OTHER FINANCING USES	12,370,030	784,259	21,329,036	21,220,565	(108,471)
Total Spending by Major Account	29,100,153	3,482,561	34,932,341	35,240,825	308,484
Spending by Accounting Unit					
300952014F - 2014F 8 80 TAXABLE DEBT SVC	1,105,906	-	20,680	-	(20,680)
300952014G - 2014G 8 80 TAX EXEMPT DEBT SVC	1,392,375	-	2,477,375	1,338,125	(1,139,250)
300952014N - 2014N REV REF NOTE DEBT SVC	2,696,985	2,698,303	2,700,750	2,700,750	-
300952019A - 2019A SALES TAX REV REFUNDING DS	20,966,462	784,259	26,800,661	27,095,350	294,689
300952019B - 2019B SALES TAX REV REFUNDING DS	2,513,475	-	2,062,925	-	(2,062,925)
300952019C - 2019C SALES TAX TE REV REFUNDING DS	424,950	-	869,950	4,106,600	3,236,650
Total Spending by Accounting Unit	29,100,153	3,482,561	34,932,341	35,240,825	308,484

CITY OF SAINT PAUL
Spending Plan by Department

Department: GO NOTES DEBT SERVICE

Fund: CITY DEBT SERVICE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
SERVICES	6,290	-	750	650	(100)
DEBT SERVICE	3,474,528	3,369,348	2,259,250	1,989,526	(269,724)
Total Spending by Major Account	3,480,817	3,369,348	2,260,000	1,990,176	(269,824)
Spending by Accounting Unit					
300962012D - 2012D GO COMET NOTE DEBT SVC	867,126	887,400	-	-	-
300962018A - 2018A GO CAPITAL NOTES	914,859	-	-	-	-
300962019D - 2019D GO CAPITAL NOTES DEBT SERVICE	1,045,248	1,040,375	76,000	-	(76,000)
300962020A - 2020A GO CAPITAL NOTES DEBT SERVICE	614,310	617,250	614,300	50	(614,250)
300962021A - 2021A GO CAPITAL NOTES DEBT SERVICE	39,273	773,875	754,350	753,475	(875)
300962022A - 2022A GO CAPITAL NOTES DEBT SERVICE	-	50,448	815,350	821,250	5,900
300962023B - 2023B GO NOTE	-	-	-	415,401	415,401
Total Spending by Accounting Unit	3,480,817	3,369,348	2,260,000	1,990,176	(269,824)

CITY OF SAINT PAUL
Spending Plan by Department

Department: REVENUE NOTES DEBT SERVICE

Fund: CITY DEBT SERVICE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
DEBT SERVICE	1,323,923	2,213,714	883,720	-	(883,720)
Total Spending by Major Account	1,323,923	2,213,714	883,720	-	(883,720)
Spending by Accounting Unit					
300972015N - HAMLIN B PARK LEASE DEBT	113,496	1,330,285	-	-	-
300972017N - -2017N RECYCLING CART REV NOTE	327,262	-	-	-	-
300972018N - TRASH CART NOTE	883,165	883,429	883,720	-	(883,720)
Total Spending by Accounting Unit	1,323,923	2,213,714	883,720	-	(883,720)

CITY OF SAINT PAUL
Spending Plan by Department

Department: OTHER DEBT SERVICE

Fund: CITY DEBT SERVICE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
SERVICES	536	-	-	-	-
DEBT SERVICE	390,849	390,977	13,912,238	13,911,648	(590)
Total Spending by Major Account	391,385	390,977	13,912,238	13,911,648	(590)
Spending by Accounting Unit					
300982000Z - 2000 PEDESTRIAN CONNECTION DS	391,385	390,977	390,746	390,156	(590)
300989000 - DESIGNATED FOR FUTURE BONDS	-	-	505,000	505,000	-
300989100 - DESIGNATED FOR SUBSEQUENT YEAR	-	-	13,016,492	13,016,492	-
Total Spending by Accounting Unit	391,385	390,977	13,912,238	13,911,648	(590)

Debt Service Financing Reports

CITY OF SAINT PAUL
Financing Plan by Department

Department: FINANCIAL SERVICES
Fund: CITY DEBT SERVICE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
TAXES	247,187	769,025	2,978,710	1,874,256	(1,104,454)
INTERGOVERNMENTAL REVENUE	37,212	28,167	-	-	-
CHARGES FOR SERVICES	121,097	30,115	100,000	100,000	-
INVESTMENT EARNINGS	368,314	-	584,000	584,000	-
MISCELLANEOUS REVENUE	51	40,438	-	-	-
OTHER FINANCING SOURCES	225,128	2,023,183	(2,706,052)	(1,559,182)	1,146,870
Total Financing by Major Account	998,989	2,890,927	956,658	999,074	42,416
Financing by Accounting Unit					
30013190 - GENERAL DEBT ADMINISTRATION	998,989	2,890,927	956,658	999,074	42,416
Total Financing by Accounting Unit	998,989	2,890,927	956,658	999,074	42,416

CITY OF SAINT PAUL
Financing Plan by Department

Department: OLD FIN RPTG DEPT
Fund: CITY DEBT SERVICE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
INVESTMENT EARNINGS	(946,132)	-	-	-	-
Total Financing by Major Account	(946,132)	-	-	-	-
Financing by Accounting Unit					
30088888 - FINANCIAL REPORTING NONCASH	(946,132)	-	-	-	-
Total Financing by Accounting Unit	(946,132)	-	-	-	-

CITY OF SAINT PAUL
Financing Plan by Department

Department: GO CIB DEBT SERVICE
Fund: CITY DEBT SERVICE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
TAXES	4,953,442	8,296,872	5,064,444	5,067,099	2,655
INTERGOVERNMENTAL REVENUE	88,563	-	-	-	-
INVESTMENT EARNINGS	9,337	-	3,900	4,000	100
OTHER FINANCING SOURCES	18,328,609	15,043,078	3,258,167	4,270,038	1,011,871
Total Financing by Major Account	23,379,951	23,339,950	8,326,511	9,341,137	1,014,626
Financing by Accounting Unit					
300902010B - 2010B GO CIB DEBT SERVICE	62,619	-	-	-	-
300902010F - 2010F GO CIB BAB POOLS DEBT	3,625,036	-	-	-	-
300902010G - 2010G GO CIB RZED PAYNE MARYLD	5,758,029	-	-	-	-
300902011A - 2011A GO CIB DEBT SERVICE	2,476	-	-	-	-
300902012A - 2012A GO CIB DEBT SERVICE	711,659	355,250	-	-	-
300902013B - 2013B GO CIB DEBT SERVICE	1,463,589	-	-	-	-
300902013E - 2013E GO CIB BALL PARK DEBT	549,885	544,504	544,604	543,334	(1,270)
300902014A - 2014A GO CIB DEBT SERVICE	2,492,993	1,313,808	-	-	-
300902015A - 2015A GO CIB DEBT SERVICE	1,186,591	4,657,678	-	-	-
300902016A - 2016A GO CIB DEBT SERVICE	1,224,689	6,457,965	-	-	-
300902016E - 2016E GO VAR PURP DEBT SVC	454,811	457,606	459,207	462,106	2,899
300902017A - 2017A GO CIB DEBT SERVICE	1,090,967	1,125,125	1,216,000	1,214,250	(1,750)
300902018A - 2018A GO CIB DEBT SERVICE	1,232,497	1,244,225	1,265,850	1,270,850	5,000
300902019D - 2019D GO CIB DEBT SERVICE	1,339,720	1,345,850	1,322,225	1,316,850	(5,375)
300902020A - 2020A GO CIB DEBT SERVICE	944,900	1,052,500	1,052,350	1,050,350	(2,000)
300902021A - 2021A GO CIB DEBT SERVICE	1,239,490	4,023,800	1,181,525	1,181,525	-
300902022A - 2022A GO CIB DEBT SERVICE	-	761,639	1,092,250	1,091,750	(500)
300902023D - 2023D GO CIB DEBT SERVICE	-	-	-	990,122	990,122
300909000 - DESIGNATED FOR FUTURE GO BONDS	-	-	192,500	220,000	27,500
Total Financing by Accounting Unit	23,379,951	23,339,950	8,326,511	9,341,137	1,014,626

CITY OF SAINT PAUL
Financing Plan by Department

Department: GO SA DEBT SERVICE
Fund: CITY DEBT SERVICE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
TAXES	9,058,607	7,450,650	8,773,850	11,589,251	2,815,401
INTERGOVERNMENTAL REVENUE	-	1,555	-	-	-
ASSESSMENTS	3,510,446	2,926,518	3,443,591	3,337,011	(106,580)
INVESTMENT EARNINGS	28,625	-	10,600	10,700	100
MISCELLANEOUS REVENUE	(51)	(66,570)	-	-	-
OTHER FINANCING SOURCES	21,369,442	16,698,909	204,410	(10,113)	(214,523)
Total Financing by Major Account	33,967,069	27,011,062	12,432,451	14,926,849	2,494,398
Financing by Accounting Unit					
30091190 - CLOSED BOND ASSESSMENTS	131,720	75,464	-	-	-
300911995C - 1995C GO SA STREET IMPR DEBT	-	88	-	-	-
300911997B - 1997B GO SA STREET IMPR DEBT	-	151	-	-	-
300912011B - 2011B GO SA STREET IMPR DEBT	7,319,519	13,921	-	-	-
300912012B - 2012B GO SA STREET IMPR DEBT	5,072	32,631	-	-	-
300912013C - 2013C GO SA STREET IMPR DEBT	7,216,881	76,136	-	-	-
300912014B - 2014B GO SA STREET IMPR DEBT	2,527,357	2,706,771	2,511,563	2,480,812	(30,751)
300912016F - 2016F SA STREET REF DEBT SVC	1,706,279	826,582	1,522,375	1,542,625	20,250
300912017D - 2017D GO SA STREET IMPR DEBT	-	24,645	-	-	-
300912018B - 2018B GO SA STREET IMPR DEBT	2,329,359	817,720	2,016,500	2,017,625	1,125
300912018E - 2018E GO SA STREET RECONSTRUCTION DEBT	-	39,584	-	-	-
300912019G - 2019G GO SA STREET RECONSTRUCTION DEBT	6,951,410	12,228	-	-	-
300912019H - 2019H GO STREET REF DEBT	360,461	202,476	1,271,582	1,269,581	(2,001)
300912019I - 2019I TAXABLE GO SA STREET IMPR REF DEBT	721,072	685,116	806,515	807,165	650
300912020B - 2020B GO SA STREET IMPR DEBT	683,010	651,721	575,950	536,450	(39,500)
300912020F - 2020F GO SA STREET RECONSTRUCTION DEBT	1,940,633	17,907,219	-	-	-
300912021C - 2021C GO STREET RECON AND REF DEBT	1,466,538	1,367,329	1,878,625	1,878,500	(125)
300912021E - 2021E FORD STREET IMPROV DEBT	607,758	1,193,529	943,791	937,211	(6,580)
300912022C - 2022C GO STREET RECON DEBT	-	377,749	488,883	833,760	344,877
300912023C - 2023C GO STREET RECON BOND	-	-	-	2,373,120	2,373,120

**CITY OF SAINT PAUL
Financing Plan by Department**

Department: GO SA DEBT SERVICE
Fund: CITY DEBT SERVICE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Accounting Unit					
300919000 - DESIGNATED FOR FUTURE DEBT	-	-	416,667	250,000	(166,667)
Total Financing by Accounting Unit	33,967,069	27,011,062	12,432,451	14,926,849	2,494,398

CITY OF SAINT PAUL
Financing Plan by Department

Department: GO LIBRARY DEBT SERVICE
Fund: CITY DEBT SERVICE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
TAXES	1,437,586	1,242,931	1,263,382	1,048,131	(215,251)
INTERGOVERNMENTAL REVENUE	40,791	-	-	-	-
INVESTMENT EARNINGS	5,530	-	150	150	-
OTHER FINANCING SOURCES	7,480,484	-	-	-	-
Total Financing by Major Account	8,964,391	1,242,931	1,263,532	1,048,281	(215,251)
Financing by Accounting Unit					
300922010H - 2010H GO LIB RZED TAXABLE DEBT	3,744,474	-	-	-	-
300922014C - 2014C GO LIBRARY DEBT	1,362,621	1,197,731	1,173,082	957,831	(215,251)
300922021D - 2021D GO LIBRARY BONDS DEBT SERVICE	3,857,296	45,200	90,450	90,450	-
Total Financing by Accounting Unit	8,964,391	1,242,931	1,263,532	1,048,281	(215,251)

CITY OF SAINT PAUL
Financing Plan by Department

Department: OTHER GO DEBT SERVICE
Fund: CITY DEBT SERVICE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
TAXES	2,850,096	1,939,341	2,452,182	2,448,531	(3,651)
INVESTMENT EARNINGS	19,438	-	600	600	-
OTHER FINANCING SOURCES	2,182,083	130,070	5,603,750	9,625	(5,594,125)
Total Financing by Major Account	5,051,618	2,069,411	8,056,532	2,458,756	(5,597,776)
Financing by Accounting Unit					
300942009D - 2009D GO PS TAX EXEMPT DEBT	282,790	-	-	-	-
300942011H - 2011H PUBLIC SAFETY DEBT SVC	2,621,730	-	-	-	-
300942017B - 2017B GO PS DEBT SERVICE	1,730,336	1,270,886	1,628,432	1,626,031	(2,401)
300942019E - 2019E GO PS DEBT SERVICE	310,303	669,775	824,350	823,100	(1,250)
300942020C - 2020C GO TAX INCREMENT DEBT SERVICE	106,458	109,500	5,584,500	-	(5,584,500)
300942021B - 2021B GO TAX INCREMENT DEBT SERVICE	-	19,250	19,250	9,625	(9,625)
Total Financing by Accounting Unit	5,051,618	2,069,411	8,056,532	2,458,756	(5,597,776)

CITY OF SAINT PAUL
Financing Plan by Department

Department: REVENUE DEBT SERVICE
Fund: CITY DEBT SERVICE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	2,700,000	2,700,000	2,700,000	2,700,000	-
INVESTMENT EARNINGS	186,906	2,995	50,750	50,750	-
MISCELLANEOUS REVENUE	2,480,209	-	3,450,661	2,745,350	(705,311)
OTHER FINANCING SOURCES	24,089,358	-	28,730,930	29,744,725	1,013,795
Total Financing by Major Account	29,456,473	2,702,995	34,932,341	35,240,825	308,484
Financing by Accounting Unit					
300952014G - 2014G 8 80 TAX EXEMPT DEBT SVC	-	-	2,477,375	1,338,125	(1,139,250)
300952014N - 2014N REV REF NOTE DEBT SVC	2,700,006	2,702,995	2,700,750	2,700,750	-
300952019A - 2019A SALES TAX REV REFUNDING DS	26,756,467	-	26,800,661	27,095,350	294,689
300952019C - 2019C SALES TAX TE REV REFUNDING DS	-	-	869,950	4,106,600	3,236,650
Total Financing by Accounting Unit	29,456,473	2,702,995	32,848,736	35,240,825	2,392,089

CITY OF SAINT PAUL
Financing Plan by Department

Department: GO NOTES DEBT SERVICE
Fund: CITY DEBT SERVICE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
TAXES	-	-	724,000	729,500	5,500
INVESTMENT EARNINGS	21,868	-	750	650	(100)
OTHER FINANCING SOURCES	3,329,377	3,361,775	1,535,250	1,260,026	(275,224)
Total Financing by Major Account	3,351,245	3,361,775	2,260,000	1,990,176	(269,824)
Financing by Accounting Unit					
300962009F - 2009F GO COMET NOTE DEBT SVC	(4,241)	-	-	-	-
300962012D - 2012D GO COMET NOTE DEBT SVC	878,452	886,700	-	-	-
300962018A - 2018A GO CAPITAL NOTES	918,752	-	-	-	-
300962019D - 2019D GO CAPITAL NOTES DEBT SERVICE	945,654	1,040,375	76,000	-	(76,000)
300962020A - 2020A GO CAPITAL NOTES DEBT SERVICE	608,384	610,377	614,300	50	(614,250)
300962021A - 2021A GO CAPITAL NOTES DEBT SERVICE	4,243	773,875	754,350	753,475	(875)
300962022A - 2022A GO CAPITAL NOTES DEBT SERVICE	-	50,448	815,350	821,250	5,900
300962023B - 2023B GO NOTE	-	-	-	415,401	415,401
Total Financing by Accounting Unit	3,351,245	3,361,775	2,260,000	1,990,176	(269,824)

CITY OF SAINT PAUL
Financing Plan by Department

Department: REVENUE NOTES DEBT SERVICE
Fund: CITY DEBT SERVICE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
OTHER FINANCING SOURCES	1,323,923	2,213,715	883,720	-	(883,720)
Total Financing by Major Account	1,323,923	2,213,715	883,720	-	(883,720)
Financing by Accounting Unit					
300972015N - HAMLIN EU BPARK LEASE DEBT	113,496	1,330,285	-	-	-
300972017N - -2017N RECYCLING CART REV NOTE	327,262	-	-	-	-
300972018N - TRASH CART NOTE	883,165	883,430	883,720	-	(883,720)
Total Financing by Accounting Unit	1,323,923	2,213,715	883,720	-	(883,720)

CITY OF SAINT PAUL
Financing Plan by Department

Department: OTHER DEBT SERVICE
Fund: CITY DEBT SERVICE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
INVESTMENT EARNINGS	2,597	-	-	-	-
MISCELLANEOUS REVENUE	390,849	390,977	390,746	390,156	(590)
OTHER FINANCING SOURCES	-	875	13,521,492	13,521,492	-
Total Financing by Major Account	393,446	391,852	13,912,238	13,911,648	(590)
Financing by Accounting Unit					
300982000Z - 2000 PEDESTRIAN CONNECTION DS	393,446	390,977	390,746	390,156	(590)
300989000 - DESIGNATED FOR FUTURE BONDS	-	875	505,000	505,000	-
300989100 - DESIGNATED FOR SUBSEQUENT YEAR	-	-	13,016,492	13,016,492	-
Total Financing by Accounting Unit	393,446	391,852	13,912,238	13,911,648	(590)

Major General Fund Revenues

Property Taxes

Property tax revenues account for about 46% of general fund revenues for the City and the Library. In any given year several factors affect how much an individual property owner pays in city property taxes, including the following:

- City spending and financing needs.
- Size of the tax base.
- Composition of the tax base.

City Spending and Financing Needs

Property taxes are the primary revenue source that the Mayor and City Council control. The state establishes guidelines by which property taxes are administered, including how the tax burden is spread among different types of properties, but local elected officials have discretion over how much total property tax revenue to collect. As a result, city spending pressures and the availability of other funding, like state aid and local fees, often dictate the size of the property tax levy in any given year.

Saint Paul Tax Capacity

Payable in 2022	\$360,745,057
Payable in 2023	\$397,726,531
Payable in 2024 (est.)	\$421,649,944

Property Tax Base

The size of the property tax base is a function of taxable market value and the composition of the tax base. Yearly changes in market values are attributable to many factors, the most important of which is the demand for both residential and commercial property. As property values change, the size of the tax base also changes proportionately. A larger base allows for a broader distribution of the tax burden, which results in a lower tax rate.

Tax Base and Class Rates

The composition of the tax base determines the relative distribution of the tax levy among taxpayers. The State of Minnesota has established a class rate system which allocates different shares of property tax burden based on the use of a property (see chart). Apartments, residential homes, and commercial/industrial properties all have a different class rate. A higher class rate will result in a relatively higher share of tax capacity. Based on the class rate structure, one dollar of commercial/industrial property value has a greater relative tax capacity than one dollar of residential property value.

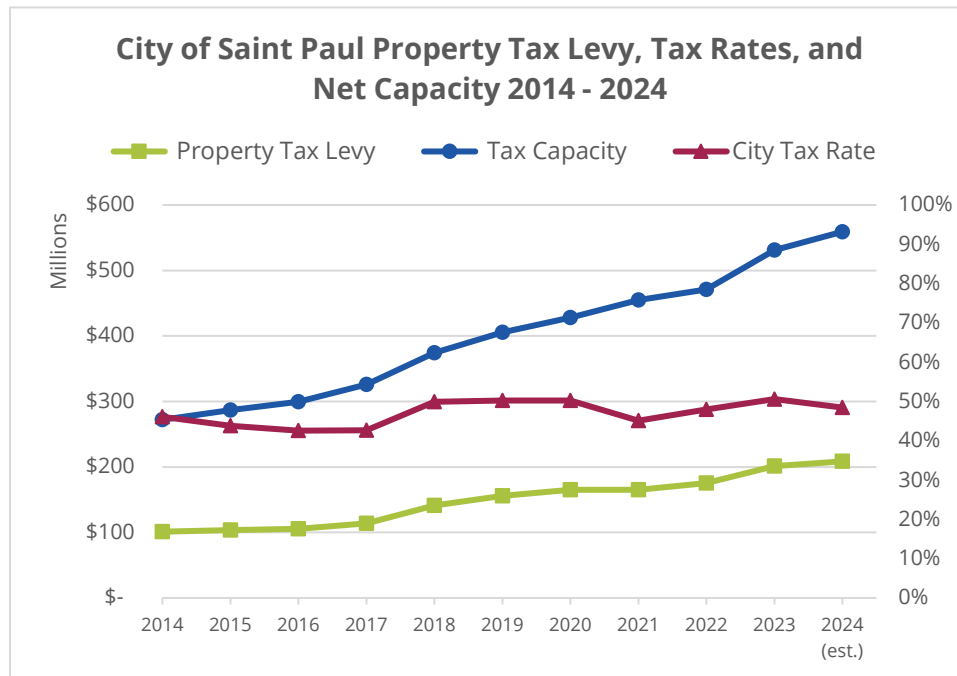
Minnesota Property Tax Class

Rates Payable in 2024

Property Type	Class Rate
Residential Homestead	
Up to \$500,000	1.00%
Over \$500,000	1.25%
Apartments (4 or more units)	1.25%
Commercial/Industrial	
Up to \$150,000	1.50%
Over \$150,000	2.00%

2024 Adopted Budget and Levy

The 2024 adopted City levy is \$208.5 million which is an increase of 3.7% from 2023. In total, approximately \$205.7 million of the levy will fund city activities. \$160.1 million will go to the City's General Fund, \$23.2 million for debt service, and \$22.5 million will fund the Saint Paul Public Library Agency. The City also levies taxes on behalf of the Saint Paul Port Authority, whose 2024 Adopted levy is \$2.8 million.



Tax Dollars and the Services They Buy

Taxpayers often wonder what happens to the property taxes they pay. Here is an example for a typical home in Saint Paul in 2024:

The property tax bill is a combined statement covering the City of Saint Paul, School District 625, Ramsey County, and other "special taxing districts" such as the Metropolitan Council and local watershed districts. In 2024, a home with a taxable value of \$267,400 could expect a total property tax bill of \$3,849.

Approximately 32% of the total property tax payment for taxes payable in 2024 pays for City services – \$1,232 in this example.

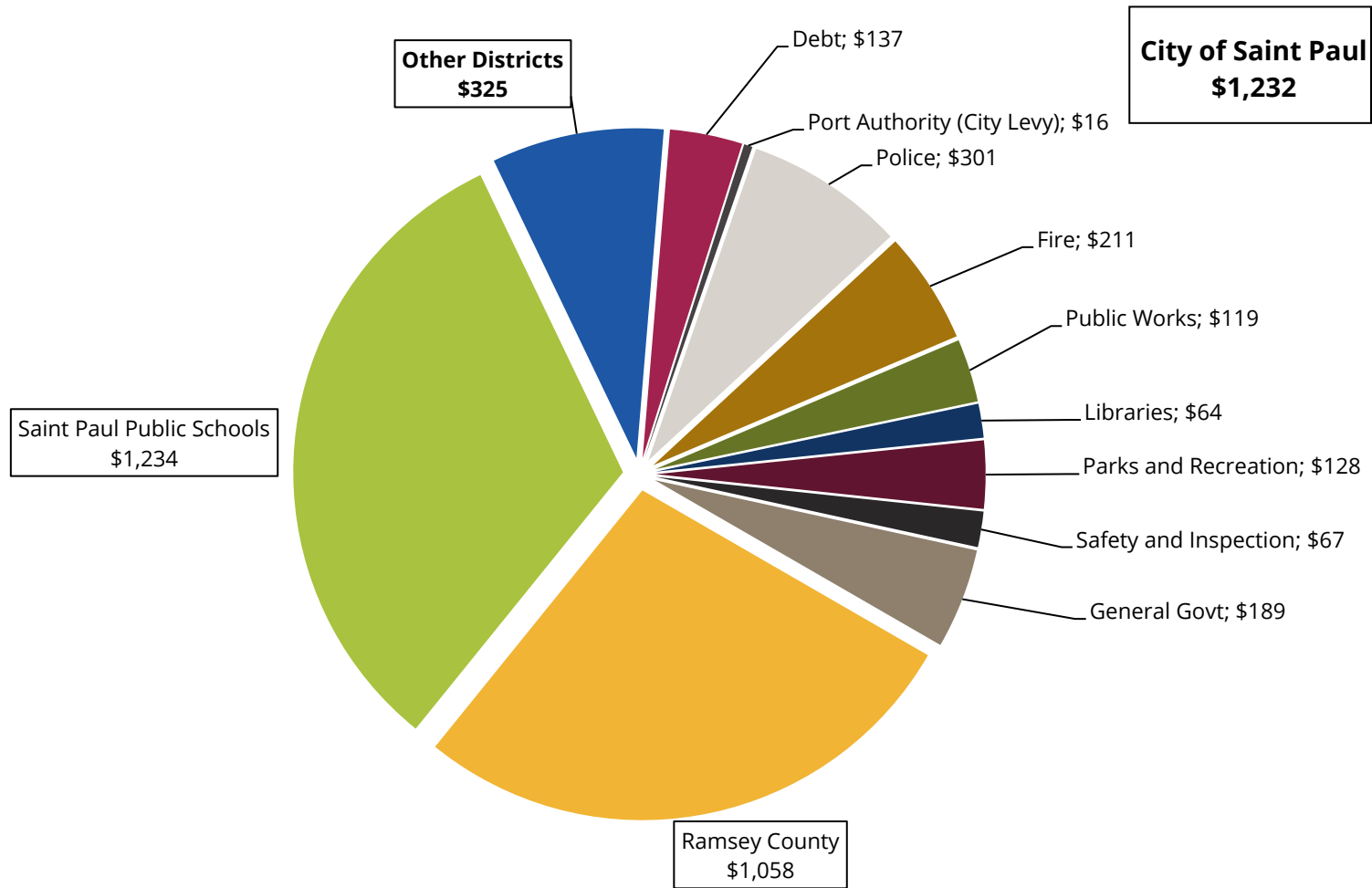
For this particular home, the property tax payment of \$1,232 to the City would include the following amounts for key city services:

- \$301 per year for police services
- \$211 per year for fire and emergency medical services
- \$128 per year to operate and maintain the parks and recreation system
- \$64 per year to operate and buy materials for the Saint Paul Public Libraries
- \$137 per year for capital debt service – the cost of building new park and library facilities, playgrounds, and street construction

Property taxes cover only a small part of the total cost of services. In total, property taxes support only about 24% of the City's total spending and cover about 46% of the combined City and Library General Fund budgets. In comparison, the City's total Adopted 2024 property tax levy for all City purposes – approximately \$208.5 million – is less than the combined Police and Fire department budgets of \$223.7 million.

Estimated 2024 Saint Paul Property Taxes

2024 Estimated Tax Rates Applied to a Typical Home Valued at \$267,400



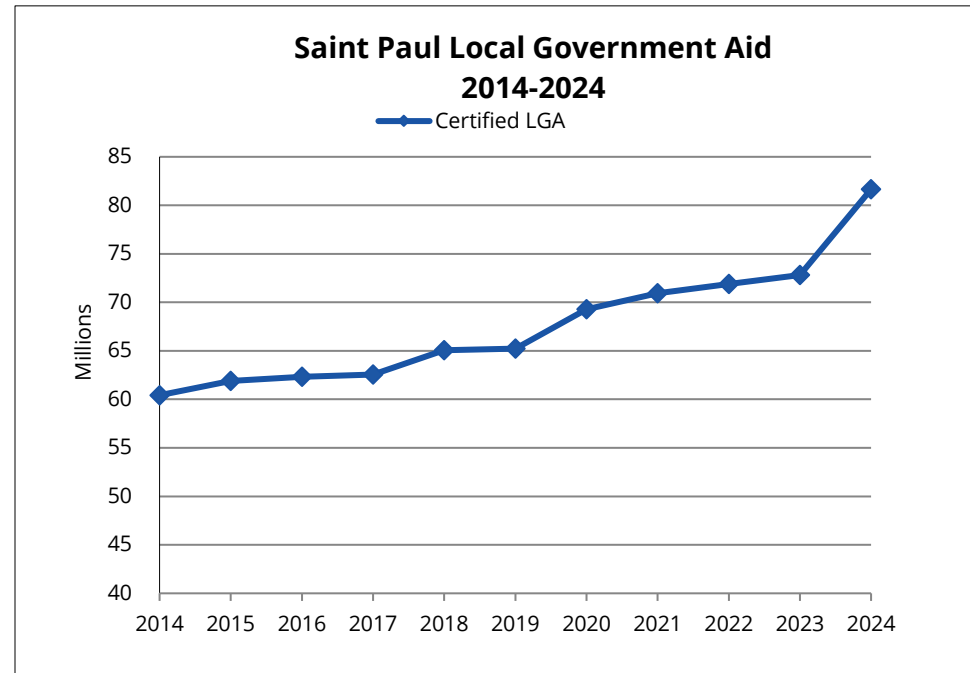
Local Government Aid

Local Government Aid (LGA) was initiated in 1971 as part of the “Minnesota Miracle” and was intended to provide property tax relief to Minnesota cities. The state provides Local Government Aid to cities throughout Minnesota based on a “need/capacity” formula that compares each city’s tax base to an estimated level of spending needs based on local conditions. Cities which will not have enough local revenue capacity to meet their spending needs under this formula receive Local Government Aid.

For many years, LGA grew annually indexed to inflation. In 2003, the Governor and legislature approved changes to the funding formula and levels that greatly limited Saint Paul’s LGA. LGA has continued to remain a volatile revenue source since 2003 and was reduced midyear in 2008, 2009, 2010 and 2011. After a significant restoration in 2014 of \$10.1 million, LGA grew at or below the rate of inflation through 2017. From 2022 to 2023, Saint Paul received modest increases in LGA. During the 2023 legislative session, the governor and state legislature approved an increase in the LGA appropriation resulting in an additional \$8.8 million for Saint Paul starting in 2024.

Saint Paul Local Government Aid

Year	LGA Funding	Change
2014	60,422,253	20.1%
2015	61,887,988	2.4%
2016	62,337,589	0.7%
2017	62,562,185	0.4%
2018	65,071,602	4.0%
2019	65,217,748	0.2%
2020	69,276,338	6.2%
2021	70,931,877	2.4%
2022	71,888,109	1.3%
2023	72,817,360	1.3%
2024	81,648,670	12.1%



Franchise Fees

Utilities pay the City of Saint Paul a fee for use of City streets and right-of-ways in delivering services to the residents and businesses of Saint Paul. This fee represents usage charges for City-owned assets that utilities may use or disrupt in the process of constructing, installing, and maintaining their distribution and delivery systems.

Under state law, utilities may pass on their fees to utility customers on monthly bills. For each utility, the franchise fee is based on a negotiated formula adopted by City Council ordinance. Most of this revenue goes to the General Fund, but some franchise revenue supports debt service or specific City programs.

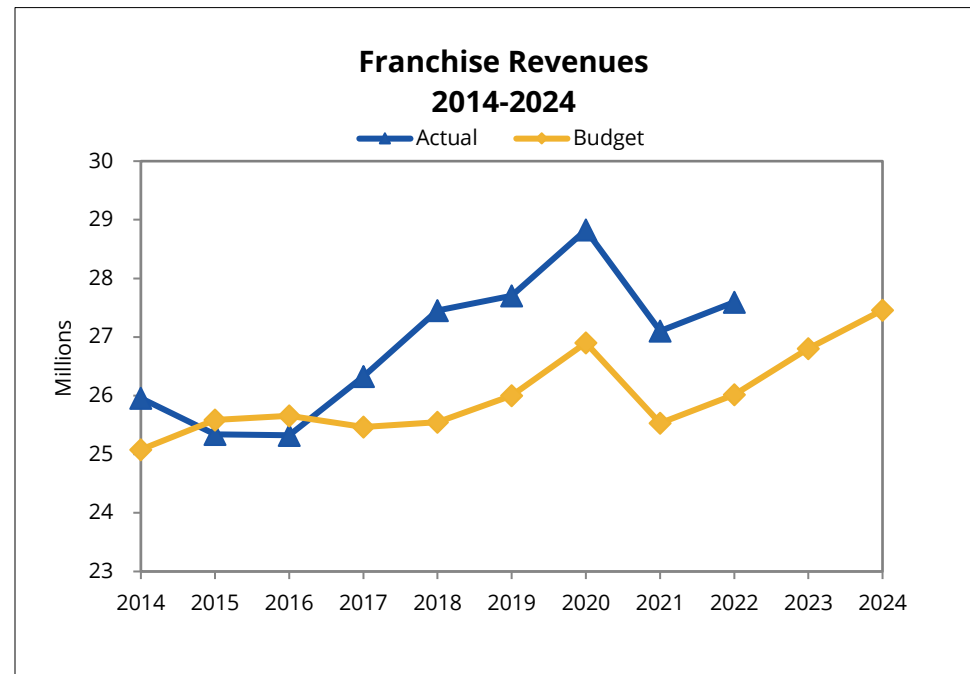
Modest revenue increases are projected in 2024.

Saint Paul Franchise Agreements:

- **Xcel Energy** supplies natural gas and electrical service to Saint Paul homes and businesses.
- **Comcast and Century Link** provide cable television to Saint Paul homes and businesses.
- **District Cooling**, part of District Energy, supplies cooled water for air conditioning in most of downtown Saint Paul.
- **District Energy** provides heat to much of downtown Saint Paul and electricity to Xcel Energy.

Franchise Revenues

Year	Budget	Actual
2014	25,079,518	25,957,526
2015	25,584,650	25,341,386
2016	25,656,218	25,324,225
2017	25,466,879	26,329,251
2018	25,546,879	27,450,651
2019	26,001,331	27,702,499
2020	26,901,331	28,825,423
2021	25,528,490	27,100,779
2022	26,014,223	27,595,100
2023	26,800,000	N/A
2024	27,460,000	N/A



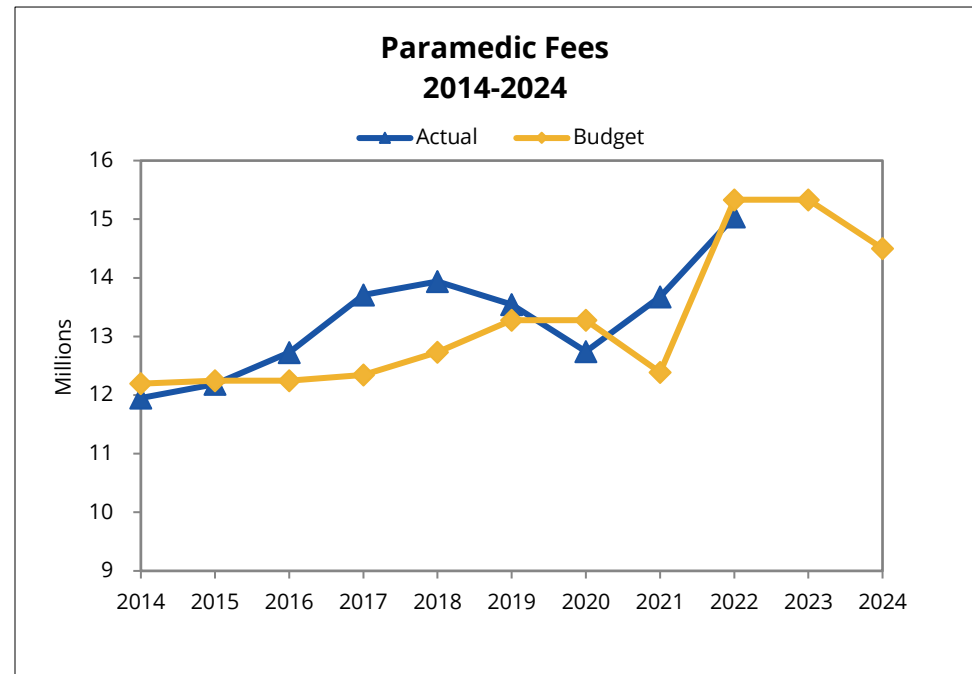
Paramedic Fees

The Saint Paul Fire Department's paramedics and emergency medical technicians respond to over 36,000 emergency calls each year. Most of their calls require ambulance trips to hospitals from fires, accidents, or other incidents. For these transportation and life support services, the Fire Department charges a series of fees. Most of these fees are paid through insurance and are based on the prices of private providers and other municipalities. Medicare and Medicaid reimburse for paramedic services at a fixed rate below that of most providers, which can reduce the collected fee per run.

Paramedic fees support the General Fund operations of Fire and Safety Services.

Paramedic Fees

Year	Budget	Actual
2014	11,694,962	11,449,963
2015	11,744,962	11,686,052
2016	11,744,962	12,226,901
2017	11,844,962	13,209,033
2018	12,229,438	13,438,514
2019	12,779,438	13,042,774
2020	12,779,438	12,244,186
2021	11,884,877	13,174,907
2022	14,832,377	14,540,810
2023	14,832,377	N/A
2024	14,000,000	N/A



State Pension Aids

The state distributes aid to Police and Fire retirement programs in counties and municipalities based on fire and auto insurance premiums collected in the state. Taxes paid by insurers on those premiums are used to supplement police and fire pension contributions. Saint Paul receives aid for Police and Fire pensions based on a number of factors:

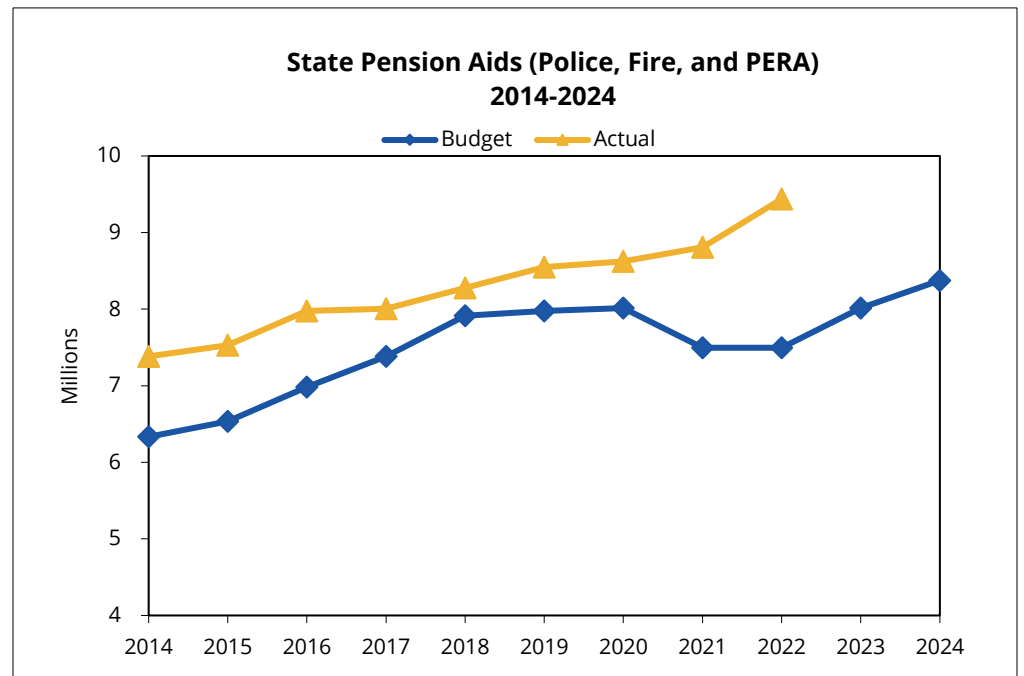
- the number of full-time firefighters and sworn police officers Saint Paul employs,
- the uncovered liabilities (if any) of the police and fire pension funds, and
- the premiums collected by insurance companies in Minnesota.

Only fire and auto insurance premiums are used to calculate pension aid.

State aid is also given to support PERA, the pension fund that includes non-public safety City employees.

State Pension Aids (Police, Fire, and PERA)

Year	Budget	Actual
2014	6,533,134	7,382,706
2015	6,982,099	7,527,738
2016	7,382,706	7,978,237
2017	7,912,706	8,005,373
2018	7,978,237	8,276,838
2019	8,013,098	8,549,091
2020	7,495,586	8,624,913
2021	7,495,586	8,809,732
2022	8,012,486	9,437,645
2023	8,374,866	N/A
2024	9,459,367	N/A



Parking Meters and Fines

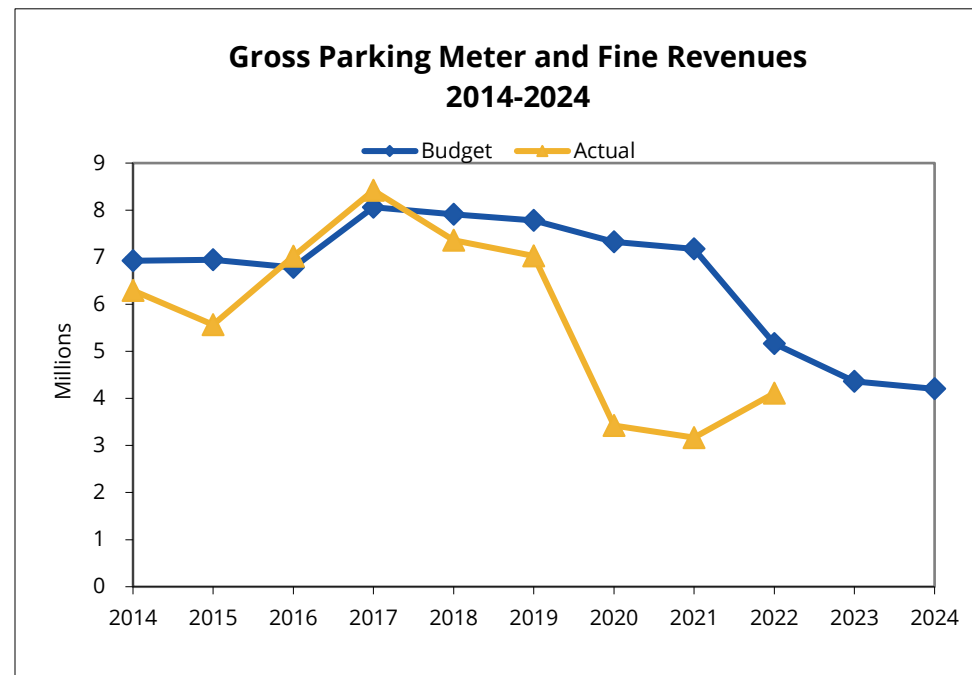
Parking meters and fines include revenues from parking meter collections, fines from parking and traffic enforcement, as well as fees collected through the City's continuance for dismissal program. The City operates over 2,000 metered parking spaces in areas around Saint Paul, and Saint Paul Police enforce both parking rules and the state's traffic laws on Saint Paul streets and highways.

Revenue generated from meters and fines declined significantly in 2020 as a result of the COVID-19 pandemic. The 2021 budget set these revenues lower than 2020, anticipating continued impacts of the pandemic. The 2022 and 2023 budgets included further reductions in these revenues as the pandemic continued to impact activities in Saint Paul. The 2024 budget maintains the lower revenue amounts budgeted in 2023.

The City permanently lowered continuance for dismissal fees in November of 2019 which has resulted in significantly lower revenues. The 2023 budget set continuance for dismissal revenues lower than 2022 due to the lower collected revenues. The 2024 budget maintains the lower amount.

Gross Parking Meter and Fine Revenues

Year	Budget	Actual
2014	6,943,080	6,293,814
2015	6,783,810	5,565,342
2016	8,061,794	7,019,173
2017	7,907,809	8,418,293
2018	7,780,496	7,361,518
2019	7,326,646	7,025,113
2020	7,176,646	3,424,307
2021	5,165,484	3,167,709
2022	4,360,484	4,110,694
2023	4,202,942	N/A
2024	4,077,942	N/A



Interest Earnings

The City's investment pool earns annual returns based on two key factors: the investment balance of the pool (total amount invested), and the performance of the market. Interest earnings in certain special funds have also been allocated to the General Fund in past years.

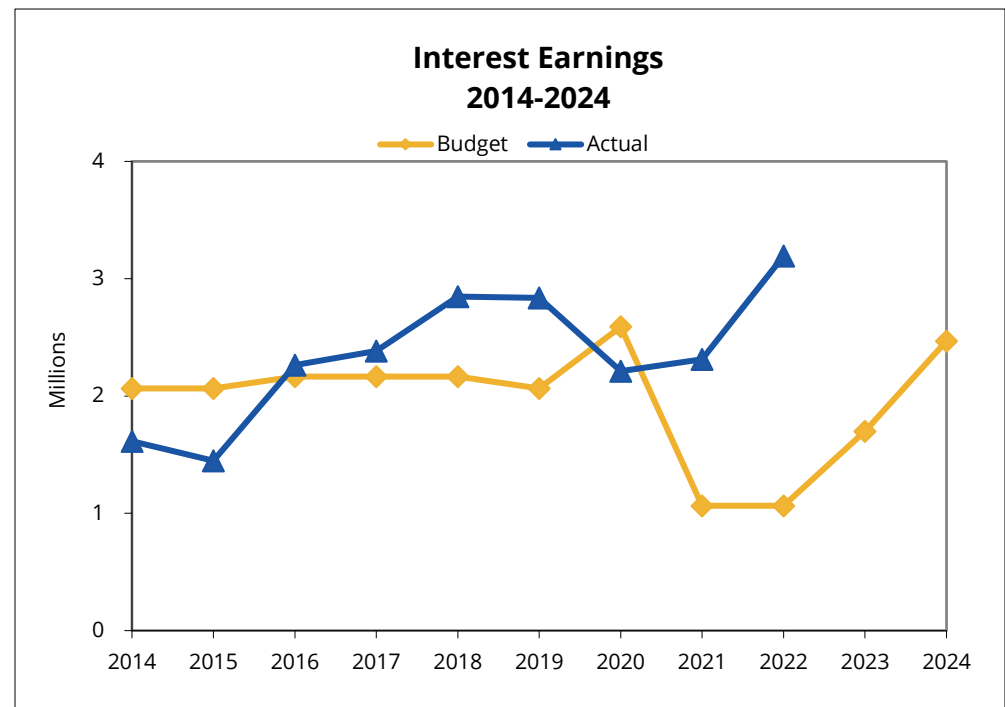
The City's Investment Policy sets guidelines and restrictions on investments based on the duration of those investments and their relative risk. Investment objectives are **safety, liquidity, return, and loss avoidance**. The investment pool is in compliance with the City's Investment Policy and State statutes. State law restricts the types of securities in which municipal governments may invest.

The 2024 budget includes modest increases in interest earnings projections.

Interest Earnings

Year	Budget	Actual
2014	2,065,034	1,614,972
2015	2,065,034	1,448,131
2016	2,165,034	2,264,481
2017	2,165,034	2,383,159
2018	2,165,034	2,848,061
2019	2,065,034	2,836,127
2020	2,590,034	2,212,980
2021*	1,064,608	2,312,444
2022	1,064,608	3,194,650
2023	1,700,000	N/A
2024	2,469,504	N/A

*Starting in 2021, this amount includes all General Fund interest earnings. A portion of this revenue was previously reflected in the Office of Financial Services General Fund budget.



Hotel and Motel Tax

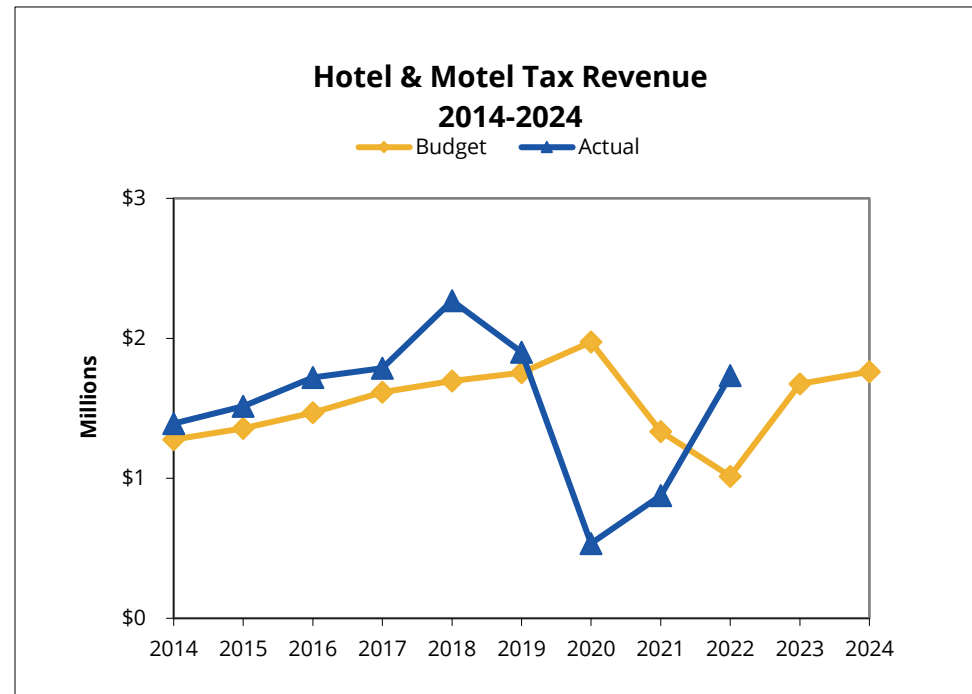
Through 2019, the City charged a 6% tax on most room charges in Saint Paul, in addition to the state sales tax. During the 2019 legislative session, Saint Paul was granted authority to increase this tax to 7%. For hotels and motels under 50 rooms, the tax is 3%.

The receipts from the hotel and motel tax are divided among the City's General and Debt Service Funds as well as the RiverCentre Convention and Visitors Authority (RCVA) and other City promotional efforts. Most of the revenue from the Hotel and Motel Tax is spent on efforts to promote the City as a destination for conventions and tourism, and to pay debt on visitor destinations like the RiverCentre.

This revenue was significantly impacted in 2020-2022 as hotel occupancy decreased dramatically due to the COVID-19 pandemic. The 2024 budget reflects anticipated recovery in hotel and motel tax revenue.

Hotel and Motel Tax Revenue

Year	Budget	Actual
2014	1,276,250	1,390,077
2015	1,356,400	1,515,120
2016	1,469,010	1,719,686
2017	1,615,800	1,787,319
2018	1,695,800	2,268,537
2019	1,754,050	1,901,642
2020	1,973,450	534,381
2021	1,334,915	877,582
2022	1,014,950	1,734,537
2023	1,675,250	N/A
2024	1,760,450	N/A



Department Summaries

City Attorney

2024 Adopted Budget: City Attorney

Department Mission: Mission: We seek justice through law, balancing accountability and equity and building prosperity while protecting the interests of the entire Saint Paul community.

Learn More: stpaul.gov/departments/city-attorney

- **Respect:** We maintain an inclusive culture that honors the rights and experiences of all, encourages dialogue, and fosters patience and humanity.
- **Integrity:** We act with courage and conviction, speaking truth; being accountable and faithful to the rule of law and professional ethics.
- **Service to Community:** We work to benefit the community by connecting and engaging with each other and all of Saint Paul.
- **Excellence:** We strive for perpetual improvement, scholarship and intellectual curiosity, proactive collaborative solutions, producing better results for the city.

Department Facts

- **Total General Fund Budget:** \$12,111,201
- **Total Special Fund Budget:** \$2,932,865
- **Total FTEs:** 101.60 (includes 12.50 FTE budgeted in General Government Accounts)

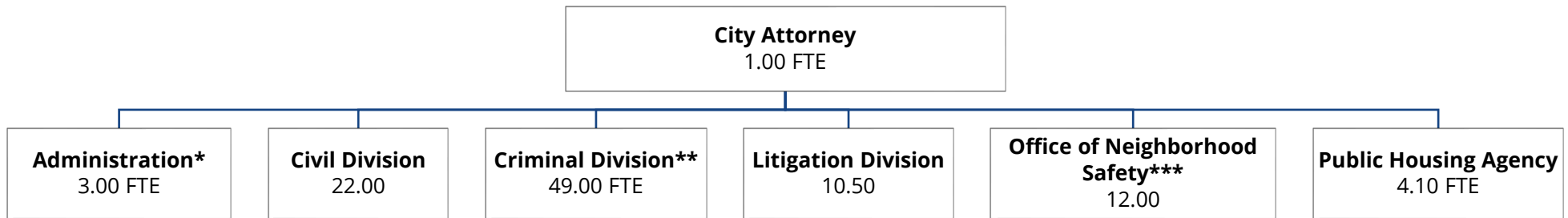
Department Goals

- Innovative Legal Solutions
- Inclusion
- Sustainable Legal Process
- Access to Justice

Recent Accomplishments

- The Civil Division provides legal advice to elected officials, departments, and commissions and represents the City at administrative hearings.
- Advised City departments on eligibility and compliance with the allocation of ARPA funds approximating \$164 million dollars.
- Provided legal support and advice for PED's active HUD grants, which totaled approximately \$10 million in entitlement grant funds and \$13 million in supplemental emergency grant funds.
- Advised and drafted documents to facilitate the acquisition and sale of properties for numerous development and redevelopment projects.
- Expanded the Immigrant and Refugee program; commenced four new programs.
- The Criminal Division handles approximately 11,000 misdemeanor and gross misdemeanor cases per year. In 2022, the CAO served 1828 crime victims.
- Collaborated with Blueprint for Safety partners to improve protections for domestic violence victims by developing improved protocol and policies aimed at getting firearms out of the hands of violent offenders.
- Expanded ETHOS and continued to offer alternatives to conviction for low-risk offenders via Diversion.
- Continued implementation and expansion of Gun Diversion Pilot Program to keep low-level, non-violent gun offenders from re-entering the criminal justice system by offering them an alternative to conviction and sentencing.

City Attorney Organizational Chart



Total FTE 101.60

*1.00 FTE included in this total is budgeted in a General Government Account funded by American Rescue Plan funds.

**6.50 FTE included in this total are budgeted in a General Government Account funded by American Rescue Plan funds.

***1.00 FTE in this is budgeted in the Opioid Settlement fund and 4.0 FTE are budgeted in the Public Safety Aid fund.

Department Division Descriptions

The City Attorney's Office is managed by the City Attorney and department support staff. It includes the following divisions:

- **Civil Division:** The Saint Paul City Attorney's Office Civil Division provides legal advice to the city's elected officials, departments, boards, and commissions.
- **Criminal Division:** The Criminal Division of the Saint Paul City Attorney's Office strives to protect the residents of the City from the negative effects of crime. The Criminal Division handles the prosecution of misdemeanor and gross misdemeanor cases, criminal appeals and post-conviction matters, court and jury trials, victim services, ETHOS/alternatives to traditional prosecution, and the Community Justice Unit.
- **Litigation Division:** The Saint Paul City Attorney's Office Civil Litigation Division provides the highest quality legal services in its representation of the City, its employees, and public officials in civil cases at the trial and appellate level in federal and state courts and administrative proceedings. Attorneys defend a myriad of legal issues, including cases that involve property damage, claims of constitutional and civil rights violations, issues arising under the Americans with Disability Act, wrongful death, personal injury and commercial and construction disputes.
- **Office of Neighborhood Safety:** The Office of Neighborhood Safety leads the advancement of the Community-First Public Safety framework through the coordination of Community-First investments, including violence prevention strategies and alternative response, in close collaboration with our Department of Safety and Inspections, Saint Paul Police Department, Saint Paul Fire Department, and other Community-First Public Safety partners.
- **Public Housing Agency:** The Public Housing Agency (PHA) owns and manages almost 4,300 units of low-income housing with funding from HUD. The CAO staff advises PHA staff on legal matters related to these units and manages all civil litigation for PHA, including federal and state court representation.

**2024 Adopted Budget
CITY ATTORNEY**

Fiscal Summary

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year	FY 2023 Adopted Budget FTE	FY 2024 Adopted Budget FTE
Spending							
100: CITY GENERAL FUND	8,682,869	9,798,062	11,696,522	12,111,201	414,679	72.65	74.65
200: CITY GRANTS	270,452	219,030	445,653	495,366	49,713	3.50	2.00
211: GENERAL GOVT SPECIAL PROJECTS	-	-	-	-	-	-	-
710: CENTRAL SERVICE FUND	1,886,054	1,964,453	2,302,423	2,437,499	135,076	11.45	12.45
Total	10,839,375	11,981,545	14,444,598	15,044,065	599,467	87.60	89.10
Financing							
100: CITY GENERAL FUND	73,276	44,038	79,262	79,262	-		
200: CITY GRANTS	223,755	243,091	445,653	495,366	49,713		
211: GENERAL GOVT SPECIAL PROJECTS	-	20,000	-	-	-		
710: CENTRAL SERVICE FUND	1,899,645	1,871,943	2,302,423	2,437,499	135,076		
Total	2,196,676	2,179,072	2,827,338	3,012,127	184,789		

Budget Changes Summary

The 2024 City Attorney's Office (CAO) General Fund budget includes inflationary updates to salaries and benefits, two attrition adjustments of \$40,000 and \$30,000, and the transfer of one FTE from the Office of Financial Services (OFS) to the Office of Neighborhood Safety (ONS). A corresponding decrease can be found in the OFS budget. The CAO's General Fund budget also replaces one Senior Prosecutor with an two Associate Attorney.

Adjustments to special fund budgets include the addition of one Legal Assistant III to support the work of the Planning and Economic Development department, a decrease of 2 FTEs due to the expiration of a grant, and an increase of 0.5 FTE funded by a new grant.

Public Safety Aid and Opioid Settlement: the City Attorney's Office and Office of Neighborhood Safety budgets are supplemented in the 2024 proposed budget by investments made from Public Safety Aid and the Opioid Settlement. The budget on this page does not reflect these investments. Please see the General Government Accounts section for additional information.

ARP Funding: the CAO budget includes 6.5 FTE's in 2024 to fund the criminal division backlog. Additionally, the City Attorney's Office budget includes ARP administrative staff (1 FTE) each year for the term of the grant. The FTE counts and budgets on these pages do not include this funding. Please see the American Rescue Plan Act State and Local Fiscal Recovery Funds section for additional information.

100: General Fund

City Attorney's Office

Current Service Level Adjustments

Current service level adjustments include changes to spending and revenue and other personnel cost changes, including repurposing one Senior Prosecutor to create two Associate Attorneys to expand department capacity. Additionally, it includes the transfer of 1.0 FTE from the Office of Financial Services (OFS) to the Office of Neighborhood Safety (ONS). A corresponding decrease can be found in the OFS budget.

	Change from 2023 Adopted		FTE
	Spending	Financing	
ONS position personnel costs	147,542	-	1.00
Other current service level adjustments	337,136	-	1.00
Subtotal:	484,678	-	2.00

Mayor's Proposed Changes

Attrition Adjustment

The 2024 Mayor's proposed budget included an attrition adjustment to account for yearly vacancy savings that occur due to standard staff turnover.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Attrition	(40,000)	-	-
Subtotal:	(40,000)	-	-

Adopted Changes

Attrition Adjustment

The 2024 adopted budget increases the attrition adjustment added in the proposed budget.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Attrition	(30,000)	-	-
Subtotal:	(30,000)	-	-

Fund 100 Budget Changes Total	414,678	-	2.00
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200: City Grants

City Attorney's Office

The City Attorney's Office receives a grant from the Minnesota Department of Public Safety Office of Justice Program (OJP) to provide support for direct services to crime victims. They also receive a grant from the Minnesota Department of Public Safety (DPS) to support the implementation of the city's restorative justice program. The department are also receives a grant from the United States Department of Justice (DOJ) to enhance prosecution response for "gone on arrival" (GOA) domestic violence cases.

Current Service Level Adjustments

Current service level adjustments include changes to spending and revenue and other personnel cost changes, including a reduction of 2 FTE for expiring grants and an increase of 0.5 FTE from new grant revenue.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Grant carryforward	235,047	235,047	-
Other current service level adjustments	(185,334)	(185,334)	(1.50)
Subtotal:	49,713	49,713	(1.50)

Fund 200 Budget Changes Total

49,713 49,713 (1.50)

710 Central Service Fund

City Attorney's Office

Attorneys and support staff who support outside agencies and certain special fund departments are budgeted here. Agencies and departments are charged for the cost of services received.

Current Service Level Adjustments

Current service level adjustments include changes to spending and revenue and other personnel cost changes, including the mid-year addition of a Legal Assistant III to support the Department of Planning and Economic Development (PED).

	Change from 2023 Adopted		
	Spending	Financing	FTE
Current service level adjustments	135,076	135,076	1.00
Subtotal:	135,076	135,076	1.00

Fund 710 Budget Changes Total

135,076 135,076 1.00

City Attorney Spending Reports

CITY OF SAINT PAUL
Spending Plan by Department

Department: CITY ATTORNEY
Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Proposed Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	8,334,563	8,719,057	10,181,133	10,642,391	461,258
SERVICES	298,543	717,437	1,166,109	1,149,472	(16,637)
MATERIALS AND SUPPLIES	43,179	54,013	40,935	40,935	-
PROGRAM EXPENSE	-	300,000	300,000	300,000	-
OTHER FINANCING USES	6,584	7,555	8,345	8,402	57
Total Spending by Major Account	8,682,869	9,798,062	11,696,522	12,141,200	444,678
Spending by Accounting Unit					
10012100 - CITY ATTORNEY GENERAL OPS	8,682,869	8,788,622	9,921,692	10,120,873	199,181
10012200 - OFFICE OF NEIGHBORHOOD SAFETY	-	1,009,439	1,774,830	2,020,328	245,498
Total Spending by Accounting Unit	8,682,869	9,798,062	11,696,522	12,141,200	444,678

CITY OF SAINT PAUL
Spending Plan by Department

Department: CITY ATTORNEY

Fund: CITY GRANTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Proposed Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	255,508	161,012	314,254	128,920	(185,334)
SERVICES	12,274	55,880	131,399	131,399	-
MATERIALS AND SUPPLIES	2,671	2,138	-	-	-
Total Spending by Major Account	270,452	219,030	445,653	260,319	(185,334)
Spending by Accounting Unit					
20012800 - CRIME VICTIM SERVICES INITIATIVE	124,740	119,522	139,769	139,769	(0)
20012900 - CITY ATTORNEY GRANTS	145,712	99,509	305,884	120,550	(185,334)
Total Spending by Accounting Unit	270,452	219,030	445,653	260,319	(185,334)

CITY OF SAINT PAUL
Spending Plan by Department

Department: CITY ATTORNEY

Fund: CENTRAL SERVICE FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Proposed Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	1,777,926	1,848,871	2,117,248	2,262,782	145,534
SERVICES	95,277	99,434	121,778	116,372	(5,406)
MATERIALS AND SUPPLIES	11,643	14,515	27,451	22,479	(4,972)
OTHER FINANCING USES	1,207	1,634	35,946	35,866	(80)
Total Spending by Major Account	1,886,054	1,964,453	2,302,423	2,437,499	135,076
Spending by Accounting Unit					
71012200 - CITY ATTY OUTSIDE SERVICES	1,886,054	1,964,453	2,302,423	2,437,499	135,076
Total Spending by Accounting Unit	1,886,054	1,964,453	2,302,423	2,437,499	135,076

City Attorney Financing Reports

CITY OF SAINT PAUL
Financing Plan by Department

Department: CITY ATTORNEY
Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	34,650	25,000	30,000	30,000	-
CHARGES FOR SERVICES	13,196	9,038	14,859	14,859	-
MISCELLANEOUS REVENUE	25,430	10,000	-	-	-
OTHER FINANCING SOURCES	-	-	34,403	34,403	-
Total Financing by Major Account	73,276	44,038	79,262	79,262	-
Financing by Accounting Unit					
10012100 - CITY ATTORNEY GENERAL OPS	73,276	44,038	79,262	79,262	-
Total Financing by Accounting Unit	73,276	44,038	79,262	79,262	-

CITY OF SAINT PAUL
Financing Plan by Department

Department: CITY ATTORNEY
Fund: CITY GRANTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	198,755	203,091	399,685	438,466	38,781
MISCELLANEOUS REVENUE	25,000	40,000	-	56,900	56,900
Total Financing by Major Account	223,755	243,091	399,685	495,366	95,681
Financing by Accounting Unit					
20012800 - CRIME VICTIM SERVICES INITIATIVE	87,688	118,319	139,769	139,769	-
20012900 - CITY ATTORNEY GRANTS	136,067	124,772	305,884	355,597	49,713
Total Financing by Accounting Unit	223,755	243,091	445,653	495,366	49,713

CITY OF SAINT PAUL
Financing Plan by Department

Department: CITY ATTORNEY

Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
MISCELLANEOUS REVENUE	-	20,000	-	-	-
Total Financing by Major Account	-	20,000	-	-	-
Financing by Accounting Unit					
21112200 - OFFICE OF NEIGHBORHOOD SAFETY	-	20,000	-	-	-
Total Financing by Accounting Unit	-	20,000	-	-	-

CITY OF SAINT PAUL
Financing Plan by Department

Department: CITY ATTORNEY
Fund: CENTRAL SERVICE FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
CHARGES FOR SERVICES	1,897,631	1,865,622	2,302,423	2,437,499	135,076
MISCELLANEOUS REVENUE	2,014	6,321	-	-	-
Total Financing by Major Account	1,899,645	1,871,943	2,302,423	2,437,499	135,076
Financing by Accounting Unit					
71012200 - CITY ATTY OUTSIDE SERVICES	1,899,645	1,871,943	2,302,423	2,437,499	135,076
Total Financing by Accounting Unit	1,899,645	1,871,943	2,302,423	2,437,499	135,076

City Council

2024 Adopted Budget: City Council

Department Mission: The City Council makes legislative, policy, budget approval, and performance auditing decisions for the City of Saint Paul. The seven Councilmembers also serve as the Housing and Redevelopment Authority, the Board of Health, and the Library Board.

Learn More: stpaul.gov/city-council

Department Facts

- **Total General Fund Budget:** \$4,595,666
- **Total Special Fund Budget:** \$50,000
- **Total FTEs:** 31.50
- There are seven part-time Councilmembers representing the seven wards of the city.
- Councilmembers are elected to serve four-year terms.
- The current term ends on December 31, 2027.

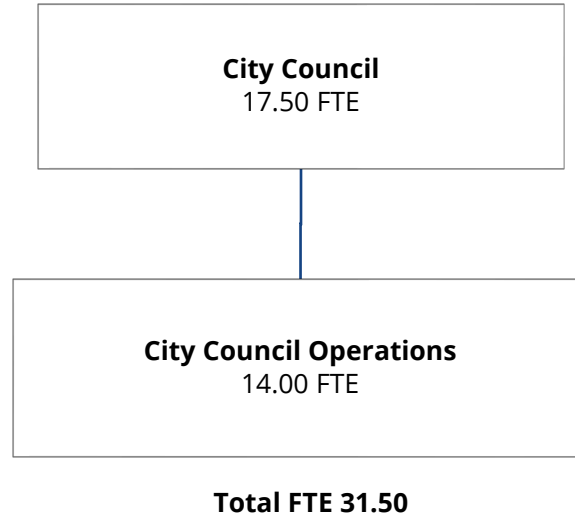
Department Goals

- Ensuring equitable and responsible use of city resources.
- Improving neighborhood safety and eliminating gun violence.
- Supporting economic growth and development.
- Expanding and preserving affordable housing.
- Integrating climate action resilience strategies.
- Providing excellence in city and constituent service.

Recent Accomplishments

- Considered over 2,300 legislative items annually as part of the weekly City Council meetings.
- Legislative hearing officers conducted hearings on approximately 1,100 matters, including assessments, license applications, nuisance issues, water services, rent stabilization, and organized garbage collection appeals.
- District Council Coordinator provided project management and technical assistance support to the 17 district council organizations funded through the City's community engagement program.
- Audit Committee contracted with Cultivate Strategy to study constituent service.
- Held community engagement outreach related to the City budget, reparations, developments, and other critical city projects.
- Completed multi-year project to modernize document retention.
- Council returned to in-person meetings and office hours beginning January 2022.
- Developed of the Early Learning Committee and the Reparations Committee.
- Established the Saint Paul Recovery Act Community Reparations Commission.

City Council Organizational Chart



Department Division Descriptions

The City Council is elected by constituents. It includes the following divisions:

- **City Council:** The City Council is responsible for setting City policy through ordinances and resolutions. The Council also has sole responsibility for adopting the City's budget. The Council legislates by passing Ordinances which become City laws.
- **City Council Operations:** The operations staff conducts research and policy development, provides council support, and organizes legislative hearings and community engagement. This team includes the City Clerk and elections operations staff.

**2024 Adopted Budget
CITY COUNCIL**

Fiscal Summary

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year	FY 2023 Adopted Budget FTE	FY 2024 Adopted Budget FTE
Spending							
100: CITY GENERAL FUND	3,679,200	3,594,765	4,185,903	4,595,666	409,763	30.50	31.50
211: GENERAL GOVT SPECIAL PROJECTS	-	-	-	50,000	50,000	-	-
Total	3,679,200	3,594,765	4,185,903	4,645,666	459,763	30.50	31.50
Financing							
100: CITY GENERAL FUND	423,508	324,459	375,555	403,281	27,726		
211: GENERAL GOVT SPECIAL PROJECTS	-	-	-	50,000	50,000		
Total	423,508	324,459	375,555	453,281	77,726		

Budget Changes Summary

The 2024 budget for the City Council features the addition of one Policy Analyst position, as well as increases to the intern and transportation budgets. There were also one-time increases made for an Early Learning Consultant, a transfer to the Council's special projects fund for an Audit Committee, and a one-time attrition budget decrease. Lastly, there was an increase in anticipated regulatory fee revenue. Other changes in the 2024 budget reflect current service level adjustments for salaries and benefits and internal charges.

Special fund changes include a General Fund transfer to the Council Special Projects Fund to support the work of the City Council Audit Committee.

100: General Fund

City Council

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs and an increase in regulatory fee revenue.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Current service level adjustments	150,763	27,726	-
Subtotal:	150,763	27,726	-

Adopted Changes

Policy Analyst

The 2024 budget includes the addition of a Policy Analyst position. This position will assist with conducting research, developing policy, and organizing legislative hearings and community engagement.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Policy Analyst	115,007	-	1.00
Subtotal:	115,007	-	1.00

Audit Committee

The 2024 budget includes a one-time transfer to the City Council's special projects fund to manage an Audit Committee. The committee will manage a joint Parks and Libraries efficiency study to evaluate how the Library and Parks departments can better collaborate on procedures, investments, and services

One-time transfer for Audit Committee	50,000	-	-
Subtotal:	50,000	-	-

Early Learning Consultant

The 2024 budget includes funding for the hiring of a consultant to advise on policies related to early childhood learning.

One-time funding for Early Learning Consultant	80,000	-	-
Subtotal:	80,000	-	-

Miscellaneous Adjustments

The 2024 budget includes several line-item changes, including increases in the budgets for hiring interns and staff transportation costs, as well as a one-time reduction in the attrition budget.

Increase intern budget	11,993	-	-
Increase transportation allowance	37,000	-	-
One-time attrition adjustment	(35,000)	-	-
Subtotal:	13,993	-	-

Fund 100 Budget Changes Total	409,763	27,726	1.00
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211: General Government Special Projects

City Council

The City Council administers an audit committee.

Adopted Changes

	Change from 2023 Adopted		
	Spending	Financing	FTE
City Council Audit Committee			
The 2024 adopted budget includes a one-time \$50,000 transfer from the General Fund for the City Council Audit Committee.			
One-time funding for Audit Committee	50,000	50,000	-
Subtotal:	50,000	50,000	-
Fund 211 Budget Changes Total	50,000	50,000	-

City Council Spending Reports

CITY OF SAINT PAUL
Spending Plan by Department

Department: CITY COUNCIL

Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	3,419,483	3,465,494	3,957,861	4,200,624	242,763
SERVICES	128,852	85,770	159,048	276,048	117,000
MATERIALS AND SUPPLIES	29,264	33,800	68,294	68,294	-
ADDITIONAL EXPENSES	16,600	9,700	700	700	-
OTHER FINANCING USES	85,000	-	-	50,000	50,000
Total Spending by Major Account	3,679,200	3,594,765	4,185,903	4,595,666	409,763
Spending by Accounting Unit					
10010100 - CITY COUNCIL LEGISLATIVE	3,437,965	3,429,690	3,951,874	4,435,222	483,348
10010105 - RECORDS MANAGEMENT	241,235	165,075	234,029	160,443	(73,586)
Total Spending by Accounting Unit	3,679,200	3,594,765	4,185,903	4,595,666	409,763

CITY OF SAINT PAUL
Spending Plan by Department

Department: CITY COUNCIL

Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
SERVICES	-	-	-	50,000	50,000
Total Spending by Major Account	-	-	-	50,000	50,000
Spending by Accounting Unit					
21110225 - COUNCIL SPECIAL PROJECTS	-	-	-	50,000	50,000
Total Spending by Accounting Unit	-	-	-	50,000	50,000

City Council Financing Reports

CITY OF SAINT PAUL
Financing Plan by Department

Department: CITY COUNCIL
Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
LICENSE AND PERMIT	400	980	-	-	-
CHARGES FOR SERVICES	155,553	122,796	108,000	135,726	27,726
MISCELLANEOUS REVENUE	-	17,450	-	-	-
OTHER FINANCING SOURCES	267,555	183,233	267,555	267,555	-
Total Financing by Major Account	423,508	324,459	375,555	403,281	27,726
Financing by Accounting Unit					
10010100 - CITY COUNCIL LEGISLATIVE	423,508	324,459	375,555	403,281	27,726
Total Financing by Accounting Unit	423,508	324,459	375,555	403,281	27,726

**CITY OF SAINT PAUL
Financing Plan by Department**

Department: CITY COUNCIL

Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
OTHER FINANCING SOURCES	-	-	-	50,000	50,000
Total Financing by Major Account	-	-	-	50,000	50,000
Financing by Accounting Unit					
21110225 - COUNCIL SPECIAL PROJECTS	-	-	-	50,000	50,000
Total Financing by Accounting Unit	-	-	-	50,000	50,000

Emergency Management

2024 Adopted Budget: Emergency Management

Department Mission: To save lives, preserve property, and protect the environment during emergencies and disasters through coordinated prevention, protection, preparation, response, and recovery actions.

Learn More: stpaul.gov/emergency-management

Department Facts

- **Total General Fund Budget:** \$5,409,232
- **Total Special Fund Budget:** \$1,533,998
- **Total FTEs:** 8.00

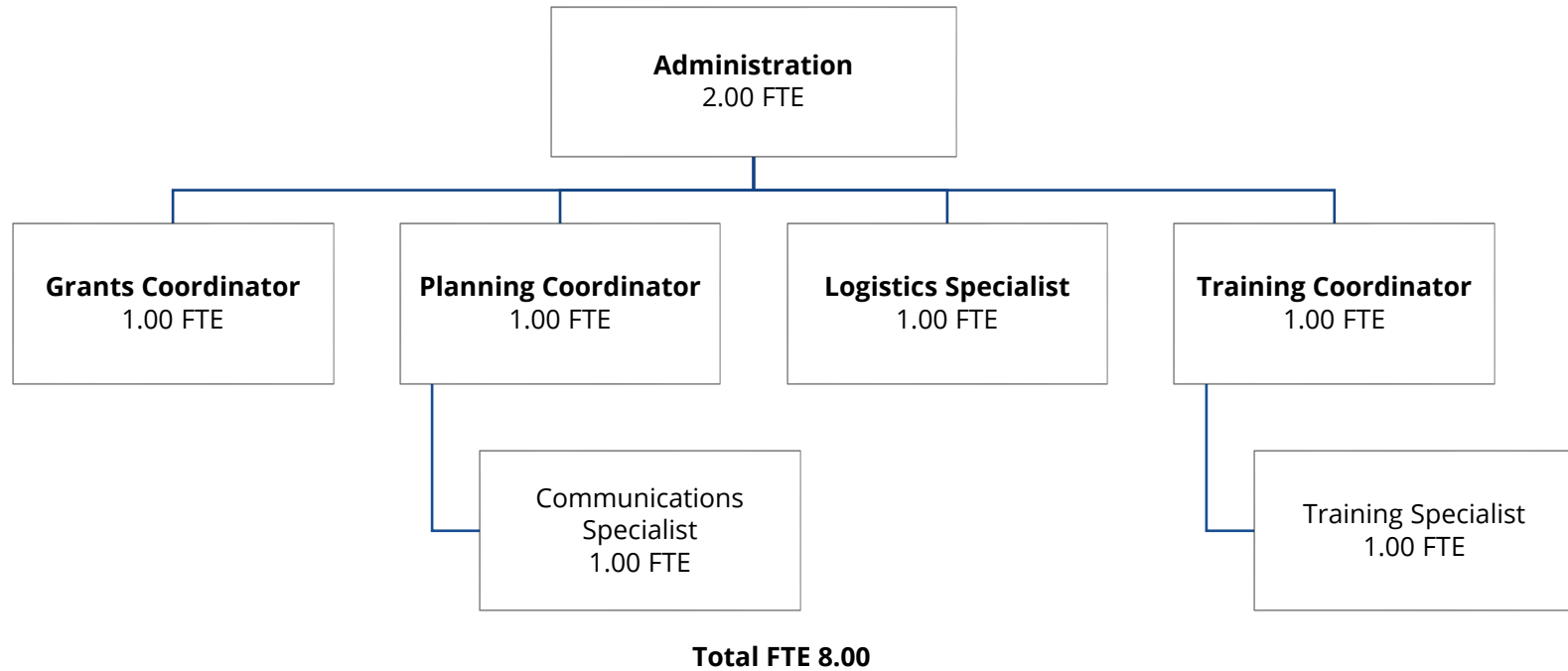
Department Goals

- Goal 1 – Maintain Organizational Charter and secure funding.
- Goal 2 – Maintain and enhance existing operations.
- Goal 3 – Maintain and improve partner and relationship development.
- Goal 4 – Adopt new capabilities.

Recent Accomplishments

- Reaccredited by the National Emergency Management Accreditation Program.
- Coordinated response and recovery to a major flood of the Mississippi River in April. Citywide costs to protect and repair damages totaled over \$1.2 million.
- Coordinated and collaborated with Saint Paul Regional Water and United States Coast Guard to conduct a cybersecurity exercise. Multiple stakeholders across City departments, State and Federal agencies participated in the exercise.
- Collaborated with United States Coast Guard to host and facilitate the Upper Mississippi River Sector Area Maritime Security Committee meetings with City and external partners. This collaboration engages stakeholders resulting in improved situational awareness in a security incident and facilitates security planning.
- Coordinate the Downtown Security Work Group to discuss various security issues with downtown business owners/tenants across City departments.
- Conduct anti-terrorism/physical security vulnerability assessments of private and public complexes/facilities within the city.
- Hosted four Federal Emergency Management Agency (FEMA) sponsored courses, resulting in 135 people trained.
- Participated in eight community outreach events to provide resources and educate members of the community on how they could be more prepared for an emergency.
- Collaborated with other City departments to attain new grant funding for cybersecurity. Continued collaboration with others on recurring grant funding.

Emergency Management Organizational Chart



Department Division Descriptions

The Emergency Management Department is managed by the Director of Emergency Management and includes the following divisions:

- **Grants** ensures first responders and leadership have the tools and resources necessary to respond to a large-scale incident.
- **Planning** ensures all the plans are up to date, relevant and dispersed across disciplines as needed. They review training, exercises, and incidents to ensure the plan meets the needs of the city.
- **Logistics** manages the day-to-day needs of the department as well as ensuring first responders have the tools and resources needed to respond to an incident. They work closely with OTC to ensure City leaders can maintain situational awareness and effective operational coordination.
- **Training** efforts provide a safe environment for training and exercising across disciplines, City departments, and key stakeholders to ensure an effective and timely response based off the plans.

**2024 Adopted Budget
EMERGENCY MANAGEMENT**

Fiscal Summary

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year	FY 2023 Adopted Budget FTE	FY 2024 Adopted Budget FTE
Spending							
100: CITY GENERAL FUND	520,845	5,133,867	5,250,811	5,409,232	158,421	3.00	3.00
200: CITY GRANTS	874,108	3,067,802	1,462,653	1,533,998	71,345	5.00	5.00
Total	1,394,953	8,201,670	6,713,464	6,943,230	229,766	8.00	8.00
Financing							
100: CITY GENERAL FUND	46,081	-	-	-	-		
200: CITY GRANTS	988,112	3,209,971	1,462,653	1,533,998	71,345		
Total	1,034,193	3,209,971	1,462,653	1,533,998	71,345		

Budget Changes Summary

The 2024 Emergency Management budget maintains staffing levels and operating and maintenance costs for the Emergency Operations Center (EOC) and increases funding for the City's share of Ramsey County's 911 dispatch services. It increases funding for emergency siren maintenance and utility expenses. The 2024 budget also contains a net increase in other current service level adjustments, including salary and benefit costs.

Special fund changes include current service level adjustments and grant adjustments.

200: City Grants

Emergency Management

Emergency Management has been successful in obtaining a number of grants to help promote emergency preparedness in Saint Paul.

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs and adjustments of line-item budgets to track with recent spending trends. It also includes adjustments to grant spending and revenue totals.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Emergency Management Preparedness Grant updates	(20,220)	(20,220)	-
Other current service level adjustments	61,565	61,565	-
Subtotal:	41,345	41,345	-

Adopted Changes

Grant Adjustments

The Emergency Management department receives several grants. The Homeland Security, Urban Area Security Initiatives (UASI), Emergency Management Performance Grant (EMPG), and Metropolitan Medical Response System (MMRS) are among those that typically recur, enhancing the City's preparedness capabilities. These totals reflect the net changes in spending and revenue.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Grant updates	30,000	30,000	-
Subtotal:	30,000	30,000	-

Fund 200 Budget Changes Total	71,345	71,345	-
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Emergency Management Spending Reports

CITY OF SAINT PAUL
Spending Plan by Department

Department: EMERGENCY MANAGEMENT
Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	411,821	417,095	434,233	440,808	6,575
SERVICES	55,961	4,688,736	4,803,205	4,953,073	149,868
MATERIALS AND SUPPLIES	52,723	26,251	11,409	13,561	2,152
ADDITIONAL EXPENSES	-	1,405	-	-	-
OTHER FINANCING USES	339	380	1,964	1,790	(174)
Total Spending by Major Account	520,845	5,133,867	5,250,811	5,409,232	158,421
Spending by Accounting Unit					
10021100 - EMERGENCY MANAGEMENT	520,845	484,086	507,484	526,223	18,739
10021200 - DISPATCH SERVICES	-	4,649,781	4,743,327	4,883,009	139,682
Total Spending by Accounting Unit	520,845	5,133,867	5,250,811	5,409,232	158,421

CITY OF SAINT PAUL
Spending Plan by Department

Department: EMERGENCY MANAGEMENT

Fund: CITY GRANTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	628,213	526,770	530,847	592,412	61,565
SERVICES	72,741	231,690	330,679	334,862	4,183
MATERIALS AND SUPPLIES	161,854	224,603	526,127	531,724	5,597
CAPITAL OUTLAY	11,300	2,084,740	75,000	75,000	-
Total Spending by Major Account	874,108	3,067,802	1,462,653	1,533,998	71,345
Spending by Accounting Unit					
20021820 - URBAN AREA SECURITY INITIATIVE	704,978	1,030,522	1,442,433	1,503,998	61,565
20021825 - METRO MEDICAL RESPONSE SYSTEM	32,603	17,496	-	-	-
20021835 - EMERGENCY MGMT PERFORMANCE	136,528	19,785	20,220	30,000	9,780
20021860 - COPS GRANT	-	2,000,000	-	-	-
Total Spending by Accounting Unit	874,108	3,067,802	1,462,653	1,533,998	71,345

Emergency Management Financing Reports

CITY OF SAINT PAUL
Financing Plan by Department

Department: EMERGENCY MANAGEMENT
Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	480	-	-	-	-
MISCELLANEOUS REVENUE	45,601	-	-	-	-
Total Financing by Major Account	46,081	-	-	-	-
Financing by Accounting Unit					
10021100 - EMERGENCY MANAGEMENT	46,081	-	-	-	-
Total Financing by Accounting Unit	46,081	-	-	-	-

CITY OF SAINT PAUL
Financing Plan by Department

Department: EMERGENCY MANAGEMENT
Fund: CITY GRANTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	988,112	3,209,971	1,462,653	1,533,998	71,345
Total Financing by Major Account	988,112	3,209,971	1,462,653	1,533,998	71,345
Financing by Accounting Unit					
20021820 - URBAN AREA SECURITY INITIATIVE	958,112	1,028,451	1,442,433	1,503,998	61,565
20021835 - EMERGENCY MGMT PERFORMANCE	30,000	181,520	20,220	30,000	9,780
20021860 - COPS GRANT	-	2,000,000	-	-	-
Total Financing by Accounting Unit	988,112	3,209,971	1,462,653	1,533,998	71,345

Financial Services

2024 Adopted Budget: Financial Services

Department Mission: Manage the City's financial resources and assets to ensure taxpayers' confidence, the organization's effectiveness and the City's fiscal integrity. **Learn More:** stpaul.gov/OFS

Department Facts

The Office of Financial Services (OFS) manages the City's financial resources and assets to ensure the taxpayers' confidence, organization's effectiveness and fiscal integrity. Saint Paul's operating, capital, and debt service budgets total about \$919 million. Saint Paul is one of 439 municipalities nationally with a AAA bond rating from Standard and Poor's and Fitch rating agencies.

- **Total General Fund Budget:** \$4,826,594
- **Total Special Fund Budget:** \$59,030,699
- **Total FTEs:** 105.85 (15.45 FTE in this total are budgeted in a general government account)

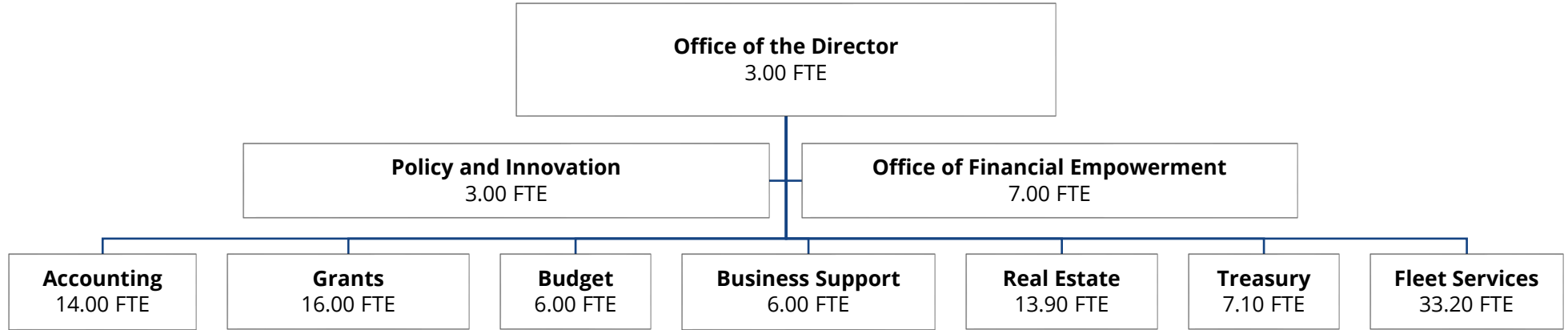
Department Goals

- Provide effective financial operations support citywide.
- Ensure City budgets are well managed and forward-looking.
- Ensure City's debt is well-managed.
- Engage the public through accessible information and meaningful outreach.
- Provide excellent customer service to the Mayor's Office and other City departments.
- Effectively manage citywide assets.
- Reflect the diversity of the City we serve.

Recent Accomplishments

- Implemented new budget software, which will provide better budget forecasting and reporting, and more accurate personnel budgeting.
- Managed a new community-led capital budget process, which funded \$1M in neighborhood safety investments proposed by community members.
- Gamified budget community engagement in a hybrid environment, involving staff from almost all City departments.
- Launched federal funding coordination and management, continuing from coronavirus relief work into work on the American Rescue Plan.
- Implemented new Student Sponsorship program to improve Vehicle Technician recruiting by offering tuition reimbursement for eligible trainee candidates.
- Initiated Fleet re-organization in cooperation with Parks to better coordinate staff and optimize space utilization.
- Provided legal, financial, and legislative support for the Saint Paul Downtown Improvement Districts' second year of operations.
- Acquired property rights for several Parks, Public Works, and Fire capital projects, including the purchase of property from the Port Authority for a new Fire Station 7.
- Overhauled the City's approach to special assessments for public street improvements.

Office of Financial Services Organizational Chart



Total FTE 105.85

2.45 FTE included in this total are budgeted in Debt Service, 13.00 FTE included in this total are budgeted in General Government Accounts

Department Division Descriptions

The Office of Financial Services is managed by the Director of Financial Services and department support staff. It includes the following divisions:

- **Office of Financial Empowerment (OFE)** improves financial health and community wealth for city residents by advancing economic justice strategies, including college savings accounts, guaranteed income, fair housing, fine and fee justice, and financial capability programming.
- **Accounting** ensures all financial transactions and accounting practices conform to generally accepted accounting principles, state law, and city administrative code and policies.
- **Grants** manages and monitors American Rescue Plan funding and reporting; and oversees the Citywide grants planning, management, policies, and compliance for state, federal, and private grants.
- **Budget** prepares, implements, and monitors annual operating, debt service, and capital budgets; and provides fiscal analysis and projections for the Mayor and City Council.
- **Business Support** provides support for the implementation, administration, and maintenance of the City's financial management system.
- **Real Estate Management Services** provides property acquisition and disposal services, property management, facility design, space planning, and construction management, energy conservation efforts, and processes assessment approvals, billings, and collections.
- **Treasury** manages the City's cash resources and invests funds to earn a market rate of return; manages the City's debt portfolio to ensure competitive interest rates and timely repayment; and administers the City's accounts receivable and procurement card functions.
- **Fleet Services** maintains the physical health of the City fleet vehicles through provision of repair, maintenance, management, acquisition, and disposal services.

The Office of Financial Services manages the following Citywide Boards and Commissions: Capital Improvement Budget Committee and the Financial Empowerment Community Council.

**2024 Adopted Budget
FINANCIAL SERVICES**

Fiscal Summary

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year	FY 2023 Adopted Budget FTE	FY 2024 Adopted Budget FTE
Spending							
100: CITY GENERAL FUND	4,744,729	22,940,075	4,072,461	4,826,594	754,133	27.95	30.95
200: CITY GRANTS	1,636,618	698,041	4,414,005	3,889,812	(524,193)	1.00	3.00
211: GENERAL GOVT SPECIAL PROJECTS	1,866,465	2,605,060	2,779,561	2,779,561	-	-	-
215: ASSESSMENT FINANCING	5,440,434	5,682,440	7,626,533	7,624,165	(2,368)	-	-
700: INTERNAL BORROWING	732,031	-	8,260,030	24,888,374	16,628,344	-	-
710: CENTRAL SERVICE FUND	6,027,419	6,177,254	7,356,938	7,492,826	135,888	21.25	24.25
731: OFS FLEET	9,146,602	12,561,705	12,295,085	12,355,961	60,876	32.00	32.20
Total	29,594,298	50,664,574	46,804,613	63,857,293	17,052,680	82.20	90.40
Financing							
100: CITY GENERAL FUND	511,988	5,454,191	591,281	591,281	-		
200: CITY GRANTS	1,758,288	2,186,000	4,414,005	3,889,812	(524,193)		
211: GENERAL GOVT SPECIAL PROJECTS	2,078,471	3,030,826	2,779,561	2,779,561	-		
215: ASSESSMENT FINANCING	6,286,565	6,972,538	7,626,533	7,624,165	(2,368)		
700: INTERNAL BORROWING	921,233	45,653	8,260,030	24,888,374	16,628,344		
710: CENTRAL SERVICE FUND	7,478,774	6,248,808	7,356,938	7,492,826	135,888		
731: OFS FLEET	11,327,847	10,059,973	12,295,085	12,355,961	60,876		
Total	30,363,167	33,997,988	43,323,433	59,621,980	16,298,547		

Budget Changes Summary

FINANCIAL SERVICES

Fiscal Summary

Budget Changes Summary

The 2024 OFS General Fund budget includes the addition of a Deputy Director position (\$188,382), funding for a study of downtown real estate (\$75,000) to analyze the current and potential uses City-owned/leased facilities, and the creation of a central grants office (\$440,113). The central grants office will support City departments in pursuing and managing state, federal, and private grant funds and will include four FTEs, one of which is currently funded with American Rescue Plan dollars. The 2024 budget reflects the first year of this work. Additional expenses to fully staff this office are planned for 2025. The OFS General Fund budget also includes a \$35,000 adjustment to attrition and the transfer of one FTE from OFS to the Office of Neighborhood Safety (ONS), reducing the OFS budget by \$147,542. A corresponding increase can be found in the ONS budget.

Adjustments to special fund budgets include the addition of two FTEs in the Treasury division, supported by inflationary revenue increases, updates to internal loan spending and financing for Highland Bridge and the Robert Pira Trail, and a budget neutral shift of salary dollars from line item to FTE in the Business Support division. Also reflected is the addition of a \$10 million internal loan to the Saint Paul Port Authority.

The Fleet division's 2024 budget includes the removal of one-time funding (\$60,000) for the purchase of a Parks vehicle and the addition of a partial (0.2) FTE to support the division's equity work. This FTE is shared between Fleet, Public Works, and Parks.

The 2024 special fund budget for the Office of Financial Empowerment includes the addition of two grant-funded FTEs to support OFE's work on homeownership, racial equity, and College Bound Saint Paul.

ARP Funding: The 2024 budget includes OFS staff assigned to administer the ARP grant. The FTE counts and budgets on these pages do not include this funding. Please see the American Rescue Plan Act State and Local Fiscal Recovery Funds section for additional information.

100: General Fund

Financial Services

Current Service Level Adjustments

Current service level adjustments reflect inflationary increases due to salary and benefit costs, and adjustments of line-item budgets to track with recent spending trends. These adjustments also reflect the transfer of 1.0 FTE from the Office of Financial Services (OFS) to the Office of Neighborhood Safety (ONS). A corresponding increase can be found in the ONS budget.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Position shift to ONS	(147,542)	-	(1.00)
Other current service level adjustments	226,181	-	-
Subtotal:	78,639	-	(1.00)

Mayor's Proposed Changes

Central Grants Office

The 2024 budget includes funding to create a central grants office within the Office of Financial Services. The central grants office will support City departments in pursuing and managing state, federal, and private grant funds and will include four FTEs, one of which is currently funded with American Rescue Plan dollars. The 2024 budget reflects the first year of this work. Additional expenses to fully staff this office are planned for 2025.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Management Assistant IV	140,429	-	1.00
Management Assistant IV	140,429	-	1.00
Grants Specialist	105,255	-	1.00
Grants management system	50,000	-	-
Technology and training	11,000	-	-
Subtotal:	447,113	-	3.00

Deputy Director

The 2024 budget includes the addition of a Deputy Director of Financial Services to support the delivery of core financial services and reports, department recruitment and retention, and citywide strategic financial planning.

Deputy Director	188,381	-	1.00
Subtotal:	188,381	-	1.00

Attrition Adjustment

The 2024 budget includes an attrition adjustment to account for yearly vacancy savings that occur due to standard staff turnover.

Attrition Adjustment	(35,000)	-	-
Subtotal:	(35,000)	-	-

Downtown Real Estate Study

Funding for a study of downtown real estate is added to the 2024 budget to evaluate the current and potential uses of City-owned/leased facilities.

Downtown Real Estate Study	75,000	-	-
Subtotal:	75,000	-	-

Fund 100 Budget Changes Total

754,133 - 3.00

200: City Grants

Financial Services

Budgets for grants administered by the Office of Financial Services are included in the City Grants Fund.

Current Service Level Adjustments

Current service level adjustments reflect inflationary increases due to salary and benefit costs and contract negotiations, and adjustments of line-item budgets to track with recent spending trends. These adjustments also reflect the addition of two grant-funded positions that were added in 2023: a Management Assistant I to support the work of CollegeBound Saint Paul and a Management Assistant III to manage the LOCAL Fund.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Management Assistant I	103,030	103,030	1.00
Management Assistant III	126,022	126,022	1.00
Other current service level adjustments	10,076	10,076	-
Subtotal:	239,128	239,128	2.00

Adopted Changes

Grant Updates

The 2024 budget includes updates to grants for the Office of Financial Empowerment.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Grant updates	(763,321)	(763,321)	-
Subtotal:	(763,321)	(763,321)	-

Fund 200 Budget Changes Total

(524,193) (524,193) 2.00

211: General Government Special Projects

Financial Services

OFS budgets the portion of revenues from the tax on hotel and motel rooms that is transferred to Visit Saint Paul in the General Government Special Projects Fund.

No Changes from 2023 Adopted Budget

	Change from 2023 Adopted		FTE
	Spending	Financing	
Subtotal:	-	-	-

Fund 211 Budget Changes Total

- - -

215: Assessment Financing

Financial Services

The Assessment Fund serves as a repository for summary nuisance abatement, certificates of occupancy, and street construction assessments. Property owners are assessed for improvements that benefit their property.

Current Service Level Adjustments

Current service level adjustments reflect changes to line-item budgets to track with recent spending and revenue trends.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Current service level adjustments	(2,368)	(2,368)	-
Subtotal:	(2,368)	(2,368)	-

Fund 215 Budget Changes Total

(2,368) (2,368) -

700: Internal Borrowing

Financial Services

Budgets for projects funded through internal borrowing are housed in the Internal Borrowing Fund.

Mayor's Proposed Changes

Robert Piram Trail Internal Loan

The 2024 budget includes updates to the Robert Piram Trail internal loan spending and financing.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Internal Loan Update	(1,400,000)	(1,400,000)	-
Subtotal:	(1,400,000)	(1,400,000)	-

Highland Bridge Internal Loan

The 2024 budget includes updates to the Highland Bridge internal loan spending and financing.

Internal Loan Update	8,028,344	8,028,344	-
Subtotal:	8,028,344	8,028,344	-

Adopted Changes

Saint Paul Port Authority Internal Loan

The 2024 budget includes the addition of an internal loan to the Saint Paul Port Authority for The Heights development.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Internal Loan Update	10,000,000	10,000,000	-
Subtotal:	10,000,000	10,000,000	-

Fund 700 Budget Changes Total

16,628,344 16,628,344 -

710: Central Service Internal

Financial Services

Budget for OFS's Real Estate division and portions of the Business Support and Treasury sections are housed in the Central Services Internal Fund.

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, and other revenue and expense adjustments. Also reflected is the budget-neutral conversion of salary dollars into a Business Analyst position.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Current service level adjustments	(34,576)	(34,576)	1.00
Subtotal:	(34,576)	(34,576)	1.00

Mayor's Proposed Changes

Treasury Division Staffing

The 2024 budget includes the addition of two Accounting Technician II. These positions will support the work of the Treasury division and are revenue-supported.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Accounting Technician II	170,464	170,464	2.00
Subtotal:	170,464	170,464	2.00

Fund 710 Budget Changes Total

135,888 135,888 3.00

731: Fleet Services

Financial Services

The Fleet Services Fund includes the budget for citywide centralized fleet services.

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, and other revenue and expense adjustments. Additionally, the 2024 Fleet Services budget includes the removal of one-time funding for the purchase of a Parks vehicle and the addition of a partial (0.2) FTE to support the division's equity work added mid-year in 2023. This FTE is shared between Fleet, Public Works, and Parks.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Removal of one-time funding for Parks vehicle	(60,000)	(60,000)	-
Equity Coordinator	19,263	-	0.20
Other current service level adjustments	(19,263)	-	-
Subtotal:	(60,000)	(60,000)	0.20

Adopted Changes

Federal Biodiesel Tax Credit

The 2024 budget includes a one-time biodiesel tax rebate. This rebate was earned via the City's fuel provider for efficient mixing of biodiesel and conventional diesel fuel. The Fire department also received a portion of this rebate.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Fuel rebate	120,876	120,876	-
Subtotal:	120,876	120,876	-

Fund 731 Budget Changes Total	60,876	60,876	0.20
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Financial Services Spending Reports

CITY OF SAINT PAUL
Spending Plan by Department

Department: FINANCIAL SERVICES
Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	3,440,312	2,704,690	3,625,116	4,243,510	618,394
SERVICES	610,215	245,471	191,032	271,032	80,000
MATERIALS AND SUPPLIES	35,267	36,642	79,587	135,587	56,000
CAPITAL OUTLAY	655,724	(50,236)	-	-	-
OTHER FINANCING USES	3,211	20,003,509	176,726	176,465	(261)
Total Spending by Major Account	4,744,729	22,940,075	4,072,461	4,826,594	754,133
Spending by Accounting Unit					
10013100 - FINANCIAL SERVICES	3,654,395	22,050,982	2,898,674	3,621,757	723,083
10013110 - ERP OPERATIONS	580,157	463,430	573,866	584,938	11,072
10013200 - FINANCIAL EMPOWERMENT	510,176	418,555	534,921	554,898	19,977
10013205 - GOVT RESPONSIVENESS PROGRAM	-	-	20,000	20,000	-
10013210 - PROMOTE ST PAUL CITY FUNDING	-	7,108	45,000	45,000	-
Total Spending by Accounting Unit	4,744,729	22,940,075	4,072,461	4,826,594	754,133

CITY OF SAINT PAUL
Spending Plan by Department

Department: FINANCIAL SERVICES

Fund: CITY GRANTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	130,204	118,630	120,912	360,040	239,128
SERVICES	376,043	235,904	4,168,101	3,404,780	(763,321)
MATERIALS AND SUPPLIES	7,921	1,521	-	-	-
PROGRAM EXPENSE	929,000	179,000	-	-	-
ADDITIONAL EXPENSES	1,000	162,985	124,992	124,992	-
OTHER FINANCING USES	192,450	-	-	-	-
Total Spending by Major Account	1,636,618	698,041	4,414,005	3,889,812	(524,193)
Spending by Accounting Unit					
20013700 - OFS FINANCIAL EMPOWERMENT GRANTS	1,633,144	698,041	4,414,005	3,889,812	(524,193)
20013800 - INNOVATION INITIATIVES	3,474	-	-	-	-
Total Spending by Accounting Unit	1,636,618	698,041	4,414,005	3,889,812	(524,193)

CITY OF SAINT PAUL
Spending Plan by Department

Department: FINANCIAL SERVICES

Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
SERVICES	620,547	564,862	576,011	576,011	-
ADDITIONAL EXPENSES	1,245,918	2,040,198	2,203,550	2,203,550	-
Total Spending by Major Account	1,866,465	2,605,060	2,779,561	2,779,561	-
Spending by Accounting Unit					
21113210 - SOCCER STADIUM SITE OPERATIONS	556,620	556,620	556,620	556,620	-
21113215 - VISIT SAINT PAUL CITY FUNDING	1,245,918	2,040,198	2,203,550	2,203,550	-
21113220 - RETURNING HOME ST. PAUL	63,867	8,242	19,391	19,391	-
21113700 - COLLEGE BOUND SEED	15	-	-	-	-
21113710 - COLLEGE BOUND INCENTIVE	45	-	-	-	-
Total Spending by Accounting Unit	1,866,465	2,605,060	2,779,561	2,779,561	-

CITY OF SAINT PAUL
Spending Plan by Department

Department: FINANCIAL SERVICES

Fund: ASSESSMENT FINANCING

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	2,714	(419)	-	-	-
SERVICES	1,957,672	2,692,428	2,860,304	2,858,303	(2,001)
PROGRAM EXPENSE	1,771,708	1,190,000	2,613,936	2,613,936	-
ADDITIONAL EXPENSES	85,232	-	-	-	-
OTHER FINANCING USES	1,623,106	1,800,431	2,152,293	2,151,926	(367)
Total Spending by Major Account	5,440,434	5,682,440	7,626,533	7,624,165	(2,368)
Spending by Accounting Unit					
21513300 - LOCAL IMPROVEMENT ASMTS	4,840,243	4,492,440	6,365,533	6,363,165	(2,368)
21513305 - SPECIAL SERVICE DISTRICT	600,191	1,190,000	1,261,000	1,261,000	-
Total Spending by Accounting Unit	5,440,434	5,682,440	7,626,533	7,624,165	(2,368)

CITY OF SAINT PAUL
Spending Plan by Department

Department: FINANCIAL SERVICES

Fund: CITY DEBT SERVICE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	335,260	333,215	389,001	430,386	41,385
SERVICES	204,094	178,529	236,501	237,566	1,065
MATERIALS AND SUPPLIES	2,042	6,469	18,169	18,169	-
ADDITIONAL EXPENSES	-	186,506	-	-	-
DEBT SERVICE	-	13,791	312,500	312,500	-
OTHER FINANCING USES	407	494	487	453	(34)
Total Spending by Major Account	541,803	719,003	956,658	999,074	42,416
Spending by Accounting Unit					
30013190 - GENERAL DEBT ADMINISTRATION	541,803	719,003	956,658	999,074	42,416
Total Spending by Accounting Unit	541,803	719,003	956,658	999,074	42,416

CITY OF SAINT PAUL
Spending Plan by Department

Department: FINANCIAL SERVICES
Fund: INTERNAL BORROWING

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
SERVICES	2,093	-	-	-	-
DEBT SERVICE	567,413	-	8,260,030	24,888,374	16,628,344
OTHER FINANCING USES	162,525	-	-	-	-
Total Spending by Major Account	732,031	-	8,260,030	24,888,374	16,628,344
Spending by Accounting Unit					
70013701 - WEST MIDWAY TIF LOAN	250,000	-	-	-	-
70013704 - LOWERTOWN BALLPARK LOAN	6,167	-	-	-	-
70013706 - ENERGY INITIATIVE LOANS	2,093	-	996,030	996,030	-
70013712 - GREEN ENERGY LOANS	459,714	-	5,000,000	5,000,000	-
70013713 - ROBERT PIRAM TRAIL	-	-	1,400,000	-	(1,400,000)
70013716 - SNELLING-MIDWAY DISTRICT STORMWATER	14,057	-	864,000	864,000	-
70013717 - HIGHLAND BRIDGE	-	-	-	8,028,344	8,028,344
70013718 - THE HEIGHTS LINE OF CREDIT	-	-	-	10,000,000	10,000,000
Total Spending by Accounting Unit	732,031	-	8,260,030	24,888,374	16,628,344

CITY OF SAINT PAUL
Spending Plan by Department

Department: FINANCIAL SERVICES

Fund: CENTRAL SERVICE FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	2,224,221	2,621,652	2,937,969	3,257,962	319,993
SERVICES	2,103,284	2,004,833	3,700,061	3,521,490	(178,571)
MATERIALS AND SUPPLIES	357,008	359,973	455,538	450,538	(5,000)
PROGRAM EXPENSE	3,000	25,000	11,000	11,000	-
CAPITAL OUTLAY	253,620	230,295	13,036	13,036	-
DEBT SERVICE	175,069	-	188,000	188,000	-
OTHER FINANCING USES	911,217	935,502	51,334	50,800	(534)
Total Spending by Major Account	6,027,419	6,177,254	7,356,938	7,492,826	135,888
Spending by Accounting Unit					
71013205 - ERP MAINTENANCE	1,666,355	1,851,762	1,686,934	1,686,934	-
71013305 - TREASURY FISCAL SERVICE	738,287	837,885	843,907	1,061,424	217,517
71013310 - ASSESSMENTS	-	-	-	640,043	640,043
71013405 - DESIGN GROUP	364,312	454,939	506,164	532,575	26,411
71013410 - CITY HALL ANNEX	1,731,034	1,282,674	2,457,287	2,303,569	(153,718)
71013415 - RE ADMIN AND SERVICE FEES	950,733	1,103,455	1,135,044	537,333	(597,711)
71013420 - ENERGY INITIATIVES COORDINATOR	154,615	131,667	167,692	175,395	7,703
71013430 - CHIEF OFFICERS	422,082	514,873	559,910	555,552	(4,358)
Total Spending by Accounting Unit	6,027,419	6,177,254	7,356,938	7,492,826	135,888

CITY OF SAINT PAUL
Spending Plan by Department

Department: FINANCIAL SERVICES

Fund: OFS FLEET

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	3,011,709	2,872,266	3,471,175	3,443,147	(28,028)
SERVICES	931,901	1,124,839	1,891,353	1,879,993	(11,360)
MATERIALS AND SUPPLIES	2,142,757	2,803,345	3,222,411	3,222,411	-
CAPITAL OUTLAY	2,391,331	5,185,693	3,057,577	3,158,550	100,973
DEBT SERVICE	663,495	568,523	641,475	641,475	-
OTHER FINANCING USES	5,409	7,038	11,094	10,385	(709)
Total Spending by Major Account	9,146,602	12,561,705	12,295,085	12,355,961	60,876
Spending by Accounting Unit					
73113700 - FLEET SERVICES	9,146,602	12,561,705	12,295,085	12,355,961	60,876
Total Spending by Accounting Unit	9,146,602	12,561,705	12,295,085	12,355,961	60,876

Financial Services Financing Reports

CITY OF SAINT PAUL
Financing Plan by Department

Department: FINANCIAL SERVICES
Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
TAXES	146,900	168,489	155,000	155,000	-
CHARGES FOR SERVICES	61,344	82,618	109,700	109,700	-
INVESTMENT EARNINGS	-	5,019,813	-	-	-
MISCELLANEOUS REVENUE	120	-	20,000	20,000	-
OTHER FINANCING SOURCES	303,624	183,270	306,581	306,581	-
Total Financing by Major Account	511,988	5,454,191	591,281	591,281	-
Financing by Accounting Unit					
10013100 - FINANCIAL SERVICES	243,953	265,888	292,969	292,969	-
10013120 - INTEREST POOL	-	5,019,813	-	-	-
10013200 - FINANCIAL EMPOWERMENT	121,135	-	123,312	123,312	-
10013205 - GOVT RESPONSIVENESS PROGRAM	-	-	20,000	20,000	-
10013210 - PROMOTE ST PAUL CITY FUNDING	146,900	168,489	155,000	155,000	-
Total Financing by Accounting Unit	511,988	5,454,191	591,281	591,281	-

CITY OF SAINT PAUL
Financing Plan by Department

Department: FINANCIAL SERVICES
Fund: CITY GRANTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	365,288	606,000	666,672	353,332	(313,340)
MISCELLANEOUS REVENUE	1,393,000	1,580,000	3,747,333	3,536,480	(210,853)
Total Financing by Major Account	1,758,288	2,186,000	4,414,005	3,889,812	(524,193)
Financing by Accounting Unit					
20013700 - OFS FINANCIAL EMPOWERMENT GRANTS	1,758,288	2,186,000	4,414,005	3,889,812	(524,193)
Total Financing by Accounting Unit	1,758,288	2,186,000	4,414,005	3,889,812	(524,193)

CITY OF SAINT PAUL
Financing Plan by Department

Department: FINANCIAL SERVICES

Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
TAXES	1,328,629	2,474,206	2,203,550	2,203,550	-
CHARGES FOR SERVICES	-	556,620	-	-	-
INVESTMENT EARNINGS	772	-	-	-	-
MISCELLANEOUS REVENUE	556,620	-	556,620	556,620	-
OTHER FINANCING SOURCES	192,450	-	19,391	19,391	-
Total Financing by Major Account	2,078,471	3,030,826	2,779,561	2,779,561	-
Financing by Accounting Unit					
21113210 - SOCCER STADIUM SITE OPERATIONS	556,620	556,620	556,620	556,620	-
21113215 - VISIT SAINT PAUL CITY FUNDING	1,328,629	2,474,206	2,203,550	2,203,550	-
21113220 - RETURNING HOME ST. PAUL	-	-	19,391	19,391	-
21113700 - COLLEGE BOUND SEED	36,747	-	-	-	-
21113710 - COLLEGE BOUND INCENTIVE	156,475	-	-	-	-
Total Financing by Accounting Unit	2,078,471	3,030,826	2,779,561	2,779,561	-

CITY OF SAINT PAUL
Financing Plan by Department

Department: FINANCIAL SERVICES
Fund: ASSESSMENT FINANCING

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
ASSESSMENTS	6,233,131	6,815,315	6,936,000	6,936,000	-
MISCELLANEOUS REVENUE	(12,151)	(10,136)	(15,000)	(15,000)	-
OTHER FINANCING SOURCES	65,586	167,360	705,533	703,165	(2,368)
Total Financing by Major Account	6,286,565	6,972,538	7,626,533	7,624,165	(2,368)
Financing by Accounting Unit					
21513300 - LOCAL IMPROVEMENT ASMTS	6,096,124	6,705,203	6,365,533	6,363,165	(2,368)
21513305 - SPECIAL SERVICE DISTRICT	65,586	167,965	1,261,000	1,261,000	-
21513310 - DISEASED TREE ASSESSMENTS	124,856	99,370	-	-	-
Total Financing by Accounting Unit	6,286,565	6,972,538	7,626,533	7,624,165	(2,368)

CITY OF SAINT PAUL
Financing Plan by Department

Department: FINANCIAL SERVICES
Fund: CITY DEBT SERVICE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
TAXES	247,187	769,025	2,978,710	1,874,256	(1,104,454)
INTERGOVERNMENTAL REVENUE	37,212	28,167	-	-	-
CHARGES FOR SERVICES	121,097	30,115	100,000	100,000	-
INVESTMENT EARNINGS	368,314	-	584,000	584,000	-
MISCELLANEOUS REVENUE	51	40,438	-	-	-
OTHER FINANCING SOURCES	225,128	2,023,183	(2,706,052)	(1,559,182)	1,146,870
Total Financing by Major Account	998,989	2,890,927	956,658	999,074	42,416
Financing by Accounting Unit					
30013190 - GENERAL DEBT ADMINISTRATION	998,989	2,890,927	956,658	999,074	42,416
Total Financing by Accounting Unit	998,989	2,890,927	956,658	999,074	42,416

CITY OF SAINT PAUL
Financing Plan by Department

Department: FINANCIAL SERVICES
Fund: INTERNAL BORROWING

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
CHARGES FOR SERVICES	250,001	(1)	-	10,000,000	10,000,000
INVESTMENT EARNINGS	18,278	-	-	-	-
OTHER FINANCING SOURCES	652,954	45,653	8,260,030	14,888,374	6,628,344
Total Financing by Major Account	921,233	45,653	8,260,030	24,888,374	16,628,344
Financing by Accounting Unit					
70013701 - WEST MIDWAY TIF LOAN	262,501	(1)	-	-	-
70013704 - LOWERTOWN BALLPARK LOAN	(6,167)	-	-	-	-
70013706 - ENERGY INITIATIVE LOANS	22,699	-	996,030	996,030	-
70013709 - OTC PHONES	221,621	-	-	-	-
70013710 - SNELLING MIDWAY REMEDIATION	148,607	45,653	-	-	-
70013712 - GREEN ENERGY LOANS	(231)	-	5,000,000	5,000,000	-
70013714 - CHANGSHA CHINA FRIENDSHIP GARDEN	103,183	-	-	-	-
70013715 - CHA EXTERIOR RESTORATION	169,020	-	-	-	-
70013716 - SNELLING-MIDWAY DISTRICT STORMWATER	-	-	864,000	864,000	-
70013717 - HIGHLAND BRIDGE	-	-	-	8,028,344	8,028,344
70013718 - THE HEIGHTS LINE OF CREDIT	-	-	-	10,000,000	10,000,000
Total Financing by Accounting Unit	921,233	45,653	6,860,030	24,888,374	18,028,344

CITY OF SAINT PAUL
Financing Plan by Department

Department: FINANCIAL SERVICES
Fund: CENTRAL SERVICE FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
LICENSE AND PERMIT	4,930	6,068	10,000	8,000	(2,000)
CHARGES FOR SERVICES	6,652,889	5,442,920	5,973,199	6,223,296	250,097
MISCELLANEOUS REVENUE	82,279	85,821	-	-	-
OTHER FINANCING SOURCES	738,676	713,999	1,373,739	1,261,530	(112,209)
Total Financing by Major Account	7,478,774	6,248,808	7,356,938	7,492,826	135,888
Financing by Accounting Unit					
71013205 - ERP MAINTENANCE	2,513,649	2,512,693	1,686,934	1,686,934	-
71013305 - TREASURY FISCAL SERVICE	1,087,947	1,897	843,907	1,061,424	217,517
71013310 - ASSESSMENTS	-	-	-	640,043	640,043
71013405 - DESIGN GROUP	207,652	291,362	506,164	532,575	26,411
71013410 - CITY HALL ANNEX	2,067,084	2,068,982	2,457,287	2,303,569	(153,718)
71013415 - RE ADMIN AND SERVICE FEES	904,105	693,308	1,135,044	537,333	(597,711)
71013420 - ENERGY INITIATIVES COORDINATOR	165,313	120,888	167,692	175,395	7,703
71013430 - CHIEF OFFICERS	533,024	559,678	559,910	555,552	(4,358)
Total Financing by Accounting Unit	7,478,774	6,248,808	7,356,938	7,492,826	135,888

CITY OF SAINT PAUL
Financing Plan by Department

Department: FINANCIAL SERVICES
Fund: OFS FLEET

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	76,750	-	-	-	-
CHARGES FOR SERVICES	6,361,782	6,329,823	8,067,500	8,067,500	-
MISCELLANEOUS REVENUE	19,401	33,484	7,500	128,376	120,876
OTHER FINANCING SOURCES	4,869,914	3,696,666	4,220,085	4,160,085	(60,000)
Total Financing by Major Account	11,327,847	10,059,973	12,295,085	12,355,961	60,876
Financing by Accounting Unit					
73113700 - FLEET SERVICES	11,327,847	10,059,973	12,295,085	12,355,961	60,876
Total Financing by Accounting Unit	11,327,847	10,059,973	12,295,085	12,355,961	60,876

Fire

2024 Adopted Budget: Fire

Department Mission: We protect the people of Saint Paul with public education, fire suppression, rescue, and emergency medical services. We partner with the community to mitigate risks and respond to all calls for services with skill, dedication, and compassion.

Learn More: stpaul.gov/fire

Department Facts

- **Total General Fund Budget:** \$76,942,584
- **Total Special Fund Budget:** \$10,206,328
- **Total FTEs:** 514.00 (including 3.00 in Public Safety Aid Budget)
- 2022 total emergency responses: 60,265 (Fire 13,982 and EMS 46,770)
- 2022 total dollar loss due to fire: \$10,973,065
- 2022 total dollar loss due to arson: \$3,951,773
- 2022 total property amount saved in excess of \$769,658,948
- 41 cases charged due to fires in 2022
- 1,082 structure fires in 2022

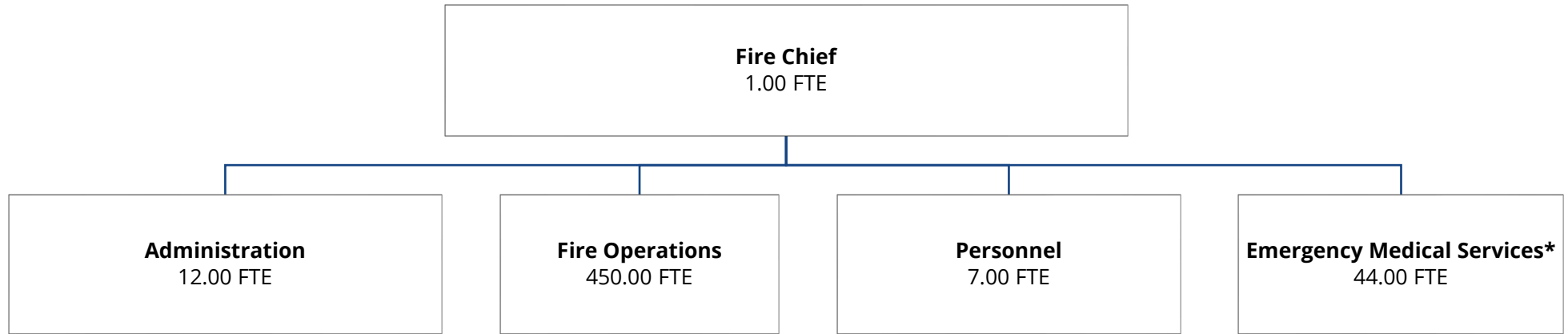
Department Goals

- Provide all hazards response to fire, rescue, emergency medical services (EMS), and hazardous materials incidents.
- Prevent fires – especially home fires – through public education and outreach efforts.
- Close service gaps through infrastructure improvements and deployment changes.
- Identify and eliminate racial inequities in services, policies, and workforce composition.

Recent Accomplishments

- Responded to 60,265 calls for service in 2022, a five percent increase over 2021 and a 29 percent increase over the previous five years.
- Conducted two fire academies in 2023 and successfully hired 34 firefighters.
- Expanded our hiring process to include a promotional and internal process further expanding our pathway opportunities and bringing the total number of firefighters who have come through our pathway programs to 40.
- Purchased electric fire engine.
- Applied for, received, and accepted the 2021 Assistance to Firefighters Grant for \$1.055 million to purchase turnout gear and provide health screenings and paramedic training for firefighters.
- Applied for, received, and accepted the 2021 Fire Prevention Grant for \$92,858 for the Project Safe Haven program.
- Completed the first ever all-female EMS Academy in partnership with Ramsey County.
- Successfully expanded the Basic Life Support (BLS) Division with the hiring of six additional Emergency Medical Technicians (EMTs).
- Moving forward with the process to build a new Fire Station 7.
- Continuing to work on the repairs and improvements to return Station 51 to operational use.

Fire and Safety Organizational Chart



Total FTE 514.00

*3.0 FTE included in this total are budgeted in General Government Accounts funded by the State of Minnesota Public Safety Aid

Department Division Descriptions

The Fire and Safety Department is managed by the Fire Chief and department support staff. It includes the following divisions:

- **Administration:** Manages budget and accounting, 24 department facilities, and information services.
- **Fire Operations:** Responds to all fire, hazardous materials, water, and technical rescue calls for service, providing suppression and specialty rescue response. There are 15 stations and 21 Fire apparatus arranged into three geographic Fire Districts, each supervised by a District Chief. Three 24-hour shifts are supervised by a Deputy Chief to provide all hazard emergency response 365 days a year. This division also manages the fire investigations unit and the public safety garage staff.
- **Personnel:** Manages training, human resources, professional development, and health & wellness for the city's second largest department consisting of over 500 full-time employees. The training staff manages certifications, onboards 30-50 firefighters annually, administers classes and testing for a State-certified Apprenticeship program, and ensures compliance with Occupational Safety and Health Administration (OSHA), National Fire Protection Association (NFPA), and industry specific regulatory agencies.
- **Emergency Medical Services (EMS):** Responds to over 80% of the department's calls for service. This division consists of 17 Advanced Life Support (ALS) ambulances, 4 Basic Life Support (BLS) ambulances, non-emergent BLS transport services, the Community Alternative Response Emergency Services (CARES) program, and EMS Special Event staffing. The EMS partnership with Regions Hospital provides Medical Direction, continuing education, and supervision of clinical trials, all in effort to provide industry leading prehospital patient care to the residents and visitors of Saint Paul.

**2024 Adopted Budget
FIRE**

Fiscal Summary

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year	FY 2023 Adopted Budget FTE	FY 2024 Adopted Budget FTE
Spending							
100: CITY GENERAL FUND	71,439,284	61,140,528	74,512,162	76,942,584	2,430,422	486.73	494.00
200: CITY GRANTS	1,404,077	1,831,458	2,724,204	3,842,974	1,118,770	0.27	-
222: FIRE RESPONSIVE SERVICES	2,184,111	1,803,563	3,281,354	2,010,884	(1,270,470)	1.00	1.00
722: EQUIPMENT SERVICE FIRE POLICE	3,747,202	4,301,818	4,279,604	4,352,470	72,866	16.00	16.00
Total	78,774,673	69,077,368	84,797,324	87,148,912	2,351,588	504.00	511.00
Financing							
100: CITY GENERAL FUND	17,610,336	19,736,946	19,723,457	18,452,869	(1,270,588)		
200: CITY GRANTS	1,471,773	1,930,191	2,724,204	3,842,974	1,118,770		
222: FIRE RESPONSIVE SERVICES	2,453,420	1,932,976	3,281,354	2,010,884	(1,270,470)		
722: EQUIPMENT SERVICE FIRE POLICE	3,454,278	3,744,308	4,279,604	4,352,470	72,866		
Total	24,989,808	27,344,421	30,008,619	28,659,197	(1,349,422)		

Budget Changes Summary

The Fire Department's 2024 budget includes the addition of four Emergency Medical Technicians (EMTs) to bolster the City's Basic Life Support (BLS) delivery, as well as a \$520,000 investment in emergency response staffing. The budget also includes: a \$100,000 investment in a peak staffing pilot program, which will allow the department to explore the impact of having more firefighters available when run volumes are highest, and an increase in the Emergency Medical Service (EMS) billing services budget. In addition, three EMT positions were added with dollars previously budgeted as professional services. This was a cost-neutral adjustment.

The 2024 budget contains a net increase in other current service level adjustments, including salary and benefit costs. Several departments, including Fire and Safety, saw an inflationary increase in their utilities budget. Fire Department revenues are expected to see a net decrease in 2024 based on lower-than-expected collections from paramedic fees, Advanced Life Support (ALS) services, and others.

Special Fund changes include current service level adjustments for salaries and benefits, central services cost adjustments, and revenue adjustments. Some 2024 grant budgets were carried forward into 2024. Lastly, \$1.3 million in funding for the purchase of an electric fire truck were reallocated to the capital fund.

Public Safety Aid and Opioid Settlement: The Fire Department budget is supplemented in the 2024 budget by investments made from Public Safety Aid and the Opioid Settlement. The budget on this page does not reflect these investments. Please see the General Government Accounts section for additional information.

General Fund

Fire and Safety

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs and adjustments of line-item budgets to track with recent spending trends. These also include the reduction of the Fire department's professional services budget to accommodate three Emergency Medical Technician positions added mid-year 2023 and 0.27 FTE from a 2023 grant that was moved to the General Fund. Lastly, there was an increase to the contractually obligated clothing allowance.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Clothing allowance increase	24,325	-	-
Other current service level adjustments	1,253,223	-	3.27
Subtotal:	1,277,548	-	3.27

Mayor's Proposed Changes

Peak Staffing Pilot

The 2024 budget includes a \$100,000 investment in a peak staffing pilot program, which will allow the department to explore the impact of having more firefighters available when run volumes are highest.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Peak staffing pilot	100,000	-	-
Subtotal:	100,000	-	-

Basic Life Support (BLS) Division Expansion

The 2024 budget includes the addition of four Emergency Medical Technicians (EMTs) that are partially revenue-supported to bolster the City's BLS services, promotions for current EMS responders to supervisor positions, and an increase in the BLS billing services budget.

Four Emergency Medical Technicians	279,018	85,989	4.00
EMS supervisor promotions	79,729	79,729	-
BLS billing services	64,939	-	-
Subtotal:	423,686	165,718	4.00

Revenue Adjustments

Fire Department revenues are expected to grow based on increased EMS service volume and other inflationary factors.

Revenue adjustments	-	162,573	-
Subtotal:	-	162,573	-

Utility Inflation Adjustment

The 2024 budget includes increased funding for utility costs in some departments.

Utility inflation adjustment	71,048	-	-
Subtotal:	71,048	-	-

Adopted Changes

	Change from 2023 Adopted		
	Spending	Financing	FTE
Emergency Response Staffing			
An additional \$520,000 of funding was added to provide supplemental resources for emergency response staffing.			
Increase emergency response staffing	520,000	-	-
Subtotal:	520,000	-	-
Revenue Adjustments			
Future revenues are expected to see a net decrease, including paramedic fees, lift assist fees, advanced life support (ALS) interfacility transport charges, and a Minnesota Department of Human Service (DHS) appropriation. A new budget was created for revenue generated from Community Alternative Response Emergency Services (CARES) activities.			
Paramedic fees	-	(832,377)	-
Lift assist fees	-	(354,330)	-
ALS fees	-	(290,000)	-
BLS fees	-	(132,309)	-
DHS appropriation	-	(100,000)	-
CARES fees	-	72,000	-
Subtotal:	-	(1,637,016)	-
Federal Biodiesel Tax Credit			
The City's fuel provider passed along a tax credit for utilizing a biodiesel fuel mixture.			
Biodiesel tax credit	38,140	38,140	-
Subtotal:	38,140	38,140	-
Fund 100 Budget Changes Total	2,430,422	(1,270,585)	7.27

200: City Grants

Fire and Safety

The department receives grants from the Federal Emergency Management Agency (FEMA) and the Department of Homeland Security, used to assist firefighters with specialized equipment.

Current Service Level Adjustments

Current service level adjustments include decreases in salary and benefits costs due to 0.27 FTE moving to the General Fund. This amount was one month of expenses for nine Firefighters funded by the SAFER Grant, which expired in 2023.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Current service level adjustments	(107,237)	(107,237)	0.27
Subtotal:	(107,237)	(107,237)	0.27

Mayor's Proposed Changes

Grant Adjustments

Multiple grants included in the 2023 budget may see funding changes in 2024.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Assistance to Firefighters (AFG) Grant	(212,727)	(212,727)	-
State Hazardous Materials (Haz Mat) Grant	510	510	-
Minnesota Board of Firefighter Training and Education (MBFTE) Minnesota Air Rescue Team (MART) Grant	(62,044)	(62,044)	-
Pohlad Foundation Grant	(578,814)	(578,814)	-
Subtotal:	(853,075)	(853,075)	-

Adopted Changes

Grant Adjustments

Multiple grants in the 2023 budget will carry remaining balances and spending authority into the 2024 budget.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Assistance to Firefighters (AFG) Grant	1,069,345	1,069,345	-
State Hazardous Materials (Haz Mat) Grant	108,668	108,668	-
Minnesota Board of Firefighter Training and Education (MBFTE) Minnesota Air Rescue Team (MART) Grant	277,351	277,351	-
Hazardous Materials Emergency Preparedness (HMEP) Grant	65,600	65,600	-
Pohlad Foundation Grant	558,118	558,118	-
Subtotal:	2,079,082	2,079,082	-

Fund 200 Budget Changes Total	1,118,770	1,118,770	0.27
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222: Fire Response Services

Fire and Safety

The Fire Special Revenue budgets fund the EMS Academy, basic life support (BLS) Transports, firefighting equipment, training, and public safety vehicles.

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs and adjustments to department contributions to citywide services such as central service fees and property insurance.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Current service level adjustments	(12,239)	(12,239)	-
Subtotal:	(12,239)	(12,239)	-

Mayor's Proposed Changes

BLS Division Expansion

Several BLS Division promotions in the Fire Department budget will be supplemented by a transfer from the General Government Accounts Public Safety Aid funding.

	Change from 2023 Adopted		FTE
	Spending	Financing	
EMS Supervision Promotions	41,769	41,769	-
Subtotal:	41,769	41,769	-

Adopted Changes

Shift Electric Vehicle Funding to Capital Budget

The budget for an electric fire truck was shifted to the capital budget, where there is a corresponding increase.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Move electric fire truck purchase to capital budget	(1,300,000)	(1,300,000)	-
Subtotal:	(1,300,000)	(1,300,000)	-

Fund 222 Budget Changes Total

(1,270,470) (1,270,470) -

722: Equipment Services Fire and Police

Fire and Safety

Operations of the Public Safety Garage, which provides maintenance for both Police and Fire, are budgeted in this fund.

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs and adjustments to department contributions to citywide services such as central service fees and property insurance.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Current service level adjustments	72,866	72,866	-
Subtotal:	72,866	72,866	-

Fund 722 Budget Changes Total

72,866 72,866 -

Fire Spending Reports

CITY OF SAINT PAUL
Spending Plan by Department

Department: FIRE

Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	65,626,852	54,639,464	68,723,863	71,159,139	2,435,276
SERVICES	3,063,162	3,173,944	3,016,152	2,795,193	(220,959)
MATERIALS AND SUPPLIES	2,654,829	3,188,158	2,621,163	2,800,170	179,007
ADDITIONAL EXPENSES	3,825	3,619	25,000	25,000	-
CAPITAL OUTLAY	29,285	50,076	56,197	94,337	38,140
DEBT SERVICE	-	4,599	-	-	-
OTHER FINANCING USES	61,331	80,668	69,787	68,745	(1,042)
Total Spending by Major Account	71,439,284	61,140,528	74,512,162	76,942,584	2,430,422
Spending by Accounting Unit					
10022100 - FIRE ADMINISTRATION	1,539,668	1,577,803	1,680,212	1,636,808	(43,404)
10022105 - FIRE EXECUTIVE SERVICES	45,516	19,964	29,170	29,170	-
10022110 - FIRE HEALTH AND SAFETY	149,630	268,432	217,297	217,297	-
10022115 - FIRE STATION MAINTENANCE	1,351,906	1,423,048	1,398,383	1,456,363	57,980
10022120 - FIREFIGHTER CLOTHING	319,952	339,444	344,725	369,050	24,325
10022200 - FIRE PLANS AND TRAINING	651,984	631,043	695,341	703,653	8,312
10022205 - EMERGENCY MEDICAL SERVICE FIRE	2,049,259	1,921,075	1,758,652	1,746,215	(12,437)
10022210 - FIRE FIGHTING AND PARAMEDICS	63,971,719	53,401,172	66,135,824	67,548,019	1,412,195
10022215 - HAZARDOUS MATERIALS RESPONSE	83,726	54,700	-	-	-
10022220 - BLS	1,016,133	1,224,724	1,942,488	2,309,721	367,233
10022235 - CARES PROGRAM	-	-	-	600,787	600,787
10022300 - FIRE PREVENTION	259,791	279,122	310,070	325,502	15,432
Total Spending by Accounting Unit	71,439,284	61,140,528	74,512,162	76,942,584	2,430,422

CITY OF SAINT PAUL
Spending Plan by Department

Department: FIRE

Fund: CITY GRANTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	759,065	394,906	432,273	363,011	(69,262)
SERVICES	163,102	188,883	1,660,935	2,615,061	954,126
MATERIALS AND SUPPLIES	216,921	128,382	457,009	690,915	233,906
CAPITAL OUTLAY	264,989	1,119,286	173,987	173,987	-
Total Spending by Major Account	1,404,077	1,831,458	2,724,204	3,842,974	1,118,770
Spending by Accounting Unit					
20022800 - ASSISTANCE TO FIREFIGHTER	112,497	1,238,813	1,396,168	2,233,237	837,069
20022810 - SAFER STAFF ADEQ FIRE EM RESP	618,157	276,192	90,088	-	(90,088)
20022815 - HAZ MAT - ERT	172,300	136,153	254,653	358,668	104,015
20022890 - HOMELAND SECURITY FIRE	29,372	33,157	-	65,600	65,600
20022900 - FIRE DEPARTMENT PRIVATE GRANTS	-	22,986	578,814	558,118	(20,696)
20022950 - MBFTE	471,752	124,157	404,481	627,351	222,870
Total Spending by Accounting Unit	1,404,077	1,831,458	2,724,204	3,842,974	1,118,770

CITY OF SAINT PAUL
Spending Plan by Department

Department: FIRE

Fund: FIRE RESPONSIVE SERVICES

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	218,294	170,584	415,217	446,023	30,806
SERVICES	251,166	177,821	270,676	269,529	(1,147)
MATERIALS AND SUPPLIES	40,100	51,580	211,272	211,272	-
ADDITIONAL EXPENSES	683,042	673,556	1,083,000	1,083,000	-
CAPITAL OUTLAY	990,469	719,194	1,300,000	-	(1,300,000)
DEBT SERVICE	-	9,591	-	-	-
OTHER FINANCING USES	1,040	1,238	1,189	1,060	(129)
Total Spending by Major Account	2,184,111	1,803,563	3,281,354	2,010,884	(1,270,470)
Spending by Accounting Unit					
22222130 - FIRE BADGE AND EMBLEM	1,961	2,000	2,000	2,000	-
22222140 - FIRE TRAINING	-	-	23,200	23,200	-
22222145 - EMS ACADEMY	-	61,466	203,830	199,881	(3,949)
22222150 - BLS TRANSPORTS	330,761	262,301	463,078	497,836	34,758
22222155 - FIRE FIGHTING EQUIPMENT	1,168,347	804,240	1,486,246	184,967	(1,301,279)
22222160 - PARAMEDIC FEDERAL REIMBURSE	683,042	673,556	1,083,000	1,083,000	-
22222305 - FIRE RISK WATCH	-	-	20,000	20,000	-
Total Spending by Accounting Unit	2,184,111	1,803,563	3,281,354	2,010,884	(1,270,470)

CITY OF SAINT PAUL
Spending Plan by Department

Department: FIRE

Fund: EQUIPMENT SERVICE FIRE POLICE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	1,488,864	1,598,557	1,765,126	1,837,068	71,942
SERVICES	294,124	326,906	216,053	216,910	857
MATERIALS AND SUPPLIES	1,896,092	2,315,764	2,230,923	2,230,923	-
CAPITAL OUTLAY	33,834	31,119	37,556	37,556	-
DEBT SERVICE	5,459	-	-	-	-
OTHER FINANCING USES	28,829	29,472	29,946	30,013	67
Total Spending by Major Account	3,747,202	4,301,818	4,279,604	4,352,470	72,866
Spending by Accounting Unit					
72222160 - FIRE POLICE VEHICLE MAINT	3,747,202	4,301,818	4,279,604	4,352,470	72,866
Total Spending by Accounting Unit	3,747,202	4,301,818	4,279,604	4,352,470	72,866

Fire Financing Reports

CITY OF SAINT PAUL
Financing Plan by Department

Department: FIRE

Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	1,548,525	1,407,550	1,500,000	1,400,000	(100,000)
CHARGES FOR SERVICES	15,727,866	17,557,372	18,211,457	16,923,000	(1,288,457)
MISCELLANEOUS REVENUE	332,145	167,274	4,000	42,140	38,140
OTHER FINANCING SOURCES	1,800	604,749	8,000	87,729	79,729
Total Financing by Major Account	17,610,336	19,736,946	19,723,457	18,452,869	(1,270,588)
Financing by Accounting Unit					
10022100 - FIRE ADMINISTRATION	17,991	40,874	11,500	29,000	17,500
10022110 - FIRE HEALTH AND SAFETY	2,024	3,200	-	-	-
10022115 - FIRE STATION MAINTENANCE	7,390	6,142	-	-	-
10022200 - FIRE PLANS AND TRAINING	6,695	2,000	-	-	-
10022205 - EMERGENCY MEDICAL SERVICE FIRE	14,723,433	16,553,109	16,332,377	15,400,000	(932,377)
10022210 - FIRE FIGHTING AND PARAMEDICS	1,276,521	1,139,051	646,447	909,869	263,422
10022215 - HAZARDOUS MATERIALS RESPONSE	104,471	135,000	-	-	-
10022220 - BLS	1,453,225	1,785,200	1,986,320	1,940,000	(46,320)
10022225 - ALS INTERFACILITY TRANSPORTS	16,031	45,028	350,000	60,000	(290,000)
10022230 - EMS SERVICES	-	-	386,330	32,000	(354,330)
10022235 - CARES PROGRAM	-	-	-	72,000	72,000
10022300 - FIRE PREVENTION	2,555	27,341	10,483	10,000	(483)
Total Financing by Accounting Unit	17,610,336	19,736,946	19,723,457	18,452,869	(1,270,588)

CITY OF SAINT PAUL
Financing Plan by Department

Department: FIRE
Fund: CITY GRANTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	1,000,021	1,617,775	1,486,256	2,407,505	921,249
MISCELLANEOUS REVENUE	471,752	312,416	1,237,948	1,435,469	197,521
Total Financing by Major Account	1,471,773	1,930,191	2,724,204	3,842,974	1,118,770
Financing by Accounting Unit					
20022800 - ASSISTANCE TO FIREFIGHTER	198,285	1,149,623	1,396,168	2,233,237	837,069
20022810 - SAFER STAFF ADEQ FIRE EM RESP	618,170	280,793	90,088	-	(90,088)
20022815 - HAZ MAT - ERT	169,367	139,031	254,654	358,668	104,014
20022890 - HOMELAND SECURITY FIRE	14,200	48,328	-	65,600	65,600
20022900 - FIRE DEPARTMENT PRIVATE GRANTS	-	300,000	578,814	558,118	(20,696)
20022950 - MBFTE	471,752	12,416	404,480	627,351	222,871
Total Financing by Accounting Unit	1,471,773	1,930,191	2,724,204	3,842,974	1,118,770

CITY OF SAINT PAUL
Financing Plan by Department

Department: FIRE

Fund: FIRE RESPONSIVE SERVICES

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	683,042	673,556	1,083,000	1,083,000	-
CHARGES FOR SERVICES	495,759	186,225	692,108	681,148	(10,960)
MISCELLANEOUS REVENUE	25,690	19,141	20,000	20,000	-
OTHER FINANCING SOURCES	1,248,929	1,054,054	1,486,246	226,736	(1,259,510)
Total Financing by Major Account	2,453,420	1,932,976	3,281,354	2,010,884	(1,270,470)
Financing by Accounting Unit					
22222130 - FIRE BADGE AND EMBLEM	226	77	2,000	2,000	-
22222135 - FIRE PRIVATE DONATIONS	500	700	-	-	-
22222140 - FIRE TRAINING	-	-	23,200	23,200	-
22222145 - EMS ACADEMY	-	-	203,830	199,881	(3,949)
22222150 - BLS TRANSPORTS	514,734	194,148	463,078	497,836	34,758
22222155 - FIRE FIGHTING EQUIPMENT	1,254,919	1,064,495	1,486,246	184,967	(1,301,279)
22222160 - PARAMEDIC FEDERAL REIMBURSE	683,042	673,556	1,083,000	1,083,000	-
22222305 - FIRE RISK WATCH	-	-	20,000	20,000	-
Total Financing by Accounting Unit	2,453,420	1,932,976	3,281,354	2,010,884	(1,270,470)

CITY OF SAINT PAUL
Financing Plan by Department

Department: FIRE

Fund: EQUIPMENT SERVICE FIRE POLICE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
LICENSE AND PERMIT	1,800	1,600	180,000	180,000	-
CHARGES FOR SERVICES	3,437,782	3,737,800	4,099,604	4,172,470	72,866
MISCELLANEOUS REVENUE	14,696	4,908	-	-	-
Total Financing by Major Account	3,454,278	3,744,308	4,279,604	4,352,470	72,866
Financing by Accounting Unit					
72222160 - FIRE POLICE VEHICLE MAINT	3,454,278	3,744,308	4,279,604	4,352,470	72,866
Total Financing by Accounting Unit	3,454,278	3,744,308	4,279,604	4,352,470	72,866

General Government Accounts



2024 Adopted Budget: General Government Accounts

General Government Accounts represent spending activities that exist across the City but are not necessarily assignable to a specific department. Functions include the City's share of employee benefits; citywide tort liability costs; city elections; outside legal services; the civic organization partnership program; district councils; support for financial forms and reports used by all city departments; the citywide financial audit; maintenance and upkeep of City Hall; costs of the Charter Commission and Capital Improvement Budget Committee; and resources for citywide innovation and technology investments.

Department Facts

- **Total General Fund Budget:** \$16,506,613
- **Total Special Fund Budget:** \$96,752,259
- **Total FTEs:** 72.68
- Annually receive an "unqualified" opinion on the city financial audit.
- Support 17 citizen participation districts.
- The City occupies 32.2% of the City Hall - Courthouse facility.

Department Goals

- Support city-wide functions and initiatives through the proper allocation of resources.
- Ensure that the city-wide fringe benefit budgets fully account for the cost of employee benefits.

Recent Accomplishments

- In 2021, the City received \$83.3 million of American Rescue Plan funding (ARP) from the U.S. Treasury Department. The funds support immediate response to the COVID-19 public health emergency and its negative economic impacts, while laying the groundwork for ongoing efforts to rebuild.
- The City received the second half of its ARP allocation in 2022, bringing the total to \$166.6 million.
- The City's priority areas for investment of ARP funds include: (1) neighborhood safety, (2) housing, (3) works progress, (4) vaccine and public health engagement, (5) modernization of city services, and (6) financial stabilization.
- In 2022 the City began receiving payouts as part of a settlement from opioid manufacturers and distributors. These payouts will total \$14 million over 17 years. The funds will be dedicated towards the treatment and prevention of opioid use disorder.
- In 2023, the City received \$13.7 million of Public Safety Aid from the State of Minnesota. These funds will be dedicated towards reducing gun violence and other public safety initiatives.
- Managed workers' compensation costs within allocated budgets.
- Worked with the City's labor union representatives to actively manage employee benefit costs.
- Allocations for citywide technology needs provided a financial foundation for investments such as the City's enterprise resource management system and other innovative technology and process improvement project.

**2024 Adopted Budget
GENERAL GOVERNMENT**

Fiscal Summary

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year	FY 2023 Adopted Budget FTE	FY 2024 Adopted Budget FTE
Spending							
100: CITY GENERAL FUND	11,246,734	16,638,485	16,003,983	16,506,613	502,630	-	-
200: CITY GRANTS	13,104,173	61,450,724	101,331,642	78,117,344	(23,214,298)	54.43	51.53
211: GENERAL GOVT SPECIAL PROJECTS	203,146	-	50,000	14,511,979	14,461,979	-	21.15
710: CENTRAL SERVICE FUND	2,485,252	2,387,364	4,067,847	4,122,936	55,089	-	-
Total	27,039,305	80,476,573	121,453,472	113,258,871	(8,194,601)	54.43	72.68
Financing							
100: CITY GENERAL FUND	257,871,312	267,833,089	288,966,907	305,228,125	16,261,218		
200: CITY GRANTS	15,429,761	175,128,047	101,331,642	78,117,344	(23,214,298)		
211: GENERAL GOVT SPECIAL PROJECTS	-	1,627,223	50,000	14,511,978	14,461,978		
710: CENTRAL SERVICE FUND	1,963,358	2,144,023	4,067,847	4,122,936	55,089		
Total	275,264,431	446,732,383	394,416,396	401,980,383	7,563,987		

GENERAL GOVERNMENT

Budget Changes Summary

The 2024 budget contains several changes to major general revenues, which are recorded in General Government Accounts, including a 3.70% increase in the property tax levy. Changes to Local Government Aid (LGA), franchise fees, and hotel/motel taxes (among others) are also included in the budget for 2024. See the "Major General Fund Revenues" section for more detail.

The Special Projects Fund includes two major investments in the 2024 budget: Public Safety Aid from the State of Minnesota and settlement payouts from opioid manufacturers and distributors. Public Safety Aid funding will be allocated towards investments aimed at reducing gun violence, including Police Department enforcement and investigation enhancements, additional Fire Department EMS staff and professional development, community outreach partners for the Office of Neighborhood Safety (ONS), a gun diversion program in the City Attorney's Office, and security cameras. Additional investments include funding for City Attorney's Office's Joint Legal Defense Fund, exercise equipment and self-contained breathing apparatus (SCBAs) for the Fire Department, general safety infrastructure funding for Library and Parks facilities, one additional Police academy, and a fire response vehicle.

The opioid settlement will finance costs associated with the Community Outreach and Stabilization Unit (COAST) and Homeless Assistance Response Team (HART) previously financed by the general fund, add one Community Engagement Specialist position in ONS, and cover the cost of one Police Officer and Research Analyst in the Police Department previously funded by a grant, in addition to funding Library safety infrastructure.

The Central Service Fund budget makes investments in the City's technology infrastructure, including continued maintenance of the City's wide area network and local area network. In addition, the 2024 budget includes funding for the implementation of enterprise software products for timekeeping and talent management. Funding for cybersecurity, asset management, community engagement, and learning and development content are also included.

The General Government Accounts budget also includes General Fund support for city assessments on tax exempt properties, which are paid for by the City.

ARP Funding: The General Government Accounts grants budget includes 51.53 FTEs and \$78.1 million in 2024. Please see the American Rescue Plan Act State and Local Fiscal Recovery Funds section for additional information.

Current Service Level Adjustments

Current service level adjustments include an increased contribution to the central service fund for citywide technology costs, a decrease to City-paid assessments for tax-exempt properties, an increase in the debt fund transfer for public safety vehicles, an increase to the contract with Ramsey County for providing election services, an increase for the hanging baskets and holiday lights costs, and an increase to the Green Energy Loan Fund.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Current service level adjustments	(63,264)	-	-
Increase transfer to central service fund for citywide technology budget	406,293	-	-
Update assessments expenses	(643,642)	-	-
Increase transfer to debt fund for public safety vehicles	100,000	-	-
Increase elections contract for higher equipment costs	15,046	-	-
Update hanging baskets and holiday lights costs	20,000	-	-
Green Energy Loan Fund update	96,319	-	-
Subtotal:	(69,248)	-	-

Mayor's Proposed Changes

COAST/HART Shift

The 2024 budget shifts costs associated with the Community Outreach and Stabilization Unit (COAST) and Homeless Assistance Response Team (HART) to the opioid settlement fund.

	Change from 2023 Adopted		
	Spending	Financing	FTE
COAST/HART costs shift to opioid settlement	(509,046)	-	-
Subtotal:	(509,046)	-	-

Contingency Updates

The 2024 budget includes contingency funding for pending labor contracts, tort settlements, and other expenses.

Contingency adjustments	1,262,651	-	-
Subtotal:	1,262,651	-	-

Revenue Adjustments

The 2024 budget includes a variety of revenue adjustments. See the "Major General Fund Revenues" section for more details.

Property tax levy	-	5,874,480	-
Local government aid	-	8,831,310	-
Other revenue adjustments	-	(867,069)	-
Subtotal:	-	13,838,721	-

Adopted Changes

Change from 2023 Adopted

Revenue Adjustments

The 2024 budget includes a variety of revenue adjustments. See the "Major General Fund Revenues" section for more details.

	Spending	Financing	FTE
Shift tax levy to Saint Paul Port Authority	-	(161,700)	-
One-time STAR increase for eligible City capital projects	-	1,294,318	-
Other revenue adjustments	-	1,289,879	-
Subtotal:	-	2,422,497	-

Miscellaneous Reductions

Budgets cuts were made to Council publications, CIB Committee per diem, financial forms printing, state auditor fees, employee parking, and building maintenance.

Miscellaneous reductions	(241,727)	-	-
Subtotal:	(241,727)	-	-

Partner Organization Funding

A one-time funding increase was provided for partner organizations.

One-time increase to partner funding	60,000	-	-
Subtotal:	60,000	-	-

Fund 100 Budget Changes Total	502,630	16,261,218	-
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200: City Grants

General Government

Budgets for grants administered by General Government Accounts are included in the City Grants Fund.

Current Service Level Adjustments

Current service level adjustments include the removal of 24.93 Parks FTEs from the American Rescue Plan (ARP) budget, as well as the Police Academy expenses, COPS transfer, and mill and overlay transfer. Other reductions were made to the ARP budget to account for spending in 2023.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Move 24.93 Parks FTEs back to General Fund	(2,467,658)	(2,467,658)	(24.93)
Planned removal of Police Academy expenses from ARP budget	(304,100)	(304,100)	-
Planned removal of COPS transfer and mill and overlay transfer from ARP budget	(5,382,544)	(5,382,544)	-
Other adjustments	(16,063,144)	(16,063,144)	1.30
Subtotal:	(24,217,446)	(24,217,446)	(23.63)

Mayor's Proposed Changes

American Rescue Plan

The General Government Accounts budget will continue to fund 20.73 FTEs in the Parks Department in 2024.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Funding for 20.73 Parks FTEs	1,003,148	1,003,148	20.73
Subtotal:	1,003,148	1,003,148	20.73

Fund 200 Budget Changes Total	(23,214,298)	(23,214,298)	(2.90)
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211: General Government Special Projects

General Government

Budgets for the State Public Safety Aid and the Opioid Settlement administered by General Government Accounts are included in the Special Projects Fund, as well as spending and revenue associated with citywide benefits administration.

Current Service Level Adjustments

Current service level adjustments include planned changes to benefit administration expenses and revenues.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Current service level adjustments	(50,000)	(50,000)	-
Subtotal:	(50,000)	(50,000)	-

Mayor's Proposed Changes

State of Minnesota Public Safety Aid

The State of Minnesota awarded Saint Paul \$13.6 million dedicated to public safety aid spending in the 2023 legislative session. In 2024 funding was allocated towards initiatives aimed at reducing gun violence, including Police Department enforcement and investigation enhancements, additional Fire Department Emergency Medical Service (EMS) supervisors and professional development, community outreach partners for the Office of Neighborhood Safety (ONS), a gun diversion program in the City Attorney's Office, and security cameras. Additional investments include funding for City Attorney's Office's Joint Legal Defense Fund, exercise equipment and self-contained breathing apparatus (SCBAs) for the Fire Department, general safety infrastructure funding for Library and Parks facilities, one additional Police academy, and a fire safety vehicle.

	Change from 2023 Adopted		FTE
	Spending	Financing	
EMS education for 10 paramedics and 10 EMTs	150,000	150,000	-
Exercise equipment for fire stations	75,000	75,000	-
Self-contained breathing apparatus (SCBA)	1,876,000	1,876,000	-
EMS division supervisory staffing additions	1,950,010	1,950,010	3.00
Recreation center safety	675,000	675,000	-
ETHOS, Gun Diversion, expansion of programming	250,000	250,000	-
Immigrant and Refugee Program	175,000	175,000	-
ONS Community Outreach Partners	1,401,000	1,401,000	4.00
Citywide gun violence cameras	600,000	600,000	-
Citywide gun violence overhead	1,350,317	1,350,317	-
Department of Safety and Inspections (DSI) fire safety vehicle	55,000	55,000	-
Library safety infrastructure	675,000	675,000	-
Additional Police academy	1,423,269	1,423,269	10.15
Police gun violence workgroup	2,999,000	2,999,000	1.00
Subtotal:	13,654,596	13,654,596	18.15

State of Minnesota Opioid Settlement

The State of Minnesota will distribute \$14.0 million dollars over 17 years to the City of Saint Paul as a result of settlements reached with major opioid manufacturers. In 2024 the opioid settlement will finance additional staff in the Office of Neighborhood Safety (ONS) and the Police Department, as well as supporting existing COAST and HART costs for opioid response.

COAST/HART budgets shift to opioid settlement	509,044	509,044	-
ONS Community Engagement Specialist	101,803	101,803	1.00
Library safety infrastructure	3,000	3,000	-
Shift funding for Police Officer and Police Research Analyst from grant fund	243,535	243,535	2.00
Subtotal:	857,382	857,382	3.00

Fund 211 Budget Changes Total	14,461,978	14,461,978	21.15
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710: Central Service Fund

General Government

Spending and revenue associated with citywide innovations and technology projects are budgeted in the Central Service Fund.

Current Service Level Adjustments

	Change from 2023 Adopted		
	Spending	Financing	FTE

Current service level adjustments include planned spending and revenue changes to the Citywide Innovation and Technology fund and the removal of spending and revenue for 2023 carry-forward projects.

Planned change to Innovation and Technology spending and revenue	181,000	181,000	-
Remove use of fund balance for 2023 carry-forward projects	(1,908,350)	(1,908,350)	-
Subtotal:	(1,727,350)	(1,727,350)	-

Adopted Changes

	Change from 2023 Adopted		
	Spending	Financing	FTE

Citywide Technology and Innovation Investments

Funding for various citywide technology and innovation projects planned in 2023 will carry forward to 2024. This includes funding for the implementation of timekeeping and talent management software, cybersecurity investments, a City Council Audit Committee, a central service rate study, and a facility master planning process. Other ongoing projects include the costs of maintaining the wide area network (WAN) and local area network (LAN), as well as HR training content, AMANDA, GovQA, govMeetings, and Ameresco licensing, and budget engagement software. There will also be a one-time transfer made for a Human Resources compensation analysis.

Carry forward 2023 Innovation-Technology funding	1,682,439	1,682,439	-
One-time transfer to Innovation Technology Fund for compensation analysis	100,000	100,000	-
Subtotal:	1,782,439	1,782,439	-

Fund 710 Budget Changes Total	55,089	55,089	-
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General Government Accounts Spending Reports

CITY OF SAINT PAUL
Spending Plan by Department

Department: GENERAL GOVERNMENT
Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	1,481,907	4,442,191	1,633,463	1,633,445	(18)
SERVICES	6,996,462	6,822,529	7,873,207	6,418,905	(1,454,302)
MATERIALS AND SUPPLIES	1,695	9,920	64,442	63,111	(1,331)
PROGRAM EXPENSE	1,048,236	1,041,098	1,096,267	1,096,267	-
ADDITIONAL EXPENSES	652,472	617,891	1,207,608	2,518,276	1,310,668
DEBT SERVICE	-	-	80,000	176,319	96,319
OTHER FINANCING USES	1,065,963	3,704,856	4,048,996	4,600,289	551,293
Total Spending by Major Account	11,246,734	16,638,485	16,003,983	16,506,613	502,630
Spending by Accounting Unit					
10017100 - GF GENERAL REVENUES	493,595	-	200,000	200,000	-
10017200 - CHARTER COMMISSION	321	20,120	20,000	19,982	(18)
10017205 - COUNCIL PUBLICATIONS	47,590	51,584	65,000	55,000	(10,000)
10017210 - ELECTIONS	1,311,331	1,168,901	1,175,735	1,190,781	15,046
10017220 - CIVIC ORGRANIZATION PROGRAM	104,264	115,210	115,002	175,002	60,000
10017310 - MUNICIPAL MEMBERSHIPS	211,663	130,491	137,485	137,485	-
10017400 - OUTSIDE COUNSEL	24,244	159,514	230,000	230,000	-
10017405 - TORT LIABILITY	601,692	514,574	719,500	719,500	-
10017500 - CONTINGENT RESERVE	-	-	370,606	1,112,228	741,622
10017505 - CIB COMMITTEE PER DIEM	4,500	3,925	13,034	7,000	(6,034)
10017510 - FINANCIAL FORMS PRINTING	1,688	2,889	50,927	6,000	(44,927)
10017515 - STATE AUDITOR FEES	168,354	180,948	242,784	195,000	(47,784)
10017520 - EMPL PARKING OFFCL BUSINESS	101,367	95,523	185,000	110,000	(75,000)
10017525 - PUBLIC IMPROVEMENT AID	60,000	60,000	60,000	60,000	-
10017530 - PUBLIC SAFETY FLEET SUPPORT	940,377	940,377	1,140,377	1,240,377	100,000
10017535 - INNOVATIONS AND TECHNOLOGY	1,981,572	2,371,038	2,299,896	2,236,650	(63,246)
10017541 - DISTRICT COUNCIL COMMUNITY ENGAGEMENT	897,457	1,011,628	1,096,267	1,096,267	-
10017542 - DISTRICT COUNCIL INNOVATION FUND	99,037	18,288	-	-	-
10017550 - EXEMPT PROPERTY ASSESSMENTS	1,094,576	1,182,428	2,010,491	1,386,849	(623,642)

CITY OF SAINT PAUL
Spending Plan by Department

Department: GENERAL GOVERNMENT

Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Accounting Unit					
10017551 - ENERGY LOAN PROGRAM REPAYMENT	-	-	80,000	176,319	96,319
10017555 - CHCH BLDG MAINT CITY SHARE	1,338,901	1,339,534	1,396,000	1,350,000	(46,000)
10017560 - ENVIRONMENTAL CLEANUP	125	47,404	48,000	48,000	-
10017600 - EMPLOYEE INSURANCE	278,116	238,702	200,000	200,000	-
10017605 - RETIREE INSURANCE	5,800	16,000	-	-	-
10017615 - FICA PERA HRA PENSION	1,457,821	4,432,287	1,400,000	1,400,000	-
10017640 - WORKERS COMP-SMALL OFFICES	22,344	-	25,000	25,000	-
10017645 - TORT CLAIMS	-	-	2,500	2,500	-
10017650 - SURETY BOND PREMIUMS	-	-	11,760	11,760	-
10017660 - WORKSTATION TECHNOLOGY	-	2,063,462	2,089,962	2,403,456	313,494
10017665 - ENTERPRISE TECHNOLOGY	-	473,657	618,657	711,456	92,799
Total Spending by Accounting Unit	11,246,734	16,638,485	16,003,983	16,506,613	502,630

CITY OF SAINT PAUL
Spending Plan by Department

Department: GENERAL GOVERNMENT

Fund: CITY GRANTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	2,529,993	25,298,125	9,914,917	9,194,226	(720,691)
SERVICES	306,135	948,808	18,067,324	12,983,330	(5,083,994)
MATERIALS AND SUPPLIES	300,139	148,888	385,985	-	(385,985)
PROGRAM EXPENSE	9,719,971	25,155,970	40,602,500	35,026,440	(5,576,060)
ADDITIONAL EXPENSES	-	-	23,395,772	17,022,164	(6,373,608)
CAPITAL OUTLAY	247,934	4,795,101	220,000	295,584	75,584
OTHER FINANCING USES	-	5,103,832	8,745,144	3,595,600	(5,149,544)
Total Spending by Major Account	13,104,173	61,450,724	101,331,642	78,117,344	(23,214,298)
Spending by Accounting Unit					
20017800 - CITY WIDE EMERGENCY EVENTS	72,762	-	-	-	-
20017810 - COVID-19	10,090,759	11,207,577	-	-	-
20017820 - AMERICAN RESCUE PLAN FRF	2,940,652	50,243,147	101,331,642	78,117,344	(23,214,298)
Total Spending by Accounting Unit	13,104,173	61,450,724	101,331,642	78,117,344	(23,214,298)

CITY OF SAINT PAUL
Spending Plan by Department

Department: GENERAL GOVERNMENT

Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	-	-	-	6,077,585	6,077,585
SERVICES	-	-	-	3,120,442	3,120,442
MATERIALS AND SUPPLIES	-	-	-	1,731,137	1,731,137
ADDITIONAL EXPENSES	-	-	-	1,350,317	1,350,317
CAPITAL OUTLAY	-	-	-	2,111,000	2,111,000
OTHER FINANCING USES	203,146	-	50,000	121,498	71,498
Total Spending by Major Account	203,146	-	50,000	14,511,979	14,461,979
Spending by Accounting Unit					
21117100 - BENEFITS ADMINISTRATION	203,146	-	50,000	-	(50,000)
21117700 - OPIOID SETTLEMENT	-	-	-	857,384	857,384
21117800 - PUBLIC SAFETY AID	-	-	-	13,654,594	13,654,594
Total Spending by Accounting Unit	203,146	-	50,000	14,511,979	14,461,979

CITY OF SAINT PAUL
Spending Plan by Department

Department: GENERAL GOVERNMENT

Fund: CENTRAL SERVICE FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
SERVICES	1,734,472	972,046	2,078,108	3,871,189	1,793,081
MATERIALS AND SUPPLIES	521,714	1,415,318	1,989,739	251,747	(1,737,992)
DEBT SERVICE	229,067	-	0	0	-
Total Spending by Major Account	2,485,252	2,387,364	4,067,847	4,122,936	55,089
Spending by Accounting Unit					
71017505 - INNOVATIONS TECHNOLOGY	1,518,780	2,291,797	4,067,847	4,122,936	55,089
71017510 - TECHNOLOGY CAPITAL LEASE	229,067	-	0	0	-
71017515 - CITY PHONE SERVICE	737,406	95,566	-	-	-
Total Spending by Accounting Unit	2,485,252	2,387,364	4,067,847	4,122,936	55,089

General Government Accounts Financing Reports

CITY OF SAINT PAUL
Financing Plan by Department

Department: GENERAL GOVERNMENT
Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
TAXES	154,215,392	162,711,028	182,808,615	187,010,920	4,202,305
LICENSE AND PERMIT	3,063,844	3,063,844	3,063,844	3,063,844	-
INTERGOVERNMENTAL REVENUE	80,609,304	81,513,549	81,129,767	91,020,537	9,890,770
CHARGES FOR SERVICES	14,337,748	14,362,988	13,959,689	14,064,010	104,321
INVESTMENT EARNINGS	1,948,869	-	1,700,000	2,469,504	769,504
MISCELLANEOUS REVENUE	1,809,279	4,623,487	1,586,506	1,586,506	-
OTHER FINANCING SOURCES	1,886,877	1,558,193	4,718,486	6,012,804	1,294,318
Total Financing by Major Account	257,871,312	267,833,089	288,966,907	305,228,125	16,261,218
Financing by Accounting Unit					
10017100 - GF GENERAL REVENUES	255,848,676	263,325,073	287,200,880	303,584,639	16,383,759
10017520 - EMPL PARKING OFFCL BUSINESS	46,138	36,768	85,000	-	(85,000)
10017541 - DISTRICT COUNCIL COMMUNITY ENGAGEMENT	18,486	18,486	18,486	18,486	-
10017555 - CHCH BLDG MAINT CITY SHARE	62,283	20,475	-	-	-
10017605 - RETIREE INSURANCE	437,908	-	262,541	225,000	(37,541)
10017615 - FICA PERA HRA PENSION	1,457,821	4,432,287	1,400,000	1,400,000	-
Total Financing by Accounting Unit	257,871,312	267,833,089	288,966,907	305,228,125	16,261,218

CITY OF SAINT PAUL
Financing Plan by Department

Department: GENERAL GOVERNMENT
Fund: CITY GRANTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	14,929,765	175,128,047	-	-	-
INVESTMENT EARNINGS	499,996	-	-	-	-
OTHER FINANCING SOURCES	-	-	101,331,642	78,117,344	(23,214,298)
Total Financing by Major Account	15,429,761	175,128,047	101,331,642	78,117,344	(23,214,298)
Financing by Accounting Unit					
20017800 - CITY WIDE EMERGENCY EVENTS	1,344,539	-	-	-	-
20017810 - COVID-19	10,644,574	11,427,076	-	-	-
20017820 - AMERICAN RESCUE PLAN FRF	3,440,648	163,700,971	101,331,642	78,117,344	(23,214,298)
Total Financing by Accounting Unit	15,429,761	175,128,047	101,331,642	78,117,344	(23,214,298)

CITY OF SAINT PAUL
Financing Plan by Department

Department: GENERAL GOVERNMENT
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	-	-	-	13,654,594	13,654,594
MISCELLANEOUS REVENUE	-	1,627,223	-	857,384	857,384
Total Financing by Major Account	-	1,627,223	-	14,511,978	14,511,978
Financing by Accounting Unit					
21117700 - OPIOID SETTLEMENT	-	1,627,223	-	857,384	857,384
21117800 - PUBLIC SAFETY AID	-	-	-	13,654,594	13,654,594
Total Financing by Accounting Unit	-	1,627,223	-	14,511,978	14,511,978

CITY OF SAINT PAUL
Financing Plan by Department

Department: GENERAL GOVERNMENT
Fund: CENTRAL SERVICE FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
CHARGES FOR SERVICES	1,878,358	2,144,023	2,159,497	2,340,497	181,000
OTHER FINANCING SOURCES	85,000	-	1,908,350	1,782,439	(125,911)
Total Financing by Major Account	1,963,358	2,144,023	4,067,847	4,122,936	55,089
Financing by Accounting Unit					
71017505 - INNOVATIONS TECHNOLOGY	1,336,799	1,931,846	4,067,847	4,122,936	55,089
71017510 - TECHNOLOGY CAPITAL LEASE	231,466	212,177	-	-	-
71017515 - CITY PHONE SERVICE	395,093	-	-	-	-
Total Financing by Accounting Unit	1,963,358	2,144,023	4,067,847	4,122,936	55,089

Human Resources

2024 Adopted Budget: Human Resources

Department Mission: To act as strategic leaders and partners supporting departments to attract, develop, and retain a diverse workforce and to foster an inclusive workplace culture that supports equity, inclusion, and innovation. **Learn More:** stpaul.gov/HR

Department Facts

- **Total General Fund Budget:** \$6,468,389
- **Total Special Fund Budget:** \$4,054,463
- **Total FTEs:** 49.00 (Includes 2 American Rescue Plan FTEs)

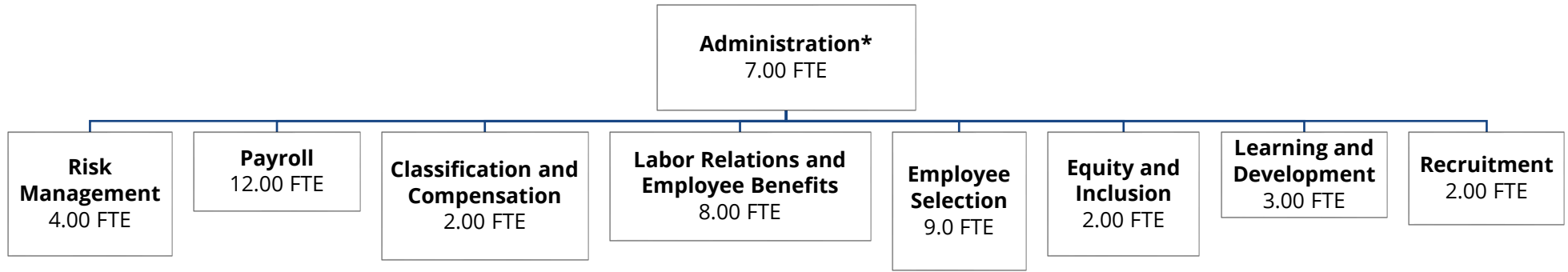
Department Goals

- Foster an Inclusive Workplace Culture
- Amplify the experiences of City employees that promotes learning, growth, and development
- Foster and Build Relationships across Departments with a Customer Service Focus
- Improve Overall Operations to Create More Efficient and Effective Services

Recent Accomplishments

- Implemented Wellness Wednesday webinars – a monthly webinar series focusing on issues regarding family, mental health, and equity.
- Providing brief comprehensive benefit videos for new employees, saving a considerable amount of time and resources.
- Reinstated pre-retirement seminars for employees within 5 years of retirement.
- Conducted the Firefighter open hiring process, the first since 2018.
- Conducted training on Civil Service Rules.
- Automated vacation to Post Employment Health Plan (PEHP) payment administration – every pay period instead of a few times/year.
- Global HR implementation testing phase complete in 2022 for 2023 implementation.
- Offered 30 training sessions for all employees (including tailored sessions to new hires and supervisors).
- Developed training strategy and training cycle including required trainings for all employees.
- Develop capacity to offer conflict management services to all employees.
- Continue working on reviewing rules and processes through an equity lens and added equity language in bargaining unit contracts.

Human Resources Organizational Chart



Total FTE 49.00

*2.00 FTE included in this total are budgeted in a General Government Account funded by American Rescue Plan funds

Department Division Descriptions

Human Resources includes the following divisions:

- **Administration** – Operations, budget, accounting, and purchasing. HRIS and RMIS. Workplace culture, collaboration, and conflict management.
- **Risk Management** – Workers Compensation, tort Claims, unemployment claims, property insurance, and contract review.
- **Payroll** – Payroll services and systems, payroll audit, W-2 tax reporting, and TASS timecard system.
- **Classification and Compensation** – Job studies, pay equity, organizational design, and compensation planning.
- **Labor Relations and Employee Benefits** – Contract negotiations, contract administration, grievance and interest arbitration, and employee and retiree benefits.
- **Employee Selection** – Recruitment, training and leadership development, pre-employment testing, and CDL drug pool maintenance.
- **Equity and Inclusion** – Equity change team, strategic planning, leadership coaching, consultation, and collaboration with departments.
- **Learning and Development** – Supervisor training, leadership training and development, and new employee orientation.
- **Recruitment** – Resident recruitment and position recruitment.

**2024 Adopted Budget
HUMAN RESOURCES**

Fiscal Summary

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year	FY 2023 Adopted Budget FTE	FY 2024 Adopted Budget FTE
Spending							
100: CITY GENERAL FUND	4,887,784	4,133,914	5,248,866	6,468,389	1,219,523	40.00	47.00
710: CENTRAL SERVICE FUND	3,701,662	5,352,911	4,736,539	4,054,463	(682,076)	-	-
Total	8,589,446	9,486,824	9,985,405	10,522,852	537,447	40.00	47.00
Financing							
100: CITY GENERAL FUND	203,146	-	-	-	-		
710: CENTRAL SERVICE FUND	2,653,740	4,789,082	4,736,539	4,054,463	(682,076)		
Total	2,856,886	4,789,082	4,736,539	4,054,463	(682,076)		

Budget Changes Summary

The 2024 Human Resources General Fund budget provides additional funding to recruit diverse talent and improve service delivery, including 7 new positions. Recruitment investments include a Resident Workforce Specialist, a Learning Specialist II, and \$60,000 towards staff training. An HR Consultant IV will develop strategies to address hiring, recruitment, and retention.

To improve internal service delivery, Human Resources will add a Payroll Technician II, Payroll Specialist, and Office Assistant III. The addition of an HRIS Technician will support HR's technology efficiency. Human Resources will outsource Family and Medical Leave Act (FMLA) administration to increase capacity and focus on employee engagement. The City will also invest \$147,000 in organizational development.

Spending reductions include \$22,000 in travel and training and \$23,000 in employee recognition budgets. Remaining changes to the Human Resources General Fund budget are due to current service level adjustments to reflect inflationary increases to salaries and benefits.

The Human Resources portfolio includes 2 FTEs. that are funded through the American Rescue Plan Act (ARP) and are not included in the HR department financials. Please see the American Rescue Plan Act State and Local Fiscal Recovery Funds section for additional information.

100: General Fund

Human Resources

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, and other revenue and expense adjustments.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Current service level adjustments	168,316	-	-
Subtotal:	168,316	-	-

Mayor's Proposed Changes

Workforce Recruitment

The 2024 Human Resources budget provides funding to recruit diverse talent and offer workforce development and training. Recruitment investments include a Resident Workforce Specialist, a Learning Specialist II, and funding for staff training. An HR Consultant IV will develop strategies to address hiring, recruitment, and retention.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Resident Workforce Specialist	157,543	-	1.00
Learning Specialist II	97,868	-	1.00
HR Consultant IV	130,324	-	1.00
Training and materials	60,000	-	-
Subtotal:	445,735	-	3.00

Internal Service Delivery Improvements

The 2024 Human Resources budget includes investments to improve internal service delivery. Human Resources will add a Payroll Technician II, Payroll Specialist, and Office Assistant III. The addition of an HRIS Technician will support HR's technology efficiency. Human Resources will outsource FMLA to increase capacity and focus on employee engagement. The City will also invest in organizational development.

Payroll Technician II	115,382	-	1.00
Payroll Specialist	88,381	-	1.00
Office Assistant III	76,659	-	1.00
HRIS Technician	92,578	-	1.00
Outsource FMLA	80,000	-	-
Organizational Development	147,000	-	-
Subtotal:	600,000	-	4.00

Budget Reductions

As part of an annual review of department spending, the 2024 Human Resources budget includes reductions to travel and employee recognition budgets.

Reduction to travel and employee recognition budgets	(45,000)	-	-
Subtotal	(45,000)	-	-

Adopted Changes

		Change from 2023 Adopted		
		Spending	Financing	FTE
Compensation Analysis				
The 2024 budget includes an investment for a compensation analysis to evaluate salary and benefit equity across the City's workforce.				
	One-time funding for compensation analysis	100,000	-	-
	Subtotal:	100,000	-	-
Attrition Adjustment				
The 2024 Human Resources budget includes an attrition adjustment to account for yearly vacancy savings that occur due to standard staff turnover.				
	Attrition adjustment	(49,528)	-	-
	Subtotal:	(49,528)	-	-
Fund 100 Budget Changes Total		1,219,523	-	7.00

710: Central Service Fund

Human Resources

This fund includes Workers' Compensation, Property Insurance, Flexible Spending Account reserves, and Tort Claims.

Current Service Level Adjustments

Current service level adjustments reflect changes in spending and revenue patterns

	Change from 2023 Adopted		FTE
	Spending	Financing	
Workers compensation adjustment	(853,326)	(853,326)	-
Other current service level adjustments	171,250	171,250	-
Subtotal:	(682,076)	(682,076)	-
Fund 710 Budget Changes Total	(682,076)	(682,076)	-

Human Resources Spending Reports

CITY OF SAINT PAUL
Spending Plan by Department

Department: HUMAN RESOURCES
Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	4,320,792	3,513,746	4,796,852	5,668,341	871,489
SERVICES	487,534	588,850	405,437	621,541	216,104
MATERIALS AND SUPPLIES	75,588	26,870	42,142	74,241	32,099
ADDITIONAL EXPENSES	-	97	-	-	-
OTHER FINANCING USES	3,870	4,351	4,435	104,266	99,831
Total Spending by Major Account	4,887,784	4,133,914	5,248,866	6,468,389	1,219,523
Spending by Accounting Unit					
10014100 - HUMAN RESOURCES	4,887,784	4,133,914	5,248,866	6,468,389	1,219,523
Total Spending by Accounting Unit	4,887,784	4,133,914	5,248,866	6,468,389	1,219,523

CITY OF SAINT PAUL
Spending Plan by Department

Department: HUMAN RESOURCES

Fund: CENTRAL SERVICE FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	2,475,359	3,634,974	3,152,501	2,282,125	(870,376)
SERVICES	1,221,849	1,548,527	1,474,903	1,629,819	154,916
MATERIALS AND SUPPLIES	2,971	5,062	-	-	-
ADDITIONAL EXPENSES	-	162,580	107,500	141,086	33,586
OTHER FINANCING USES	1,483	1,768	1,635	1,433	(202)
Total Spending by Major Account	3,701,662	5,352,911	4,736,539	4,054,463	(682,076)
Spending by Accounting Unit					
71014200 - WORKERS COMPENSATION	2,625,583	3,780,716	3,012,943	2,159,617	(853,326)
71014210 - TORT CLAIMS	7,510	-	10,000	10,000	-
71014220 - PROPERTY INSURANCE	1,068,569	1,572,194	1,465,596	1,636,846	171,250
71014230 - FLEX SPEND ACCOUNT RESERVE	-	-	248,000	248,000	-
Total Spending by Accounting Unit	3,701,662	5,352,911	4,736,539	4,054,463	(682,076)

Human Resources Financing Reports

**CITY OF SAINT PAUL
Financing Plan by Department**

**Department: HUMAN RESOURCES
Fund: CITY GENERAL FUND**

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Proposed Budget	Change From Prior Year
Financing by Major Account					
OTHER FINANCING SOURCES	203,146	-	-	-	-
Total Financing by Major Account	203,146	-	-	-	-
Financing by Accounting Unit					
10014100 - HUMAN RESOURCES	203,146	-	-	-	-
Total Financing by Accounting Unit	203,146	-	-	-	-

CITY OF SAINT PAUL
Financing Plan by Department

Department: HUMAN RESOURCES
Fund: CENTRAL SERVICE FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Proposed Budget	Change From Prior Year
Financing by Major Account					
CHARGES FOR SERVICES	2,386,306	1,244,190	3,634,684	2,946,463	(688,221)
MISCELLANEOUS REVENUE	267,435	3,544,893	848,350	848,000	(350)
OTHER FINANCING SOURCES	-	-	253,505	260,000	6,495
Total Financing by Major Account	2,653,740	4,789,082	4,736,539	4,054,463	(682,076)
Financing by Accounting Unit					
71014200 - WORKERS COMPENSATION	1,557,611	3,544,893	3,012,943	2,159,617	(853,326)
71014210 - TORT CLAIMS	-	-	10,000	10,000	-
71014220 - PROPERTY INSURANCE	1,096,130	1,244,190	1,465,596	1,636,846	171,250
71014230 - FLEX SPEND ACCOUNT RESERVE	-	-	248,000	248,000	-
Total Financing by Accounting Unit	2,653,740	4,789,082	4,736,539	4,054,463	(682,076)

Human Rights and Equal Economic Opportunity



2024 Adopted Budget: Human Rights and Equal Economic Opportunity

Department Mission: HREEO champions justice and equity by confronting issues of discrimination and providing innovative avenues for accessibility and economic opportunities for all residents and businesses.

Learn More: stpaul.gov/HREEO

Department Facts

- **Total General Fund Budget:** \$4,299,844
- **Total Special Fund Budget:** \$202,409
- **Total FTEs:** 33.10 (2.00 FTE included in this total are budgeted in a General Government Account)

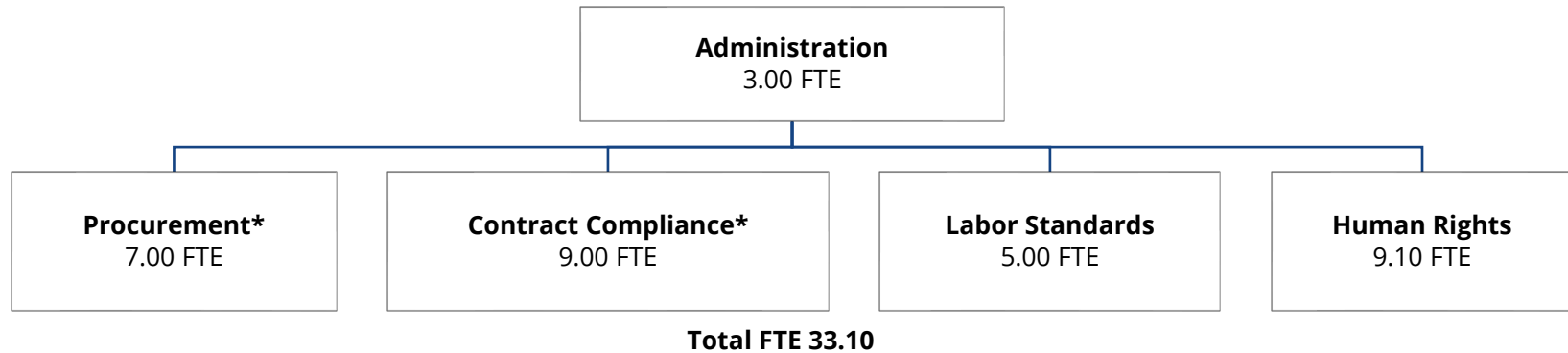
Department Goals

- Hiring, training, and retention.
- Continuous improvement, codifying standard operating procedures based on best practices, and achieving outcomes.
- Executing our core functions in service to the enterprise and the community.

Recent Accomplishments

- **Procurement** division issued 129 solicitation events, executed 499 contracts, and managed \$398,454,038 in City spending. The division saw a 14% increase in the number of contracts managed and an 11% increase in total purchase orders issued.
- **Contract Compliance** division reviewed and certified more than 300 vendor Affirmative Action Plans in 2022 and monitored 18% more City construction contracts and development projects than the previous year. The division achieved the highest workforce and small business inclusion on City projects in recent memory.
- Total **CERT vendor (Small, Women, and Minority Business Enterprise)** spend was 18% of the total City spending in 2022.
- **Prevailing Wage** monitored federal, state, and local labor compliance requirements on City construction projects totaling more than \$1 billion in total development costs, including the Highland Bridge redevelopment. Staff recovered over \$16,000 in restitution owed to underpaid workers on City of Saint Paul publicly funded construction projects.
- In the last half of 2022, **Human Rights Investigators** closed 43 cases and got settlements totaling \$67,750, doubling the number of cases closed the year prior and increasing settlement dollars for complainants by 169%.
- In the last half of 2022, the **Labor Standards** team ordered \$32,942 in back wages to be paid to 475 low wage employees. In the first four months of 2023, the team ordered \$31,517 in back wages and 1,936 banked ESST hours that can be used for employees to care for themselves and/or their family. The team fielded over 125 inquiries and are currently investigating cases that involve over 2,000 low wage workers.
- The **Accessibility** division updated the City's federally required LEP Plan. The division determined that Saint Paul now has four primary languages (Spanish, Hmong, Somali, and Karen) in addition to English instead of three. This change accentuates the vitality of our city and the strength in our diverse communities.
- Received \$460K in American Rescue Plan funding for firefighter recruitment, testing, and hiring process.

Human Rights and Equal Economic Opportunity Organizational Chart



*2.00 FTE included in this total are budgeted in a General Government Account funded by American Rescue Plan funds.

Department Division Descriptions

Human Rights and Equal Economic Opportunity is managed by the HREEO Director and department support staff. It includes the following divisions:

- **Procurement:** The Procurement division (Contract & Analysis Services) provides buying, contracting, and surplus disposal services to the City of Saint Paul, Saint Paul Regional Water Services, and the Saint Paul Port Authority.
- **Contract Compliance:** The Contract Compliance and Business Development division ensures that the community can participate in the economic opportunities created by the City of Saint Paul. Contract Compliance is responsible for several compliance and business development functions including:
 - Assisting contractors doing business with the City of Saint Paul in meeting contract compliance obligations;
 - Assisting minority-owned, women-owned, small businesses and Section 3 businesses in learning about and seeking business opportunities with the City of Saint Paul, including training and capacity building;
 - Ensuring contractors doing business with the City of Saint Paul have an up-to-date and approved Affirmative Action / Equal Employment Opportunity plans; and,
 - Ensuring prevailing wage(s) and other labor standards requirements are met.
- **Labor Standards:** The Division of Labor Standards Enforcement and Education of Human Rights & Equal Economic Opportunity (HREEO) focuses solely on compliance with the City of Saint Paul’s Earned Sick and Safe Time (ESST) and Minimum Wage Ordinances. The Division of Labor Standards Enforcement and Education works to ensure workers and business owners are aware of their rights and responsibilities established by these ordinances. The division is responsible for administering the ESST and Minimum Wage Ordinances, conducting community outreach and engagement, and resolving complaints.
- **Human Rights:** The Human Rights Investigation division is responsible for investigating complaints of discrimination that are alleged to have taken place within the geographic boundaries of the City of Saint Paul.

**2024 Adopted Budget
HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY**

Fiscal Summary

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year	FY 2023 Adopted Budget FTE	FY 2024 Adopted Budget FTE
Spending							
100: CITY GENERAL FUND	2,747,307	2,817,210	3,879,270	4,299,844	420,574	29.58	30.58
200: CITY GRANTS	2,587	2,266	-	-	-	-	-
211: GENERAL GOVT SPECIAL PROJECTS	603,336	183,698	235,688	202,409	(33,279)	1.92	0.52
Total	3,353,230	3,003,174	4,114,958	4,502,253	387,295	31.50	31.10
Financing							
100: CITY GENERAL FUND	983,491	605,780	601,640	601,640	-		
200: CITY GRANTS	-	-	-	-	-		
211: GENERAL GOVT SPECIAL PROJECTS	54,036	270,859	235,688	202,409	(33,279)		
Total	1,037,527	876,638	837,328	804,049	(33,279)		

Budget Changes Summary

The Human Rights and Equal Economic Opportunity (HREEO) 2024 General Fund budget features the addition of a Public Information Specialist tasked with planning, organization, and execution of a comprehensive public relations program for HREEO's multitude of internal and external responsibilities, as well as a net increase in other current service level adjustments, including salary and benefit costs. The adopted budget increases the budgeted allotment for employee attrition, decreasing the General Fund budget by \$19,897.

Special fund changes reflect current service level adjustments as well as changes to special fund revenues to reflect recent trends. In addition, the adopted budget includes a decrease of 1.40 FTE in the HREEO Special Projects Fund. These positions were moved to American Rescue Plan Fund for the remainder of the term of the grant and will replace ARP budgeted HREEO positions which had not been filled.

ARP Funding: HREEO's budget includes ARP administrative staff (2 FTEs) each year for the term of the grant. The FTE counts and budgets on these pages do not include this funding; please see the American Rescue Plan Act State and Local Fiscal Recovery Funds section for additional information.

100: General Fund

Human Rights and Equal Economic Opportunity

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, contract negotiations, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, and other revenue and expense adjustments.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Current service level adjustments	340,320	-	-
Subtotal:	340,320	-	-

Mayor's Proposed Changes

Public Information Specialist Position

The 2024 budget includes the addition of a Public Information Specialist tasked with planning, organization, and execution of a comprehensive public relations program for HREEO's multitude of internal and external responsibilities.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Public Information Specialist I	100,151	-	1.00
Subtotal:	100,151	-	1.00

Adopted Changes

Attrition Adjustment

The 2024 budget includes an attrition adjustment to account for yearly vacancy savings that occur due to standard staff turnover.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Attrition adjustment	(19,897)	-	-
Subtotal:	(19,897)	-	-

Fund 100 Budget Changes Total

420,574 - 1.00

200: City Grants

Human Rights and Equal Economic Opportunity

This fund includes a grant for the Police Civilian Internal Affairs Review Commission.

No Changes from 2023 Adopted Budget

	Change from 2023 Adopted		
	Spending	Financing	FTE
Subtotal:	-	-	-

Fund 200 Budget Changes Total

- - -

211: General Government Special Projects

Human Rights and Equal Economic Opportunity

This fund includes housing complaint investigations and equal employment opportunity investigations.

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, contract negotiations, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, as well as other revenue and expense adjustments.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Current service level adjustments	72,682	(33,279)	-
Subtotal:	72,682	(33,279)	-

Adopted Changes

Shift Staff to American Rescue Plan (ARP) Budget

The 2024 budget shifts 1.40 FTE from a HREEO special fund to the American Rescue Plan (ARP) fund. These positions will be budgeted in the ARP fund for the remainder of the term of the grant and will replace budgeted HREEO positions which had not been filled.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Move existing employees to unfilled ARP positions	(105,961)	-	(1.40)
Subtotal:	(105,961)	-	(1.40)

Fund 211 Budget Changes Total

(33,279) (33,279) (1.40)

Human Rights and Equal Economic Opportunity Spending Reports

CITY OF SAINT PAUL
Spending Plan by Department

Department: HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY

Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	2,388,848	2,561,200	3,435,833	3,856,578	420,745
SERVICES	175,239	84,027	74,285	74,285	-
MATERIALS AND SUPPLIES	55,047	117,271	72,523	72,523	-
PROGRAM EXPENSE	125,417	51,169	293,304	293,304	-
ADDITIONAL EXPENSES	-	600	-	-	-
OTHER FINANCING USES	2,756	2,943	3,325	3,154	(171)
Total Spending by Major Account	2,747,307	2,817,210	3,879,270	4,299,844	420,574
Spending by Accounting Unit					
10015100 - HREEO ADMINISTRATION	331,306	489,218	463,560	3,910,862	3,447,302
10015110 - LABOR STANDARDS	120,832	111,819	501,460	-	(501,460)
10015200 - CONTRACT COMPLIANCE	434,392	467,533	404,925	(2,796)	(407,721)
10015300 - PROCUREMENT CAS	601,073	775,750	859,091	2,687	(856,404)
10015400 - HUMAN RIGHTS	561,211	483,633	775,295	-	(775,295)
10015500 - HREEO SPECIAL PROJECTS	92,616	60,823	-	-	-
10015600 - PCIARC	69,436	10,657	122,324	-	(122,324)
10015700 - MINORITY BUSINESS DEVELOPMENT	536,441	417,778	752,615	389,092	(363,523)
Total Spending by Accounting Unit	2,747,307	2,817,210	3,879,270	4,299,844	420,574

CITY OF SAINT PAUL
Spending Plan by Department

Department: HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY

Fund: CITY GRANTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
SERVICES	2,364	2,266	-	-	-
MATERIALS AND SUPPLIES	223	-	-	-	-
Total Spending by Major Account	2,587	2,266	-	-	-
Spending by Accounting Unit					
20015100 - PCIARC GRANTS	2,587	2,266	-	-	-
Total Spending by Accounting Unit	2,587	2,266	-	-	-

CITY OF SAINT PAUL
Spending Plan by Department

Department: HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY

Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	136,389	142,424	206,182	66,462	(139,720)
SERVICES	40,285	40,588	20,700	127,293	106,593
MATERIALS AND SUPPLIES	384	384	8,634	8,465	(169)
PROGRAM EXPENSE	14,650	-	-	-	-
ADDITIONAL EXPENSES	(4,800)	-	-	-	-
OTHER FINANCING USES	416,428	303	172	189	17
Total Spending by Major Account	603,336	183,698	235,688	202,409	(33,279)
Spending by Accounting Unit					
21115210 - PED MINORITY BUSINESS DEVEL	430,950	-	-	-	-
21115220 - CERT PROGRAM	88,796	98,559	127,739	74,405	(53,334)
21115230 - SECTION 3 COLLABORATIVE	25,149	27,351	35,595	47,274	11,679
21115405 - EQUAL EMPLOYMENT OPPORTUNITY	25,698	26,568	33,064	17,390	(15,674)
21115410 - HUD WORKSHARE AGREEMENT	32,743	31,220	39,290	63,340	24,050
Total Spending by Accounting Unit	603,336	183,698	235,688	202,409	(33,279)

Human Rights and Equal Economic Opportunity Financing Reports

CITY OF SAINT PAUL
Financing Plan by Department

Department: HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY

Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
CHARGES FOR SERVICES	27,225	62,814	61,674	61,674	-
MISCELLANEOUS REVENUE	-	3,000	-	-	-
OTHER FINANCING SOURCES	956,266	539,966	539,966	539,966	-
Total Financing by Major Account	983,491	605,780	601,640	601,640	-
Financing by Accounting Unit					
10015300 - PROCUREMENT CAS	4,116	11,322	42,674	42,674	-
10015400 - HUMAN RIGHTS	18,675	22,650	19,000	19,000	-
10015500 - HREEO SPECIAL PROJECTS	4,433	28,842	-	-	-
10015700 - MINORITY BUSINESS DEVELOPMENT	956,266	539,966	539,966	539,966	-
10015800 - HREEO CENSUS FUNDING	-	3,000	-	-	-
Total Financing by Accounting Unit	983,491	605,780	601,640	601,640	-

**CITY OF SAINT PAUL
Financing Plan by Department**

Department: HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY
Fund: CITY GRANTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
Total Financing by Major Account					
Financing by Accounting Unit					
Total Financing by Accounting Unit					

CITY OF SAINT PAUL
Financing Plan by Department

Department: HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	-	6,600	72,354	80,730	8,376
CHARGES FOR SERVICES	54,038	264,259	160,739	107,405	(53,334)
MISCELLANEOUS REVENUE	(1)	-	-	-	-
OTHER FINANCING SOURCES	-	-	2,595	14,274	11,679
Total Financing by Major Account	54,036	270,859	235,688	202,409	(33,279)
Financing by Accounting Unit					
21115220 - CERT PROGRAM	54,038	186,559	127,739	74,405	(53,334)
21115230 - SECTION 3 COLLABORATIVE	-	60,500	35,595	47,274	11,679
21115405 - EQUAL EMPLOYMENT OPPORTUNITY	-	23,800	33,064	17,390	(15,674)
21115410 - HUD WORKSHARE AGREEMENT	(1)	-	39,290	63,340	24,050
Total Financing by Accounting Unit	54,036	270,859	235,688	202,409	(33,279)

Mayor's Office

2024 Adopted Budget: Mayor's Office

Department Mission: To direct the operation of the city and assure that city government helps create a Saint Paul that works for all of us.

Learn More: stpaul.gov/mayor

Department Facts

- **Total General Fund Budget:** \$2,432,875
- **Total Special Fund Budget:** \$188,297
- **Total FTEs:** 15.00
- Minnesota's Capital City has a population of more than 300,000 residents.
- Saint Paul is home to a diverse group of residents who speak over 125 languages & dialects.
- Saint Paul features more than 170 parks and open spaces.
- Saint Paul has more city shoreline on the Mississippi River than any other city.
- The City has 52,000+ theater seats, three world class museums & vibrant grass roots arts.

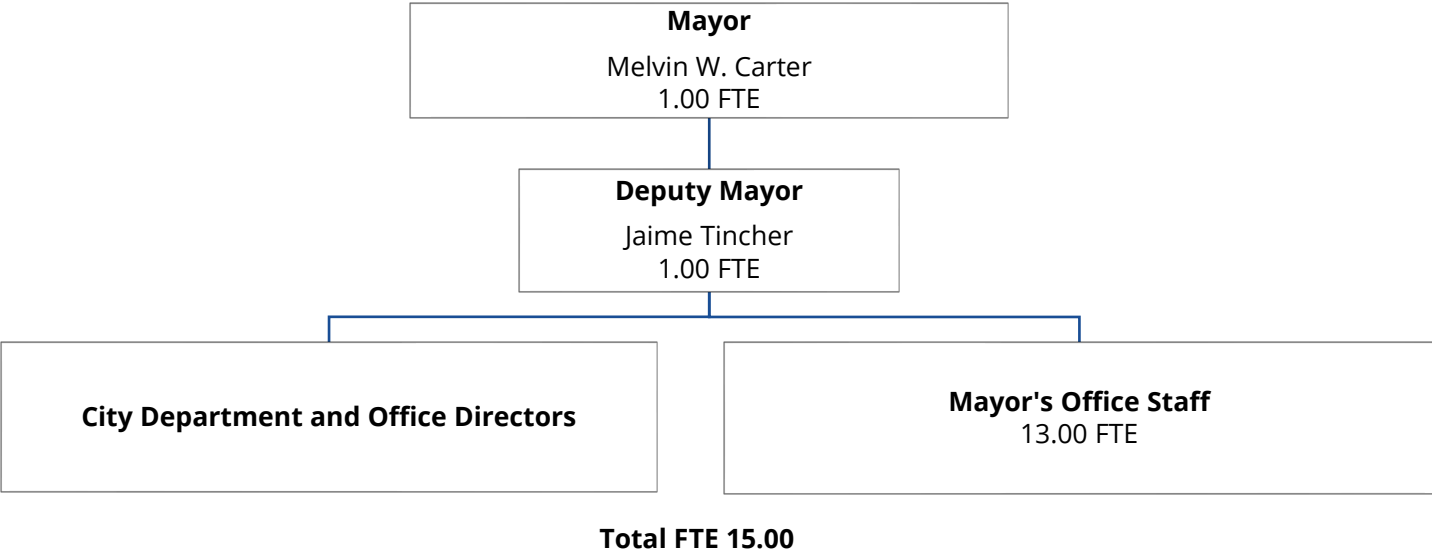
Department Goals

- Building a Saint Paul that works for all of us.
- Embedding the values of equity, innovation and resilience in all city operations and policies.
- Creating responsible, balanced budgets that showcase the values of the administration, and provide strong financial footing for the City.

Recent Accomplishments

- Passing a \$15 minimum wage ordinance.
- Launching the Office of Financial Empowerment.
- Launching College Bound Saint Paul.
- Tripling free programming at recreation centers eliminating library late fines.
- Establishing a \$10 million affordable housing trust fund.
- Creating the first-ever dedicated bikeway funding.

Mayor's Office Organizational Chart



**2024 Adopted Budget
MAYOR**

Fiscal Summary

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year	FY 2023 Adopted Budget FTE	FY 2024 Adopted Budget FTE
Spending							
100: CITY GENERAL FUND	2,067,319	2,116,601	2,378,713	2,432,875	54,162	14.00	14.00
200: CITY GRANTS	1,099,775	166,579	210,804	188,297	(22,507)	1.00	1.00
Total	3,167,094	2,283,180	2,589,517	2,621,172	31,655	15.00	15.00
Financing							
100: CITY GENERAL FUND	216,413	144,413	222,863	297,863	75,000		
200: CITY GRANTS	108,267	314,603	210,804	188,297	(22,507)		
Total	324,680	459,016	433,667	486,160	52,493		

Budget Changes Summary

The Mayor’s Office will continue to lead the city's work to support residents, workers, businesses, and visitors by prioritizing equity, innovation, and resilience.

The Mayor’s Office will continue to collaborate with city department and community partners to advance the Community-First Public Safety framework, address the housing crisis, serve our residents who are unsheltered, and connect our community to opportunities to ensure everyone can access the prosperity our city has to offer.

Changes to the Mayor’s Office budget in 2024 reflect inflationary adjustments to salary and benefit costs and a \$75,000 transfer from the department of Planning and Economic Development to support business engagement.

The special fund budget for the Mayor's Office includes updates to the VISTA program grant and the addition of two Living Cities grants.

100: General Fund

Mayor's Office

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs and adjustments to department contributions to citywide services.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Current service level adjustments	54,162	-	-
Subtotal:	54,162	-	-

Mayor's Proposed Changes

Business Engagement

The 2024 budget reflects the addition of a \$75,000 transfer from the department of Planning and Economic Development to the Mayor's Office to support business engagement work.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Transfer from PED	-	75,000	-
Subtotal:	-	75,000	-

Fund 100 Budget Changes Total	54,162	75,000	-
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200: City Grants

Mayor's Office

The Mayor's Office City Grants fund includes grants for energy and education initiatives led by Mayor's Office Staff.

Current Service Level Adjustments

Current service level adjustments for the 2024 budget include inflationary changes due to salary and benefit costs, and adjustments of line items to better reflect department needs and efficiencies.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Current service level adjustments	2,868	2,868	-
Subtotal:	2,868	2,868	-

Adopted Changes

Update VISTA grant

The 2023 adopted budget reflects updates to the Saint Paul VISTA program grant balances. This is a grant from the Corporation for National and Community Services (CNCS) and cost sharing with participating VISTA sites.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Update VISTA grant	(40,375)	(40,375)	-
Subtotal:	(40,375)	(40,375)	-

Update Living Cities grants

The City of Saint Paul is a member of the Living Cities Closing the Gaps Network, which unites leaders across the country that are committed to building an antiracist society through transforming government policies, practices and operations. In 2023, the City received two grants from Living Cities. These grant funds are carried forward into the 2024 budget.

Living Cities grant carryforward	15,000	15,000	-
Subtotal:	15,000	15,000	-

Fund 200 Budget Changes Total	(22,507)	(22,507)	-
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Mayor's Office Spending Reports

CITY OF SAINT PAUL
Spending Plan by Department

Department: MAYOR

Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	1,514,780	1,687,982	1,983,699	2,039,242	55,543
SERVICES	142,963	280,032	243,707	243,707	-
MATERIALS AND SUPPLIES	8,461	8,667	11,191	11,191	-
PROGRAM EXPENSE	280,343	-	-	-	-
OTHER FINANCING USES	120,772	139,920	140,116	138,735	(1,381)
Total Spending by Major Account	2,067,319	2,116,601	2,378,713	2,432,875	54,162
Spending by Accounting Unit					
10011100 - MAYORS OFFICE	2,067,319	2,116,601	2,378,713	2,432,875	54,162
Total Spending by Accounting Unit	2,067,319	2,116,601	2,378,713	2,432,875	54,162

CITY OF SAINT PAUL
Spending Plan by Department

Department: MAYOR

Fund: CITY GRANTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	237,607	101,828	89,129	91,997	2,868
SERVICES	10,131	46,909	45,900	56,400	10,500
MATERIALS AND SUPPLIES	2,036	842	4,500	4,800	300
ADDITIONAL EXPENSES	-	-	71,275	35,100	(36,175)
CAPITAL OUTLAY	-	17,000	-	-	-
OTHER FINANCING USES	850,000	-	-	-	-
Total Spending by Major Account	1,099,775	166,579	210,804	188,297	(22,507)
Spending by Accounting Unit					
20011800 - EDUCATION INITIATIVE	249,775	139,454	177,804	140,297	(37,507)
20011810 - ENERGY INITIATIVES	50,000	27,125	33,000	33,000	-
20011811 - MAYOR'S INITIATIVES	800,000	-	-	15,000	15,000
Total Spending by Accounting Unit	1,099,775	166,579	210,804	188,297	(22,507)

Mayor's Office Financing Reports

CITY OF SAINT PAUL
Financing Plan by Department

Department: MAYOR
Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
MISCELLANEOUS REVENUE	-	3,000	6,450	6,450	-
OTHER FINANCING SOURCES	216,413	141,413	216,413	291,413	75,000
Total Financing by Major Account	216,413	144,413	222,863	297,863	75,000
Financing by Accounting Unit					
10011100 - MAYORS OFFICE	216,413	144,413	222,863	297,863	75,000
Total Financing by Accounting Unit	216,413	144,413	222,863	297,863	75,000

CITY OF SAINT PAUL
Financing Plan by Department

Department: MAYOR
Fund: CITY GRANTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	467	194,309	85,000	79,558	(5,442)
MISCELLANEOUS REVENUE	107,800	120,294	90,000	75,000	(15,000)
OTHER FINANCING SOURCES	-	-	35,804	33,739	(2,065)
Total Financing by Major Account	108,267	314,603	210,804	188,297	(22,507)
Financing by Accounting Unit					
20011800 - EDUCATION INITIATIVE	8,267	221,603	177,804	140,297	(37,507)
20011810 - ENERGY INITIATIVES	25,000	93,000	33,000	33,000	-
20011811 - MAYOR'S INITIATIVES	75,000	-	-	15,000	15,000
Total Financing by Accounting Unit	108,267	314,603	210,804	188,297	(22,507)

Parks and Recreation

2024 Adopted Budget: Parks and Recreation

Mission: To help make Saint Paul the most livable city in America, Saint Paul Parks and Recreation will facilitate the creation of active lifestyles, vibrant places, and a vital environment.

Vision: Saint Paul Parks and Recreation will make Saint Paul the most livable city in America by responding creatively to change, innovating with every decision, and connecting the entire city. **Learn More:** stpaul.gov/parks

Department Facts

Saint Paul Parks and Recreation is a nationally accredited and gold medal award-winning organization that manages over 184 parks and open spaces, Association of Zoos and Aquariums (AZA)-accredited Como Park Zoo and Conservatory, 26 City-operated recreation centers, more than 100 miles of trails, an indoor and two outdoor aquatic facilities, a public beach, a variety of premium sports facilities, municipal golf courses, and Great River Passage – which is the new identity for all proposed public development along Saint Paul’s more than 17 miles of Mississippi riverfront. Saint Paul Parks and Recreation has been recognized by the Trust for Public Land as the #1 Urban Park System in America in 2015, #2 from 2016 to 2019, #3 in 2020, and #2 again in 2021, 2022, and 2023.

- **Total General Fund Budget:** \$46,455,242
- **Total Special Fund Budget:** \$33,486,176
- **Total FTEs:** 624.24 FTE (includes 26.03 in American Rescue Plan fund)

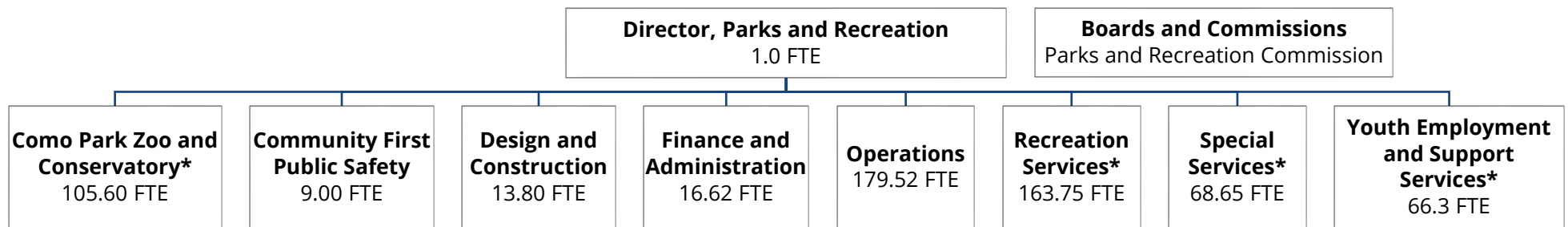
Department Goals

- Promote active lifestyles.
- Create and maintain vibrant places.
- Create, maintain, and protect a vital environment.

Recent Accomplishments

- Nationally accredited Parks and Recreation agency and Association of Zoos and Aquariums (AZA) accredited zoo.
- Named #2 Park System in America by the Trust for Public Land.
- Host more than 14 million visitors annually at parks and facilities.
- Over 20,000 youth participate in classes, camps, and sports annually.
- Offer more than 3,600 classes and activities annually.
- Volunteers contribute more than 100,000 hours each year.
- Issue more than 1,500 picnic and park-use permits each year.
- Partner with more than 115 different non-City agencies.
- Over 900 youth served through our Right Track program, a return to pre-pandemic levels.
- Tripled the number of Youth Commissioners to 20.
- Expanded access to cross country ski trails and rental equipment through new Ramsey County partnership.
- Offered free swimming lessons to 300 youth.
- 278 people attended 29 outings in the city through the BIPOC Outdoors program.
- Planted 4,500 new trees. All ash trees to be replanted by 2026.
- Como Park Zoo and Conservatory saw over 1 million visitors, a 200,000 increase over 2021.
- Youth sports offered free for ages 9+.
- Celebrated grand opening of Assembly Union Park, which includes a large play area, a basketball court, and Saint Paul’s first dedicated pickleball courts.

Parks and Recreation Organizational Chart



Total FTE 624.24 FTE

*26.03 FTE included in this total are budgeted in General Government Account funded by American Rescue Plan funding

Department Division Descriptions

The Parks and Recreation Department is managed by the **Parks Director** and includes the following department divisions:

- **Como Park Zoo and Conservatory** manages the Marjorie McNeely Conservatory, Como Zoo, Education Programming, Volunteer Management, Visitor Services, Reservations, Programs, Rentals and Permits, Maintenance and Facilities, and Marketing and Public Relations.
- **Community First Public Safety** manages the Awakenings intervention program, designed to help directly address inequities in the community, specifically amongst youth experiencing trauma.
- **Design and Construction** provides services that develop and preserve the City's open space system. This system includes parks, trails, recreational/athletic facilities, parkways, gardens, squares, plazas, wetlands, environmental preserves, and more.
- **Finance and Administration** manages Accounting, Budget Development, Internship Program, Internal Compliance and Auditing, Marketing and Public Relations, Technology and Data Systems, Customer Support, Permit Office, Accreditation, Department Budget Strategy Partnerships, Marketing, Administration and Finance, Technology, and Interdepartmental and Interdivision Relationships.
- **Operations** manages Contract Services, Harriet Island, Citywide Special Events, Support, Maintenance, Natural Resources, Forestry, Building Trades, **Parks Safety and Security**, and Emergency Management.
- **Recreation Services** manages community centers across the city that provide residents with a welcoming space to engage in a variety of activities designed to help participants learn, stay active, and socialize. Serving as community gathering spots, these spacious facilities contribute to the famously cohesive neighborhoods of Saint Paul.
- **Special Services** manages **Golf Operations**, **Ski Operations**, Contract Management, Services Partnership Administration, and **Aquatics**.
- **Youth Employment and Support Services** manages the Right Track program, HR Liaison, Accommodations, Administrative, LEP, and Training.

Parks and Recreation also manages the Parks and Recreation Commission.

**2024 Adopted Budget
PARKS AND RECREATION**

Fiscal Summary

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year	FY 2023 Adopted Budget FTE	FY 2024 Adopted Budget FTE
Spending							
100: CITY GENERAL FUND	40,062,592	37,223,125	43,443,557	46,455,242	3,011,685	329.88	344.68
200: CITY GRANTS	5,043,482	4,225,792	5,311,570	5,729,057	417,487	66.23	68.00
228: CHARITABLE GAMBLING	-	-	25,000	25,000	-	-	-
260: PARKS AND REC SPECIAL PROJECTS	3,681,441	4,025,656	5,046,859	5,104,572	57,713	31.29	31.29
261: COMO CAMPUS	5,787,900	6,030,048	7,161,793	7,350,885	189,092	58.37	58.37
262: PARKLAND REPLACEMENT	8,580	-	200,000	200,000	-	-	-
263: LOWERTOWN BALLPARK	1,040,775	1,384,811	824,600	1,024,600	200,000	-	-
560: PARKS MEMORIALS	271	-	2,000	2,000	-	-	-
660: PARKS SPECIAL SERVICES	3,213,570	3,099,519	4,482,439	4,794,610	312,171	24.92	26.92
760: PARKS SUPPLY AND MAINTENANCE	4,051,985	8,326,908	9,711,046	9,255,451	(455,595)	74.45	68.95
Total	62,890,596	64,315,859	76,208,864	79,941,417	3,732,553	585.14	598.21
Financing							
100: CITY GENERAL FUND	2,939,862	2,774,784	2,640,465	2,512,775	(127,690)		
200: CITY GRANTS	5,955,244	3,968,862	5,311,570	5,729,057	417,487		
228: CHARITABLE GAMBLING	750	-	25,000	25,000	-		
260: PARKS AND REC SPECIAL PROJECTS	3,097,062	3,444,263	5,046,859	5,104,572	57,713		
261: COMO CAMPUS	5,949,326	5,552,211	7,161,793	7,350,885	189,092		
262: PARKLAND REPLACEMENT	425,829	255,371	200,000	200,000	-		
263: LOWERTOWN BALLPARK	843,190	1,551,504	824,600	1,024,600	200,000		
560: PARKS MEMORIALS	1,258	-	2,000	2,000	-		
660: PARKS SPECIAL SERVICES	3,641,571	3,814,591	4,482,440	4,794,611	312,171		
760: PARKS SUPPLY AND MAINTENANCE	3,515,680	7,077,189	9,711,046	9,255,451	(455,595)		
Total	26,369,773	28,438,774	35,405,773	35,998,951	593,178		

PARKS AND RECREATION

Budget Changes Summary

The 2024 Parks and Recreation budget is highlighted by a \$250,000 investment to provide free swimming lessons for 2,500 youth in Saint Paul. Also included is increased funding for a Veterinarian position for the Como Zoo and \$210,072 for rising utility costs. A total of 4.2 FTEs will return to the Parks General Fund budget in 2024 as part of a multi-year American Rescue Plan (ARP) Phase-Off plan.

Highland Bridge (formerly the "Ford Site") operations will add 1 FTE to the Parks budget for 2024, and the opening of the new North End Community Center will add 2.17 FTEs. Both additions are a part of multi-year operational changes for these projects. Other changes in the 2024 budget reflect current service level adjustments for salaries and benefits, projected revenue updates, a reduction of rent charges, and the removal of funding for one-time spending items from 2023.

A number of one-time investments were also made, including a Parks Safety Stewards pilot program, Como Lakeside Pavilion planning and design costs, funding for a community organization partner, new park equipment, and a free swimming pilot program.

Special fund changes in the Parks and Recreation department reflect adjustments to line item and personnel budgets to track with recent spending and service needs. In addition, the Grant Fund will be adding a part-time Project Manager to assist with the management of Como grant funding, and the Parks Special Services Fund will add two employees to manage a significant increase in the number of golf patrons in recent years. Lastly, the Parks department removed all budgets related to abatement activities.

Public Safety Aid and Opioid Settlement: The Parks and Recreation Department budget is supplemented in the 2024 budget by investments made from Public Safety Aid and the Opioid Settlement. The budget on this page does not reflect these investments. Please see the General Government Accounts section for additional information.

ARP Funding: the 2024 budget includes \$1,034,675 in American Rescue Plan funding to continue to restore hours at recreation and aquatics facilities that were reduced due to the pandemic. Restoring these services includes maintaining 20.73 FTEs. Funds also cover 4 FTEs associated with the expansion of the Right Track program. The FTE counts and budgets on these pages do not include this funding. Please see the American Rescue Plan Act State and Local Fiscal Recovery Funds section for additional information.

General Fund

Parks and Recreation

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs and adjustments to department contributions to citywide services such as Energy Coordinator charges. Planned FTE changes include the return to the General Fund of 24.93 FTEs that had previously been funded with American Rescue Plan (ARP) dollars, the addition of 5 FTE at the Oxford Community Center which had previously been financed by the ARP fund, the restoration of 1 FTE for Great River Passage, the addition of 1 FTE for Highland Bridge operations, and the addition of 2.18 FTE for the opening of the new North End Community Center. Other budget-neutral FTE changes were made to align with department operations.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Return of American Rescue Plan-funded FTEs	1,162,499	-	24.93
Oxford Community Center staffing	454,607	-	5.00
Highland Bridge operations	108,404	-	1.00
North End Community Center staffing	183,904	-	2.18
Reversal of one-time removal of Great River Passage position	50,000	-	1.00
Reversal of one-time funding of vegetation management operations	(469,684)	-	(3.00)
Reversal of one-time funding for free swimming lessons	(10,000)	-	-
Reversal of one-time funding for Community First Public Safety van	(90,000)	-	-
Other current service level adjustments	1,421,630	-	2.42
Subtotal:	2,811,360	-	33.53

Mayor's Proposed Changes

Free Swimming Lessons

The 2024 budget includes a \$250,000 investment to provide free swimming lessons for 2,500 youth in Saint Paul.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Free swimming lessons	250,000	-	2.00
Subtotal:	250,000	-	2.00

Veterinarian Position Upgrade

The 2024 budget includes funding to upgrade a Veterinary Technician position to a full-time Veterinarian at the Como Zoo.

Upgrade Veterinary Tech to Veterinarian	80,000	-	-
Subtotal:	80,000	-	-

Parks/Library Efficiency Study

The 2024 budget proposed included a one-time investment of \$12,500 to evaluate how the Library and Parks department can better collaborate on procedures, investments, and services. This funding was removed in the adopted budget.

Parks/Library efficiency study	12,500	-	-
Subtotal:	12,500	-	-

American Rescue Plan Funding Extension

The 2024 budget extends American Rescue Plan funding for the restoration of hours at recreation and aquatics facilities that were reduced due to the pandemic by shifting these operational costs to the American Rescue Plan Fund.

American Rescue Plan funding extension	(1,034,675)	-	(20.73)
Subtotal:	(1,034,675)	-	(20.73)

Revenue Updates

A volume-based increase is expected in swim fee revenues in 2024.

Swim fee revenue increase	-	22,000	-
Subtotal:	-	22,000	-

Utility Inflation Adjustment

The 2024 budget includes increased funding for utility costs in some departments.

Utility inflation adjustment	210,072	-	-
Subtotal:	210,072	-	-

Adopted Changes

	Change from 2023 Adopted		
	Spending	Financing	FTE

Free Swimming Pilot Program

The 2024 budget includes a pilot program for 35 free Saturday swimming sessions at the Oxford Community Center. The budget accounts for this lost revenue.

Free swimming pilot program	-	(149,690)	-
Subtotal:	-	(149,690)	-

Other One-Time Investments

One-time budgets were established for a variety of Parks items, including a Parks Safety Stewards program to redesign parks security and support for downtown venues, planning and design costs for the Como Lakeside Pavilion, a contribution to a community partner, and new equipment for aquatics, cross country skiing, driving range lights, and ice rink improvements.

Parks Safety Stewards pilot program	122,928	-	-
Como Lakeside Pavilion planning and design costs	200,000	-	-
Parks community organization partner	25,000	-	-
Parks equipment	347,000	-	-
Subtotal:	694,928	-	-

Remove One-Time Funding for Parks/Libraries Efficiency Study

The Parks/Library Efficiency study will be funded and managed by the City Council Audit Committee.

Remove one-time funding for efficiency study	(12,500)	-	-
Subtotal:	(12,500)	-	-

Fund 100 Budget Changes Total	3,011,685	(127,690)	14.80
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200: City Grants

Parks and Recreation

Budgets for the Parks department's major grant-funded activities are contained in the City Grants fund. Ongoing grant programs include the Right Track Program, Como Circulator, regional park maintenance, and arts and gardening grants.

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, other revenue and expense adjustments, and budget-neutral FTE adjustments to align with department operations.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Current service level adjustments	371,509	371,509	1.27
Subtotal:	371,509	371,509	1.27

Mayor's Proposed Changes

Part-Time Project Manager

A part-time Project Manager position was added to the Como Campus grant fund supported by a Department of Natural Resources (DNR) grant, a Como Legacy grant, and the Como Friends.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Part-time Project Manager	45,978	45,978	0.50
Subtotal:	45,978	45,978	0.50

Fund 200 Budget Changes Total	417,487	417,487	1.77
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228: Charitable Gambling

Parks and Recreation

This fund tracks proceeds received and expenses incurred to provide fee assistance support to youth programs.

	Change from 2023 Adopted		FTE
	Spending	Financing	
No Changes from 2023 Adopted Budget	-	-	-
Subtotal:	-	-	-

Fund 228 Budget Changes Total	-	-	-
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260: Parks and Rec Special Projects

Parks and Recreation

The Parks and Recreation Special Projects Fund includes fee supported recreation programs.

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as central services, property insurance, and other revenue and expense adjustments.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Current service level adjustments	7,713	7,713	-
Subtotal:	7,713	7,713	-

Adopted Changes

Employee Incentive Program

An incentive program was created to encourage employee wellness by utilizing the Healthy Saint Paul website. This will be funded by rebate checks from the City's health insurance provider.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Employee Incentive Program	50,000	50,000	-
Subtotal:	50,000	50,000	-

Fund 260 Budget Changes Total

57,713 57,713 -

261: Como Campus

Parks and Recreation

This fund includes operating costs for Como Zoo and Conservatory.

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as central services, property insurance, and other revenue and expense adjustments.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Current service level adjustments	189,092	189,092	-
Subtotal:	189,092	189,092	-

Fund 261 Budget Changes Total

189,092 189,092 -

262: Parkland Replacement

Parks and Recreation

This fund accounts for Parkland Easement revenues from outside agencies and the tracking of land purchases.

	Change from 2023 Adopted		
	Spending	Financing	FTE
No Changes from 2023 Adopted Budget	-	-	-
Subtotal:	-	-	-
Fund 262 Budget Changes Total	-	-	-

263: Lowertown Ballpark

Parks and Recreation

This fund accounts for the City's operating and maintenance obligations related to the new baseball stadium in Lowertown.

Adopted Changes

	Change from 2023 Adopted		
	Spending	Financing	FTE
Increase Saints Capital Expense Fund Contribution			
The 2024 budget increases the contribution to the Saint Paul Saints capital expense fund by utilizing available fund balance.			
Increase Saints Capital Expense Fund Contribution	200,000	200,000	-
Subtotal:	200,000	200,000	-
Fund 263 Budget Changes Total	200,000	200,000	-

560: Parks Memorials

Parks and Recreation

Parks and Recreation's permanent funds include two trust funds dedicated to maintaining amenities at the Como Conservatory: the Japanese Garden, and the Hiller and Lois Hoffman Memorial.

	Change from 2023 Adopted		
	Spending	Financing	FTE
No Changes from 2023 Adopted Budget	-	-	-
Subtotal:	-	-	-
Fund 560 Budget Changes Total	-	-	-

660: Parks Special Services

Parks and Recreation

Operating budgets for the City's golf courses under City management, winter ski program, concessions, and citywide special events reside in the Parks Special Services Fund.

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as central services, property insurance, and other revenue and expense adjustments.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Current service level adjustments	157,510	157,510	-
Subtotal:	157,510	157,510	-

Mayor's Proposed Changes

Add Two Golf Staff

A Parks Services Lead and Parks Services Assistant were added in the 2024 budget to handle increased attendance at City golf courses. Higher attendance at courses has led to increased golf fee revenue that will fund these two positions.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Add Parks Service Lead and Parks Service Assistant	134,661	134,661	2.00
Subtotal:	134,661	134,661	2.00

Adopted Changes

Adjust Security Costs at Citywide Special Events

The budget was increased for the citywide special event fund to account for security costs. This will be funded by increasing permit fees.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Adjust Security Costs at Citywide Special Events	20,000	20,000	-
Subtotal:	20,000	20,000	-

Fund 660 Budget Changes Total	312,171	312,171	2.00
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760: Parks Supply and Maintenance

Parks and Recreation

This fund is responsible for forestry support, landscape design for capital projects, and the Parks fleet and equipment storeroom.

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as central services, property insurance, and other revenue and expense adjustments.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Current service level adjustments	390,242	390,242	-
Subtotal:	390,242	390,242	-

Adopted Changes

Eliminate Abatement Budget

The Parks Department will fully divest from abatement activities in 2024. This includes all materials and services budgets, as well as 5.50 FTEs: 2.0 Grounds Crew Workers, 2.0 Parks Workers I, and 1.5 Parkers Workers III.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Remove abatement budgets	(845,835)	(845,835)	(5.50)
Subtotal:	(845,835)	(845,835)	(5.50)

Fund 760 Budget Changes Total

(455,593) (455,593) (5.50)

Parks and Recreation Spending Reports

CITY OF SAINT PAUL
Spending Plan by Department

Department: PARKS AND RECREATION
Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	28,243,539	23,016,201	29,740,133	32,183,256	2,443,123
SERVICES	5,149,297	6,975,754	6,627,339	6,897,152	269,813
MATERIALS AND SUPPLIES	3,915,340	4,749,962	4,140,950	4,616,279	475,329
ADDITIONAL EXPENSES	6,379	13,424	62,000	62,000	-
CAPITAL OUTLAY	17,162	-	160,275	30,275	(130,000)
DEBT SERVICE	7,561	-	66,937	66,937	-
OTHER FINANCING USES	2,723,314	2,467,784	2,645,923	2,599,343	(46,580)
Total Spending by Major Account	40,062,592	37,223,125	43,443,557	46,455,242	3,011,685
Spending by Accounting Unit					
10041100 - PARKS AND REC ADMINISTRATION	3,228,098	2,578,293	3,321,354	3,784,855	463,501
10041101 - PARK COMMISSION	3,300	3,250	5,043	5,043	-
10041102 - PARKS AND REC SUPPORT SERVICES	984,048	912,280	887,226	951,686	64,460
10041103 - WINTER ACTIVITY BRIGHT LITES	-	1,665	-	-	-
10041105 - PARKS AND REC UTILITIES	3,705,436	5,140,721	3,079,050	3,302,694	223,644
10041106 - WELLSTONE CENTER SHARED COSTS	315,364	406,230	320,164	320,164	-
10041107 - COMMUNITY FIRST PUBLIC SAFETY	317,360	508,086	981,909	976,522	(5,387)
10041110 - PARK SECURITY	242,230	272,146	223,858	352,582	128,724
10041111 - PARKS SAFETY	142,248	107,477	136,628	287,530	150,902
10041200 - COMO CONSERVATORY	737,849	695,233	796,314	855,343	59,029
10041201 - COMO CIRCULATOR	422	19,940	-	-	-
10041202 - COMO ZOO	1,961,484	1,664,495	2,149,209	2,237,265	88,056
10041203 - COMO PK ZOO AND CONSER CAMPUS	584,469	458,975	1,094,670	1,103,615	8,945
10041300 - DESIGN CENTER	158,669	158,669	158,669	158,669	-
10041301 - DESIGN	-	-	-	200,000	200,000
10041400 - PARKS AND REC BLDG MAINT	3,165,280	3,822,737	4,137,537	4,153,395	15,858
10041401 - ZOO AND CONSERVATORY HEATING	444,840	451,318	623,196	616,141	(7,055)
10041402 - PARKS GROUND MAINTENANCE	2,717,481	2,331,097	3,064,924	3,073,778	8,854
10041403 - PARKS PERMITS MANAGEMENT	18,698	22,366	17,276	17,283	7

CITY OF SAINT PAUL
Spending Plan by Department

Department: PARKS AND RECREATION

Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Accounting Unit					
10041404 - SMALL SPECIALIZED EQUIP MNCTE	1,015,208	1,081,948	1,012,607	1,015,686	3,079
10041405 - PARKS AND REC MNTCE SUPPORT	953,457	1,056,702	1,241,248	1,262,454	21,206
10041406 - REC CTR CUSTODIAL AND MAINT	2,227,290	1,434,355	2,229,541	2,281,420	51,879
10041407 - TREE MAINTENANCE	28,742	15,262	40,294	40,458	164
10041408 - CITY PARKS TREE MAINTENANCE	336,297	176,818	369,674	369,791	117
10041409 - ENVIRONMENTAL PLANNING	123,483	176,456	616,454	552,522	(63,932)
10041411 - LIGHT RAIL TRANSIT	66,368	114,166	181,351	189,589	8,238
10041412 - ROW STREET TREE MAINTENANCE	2,979,961	1,647,257	2,975,933	2,977,493	1,560
10041413 - EAB MANAGEMENT ROW	1,851,764	562,806	1,252,703	1,252,983	280
10041414 - ROW GROUND MAINTENANCE	103,560	3,319	-	-	-
10041415 - ROW SOLID WASTE REMOVAL	203,887	214,094	-	-	-
10041416 - ROW BEAUTIFICATION	73,981	79,324	72,188	73,240	1,052
10041420 - HARRIET ISLAND SUBSIDY	300,815	303,609	345,912	362,317	16,405
10041500 - RECREATION ADMIN AND SUPPORT	508,077	413,470	502,293	585,810	83,517
10041501 - SOUTH SERVICE AREA	2,151,248	2,255,097	2,619,517	2,877,661	258,144
10041502 - NORTH SERVICE AREA	2,013,610	1,473,228	2,107,159	2,188,361	81,202
10041503 - CITYWIDE TEAM	672,545	676,441	936,201	1,000,875	64,674
10041505 - ADAPTIVE PROGRAMS	246,470	284,746	279,834	287,986	8,152
10041506 - MUNI ATHLETIC PROGRAMS	418,711	451,012	368,221	506,546	138,325
10041507 - REC CHECK PROGRAM	1,078,574	1,093,767	1,066,812	1,183,691	116,879
10041509 - NORTHWEST RECREATION AREA-GF	1,749,654	1,900,553	2,150,597	2,382,390	231,793
10041610 - SKI	179,378	333,359	234,240	571,347	337,107
10041615 - MIDWAY STADIUM	151,206	162,957	111,716	111,716	-
10041620 - SEASONAL SWIMNG BEACHES POOLS	886,026	956,023	799,615	758,644	(40,971)
10041625 - OXFORD INDOOR SWIMMING POOL	854,657	651,425	832,299	1,105,507	273,208
10041700 - GREAT RIVER PASSAGE	160,348	149,954	100,121	120,188	20,067
Total Spending by Accounting Unit	40,062,592	37,223,125	43,443,557	46,455,242	3,011,685

CITY OF SAINT PAUL
Spending Plan by Department

Department: PARKS AND RECREATION

Fund: CITY GRANTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	2,842,943	2,677,353	3,260,907	3,664,444	403,537
SERVICES	1,085,156	795,384	1,665,993	1,679,943	13,950
MATERIALS AND SUPPLIES	427,038	564,851	281,308	281,308	-
PROGRAM EXPENSE	1,400	5,400	-	-	-
CAPITAL OUTLAY	373,583	79,442	-	-	-
OTHER FINANCING USES	313,362	103,362	103,362	103,362	-
Total Spending by Major Account	5,043,482	4,225,792	5,311,570	5,729,057	417,487
Spending by Accounting Unit					
20041801 - YOUTH JOB CORP	1,417,266	1,699,861	1,935,711	2,037,958	102,247
20041810 - COMO BUS CIRCULATOR	-	-	125,000	125,000	-
20041815 - COMO CAMPUS GRANTS	2,060,450	1,862,790	1,790,097	1,961,198	171,101
20041822 - PARKS ENVIRONMENTAL GRANTS	620,739	288,524	476,707	507,861	31,154
20041830 - SPROCKETS	-	-	320,052	427,126	107,074
20041840 - RECREATION GRANTS	663,285	185,326	197,852	197,852	-
20041845 - ARTS AND COMMUNITY GARDENING	149,891	162,902	184,119	190,030	5,911
20041846 - GREAT RIVER PASSAGE DIVISION	131,850	26,389	282,032	282,032	-
Total Spending by Accounting Unit	5,043,482	4,225,792	5,311,570	5,729,057	417,487

CITY OF SAINT PAUL
Spending Plan by Department

Department: PARKS AND RECREATION

Fund: CHARITABLE GAMBLING

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
SERVICES	-	-	25,000	25,000	-
Total Spending by Major Account	-	-	25,000	25,000	-
Spending by Accounting Unit					
22841 100 - ATHLETIC FEE ASSISTANCE	-	-	25,000	25,000	-
Total Spending by Accounting Unit	-	-	25,000	25,000	-

CITY OF SAINT PAUL
Spending Plan by Department

Department: PARKS AND RECREATION

Fund: PARKS AND REC SPECIAL PROJECTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	1,151,010	1,193,524	2,329,893	2,450,045	120,152
SERVICES	959,887	1,313,656	1,003,585	982,415	(21,170)
MATERIALS AND SUPPLIES	344,988	528,410	729,762	686,002	(43,760)
ADDITIONAL EXPENSES	3,719	6,372	-	-	-
CAPITAL OUTLAY	-	37	1,000	1,000	-
OTHER FINANCING USES	1,221,836	983,657	982,619	985,111	2,492
Total Spending by Major Account	3,681,441	4,025,656	5,046,859	5,104,572	57,713
Spending by Accounting Unit					
26041100 - PRIVATE DONATIONS	9,000	9,000	10,000	10,000	-
26041105 - METZGER MEMORIAL POPS FUND	58	-	-	-	-
26041110 - SPONSORSHIPS	28,148	12,466	36,809	36,809	-
26041111 - PARKS AND REC EMPLOYEE INCENTIVE PROJECT	-	-	-	50,000	50,000
26041130 - REGIONAL PARK MAINTENANCE	1,393,838	1,309,079	1,692,008	1,704,416	12,408
26041402 - SKYGATE SCULPTURE MAINT FUND	124	-	-	-	-
26041403 - PARK AMENITY DONATION FUND	17,718	753	45,433	45,433	-
26041404 - SCHULTZ SCULPTURE MAINT FUND	7,490	3,745	10,000	10,000	-
26041410 - ASSESSABLE TREE REMOVALS	43,960	69,331	99,895	99,895	-
26041500 - RECREATION SERVICE MGMT	72,535	86,445	82,572	82,572	-
26041501 - SOUTH SERVICE AREA	887,595	1,138,575	1,087,458	1,087,458	-
26041502 - NORTH SERVICE AREA	298,680	359,584	573,305	573,305	-
26041505 - CITYWIDE TEAM	44,138	67,589	97,900	97,900	-
26041509 - NORTHWEST RECREATION AREA-SF	297,858	584,618	562,912	562,912	-
26041510 - CITYWIDE RECREATION ACTIVITIES	999	27,976	71,322	71,322	-
26041515 - ADAPTIVE RECREATION ACTIVITIES	14,762	23,747	56,013	56,013	-
26041520 - SENIOR RECREATION PROGRAMS	365	365	27,176	27,176	-
26041530 - MUNICIPAL ATHL PROG FACILIT	184,058	192,236	205,401	194,955	(10,446)
26041531 - BASEBALL ATHLETIC ASSOCIATION	60,883	61,324	176,660	176,660	-
26041532 - FOOTBALL ATHLETIC ASSOCIATION	333	-	9,500	9,500	-
26041540 - R AND A BATTING CAGES	79,988	78,704	202,495	208,246	5,751

CITY OF SAINT PAUL
Spending Plan by Department

Department: PARKS AND RECREATION

Fund: PARKS AND REC SPECIAL PROJECTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Accounting Unit					
26041555 - TWINS	238,910	120	-	-	-
Total Spending by Accounting Unit	3,681,441	4,025,656	5,046,859	5,104,572	57,713

CITY OF SAINT PAUL
Spending Plan by Department

Department: PARKS AND RECREATION

Fund: COMO CAMPUS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	2,769,599	3,202,953	4,191,068	4,380,864	189,796
SERVICES	129,281	82,489	225,881	225,500	(381)
MATERIALS AND SUPPLIES	245,855	302,232	302,751	302,751	-
ADDITIONAL EXPENSES	1,957	-	-	-	-
OTHER FINANCING USES	2,641,208	2,442,374	2,442,093	2,441,770	(323)
Total Spending by Major Account	5,787,900	6,030,048	7,161,793	7,350,885	189,092
Spending by Accounting Unit					
26141200 - COMO CAMPUS CONSERVATION	-	-	6,619	6,619	-
26141205 - COMO VISITOR AND ED RES CNTR	480,105	810,756	799,902	912,419	112,517
26141210 - COMO CAMPUS SUPPORT	2,703,449	2,466,662	2,709,439	2,725,747	16,308
26141215 - COMO CONSERVATORY SUPPORT	609,998	618,352	732,395	757,111	24,716
26141220 - COMO ZOO SUPPORT	824,766	898,390	890,501	920,368	29,867
26141225 - ZOO ANIMAL FUND	10,346	10,093	30,292	30,292	-
26141230 - ZOO CONSERVATORY EDUC PROG	156,551	110,714	492,720	502,996	10,276
26141240 - COMO VOLUNTEER SERVICES	142,855	188,367	205,854	216,655	10,801
26141242 - COMO CAMPUS MAINTENANCE	358,718	499,525	681,188	677,476	(3,712)
26141244 - COMO RENTALS	239,547	155,948	308,547	291,100	(17,447)
26141246 - COMO MARKETING	261,566	271,243	304,336	310,102	5,766
Total Spending by Accounting Unit	5,787,900	6,030,048	7,161,793	7,350,885	189,092

CITY OF SAINT PAUL
Spending Plan by Department

Department: PARKS AND RECREATION
Fund: PARKLAND REPLACEMENT

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
SERVICES	8,580	-	-	-	-
CAPITAL OUTLAY	-	-	200,000	200,000	-
Total Spending by Major Account	8,580	-	200,000	200,000	-
Spending by Accounting Unit					
26241100 - PARK LAND REPLACEMENT	20	-	200,000	200,000	-
26241101 - DIST 1 BATTLE CREEK HIGHWOOD	1,040	-	-	-	-
26241102 - DIST 2 THE GREATER EAST SIDE	136	-	-	-	-
26241103 - DIST 3 WEST SIDE CITIZENS ORG	355	-	-	-	-
26241104 - DIST 4 DAYTONS BLUFF	338	-	-	-	-
26241105 - DIST 5 PAYNE PHALEN PLNG CNCL	329	-	-	-	-
26241106 - DIST 6 PLANNING COUNCIL	17	-	-	-	-
26241107 - DIST 7 PLANNING COUNCIL	0	-	-	-	-
26241108 - DIST 8 SUMMIT UNIVERSITY	391	-	-	-	-
26241109 - DIST 9 FORT ROAD W 7TH	1,095	-	-	-	-
26241110 - DIST 10 COMO PARK	22	-	-	-	-
26241111 - DIST 11 HAMLINE MIDWAY	356	-	-	-	-
26241112 - DIST 12 ST ANTHONY PARK	1,144	-	-	-	-
26241113 - DIST 13 LEXINGTON HAMLINE	690	-	-	-	-
26241114 - DIST 14 MACALESTER GROVELAMD	201	-	-	-	-
26241115 - DIST 15 HIGHLAND PARK	675	-	-	-	-
26241116 - DIST 16 SUMMIT HILL ASSOC	143	-	-	-	-
26241117 - DIST 17 CAPITAL RIVER COUNCIL	1,628	-	-	-	-
Total Spending by Accounting Unit	8,580	-	200,000	200,000	-

CITY OF SAINT PAUL
Spending Plan by Department

Department: PARKS AND RECREATION

Fund: LOWERTOWN BALLPARK

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
SERVICES	92,010	54,526	61,340	61,340	-
ADDITIONAL EXPENSES	560,269	-	563,260	763,260	200,000
CAPITAL OUTLAY	275,000	-	-	-	-
OTHER FINANCING USES	113,496	1,330,285	200,000	200,000	-
Total Spending by Major Account	1,040,775	1,384,811	824,600	1,024,600	200,000
Spending by Accounting Unit					
26341605 - BALLPARK OPERATIONS	1,040,775	1,384,811	824,600	1,024,600	200,000
Total Spending by Accounting Unit	1,040,775	1,384,811	824,600	1,024,600	200,000

CITY OF SAINT PAUL
Spending Plan by Department

Department: PARKS AND RECREATION

Fund: PARKS MEMORIALS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
SERVICES	271	-	-	-	-
MATERIALS AND SUPPLIES	-	-	2,000	2,000	-
Total Spending by Major Account	271	-	2,000	2,000	-
Spending by Accounting Unit					
56041200 - JAPANESE GARDEN	228	-	1,700	1,700	-
56041201 - HILLER LOIS HOFFMAN MEMORIAL	43	-	300	300	-
Total Spending by Accounting Unit	271	-	2,000	2,000	-

CITY OF SAINT PAUL
Spending Plan by Department

Department: PARKS AND RECREATION
Fund: PARKS SPECIAL SERVICES

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	1,590,595	1,504,384	1,986,837	2,215,061	228,224
SERVICES	452,902	422,320	335,397	355,789	20,392
MATERIALS AND SUPPLIES	399,065	422,793	535,512	598,961	63,449
ADDITIONAL EXPENSES	5,336	6,465	137,500	137,500	-
CAPITAL OUTLAY	112,613	90,017	45,000	45,000	-
DEBT SERVICE	-	-	573,750	573,750	-
OTHER FINANCING USES	653,060	653,541	868,443	868,549	106
Total Spending by Major Account	3,213,570	3,099,519	4,482,439	4,794,610	312,171
Spending by Accounting Unit					
66041410 - CITYWIDE SPECIAL EVENTS	377,042	411,990	651,711	676,588	24,877
66041600 - PARKS SPECIAL SERVICES ADMIN	344,165	311,417	307,997	324,520	16,523
66041610 - GOLF ADMINISTRATION	309,101	185,050	293,988	294,739	751
66041611 - COMO GOLF COURSE	2,310	2,118	-	-	-
66041612 - HIGHLAND 18 GOLF COURSE	1,772,828	1,901,742	1,383,951	1,649,426	265,475
66041613 - HIGHLAND 9 GOLF COURSE	193,999	194,810	669,403	669,403	0
66041614 - PHALEN GOLF COURSE	16,889	3,286	-	-	-
66041620 - WATERGATE MARINA	30,855	28,762	36,500	36,500	-
66041621 - CITY HOUSE-RED RIVER KITCHEN	-	-	40,000	40,000	-
66041622 - MINI GOLF	-	-	10,000	10,000	-
66041623 - BATTLE CREEK SKI	-	-	92,984	89,616	(3,368)
66041640 - COMO LAKESIDE	9,031	7,608	200,155	200,156	1
66041650 - POOL CONCESSIONS	157,351	52,736	222,000	229,912	7,912
660952005Z - 2005 REC FACILITY DEBT SVC	-	-	573,750	573,750	-
Total Spending by Accounting Unit	3,213,570	3,099,519	4,482,439	4,794,610	312,171

CITY OF SAINT PAUL
Spending Plan by Department

Department: PARKS AND RECREATION

Fund: PARKS SUPPLY AND MAINTENANCE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	2,470,973	6,717,713	7,709,381	7,681,059	(28,322)
SERVICES	555,071	551,823	796,525	494,835	(301,691)
MATERIALS AND SUPPLIES	326,851	378,880	580,371	499,913	(80,458)
CAPITAL OUTLAY	102,456	80,516	22,965	22,988	23
OTHER FINANCING USES	596,634	597,977	601,804	556,656	(45,148)
Total Spending by Major Account	4,051,985	8,326,908	9,711,046	9,255,451	(455,595)
Spending by Accounting Unit					
76041300 - PARKS AND REC INTERNAL PROJ	1,768,358	1,885,901	2,369,090	2,589,987	220,897
76041400 - COMO SHOP STOREHOUSE	335,068	386,672	494,065	499,220	5,155
76041401 - PED PROPERTY MAINTENANCE	445,025	533,509	792,854	832,775	39,921
76041402 - PARKS REC SUMMARY ABATEMENT	993,998	1,145,155	1,363,015	455,474	(907,541)
76041403 - CONTRACTED SERVICES	88,404	76,390	148,947	146,489	(2,458)
76041404 - REFUSE HAULING EQUIP REPLACE	212,363	175,914	196,030	237,948	41,918
76041405 - FORESTRY SUPPORT	208,768	4,123,367	4,347,045	4,493,557	146,512
Total Spending by Accounting Unit	4,051,985	8,326,908	9,711,046	9,255,451	(455,595)

Parks and Recreation Financing Reports

CITY OF SAINT PAUL
Financing Plan by Department

Department: PARKS AND RECREATION
Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	14,706	-	-	-	-
CHARGES FOR SERVICES	1,276,411	1,274,739	899,944	772,254	(127,690)
MISCELLANEOUS REVENUE	31,977	77,269	69,000	69,000	-
OTHER FINANCING SOURCES	1,616,768	1,422,776	1,671,521	1,671,521	-
Total Financing by Major Account	2,939,862	2,774,784	2,640,465	2,512,775	(127,690)
Financing by Accounting Unit					
10041100 - PARKS AND REC ADMINISTRATION	174,600	174,777	174,587	174,587	-
10041102 - PARKS AND REC SUPPORT SERVICES	203,684	205,484	203,684	203,684	-
10041105 - PARKS AND REC UTILITIES	23,976	62,671	-	-	-
10041106 - WELLSTONE CENTER SHARED COSTS	33,095	33,095	33,095	33,095	-
10041110 - PARK SECURITY	41,270	41,270	41,270	41,270	-
10041200 - COMO CONSERVATORY	34,000	34,000	34,000	34,000	-
10041202 - COMO ZOO	300,304	100,089	100,000	100,000	-
10041203 - COMO PK ZOO AND CONSER CAMPUS	100,000	100,037	100,000	100,000	-
10041300 - DESIGN CENTER	-	-	50,000	50,000	-
10041400 - PARKS AND REC BLDG MAINT	82,197	60,394	81,000	81,000	-
10041401 - ZOO AND CONSERVATORY HEATING	72,832	72,868	72,832	72,832	-
10041402 - PARKS GROUND MAINTENANCE	62,596	125,538	104,673	104,673	-
10041403 - PARKS PERMITS MANAGEMENT	18,017	17,537	217,100	217,100	-
10041404 - SMALL SPECIALIZED EQUIP MNCTE	39,142	42,942	31,863	31,863	-
10041405 - PARKS AND REC MNTCE SUPPORT	6,603	20,680	20,000	20,000	-
10041406 - REC CTR CUSTODIAL AND MAINT	-	298	-	-	-
10041407 - TREE MAINTENANCE	6,689	6,689	12,689	12,689	-
10041408 - CITY PARKS TREE MAINTENANCE	275,000	275,000	275,000	275,000	-
10041409 - ENVIRONMENTAL PLANNING	34,803	34,803	34,803	34,803	-
10041420 - HARRIET ISLAND SUBSIDY	189,598	190,676	169,925	194,925	25,000
10041501 - SOUTH SERVICE AREA	11,480	-	-	-	-
10041503 - CITYWIDE TEAM	-	60	-	-	-

CITY OF SAINT PAUL
Financing Plan by Department

Department: PARKS AND RECREATION
Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Accounting Unit					
10041506 - MUNI ATHLETIC PROGRAMS	53,178	(1,821)	-	20,000	20,000
10041509 - NORTHWEST RECREATION AREA-GF	2,757	-	-	-	-
10041610 - SKI	238,397	217,745	174,444	234,444	60,000
10041620 - SEASONAL SWIMNG BEACHES POOLS	641,328	588,967	363,000	353,000	(10,000)
10041625 - OXFORD INDOOR SWIMMING POOL	294,315	370,985	326,500	123,810	(202,690)
Total Financing by Accounting Unit	2,939,862	2,774,784	2,620,465	2,512,775	(107,690)

CITY OF SAINT PAUL
Financing Plan by Department

Department: PARKS AND RECREATION
Fund: CITY GRANTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	3,698,525	1,433,825	2,409,318	2,532,126	122,808
CHARGES FOR SERVICES	41,975	80,768	504,525	504,525	-
MISCELLANEOUS REVENUE	482,589	1,455,021	1,608,409	1,903,088	294,679
OTHER FINANCING SOURCES	1,732,155	999,247	789,318	789,318	-
Total Financing by Major Account	5,955,244	3,968,862	5,311,570	5,729,057	417,487
Financing by Accounting Unit					
20041801 - YOUTH JOB CORP	1,900,913	1,321,694	1,935,711	2,037,958	102,247
20041810 - COMO BUS CIRCULATOR	-	-	125,000	125,000	-
20041815 - COMO CAMPUS GRANTS	1,753,153	2,081,737	1,790,097	1,961,198	171,101
20041822 - PARKS ENVIRONMENTAL GRANTS	910,908	203,029	476,707	507,861	31,154
20041830 - SPROCKETS	-	-	320,052	427,126	107,074
20041840 - RECREATION GRANTS	797,211	256,826	197,852	197,852	-
20041845 - ARTS AND COMMUNITY GARDENING	98,711	105,176	184,119	190,030	5,911
20041846 - GREAT RIVER PASSAGE DIVISION	494,348	400	282,032	282,032	-
Total Financing by Accounting Unit	5,955,244	3,968,862	5,311,570	5,729,057	417,487

CITY OF SAINT PAUL
Financing Plan by Department

Department: PARKS AND RECREATION
Fund: CHARITABLE GAMBLING

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
TAXES	750	-	20,000	20,000	-
OTHER FINANCING SOURCES	-	-	5,000	5,000	-
Total Financing by Major Account	750	-	25,000	25,000	-
Financing by Accounting Unit					
22841100 - ATHLETIC FEE ASSISTANCE	750	-	25,000	25,000	-
Total Financing by Accounting Unit	750	-	25,000	25,000	-

CITY OF SAINT PAUL
Financing Plan by Department

Department: PARKS AND RECREATION

Fund: PARKS AND REC SPECIAL PROJECTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	1,331,054	1,275,869	1,692,008	1,704,416	12,408
CHARGES FOR SERVICES	1,544,038	1,852,878	3,069,642	3,064,947	(4,695)
INVESTMENT EARNINGS	842	-	-	-	-
MISCELLANEOUS REVENUE	92,107	179,678	104,742	154,742	50,000
OTHER FINANCING SOURCES	129,020	135,838	180,467	180,467	-
Total Financing by Major Account	3,097,062	3,444,263	5,046,859	5,104,572	57,713
Financing by Accounting Unit					
26041100 - PRIVATE DONATIONS	-	-	10,000	10,000	-
26041105 - METZGER MEMORIAL POPS FUND	308	(800)	-	-	-
26041110 - SPONSORSHIPS	54,225	93,900	36,809	36,809	-
26041111 - PARKS AND REC EMPLOYEE INCENTIVE PROJECT	-	-	-	50,000	50,000
26041130 - REGIONAL PARK MAINTENANCE	1,319,891	1,275,869	1,692,008	1,704,416	12,408
26041402 - SKYGATE SCULPTURE MAINT FUND	574	-	-	-	-
26041403 - PARK AMENITY DONATION FUND	10,025	-	45,433	45,433	-
26041404 - SCHULTZ SCULPTURE MAINT FUND	8,776	9,228	10,000	10,000	-
26041410 - ASSESSABLE TREE REMOVALS	46,448	50,791	99,895	99,895	-
26041500 - RECREATION SERVICE MGMT	82,637	87,572	82,572	82,572	-
26041501 - SOUTH SERVICE AREA	660,462	825,387	1,087,458	1,087,458	-
26041502 - NORTH SERVICE AREA	189,083	233,686	573,305	573,305	-
26041505 - CITYWIDE TEAM	1,496	1,033	97,900	97,900	-
26041509 - NORTHWEST RECREATION AREA-SF	360,152	497,342	562,912	562,912	-
26041510 - CITYWIDE RECREATION ACTIVITIES	21,463	51,606	71,322	71,322	-
26041515 - ADAPTIVE RECREATION ACTIVITIES	18,214	27,299	56,013	56,013	-
26041520 - SENIOR RECREATION PROGRAMS	-	-	27,176	27,176	-
26041530 - MUNICIPAL ATHL PROG FACILIT	844	904	205,401	194,955	(10,446)
26041531 - BASEBALL ATHLETIC ASSOCIATION	154,053	131,354	176,660	176,660	-
26041532 - FOOTBALL ATHLETIC ASSOCIATION	140,400	126,624	9,500	9,500	-
26041533 - SOFTBALL ATHLETIC ASSOCIATION	(3,242)	-	-	-	-
26041540 - R AND A BATTING CAGES	31,253	32,467	202,495	208,246	5,751

**CITY OF SAINT PAUL
Financing Plan by Department**

Department: PARKS AND RECREATION
Fund: PARKS AND REC SPECIAL PROJECTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Accounting Unit					
Total Financing by Accounting Unit	3,097,062	3,444,263	5,046,859	5,104,572	57,713

CITY OF SAINT PAUL
Financing Plan by Department

Department: PARKS AND RECREATION
Fund: COMO CAMPUS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	2,457	-	-	-	-
CHARGES FOR SERVICES	677,169	1,100,007	2,142,846	2,250,246	107,400
MISCELLANEOUS REVENUE	2,721,693	1,904,197	2,470,940	2,552,632	81,692
OTHER FINANCING SOURCES	2,548,007	2,548,007	2,548,007	2,548,007	-
Total Financing by Major Account	5,949,326	5,552,211	7,161,793	7,350,885	189,092
Financing by Accounting Unit					
26141200 - COMO CAMPUS CONSERVATION	6,619	6,619	6,619	6,619	-
26141205 - COMO VISITOR AND ED RES CNTR	361,116	392,482	799,902	912,419	112,517
26141210 - COMO CAMPUS SUPPORT	2,620,553	2,094,616	2,709,439	2,725,747	16,308
26141215 - COMO CONSERVATORY SUPPORT	1,004,856	715,028	732,395	757,111	24,716
26141220 - COMO ZOO SUPPORT	833,020	835,757	890,501	920,368	29,867
26141225 - ZOO ANIMAL FUND	15,750	16,193	30,292	30,292	-
26141230 - ZOO CONSERVATORY EDUC PROG	174,679	176,192	492,720	502,996	10,276
26141240 - COMO VOLUNTEER SERVICES	191,257	191,257	205,854	216,655	10,801
26141242 - COMO CAMPUS MAINTENANCE	398,241	586,611	681,188	677,476	(3,712)
26141244 - COMO RENTALS	277,340	268,317	308,547	291,100	(17,447)
26141246 - COMO MARKETING	65,896	269,139	304,336	310,102	5,766
Total Financing by Accounting Unit	5,949,326	5,552,211	7,161,793	7,350,885	189,092

CITY OF SAINT PAUL
Financing Plan by Department

Department: PARKS AND RECREATION
Fund: PARKLAND REPLACEMENT

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
CHARGES FOR SERVICES	280	5,026	-	-	-
INVESTMENT EARNINGS	38,747	-	-	-	-
MISCELLANEOUS REVENUE	386,802	250,345	200,000	200,000	-
Total Financing by Major Account	425,829	255,371	200,000	200,000	-
Financing by Accounting Unit					
26241100 - PARK LAND REPLACEMENT	366	37,026	200,000	200,000	-
26241101 - DIST 1 BATTLE CREEK HIGHWOOD	18,877	2,400	-	-	-
26241102 - DIST 2 THE GREATER EAST SIDE	6,809	-	-	-	-
26241103 - DIST 3 WEST SIDE CITIZENS ORG	4,515	66,225	-	-	-
26241104 - DIST 4 DAYTONS BLUFF	6,718	900	-	-	-
26241105 - DIST 5 PAYNE PHALEN PLNG CNCL	5,022	8,883	-	-	-
26241106 - DIST 6 PLANNING COUNCIL	3,680	5,400	-	-	-
26241107 - DIST 7 PLANNING COUNCIL	1,739	-	-	-	-
26241108 - DIST 8 SUMMIT UNIVERSITY	29,184	1,592	-	-	-
26241109 - DIST 9 FORT ROAD W 7TH	23,506	1,140	-	-	-
26241110 - DIST 10 COMO PARK	1,539	(240)	-	-	-
26241111 - DIST 11 HAMLIN MIDWAY	80,015	-	-	-	-
26241112 - DIST 12 ST ANTHONY PARK	114,215	3,600	-	-	-
26241113 - DIST 13 LEXINGTON HAMLIN	33,047	23,662	-	-	-
26241114 - DIST 14 MACALESTER GROVELAND	8,193	35,883	-	-	-
26241115 - DIST 15 HIGHLAND PARK	79,176	2,900	-	-	-
26241116 - DIST 16 SUMMIT HILL ASSOC	2,051	66,000	-	-	-
26241117 - DIST 17 CAPITAL RIVER COUNCIL	7,179	-	-	-	-
Total Financing by Accounting Unit	425,829	255,371	200,000	200,000	-

CITY OF SAINT PAUL
Financing Plan by Department

Department: PARKS AND RECREATION
Fund: LOWERTOWN BALLPARK

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
CHARGES FOR SERVICES	423,765	1,330,285	313,260	313,260	-
INVESTMENT EARNINGS	21	7	-	-	-
MISCELLANEOUS REVENUE	364,878	166,686	542,500	542,500	-
OTHER FINANCING SOURCES	54,526	54,526	(31,160)	168,840	200,000
Total Financing by Major Account	843,190	1,551,504	824,600	1,024,600	200,000
Financing by Accounting Unit					
26341605 - BALLPARK OPERATIONS	843,190	1,551,504	824,600	1,024,600	200,000
Total Financing by Accounting Unit	843,190	1,551,504	824,600	1,024,600	200,000

CITY OF SAINT PAUL
Financing Plan by Department

Department: PARKS AND RECREATION

Fund: PARKS SUPPLY AND MAINTENANCE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
CHARGES FOR SERVICES	3,349,792	6,982,853	9,200,294	9,183,907	(16,387)
MISCELLANEOUS REVENUE	120,888	38,384	71,544	71,544	-
OTHER FINANCING SOURCES	45,000	55,952	439,208	-	(439,208)
Total Financing by Major Account	3,515,680	7,077,189	9,711,046	9,255,451	(455,595)
Financing by Accounting Unit					
76041300 - PARKS AND REC INTERNAL PROJ	1,881,662	1,813,798	2,369,090	2,589,987	220,897
76041400 - COMO SHOP STOREHOUSE	265,261	264,118	494,065	499,220	5,155
76041401 - PED PROPERTY MAINTENANCE	397,285	432,643	792,854	832,775	39,921
76041402 - PARKS REC SUMMARY ABATEMENT	332,911	384,518	1,363,015	455,474	(907,541)
76041403 - CONTRACTED SERVICES	202,464	223,658	148,947	146,489	(2,458)
76041404 - REFUSE HAULING EQUIP REPLACE	160,519	130,168	196,030	237,948	41,918
76041405 - FORESTRY SUPPORT	275,578	3,828,287	4,347,045	4,493,557	146,512
Total Financing by Accounting Unit	3,515,680	7,077,189	9,711,046	9,255,451	(455,595)

CITY OF SAINT PAUL
Financing Plan by Department

Department: PARKS AND RECREATION
Fund: PARKS SPECIAL SERVICES

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
CHARGES FOR SERVICES	3,162,180	3,406,613	3,479,823	3,991,994	512,171
MISCELLANEOUS REVENUE	100,524	(7,089)	50,000	50,000	-
OTHER FINANCING SOURCES	378,867	415,067	952,617	752,617	(200,000)
Total Financing by Major Account	3,641,571	3,814,591	4,482,440	4,794,611	312,171
Financing by Accounting Unit					
66041410 - CITYWIDE SPECIAL EVENTS	451,468	585,545	651,711	676,588	24,877
66041600 - PARKS SPECIAL SERVICES ADMIN	283,833	332,989	307,997	324,520	16,523
66041610 - GOLF ADMINISTRATION	318,873	170,161	293,988	294,739	751
66041612 - HIGHLAND 18 GOLF COURSE	1,881,622	1,930,727	1,383,951	1,649,427	265,476
66041613 - HIGHLAND 9 GOLF COURSE	487,848	545,270	669,403	669,403	-
66041614 - PHALEN GOLF COURSE	-	42,200	-	-	-
66041620 - WATERGATE MARINA	1,761	10,722	36,500	36,500	-
66041621 - CITY HOUSE-RED RIVER KITCHEN	104,795	36,476	40,000	40,000	-
66041622 - MINI GOLF	-	-	10,000	10,000	-
66041623 - BATTLE CREEK SKI	-	13,601	92,984	89,616	(3,368)
66041640 - COMO LAKESIDE	111,174	146,669	200,156	200,156	-
66041650 - POOL CONCESSIONS	197	231	222,000	229,912	7,912
660952005Z - 2005 REC FACILITY DEBT SVC	-	-	573,750	573,750	-
Total Financing by Accounting Unit	3,641,571	3,814,591	4,482,440	4,794,611	312,171

CITY OF SAINT PAUL
Financing Plan by Department

Department: PARKS AND RECREATION
Fund: PARKS MEMORIALS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
INVESTMENT EARNINGS	1,258	-	2,000	2,000	-
Total Financing by Major Account	1,258	-	2,000	2,000	-
Financing by Accounting Unit					
56041200 - JAPANESE GARDEN	1,057	-	1,700	1,700	-
56041201 - HILLER LOIS HOFFMAN MEMORIAL	201	-	300	300	-
Total Financing by Accounting Unit	1,258	-	2,000	2,000	-

Planning and Economic Development

2024 Adopted Budget: Planning and Economic Development

Department Mission: Building community wealth through business, jobs, housing, planning, financial and cultural assets.

Learn More: stpaul.gov/ped. Note: The Housing and Redevelopment Authority (HRA) is not part of the City of Saint Paul's budget. Please reference the budget of the Housing and Redevelopment Authority of the City of Saint Paul for more information: stpaul.gov/HRA.

Department Facts

- **Total General Fund Budget:** \$941,045
- **Total Special Fund Budget:** \$63,276,190
- **Total FTEs:** 88.50

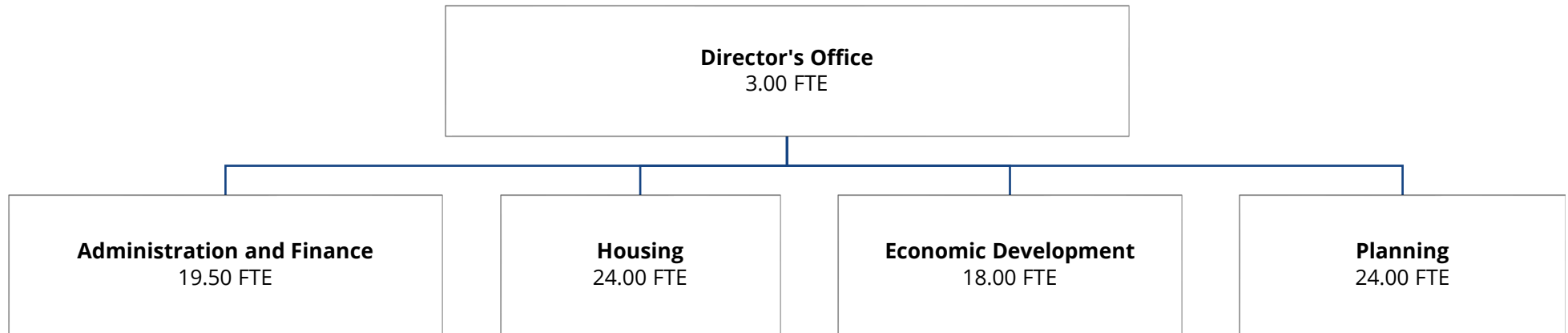
Department Goals

- Establish a community-driven policy framework for private sector investments that further Saint Paul's equity and economic justice priorities.
- Increase and improve the stock of housing in order to meet the continuum of housing needs and build community wealth.
- Expand access to opportunity and housing choice to remove barriers and ensure safe, stable housing for all.
- Stimulate business and job growth through strategic investments in entrepreneurship and key growth sectors to ensure residents have access to living wage jobs.
- Support equitable real estate development focused on community benefit and community ownership.

Recent Accomplishments

- Works with community members and elected officials to establish regulatory framework and land use policy for private investment in Saint Paul.
- Provides staffing services to the Saint Paul Housing and Redevelopment Authority (HRA). This includes managing HRA investments in affordable housing, business and job growth, and HRA assets.
- Finances investments in affordable housing and business expansion with both City and HRA resources. City investment resources include Housing and Urban Development (HUD) grants and STAR Sales Tax Revitalization program investments. HRA investment dollars include HRA levy dollars, conduit revenue bond fees, and revenues from property sales.
- Staffs four citizen advisory boards: Planning Commission, Heritage Preservation Commission, Neighborhood STAR board, and Cultural STAR board.
- Oversees regulatory compliance for HUD CDBG, HOME and ESG formula allocation grants.
- Approved and administered 22 Neighborhood STAR, 45 Year-Round STAR, and 90 Cultural STAR projects.
- Utilized \$5M of temporary Tax Increment Financing (TIF) to support sewer infrastructure needs on the West Side for current and future development.
- Established the Farwell Yards Redevelopment TIF District to support a major affordable and market rate housing development on the West Side.
- Provided 24 TechHire scholarships and sponsored 10 tech events with over 4,500 attendees through Full Stack programing.
- Provided critical subsidy financing on a wide variety of major multi-family housing developments including Soul Apartments, Ashland Apartments, 115 Plato, Phalen Village, Balsam on Broadway, and reinvestment in the Selby Commons building.
- Launched the Inheritance Fund down payment assistance and homeowner rehabilitation program.
- Released zoning text amendments for phase 2 of the 1-4 Housing Study, and held public hearing at Planning Commission, to allow for more neighborhood-scale housing across the city.
- Continued technical analysis and community input for the Anti-Displacement and Community Wealth Building study.
- Launched an operational and financial assessment of the HRA owned parking system.

Planning and Economic Development (PED) Organizational Chart



Total FTE 88.50

Department Division Descriptions

Planning and Economic Development is managed by the Director and department support staff. It includes the following divisions:

- **Housing:** The Housing division works to ensure access to quality housing for all Saint Paul residents. The team finances housing construction and renovations, provides foreclosure prevention and counseling, supports homeless prevention and shelter services, and informs housing policy decisions.
- **Economic Development:** Our economic future is built on the foundation of the city's strengths - a well-educated and creative workforce, sound infrastructure and local businesses rich with growth potential. The Department of Planning and Economic Development has established an Economic Development Strategy to achieve these primary goals to ensure a strong economic future:
 - Increase the number of jobs in Saint Paul and increase access to jobs and opportunity for residents.
 - Grow Saint Paul's tax base to maintain and expand City services, amenities, and infrastructure.
 - Lower unemployment among the City's diverse populations with disproportionately high unemployment rates.
- **Planning:** The Planning division promotes the social, physical, and economic well-being of residents, property owners, and business owners of Saint Paul by working on citywide, neighborhood, and major site plans, zoning and providing local data and mapping resources. Planners advise the Mayor and the City Council and serve as staff to the Planning Commission and its sub-committees. We encourage a high degree of citizen participation and work with District Councils, community development corporations, business organizations, and ad hoc task forces.

**2024 Adopted Budget
PLANNING ECONOMIC DEVELOPMENT**

Fiscal Summary

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year	FY 2023 Adopted Budget FTE	FY 2024 Adopted Budget FTE
Spending							
100: CITY GENERAL FUND	-	343,612	549,132	941,045	391,913	-	-
200: CITY GRANTS	2,008,587	4,268,315	-	-	-	-	-
282: CITY HUD GRANTS	14,262,701	14,670,941	10,877,235	10,375,000	(502,235)	-	-
285: CITY SALES TAX	29,216,796	31,631,277	35,469,475	37,942,915	2,473,440	-	-
780: PED ADMINISTRATION	9,927,603	11,434,063	14,169,719	14,958,275	788,556	84.00	88.50
Total	55,415,687	62,348,208	61,065,561	64,217,235	3,151,674	84.00	88.50
Financing							
100: CITY GENERAL FUND	-	-	-	-	-	-	-
200: CITY GRANTS	2,012,587	4,273,772	-	-	-	-	-
282: CITY HUD GRANTS	14,888,226	15,357,277	10,877,235	10,375,000	(502,235)	-	-
285: CITY SALES TAX	31,933,158	39,705,818	35,469,475	37,942,915	2,473,440	-	-
780: PED ADMINISTRATION	10,298,658	11,108,575	14,169,719	14,958,275	788,556	-	-
Total	59,132,630	70,445,442	60,516,429	63,276,190	2,759,761	-	-

Budget Changes Summary

The 2024 Planning and Economic Development (PED) General Fund budget adds funding for a Chief Financial Officer to oversee PED's financial accounting, budgeting and reporting, examine and implement internal controls, and ensure compliance with local, state, and federal regulations. The budget also adds funding for an Energy Coordinator to lead new and existing energy/resilience-related initiatives like the Sustainable Building Ordinance, Energy Benchmarking Ordinance, Energy Smart Homes, and ARP-funded Healthy Homes.

Special fund budgets for PED reflect adjustments to the Sales Tax Revitalization (STAR) program. Total sales tax revenues for 2024 are estimated at \$22,000,000, an all-time high. Also reflected is a \$75,000 transfer to the Mayor's Office to support business engagement and the addition of a half-time position to support the work of district councils.

NOTE: The HRA budget is not part of the City of Saint Paul's budget. Please reference the budget of the Housing and Redevelopment Authority of the City of Saint Paul for more information. In the 2024 Housing and Redevelopment Authority budget, the HRA levy increased by 11.3% which results in an additional \$624,793 of projected revenue.

100: General Fund

Planning and Economic Development

Mayor's Proposed Changes

Energy Coordinator

To advance the City's sustainability goals, the 2024 budget includes funding for an Energy Coordinator to lead new and existing energy/resilience-related initiatives like the Sustainable Building Ordinance, Energy Benchmarking Ordinance, Energy Smart Homes, and ARP-funded Healthy Homes. This is funded via transfer to the PED Administration Fund.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Transfer for Energy Coordinator	135,825	-	-
Subtotal:	135,825	-	-

Chief Financial Officer

The 2024 Planning and Economic Development (PED) General Fund budget adds funding for a Chief Financial Officer to oversee PED's financial accounting, budgeting and reporting, examine and implement internal controls, and ensure compliance with local, state, and federal regulations. This is funded via transfer to the PED Administration Fund.

Transfer for Chief Financial Officer	193,857	-	-
Subtotal:	193,857	-	-

Adopted Changes

District Council Staff

The final 2024 General Fund budget for PED includes a transfer to the PED Administration Fund for a half-time position. This position will liaise with and support the work of Saint Paul's district councils. A corresponding increase can be found in the PED Administration Fund.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Transfer for District Council Staffing	62,231	-	-
Subtotal:	62,231	-	-

Fund 100 Budget Changes Total

391,913 - -

200: City Grants

Planning and Economic Development

The City Grants fund has included state and federal planning and development grants administered by PED.

	Change from 2023 Adopted		
	Spending	Financing	FTE
No Change from 2023 Adopted	-	-	-
Subtotal:	-	-	-
Fund 200 Budget Changes Total	-	-	-

282: City HUD Grants

Planning and Economic Development

The Community Development Block Grant (CDBG) program is administered in this fund. Because the annual grant period runs from June to May, program estimates are initially proposed and adopted. Once the final grant award is known, projects are finalized via separate action.

Mayor's Proposed Changes

	Change from 2023 Adopted		
	Spending	Financing	FTE
Federal Grants			
The 2024 budget reflects current federal grant allocations from the U.S. Department of Housing and Urban Development.			
Grant updates	(502,235)	(502,235)	-
Subtotal:	(502,235)	(502,235)	-
Fund 282 Budget Changes Total	(502,235)	(502,235)	-

285: City Sales Tax

Planning and Economic Development

City sales tax includes annual half cent sales tax revenue and administration of the Neighborhood and Cultural STAR programs.

Mayor's Proposed Changes

STAR Program

In the 2024 proposed budget the forecast for sales tax revenue was increased by \$1,000,000. Due to the projected growth in revenue, the budget for the Neighborhood Sales Tax Revitalization (STAR) program increased in 2024. A one time increase for bicycle and pedestrian improvements has been removed for 2024. Additionally, funding for Year Round STAR has been removed in the Mayor's Proposed budget. Changes to the Cultural STAR budget reflect a slight formula-driven increase and the repurposing of \$100,000 for events for downtown cultural organizations.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Increase estimate for 2024 collections	1,000,000	1,000,000	-
Neighborhood STAR program	150,132	150,132	-
Removal of one-time bike/ped improvements and Year Round STAR	(1,180,000)	(1,180,000)	-
Cultural STAR increase and repurposing	(96,692)	(96,692)	-
Cultural STAR for downtown cultural events	100,000	100,000	-
Subtotal:	(26,560)	(26,560)	-

Adopted Changes

STAR Program

Based on updated estimates for sales tax collections, the budget for the STAR programs will increase over the amounts included in the 2024 proposed budget. The 2024 adopted budget recognizes higher than anticipated sales tax revenue in 2023, increases Cultural STAR program funds over the 2024 proposed budget amount, adds one-time Cultural STAR funding for library materials, and adds one-time STAR funding for eligible capital expenses. Additionally, one-time funding for the Year-Round STAR program is added for 2024.

	Change from 2023 Adopted		FTE
	Spending	Financing	
One-time Cultural STAR increase	5,682	5,682	-
One-time Year Round STAR	1,050,000	1,050,000	-
One-time Cultural STAR for library materials	150,000	150,000	-
One-time eligible capital expenses	1,294,318	1,294,318	-
Subtotal:	2,500,000	2,500,000	-

Fund 285 Budget Changes Total

2,473,440	2,473,440	-
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780: PED Administration

Planning and Economic Development

PED operations are budgeted in the PED Administration fund.

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, and other revenue and expense adjustments. Also included are updated carryforward estimates for a variety of PED projects and two positions added as a correction to the 2023 budget: a Planning Supervisor and Research Analyst II.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Project carryforward update	(615,000)	(615,000)	-
Current service level adjustments	936,513	1,011,513	2.00
Subtotal:	321,513	396,513	2.00

Mayor's Proposed Changes

Energy Coordinator

To advance the City's sustainability goals, the 2024 budget includes funding for an Energy Coordinator to lead new and existing energy/resilience-related initiatives like the Sustainable Building Ordinance, Energy Benchmarking Ordinance, Energy Smart Homes, and ARP-funded Healthy Homes. This is funded via transfer from the General Fund.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Energy Coordinator	135,825	135,825	1.00
Subtotal:	135,825	135,825	1.00

Chief Financial Officer

The 2024 Planning and Economic Development (PED) budget adds funding for a Chief Financial Officer to oversee PED's financial accounting, budgeting and reporting, examine and implement internal controls, and ensure compliance with local, state, and federal regulations. This is funded via transfer from the General Fund.

Chief Financial Officer	193,857	193,857	1.00
Subtotal:	193,857	193,857	1.00

Business Engagement

The 2024 budget reflects the addition of a \$75,000 transfer to the Mayor's Office to support business engagement work.

Transfer to Mayor's Office	75,000	-	-
Subtotal:	75,000	-	-

Adopted Changes

District Council Staff

The final 2024 budget for PED includes a transfer from the General Fund for a half-time position. This position will liaise with and support the work of Saint Paul's district councils. A corresponding increase can be found in the General Fund.

	Change from 2023 Adopted		
	Spending	Financing	FTE
District Council Staffing	62,361	62,361	0.50
Subtotal:	62,361	62,361	0.50

Fund 780 Budget Changes Total

788,556 788,556 4.50

Planning and Economic Development Spending Reports

CITY OF SAINT PAUL
Spending Plan by Department

Department: PLANNING ECONOMIC DEVELOPMENT
Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Proposed Budget	Change From Prior Year
Spending by Major Account					
SERVICES	-	343,612	549,132	878,814	329,682
Total Spending by Major Account	-	343,612	549,132	878,814	329,682
Spending by Accounting Unit					
10051100 - PED ADMINISTRATION	-	343,612	549,132	878,814	329,682
Total Spending by Accounting Unit	-	343,612	549,132	878,814	329,682

CITY OF SAINT PAUL
Spending Plan by Department

Department: PLANNING ECONOMIC DEVELOPMENT

Fund: CITY GRANTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Proposed Budget	Change From Prior Year
Spending by Major Account					
SERVICES	-	1,162	-	-	-
PROGRAM EXPENSE	2,008,587	4,267,153	-	-	-
Total Spending by Major Account	2,008,587	4,268,315	-	-	-
Spending by Accounting Unit					
20051860 - PED PLANNING GRANTS	-	1,162	-	-	-
20051870 - PED DEVELOPMENT GRANTS	2,008,587	4,267,153	-	-	-
Total Spending by Accounting Unit	2,008,587	4,268,315	-	-	-

CITY OF SAINT PAUL
Spending Plan by Department

Department: PLANNING ECONOMIC DEVELOPMENT

Fund: CITY HUD GRANTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Proposed Budget	Change From Prior Year
Spending by Major Account					
SERVICES	2,393,247	2,582,248	1,789,135	1,720,000	(69,135)
MATERIALS AND SUPPLIES	307	-	-	-	-
PROGRAM EXPENSE	10,468,846	10,688,631	9,088,100	8,655,000	(433,100)
OTHER FINANCING USES	1,400,301	1,400,062	-	-	-
Total Spending by Major Account	14,262,701	14,670,941	10,877,235	10,375,000	(502,235)
Spending by Accounting Unit					
28251810 - EMERGENCY SOLUTIONS GRANT	3,928,859	5,344,625	585,887	575,000	(10,887)
28251820 - COMMUNITY DEVELOP BLOCK GRANT	6,262,290	6,843,635	7,600,000	7,400,000	(200,000)
28251821 - COMMUNITY DEV BLOCK GRANT - CV	1,121,623	1,993,991	-	-	-
28251830 - NEIGHBORHOOD STABLIZATION PROG	1,999	2,227	-	-	-
28251840 - HOME PROGRAM	2,947,929	486,463	2,691,348	2,400,000	(291,348)
Total Spending by Accounting Unit	14,262,701	14,670,941	10,877,235	10,375,000	(502,235)

CITY OF SAINT PAUL
Spending Plan by Department

Department: PLANNING ECONOMIC DEVELOPMENT

Fund: CITY SALES TAX

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Proposed Budget	Change From Prior Year
Spending by Major Account					
SERVICES	400,406	356,429	415,000	495,000	80,000
PROGRAM EXPENSE	3,143,008	2,316,506	4,074,475	3,347,915	(726,560)
OTHER FINANCING USES	25,673,381	28,958,342	30,980,000	31,600,000	620,000
Total Spending by Major Account	29,216,796	31,631,277	35,469,475	35,442,915	(26,560)
Spending by Accounting Unit					
28551100 - CITY SALES TAX REVENUE	19,665,136	23,478,172	21,000,000	22,000,000	1,000,000
28551200 - NEIGHBORHOOD STAR PROGRAM	5,581,520	4,954,502	7,633,007	6,603,140	(1,029,867)
28551220 - CITY CAPITAL FUNDING	1,525,000	1,525,000	1,525,000	1,525,000	-
28551230 - HRA DESIGNATED PROJECTS	173,819	-	-	-	-
28551240 - HOUSING TRUST	-	(12,232)	-	-	-
28551300 - CULTURAL STAR PROGRAM	1,028,137	1,354,090	1,411,468	1,414,775	3,307
28551400 - PAY GO ECON DEVELOPMENT	1,243,183	331,744	3,900,000	3,900,000	-
Total Spending by Accounting Unit	29,216,796	31,631,277	35,469,475	35,442,915	(26,560)

CITY OF SAINT PAUL
Spending Plan by Department

Department: PLANNING ECONOMIC DEVELOPMENT

Fund: PED ADMINISTRATION

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Proposed Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	8,082,670	9,593,362	11,235,313	12,469,447	1,234,134
SERVICES	1,666,676	1,714,178	2,662,360	2,141,354	(521,006)
MATERIALS AND SUPPLIES	9,805	33,024	86,750	69,750	(17,000)
CAPITAL OUTLAY	14,920	13,676	30,000	30,000	-
OTHER FINANCING USES	153,533	79,822	155,296	230,332	75,036
Total Spending by Major Account	9,927,603	11,434,063	14,169,719	14,940,883	771,164
Spending by Accounting Unit					
78051100 - PED OPERATIONS	9,927,603	11,434,063	14,169,719	14,940,883	771,164
Total Spending by Accounting Unit	9,927,603	11,434,063	14,169,719	14,940,883	771,164

Planning and Economic Development Financing Reports

CITY OF SAINT PAUL
Financing Plan by Department

Department: PLANNING ECONOMIC DEVELOPMENT
Fund: CITY GRANTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	2,008,587	4,241,772	-	-	-
MISCELLANEOUS REVENUE	4,000	32,000	-	-	-
Total Financing by Major Account	2,012,587	4,273,772	-	-	-
Financing by Accounting Unit					
20051860 - PED PLANNING GRANTS	-	1,162	-	-	-
20051870 - PED DEVELOPMENT GRANTS	2,008,587	4,240,610	-	-	-
20051890 - PED ADVANCE GRANTS	4,000	32,000	-	-	-
Total Financing by Accounting Unit	2,012,587	4,273,772	-	-	-

CITY OF SAINT PAUL
Financing Plan by Department

Department: PLANNING ECONOMIC DEVELOPMENT
Fund: CITY HUD GRANTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	13,107,022	12,011,850	9,449,177	9,025,000	(424,177)
CHARGES FOR SERVICES	910,179	2,527,885	-	-	-
INVESTMENT EARNINGS	124,028	620,447	-	-	-
MISCELLANEOUS REVENUE	699,200	127,370	1,428,058	1,350,000	(78,058)
OTHER FINANCING SOURCES	47,797	69,726	-	-	-
Total Financing by Major Account	14,888,226	15,357,277	10,877,235	10,375,000	(502,235)
Financing by Accounting Unit					
28251810 - EMERGENCY SOLUTIONS GRANT	3,928,516	5,344,968	585,887	575,000	(10,887)
28251820 - COMMUNITY DEVELOP BLOCK GRANT	7,529,528	6,790,993	7,600,000	7,400,000	(200,000)
28251821 - COMMUNITY DEV BLOCK GRANT - CV	1,176,252	1,999,761	-	-	-
28251830 - NEIGHBORHOOD STABLIZATION PROG	150,849	67,686	-	-	-
28251840 - HOME PROGRAM	2,103,080	1,153,870	2,691,348	2,400,000	(291,348)
Total Financing by Accounting Unit	14,888,226	15,357,277	10,877,235	10,375,000	(502,235)

CITY OF SAINT PAUL
Financing Plan by Department

Department: PLANNING ECONOMIC DEVELOPMENT
Fund: CITY SALES TAX

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
TAXES	19,936,941	23,999,453	21,000,000	22,000,000	1,000,000
CHARGES FOR SERVICES	571,126	541,575	341,128	340,630	(498)
INVESTMENT EARNINGS	327,730	269,319	432,904	492,020	59,116
OTHER FINANCING SOURCES	11,097,361	14,895,471	13,695,443	15,110,265	1,414,822
Total Financing by Major Account	31,933,158	39,705,818	35,469,475	37,942,915	2,473,440
Financing by Accounting Unit					
28551100 - CITY SALES TAX REVENUE	19,936,941	23,999,453	21,880,000	22,000,000	120,000
28551200 - NEIGHBORHOOD STAR PROGRAM	7,253,512	9,985,921	6,753,007	8,004,272	1,251,265
28551220 - CITY CAPITAL FUNDING	1,525,000	1,525,000	1,525,000	1,525,000	-
28551300 - CULTURAL STAR PROGRAM	1,660,601	2,103,690	1,411,468	1,570,457	158,989
28551400 - PAY GO ECON DEVELOPMENT	1,557,104	2,091,754	3,900,000	4,843,186	943,186
Total Financing by Accounting Unit	31,933,158	39,705,818	35,469,475	37,942,915	2,473,440

CITY OF SAINT PAUL
Financing Plan by Department

Department: PLANNING ECONOMIC DEVELOPMENT
Fund: PED ADMINISTRATION

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
CHARGES FOR SERVICES	9,681,101	10,762,664	12,109,284	12,936,276	826,992
MISCELLANEOUS REVENUE	8,684	29,455	-	-	-
OTHER FINANCING SOURCES	608,873	316,456	2,060,435	2,021,999	(38,436)
Total Financing by Major Account	10,298,658	11,108,575	14,169,719	14,958,275	788,556
Financing by Accounting Unit					
78051100 - PED OPERATIONS	10,298,658	11,108,575	14,169,719	14,958,275	788,556
Total Financing by Accounting Unit	10,298,658	11,108,575	14,169,719	14,958,275	788,556

Police



2024 Adopted Budget: Police

Department Mission: The Saint Paul Police Department is committed to providing Trusted Service with Respect. We seek to become an outstanding employer and partner engaged with our employees and the diverse communities that we serve. We strive to contribute to Saint Paul's vitality and prosperity by promoting safety and security with technical excellence, leadership, and comprehensive professionalism. We are focused on strengthening partnerships to address the causes and outcomes of crimes in order to continue to be a strong asset to the city and a leader among law enforcement agencies nationwide. **Learn More:** stpaul.gov/police

Department Facts

- **Total General Fund Budget:** \$109,737,257
- **Total Special Fund Budget:** \$26,782,068
- **Total FTEs:** 792.55 (13.15 FTE in this total are budgeted in General Government Accounts)
- The authorized strength stayed at 619 sworn officers.
- With a population estimate of approximately 307,000, SPPD is authorized for 2 sworn officers per 1,000 inhabitants, based on 619 sworn officers.
- Two police academies were hired in 2023, and two additional academies are planned for 2024. We are continuing to hire and train diverse candidates at record levels.
- In 2023, the SPPD responded to 71,177 emergency calls and 60,815 non-emergency calls.
- In 2023, the Department recorded 33 criminal homicides and 122 people injured by gunfire.
- SPPD recovered 633 guns in the city in 2023.

Department Goals

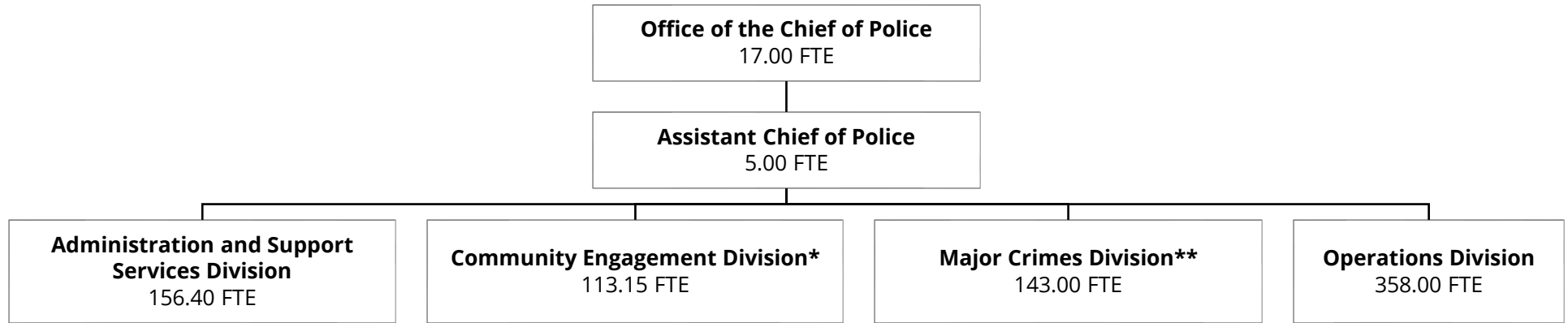
Improve health and safety in all Saint Paul neighborhoods by:

- Reducing gun violence.
- Reducing crime through traditional and non-traditional policing initiatives.
- Increasing trust through connecting with the community we serve.
- Diversifying the police department's workforce to reflect our community.

Recent Accomplishments

- Community Outreach and Stability (COAST) Unit responded to the increasing amount of fentanyl overdoses.
- SPPD achieved a homicide clearance rate of 93%, which is significantly higher than the national average.
- Generated nearly 235,000 cases, served countless people in need, and helped thousands of crime victims achieve justice.

Police Organizational Chart



Total FTE 792.55

* 13.15 FTE budgeted in this division are part of a General Government Account: 11.15 FTE included in this total are funded by Public Safety Aid **2.00 FTE included in this total are funded by Opioid Settlement Funding.

Department Division Descriptions

The Saint Paul Police department is managed by the Chief of Police and includes the following divisions:

- **The Office of the Chief of Police:** includes the Chief of Police and support staff as well as the following units: [Internal Affairs](#), [Inspections](#), and the [Office of Public Information](#)
- **The Office of the Assistant Chief of Police:** The Assistant Chief of Police reports to the Chief of Police and manages the remaining Saint Paul Police Department Divisions:
 - **Administration and Support Services Division:** This division is responsible for a variety of administrative functions, including technology initiatives, body camera and video management, crime analysis, military liaison, LGBTQIA+ liaison, and the employee assistance program.
 - **Community Engagement Division:** This division includes traffic and pedestrian safety, community partnerships unit, youth outreach and programming, community outreach and stabilization unit, training unit, and other grants.
 - **Major Crimes Division:** This division provides investigations into some of the most serious crimes that occur in Saint Paul.
 - **Operations Division:** The division has a variety of patrol, investigative and community outreach functions and includes [Patrol Districts](#), [Watch Commander](#), and the Canine Unit

**2024 Adopted Budget
POLICE**

Fiscal Summary

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year	FY 2023 Adopted Budget FTE	FY 2024 Adopted Budget FTE
Spending							
100: CITY GENERAL FUND	109,798,813	108,487,721	106,622,201	109,737,257	3,115,056	706.00	707.00
200: CITY GRANTS	3,964,934	3,224,693	6,646,557	6,292,570	(353,987)	24.00	22.00
225: POLICE SPECIAL PROJECTS	10,063,423	13,218,212	18,938,641	17,201,977	(1,736,664)	37.20	35.20
623: IMPOUND LOT	3,004,507	4,633,166	3,284,836	3,287,521	2,685	15.20	15.20
Total	126,831,677	129,563,792	135,492,235	136,519,325	1,027,090	782.40	779.40
Financing							
100: CITY GENERAL FUND	1,398,484	3,918,929	2,052,896	2,052,896	-		
200: CITY GRANTS	6,251,223	3,460,826	6,646,557	6,292,569	(353,988)		
225: POLICE SPECIAL PROJECTS	8,982,688	14,874,599	18,938,641	17,201,978	(1,736,663)		
623: IMPOUND LOT	3,665,042	4,972,853	3,284,836	3,287,521	2,685		
Total	20,297,436	27,227,207	30,922,930	28,834,964	(2,087,966)		

Budget Changes Summary

The 2024 Police General Fund budget reflects a staffing restructure replacing two Intelligence Analyst roles with three data release staff positions resulting in an estimated savings for 2024 of \$1,821 and an overall increase of one FTE. Other changes include current service level adjustments related to inflation and the increased cost of employee salaries and benefits.

Two FTE (a Research Analyst and Police Officer) focused on responding to the opioid crisis were shifted from the Police Grants Fund to a General Government Account funded by opioid settlement dollars. There is a corresponding FTE increase in the General Government Accounts special fund.

In 2005, the City's Public Safety Answering Point / Dispatch Center merged with Ramsey County's through a joint powers agreement. The administration of the Emergency Call Center now resides with the County. As resignations or retirements of City staff occur, the positions are filled by County personnel, and the City budget shows a decline in FTEs and dollars associated with paying their salary and benefits within the Police Department Special Projects Fund. The 2024 Police Special Projects Fund budget reflects the decrease of 3 FTE who retired or left service. Additionally, this fund reflects the addition of an Accountant IV position, for an overall decrease of 2 FTE in this fund. The Police Special Projects budget reflects a decrease in spending and financing of \$1.1 million for Police vehicles. This funding was moved the the Capital Improvement Budget, where a corresponding increase is reflected.

Other special fund changes in the 2024 budget reflect current service level adjustments for salaries and benefits.

Public Safety Aid and Opioid Settlement: the Police Department budget is supplemented in the 2024 budget by investments made from Public Safety Aid and the Opioid Settlement. The budget on this page does not reflect these investments. Please see the General Government Accounts section for additional information.

100: General Fund

Police

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, contract negotiations, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, and other revenue and expense adjustments. In addition, the 2024 budget reflects a 2023 decision to restructure staffing by replacing two Intelligence Analyst roles with three data release staff positions resulting in salary savings for 2024.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Intelligence Analyst FTE restructure	(1,821)	-	1.00
Other current service level adjustments	3,116,877	-	-
Subtotal:	3,115,056	-	1.00

Fund 100 Budget Changes Total

3,115,056 - 1.00

200: City Grants

Police

The Police department uses extensive grant funding to assist with technology needs as well as increase resources in areas of rapidly evolving need. Examples include community-oriented policing, auto theft prevention, drug trafficking and substance abuse prevention, policing innovation, and traffic safety grants.

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, and other revenue and expense adjustments. In addition, adjustments are made for new and ending grant funding. These grants include the MAD Grant, Innovations Grants, Justice & Mental Health Grant, GCIC Grant.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Adjustments for new and ending grant funding	(127,672)	(353,988)	-
Other current service level adjustments	17,565	-	-
Subtotal:	(110,107)	(353,988)	-

Mayor's Proposed Changes

Shift FTE to Opioid Settlement Funding

The 2024 budget moves two FTE (a Research Analyst and Police Officer) focused on responding to the opioid crisis from the Police Grants Fund to a General Government Account.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Shift 2.0 FTE to Opioid Settlement Fund	(243,880)	-	(2.00)
Subtotal:	(243,880)	-	(2.00)

Fund 200 Budget Changes Total

(353,987) (353,988) (2.00)

225: Police Special Projects

Police

Police budgets in the Special Projects Fund include training, Wild security services, and forfeitures.

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, and other revenue and expense adjustments. In addition, the Police Special Projects fund reflects changes to employee costs. Additionally, this fund reflects the addition of an Accountant IV position, approved at the beginning of 2023.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Accountant IV position	128,705	128,705	1.00
Other current service level adjustments	(458,230)	(458,230)	-
Subtotal:	(329,525)	(329,525)	1.00

Mayor's Proposed Changes

Emergency Call Center Staffing Updates

In 2005, the City's Public Safety Answering Point / Dispatch Center merged with Ramsey County's through a joint powers agreement. The administration of the Emergency Call Center now resides with the County. As resignations or retirements of City staff occur, the positions are filled by County personnel, and the City budget shows a decline in FTEs and dollars associated with paying their salary and benefits within the Police Department Special Projects Fund. The 2024 Police Special Projects Fund budget reflects the decrease of 3 FTE who retired or left service.

	Change from 2023 Adopted		FTE
	Spending	Financing	
ECC staffing updates	(307,139)	(307,138)	(3.00)
Subtotal:	(307,139)	(307,138)	(3.00)

Adopted Changes

Move Police Vehicle Purchases to Capital Improvement Budget

The 2024 adopted budget reflects the move of funds budgeted for Police vehicles to the capital budget. The decrease in spending and financing is paired with a corresponding increase in the Capital Improvement Budget for 2024.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Move vehicle purchases to capital	(1,100,000)	(1,100,000)	-
Subtotal:	(1,100,000)	(1,100,000)	-

Fund 225 Budget Changes Total

(1,736,664) (1,736,663) (2.00)

623: Impound Lot

Police

The Impound Lot is an enterprise fund that manages the City's vehicle impound lot and snow lot.

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, and other revenue and expense adjustments.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Current service level adjustments	2,685	2,685	-
Subtotal:	2,685	2,685	-
Fund 623 Budget Changes Total	2,685	2,685	-

Police Spending Reports

CITY OF SAINT PAUL
Spending Plan by Department

Department: POLICE

Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	97,086,062	99,844,910	100,003,716	103,036,676	3,032,960
SERVICES	7,680,142	3,833,039	2,934,563	2,946,448	11,885
MATERIALS AND SUPPLIES	3,821,777	4,638,666	2,873,936	2,949,689	75,753
ADDITIONAL EXPENSES	54,074	13,251	100,000	100,000	-
CAPITAL OUTLAY	-	46,258	2,000	2,000	-
OTHER FINANCING USES	1,156,759	111,597	707,986	702,444	(5,542)
Total Spending by Major Account	109,798,813	108,487,721	106,622,201	109,737,257	3,115,056
Spending by Accounting Unit					
10023100 - OFFICE OF THE CHIEF	3,883,051	4,408,582	4,835,348	4,664,381	(170,967)
10023200 - PATROL OPERATIONS	51,562,819	53,413,339	54,520,290	57,784,270	3,263,980
10023300 - MAJOR CRIMES AND INVESTIGATION	18,236,549	19,032,265	19,170,427	19,108,788	(61,639)
10023400 - SUPPORT SERVICES AND ADMIN	25,671,235	19,864,155	16,063,183	16,513,522	450,339
10023500 - COMMUNITY ENGAGEMENT	10,445,160	11,769,380	12,032,953	11,666,294	(366,659)
Total Spending by Accounting Unit	109,798,813	108,487,721	106,622,201	109,737,257	3,115,056

CITY OF SAINT PAUL
Spending Plan by Department

Department: POLICE

Fund: CITY GRANTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	1,856,921	1,800,623	3,938,589	3,831,300	(107,289)
SERVICES	1,406,094	869,992	1,895,644	1,660,414	(235,230)
MATERIALS AND SUPPLIES	272,366	416,374	496,112	287,499	(208,613)
CAPITAL OUTLAY	429,552	137,704	316,212	513,357	197,145
Total Spending by Major Account	3,964,934	3,224,693	6,646,557	6,292,570	(353,987)
Spending by Accounting Unit					
20023802 - PD PRIVATE FOUNDATION GRANTS	69,080	17,167	18,315	15,000	(3,315)
20023807 - BREMER ST PAUL POLICE FOUNDATI	80,957	151,199	27,767	-	(27,767)
20023809 - ST PAUL POLICE FOUNDATION	117,723	8,036	75,586	70,000	(5,586)
20023810 - MN DEPARTMENT OF COMMERCE	465,956	251,953	188,278	676,845	488,567
20023814 - RAMSEY COUNTY MN DEPT PUB SFTY	143,113	96,510	124,920	94,135	(30,785)
20023815 - MN DEPT OF NATURAL RESOURCES	-	1,258	5,000	-	(5,000)
20023816 - MN DEPT PUB SFTY-JUSTICE OFFIC	50,943	123,472	639,347	193,627	(445,720)
20023817 - PATHWAY TO POLICING REIMBURSEMENT GRANT	73,664	-	75,000	34,865	(40,135)
20023832 - COVERDELL FORENSIC SCIENCES	-	32,389	-	-	-
20023833 - SERVE MINNESOTA	153,817	-	-	-	-
20023840 - ST PAUL INTERVENTION - BLAZE	34,551	98,146	98,146	172,182	74,036
20023841 - PUB SFTY PTNRSP AND COMM POLNG	3,202	75,544	1,455,572	1,894,197	438,625
20023862 - STATE AND COMMUNITY HWY SAFETY	750,016	688,330	984,900	1,201,200	216,300
20023870 - BYRNE JAG PROGRAM 2010	-	368,195	1,500,000	479,320	(1,020,680)
20023871 - BYRNE JAG PROGRAM 2011	119,972	-	-	-	-
20023872 - BYRNE JAG PROGRAM 2012	110,056	273,236	276,655	295,964	19,309
20023876 - BODY WORN CAMERA BYRNE	368,614	263,779	-	-	-
20023878 - CRIMINAL AND JUVENILE MENTAL H	541,268	336,002	315,844	449,142	133,298
20023893 - POLICE PORT SECURITY GRANT	715,262	356,921	676,227	567,092	(109,135)
20023894 - HOMELAND SECURITY GRANT PROGRM	166,739	82,557	185,000	149,000	(36,000)
Total Spending by Accounting Unit	3,964,934	3,224,693	6,646,557	6,292,570	(353,987)

**CITY OF SAINT PAUL
Spending Plan by Department**

Department: POLICE

Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
<hr/>					
Spending by Major Account					
Total Spending by Major Account					
<hr/>					
Spending by Accounting Unit					
Total Spending by Accounting Unit					
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CITY OF SAINT PAUL
Spending Plan by Department

Department: POLICE

Fund: POLICE SPECIAL PROJECTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	6,064,411	10,671,475	13,478,830	12,869,936	(608,894)
SERVICES	1,438,063	595,620	433,067	597,545	164,478
MATERIALS AND SUPPLIES	983,891	973,126	2,525,364	1,824,217	(701,147)
CAPITAL OUTLAY	1,497,613	507,450	2,030,000	1,438,692	(591,308)
DEBT SERVICE	-	10,213	-	-	-
OTHER FINANCING USES	79,446	460,327	471,380	471,587	207
Total Spending by Major Account	10,063,423	13,218,212	18,938,641	17,201,977	(1,736,664)
Spending by Accounting Unit					
22523110 - POLICE DEPT TRAINING ACTIVITY	804,011	813,433	1,288,662	1,350,000	61,338
22523111 - INTERGOVERNMENTAL TRANSFERS	547,197	544,037	512,773	539,229	26,456
22523116 - POLICE MEMORIALS	-	230	8,596	8,596	-
22523120 - CANINE BOARDING	1,480	2,154	27,443	33,153	5,710
22523130 - SPECIAL INVESTIGATIONS	213,221	66,576	150,000	150,000	-
22523132 - VCET FORFEITURES	159,944	54,474	195,000	226,801	31,801
22523133 - FEDERAL FORFEITURES	572,460	373,667	977,123	386,000	(591,123)
22523210 - POLICE OFFICERS CLOTHING	721,586	759,343	632,293	612,293	(20,000)
22523211 - NAO RESERVE OFFICERS CLOTHING	910	-	7,960	7,515	(445)
22523220 - SPECIAL POLICE ASSIGNMENTS	352,153	334,753	796,464	940,000	143,536
22523221 - RIVER CENTER SECURITY SERVICES	637,127	773,267	535,043	-	(535,043)
22523223 - CONTRACTUAL SECURITY EVENTS	314,175	4,652,950	8,442,072	9,151,751	709,679
22523311 - AUTOMATED PAWN SYSTEM	121,368	121,189	125,267	136,899	11,632
22523410 - FALSE ALARMS	175,558	560,406	560,249	563,848	3,599
22523411 - POLICE PARKING LOT	160,305	46,435	45,000	45,000	-
22523413 - RMS WIRELESS SERVICES	5,970	-	-	-	-
22523414 - POLICE VEHICLE LEASE PURCHASES	1,361,536	509,500	1,100,000	-	(1,100,000)
22523415 - USE OF UNCLAIMED PROP	33,514	-	300,000	100,000	(200,000)
22523420 - AMBASSADOR PROGRAM	455,760	6,680	-	-	-
22523430 - EMERGENCY COM CENTER CONSOLID	3,389,535	3,597,028	3,233,196	2,926,017	(307,179)
22523899 - POLICE INACTIVE GRANTS	35,614	2,089	1,500	24,876	23,376

**CITY OF SAINT PAUL
Spending Plan by Department**

Department: POLICE

Fund: POLICE SPECIAL PROJECTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Accounting Unit					
Total Spending by Accounting Unit	10,063,423	13,218,212	18,938,641	17,201,977	(1,736,664)

CITY OF SAINT PAUL
Spending Plan by Department

Department: POLICE

Fund: IMPOUND LOT

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	1,502,561	2,075,920	1,646,646	1,646,140	(506)
SERVICES	1,467,120	2,508,475	1,590,704	1,593,885	3,181
MATERIALS AND SUPPLIES	30,093	46,720	42,500	42,500	-
OTHER FINANCING USES	4,733	2,050	4,986	4,996	10
Total Spending by Major Account	3,004,507	4,633,166	3,284,836	3,287,521	2,685
Spending by Accounting Unit					
62323405 - VEHICLE IMPOUND LOT	3,004,507	4,633,166	3,284,836	3,287,521	2,685
Total Spending by Accounting Unit	3,004,507	4,633,166	3,284,836	3,287,521	2,685

Police Financing Reports

CITY OF SAINT PAUL
Financing Plan by Department

Department: POLICE

Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
CHARGES FOR SERVICES	926,630	1,463,176	1,504,031	1,504,031	-
FINE AND FORFEITURE	24,344	12,250	6,500	6,500	-
MISCELLANEOUS REVENUE	307,810	186,045	111,800	111,800	-
OTHER FINANCING SOURCES	139,700	2,257,457	430,565	430,565	-
Total Financing by Major Account	1,398,484	3,918,929	2,052,896	2,052,896	-
Financing by Accounting Unit					
10023100 - OFFICE OF THE CHIEF	8,105	422,861	387,565	387,565	-
10023200 - PATROL OPERATIONS	422,535	2,093,364	164,800	164,800	-
10023300 - MAJOR CRIMES AND INVESTIGATION	9,964	241	54,000	54,000	-
10023400 - SUPPORT SERVICES AND ADMIN	461,020	324,716	693,075	693,075	-
10023500 - COMMUNITY ENGAGEMENT	496,860	1,077,746	753,456	753,456	-
Total Financing by Accounting Unit	1,398,484	3,918,929	2,052,896	2,052,896	-

CITY OF SAINT PAUL
Financing Plan by Department

Department: POLICE
Fund: CITY GRANTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	5,930,135	3,195,221	5,718,206	5,400,886	(317,320)
MISCELLANEOUS REVENUE	321,087	265,605	121,668	85,000	(36,668)
OTHER FINANCING SOURCES	-	-	806,683	806,683	-
Total Financing by Major Account	6,251,223	3,460,826	6,646,557	6,292,569	(353,988)
Financing by Accounting Unit					
20023802 - PD PRIVATE FOUNDATION GRANTS	69,080	16,500	18,315	15,000	(3,315)
20023807 - BREMER ST PAUL POLICE FOUNDATI	78,889	167,185	27,767	-	(27,767)
20023809 - ST PAUL POLICE FOUNDATION	173,118	81,920	75,586	70,000	(5,586)
20023810 - MN DEPARTMENT OF COMMERCE	453,917	252,853	188,278	676,845	488,567
20023814 - RAMSEY COUNTY MN DEPT PUB SFTY	171,843	152,221	124,920	94,136	(30,784)
20023816 - MN DEPT PUB SFTY-JUSTICE OFFIC	52,665	87,042	639,347	193,627	(445,720)
20023817 - PATHWAY TO POLICING REIMBURSEMENT GRANT	73,664	-	75,000	34,865	(40,135)
20023832 - COVERDELL FORENSIC SCIENCES	-	32,389	-	-	-
20023833 - SERVE MINNESOTA	132,892	-	-	-	-
20023840 - ST PAUL INTERVENTION - BLAZE	98,146	98,146	98,146	172,182	74,036
20023841 - PUB SFTY PTNRSP AND COMM POLNG	664,105	67,744	1,455,572	1,894,197	438,625
20023862 - STATE AND COMMUNITY HWY SAFETY	660,348	777,998	984,900	1,201,200	216,300
20023870 - BYRNE JAG PROGRAM 2010	249,729	368,122	1,536,950	479,320	(1,057,630)
20023871 - BYRNE JAG PROGRAM 2011	240,044	-	-	-	-
20023872 - BYRNE JAG PROGRAM 2012	80,867	296,439	239,705	295,964	56,259
20023876 - BODY WORN CAMERA BYRNE	459,507	290,493	-	-	-
20023878 - CRIMINAL AND JUVENILE MENTAL H	813,527	332,420	315,844	449,142	133,298
20023893 - POLICE PORT SECURITY GRANT	1,560,713	356,921	676,227	567,092	(109,135)
20023894 - HOMELAND SECURITY GRANT PROGRM	218,169	82,434	185,000	149,000	(36,000)
Total Financing by Accounting Unit	6,251,223	3,460,826	6,641,557	6,292,569	(348,988)

CITY OF SAINT PAUL
Financing Plan by Department

Department: POLICE
Fund: POLICE SPECIAL PROJECTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
LICENSE AND PERMIT	248,857	228,984	527,184	527,184	-
INTERGOVERNMENTAL REVENUE	617,191	542,927	612,413	550,000	(62,413)
CHARGES FOR SERVICES	4,778,989	12,317,686	12,918,476	12,656,167	(262,309)
FINE AND FORFEITURE	936,626	662,063	681,065	563,465	(117,600)
INVESTMENT EARNINGS	13,076	-	10,000	10,000	-
MISCELLANEOUS REVENUE	123,640	8,078	814,273	664,105	(150,168)
OTHER FINANCING SOURCES	2,264,308	1,114,862	3,375,230	2,231,057	(1,144,173)
Total Financing by Major Account	8,982,688	14,874,599	18,938,641	17,201,978	(1,736,663)
Financing by Accounting Unit					
22523110 - POLICE DEPT TRAINING ACTIVITY	862,557	724,319	1,288,662	1,350,000	61,338
22523111 - INTERGOVERNMENTAL TRANSFERS	266,530	856,360	512,773	539,229	26,456
22523116 - POLICE MEMORIALS	-	-	8,596	8,596	-
22523120 - CANINE BOARDING	24,515	5,485	7,923	33,153	25,230
22523130 - SPECIAL INVESTIGATIONS	295,355	68,688	169,520	150,000	(19,520)
22523132 - VCET FORFEITURES	266,636	138,259	195,000	226,801	31,801
22523133 - FEDERAL FORFEITURES	176,960	306,228	977,123	386,000	(591,123)
22523210 - POLICE OFFICERS CLOTHING	649,207	-	632,293	612,293	(20,000)
22523211 - NAO RESERVE OFFICERS CLOTHING	-	-	7,960	7,515	(445)
22523220 - SPECIAL POLICE ASSIGNMENTS	1,121,161	474,614	796,464	940,000	143,536
22523221 - RIVER CENTER SECURITY SERVICES	627,793	122,368	535,043	-	(535,043)
22523223 - CONTRACTUAL SECURITY EVENTS	-	6,181,224	8,442,072	9,151,751	709,679
22523311 - AUTOMATED PAWN SYSTEM	56,076	65,579	125,267	136,899	11,632
22523410 - FALSE ALARMS	462,383	377,872	560,249	563,848	3,599
22523411 - POLICE PARKING LOT	43,742	43,998	45,000	45,000	-
22523414 - POLICE VEHICLE LEASE PURCHASES	1,195,273	1,107,362	1,100,000	-	(1,100,000)
22523415 - USE OF UNCLAIMED PROP	208	8,078	300,000	100,000	(200,000)
22523420 - AMBASSADOR PROGRAM	455,760	-	-	-	-
22523430 - EMERGENCY COM CENTER CONSOLID	2,476,286	4,390,567	3,233,196	2,926,017	(307,179)
22523431 - ENHANCED 911 SYSTEM	(2,834)	-	-	-	-

**CITY OF SAINT PAUL
Financing Plan by Department**

Department: POLICE
Fund: POLICE SPECIAL PROJECTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Accounting Unit					
22523899 - POLICE INACTIVE GRANTS	5,080	3,600	1,500	24,876	23,376
Total Financing by Accounting Unit	8,982,688	14,874,599	18,938,641	17,201,978	(1,736,663)

CITY OF SAINT PAUL
Financing Plan by Department

Department: POLICE
Fund: IMPOUND LOT

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
CHARGES FOR SERVICES	3,617,178	4,885,428	3,284,836	3,287,521	2,685
FINE AND FORFEITURE	42,894	70,336	-	-	-
MISCELLANEOUS REVENUE	4,970	17,089	-	-	-
Total Financing by Major Account	3,665,042	4,972,853	3,284,836	3,287,521	2,685
Financing by Accounting Unit					
62323405 - VEHICLE IMPOUND LOT	3,665,042	4,972,853	3,284,836	3,287,521	2,685
Total Financing by Accounting Unit	3,665,042	4,972,853	3,284,836	3,287,521	2,685

Public Health

2024 Adopted Budget: Public Health

Department Mission: Protect and improve the health of people and the environment in Ramsey County

Learn More: <https://www.ramseycounty.us/your-government/departments/health-and-wellness/public-health>

Department Facts

- **Total General Fund Budget:** -
- **Total Special Fund Budget:** \$1,264,676
- **Total FTEs:** 9.94

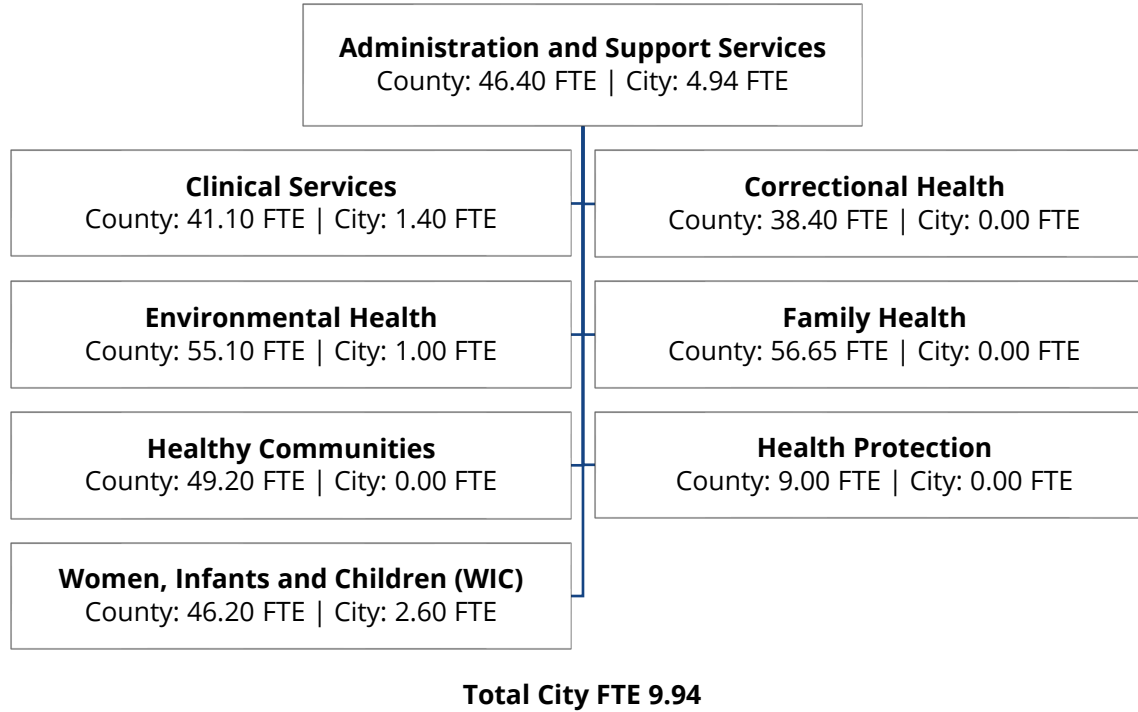
Department Goals

- Provide leadership as a prevention strategist - working to promote health and racial equity.
- Ensure an adequate public health infrastructure.
- Promote healthy communities and healthy behaviors.
- Prevent the spread of infectious diseases.
- Protect against environmental hazards.
- Prepare for and respond to disasters.
- Ensure the quality and accessibility of health services.

Recent Accomplishments

- 30,217 birth and death certificates provided.
- 23,877 low-income mothers, infants, and children were provided with nutrition counseling and monthly vouchers for nutritious foods.
- 28,837 clinical service visits and immunizations provided.
- 14,795 laboratory tests performed.

Public Health Organizational Chart



Department Description

Saint Paul – Ramsey County is one of the largest local public health departments in Minnesota, serving Saint Paul and all other cities in Ramsey County. The department traces its origins to the appointment of the first public health officer by the city of Saint Paul in 1854. Saint Paul and Ramsey County’s previously separate public health departments merged in 1997 through a joint powers agreement. This merge created Saint Paul-Ramsey County Public Health. The administration of this function now resides with the County. As resignations or retirements of City staff occur, the positions are filled by the County, and the City budget shows a decline in FTEs and dollars associated with paying their salary and benefits. All costs are reimbursed by Ramsey County and the County is responsible for the portion of the tax levy that covers these expenses. The City of Saint Paul does not levy for public health services.

**2024 Adopted Budget
HEALTH**

Fiscal Summary

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year	FY 2023 Adopted Budget FTE	FY 2024 Adopted Budget FTE
Spending							
250: PUBLIC HEALTH	1,612,507	1,281,813	1,198,186	1,264,676	66,490	9.94	9.94
Total	1,612,507	1,281,813	1,198,186	1,264,676	66,490	9.94	9.94
Financing							
250: PUBLIC HEALTH	1,736,581	1,290,300	1,198,186	1,264,676	66,490		
Total	1,736,581	1,290,300	1,198,186	1,264,676	66,490		

Budget Changes Summary

In 1997, the City's Public Health department merged with Ramsey County's through a joint powers agreement. The administration of public health services now resides with the County. As resignations or retirements of City staff occur, the positions are filled by County personnel. As City employees resign or retire, the City budget shows a decline in FTEs and dollars associated with paying their salary and benefits. All salary and benefit costs are reimbursed by Ramsey County and the County is responsible for the portion of the property tax levy that covers these expenses. The 2024 budget increased by \$66,490 compared to the 2023 adopted budget, which reflects current service level adjustments for salaries and benefits.

250: Public Health

Public Health

Current Service Level Adjustments

	Change from 2023 Adopted		
	Spending	Financing	FTE
Employee Salary and Benefits Growth	66,490	66,490	-
Subtotal:	66,490	66,490	-
Fund 250 Budget Changes Total	66,490	66,490	-

Public Health Spending Reports

CITY OF SAINT PAUL
Spending Plan by Department

Department: HEALTH
Fund: PUBLIC HEALTH

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	1,610,849	1,281,813	1,186,715	1,253,205	66,490
SERVICES	1,483	-	11,471	11,471	-
MATERIALS AND SUPPLIES	175	-	-	-	-
Total Spending by Major Account	1,612,507	1,281,813	1,198,186	1,264,676	66,490
Spending by Accounting Unit					
25040200 - PUBLIC HEALTH SUPPORT SERVICES	504,647	458,500	478,601	505,569	26,968
25040201 - PUBLIC HEALTH COMMUNICATIONS	134,506	136,553	112,643	122,380	9,737
25040202 - PUBLIC HEALTH MAINTENANCE	87,070	114,899	85,390	87,465	2,075
25040205 - HEALTH LABORATORY	96,199	95,875	92,746	100,182	7,436
25040210 - HEALTH LAB SPECIAL	-	-	1,283	1,245	(38)
25040215 - BIRTH AND DEATH RECORDS	-	-	146	94	(52)
25040220 - COMMUNICABLE DISEASE CONTROL	284,262	222,703	165,824	180,854	15,030
25040225 - FAMILIES IN CRISIS	-	-	875	875	-
25040230 - FAMILY PLANNING	-	-	465	416	(49)
25040235 - WIC SUPPLEMENTAL FOOD	354,629	253,284	255,572	261,008	5,436
25040240 - LEAD BASED PAINT HAZZARD	151,193	-	4,641	4,588	(53)
Total Spending by Accounting Unit	1,612,507	1,281,813	1,198,186	1,264,676	66,490

Public Health Financing Reports

CITY OF SAINT PAUL
Financing Plan by Department

Department: HEALTH
Fund: PUBLIC HEALTH

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
CHARGES FOR SERVICES	1,736,581	1,290,300	1,198,186	1,264,676	66,490
Total Financing by Major Account	1,736,581	1,290,300	1,198,186	1,264,676	66,490
Financing by Accounting Unit					
25040200 - PUBLIC HEALTH SUPPORT SERVICES	562,665	468,035	478,601	505,569	26,968
25040201 - PUBLIC HEALTH COMMUNICATIONS	136,623	138,130	112,643	122,380	9,737
25040202 - PUBLIC HEALTH MAINTENANCE	84,052	90,020	85,390	87,465	2,075
25040205 - HEALTH LABORATORY	104,396	96,823	92,746	100,182	7,436
25040210 - HEALTH LAB SPECIAL	74	-	1,283	1,245	(38)
25040215 - BIRTH AND DEATH RECORDS	346	-	146	94	(52)
25040220 - COMMUNICABLE DISEASE CONTROL	313,222	228,834	165,824	180,854	15,030
25040225 - FAMILIES IN CRISIS	-	-	875	875	-
25040230 - FAMILY PLANNING	88	-	465	416	(49)
25040235 - WIC SUPPLEMENTAL FOOD	375,069	243,270	255,572	261,008	5,436
25040240 - LEAD BASED PAINT HAZZARD	160,046	25,188	4,641	4,588	(53)
Total Financing by Accounting Unit	1,736,581	1,290,300	1,198,186	1,264,676	66,490

Public Works

2024 Adopted Budget: Public Works

Department Mission: To build, maintain and improve our infrastructure and services to ensure a safe and livable Capital City.

Learn More: [stpaul.gov /publicworks](http://stpaul.gov/publicworks)

Department Facts

- **Total General Fund Budget:** \$43,467,901
- **Total Special Fund Budget:** \$169,978,000
- **Total FTEs:** 397.55 (includes 3 American Rescue Plan FTEs)

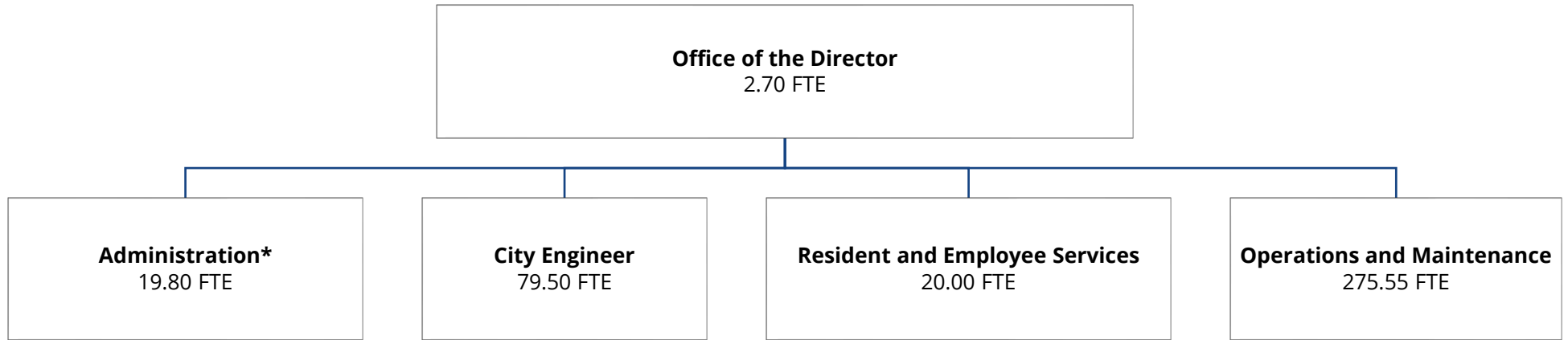
Department Services

- 866 miles of streets
- 806 miles of sanitary sewer
- 450 miles of storm sewer
- 1,183 miles of sidewalk
- 71 City-owned bridges
- 33,105 streetlight poles
- 413 signalized intersections

Recent Accomplishments

- Secured state funding for the Kellogg-Third Street Bridge sufficient to begin construction.
- Broke ground on the next leg of the Capital City Bikeway along Kellogg Boulevard.
- Worked with appropriate staff and legislative leaders to advance a local option sales tax ballot initiative.
- Implemented the city's first residential mill and overlay projects.
- The Sewer Utility maintained its AAA bond rating.
- The department was successful winning Federal Funds for an above average number of projects in our Five-Year Capital Plan.
- The Wabasha Capital City Bikeway project reached substantial completion.
- Successfully delivered snow removal operations over 2022-2023 winter including seven snow emergencies and a one-sided parking ban.
- Pursuing comprehensive route patching efforts in 2023 to address deteriorated pavement conditions from harsh winter.
- Successful flood fighting operations and coordinated efforts in 2023 Spring Flood including accurate data collection.
- Successful completion of union contracts avoiding interruption in product and service delivery.
- A comprehensive list of 2022 accomplishments can be found at stpaul.gov/publicworks

Public Works Organizational Chart



Total FTE 397.55

*3.00 FTE included in this total are budgeted in a General Government Account funded by American Rescue Plan funds

Department Division Descriptions

The Public Works Department is managed by the Director of Public works and department support staff. It includes the following divisions:

- **Office of the Director:** The Public Works Director and the Administration Manager oversee all the operational activities of the department. They monitor project goals and progress, direct program and department budgets and provide guidance on current issues.
- **Administration:** Administration is responsible for accounting and budget, and all technical services for the department.
- **City Engineer:** The City Engineer is responsible for street engineering and construction, bridge engineering, traffic engineering, surveys, transportation planning and safety, and capital projects business and finance.
- **Resident and Employee Services:** Resident and Employee Services is responsible for marketing and public relations, employee development, human resources, and solid waste and recycling.
- **Operations and Maintenance:** Operations and Maintenance is responsible for traffic operations, Public Works right of way management, safety and campus facilities, street maintenance, bridge maintenance and inspections, and sewer utility.

**2024 Adopted Budget
PUBLIC WORKS**

Fiscal Summary

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year	FY 2023 Adopted Budget FTE	FY 2024 Adopted Budget FTE
Spending							
100: CITY GENERAL FUND	28,128,027	26,652,993	41,473,870	43,467,901	1,994,031	181.89	166.69
200: CITY GRANTS	1,892,104	1,445,598	12,891,241	7,547,117	(5,344,124)	-	-
230: RIGHT OF WAY MAINTENANCE	20,808,390	20,096,455	13,198,513	13,139,206	(59,307)	19.15	43.85
231: STREET LIGHTING DISTRICTS	351,247	181,959	389,477	389,214	(263)	-	-
241: RECYCLING AND SOLID WASTE	10,974,166	10,338,501	14,076,043	20,123,560	6,047,517	8.00	13.00
640: SEWER UTILITY	100,875,583	94,026,107	89,447,336	102,855,253	13,407,917	66.51	66.51
730: PUBLIC WORKS ADMINISTRATION	2,937,378	2,990,127	3,662,423	3,796,881	134,458	22.70	22.70
731: OFS FLEET	-	183,600	-	-	-	-	-
732: PW ENGINEERING SERVICES	8,651,098	10,294,981	12,009,161	15,066,621	3,057,460	66.05	74.80
733: ASPHALT PLANT	3,069,563	2,891,274	3,720,117	3,736,113	15,996	4.30	4.30
734: TRAFFIC WAREHOUSE	2,443,277	3,021,770	4,733,587	3,324,035	(1,409,552)	2.70	2.70
Total	180,130,832	172,123,365	195,601,768	213,445,901	17,844,133	371.30	394.55
Financing							
100: CITY GENERAL FUND	14,635,092	15,730,974	16,967,207	18,667,207	1,700,000		
200: CITY GRANTS	2,552,579	1,615,506	12,891,241	7,547,117	(5,344,124)		
230: RIGHT OF WAY MAINTENANCE	20,447,608	15,704,561	13,198,512	13,139,206	(59,306)		
231: STREET LIGHTING DISTRICTS	321,886	65	389,477	389,214	(263)		
241: RECYCLING AND SOLID WASTE	13,334,414	12,852,150	14,076,043	20,123,560	6,047,517		
640: SEWER UTILITY	111,333,055	99,662,409	89,447,336	102,855,253	13,407,917		
730: PUBLIC WORKS ADMINISTRATION	3,323,643	3,335,847	3,662,423	3,796,881	134,458		
731: OFS FLEET	4,343	4,657	-	-	-		
732: PW ENGINEERING SERVICES	7,166,886	7,295,668	12,009,161	15,066,621	3,057,460		
733: ASPHALT PLANT	2,653,567	2,338,829	3,720,117	3,736,113	15,996		
734: TRAFFIC WAREHOUSE	2,161,735	4,072,960	4,733,587	3,324,035	(1,409,552)		
Total	177,934,808	162,613,628	171,095,104	188,645,207	17,550,103		

PUBLIC WORKS

Budget Changes Summary

The 2024 Public Works budget reflects significant changes in how street maintenance and road reconstruction is funded. After a particularly harsh winter, Public Works paused street seal coating and repurposed 23.70 General Fund FTEs to Street Maintenance Fund 230 in order to address street repair, pothole patching and sidewalk maintenance. Redirected resources will fund vegetation management, graffiti removal, and snow removal from bridges, sidewalks, and bikeways. A new investment of 2 Bridge Maintenance FTEs will help sustain these investments. 1 FTE Supervisor position will be added to the Street Maintenance division.

This shift supplements an existing \$4.0 million per year dedicated to maintaining residential city streets. An investment of \$500,000 is included for skim paving on residential and arterial streets. An alley improvement pilot program will be launched in 2024.

Additional non-tax revenues contribute to the Public Works general fund budget, including municipal state aid, trunk highway funds, and county road aid. By increasing the amount of Municipal State Aid funding dedicated to annual street maintenance by \$700,000, the 2024 budget will support the addition of 5.5 FTE Street Maintenance and Traffic Workers. The total increase in Public Works General Fund FTEs is 8.5 FTEs.

Additional General Fund investments include a street name change and signage from Concordia Avenue to Rondo Avenue, \$500,000 towards street lighting wire theft, and a reallocation of \$300,000 of Municipal State Aid contingency funding.

Public Works will continue to develop the site on Pierce Butler Avenue for recycling and solid waste cart storage and maintenance. Investments in recycling and solid waste will include funding for 5 cart management FTEs, additional carts, and program management. A \$500,000 investment in the Engineering Services division will allow Public Works to engage consultants for capital planning projects.

As street sweeping plays a vital role in keeping debris and hazardous waste out of the City's storm sewer system, the storm sewer budget will cover a portion of ongoing street sweeping expenses. This support will free up general fund dollars to fund additional vehicle rental, asphalt, and an Electric Vehicle Program Coordinator. The Sewer Utility budget includes a \$7 million sewer bond for storm water infrastructure at West Side Flats development.

Special Fund changes include rate increases for sanitary sewer services of 3.5% and storm sewer services of 6.5%. The rate increase for recycling is 4.25%, and there is no change for coordinated solid waste collection.

Due to Saint Paul Regional Water Services' current lead water line replacement program, Public Works anticipates a complimentary increase in private sewer lateral rehabilitation service. Loans provided through this program are paid back over time via assessments by the benefitting property owner. Public Works has designated two million dollars to support this effort in the 2024 budget.

The 2024 budget continues a transfer of American Rescue Plan grant dollars to support the annual mill and overlay program. Through a multi-year phase off strategy, the amount is planned to decrease from \$3,332,291 to \$2.0 million in 2024, and then be discontinued entirely in 2025. Other grant carry forward includes funding from the MN Department of Transportation and Metropolitan Council Environmental Services.

Saint Paul voters approved a 1% local option sales tax dedicated to street maintenance and park improvements in November of 2023. A dedicated and sustainable funding stream provides the opportunity to comprehensively address road reconstruction. The scope of this work requires detailed planning and engineering therefore 8.75 FTEs were added to begin this effort.

100: General Fund

Public Works

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, and other revenue and expense adjustments. This includes removing items funded on a one-time basis in 2023 as well as the planned return of expenses previously supported by American Rescue Plan funds.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Remove one-time 2023 transfer to capital for bike and pedestrian improvements	(100,000)	-	-
Remove one-time 2023 transfer to traffic warehouse for anti-theft street lights	(355,991)	-	-
Planned return of ARP expenses for mill and overlay program	1,469,791	-	-
Other current service level adjustments	(120,414)	-	-
Subtotal:	893,386	-	-

Mayor's Proposed Changes

Seal Coating to Residential Street Repair Shift

The 2024 Public Works budget includes a shift in street maintenance workers from the General Fund to the Street Maintenance Fund. After a particularly harsh winter, Public Works paused street seal coating and repurposed 23.70 General Fund FTEs to address most urgent street repair, pothole patching and sidewalk maintenance. Redirected resources will also fund vegetation management, graffiti removal, and snow removal from bridges, sidewalks, and bikeways. A new investment of 2 Bridge Maintenance FTEs will help sustain these investments.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Shift 23.70 FTEs and equipment from residential seal coating to mill and overlay program	(2,258,975)	-	(23.70)
Shift equipment non-personnel expenses to mill and overlay program	(1,308,102)	-	-
Increase residential mill and overlay (transfer to special fund)	1,874,784	-	-
Increase skim paving on residential streets	500,000	-	-
Increase vegetation management	100,000	-	-
Increase graffiti removal	50,000	-	-
Increase snow removal and sidewalk maintenance (equipment and 2 FTEs)	522,153	-	2.00
Alley reconstruction pilot program	400,000	-	-
Subtotal:	(120,140)	-	(21.70)

Municipal State Aid Revenue for Street Maintenance

The 2024 budget increases the amount of Municipal State Aid funding dedicated to annual street maintenance from 25% to 30%. This supports the addition of 5.5 FTE Street Maintenance and Traffic Workers.

Municipal State Aid revenue increase	-	700,000	-
4.5 FTE Street Maintenance Workers and 1 FTE Traffic Electrician	597,785	-	5.50
Subtotal:	597,785	700,000	5.50

Storm Sewer Revenue for Street Sweeping

As street sweeping plays a vital role in keeping debris and hazardous waste out of the City's storm sewer system, the storm sewer budget will cover a portion of ongoing street sweeping expenses. The 2024 budget shifts storm sewer funds to the General Fund, which will cover 67% of street sweeping activity.

Increase storm sewer revenue from special fund	-	1,000,000	-
Subtotal:	-	1,000,000	-

Electric Vehicle Coordinator

The 2024 budget adds an Electric Vehicle Coordinator to manage the City's electric vehicle programming including the EV Spot Network and Evie Carshare.

Electric Vehicle Coordinator	134,550	-	1.00
Subtotal:	134,550	-	1.00

Traffic and Asphalt Inflationary adjustments

In recognition of significant inflationary increases and increased street maintenance needs, the 2024 budget includes increases to asphalt and vehicle rental allocations.

Traffic vehicle rental allocation	180,450	-	-
Asphalt	85,000	-	-
Subtotal:	265,450	-	-

Adopted Changes

Change from 2023 Adopted

Rondo Avenue Name Change

Additional 2024 Public Works investments include the renaming of Concordia Avenue to Rondo Avenue, and funding for new street signage.

	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
Rondo Avenue name change and street signs (formerly Concordia Avenue)	23,000	-	-
Subtotal:	23,000	-	-

Street Lighting Wire Theft Prevention

Due to increased copper wire theft, the 2024 Public Works budget includes funding to prevent street lighting wire theft and develop more permanent strategies to address this growing issue.

Street lighting wire theft prevention	500,000	-	-
Subtotal:	500,000	-	-

Municipal State Aid

The 2024 budget reallocates a portion of Municipal State Aid funds.

Municipal State Aid contingency reallocation	(300,000)	-	-
Subtotal:	(300,000)	-	-

Fund 100 Budget Changes Total	1,994,031	1,700,000	(15.20)
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200: City Grants

Public Works

Budgets for grants administered by Public Works are included in the City Grants Fund.

Current Service Level Adjustments

Current service level adjustments reflect changes in spending and revenue patterns.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Electric Vehicle grant fund balancing	(5,706,104)	-	-
Other current service level adjustments	(691,132)	-	-
Subtotal:	(6,397,236)	-	-

Adopted Changes

The adopted budget updates multi-year grant budgets to align with available spending and planned activity.

	Change from 2023 Adopted		
Metropolitan Council Environmental Services (MCES) grant carry forward	(346,888)	-	-
MN Dept of Transportation - Rondo Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant carry forward	1,400,000	-	-
Subtotal:	1,053,112	-	-

Fund 200 Budget Changes Total

(5,344,124) - -

230: Street Maintenance Fund

Public Works

The Street Maintenance Program Fund (formerly the Right of Way Fund) includes fee-based street services. The fund supports: street lighting, street sweeping, and street repair.

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, and other revenue and expense adjustments.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Current service level adjustments	102,450	60,038	-
Subtotal:	102,450	60,038	-

Mayor's Proposed Changes

Seal Coating to Residential Street Repair Shift

The 2024 Public Works budget includes a shift in street maintenance workers from the General Fund to the Street Maintenance Fund. After a particularly harsh winter, Public Works paused street seal coating and repurposed 23.70 General Fund FTEs to address most urgent street repair, pothole patching and sidewalk maintenance.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Shift 23.70 FTEs from residential seal coating to mill and overlay program	2,258,974	-	23.70
Shift equipment expenses from residential seal coating	1,308,102	-	-
Increase mill and overlay spending funded with additional assessment revenue	140,080	1,874,784	-
Additional mill and overlay transfer from General Fund	-	1,874,784	-
Subtotal:	3,707,156	3,749,568	23.70

Right of Way Support

In order to address the increased needs of street maintenance, the 2024 budget includes the addition of 1 FTE Right of Way Supervisor and an increase in vehicle rental allocation in order to rent two additional Right of Way inspector vehicles.

Right of Way Supervisor	117,487	117,487	1.00
Right of Way vehicle	13,600	13,600	-
Subtotal:	131,087	131,087	1.00

Adopted Changes

Mill and Overlay Technical Adjustment

The 2024 budget reflects a technical correction to the mill and overlay budget, removing a redundant transfer from the capital budget. There is no impact to the mill and overlay program.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Mill and Overlay Technical Adjustment	(4,000,000)	(4,000,000)	-
Subtotal:	(4,000,000)	(4,000,000)	-

Fund 230 Budget Changes Total

(59,307) (59,307) 24.70

231: Street Lighting Districts

Public Works

Costs associated with installing above standard lighting upon request by neighborhoods. Costs for this service are 100% assessed to the benefiting properties.

Current Service Level Adjustments

Current service level adjustments reflect changes in spending and revenue patterns.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Current service level adjustments	(263)	(263)	-
Subtotal:	(263)	(263)	-

Fund 231 Budget Changes Total

(263) (263) -

241: Recycling and Solid Waste

Public Works

The Recycling and Solid Waste Fund includes the budget for the Eureka recycling contract and the City's Organized Trash Collection program.

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, and other revenue and expense adjustments.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Remove transfer to debt for trash carts	(883,720)	-	-
Other current service level adjustments	29,080	-	-
Subtotal:	(854,640)	-	-

Mayor's Proposed Changes

Solid Waste and Recycling Updates

The 2024 Public Works budget significantly invests in the expansion of the City's solid waste and recycling program. This includes funding for 5 cart management FTEs, additional carts, and program management. Real estate service charges are to continue site development on Pierce Butler Road for solid waste cart storage and maintenance. The 2024 budget reflects a 4.25% rate increase to the Eureka recycling contract.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Recycling contract volume and rate increase of 4.25%	5,913,306	-	-
Recycling current special assessments	-	6,173,307	-
Add 5 FTEs for solid waste and recycling	475,986	-	5.00
Non-personnel expenses (equipment, real estate charges, etc.)	22,865	-	-
Equipment rental	10,000	-	-
Real estate service charges	250,000	-	-
Recycling Containers	80,000	-	-
Trash Carts	150,000	-	-
Recycling assessment revenue to balance Pierce Butler site expenses	-	599,788	-
Solid waste fund equity	-	(725,578)	-
Subtotal:	6,902,157	6,047,517	5.00

Fund 241 Budget Changes Total

6,047,517 6,047,517 5.00

640: Sewer Utility

Public Works

The Sewer Fund includes operating and capital maintenance budgets for the City's sanitary and storm water sewer systems.

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services, removal of one-time funding items, updates to debt service costs, and other revenue and expense adjustments.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Remove one-time funding for street-sweeping study	(50,000)	(50,000)	-
Sewer debt service adjustments	1,364,942	286,862	-
Metropolitan Council Environmental Services (MCES) annual increase	1,458,332	-	-
Other current service level adjustments	134,643	1,357,958	-
Subtotal:	2,907,917	1,594,820	-

Mayor's Proposed Changes

Revenue Changes to Support Ongoing System Needs

The Sewer Utility is a one billion dollar asset that requires regular investment to ensure the City's sewer infrastructure is properly maintained. As street sweeping plays a vital role in keeping debris and hazardous waste out of the City's storm sewer system, the storm sewer budget will cover a portion of ongoing street sweeping expenses. The 2024 budget shifts storm sewer funds to the General Fund, which will cover 67% of street sweeping. The 2024 rate increase is 3.5% for sanitary sewer fees, and 6.5% for storm sewer fees.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Shift additional storm sewer revenue to General Fund	1,000,000	-	-
Sewer capacity modeling	500,000	-	-
Storm Sewer rate increase 6.5%	-	1,209,063	-
Sanitary Sewer rate increase 3.5%	-	1,604,034	-
Subtotal:	1,500,000	2,813,097	-

Private Sewer Connection Repair Program

Due to Saint Paul Regional Water Services' current lead water line replacement program, Public Works anticipates a complementary increase in private sewer lateral rehabilitation service. Loans provided through this program are paid back over time via assessments by the benefitting property owner. Public Works has designated two million dollars to support this effort in the 2024 budget.

Private Sewer Connection Repair Program	2,000,000	2,000,000	-
Subtotal:	2,000,000	2,000,000	-

West Side Flats

To meet increased stormwater management needs at the West Side Flats site due to the new developments, the City of Saint Paul is planning to build a scenic greenway that would serve as both stormwater infrastructure and public open space. The 1,450-foot-wide, six-acre greenway will extend from the Mississippi River levee through the development. The greenway will help clean and filter the water before it is ultimately conveyed into the Mississippi River and will provide the community and residents with an attractive green space amenity with pedestrian and bike paths that will link to the Mississippi River. The greenway is a part of the City's overall effort to develop innovative stormwater management techniques that use rain as a resource.

Sewer bond issued for infrastructure spending at West Side Flats development	7,000,000	7,000,000	
Subtotal:	7,000,000	7,000,000	-

Fund 640 Budget Changes Total	13,407,917	13,407,917	-
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730: Public Works Administration

Public Works

The Public Works Administration Fund includes department administrative functions, including the director's office, public relations, technology, and accounting.

Current Service Level Adjustments

	Change from 2023 Adopted		
	Spending	Financing	FTE

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, and other revenue and expense adjustments.

Current service level adjustments	134,458	134,458	-
Subtotal:	134,458	134,458	-

Fund 730 Budget Changes Total	134,458	134,458	-
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732: Public Works Engineering Services

Public Works

The Engineering Fund includes budgets for engineering staff responsible for planning, design, and construction management of major capital projects.

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, and other revenue and expense adjustments.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Remove one- time funding for anti-theft remedies for street lights	(355,991)	(355,991)	-
Other service level adjustments	461,305	461,305	-
Subtotal:	105,314	105,314	-

Mayor's Proposed Changes

Preliminary Design for Capital Projects

The 2024 budget includes consulting expenses to perform preliminary design on prospective capital projects.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Consulting expenses to perform preliminary design on prospective capital projects.	500,000	500,000	-
Subtotal:	500,000	500,000	-

Adopted Changes

Local Option Sales Tax

Saint Paul voters approved a 1% local option sales tax dedicated to street maintenance and park improvements in November of 2023. A dedicated and sustainable funding stream provides the opportunity to comprehensively address road reconstruction.

The scope of this work requires detailed planning and engineering therefore 8.75 FTEs were added to begin this effort.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Local Option Sales Tax (LOST) personnel	1,098,474	1,098,474	8.75
Local Option Sales Tax (LOST) engineering	1,353,672	1,353,672	-
Subtotal:	2,452,146	2,452,146	8.75

Fund 732 Budget Changes Total

3,057,460	3,057,460	8.75
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733: Asphalt Plant

Public Works

The Asphalt Plant Fund includes the budget associated with running the City's Asphalt Plant, located at 456 Burgess Street.

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, and other revenue and expense adjustments.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Current service level adjustments	15,996	15,996	-
Subtotal:	15,996	15,996	-

Fund 733 Budget Changes Total

15,996 15,996 -

734: Traffic Warehouse

Public Works

The Traffic Warehouse Fund includes the budget for maintaining and storing Public Works Traffic equipment and vehicles.

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, removal of one-time spending items and other revenue and expense adjustments.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Remove one-time Traffic Warehouse adjustment for 2023 capital project	(1,414,250)	(1,414,250)	-
Other current service level adjustments	4,698	4,698	-
Subtotal:	(1,409,552)	(1,409,552)	-

Fund 734 Budget Changes Total

(1,409,552) (1,409,552) -

Public Works Spending Reports

CITY OF SAINT PAUL
Spending Plan by Department

Department: PUBLIC WORKS
Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	11,975,711	13,841,586	22,082,799	20,603,181	(1,479,618)
SERVICES	6,231,151	6,695,233	8,578,144	8,570,084	(8,060)
MATERIALS AND SUPPLIES	2,541,592	3,460,836	6,560,421	6,719,561	159,140
ADDITIONAL EXPENSES	30,575	19,584	91,813	105,953	14,140
CAPITAL OUTLAY	201,005	75,536	697,000	1,020,406	323,406
OTHER FINANCING USES	7,147,993	2,560,218	3,463,693	6,448,716	2,985,023
Total Spending by Major Account	28,128,027	26,652,993	41,473,870	43,467,901	1,994,031
Spending by Accounting Unit					
10031100 - OFFICE OF DIRECTOR PW	30,382	0	-	-	-
10031101 - MAPS RECORDS AND PERMITS	117,721	117,721	117,721	117,721	-
10031200 - TRANSPORTATION PLANNING	101,158	197,970	314,205	481,842	167,637
10031201 - STREET ENGINEERING	172,353	189,639	191,246	197,595	6,349
10031202 - TRAFFIC ENGINEERING	719,602	938,436	843,034	804,372	(38,662)
10031203 - BRIDGE ENGINEERING	86,135	87,479	101,254	105,791	4,537
10031204 - CONSTRUCTION INSPECTION	97,830	94,388	121,842	131,452	9,610
10031205 - SURVEY SECTION	189,303	158,672	200,693	212,666	11,973
10031300 - PARKING METER REPAIR AND MAINT	816,869	913,675	1,065,001	1,047,310	(17,691)
10031301 - TRAFFIC SIGNS & MARKINGS	2,004,250	2,270,408	2,222,963	2,250,954	27,991
10031302 - TRAFFIC SIGNALS	2,706,732	3,070,280	3,466,974	3,745,394	278,420
10031303 - LIGHTING	-	5,555	7,357,994	7,350,469	(7,525)
10031308 - TRAFFIC BUILDING	133,708	131,108	146,036	152,435	6,399
10031500 - RIGHT OF WAY MANAGEMENT	4,313,350	3,766,950	4,829,412	4,894,226	64,814
10031510 - BRIDGE MAINTENANCE	1,656,101	1,899,013	1,951,338	2,394,984	443,646
10031530 - WINTER STREET MAINTENANCE	5,157,718	6,675,767	4,511,633	4,791,020	279,387
10031540 - SUMMER STREET MAINTENANCE	3,806,966	4,564,986	4,355,660	5,176,699	821,039
10031541 - STREET SWEEPING	-	-	3,836,777	3,918,094	81,317
10031542 - SEAL COATING	-	315	3,589,784	(0)	(3,589,784)
10031800 - SMP ASSESSMENT SUBSIDY	6,017,849	1,570,630	2,250,303	5,694,878	3,444,575

**CITY OF SAINT PAUL
Spending Plan by Department**

Department: PUBLIC WORKS
Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Accounting Unit					
Total Spending by Accounting Unit	28,128,027	26,652,993	41,473,870	43,467,901	1,994,031

CITY OF SAINT PAUL
Spending Plan by Department

Department: PUBLIC WORKS

Fund: CITY GRANTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	125,304	40,305	424,799	446,855	22,056
SERVICES	779,033	950,701	11,396,921	6,025,741	(5,371,180)
MATERIALS AND SUPPLIES	10,303	19,257	-	5,000	5,000
CAPITAL OUTLAY	977,463	435,335	1,069,521	1,069,521	-
Total Spending by Major Account	1,892,104	1,445,598	12,891,241	7,547,117	(5,344,124)
Spending by Accounting Unit					
20031200 - PW ENGINEERING GRANT	-	-	-	1,400,000	1,400,000
20031241 - 2022 SCORE INITIATIVE GRANT	-	27,448	-	-	-
20031309 - ELECT V CHARGING STATIONS	1,689,494	1,406,295	11,516,395	5,697,347	(5,819,048)
20031800 - PUBLIC WORKS GRANTS	202,609	11,855	1,374,846	449,770	(925,076)
Total Spending by Accounting Unit	1,892,104	1,445,598	12,891,241	7,547,117	(5,344,124)

CITY OF SAINT PAUL
Spending Plan by Department

Department: PUBLIC WORKS

Fund: RIGHT OF WAY MAINTENANCE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	7,009,097	6,616,342	2,046,256	4,517,222	2,470,966
SERVICES	6,539,285	7,855,191	8,076,876	6,308,648	(1,768,228)
MATERIALS AND SUPPLIES	3,882,148	3,605,238	1,508,812	2,245,420	736,608
ADDITIONAL EXPENSES	24,353	22,720	4,100	4,100	-
CAPITAL OUTLAY	58,817	-	1,500,000	-	(1,500,000)
OTHER FINANCING USES	3,294,690	1,996,964	62,469	63,816	1,347
Total Spending by Major Account	20,808,390	20,096,455	13,198,513	13,139,206	(59,307)
Spending by Accounting Unit					
23031303 - STREET LIGHTING MAINTENANCE	6,279,550	6,671,599	-	-	-
23031305 - RESIDENTIAL PKNG PRMT PROGRAM	123,412	125,345	142,181	152,963	10,782
23031306 - GSOC AND GIS	341,209	364,492	429,430	440,964	11,534
23031307 - ROW PERMITS AND INSPECTION	1,635,802	1,662,567	1,976,003	2,184,230	208,227
23031309 - ELECT VEH MTCE.	-	51,260	150,321	143,675	(6,646)
23031500 - STREET MAINT ADMINISTRATION	-	23	-	-	-
23031502 - STREET MAINT FIELD OPERATIONS	-	395	-	-	-
23031523 - RESIDENTIAL STREETS CLASS III	3	11,136	-	-	-
23031551 - BRUSHING AND SEAL COATING	3,595,914	1,678,383	-	-	-
23031552 - MILL AND OVERLAY	3,880,954	4,782,088	10,500,578	10,217,374	(283,204)
23031553 - SWEEPING	4,951,547	4,749,166	-	-	-
Total Spending by Accounting Unit	20,808,390	20,096,455	13,198,513	13,139,206	(59,307)

CITY OF SAINT PAUL
Spending Plan by Department

Department: PUBLIC WORKS

Fund: STREET LIGHTING DISTRICTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
SERVICES	218,751	43,666	173,399	173,151	(248)
MATERIALS AND SUPPLIES	132,378	138,153	215,945	215,945	-
OTHER FINANCING USES	118	141	133	118	(15)
Total Spending by Major Account	351,247	181,959	389,477	389,214	(263)
Spending by Accounting Unit					
23131300 - STREET LIGHTING DISTRICTS	351,247	181,959	389,477	389,214	(263)
Total Spending by Accounting Unit	351,247	181,959	389,477	389,214	(263)

CITY OF SAINT PAUL
Spending Plan by Department

Department: PUBLIC WORKS

Fund: RECYCLING AND SOLID WASTE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	570,292	529,399	770,016	1,274,097	504,081
SERVICES	8,563,383	8,273,373	11,715,439	17,908,985	6,193,546
MATERIALS AND SUPPLIES	198,470	224,757	269,574	503,174	233,600
OTHER FINANCING USES	1,642,020	1,310,972	1,321,014	437,304	(883,710)
Total Spending by Major Account	10,974,166	10,338,501	14,076,043	20,123,560	6,047,517
Spending by Accounting Unit					
24131400 - RECYCLING	6,811,311	6,012,808	8,087,067	14,860,162	6,773,095
24131410 - ORGANIZED TRASH COLLECTION	4,162,855	4,325,693	5,988,976	5,263,398	(725,578)
Total Spending by Accounting Unit	10,974,166	10,338,501	14,076,043	20,123,560	6,047,517

CITY OF SAINT PAUL
Spending Plan by Department

Department: PUBLIC WORKS

Fund: SEWER UTILITY

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	4,821,547	5,266,936	7,630,260	7,697,278	67,018
SERVICES	38,503,136	42,463,872	42,733,903	45,979,404	3,245,501
MATERIALS AND SUPPLIES	312,380	287,899	696,348	695,341	(1,007)
PROGRAM EXPENSE	1,852,597	2,420,477	2,500,000	4,500,000	2,000,000
ADDITIONAL EXPENSES	-	4,000	8,353	8,353	-
CAPITAL OUTLAY	6,328,202	9,979,198	11,469,394	18,199,394	6,730,000
DEBT SERVICE	19,253,292	9,206,573	11,458,607	11,637,394	178,787
OTHER FINANCING USES	29,804,429	24,397,151	12,950,471	14,138,089	1,187,618
Total Spending by Major Account	100,875,583	94,026,107	89,447,336	102,855,253	13,407,917
Spending by Accounting Unit					
64031700 - MAJOR SEWER SERVICE OBLIGATION	50,110,718	48,782,349	45,318,675	47,342,022	2,023,347
64031701 - SEWER MAINTENANCE	5,194,406	6,158,352	8,160,560	8,176,022	15,462
64031702 - SEWER SYSTEM MANAGEMENT	1,349,636	1,477,710	1,810,734	2,317,249	506,515
64031703 - REGIONAL ISSUES MANDATES MGMT	468,389	533,478	549,915	562,069	12,154
64031704 - SEWER INFRASTRUCTURE MGMT	292,434	320,710	462,189	477,883	15,694
64031705 - STORM SEWER SYSTEM CHARGE	1,559,277	1,435,923	3,461,557	4,461,633	1,000,076
64031706 - INFLOW AND INFILTRATION	121,370	136,451	330,440	330,440	-
64031710 - STORMWATER DISCHARGE MGMT	881,420	1,005,249	1,117,851	1,140,911	23,060
64031712 - PRIVATE SEWER CONNECT REPAIR	1,869,070	2,462,303	2,600,000	4,600,000	2,000,000
64031713 - SEWER INSPECTION PROGRAM	950,814	1,237,534	1,612,537	1,624,219	11,682
64031950 - SEWER CAPITAL MAIN	3,154,680	8,432,038	12,363,641	18,793,641	6,430,000
64031960 - RIVERVIEW LIFT STATION	(2,279,744)	43,179	338,640	338,640	-
64031970 - SNELLING MIDWAY STORMWATER MGMT D	130,621	358,201	360,597	360,597	-
64031980 - FORD STORMWATER MGMT DISTRICT	694,356	1,281,622	85,630	976,770	891,140
64031985 - FORD SITE CONSTRUCTION	8,302	91,319	-	-	-
64031990 - WEST SIDE FLATS SANITARY CAPACITY UPGRADE PR	-	506,665	-	300,000	300,000
640652018D - 2018D REVENUE BOND PROCEEDS	323	-	-	-	-
640652019F - 2019F REVENUE BOND PROCEEDS	1,035,973	-	-	-	-
640652020D - 2020D REVENUE BOND PROCEEDS	3,487,997	2,290,622	-	-	-

CITY OF SAINT PAUL
Spending Plan by Department

Department: PUBLIC WORKS

Fund: SEWER UTILITY

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Accounting Unit					
640652020E - 2020E REVENUE BOND PROCEEDS	3,760,978	439,290	-	-	-
640652021F - 2021F REV BOND PROCEEDS	9,024,697	5,388,733	-	-	-
640652022B - 2022B REVENUE BOND PROCEEDS	-	2,604,070	-	-	-
640952011C - 2011C REV BOND DEBT SERVICE	5,515,759	-	-	-	-
640952013D - 2013D REV BOND DEBT SERVICE	6,212,603	-	-	-	-
640952014E - 2014E REV BOND DEBT SERVICE	559,906	554,020	565,525	566,300	775
640952015B - 2015B REV BOND DEBT SERVICE	589,324	590,979	596,562	592,961	(3,601)
640952016B - 2016B REV BOND DEBT SERVICE	760,172	517,942	539,538	541,038	1,500
640952016D - 2016D REV BOND DEBT SERVICE	1,732,451	1,956,584	2,080,785	2,084,875	4,090
640952017C - 2017C REV BOND DEBT SERVICE	537,370	532,001	534,694	534,194	(500)
640952018D - 2018D REV BOND DEBT SERVICE	532,844	533,561	549,263	551,513	2,250
640952019F - 2019F REV BOND DEBT SERVICE	491,215	488,392	518,900	530,150	11,250
640952020D - 2020D REVENUE BOND DEBT SERVICE	1,462,298	1,454,538	1,566,425	1,572,625	6,200
640952020E - 2020E FORD REVENUE BOND DEBT SERVICE	644,854	638,765	630,140	621,140	(9,000)
640952021F - 2021F REV BOND DEBT SERVICE	21,070	1,687,265	1,850,200	1,414,450	(435,750)
640952022B - 2022B REVENUE BOND DEBT SERVICE	-	86,259	562,338	565,969	3,631
640952023E - 2023E REVENUE BOND DEBT SERVICE	-	-	-	597,943	597,943
640959100 - SEWER SUBSEQUENT YR DEBT SVC	-	-	880,000	880,000	-
Total Spending by Accounting Unit	100,875,583	94,026,107	89,447,336	102,855,253	13,407,917

CITY OF SAINT PAUL
Spending Plan by Department

Department: PUBLIC WORKS

Fund: PUBLIC WORKS ADMINISTRATION

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	2,189,132	2,386,565	2,798,975	2,987,250	188,275
SERVICES	432,026	467,701	566,725	575,107	8,382
MATERIALS AND SUPPLIES	31,281	45,486	166,382	166,382	-
CAPITAL OUTLAY	790	724	-	-	-
OTHER FINANCING USES	284,149	89,651	130,341	68,142	(62,199)
Total Spending by Major Account	2,937,378	2,990,127	3,662,423	3,796,881	134,458
Spending by Accounting Unit					
73031100 - PUBLIC WORKS DIRECTOR OFFICE	651,251	579,229	648,288	675,661	27,373
73031101 - PW MARKETING AND PUBLIC REL	171,272	175,008	217,975	279,374	61,399
73031102 - PW ACCOUNTING AND PAYROLL	960,460	1,124,332	1,204,917	1,296,757	91,840
73031103 - PW OFFICE ADMINISTRATION	122,540	(43,420)	285,987	228,512	(57,475)
73031104 - PW COMPUTER SERVICES	74,289	74,767	119,183	47,256	(71,927)
73031105 - PW SAFETY SERVICES	121,128	164,159	185,266	195,065	9,799
73031106 - PW RESIDENTIAL AND EMPL SVCS	565,172	651,219	666,415	722,870	56,455
73031110 - PW DALE STREET CAMPUS MAINT	271,265	264,832	334,392	351,386	16,994
Total Spending by Accounting Unit	2,937,378	2,990,127	3,662,423	3,796,881	134,458

**CITY OF SAINT PAUL
Spending Plan by Department**

Department: PUBLIC WORKS

Fund: OFS FLEET

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
DEBT SERVICE	-	183,600	-	-	-
Total Spending by Major Account	-	183,600	-	-	-
Spending by Accounting Unit					
73131600 - PW EQUIP SERVICES SECTION	-	183,600	-	-	-
Total Spending by Accounting Unit	-	183,600	-	-	-

CITY OF SAINT PAUL
Spending Plan by Department

Department: PUBLIC WORKS

Fund: PW ENGINEERING SERVICES

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	6,125,234	7,415,977	8,271,777	9,850,081	1,578,304
SERVICES	2,244,352	2,586,136	2,709,097	3,203,336	494,239
MATERIALS AND SUPPLIES	182,898	127,054	754,718	398,836	(355,882)
ADDITIONAL EXPENSES	3,089	1,133	1,834	1,357,135	1,355,301
CAPITAL OUTLAY	48,978	135,552	242,787	228,683	(14,104)
OTHER FINANCING USES	46,547	29,130	28,948	28,550	(398)
Total Spending by Major Account	8,651,098	10,294,981	12,009,161	15,066,621	3,057,460
Spending by Accounting Unit					
73231200 - PW MUN ENGINEERING ADMIN	(83,037)	153,714	-	-	-
73231204 - TRANSPORTATION PLANNING PROJ	566,845	992,361	896,707	1,614,985	718,278
73231205 - PW PROJECT PLAN AND PROGRAM	393,620	354,998	368,489	367,416	(1,073)
73231206 - PW TECHNICAL SERVICES	1,310,794	1,555,304	1,696,135	1,884,721	188,586
73231207 - PW MAPS AND RECORDS	313,700	353,760	367,874	375,431	7,557
73231209 - PW SIDEWALK ENGINEERING	120,764	216,415	292,130	298,212	6,082
73231210 - STREET DESIGN PROJECTS	1,526,143	1,678,944	1,602,553	1,877,153	274,600
73231211 - TRAFFIC AND LIGHTING ENG PROJ	851,615	939,318	1,425,356	1,378,147	(47,209)
73231212 - SEWER DESIGN PROJECTS	724,397	782,951	1,080,866	1,249,846	168,980
73231213 - BRIDGE DESIGN PROJECTS	632,448	709,253	977,508	1,033,177	55,669
73231214 - CONSTRUCTION PROJECTS	1,074,321	1,235,914	1,721,277	3,254,819	1,533,542
73231215 - SURVEY SECTION PROJECTS	1,219,488	1,322,049	1,580,266	1,732,715	152,449
Total Spending by Accounting Unit	8,651,098	10,294,981	12,009,161	15,066,621	3,057,460

CITY OF SAINT PAUL
Spending Plan by Department

Department: PUBLIC WORKS
Fund: ASPHALT PLANT

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	390,702	466,146	457,908	474,136	16,228
SERVICES	195,936	187,900	186,505	186,423	(82)
MATERIALS AND SUPPLIES	2,461,190	2,020,266	3,074,140	3,074,140	-
CAPITAL OUTLAY	20,278	215,225	-	-	-
OTHER FINANCING USES	1,457	1,737	1,564	1,414	(150)
Total Spending by Major Account	3,069,563	2,891,274	3,720,117	3,736,113	15,996
Spending by Accounting Unit					
73331500 - ASPHALT PAVING PLANT	3,069,563	2,891,274	3,720,117	3,736,113	15,996
Total Spending by Accounting Unit	3,069,563	2,891,274	3,720,117	3,736,113	15,996

CITY OF SAINT PAUL
Spending Plan by Department

Department: PUBLIC WORKS

Fund: TRAFFIC WAREHOUSE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	208,854	257,853	278,323	278,042	(281)
SERVICES	255,405	298,944	276,171	280,856	4,685
MATERIALS AND SUPPLIES	1,970,910	2,457,224	4,176,774	2,762,524	(1,414,250)
ADDITIONAL EXPENSES	-	-	1,000	1,000	-
CAPITAL OUTLAY	6,953	6,374	-	-	-
OTHER FINANCING USES	1,155	1,376	1,319	1,613	294
Total Spending by Major Account	2,443,277	3,021,770	4,733,587	3,324,035	(1,409,552)
Spending by Accounting Unit					
73431200 - TRAFFIC WAREHOUSE	2,443,277	3,021,770	4,733,587	3,324,035	(1,409,552)
Total Spending by Accounting Unit	2,443,277	3,021,770	4,733,587	3,324,035	(1,409,552)

Public Works Financing Reports

CITY OF SAINT PAUL
Financing Plan by Department

Department: PUBLIC WORKS
Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Proposed Budget	Change From Prior Year
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	7,468,114	7,867,996	7,129,901	7,829,901	700,000
CHARGES FOR SERVICES	2,448,126	3,253,684	7,030,600	8,030,600	1,000,000
MISCELLANEOUS REVENUE	8,707	328,321	180,000	180,000	-
OTHER FINANCING SOURCES	4,710,145	4,280,973	2,626,706	2,626,706	-
Total Financing by Major Account	14,635,092	15,730,974	16,967,207	18,667,207	1,700,000
Financing by Accounting Unit					
10031100 - OFFICE OF DIRECTOR PW	324,860	174,860	174,860	174,860	-
10031200 - TRANSPORTATION PLANNING	15,127	46,646	-	-	-
10031201 - STREET ENGINEERING	1,097	-	-	-	-
10031202 - TRAFFIC ENGINEERING	-	1,191	-	-	-
10031204 - CONSTRUCTION INSPECTION	679	-	-	-	-
10031300 - PARKING METER REPAIR AND MAINT	2,091,095	3,026,480	2,842,942	2,842,942	-
10031301 - TRAFFIC SIGNS & MARKINGS	1,219,859	1,565,676	1,774,788	1,774,788	-
10031302 - TRAFFIC SIGNALS	2,601,671	3,415,979	3,188,375	3,888,375	700,000
10031303 - LIGHTING	-	-	1,100,000	1,100,000	-
10031500 - RIGHT OF WAY MANAGEMENT	3,304,932	3,180,449	1,119,006	2,119,006	1,000,000
10031510 - BRIDGE MAINTENANCE	404,637	560,308	378,807	378,807	-
10031530 - WINTER STREET MAINTENANCE	1,689,209	1,465,411	1,046,430	1,046,430	-
10031540 - SUMMER STREET MAINTENANCE	2,637,216	2,293,976	2,968,430	2,968,430	-
10031541 - STREET SWEEPING	-	-	2,373,569	2,373,569	-
10031800 - SMP ASSESSMENT SUBSIDY	344,709	-	-	-	-
Total Financing by Accounting Unit	14,635,092	15,730,974	16,967,207	18,667,207	1,700,000

CITY OF SAINT PAUL
Financing Plan by Department

Department: PUBLIC WORKS
Fund: CITY GRANTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Proposed Budget	Change From Prior Year
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	1,739,104	1,590,506	11,807,557	7,048,020	(4,759,537)
MISCELLANEOUS REVENUE	6,564	25,000	-	-	-
OTHER FINANCING SOURCES	806,912	-	1,083,684	(554,015)	(1,637,699)
Total Financing by Major Account	2,552,579	1,615,506	12,891,241	6,494,005	(6,397,236)
Financing by Accounting Unit					
20031309 - ELECT V CHARGING STATIONS	2,347,011	1,559,387	11,516,395	5,697,347	(5,819,048)
20031800 - PUBLIC WORKS GRANTS	205,569	56,119	1,374,846	796,658	(578,188)
Total Financing by Accounting Unit	2,552,579	1,615,506	12,891,241	6,494,005	(6,397,236)

CITY OF SAINT PAUL
Financing Plan by Department

Department: PUBLIC WORKS
Fund: RIGHT OF WAY MAINTENANCE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Proposed Budget	Change From Prior Year
Financing by Major Account					
LICENSE AND PERMIT	2,221,243	2,833,655	1,853,282	2,061,509	208,227
INTERGOVERNMENTAL REVENUE	808,823	416,234	-	-	-
CHARGES FOR SERVICES	1,517,059	1,566,241	2,875,744	4,716,893	1,841,149
ASSESSMENTS	11,189,184	6,913,632	28,379	28,379	-
MISCELLANEOUS REVENUE	178,450	622,408	-	5,000	5,000
OTHER FINANCING SOURCES	4,532,849	3,352,391	8,441,107	10,327,425	1,886,318
Total Financing by Major Account	20,447,608	15,704,561	13,198,512	17,139,206	3,940,694
Financing by Accounting Unit					
23031303 - STREET LIGHTING MAINTENANCE	5,058,142	2,644,909	-	-	-
23031305 - RESIDENTIAL PKNG PRMT PROGRAM	162,004	149,680	142,180	152,963	10,783
23031306 - GSOC AND GIS	-	-	429,430	440,964	11,534
23031307 - ROW PERMITS AND INSPECTION	2,415,473	2,951,456	1,976,003	2,184,230	208,227
23031309 - ELECT VEH MTCE.	-	13,705	150,321	143,675	(6,646)
23031551 - BRUSHING AND SEAL COATING	3,105,989	2,392,861	-	-	-
23031552 - MILL AND OVERLAY	4,550,107	4,760,929	10,500,578	14,217,374	3,716,796
23031553 - SWEEPING	5,155,893	2,791,021	-	-	-
Total Financing by Accounting Unit	20,447,608	15,704,561	13,198,512	17,139,206	3,940,694

CITY OF SAINT PAUL
Financing Plan by Department

Department: PUBLIC WORKS
Fund: STREET LIGHTING DISTRICTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Proposed Budget	Change From Prior Year
Financing by Major Account					
ASSESSMENTS	321,886	65	389,477	-	(389,477)
OTHER FINANCING SOURCES	-	-	-	389,214	389,214
Total Financing by Major Account	321,886	65	389,477	389,214	(263)
Financing by Accounting Unit					
23131300 - STREET LIGHTING DISTRICTS	321,886	65	389,477	389,214	(263)
Total Financing by Accounting Unit	321,886	65	389,477	389,214	(263)

CITY OF SAINT PAUL
Financing Plan by Department

Department: PUBLIC WORKS

Fund: RECYCLING AND SOLID WASTE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Proposed Budget	Change From Prior Year
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	1,509,848	767,266	767,266	767,266	-
CHARGES FOR SERVICES	848,124	866,856	2,430,228	2,404,058	(26,170)
ASSESSMENTS	9,833,466	9,966,358	10,137,054	16,910,149	6,773,095
INVESTMENT EARNINGS	-	-	44,100	44,100	-
MISCELLANEOUS REVENUE	1,142,976	1,251,671	225,000	225,000	-
OTHER FINANCING SOURCES	-	-	472,395	(227,013)	(699,408)
Total Financing by Major Account	13,334,414	12,852,150	14,076,043	20,123,560	6,047,517
Financing by Accounting Unit					
24131400 - RECYCLING	8,930,761	8,338,854	8,087,067	14,860,162	6,773,095
24131410 - ORGANIZED TRASH COLLECTION	4,403,653	4,513,296	5,988,976	5,263,398	(725,578)
Total Financing by Accounting Unit	13,334,414	12,852,150	14,076,043	20,123,560	6,047,517

CITY OF SAINT PAUL
Financing Plan by Department

Department: PUBLIC WORKS
Fund: PUBLIC WORKS ADMINISTRATION

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Proposed Budget	Change From Prior Year
Financing by Major Account					
CHARGES FOR SERVICES	3,321,154	3,327,568	3,327,568	3,327,568	-
MISCELLANEOUS REVENUE	2,489	8,279	-	-	-
OTHER FINANCING SOURCES	-	-	334,855	469,313	134,458
Total Financing by Major Account	3,323,643	3,335,847	3,662,423	3,796,881	134,458
Financing by Accounting Unit					
73031100 - PUBLIC WORKS DIRECTOR OFFICE	597,060	587,287	648,288	675,661	27,373
73031101 - PW MARKETING AND PUBLIC REL	192,143	196,564	217,975	279,374	61,399
73031102 - PW ACCOUNTING AND PAYROLL	1,046,781	1,094,485	1,204,917	1,296,757	91,840
73031103 - PW OFFICE ADMINISTRATION	235,817	260,812	285,987	228,512	(57,475)
73031104 - PW COMPUTER SERVICES	187,893	110,958	119,183	47,256	(71,927)
73031105 - PW SAFETY SERVICES	165,988	168,269	185,266	195,065	9,799
73031106 - PW RESIDENTIAL AND EMPL SVCS	598,717	613,774	666,415	722,870	56,455
73031110 - PW DALE STREET CAMPUS MAINT	299,244	303,698	334,392	351,386	16,994
Total Financing by Accounting Unit	3,323,643	3,335,847	3,662,423	3,796,881	134,458

CITY OF SAINT PAUL
Financing Plan by Department

Department: PUBLIC WORKS
Fund: OFS FLEET

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Proposed Budget	Change From Prior Year
Financing by Major Account					
CHARGES FOR SERVICES	4,343	4,657	-	-	-
Total Financing by Major Account	4,343	4,657	-	-	-
Financing by Accounting Unit					
73131600 - PW EQUIP SERVICES SECTION	4,343	4,657	-	-	-
Total Financing by Accounting Unit	4,343	4,657	-	-	-

CITY OF SAINT PAUL
Financing Plan by Department

Department: PUBLIC WORKS
Fund: PW ENGINEERING SERVICES

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Proposed Budget	Change From Prior Year
Financing by Major Account					
LICENSE AND PERMIT	4,177	11,282	12,963	12,963	-
INTERGOVERNMENTAL REVENUE	7,993	-	-	-	-
CHARGES FOR SERVICES	7,147,841	7,261,565	11,640,207	12,231,030	590,823
MISCELLANEOUS REVENUE	6,875	22,821	-	-	-
OTHER FINANCING SOURCES	-	-	355,991	370,482	14,491
Total Financing by Major Account	7,166,886	7,295,668	12,009,161	12,614,475	605,314
Financing by Accounting Unit					
73231200 - PW MUN ENGINEERING ADMIN	(889,960)	155,827	-	-	-
73231204 - TRANSPORTATION PLANNING PROJ	88,607	128,005	-	-	-
73231205 - PW PROJECT PLAN AND PROGRAM	8,342	562	-	-	-
73231206 - PW TECHNICAL SERVICES	1,174,922	1,206,186	1,203,371	1,203,371	-
73231207 - PW MAPS AND RECORDS	269,154	272,128	276,074	276,074	-
73231209 - PW SIDEWALK ENGINEERING	391,922	558,719	300,565	300,565	-
73231210 - STREET DESIGN PROJECTS	1,273,990	1,610,224	2,713,260	3,304,083	590,823
73231211 - TRAFFIC AND LIGHTING ENG PROJ	132,798	511,884	659,724	303,733	(355,991)
73231212 - SEWER DESIGN PROJECTS	1,836,621	90,408	1,202,222	1,202,222	-
73231213 - BRIDGE DESIGN PROJECTS	844,828	1,636	1,359,684	1,359,684	-
73231214 - CONSTRUCTION PROJECTS	838,603	1,124,356	2,671,931	3,042,413	370,482
73231215 - SURVEY SECTION PROJECTS	1,197,060	1,635,734	1,622,330	1,622,330	-
Total Financing by Accounting Unit	7,166,886	7,295,668	12,009,161	12,614,475	605,314

CITY OF SAINT PAUL
Financing Plan by Department

Department: PUBLIC WORKS
Fund: ASPHALT PLANT

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Proposed Budget	Change From Prior Year
Financing by Major Account					
CHARGES FOR SERVICES	2,652,953	2,337,351	3,707,172	3,707,172	-
MISCELLANEOUS REVENUE	614	1,478	-	-	-
OTHER FINANCING SOURCES	-	-	12,945	28,941	15,996
Total Financing by Major Account	2,653,567	2,338,829	3,720,117	3,736,113	15,996
Financing by Accounting Unit					
73331500 - ASPHALT PAVING PLANT	2,653,567	2,338,829	3,720,117	3,736,113	15,996
Total Financing by Accounting Unit	2,653,567	2,338,829	3,720,117	3,736,113	15,996

CITY OF SAINT PAUL
Financing Plan by Department

Department: PUBLIC WORKS
Fund: TRAFFIC WAREHOUSE

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Proposed Budget	Change From Prior Year
Financing by Major Account					
CHARGES FOR SERVICES	2,055,589	2,774,804	4,528,716	3,062,662	(1,466,054)
MISCELLANEOUS REVENUE	106,145	1,298,156	200,000	200,000	-
OTHER FINANCING SOURCES	-	-	4,871	61,373	56,502
Total Financing by Major Account	2,161,735	4,072,960	4,733,587	3,324,035	(1,409,552)
Financing by Accounting Unit					
73431200 - TRAFFIC WAREHOUSE	2,161,735	4,072,960	4,733,587	3,324,035	(1,409,552)
Total Financing by Accounting Unit	2,161,735	4,072,960	4,733,587	3,324,035	(1,409,552)

CITY OF SAINT PAUL
Financing Plan by Department

Department: PUBLIC WORKS
Fund: SEWER UTILITY

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Proposed Budget	Change From Prior Year
Financing by Major Account					
LICENSE AND PERMIT	101,432	111,368	90,000	90,000	-
INTERGOVERNMENTAL REVENUE	287,421	72,711	72,711	72,711	-
CHARGES FOR SERVICES	67,292,497	64,208,822	70,922,721	75,735,818	4,813,097
ASSESSMENTS	65,722	6,088,306	224,860	224,860	-
INVESTMENT EARNINGS	150,110	25,746	2,000	110,120	108,120
MISCELLANEOUS REVENUE	25,929	33,968	5,000	5,000	-
OTHER FINANCING SOURCES	43,409,944	29,121,488	18,130,044	27,146,105	9,016,061
Total Financing by Major Account	111,333,055	99,662,409	89,447,336	103,384,614	13,937,278
Financing by Accounting Unit					
64031700 - MAJOR SEWER SERVICE OBLIGATION	64,928,220	66,933,625	76,125,441	87,296,496	11,171,055
64031701 - SEWER MAINTENANCE	123,463	120,635	185,211	135,211	(50,000)
64031702 - SEWER SYSTEM MANAGEMENT	677	2,180	1,000	1,000	-
64031703 - REGIONAL ISSUES MANDATES MGMT	472	1,579	-	-	-
64031704 - SEWER INFRASTRUCTURE MGMT	245	790	-	-	-
64031710 - STORMWATER DISCHARGE MGMT	457	1,519	-	-	-
64031712 - PRIVATE SEWER CONNECT REPAIR	1,842,793	2,589,781	2,600,000	4,600,000	2,000,000
64031713 - SEWER INSPECTION PROGRAM	300	954	-	-	-
64031950 - SEWER CAPITAL MAIN	4,880,425	10,117,159	-	-	-
64031960 - RIVERVIEW LIFT STATION	69,685	230,148	338,640	338,640	-
64031970 - SNELLING MIDWAY STORMWATER MGMT D	14,057	-	115,000	115,000	-
64031980 - FORD STORMWATER MGMT DISTRICT	(3,573,279)	1,355,012	85,630	85,630	-
64031985 - FORD SITE CONSTRUCTION	7,969,650	-	-	-	-
64031990 - WEST SIDE FLATS SANITARY CAPACITY UPGRADE PR	34,991	636,712	-	-	-
640652018D - 2018D REVENUE BOND PROCEEDS	4,187	-	-	-	-
640652019F - 2019F REVENUE BOND PROCEEDS	24,488	-	-	-	-
640652020D - 2020D REVENUE BOND PROCEEDS	62,338	-	-	-	-
640652020E - 2020E REVENUE BOND PROCEEDS	28,606	-	-	-	-
640652021F - 2021F REV BOND PROCEEDS	16,981,412	-	-	-	-
640652022B - 2022B REVENUE BOND PROCEEDS	-	8,185,386	-	-	-

CITY OF SAINT PAUL
Financing Plan by Department

Department: PUBLIC WORKS
Fund: SEWER UTILITY

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Proposed Budget	Change From Prior Year
Financing by Accounting Unit					
640952011C - 2011C REV BOND DEBT SERVICE	4,868,606	-	-	-	-
640952013D - 2013D REV BOND DEBT SERVICE	5,381,702	-	-	-	-
640952014E - 2014E REV BOND DEBT SERVICE	578,102	571,525	565,525	566,300	775
640952014ER - 2014E REV BOND RESERVE	-	9,101	1,000	54,810	53,810
640952015B - 2015B REV BOND DEBT SERVICE	593,565	594,961	596,562	592,962	(3,600)
640952015BR - 2015B REV BOND RESERVE	-	8,720	500	54,810	54,310
640952016B - 2016B REV BOND DEBT SERVICE	537,602	542,288	539,538	541,038	1,500
640952016BR - 2016B REV BOND RESERVE	-	7,924	500	500	-
640952016D - 2016D REV BOND DEBT SERVICE	2,098,916	2,071,675	2,080,785	2,084,875	4,090
640952017C - 2017C REV BOND DEBT SERVICE	545,826	540,044	534,739	534,194	(545)
640952018D - 2018D REV BOND DEBT SERVICE	548,912	549,013	549,263	551,513	2,250
640952019F - 2019F REV BOND DEBT SERVICE	509,853	526,900	518,900	530,150	11,250
640952020D - 2020D REVENUE BOND DEBT SERVICE	1,587,597	1,579,025	1,566,425	1,572,625	6,200
640952020E - 2020E FORD REVENUE BOND DEBT SERVICE	689,216	639,140	630,140	621,140	(9,000)
640952021F - 2021F REV BOND DEBT SERVICE	(30)	1,846,614	1,850,200	1,414,450	(435,750)
640952022B - 2022B REVENUE BOND DEBT SERVICE	-	-	562,337	565,968	3,631
640952023E - 2023E REVENUE BOND DEBT SERVICE	-	-	-	1,127,304	1,127,304
Total Financing by Accounting Unit	111,333,055	99,662,409	89,447,336	103,384,614	13,937,278

Safety and Inspections

2024 Adopted Budget: Safety and Inspections

Department Mission: To preserve and improve the quality of life in Saint Paul by protecting and promoting public health and safety for all. **Learn More:** stpaul.gov/DSI

Department Facts

- **Total General Fund Budget:** \$24,398,624
- **Total Special Fund Budget:** \$757,879
- **Total FTEs:** 161.00 (includes 1 American Rescue Plan FTE)

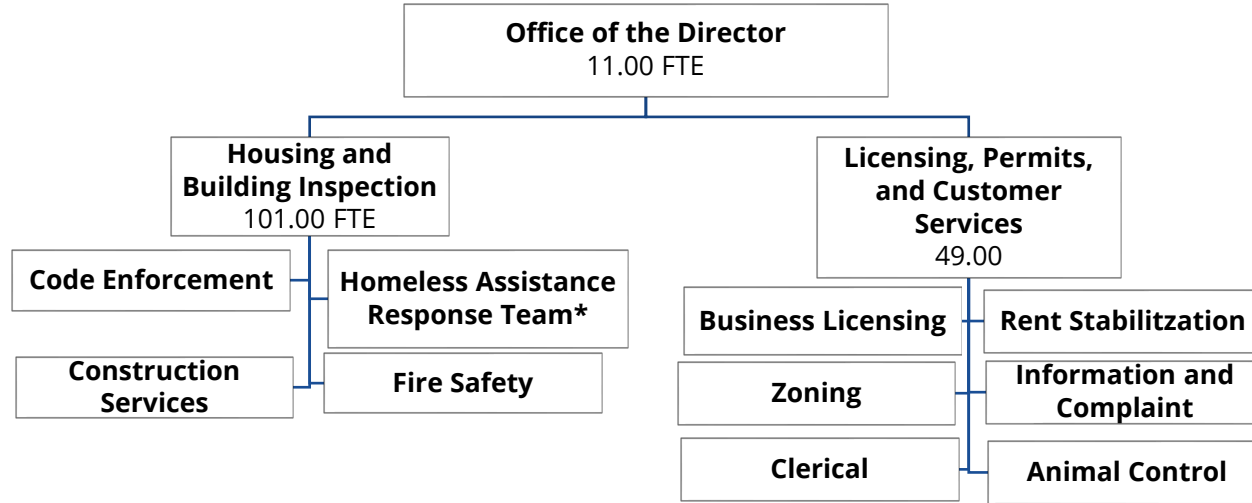
Department Goals

- Prevent life and property loss.
- Promote neighborhood safety and livability.
- Engage communities in effective communication, customer service, and education.
- Promote sustainable and innovative solutions.
- Ensure equity in the delivery of our programs/services.
- Provide seamless services to help individuals operate businesses.

Recent Accomplishments

- Administered 40,015 total construction permits (20%↑), 14,531 of which were building permits for a total valuation of \$834,005,001.
- Conducted 61,275 construction inspections (8% ↑).
- Issued 3,050 business licenses (8.8% ↑).
- Conducted 12,411 Fire Certificate of Occupancy inspections (3% ↓), issued 3,712 certificates (1% ↑).
- Conducted 32,877 code (6.2% ↑) and 11,910 vacant building inspections (1.5% ↑).
- Processed 206 Rent Increase Stabilization requests, while handling 376 inquiries and 106 complaints.
- Responded to 3,296 animal related complaints (3.8% ↓).
- Managed an estimated 61,000 calls to our Information & Complaint line (3.6% ↓).
- DSI's current project to replace the department's data systems will improve the reliability and accuracy of these performance numbers.
- Leader in the City's post-pandemic communication and outreach to businesses and residents. DSI's Public Information Officer led and coordinated press releases, press conferences, GovDelivery messages, and development of communications.
- Continued to support businesses through post-pandemic recovery, including developing an outdoor seating assistance program.
- Completed multi-year effort to amend city ordinance and implement a more timely and equitable business licensing process that starts with the community.
- Despite staff shortages, Animal Control continued to achieve a more than 94% live release rate for shelter animals.
- Implemented FirstNet for Essential Staff allowing interoperability and improved communication between DSI and SPFD response personnel.
- Identified and utilized new funding sources to greatly enhance the response to the unsheltered homeless crisis, including the creation of additional shelter space and a DSI outreach team to support unsheltered individuals.
- Coordinated with other divisions and stakeholders to expedite the opening of temporary shelters and warming houses for our unsheltered population.

Safety and Inspections Organizational Chart



Total FTE 161.00

*1.00 FTE included in this total is budgeted in a General Government Account funded by American Rescue Plan funds

Department Division Descriptions

The Department of Safety and Inspections is managed by the Director department support staff. It includes the following divisions:

- **Housing and Building Inspection:** The Housing and Building Inspection division is made up of four main services:
 - Code Enforcement, which handles code compliance, nuisance abatement, Truth in Sale of Housing, and vacant buildings.
 - Homeless Assistant Response Team, which connects people experiencing homelessness with resources.
 - Construction Services, which handles business plan review, building inspections, and issues relating to electrical, elevator, mechanical, warm air and ventilations, plumbing, and energy compliance.
 - Fire Safety works with resident, commercial, and case managed properties, in addition to fire engineering issues.
- **Licensing, Permits, and Customer Service:** The Licensing, Permits, and Customer Service division is made up of six main services:
 - Business Licensing, which handles licensing and compliance, skyway management, gambling enforcement, project facilitation, and sound level variances.
 - Rent Stabilization, which handles process appeals and exemptions and customer service.
 - Zoning, which handles zoning and sign regulation, site plan review, zoning compliance.
 - Information and complaint, which handles city-wide information calls, process complaints, and communication.
 - Clerical, which handles processing licenses, payments, and permits and provides clerical administration for hearings.
 - Animal Control, which handles animal licensing and sheltering, along with code compliance.

**2024 Adopted Budget
SAFETY AND INSPECTION**

Fiscal Summary

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year	FY 2023 Adopted Budget FTE	FY 2024 Adopted Budget FTE
Spending							
100: CITY GENERAL FUND	19,551,462	18,313,733	23,334,949	24,398,624	1,063,675	153.50	160.00
200: CITY GRANTS	-	-	-	268,850	268,850	-	-
215: ASSESSMENT FINANCING	95,869	195,093	489,342	489,029	(313)	-	-
228: CHARITABLE GAMBLING	256,386	167,362	389,436	-	(389,436)	3.00	-
Total	19,903,717	18,676,189	24,213,727	25,156,503	942,776	156.50	160.00
Financing							
100: CITY GENERAL FUND	18,286,540	19,383,455	18,994,585	19,051,848	57,263		
200: CITY GRANTS	-	-	-	268,850	268,850		
215: ASSESSMENT FINANCING	48,225	141,376	489,342	489,029	(313)		
228: CHARITABLE GAMBLING	368,381	445,267	389,436	-	(389,436)		
Total	18,703,145	19,970,097	19,873,363	19,809,727	(63,636)		

SAFETY AND INSPECTION

Budget Changes Summary

The 2024 Department of Safety and Inspections General Fund budget invests in 3.5 new FTEs. This includes 1 FTE Abatement Coordinator, 2 FTE Animal Service Officers, and a 0.5 FTE Sheet Metal inspector.

The 2024 Safety and Inspections General Fund budget includes the addition of 1 FTE DSI Inspector III (Abatement Coordinator). Abatement is done when the City removes (or abates) conditions that are considered a nuisance and violate City codes after the owner has failed to do so. The Abatement Coordinator will develop a model to contract with small local businesses for abatement services (waste removal, cutting tall grass, pest extermination, etc.) This approach keeps costs within scope for smaller projects and increases vendor diversity.

The 2024 Safety and Inspections General Fund budget includes the addition of a 0.5 FTE Sheet Metal Inspector. This will allow for an existing 0.5 FTE to become a full-time position, improving inspection schedule efficiency.

The investment in 2 FTE Animal Service Officers is intended to help alleviate the pressures on current staffing models. A more sustainable working environment improves the well-being of both workers and animals.

The 2024 budget includes an attrition adjustment to account for yearly vacancy savings that occur due to standard staff turnover.

The 2024 Safety and Inspections budget reflects changes in anticipated revenues. Vacant building registration and plan review revenues have been trending down in recent years, while building permit revenue has seen steady growth. There is a small increase in fire certificate of occupancy revenue and a decrease in assessment revenue.

The Department of Safety and Inspections has determined that it is more effective to allow the MN Gaming and Control Board provide all regulatory oversight of lawful gambling. Reducing City regulation of lawful gambling organizations creates a more streamlined, effective, and focused licensing division. Changes to 2024 Safety and Inspections' General Fund include shifting 3 FTEs from the Charitable Gambling Fund which will be discontinued.

Public Safety Aid: the 2024 budget includes \$55,000 of Public Safety Aid dedicated to DSI's purchase of an emergency response vehicle. This vehicle is used for residential displacement avoidance and business support, allowing for more flexibility for on call contracts. Please see the General Government Accounts section for additional information.

100: General Fund

Safety and Inspections

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as property insurance and telephone monthly charges, and other revenue and expense adjustments.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Current service level adjustments	456,972	-	-
Subtotal:	456,972	-	-

Mayor's Proposed Changes

DSI Revenues

The 2024 Safety and Inspections budget reflects changes in anticipated revenues. Vacant building registration and plan review revenues have been trending down in recent years, while building permit revenue has seen steady growth. There is a small increase in fire certificate of occupancy revenue and a decrease in assessment revenue.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Building permit fee volume increase	-	600,000	-
Fire Certificate of Occupancy volume increase	-	4,200	-
Assessment revenue volume decrease	-	(119,172)	-
Plan review revenue volume decrease	-	(233,937)	-
Vacant building volume decrease	-	(313,000)	-
Subtotal:	-	(61,909)	-

Abatement Coordinator

The 2024 Safety and Inspections General Fund budget includes the addition of a DSI Inspector III to serve as an Abatement Coordinator. Abatement is done when the City removes (or abates) conditions that are considered a nuisance and violate City codes after the owner has failed to do so. The Abatement Coordinator will develop a model to contract with small local businesses for abatement services (waste removal, cutting tall grass, pest extermination, etc.) This approach keeps costs within scope for smaller projects and increases vendor diversity.

Abatement Coordinator	119,172	119,172	1.00
Subtotal:	119,172	119,172	1.00

Animal Service Officers

The 2024 Safety and Inspections General Fund budget includes two Animal Service Officers to help alleviate the pressures on current staffing models. A more sustainable working environment improves the well-being of both workers and animals.

Animal Service Officers	182,303	-	2.00
Subtotal:	182,303	-	2.00

Sheet Metal Worker

The 2024 Safety and Inspections General Fund budget includes the addition of a 0.5 FTE Sheet Metal Inspector. This will allow for an existing 0.5 FTE to become a full-time position, improving inspection schedule efficiency.

Add Sheet Metal Worker .50 FTE	80,990	-	0.50
Subtotal:	80,990	-	0.50

Discontinue Charitable Gambling Fund

The Department of Safety and Inspections has determined that it is more effective to allow the MN Gaming and Control Board provide all regulatory oversight of lawful gambling. Reducing City regulation of lawful gambling organizations creates a more streamlined, effective, and focused licensing division. Changes to 2024 Safety and Inspections' General Fund include shifting 3 FTEs from the Charitable Gambling Fund which will be discontinued.

Discontinue Charitable Gambling Fund and move 3 FTEs to General Fund	324,813	-	3.00
Subtotal:	324,813	-	3.00

Adopted Changes

	Change from 2023 Adopted		
	Spending	Financing	FTE

Attrition Adjustment

The 2024 budget includes an attrition adjustment to account for yearly vacancy savings that occur due to standard staff turnover.

Attrition Adjustment	(100,575)	-	-
Subtotal:	(100,575)	-	-

Fund 100 Budget Changes Total	1,063,675	57,263	6.50
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200: City Grants

Safety and Inspections

Budgets for grants administered by the department of Safety and Inspection are included in the City Grants Fund.

Current Service Level Adjustments

Current service level adjustments reflect changes in spending and revenue patterns.

	Change from 2023 Adopted		FTE
	Spending	Financing	
	-	-	-
Subtotal:	-	-	-

Adopted Changes

The adopted budget updates multi-year grant budgets to align with available spending and planned activity.

Federal Emergency Management Agency (FEMA) - Building Resilient Infrastructure & Communities grant carry forward

	268,850	268,850	-
Subtotal:	268,850	268,850	-

Fund 200 Budget Changes Total

268,850 268,850 -

215: Assessment Fund

Safety and Inspections

The Assessment Fund includes revenues and expenditures for vacant building demolitions.

Current Service Level Adjustments

Current service level adjustments reflect changes in spending and revenue patterns.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Current service level adjustments	(313)	(313)	-
Subtotal:	(313)	(313)	-

Fund 215 Budget Changes Total

(313) (313) -

228: Charitable Gambling Fund

Safety and Inspections

The Charitable Gambling Fund includes DSI's gambling enforcement activities and revenues.

Mayor's Proposed Changes

Discontinue Charitable Gambling Fund

Changes to 2024 Safety and Inspections' special funds include discontinuing the Charitable Gambling Fund and shifting 3 FTEs to the General Fund. The Department determined that it is more effective to allow the MN Gaming and Control Board provide all regulatory oversight. Reducing City regulation of lawful gambling organizations creates a more streamlined, effective, and focused licensing division.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Move 3 FTEs to the General Fund	(324,813)	-	(3.00)
Eliminate remaining charitable gambling expenses and revenue	(64,623)	(389,436)	-
Subtotal:	(389,436)	(389,436)	(3.00)
Fund 228 Budget Changes Total	(389,436)	(389,436)	(3.00)

Safety and Inspections Spending Reports

CITY OF SAINT PAUL
Spending Plan by Department

Department: SAFETY AND INSPECTION

Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	17,040,170	15,721,532	20,444,779	21,506,707	1,061,928
SERVICES	2,325,272	2,342,942	2,571,878	2,573,529	1,651
MATERIALS AND SUPPLIES	163,192	219,161	248,202	248,202	-
ADDITIONAL EXPENSES	188	500	250	250	-
CAPITAL OUTLAY	-	5,000	45,000	45,000	-
DEBT SERVICE	77	57	100	100	-
OTHER FINANCING USES	22,563	24,541	24,740	24,836	96
Total Spending by Major Account	19,551,462	18,313,733	23,334,949	24,398,624	1,063,675
Spending by Accounting Unit					
10024100 - DSI ADMINISTRATION	859,847	771,997	830,791	832,538	1,747
10024200 - PROPERTY CODE ENFORCEMENT	1,377,529	1,325,148	1,485,096	1,378,647	(106,449)
10024205 - VACANT BLDG CODE ENFORCEMENT	713,245	480,301	746,115	785,607	39,492
10024210 - SUMMARY NUISANCE ABATEMENT	905,845	976,942	914,245	914,245	-
10024215 - TRUTH IN SALE OF HOUSING	124,013	123,959	127,807	136,736	8,929
10024225 - DSI UNSHELTERED	-	952	443,882	419,060	(24,822)
10024230 - RENT STABILIZATION	-	139,059	350,524	368,766	18,242
10024300 - CONSTRUCTION SVCS AND PERMITS	8,039,839	8,152,157	9,876,530	10,219,926	343,396
10024400 - FIRE CERTIFICATE OF OCCUPANCY	2,858,007	2,135,183	3,299,036	3,249,528	(49,508)
10024500 - BUSINESS AND TRADE LICENSE	1,320,889	1,108,341	1,478,672	1,837,979	359,307
10024505 - ZONING	917,278	1,014,002	1,034,865	1,127,412	92,547
10024510 - ANIMAL AND PEST CONTROL	901,181	861,106	1,119,316	1,336,754	217,438
10024520 - INFORMATION & COMPLAINT	693,323	502,143	734,549	717,268	(17,281)
10024525 - DSI CLERICAL SUPPORT	840,465	722,443	893,521	1,074,160	180,639
Total Spending by Accounting Unit	19,551,462	18,313,733	23,334,949	24,398,624	1,063,675

**CITY OF SAINT PAUL
Spending Plan by Department**

Department: SAFETY AND INSPECTION

Fund: CITY GRANTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
SERVICES	-	-	-	268,850	268,850
Total Spending by Major Account	-	-	-	268,850	268,850
Spending by Accounting Unit					
20024800 - DSI GRANTS	-	-	-	268,850	268,850
Total Spending by Accounting Unit	-	-	-	268,850	268,850

**CITY OF SAINT PAUL
Spending Plan by Department**

Department: SAFETY AND INSPECTION

Fund: ASSESSMENT FINANCING

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
SERVICES	95,869	195,093	489,342	489,029	(313)
Total Spending by Major Account	95,869	195,093	489,342	489,029	(313)
Spending by Accounting Unit					
21524250 - NUISANCE BUILDINGS ABATEMENT	95,869	195,093	489,342	489,029	(313)
Total Spending by Accounting Unit	95,869	195,093	489,342	489,029	(313)

CITY OF SAINT PAUL
Spending Plan by Department

Department: SAFETY AND INSPECTION

Fund: CHARITABLE GAMBLING

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	220,677	133,861	324,763	-	(324,763)
SERVICES	25,511	23,266	54,579	-	(54,579)
OTHER FINANCING USES	10,198	10,235	10,094	-	(10,094)
Total Spending by Major Account	256,386	167,362	389,436	-	(389,436)
Spending by Accounting Unit					
22824550 - GAMBLING ENFORCEMENT	256,386	167,362	389,436	-	(389,436)
Total Spending by Accounting Unit	256,386	167,362	389,436	-	(389,436)

Safety and Inspections Financing Reports

CITY OF SAINT PAUL
Financing Plan by Department

Department: SAFETY AND INSPECTION
Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
LICENSE AND PERMIT	10,952,539	12,298,063	10,369,946	10,969,946	600,000
INTERGOVERNMENTAL REVENUE	47,073	-	35,000	35,000	-
CHARGES FOR SERVICES	5,725,468	5,142,220	6,355,618	5,812,881	(542,737)
FINE AND FORFEITURE	84,003	41,282	57,000	57,000	-
ASSESSMENTS	-	9,136	26,700	26,700	-
MISCELLANEOUS REVENUE	26,387	44,749	22,000	22,000	-
OTHER FINANCING SOURCES	1,451,071	1,848,005	2,128,321	2,128,321	-
Total Financing by Major Account	18,286,540	19,383,455	18,994,585	19,051,848	57,263
Financing by Accounting Unit					
10024100 - DSI ADMINISTRATION	151,397	133,348	151,925	151,925	-
10024200 - PROPERTY CODE ENFORCEMENT	76,947	13,982	84,840	84,840	-
10024205 - VACANT BLDG CODE ENFORCEMENT	357,259	290,628	727,275	414,275	(313,000)
10024210 - SUMMARY NUISANCE ABATEMENT	1,104,116	1,531,234	1,848,700	1,848,700	-
10024215 - TRUTH IN SALE OF HOUSING	193,025	156,940	156,060	156,060	-
10024300 - CONSTRUCTION SVCS AND PERMITS	13,167,760	14,342,338	12,705,855	13,071,918	366,063
10024400 - FIRE CERTIFICATE OF OCCUPANCY	1,370,725	1,467,387	1,541,701	1,545,901	4,200
10024500 - BUSINESS AND TRADE LICENSE	1,062,927	753,034	1,056,992	1,056,992	-
10024505 - ZONING	453,013	327,682	393,465	393,465	-
10024510 - ANIMAL AND PEST CONTROL	336,626	354,135	315,026	315,026	-
10024520 - INFORMATION & COMPLAINT	12,746	12,746	12,746	12,746	-
Total Financing by Accounting Unit	18,286,540	19,383,455	18,994,585	19,051,848	57,263

**CITY OF SAINT PAUL
Financing Plan by Department**

**Department: SAFETY AND INSPECTION
Fund: CITY GRANTS**

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	-	-	-	268,850	268,850
Total Financing by Major Account	-	-	-	268,850	268,850
Financing by Accounting Unit					
20024800 - DSI GRANTS	-	-	-	268,850	268,850
Total Financing by Accounting Unit	-	-	-	268,850	268,850

**CITY OF SAINT PAUL
Financing Plan by Department**

**Department: SAFETY AND INSPECTION
Fund: ASSESSMENT FINANCING**

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
OTHER FINANCING SOURCES	48,225	141,376	489,342	489,029	(313)
Total Financing by Major Account	48,225	141,376	489,342	489,029	(313)
Financing by Accounting Unit					
21524250 - NUISANCE BUILDINGS ABATEMENT	48,225	141,376	489,342	489,029	(313)
Total Financing by Accounting Unit	48,225	141,376	489,342	489,029	(313)

**CITY OF SAINT PAUL
Financing Plan by Department**

**Department: SAFETY AND INSPECTION
Fund: CHARITABLE GAMBLING**

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
TAXES	368,381	445,267	389,436	-	(389,436)
Total Financing by Major Account	368,381	445,267	389,436	-	(389,436)
Financing by Accounting Unit					
22824550 - GAMBLING ENFORCEMENT	368,381	445,267	389,436	-	(389,436)
Total Financing by Accounting Unit	368,381	445,267	389,436	-	(389,436)

Technology and Communication

2024 Adopted Budget: Office of Technology and Communications

Department Mission: To provide high quality, secure, cost-effective information technology that supports the business needs of the City, fosters innovation, and enhances the lives of the residents of Saint Paul, the most livable city in America.

Learn More: stpaul.gov/technology-communications

Department Facts

- **Total General Fund Budget:** \$11,237,481
- **Total Special Fund Budget:** \$4,442,907
- **Total FTEs:** 72.00

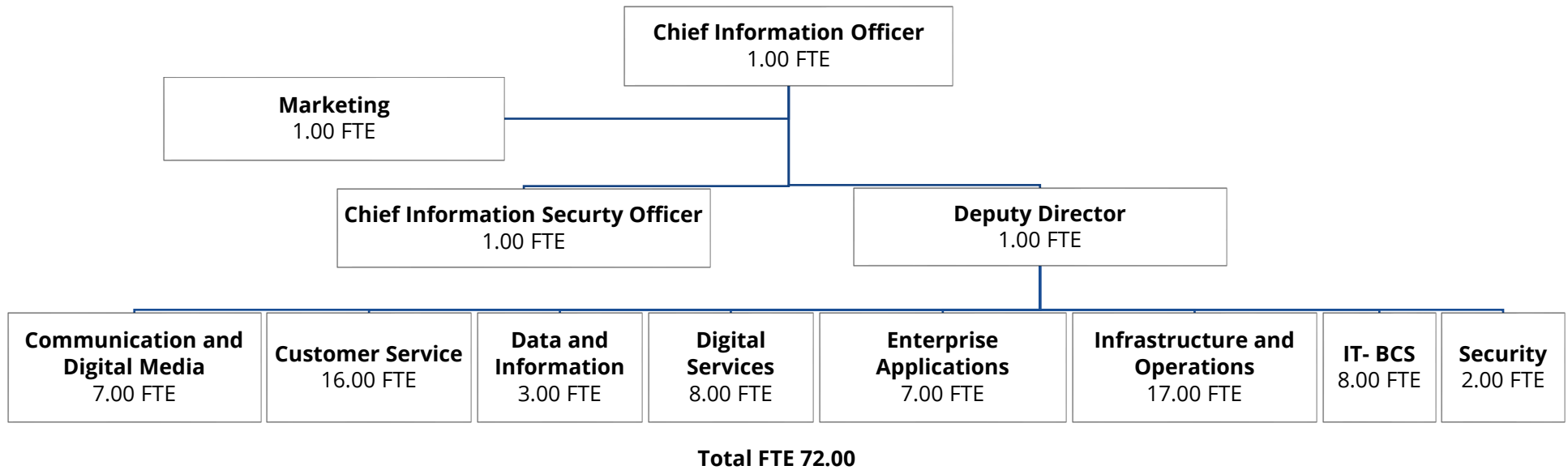
Department Goals

- Enable digital transformation citywide by using data and technology to increase operational efficiency, share information with the public and improve both the quality of government services and community welfare.
- Build user-centered experiences for services provided by the City by increasing collaboration with internal and external users to more accurately define problems and co-create solutions.
- Mature the City's information security program to ensure we handle information in a manner that engenders trust, promotes transparency, and protects privacy.
- Leverage data as a strategic asset to inform policy and decision-making.
- Create an inclusive culture where all perspectives and ideas are valued, and collaboration and creativity are fostered.

Recent Accomplishments

- Manage and support over 3,600 PCs supporting more than 3,500 staff in the City.
- Supported and managed local and wide area network for more than 100 locations.
- Enterprise Resource Planning Upgrade (Infor)
- City Attorney and Civil Litigation Records Management Upgrade
- Council Chambers Upgrade
- Voice Over Internet Phone (VOIP) Implementation
- Enterprise Document Management
- Right Track Management System Redesign

Office of Technology and Communications Organizational Chart



Department Division Descriptions

The Office of Technology and Communications is managed by the Chief Information Officer and includes the following divisions:

- Communications & Digital Media:** This team produces high-quality videos to help tell compelling stories about Saint Paul and provides support for live meeting production for City Council and other important gatherings. They offer strategic communications, creative services, and graphic design support to all departments while managing brand standards for the City. Additionally, they partner with departments to maintain content on StPaul.gov and other key communications platforms like Granicus and GovDelivery. They also manage the City's government access cable channel, ensuring effective and consistent communication with the public.
- Customer Service:** This team serves as the primary point of contact for technical issues faced by City staff and the public through the Service Desk. Their responsibilities include installing, maintaining, and troubleshooting essential software and hardware, adapting to the evolving remote work landscape. Their professionals address tech challenges across various locations, from office desks to global sites, and often serve as a starting point for IT careers within the City.
- Data and Information:** This team creates reports and analytics for data-driven decision-making, provide support and updates for departmental needs, and train users. Additionally, they oversee data access and sharing, ensuring data integrity and security. The team promotes a data-centric culture, emphasizing its significance for residents, building trust in our data, and supporting transparency for the public. Visit the City's [Open Information Portal](#) to learn more.
- Digital Services:** This team is responsible for website development, administering our enterprise mapping and constituent experience (CX) platforms, managing spatial data, and leading custom application development. They also oversee software-as-a-service (SaaS) application administration and implement new deployments. Additionally, they manage our Microsoft SharePoint and Teams environment, configuring solutions using various Microsoft apps for enhanced efficiency and collaboration.

- **Enterprise Applications:** This team collaborates closely with business users to identify pain points and co-create new business processes using enterprise solutions. They are responsible for developing processes and interfaces across various platforms, configuring forms and fields. Furthermore, they contribute to business transformation by streamlining inefficient processes through automation and working collaboratively with the IT-BCS Team to enhance enterprise app processes. Additionally, they assist customers with data extraction requests and offer alternative data viewing options through configurations.
- **Infrastructure:** This team manages our extensive network with over 400 switches, 495 access points, and 112 sites, allowing for the transfer of 20 billion megabytes of data yearly. They manage tools for communication and oversee a phone system handling 702,670 minutes per year. Storage resources include about 1.1 petabytes of storage for files and 590 terabytes for backups. There are 40 physical and 400 virtual servers hosted in four different data centers in the city.
- **IT Business & Consulting Services (IT-BCS):** This team enables customer success by collaborating with stakeholders and ensuring connection to appropriate resources. The team focuses on user-centered experience, aligning technical solutions, and supporting enterprise integration of new technologies. The team plays a role in business transformation, identifying IT-driven changes and recommending process improvements. They also handle talent management, procurement, and budget management, including technology and IT service budgets, in collaboration with technology leads, enhancing our overall efficiency and effectiveness.
- **Security:** This team helps defend our organization against cyber threats. They stay informed through cyber threat intelligence, embedded within products and devices for network traffic detection, and offer advisories. Their focus includes elevated credential protection through multi-factor authentication, email phishing training, and endpoint security.
- **Marketing** manages public relations.

**2024 Adopted Budget
TECHNOLOGY**

Fiscal Summary

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year	FY 2023 Adopted Budget FTE	FY 2024 Adopted Budget FTE
Spending							
100: CITY GENERAL FUND	12,345,929	9,034,574	10,590,847	11,237,481	646,634	70.00	72.00
200: CITY GRANTS	25,000	40,245	-	-	-	-	-
211: GENERAL GOVT SPECIAL PROJECTS	919,236	795,263	1,034,500	1,034,500	-	-	-
710: CENTRAL SERVICE FUND	-	2,872,026	3,002,114	3,408,407	406,293	-	-
Total	13,290,165	12,742,108	14,627,461	15,680,388	1,052,927	70.00	72.00
Financing							
100: CITY GENERAL FUND	2,760,350	2,013,842	2,027,129	1,891,500	(135,629)		
200: CITY GRANTS	-	-	-	-	-		
211: GENERAL GOVT SPECIAL PROJECTS	1,070,054	1,025,836	1,034,500	1,034,500	-		
710: CENTRAL SERVICE FUND	-	2,537,119	3,002,114	3,408,407	406,293		
Total	3,830,404	5,576,797	6,063,743	6,334,407	270,664		

Budget Changes Summary

The Office of Technology and Communications (OTC) 2024 budget adds two new positions: one Cybersecurity Analyst and one Enterprise Application Analyst. These positions will address cybersecurity threats to local governments and support the shift to modern technology architecture and platforms. It also decreases the attrition budget. Other changes in the 2024 budget reflect current service level adjustments for salaries and benefits, projected revenue updates, and a reduction of rent charges.

Special fund changes include the adjustment of spending and revenue budgets for the Workstation Technology and Enterprise Technology funds. These funds finance personal computers, phones, and the associated expenses of providing technology productivity tools for employees.

100: General Fund

Technology and Communications

Current Service Level Adjustments

Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments to department contributions to citywide services such as Energy Coordinator charges and property insurance. It also includes a revenue decrease in internal service charges.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Current service level adjustments	460,630	(105,629)	-
Subtotal:	460,630	(105,629)	-

Mayor's Proposed Changes

Cybersecurity and Enterprise Applications

The 2024 budget includes the addition of two new positions: one Cybersecurity Analyst and one Enterprise Application Analyst. These positions will address cybersecurity threats to local governments and support the shift to modern technology architecture and platforms.

	Change from 2023 Adopted		FTE
	Spending	Financing	
Cybersecurity Analyst	139,002	-	1.00
Enterprise Application Analyst	139,002	-	1.00
Subtotal:	278,004	-	2.00

Franchise Fee Revenue

Based on updated estimates, the 2024 budget includes a decrease in cable franchise revenue.

Franchise fee revenue	-	(30,000)	-
Subtotal:	-	(30,000)	-

Attrition Adjustment

The 2024 budget includes an attrition adjustment to account for yearly vacancy savings that occur due to standard staff turnover.

Attrition adjustment	(92,000)	-	-
Subtotal:	(92,000)	-	-

Fund 100 Budget Changes Total

646,634 (135,629) 2.00

200: City Grants

Technology and Communications

This fund includes a grant from the Knight Foundation for OTC's Tech For All Initiative.

	Change from 2023 Adopted		
	Spending	Financing	FTE
No Changes from 2023 Adopted Budget	-	-	-
Subtotal:	-	-	-
Fund 200 Budget Changes Total	-	-	-

710: Central Service Fund

Technology and Communications

This fund includes all personal computers and phones, as well as enterprise software programs and the maintenance of citywide physical technology infrastructure.

Current Service Level Adjustments

Current service level adjustments include increases to account for the inflationary costs of technology hardware and software utilized by City employees.

	Change from 2023 Adopted		
	Spending	Financing	FTE
Workstation technology expenses	313,494	313,494	-
Enterprise technology expenses	92,799	92,799	-
Subtotal:	406,293	406,293	-
Fund 710 Budget Changes Total	406,293	406,293	-

Office of Technology and Communication Spending Reports

CITY OF SAINT PAUL
Spending Plan by Department

Department: TECHNOLOGY
Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
EMPLOYEE EXPENSE	8,478,082	6,297,437	8,905,963	9,578,727	672,764
SERVICES	2,198,337	1,243,567	1,196,944	1,247,430	50,486
MATERIALS AND SUPPLIES	1,661,390	1,484,153	479,234	403,234	(76,000)
ADDITIONAL EXPENSES	-	-	200	200	-
OTHER FINANCING USES	8,120	9,417	8,506	7,890	(616)
Total Spending by Major Account	12,345,929	9,034,574	10,590,847	11,237,481	646,634
Spending by Accounting Unit					
10016100 - APPLICATION DEVELOPMENT & SUPPORT	840,549	837,601	112,797	-	(112,797)
10016200 - COMMUNICATIONS SECTION	16,069	39,824	41,699	-	(41,699)
10016300 - TECHNOLOGY ADMINISTRATION	8,953,973	6,767,832	9,986,078	11,095,474	1,109,396
10016305 - INFRASTRUCTURE AND OPERATIONS	2,404,520	1,103,662	106,131	-	(106,131)
10016325 - IT SECURITY	-	252,133	213,813	-	(213,813)
10016400 - MARKETING	130,817	33,522	130,329	142,008	11,679
Total Spending by Accounting Unit	12,345,929	9,034,574	10,590,847	11,237,481	646,634

CITY OF SAINT PAUL
Spending Plan by Department

Department: TECHNOLOGY

Fund: CITY GRANTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
SERVICES	25,000	35,583	-	-	-
MATERIALS AND SUPPLIES	-	4,662	-	-	-
Total Spending by Major Account	25,000	40,245	-	-	-
Spending by Accounting Unit					
20016315 - TECHNOLOGY INITIATIVES GRANTS	25,000	40,245	-	-	-
Total Spending by Accounting Unit	25,000	40,245	-	-	-

CITY OF SAINT PAUL
Spending Plan by Department

Department: TECHNOLOGY

Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
SERVICES	882,688	785,250	965,750	965,750	-
MATERIALS AND SUPPLIES	36,549	10,013	68,750	68,750	-
Total Spending by Major Account	919,236	795,263	1,034,500	1,034,500	-
Spending by Accounting Unit					
21116210 - COUNCIL CHAMBER TECHNOLOGY	34,279	10,732	69,000	69,000	-
21116215 - PEG GRANTS	884,957	784,531	965,500	965,500	-
Total Spending by Accounting Unit	919,236	795,263	1,034,500	1,034,500	-

CITY OF SAINT PAUL
Spending Plan by Department

Department: TECHNOLOGY

Fund: CENTRAL SERVICE FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Spending by Major Account					
SERVICES	-	1,363,825	2,409,987	2,417,563	7,576
MATERIALS AND SUPPLIES	-	1,508,201	592,127	990,844	398,717
Total Spending by Major Account	-	2,872,026	3,002,114	3,408,407	406,293
Spending by Accounting Unit					
71016100 - WORKSTATION TECHNOLOGY	-	2,304,421	2,383,457	2,696,951	313,494
71016200 - ENTERPRISE TECHNOLOGY	-	567,605	618,657	711,456	92,799
Total Spending by Accounting Unit	-	2,872,026	3,002,114	3,408,407	406,293

Office of Technology and Communication Financing Reports

CITY OF SAINT PAUL
Financing Plan by Department

Department: TECHNOLOGY
Fund: CITY GENERAL FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
TAXES	2,108,274	1,913,672	1,900,000	1,870,000	(30,000)
INTERGOVERNMENTAL REVENUE	305	-	-	-	-
CHARGES FOR SERVICES	510,769	30,003	9,500	9,500	-
MISCELLANEOUS REVENUE	25,300	(1,600)	12,000	12,000	-
OTHER FINANCING SOURCES	115,702	71,768	105,629	-	(105,629)
Total Financing by Major Account	2,760,350	2,013,842	2,027,129	1,891,500	(135,629)
Financing by Accounting Unit					
10016200 - COMMUNICATIONS SECTION	2,133,574	1,942,074	1,921,500	-	(1,921,500)
10016300 - TECHNOLOGY ADMINISTRATION	97,255	71,768	95,154	1,891,500	1,796,346
10016305 - INFRASTRUCTURE AND OPERATIONS	529,521	-	10,475	-	(10,475)
Total Financing by Accounting Unit	2,760,350	2,013,842	2,027,129	1,891,500	(135,629)

**CITY OF SAINT PAUL
Financing Plan by Department**

**Department: TECHNOLOGY
Fund: CITY GRANTS**

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
Total Financing by Major Account					
Financing by Accounting Unit					
Total Financing by Accounting Unit					

CITY OF SAINT PAUL
Financing Plan by Department

Department: TECHNOLOGY
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
MISCELLANEOUS REVENUE	1,070,054	1,025,836	1,034,500	1,034,500	-
Total Financing by Major Account	1,070,054	1,025,836	1,034,500	1,034,500	-
Financing by Accounting Unit					
21116210 - COUNCIL CHAMBER TECHNOLOGY	-	69,000	69,000	69,000	-
21116215 - PEG GRANTS	1,070,054	956,836	965,500	965,500	-
Total Financing by Accounting Unit	1,070,054	1,025,836	1,034,500	1,034,500	-

**CITY OF SAINT PAUL
Financing Plan by Department**

Department: TECHNOLOGY
Fund: CENTRAL SERVICE FUND

Budget Year: 2024

	FY 2021 Actuals	FY 2022 Actuals	FY 2023 Adopted Budget	FY 2024 Adopted Budget	Change From Prior Year
Financing by Major Account					
CHARGES FOR SERVICES	-	-	293,496	293,496	-
OTHER FINANCING SOURCES	-	2,537,119	2,708,618	3,114,911	406,293
Total Financing by Major Account	-	2,537,119	3,002,114	3,408,407	406,293
Financing by Accounting Unit					
71016100 - WORKSTATION TECHNOLOGY	-	2,063,462	2,383,457	2,696,951	313,494
71016200 - ENTERPRISE TECHNOLOGY	-	473,657	618,657	711,456	92,799
Total Financing by Accounting Unit	-	2,537,119	3,002,114	3,408,407	406,293

Appendices

Adopted Budget Resolutions

RES 23 -1857 Approving the 2024 City Tax Levy



City of Saint Paul

City Hall and Court House
15 West Kellogg Boulevard
Phone: 651-266-8560

Signature Copy

Resolution: RES 23-1857

File Number: RES 23-1857

Approving the 2024 City Tax Levy.

WHEREAS, the Mayor, pursuant to the City Charter has proposed and recommended the 2024 budgets for the City of Saint Paul, and

WHEREAS, the proposed 2024 General and General Debt Service budgets have been reviewed and approved or adjusted by the City Council, and

WHEREAS, the City is required under Laws of Minnesota 2002, Chapter 390, Sec. 37, to levy a tax at the Library Board's request, which the Library Board has made, and

WHEREAS, the property tax levies needed to finance those budgets have been determined, and

WHEREAS, the Port Authority of the City of Saint Paul requested a property tax levy to finance economic development budgets under Minnesota Statutes section 469.053, subd. 4 and 6,

NOW THEREFORE BE IT RESOLVED, that the City Council, in anticipation of adopting the General Fund, General Debt Service, and Library Agency budgets for the fiscal year 2024, and in accordance with section 10.04 of the City Charter, does hereby levy taxes on all taxable property within the Saint Paul corporate limits, to be collected totaling the amount set forth in the attached; and

BE IT FURTHER RESOLVED, that the City Council requests the City Clerk to forward this resolution to the Ramsey County Department of Property Records and Revenue in accordance with the applicable provisions of the City Charter and other laws, and

BE IT FINALLY RESOLVED, that the City Council requests the Office of Financial Services to complete and forward any state forms required identifying these adopted levies and corresponding special levies.

At a meeting of the City Council on 12/6/2023, this Resolution was Passed.

Yea: 7 Councilmember Brendmoen, Councilmember Tolbert, Councilmember Noecker, Councilmember Prince, Councilmember Jalali, Councilmember Yang, and Councilmember Balenger

Nay: 0

Vote Attested by Shari Moore
Council Secretary Shari Moore

Date 12/6/2023

Approved by the Mayor Melvin Carter III
Melvin Carter III

Date 12/12/2023

Attachment A

1	File ID Number:	RES 23-1857		
2				
3	Budget Affected:	Operating Budget	Multiple Departments	Multiple Funds
4				
5	Total Amount of Transaction:	n/a		
6				
7	Funding Source:	Other	Please Specify:	Property Tax Levy
8				
9	Charter Citation:	Laws of Minnesota 2002, Chapter 390, Sec. 37; Minnesota Statutes section 469.053, subd. 4 and 6; Section 10.04 of the Saint Paul City Charter		
10				
11				
12	Fiscal Analysis			
13				
14		Resolution approves the final pay 2024 City of Saint Paul Property Tax Levy at \$208,497,445. This includes City Operating and Debt Levies, Saint Paul Public Library Operating and Debt Levies, and the Saint Paul Port Authority levy. Details on the breakdown between these entities is shown below.		
15				
16				
17				
18				
19				
20				
21	Pavable 2024 City of Saint Paul Property Tax Levy			
22				
23		Tax Levy	Tax Levy	%
24	Description	Pavable in 2023	Pavable in 2024	Change
25				
26	City levy for city operations and shrinkage	155,780,139	160,078,894	2.78% A6 Amendment
27				
28	City levy for Debt Service and shrinkage	21,648,845	23,179,457	7.07%
29				
30	City levy for Library Agency and shrinkage	21,017,604	22,462,394	6.87%
31				
32	City Levy for City Government	198,446,588	205,720,745	3.67%
33				
34	City levy for Port Authority levy per Mn. Stat. sec 469.053	2,611,700	2,776,700	6.32% A6 Amendment
35				
36	Total Levy	201,058,288	208,497,445	3.70%
37				

A-6 Amendment

Author: Brendmoen

- 1 Be it resolved that Attachment A of Resolution 23-1857 is hereby amended as follows to reflect changes
2 in specific line items while maintaining a net neutral impact on the total levy amount:
- 3 **Amendment to Line 26:** On Line 26, the amount "160,243,894" is to be replaced with
4 "160,078,894". This adjustment reflects a decrease in the originally stated amount.
 - 5 **Amendment to Line 32:** On Line 32, the amount "205,885,745" is to be replaced with
6 "205,720,745". This adjustment reflects a decrease in the originally stated amount.
 - 7 **Amendment to Line 34:** On Line 34, the amount "2,611,700" is to be replaced with "2,776,700".
8 This adjustment reflects an increase in the originally stated amount.
 - 9 **Updating the Percentage Change Column:** The Percentage Change column in Attachment A
10 shall be updated accordingly to reflect these amendments, ensuring that the total levy
11 percentage change remains at 3.7%.

RES 23 -1833 Adopting the 2024 Budget



City of Saint Paul

City Hall and Court House
15 West Kellogg Boulevard
Phone: 651-286-8560

Signature Copy
Resolution: RES 23-1833

File Number: RES 23-1833

File Number: RES 23-1833

Adopting the 2024 Budget.

WHEREAS, the Mayor has proposed budgets for the City of Saint Paul for the fiscal year beginning January 1, 2024, in accordance with the Saint Paul City Charter and Chapter 56 of the Administrative Code; and

WHEREAS, the City Council, after publication of the notice in the newspaper on December 1, 2023, participated in a public hearing on December 5, 2023, on the Mayor's Proposed 2024 budgets and property tax levy, as required by the City Charter and applicable state and federal laws; and

WHEREAS, the Council has revised the Mayor's proposed budgets as indicated in Attachment A; now therefore be it

RESOLVED, that in accordance with the procedures and requirements set forth in the City Charter and other laws applicable thereto, the Council of the City of Saint Paul does hereby adopt the 2024 budgets as proposed by the Mayor with such monetary changes, additions and deletions as are hereby adopted and which, along with total budgets, are set forth in Attachment A; and be it

FURTHER RESOLVED, that the expenditures in dollars as may be made by the offices, departments, bureaus, and agencies of city government during the fiscal year 2024 shall be, and are hereby approved, and adoption of these budgets shall constitute appropriations of the money amounts as set at the department budget total in the General Fund budget, the project total in the Capital Improvements Budget, and the fund budget total in all other cases; and be it

FURTHER RESOLVED, that the estimated financing set forth in the 2024 adopted budgets is hereby approved; and be it

FURTHER RESOLVED, that the Five-Year Capital Program for 2024-2028 is hereby approved; and be it

FURTHER RESOLVED, that the adoption of the 2024 budget for the Community Development Block Grant Fund is a multi-year budget based on estimates for a grant which has a fiscal period that differs from the City's budget year (January 1 through December 31); the authority to implement this adopted multi-year budget commences only at the beginning of the grant period, and shall extend beyond December 31, 2024, through the end of the grant period and; during the year when the grant is accepted by the City Council, the budget will be amended to match the actual grant amount for the entire multi-year period; and be it

FURTHER RESOLVED, that the City of Saint Paul is authorized to expend Opioid Settlement Funds in the amounts identified in the 2024 budget on: the City's Homeless Assistance Response Team (HART) and Community Outreach and Stabilization (COAST) Unit (eligible under Sections B and C of the settlement agreement), community engagement staff within the Office of

Neighborhood Safety (eligible under Sections B and C of the settlement agreement), and safety supplies for public libraries (eligible under Section H of the settlement agreement) in 2024; and be it

FURTHER RESOLVED, that the City Clerk is directed to publish the 2024 budget summary pursuant to Minnesota Statutes section 471.6965 in the format prescribed by the Office of the State Auditor; and be it

FINALLY RESOLVED, that the Director of Financial Services is hereby authorized to prepare the final 2024 budgets in accordance with the actions taken herein and to equalize, balance or set the final department revenue sources and department appropriations as necessary.

At a meeting of the City Council on 12/6/2023, this Resolution was Passed.

Yea: 6 Councilmember Brendmoen, Councilmember Tolbert, Councilmember Noecker, Councilmember Jalali, Councilmember Yang, and Councilmember Balenger

Nay: 1 Councilmember Prince

Vote Attested by Shari Moore
Council Secretary Shari Moore

Date 12/6/2023

Approved by the Mayor Melvin Carter III
Melvin Carter III

Date 12/12/2023

2024 Budget Balancing Status
General Fund
Resolution Attachment

RES 23-1833

	Spending	Financing
1		
2	Mayor's Proposed Budget	
3	General Fund	
4	Mayor's Proposed Budget Total	369,276,937
5	Gap: Excess / (Shortfall)	0
6		
7		
8	Technical Changes to the Mayor's Proposed Budget	
9		
10	Technical Changes to Adjust for Updates and Omissions	
11		
12	All Departments	Align department budgets to proper accounting units and account codes
13	Fire	Reflect additional personnel costs from updated labor contract
14	Fire	One-time adjustment for capital expenses from biodiesel tax credit rebate
15	General Government	Use of contingency for revenue adjustments and additional Fire personnel costs
16	OTC	Update MNIT public internet spending and internal transfer revenue
17		
18	Revised Revenue and Budget Estimates	
19		
20	General Revenue Adjustments	
21		
22	City Council	Update regulatory fee revenue
23	Fire	Update intergovernmental transfer revenue
24	Fire	Update paramedic fee revenue
25	Fire	Update HR assist revenue
26	Fire	Update ALS interfacility transport revenue
27	Fire	Update BLS revenue
28	Fire	Update CARES revenue
29	General Government	Update excess TF revenue
30	General Government	Update Xcel Energy franchise fee revenue
31	General Government	Update employee parking revenue
32	General Government	Update Fire pension aid
33	General Government	Update Police and Fire disability insurance revenue
34	Safety and Inspections	Update assessment revenue
35		
36	Budget After Technical Changes	369,365,915
37	Gap: Excess / (Shortfall)	0
38		
39		
40		
41		
42	Council Changes to the Mayor's Proposed Budget	
43		
44	Program Adjustments	
45		
46	City Attorney	Increase attrition adjustment
47	City Council	One-time funding for early learning consultant
48	City Council	One-time transfer to Council Special Projects Fund for audit committee
49	City Council	Add 1.0 FTE Policy Analyst, transportation allowances, intern budget
50	City Council	One-time attrition adjustment
51	Fire	Emergency response staffing
52	General Government	One-time increase to COPF funding for partner organizations
53	General Government	Contribution to Saint Paul Port Authority
54	General Government	Shift City property tax levy to Port Authority
55	General Government	Update interest earnings revenue projections
56	General Government	Reappropriate miscellaneous General Government spending
57	General Government	One-time increase in USA revenue (shifted from Library Agency)
58	Human Resources	Increase attrition adjustment
59	Human Resources	One-time transfer to Innovation Technology Fund for compensation analysis
60	HREEO	Increase attrition adjustment
61	Parks	One-time funding for Parks safety stewards pilot program
62	Parks	One-time funding for Parks equipment
63	Parks	One-time funding for Como Lakeside Pavilion planning and design
64	Parks	Remove one-time funding for efficiency study
65	Parks	One-time free swimming pilot at Oxford Community Center
66	Parks	One-time appropriation to Parks for community organization partner
67	FED	Transfer to FED for 0.5 FTE District Council staff
68	Public Works	One-time funding to convert Concordia Avenue to Rondo Avenue
69	Public Works	One-time funding for street lights and wire theft
70	Public Works	One-time swap of General Fund and MSA in Street Maintenance Fund
71	Public Works	One-time increase in transfer from STAR for eligible City capital
72	Safety and Inspections	Increase attrition adjustment
73		
74	Budget After Policy Changes	369,830,547
75	Gap: Excess / (Shortfall)	0
76		

2024 Budget Balancing Status
Special Funds

RES 23-1833

	Spending	Financing
77		
78		
79		
80		
81		
82	Mayor's Proposed Budget	
83	Special Funds	
84	Mayor's Proposed Budget Total	455,258,888
85	Gap: Excess / (Shortfall)	0
86		
87		
88	Technical Changes to the Mayor's Proposed Budget	
89		
90		
91	Technical Changes to Adjust for Updates and Omissions	
92		
93	All Departments	Align department budgets to proper accounting units and account codes
94	Fire	Shift vehicle purchases to capital budget
95	General Government	Carry forward obligated funds in the American Rescue Plan Fund
96	General Government	Carry forward obligated balances in Citywide Technology and Innovation Fund
97	HREEO	Correction to benefit administration budget
98	HREEO	Adjust CERT program revenue and expenses
99	HREEO	Adjust Equal Opportunity Employment Program revenue and expenses
100	OFS	Adjust HUD Workshare Agreement revenue and expenses
101	OFS	Internal loan to Saint Paul Port Authority
102	Parks	One-time adjustment to fleet capital expenses for biodiesel tax credit rebate
103	Parks	Parks Operations clerical staffing updates
104	Parks	Parks Design staffing updates
105	Parks	Update security costs at citywide special events
106	Parks	Update spending and revenue for Employee Incentive Program
107	Parks	Remove all abatement expenses and revenues
108	Parks	Update Saints capital expense contribution to project
109	PED	Update transfer from HPA to remove carryover of Amb-Displacement and Inclusionary Zoning Study
110	Police	Update transfer from HPA to reflect additional vehicle and storage costs
111	Police	Shift vehicle purchases to capital budget
112	Police	Adjust for revenue reductions and use of fund equity for Police Department Training Activities
113	Police	Adjust to reflect decreased use of fund equity for Canine Boarding
114	Police	Adjust to reflect increased revenue in VCET forfeitures
115	Police	Adjust for one-time use of fund equity for equipment for Special Police Assignments
116	Public Works	Adjust to reflect one-time use of fund equity for Contractual Security Events
117	Public Works	Correction to mill and overlay budget - removal of redundant transfer from capital (no impact to program)
118	Public Works	Update Sewer budget to reflect results of sewer bond sale
119	Public Works	Staffing to support new one percent sales tax projects
120		
121	New or Amended Grant Budgets	
122	City Attorney	Carry forward unspent grant funds: City Attorney's Office
123	Emergency Management	Carry forward unspent EMPO Grant
124	Fire	Carry forward unspent grant budget: HMEP Grant
125	Fire	Carry forward unspent grant budget: AFG Grant
126	Fire	Carry forward unspent grant budget: MN Board of Firefighter Training and Education (MBFTE) MART
127	Fire	Carry forward unspent grant budget: 2022 State Hazardous Materials (Haz Mat)
128	Fire	Carry forward unspent grant budget: Pollard Grant
129	Human Resources	Carry forward unspent grant budget: Living Cities
130	Mayor's Office	Update VISTA grant budget
131	Office of Financial Empowerment	Update Office of Financial Empowerment grant budgets
132	Parks	Update Sprockets budget to reflect increased revenue from Friends of Saint Paul Libraries
133	Parks	Update to reflect increased Como DNR Grant award
134	Police	Carry forward grant budget: Private Foundation Grants
135	Police	Update grant budget: Saint Paul Police Foundation Grants
136	Police	Carry forward grant budget: 2021 Auto Theft Prevention - General and Investigator Grant
137	Police	Carry forward grant budget: Ramsey City Supportive Pilot VAWA Grant
138	Police	Carry forward grant budget: 2022 HOTA Grant
139	Police	Carry forward grant budget: Pathways to Policing
140	Police	Carry forward grant budget: 2024 TZD Grant
141	Police	Carry forward grant budget: 2020 and 2022 Port Grants
142	Police	Carry forward grant budget: 2022 Blomb Grant
143	Public Works	Update grant budget: MCEB Grant
144	Public Works	Carry forward unspent grant budget: Reconnected Rondo
145	Safety and Inspections	Carry forward unspent grant funds: FEMA / BRIC
146		
147		
148	Budget After Technical Changes	472,226,863
149	Gap: Excess / (Shortfall)	0
150		
151		
152		

153	Council Changes to the Mayor's Proposed Budget			
154				
155	City Council	One-time transfer from General Fund to Council Special Projects Fund for audit committee	50,000	50,000
156	General Government	One-time transfer from General Fund to Innovation Technology Fund for compensation analysis	100,000	100,000
157	RED	Increase funding for Year-Round STAR Program	1,050,000	1,050,000
158	RED	Increase transfer to General Fund for eligible City capital	1,236,218	1,246,318
159	RED	Increase Cultural STAR transfer for Library Materials	150,000	150,000
160	RED	Increase Cultural STAR program	5,682	5,682
161	RED	Transfer from General Fund for 0.5 FTE District Council staff	62,361	62,361
162	Public Works	Swap transfer from General Fund with MSA contingency in Street Maintenance Fund		
163		Budget Neutral		
164				
165	Budget After Policy Changes		474,938,214	474,938,214
166				
167	Gap: Excess / (Shortfall)		0	
168				
169				

**2024 Budget Balancing Status
Debt**

RES 23-1833

	Spending	Financing		
169				
170	Mayor's Proposed Budget			
171	Debt Service Funds	79,852,520		
172	Mayor's Proposed Budget Total	79,852,520		
173				
174	Gap: Excess / (Shortfall)	0		
175				
176	Technical Changes to the Mayor's Proposed Budget			
177				
178	Technical Changes to Adjust for Updates and Omissions			
179				
180	Debt	Adjust for results of capital note sale	1,127	1,127
181	Debt	Adjust for results of street bond sale	(214,623)	(214,623)
182	Debt	Update - deferred sales tax bond sale	(712,500)	(712,500)
183	Debt	Adjust for results of GO bond sale	980,122	980,122
184				
185	Revised Revenue or Budget Estimates			
186				
187		No changes		
188				
189				
190	Budget After Technical Changes		79,816,748	79,816,748
191				
192	Gap: Excess / (Shortfall)		0	
193				
194				
195	Council Changes to the Mayor's Proposed Budget			
196				
197		No changes		
198				
199	Budget After Policy Changes		79,816,748	79,816,748
200				
201				
202	Gap: Excess / (Shortfall)		0	
203				
204				

**2024 Budget Balancing Status
Capital Improvement Budget**

RES 23-1833

	Spending	Financing		
205				
206	Mayor's Proposed Budget			
207	Capital Improvement Budget	62,843,000		
208	Mayor's Proposed Budget Total	62,843,000		
209				
210	Gap: Excess / (Shortfall)	-		
211				
212	Technical Changes to the Mayor's Proposed Budget			
213				
214	Technical Changes to Adjust for Updates and Omissions			
215				
216	Multiple Departments	Align department budgets to proper budget codes	Budget Neutral	
217	Fire	Shift vehicle purchases from operating to capital budget	1,300,000	1,300,000
218	Parks	Reflect Parks share of new one-percent sales tax revenue	7,286,000	7,286,000
219	Police	Shift vehicle purchases from operating to capital budget	1,100,000	1,100,000
220	Public Works	Reflect Public Works share of new one percent sales tax revenue	21,688,000	21,688,000
221	Public Works	Update B Line BRT Improvements project	250,000	250,000
222	Public Works	Update Capital City Bikeway project funding	115	115
223	Public Works	Update Cleveland - Summit to Marshall Snowwalks project	150,000	150,000
224	Public Works	Update Dale Street north of Front project	325,000	325,000
225	Public Works	Update Grand Avenue - Shelling to Fairview project	50,000	50,000
226	Public Works	Update Grand/Shelling line Improvements project	368,000	368,000
227	Public Works	Correct budget for Village/Del St Bridge project (no impact to project)	(7,000,000)	(7,000,000)
228	Public Works	Update Marshall - Shelling to Albert Snowwalks project	280,000	280,000
229	Public Works	Update Snelling - St Clair to Grand project	400,000	400,000
230	Public Works	Update Trunk Highway 81 near Elna Interconnect project	58,000	58,000
231				
232	Revised Revenue or Budget Estimates			
233				
234		No changes		
235				
236				
237	Budget After Technical Changes		79,380,115	79,380,115
238				
239	Gap: Excess / (Shortfall)		-	
240				
241	Council Changes to the Mayor's Proposed Budget			
242				
243	Library	Use of Library fund balance for capital projects	500,000	600,000
244	Public Works	Repurpose MSA contingency for Street Maintenance Fund	(300,000)	(300,000)
245				
246				
247	Budget After Policy Changes		79,580,115	79,580,115
248				
249	Gap: Excess / (Shortfall)		0	
250				

A-2 Amendment

Author: Yang

- 1 Be it resolved that Line 51, titled "Emergency Response Staffing," of the attachment "RES23-1833 2024
- 2 Adopted Budget," is hereby amended to specify the use of the allocated funds. The description for this
- 3 line item shall be updated to read as follows:
- 4 "Funding reserved in contingency to hire four additional firefighters."

12/6/2023
v2

A-3 Amendment

Author: Yang

- 1 Whereas, the Mayor's proposed budget allocates American Rescue Plan Act (ARPA) funding to the
- 2 subrecipient RIP Medical Debt;
- 3 Be it resolved that:
- 4 1. **Elimination of Appropriation to RIP Medical Debt:** The proposed appropriation of American
- 5 Rescue Plan Act funding to the subrecipient RIP Medical Debt for fiscal year 2024 is hereby
- 6 eliminated from the budget.
- 7 2. **Carry Forward of Funds:** The funds proposed to be allocated to RIP Medical Debt are to be
- 8 carried forward from fiscal year 2023 into fiscal year 2024. This carry forward for 2024 shall be
- 9 earmarked for reevaluation and reallocation in alignment with the city's priorities and urgent
- 10 needs at that time.
- 11 3. **Administrative Actions:** The Office of Financial Services is directed to make the necessary
- 12 budgetary adjustments to reflect this change.

Proposed Expenditure Changes				
DESCRIPTION	FUND	PROPOSED BUDGET	REVISED BUDGET	CHANGES
Appropriation of ARPA funds to subrecipient RIP Medical Debt	200	1,100,000	-	(1,100,000)
Carryforward of ARPA funds from 2023 to 2024	200	-	1,100,000	1,100,000
			NET CHANGE	-

Proposed Financing Changes				
DESCRIPTION	FUND	CURRENT BUDGET	AMENDED BUDGET	CHANGES
			NET CHANGE	-

12/6/2023
v3

A-5 Amendment

Author: Prince

- 1 Whereas, the City had previously designated funds to study and identify efficiencies between the Parks
- 2 and Recreation Department and the Library Agency; and
- 3 Whereas, the work initially intended for the study can be effectively conducted by the City Council Audit
- 4 Committee; and
- 5 Whereas, it is now identified that a more immediate and impactful use of these funds is required in
- 6 support of community needs;
- 7 Be it resolved that:
- 8 1. **Repurposing of Funds:** The amount of \$25,000, initially allocated for 2024 to study and identify
- 9 efficiencies between the Parks and Recreation Department and the Library Agency, is hereby
- 10 repurposed. These funds will be redirected to the Parks and Recreation Department for fiscal
- 11 year 2024 for the specific purpose of providing assistance to the community organization
- 12 partner, Saint Paul Urban Tennis.
- 13 2. **Objective of the Repurposed Funds:** This funding will support Saint Paul Urban Tennis,
- 14 headquartered at Eastview, to provide programming, open gym and community engagement
- 15 activities for neighborhood youth and families during evening and weekend hours, outside of its
- 16 regular program.
- 17 3. **Administrative Actions:** The Office of Financial Services is directed to make the necessary
- 18 budgetary adjustments to reflect this change.

Proposed Expenditure Changes				
DESCRIPTION	FUND	PROPOSED BUDGET	REVISED BUDGET	CHANGES
Appropriation to Parks for study	100	12,500.00	-	(12,500.00)
Appropriation to Library Agency for study	100	12,500.00	-	(12,500.00)
Appropriation to Parks subrecipient SPUT	100	-	25,000.00	25,000.00
			NET CHANGE	-

Proposed Financing Changes				
DESCRIPTION	FUND	CURRENT BUDGET	AMENDED BUDGET	CHANGES
			NET CHANGE	-

12/6/2023
v3

A-7 Amendment

Author: Brendmoen

1 Be it resolved that the City Council hereby amends the RES23-1833 2024 Adopted Budget attachment as
 2 follows:

- 3 **1. Elimination of Line 53 Contribution to Port Authority**
 4 Line 53 of the attachment, which details a contribution to the Port Authority, is hereby
 5 eliminated.
- 6 **2. Revision of Line 62 for Lost Revenue Estimate - Swimming Pilot**
 7 Line 62 of the attachment is to be updated to “-\$149,690” to reflect a revised estimate for lost
 8 revenue associated with the one-time free swimming pilot at Oxford Community Center. The
 9 new figure shall be inserted in place of the current estimate.
- 10 **3. Insertion of New Line Under 'Program Adjustments'**
 11 A new line shall be inserted in the attachment under the section titled "Program Adjustments"
 12 after line 68. This new line will be titled "Shift City property tax levy to Port Authority" and will
 13 reflect a reduction in financing of “-\$161,700.”
- 14 **4. Administrative Actions:** The Office of Financial Services is directed to make the necessary
 15 budgetary adjustments to reflect this change.

Proposed Expenditure Changes				
DESCRIPTION	FUND	CURRENT BUDGET	REVISED BUDGET	CHANGES
Remove contribution to Port Authority	100	165,000	-	(165,000)
			NET CHANGE	(165,000)

Proposed Revenue Changes				
DESCRIPTION	FUND	CURRENT BUDGET	AMENDED BUDGET	CHANGES
Shift City property tax levy to Port Authority	100	179,754,884	179,593,184	(161,700)
Adjust lost revenue for Parks swimming pilot	100	(146,390)	(149,690)	(3,300)
			NET CHANGE	(165,000)

12/6/2023
 v2

Glossary

Account Code: A five-digit code assigned to a specific type of receipt or expenditure. A major account code is a grouping of expenditures or receipts on the basis of the types of goods or services purchased or rendered. For example, personnel services, materials, supplies, and equipment are major account codes.

Accounting Unit (AU): An accounting unit is a subunit of a fund. Each fund contains one or more accounting units, a specific and distinguishable budgetary unit of work or service. Accounting units are detailed levels of budget spending authority created to accomplish the approved objectives of the fund.

Accounting Unit Number: An eight (8)-digit number which uniquely identifies the accounting unit. The first digit indicates the fund type, while the second digit indicates the department.

Allocation: A portion of a lump sum appropriation which is designated for expenditure by specific organizational units or for special purposes. See Appropriation.

American Rescue Plan Act (ARP): The American Rescue Plan Act, signed into law March 11, 2021, provides \$1.9 trillion in direct economic assistance for American workers, families, small businesses, and industries to address issues related to the COVID-19 pandemic. The ARP creates the Coronavirus State and Local Fiscal Recovery Funds, which provide \$350 billion to address the pandemic's public health and economic impacts and lay the foundation for a strong and equitable recovery.

Appropriation: An expenditure authorized by the City Council for a specified amount and time.

Assessed Valuation: The value that is established for real estate or other property by a government for use as a basis for levying property taxes.

Bond: A written promise to pay a specific sum of money (called the principal amount or face value) at a specified future date (called the maturity date) along with periodic interest at a specified rate.

Budget Document: The written record of the comprehensive financial plan the mayor presents to the city council for review, revision if deemed appropriate, and adoption.

Capital Allocation: Assignment of available capital (dollars) to specific uses.

Capital Expenditure: Actual spending of capital (dollars) for capital improvement projects.

Capital Improvement: The purchase or construction of durable/fixed assets. Examples include streets, bridges, parks, or buildings.

Capital Improvement Budget (CIB): A plan for capital expenditures (physical development of the city) to be incurred each year, over a fixed number of years, in order to meet capital needs arising from the long-term work program.

Capital Outlay: Equipment, machinery, vehicles, or furniture items included in the operating budget. See Capital Improvement Budget.

Capital Projects Fund: A fund established to account for all financial resources used for the construction or acquisition of major capital facilities, except those financed by special assessment, proprietary or fiduciary funds.

CIB: Acronym for capital improvement budget.

Debt Service Fund: A fund established to account for the financial resources used for the payment of long-term general obligation debt principal, interest, and related costs.

Division: An organizational subunit of a department. Each department has one or more divisions, which are responsible for one or more activities.

Encumbrances: Legal commitment of appropriated funds (in the form of purchase orders or contracts) to purchase goods or services to be delivered or performed at a future date. They cease to be encumbrances when paid or when the actual liability is created.

Enterprise Fund: A fund established to account for city operations that are financed and operated in a manner similar to private business enterprises. The intent is that the costs (expenses, including depreciation) of providing goods and services on a continuing basis be financed or recovered primarily through user charges.

ERP: Acronym for Enterprise Resource Planning, a document and information management system. The City's ERP system is Infor.

ETI: Acronym for Enterprise Technology Initiative. This is an activity in the Technology department in which spending and financing for city-wide technology improvements are budgeted.

Expenditures: Total charges incurred, whether paid or unpaid, including the provision for retirement of debt not reported as a liability of the fund from which it will be retired, and capital outlays (for governmental funds and fiduciary funds, except non-expendable trust funds).

Expenses: Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges which benefit the current fiscal period (for proprietary funds and non-expendable trust funds). See Expenditures.

Fiduciary Fund: A fund established to account for resources held for the benefit of parties outside the government.

Financing Plan: Identifies sources of revenues that support the spending plan.

Full Time Equivalent (FTE): A personnel position which is financed for the equivalent of 80 hours per pay period, for 26.1 pay periods (a typical year), or 2,088 hours in a year. This is roughly equivalent to 40 hours per week for 52 weeks. For example, a .5 FTE would represent 20 hours per week for 52 weeks, or 40 hours per week for 26 weeks. A 1.0 FTE is a general reference to a position normally working for a year.

Fund: Each individual fund is a separate accounting entity having its own assets, liabilities, revenues and expenditures or expenses. City financial resources are allocated to, and accounted for, in individual funds based on legal, donor, or administrative restrictions or requirements.

Fund Balance: An equity account reflecting the excess of accumulated assets over accumulated liabilities and reserves (monies set aside for specific purposes).

Fund Manager: Fund managers are accountable to and receive authority from their department director and division manager, and ultimately from the mayor, the city council, and city residents/taxpayers. Each fund manager is responsible for correctly preparing and submitting the portion of the city's financial plan that is provided by their fund. This includes a properly completed budget request consisting of performance, spending, and financing plans. Fund managers are responsible for monitoring the collection of receipts, authorizing spending payments, cash flow planning, and service delivery in accordance with the adopted plan. Fund managers are also responsible for forecasting significant performance, spending, or financing variances, determining their cause, creating a solution, and reporting such information to their department director and the

director of the office of financial services. See Performance Plan, Spending Plan, and Financing Plan.

Fund Number: A three-digit number which uniquely identifies the fund. For example, the General Fund is fund number 100, the city grants fund is 200, and the parks and recreation special projects is 260. There is no significance to the sequence of numbers. See Activity Number.

Fund Type: A classification of funds by similar purpose. The fund types are governmental (general, special revenue, debt service, capital project, special assessment), proprietary (enterprise, internal service), and fiduciary (trust and agency funds). Although the city hall annex operating fund and the public works engineering fund are separate funds, they are the same fund type (internal service). See each fund type for its definition. Also see Fund.

GIS: Acronym for geographic information system.

General Fund: The fund used to account for all financial resources not specifically earmarked for other purposes. The General Fund is the primary operating fund for the City of Saint Paul.

Governmental Funds: All funds other than fiduciary and proprietary funds. Includes the general fund, special revenue funds, capital projects funds, debt service funds and special assessment funds. The measurement focus is on spending or financial flow rather than on net income. See Fiduciary Funds and Proprietary Funds.

Internal Service Fund: A fund established to account for the financing of goods or services provided by one city department to other city departments, divisions, or funds on a cost reimbursement basis.

LGA: Acronym for local government aid. See State Aids.

MSA: Acronym for municipal state aids. See State Aids.

Operating Budget: The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

Operating Transfer In/Out: Interfund transfers are legally authorized transfers between a fund receiving revenue and a fund where resources are expended.

PED: Acronym for the planning and economic development department.

Permanent Fund: A fund established to account for the custody and administration of assets held in a trust capacity. The assets held in a trust fund must be spent or invested in accordance with the conditions of the trust. Expendable trust funds are similar to governmental funds in that the measurement focus is on spending or financial flow rather than on net income. Non-expendable trust funds are similar to proprietary funds, with the measurement focus on determination of net income. See Agency Fund and Fiduciary Fund.

Proprietary Funds: Any fund which attempts to determine net income. Measurement focus is on cost of services similar to private sector for-profit organizations. This category includes enterprise and internal service funds.

Recoverable Expenditure: An expenditure made for, or on behalf of, another governmental unit, fund, or department, private individual, firm, or corporation which will, subsequently, be recovered in cash or its equivalent.

Retained Earnings: An equity account reflecting the accumulated earnings of an enterprise or internal service fund which are not reserved for any specific purpose.

Special Assessment: Charges which the local government collects from property owners to pay for specific services or capital improvement projects such as streets, sewers, etc., which benefit a particular piece of real estate.

Special Fund: A fund established to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, and capital projects) that are legally restricted to expenditures for specified functions or activities.

Spending Plan: Provides a unit or subunit of an organization with spending authority to pay for the resources required to effectively accomplish the performance plan.

STAR: Acronym for sales tax revitalization program.

State Aids: The following are the major types of intergovernmental revenues received by the City of Saint Paul from the State of Minnesota:

Local Government Aid (LGA): Begun in 1971, this program was designed to provide indirect property tax relief through the redistribution of income tax and sales tax revenues collected at the state level to local units of government. The amount of funding received by local units of government is based on a distribution formula determined by the Minnesota State Legislature. The distribution formula is based on "need" as well as "capacity". The 2001 State Legislature rolled the Homestead and Agricultural Credit Aid into Local Government Aid.

Municipal State Aids (MSA). This program is financed by motor vehicle related taxes collected at the state level. The state gasoline tax is the largest revenue source and the dollars collected are constitutionally dedicated for expenses related to MSA routes. The revenues are redistributed back to municipalities of 5,000 or more residents to be used for construction and maintenance of their MSA designated routes.

Tax Increment Financing (TIF) District: A TIF district is a designated geographical area where a city is undertaking redevelopment or development activity. Any increase in assessed valuation due to new development activity is captured by the district. Property taxes levied against those captured values are used to finance the public improvement costs incurred to induce the private development activity. Public improvement costs can be financed by issuing bonds or by a pay-as-you-go plan.